



Town Commission

NOTICE OF VIRTUAL TOWN COMMISSION MEETING

Pursuant to Executive Order 20-69 issued by the Governor and the Town Local Declaration of Public Emergency, a VIRTUAL Town Commission meeting will be held on Tuesday, April 14, 2020, at 6:30p.m. and broadcast from Town Hall.

The April 14, 2020 Town Commission meeting will be held as a VIRTUAL MEETING with elected officials and Town staff participating through video conferencing. This virtual meeting will be broadcast live for members of the public to view on the Town's website (www.lbts-fl.gov), Comcast Channel 78, and AT&T U-verse Channel 99.

Members of the public may submit comments via email to public_comments@lbts-fl.gov. Any comments received will be provided to the Commission prior to or during the public comment period, and included in the minutes. Public comments submitted via email are limited to 400 words, the equivalent of three minutes. The comment must include the person's name and address, and identify the agenda item to be addressed, if the comment is for a specific agenda item. The deadline to submit public comment will occur when the Mayor closes public comment for the virtual meeting, or for the item.

A copy of the agenda for the virtual Town Commission meeting can be accessed on the Town's website, at <https://www.lauderdalebythesea-fl.gov/341/Agendas-Video>.

Please note that Governor DeSantis' Executive Order Number 20-69 suspended the requirements of Section 286.011, Florida Statutes, the Florida Sunshine law, that a quorum be present and that a local government body meet at a specific public place. The Executive Order also allows local government bodies to utilize communications media technology, such as telephonic and video conferencing for local government body meetings.

Virtual Town Commission Meeting

VIRTUAL TOWN COMMISSION MEETING

Tuesday, April 14, 2020, 6:30 PM

1. CALL TO ORDER, MAYOR CHRIS VINCENT

2. PLEDGE OF ALLEGIANCE TO THE FLAG

3. INVOCATION - Moment of Silence

4. ADDITIONS, DELETIONS, DEFERRALS OF AGENDA ITEMS

5. PRESENTATIONS

6. PUBLIC COMMENTS

7. PUBLIC SAFETY DISCUSSION

- 7.a VFD March 2020 Report (Chief Judson Hopping)
[CoverPage.pdf](#)
[March 2020.pdf](#)
- 7.b AMR March 2020 Report (Chief Brooke Liddle, AMR)
[CoverPage.pdf](#)
[AMR Times 3-2020.pdf](#)
- 7.c BSO March 2020 Report (Captain Thomas Palmer, BSO)
[CoverPage.pdf](#)
[BSO - March 2020.pdf](#)

8. TOWN MANAGER REPORT

- 8.a Town Manager Report (Bill Vance, Town Manager / Neysa Herrera, Assistant to the Town Manager)
[CoverPage.pdf](#)
[April 1 2020 -- 75K List.pdf](#)
[April 1 2020 -- Active Code Violations.pdf](#)
[April 1 2020 -- Cases with Monies Due.pdf](#)
- 8.b January Finance Report (Lucila Lang, Finance Director)
[CoverPage.pdf](#)
[revenue expenditure report january 2020.pdf](#)
[JANUARY CASH-INVESTMENT REPORT_ JANUARY 2020.pdf](#)

9. TOWN ATTORNEY REPORT

10.APPROVAL OF MINUTES

- 10.a** March 10, 2020 Town Commission Meeting Minutes (Tedra Allen, Town Clerk)

[CoverPage - 3-10-20.pdf](#)

[031020 LBTS 1st minutes.pdf](#)

- 10.b** March 31, 2020 Virtual Town Commission Meeting Minutes (Tedra Allen, Town Clerk)

[CoverPage 3-31-20.pdf](#)

[033120 LBTS Commission 1st draft minutes.pdf](#)

11.CONSENT AGENDA

12.OLD BUSINESS

- 12.a** El Mar Drive – Public Participation Meeting #1 (Linda Connors, Development Services Director)

[CoverPage - El Mar Public Participation #1.pdf](#)

[Ex1 Public Outreach Meeting Boards_1-4.pdf](#)

[Ex2 Public Outreach Meeting - Survey \(8.5x11\)_Interactive.pdf](#)

13.NEW BUSINESS

- 13.a** FY2020-21 Broward League of Cities Director Appointment (Tedra Allen, Town Clerk)

[CoverPage - Board of Directors.pdf](#)

- 13.b** Appointment of a Town Representative to the Hillsboro Inlet District (Tedra Allen, Town Clerk)

[CoverPage - Hillsboro Inlet.pdf](#)

- 13.c** Appointment of a Town Representative to the Broward County Metropolitan Planning Organization (MPO) (Tedra Allen, Town Clerk)

[CoverPage MPO.pdf](#)

- 13.d** Appointment of a Town Representative to the AMR Review Board (Tedra Allen, Town Clerk)

[CoverPage - AMR.pdf](#)

- 13.e** Community Center Manager Position (Bill Vance, Town Manager)

[CoverPage - Armilio.pdf](#)

[Draft Community Center Manager Job Description.pdf](#)

[Bien-Aime Contract Extension 9-30-18.pdf](#)

- 13.f** Town Commission Discussion on 4th of July event (Bill Vance, Town Manager)

[CoverPage - 4th of July Event .pdf](#)

14.COMMISSIONER COMMENTS

15.ORDINANCES 1st Reading

16.ORDINANCES 2nd Reading

- 16.a** Ordinance 2020-04 - AN ORDINANCE OF THE TOWN OF LAUDERDALE-BY-THE SEA, AMENDING CHAPTER 30, UNIFIED LAND DEVELOPMENT REGULATIONS, ARTICLE VIII, SIGN REGULATIONS, TO AMEND REGULATIONS AND PROHIBITIONS APPLICABLE TO SIGNAGE, REVISE SIGN REQUIREMENTS AND STANDARDS, SIGN REGULATIONS BY SIGN TYPE AND BY ZONING DISTRICT; PROVIDING FOR CODIFICATION, SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE. (Linda Connors, Development Services Director)

[CoverPage.pdf](#)

[Ex1 Ord 2020-04 Sign Code Ordinance TC.pdf](#)

17.RESOLUTIONS - PUBLIC COMMENTS

- 17.a** Resolution 2020-13 -A RESOLUTION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, PROVIDING FOR THE APPOINTMENT OF _____ AS VICE-MAYOR; PROVIDING FOR CONFLICT; PROVIDING FOR AN EFFECTIVE DATE. (Tedra Allen, Town Clerk)

[CoverPage - Reso 2020-13 Vice Mayor.pdf](#)

[Reso 2020-13 Vice Mayor.pdf](#)

- 17.b** Resolution 2020-16 - A RESOLUTION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, RATIFYING AND APPROVING ALL EMERGENCY ORDERS AND ACTIONS TAKEN BY THE MAYOR CONCERNING OR RELATED TO THE COVID-19 EMERGENCY; AUTHORIZING THE MAYOR TO DO ALL THINGS NECESSARY TO CARRY OUT THE AIMS OF THIS RESOLUTION; PROVIDING FOR REPEAL OF ANY CONFLICTING RESOLUTION; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

[CoverPage - Reso 2020-16 - Ratifying Reso.pdf](#)

[Reso 2020-16 - Ratifying Reso.pdf](#)

[Declaration_3-13-20.pdf](#)

[Declaration_3-18-20.pdf](#)

[Declaration_3-27-20 - 2.pdf](#)

[Declaration_3-27-20.pdf](#)

- 17.c** Resolution 2020-17 - A RESOLUTION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, PROVIDING FOR THE APPOINTMENT OF PLANNING AND ZONING BOARD MEMBERS; PROVIDING FOR CONFLICT; PROVIDING FOR AN EFFECTIVE DATE. (Tedra Allen, Town Clerk)

[CoverPage - PZ 4.10.2020.pdf](#)

[Reso 2020-17.pdf](#)

[Aapplications.pdf](#)

[Charles Dillistin.pdf](#)

[Christina Buerosse.pdf](#)

[Patricia Omana.pdf](#)

[Richard Downham.pdf](#)

- 17.d Resolution 2020-18 - A RESOLUTION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, PROVIDING FOR THE APPOINTMENT OF BOARD OF ADJUSTMENT MEMBERS; PROVIDING FOR CONFLICT; PROVIDING FOR AN EFFECTIVE DATE. (Tedra Allen, Town Clerk)

[CoverPage - BOA.pdf](#)

[Reso 2020-18 - BOA.pdf](#)

[BOA applications.pdf](#)

[Charles Dillistin.pdf](#)

[Christina Buerosse.pdf](#)

[Patricia Omana.pdf](#)

[Richard Downham.pdf](#)

18. QUASI JUDICIAL PUBLIC HEARING

19. ADJOURNMENT

THE TOWN OF LAUDERDALE-BY-THE-SEA WILL FURNISH APPROPRIATE AUXILIARY AIDS AND SERVICES NECESSARY TO AFFORD INDIVIDUALS AN EQUAL OPPORTUNITY TO PARTICIPATE IN MEETINGS OF THE TOWN COMMISSION. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT AND FLORIDA STATUTE 286.26, PERSONS WITH DISABILITIES NEEDING SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE TOWN CLERK NO LATER THAN TWO (2) DAYS PRIOR TO THE MEETING AT (954) 640-4200 FOR ASSISTANCE.

IF ANY PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE TOWN COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING, HE/SHE WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSES MAY NEED TO INSURE THAT A VERBATIM RECORDING OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PROCEDURES FOR PUBLIC COMMENTS:

Public Comments may address issues that are not on this meeting's agenda, but should relate to the business of the Town, and should not contain personal attacks. If your comment requires follow up, the Town Manager will have a staff person respond to your concerns, and will advise us of the outcome.

The Town Clerk will read off the names of those who have signed up to speak. When your name is called, please come to the podium, state your name for the record, and indicate whether you are a Town resident. Do not state your address. You have up to three minutes to make your comments, but there is no requirement to use the entire time. If you wish to address a particular Commissioner or member of Town Administration, please do so by use of their title.

If you wish to approach the Commission dais to hand out a document or for some other reason, please request permission and state your reason for doing so. All documents to be provided to the Commission should be handed to the Town Clerk for distribution.

These procedures have been developed to assure that the Town Commission meeting time is efficiently used, and that meetings are conducted in a polite and respectful manner. More information on the decorum rules for Town Commission meetings is available in Section 2-23 of the Town Code of Ordinances.



Town Commission Agenda Item Report

Meeting Date: April 14, 2020

Submitted by: Judson Hopping

Submitting Department: Public Safety

Item Type: Report

Agenda Section: PUBLIC SAFETY DISCUSSION

Subject Title:

VFD March 2020 Report (Chief Judson Hopping, VFD)

Explanation:

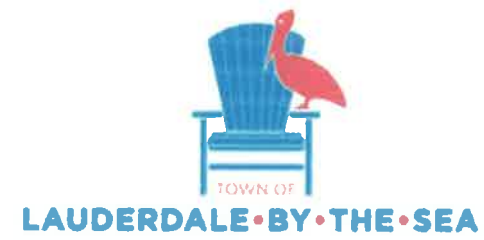
VFD March 2020 Report

Recommendation:

Approve/Accept

Attachments:

1. VFD March 2020 Report



Item No. _____

Agenda Item Memorandum

LBTS Volunteer Fire Dept.

Department

Judson Hopping

Department Director

COMMISSION MEETING DATE – 6:30 PM	Deadline to Town Clerk
☒ April 14 th – Regular Meeting 6:30 PM	April 8 th

**Subject to Change*

- | | | | |
|---------------------------------------|---|---------------------------------------|---------------------------------------|
| ☐ Presentation | ☒ Reports | ☐ Consent | ☐ Ordinance |
| ☐ Resolution | ☐ Quasi-Judicial | ☐ Old Business | ☐ New Business |

☐ **FY2019 – PART OF THE STRATEGIC PLAN**

SUBJECT TITLE: Monthly Activity Report – March 2020

**EXHIBITS: Chief's Overview
Summary Report
Active Members Roster
Activity Report
Unit Response Time**



Lauderdale-By-The-Sea Volunteer Fire Department

Overview

During the month of March 2020, the Volunteer Fire Department continued its focus on fire prevention for high-rise buildings and commercial properties. There were 42 fire inspections with no re-inspection; one violation complaint was received and given 30days correct.

Responses:

The Volunteer Fire Department responded to 34 fire rescue calls within the limits of our contract.

- Of the 34 fire rescue calls received, there were 12 fire alarms, 1 structure fire, 2 fuel spills, 2 elevator rescues, 6 accidents w/injuries, 2 ocean rescue drownings, and 9 “other” fires.
- There were 116 emergency medical 911 calls for March 2020. The department was dispatched to 15 of those calls, of which 5 were cleared or cancelled by the Chief on Duty or Med12. The department assisted Med12/212 on 10 of the medical calls.

Training:

The Volunteer Fire Department had 14 regular in-town members, and 34 associate out of town members for a total of 48 active members.

The fire department held 4 fire drills, 1 ocean rescue drill, 2 outside training exercises at Plantation, and held 4 public safety awareness demonstrations consisting of the following:

- 122 Hrs - Fire Fighter & FF1 skill signoffs
- 18 Hrs – Ocean Rescue Training
- 27 Hrs – Outside Training @Plantation for Fire I
- 4 Hrs - Kid Safe “Child Passenger Safety” for the public

A total of 171 physical hours were spent in the month of March on training. All physical training drills were canceled effective March 18, 2020 due to the Corona-19 virus; all on-line training continues.

In closing, the Volunteer Fire Department will continue to improve and increase its members training, as required by ISO and established state training curriculums.

Respectfully,

Judson Hopping,
Fire Chief



Town of Lauderdale-By-The-Sea Fire Department Monthly Report March 2020

	Regular In-town	Associate Out of Town
Active Member	14	34
Fire 1 non-certified	3	0
Fire 1 Certified	1	0
Fire II Certified	10	34
CPR/1 st Responder	8	2
EMT-B (FL)	1	20
Paramedic (FL)	4	12

Emergency Calls

Fire/Rescue	34
Total Medical 911 calls	116
Medical calls V.F.D. Not Dispatched	101
Medical calls V.F.D. Dispatched	15
Medical calls Canceled by COD/M12	5
Medical calls V.F.D. Assisted	10

Training

171+ Total Hrs.

Firefighter Training/Drills	122 Hrs
Ocean Rescue Training	18 Hrs
Outside FF1 Training @Plantation	27 Hrs
Public Service: Car Seat Installation/Instruction	4 Hrs

Station Watch/Community Service

3,859.75+ Total Hrs.

Firefighter Station Watch hours	2,937.25+ Hrs
Ocean Rescue Patrol & Pole maintenance	179.5 Hrs
Chief on Duty/Command	743 Hrs

LBTS Volunteer Fire Department - March 2020, Active Roster									
Last Name	First Name	LBTS FF No.	Membership	Town Resident	Rank	Fire Cert	EMS Certification	MTD Calls	YTD Calls
Atkinson	Kevin	175765	Associate Member		Firefighter	Firefighter II	EMT-B (FL)	1	18
Aubrey	Keith	163	Regular Member		Firefighter	Firefighter II	Paramedic (FL)	9	36
Bayer	Joshua	177198	Associate Member		Firefighter	Firefighter II	EMT-B (FL)	0	4
Bias	Jonathan	81298	Associate Member		Firefighter	Firefighter II	Paramedic (FL)	4	4
Blilich	Andro	169909	Associate Member		Firefighter	Firefighter II	Paramedic (FL)	2	32
Caldas	William	160812	Associate Member		Firefighter	Firefighter II	Paramedic (FL)	10	37
Carlton	Ryan	186384	Associate Member		Firefighter	Firefighter II	EMT-B (FL)	22	68
Chavez	Alexander	153544	Associate Member		Firefighter	Firefighter II	EMT-B (FL)	9	31
Clinton	Ryan	177389	Associate Member		Firefighter	Firefighter II	CPR for healthcare provider	14	19
Cowles	James	186248	Regular Member	*	Trainee	Trainee	CPR for healthcare provider	13	21
Dwyer	Michael	187475	Regular Member	*	Trainee	Trainee	CPR for healthcare provider	47	219
Edouard	Myriam	708	Associate Member		Firefighter	Firefighter II	EMT-B (FL)	3	15
Falkis	Ireneusz	7022	Associate Member		Firefighter	Firefighter II-D/E	Paramedic (FL)	0	6
Garcia	All	166036	Associate Member		Firefighter	Firefighter II	Paramedic (FL)	6	31
Garcia	Natasha	178781	Associate Member		Firefighter	Firefighter II	EMT-B (FL)	5	41
Gonzalez	Anthony	177356	Associate Member		Firefighter	Firefighter II	EMT-B (FL)	1	1
Gonzalez	Christopher	182178	Associate Member		Firefighter	Firefighter II	EMT-B (FL)	2	17
Grunow	Samuel	186257	Regular Member	*	Trainee	Trainee		26	30
Hoelderlin	Logan	174642	Associate Member		Firefighter	Firefighter II	EMT-B (FL)	7	37
Hopping	Judson	054	Regular Member		Fire Chief	Firefighter II - D/E	EMT-B (FL)	10	66
Johnson	Kenneth	123	Regular Member	*	Firefighter	Firefighter I	CPR for healthcare provider	31	190
Johnson	Scott	33742	Regular Member	*	Firefighter	Firefighter II-D/E - Officer I	Paramedic (FL)	10	67
Justice	Heather	182138	Associate Member		Firefighter	Firefighter II	EMT-B (FL)	8	11
Justice	Jennifer	171	Associate Member		Firefighter	Firefighter II	Paramedic (FL)	2	15
Kane	Mark	155	Associate Member		Captain	Firefighter II-D/E - Officer I	EMT-B (FL)	18	83
Karley	Robert	101	Regular Member	*	Firefighter	Firefighter II - D/E	CPR for healthcare provider	25	89
Leon	Matthew	182330	Associate Member		Firefighter	Firefighter II	EMT-B (FL)	11	31
Levine	Eric	7012	Associate Member		Firefighter	Firefighter II	Paramedic (FL)	1	19
Levy	Steven	163949	Associate Member		Firefighter	Firefighter II	Paramedic (FL)	2	30
Lira	Jorge	179380	Associate Member		Firefighter	Firefighter II	EMT-B (FL)	2	29
Louvaris	John	078	Regular Member		Deputy Chief	Firefighter II-D/E - Officer I	CPR for healthcare provider	36	198
Mangin	Andrew	735	Associate Member		Firefighter	Firefighter II - D/E	Paramedic (FL)	7	28
McFarlane	Harrison	170230	Associate Member		Firefighter	Firefighter II	CPR for healthcare provider	7	26
MacKenzie	Jacqueline	7015	Associate Member		Firefighter	Firefighter II	Paramedic (FL)	2	43
Obsaint	Antoinette	165334	Associate Member		Firefighter	Firefighter II	EMT-B (FL)	0	35

Last Name	First Name	LBTs FF No.	Membership	Town Resident	Rank	Fire Cert	EMS Certification	MTD Calls	YTD Calls
Paine	Kyle	173	Regular Member		Firefighter	Firefighter II	EMT-B (FL)	18	73
Paine	Riley	704	Regular Member		Battalion Chief	Firefighter II-D/E - Officer I	Paramedic (FL)	30	158
Paine	Stephen	140	Regular Member		Fire Marshal	Firefighter II	CPR for healthcare provider	20	98
Renth	Caleb	17164	Associate Member		Firefighter	Firefighter II	Paramedic (FL)	7	11
Scott, III	Kenneth	7011	Associate Member		Firefighter	Firefighter II	EMT-B (FL)	10	29
Silverstone	James	25	Regular Member	*	Firefighter	Firefighter II	CPR for healthcare provider	31	141
St.Thomas	Jeffrey	176	Associate Member		Firefighter	Firefighter II	EMT-B (FL)	11	48
Sweeting	Quintoro	180167	Associate Member		Firefighter	Firefighter II	EMT-B (FL)	5	9
Thomas	Scott	186073	Associate Member		Firefighter	Firefighter II	EMT-B (FL)	10	48
Velez	Dustin	170754	Associate Member		Firefighter	Firefighter II	EMT-B (FL)	6	6
Vogel	Richard	130	Regular Member		Firefighter	Firefighter II	Paramedic (FL)	4	55
Weisberg	Lee	6034	Associate Member		Firefighter	Firefighter II	Paramedic (FL)	0	17
Woods	Devon	7018	Associate Member		Firefighter	Firefighter II	EMT-B (FL)	2	31

Monthly Activity Report - March 2020					
Date	Fire/Rescue Calls	Event Description	Start Time	End Time	No. of FF
01-Mar-20	4336 North Ocean Blvd.	Accident w/injuries	9:54:00 AM	10:57:00 AM	8
01-Mar-20	4050 North Ocean Drive	Fire alarm	6:19:00 PM	7:17:00 PM	8
02-Mar-20	1965 South Ocean Blvd.	Fire alarm	11:21:00 AM	11:40:00 AM	14
02-Mar-20	232 Corsair Avenue	Other fire - dogs locked in vehicle	11:55:00 AM	12:08:00 PM	12
02-Mar-20	5555 North Ocean Blvd.	Other fire - odor	10:17:00 PM	10:43:00 PM	7
05-Mar-20	4405 W Tradewinds Ave	Other fire - water break	8:53:00 AM	9:48:00 AM	13
05-Mar-20	4900 North Ocean Blvd.	Elevator rescue	10:49:00 AM	11:19:00 AM	11
05-Mar-20	4500 North Ocean Drive	Vehicle accident	12:00:00 PM	1:04:00 PM	11
05-Mar-20	4320 El Mar Drive	Fire alarm	1:50:00 PM	2:04:00 PM	12
05-Mar-20	North Ocean/Gatehouse	Accident w/injuries	4:04:00 PM	4:10:00 PM	14
06-Mar-20	1850 South Ocean Blvd.	Fire alarm	7:33:00 PM	7:52:00 PM	10
07-Mar-20	1970 Topic Isle	Structure fire	3:58:00 PM	5:27:00 PM	14
08-Mar-20	Seagrape/Hibiscus	Accident w/injuries	12:32:00 AM	12:48:00 AM	10
09-Mar-20	4319 North Ocean Drive	Fire alarm	8:00:00 PM	8:18:00 PM	16
10-Mar-20	4013 North Ocean Drive	Fire alarm	6:52:00 AM	7:05:00 AM	12
10-Mar-20	4050 North Ocean Blvd.	Fire alarm	3:06:00 PM	4:02:00 PM	10
11-Mar-20	4660 North Ocean Drive	Fire alarm	10:17:00 AM	10:37:00 AM	11
12-Mar-20	1430 South Ocean Blvd.	Fire alarm	11:27:00 AM	11:49:00 AM	15
13-Mar-20	1430 South Ocean Blvd.	Fire alarm	10:58:00 AM	11:10:00 AM	11
13-Mar-20	4520 El Mar Drive	Ocean rescue	12:35:00 PM	12:48:00 PM	9
14-Mar-20	1500 South Ocean Blvd.	vehicle accident	11:18:00 AM	12:13:00 PM	13
14-Mar-20	230 Marine Court	Fuel spill/odor	7:37:00 PM	7:59:00 PM	10
15-Mar-20	230 Marine Court	Fuel spill	8:46:00 AM	9:16:00 AM	11
15-Mar-20	6000 North Ocean Drive	Elevator rescue	6:01:00 PM	6:23:00 PM	8
17-Mar-20	Commercial Pier	Open water drowning	4:22:00 PM	5:23:00 PM	15
25-Mar-20	5100 North Ocean Blvd.	Other fire - burnt food	5:04:00 PM	5:23:00 PM	14
27-Mar-20	3281 Spanish River	Other fire - fowl odor	5:57:00 PM	6:09:00 PM	8
28-Mar-20	251 Commercial Blvd.	Other fire - suspicious incident/package	8:07:00 PM	8:11:00 PM	8
30-Mar-20	1967 South Ocean Blvd.	Fire alarm	12:40:00 AM	1:11:00 AM	7
30-Mar-20	1850 South Ocean Blvd.	Other fire - forced entry	5:26:00 AM	6:39:00 AM	5
30-Mar-20	6000 North Ocean Drive	Other fire - welfare check	12:18:00 PM	1:08:00 PM	9
30-Mar-20	4417 El Mar Drive	Other fire - strange odor	1:56:00 PM	2:20:00 PM	12
30-Mar-20	North Ocean Blvd.	Vehicle accident	6:22:00 PM	6:54:00 PM	12
31-Mar-20	1700 South Ocean Blvd.	Fire alarm	2:08:00 PM	2:20:00 PM	10
Total Calls			34		

Date	1st Responder Calls	Event Description	Start Time	End Time	No. of FF
01-Mar-20	Commercial Blvd.	medical, E12 assisted M12	8:26:00 PM	8:44:00 PM	6
02-Mar-20	South Ocean Blvd.	medical, E12 assisted M12	2:10:00 PM	3:07:00 PM	10
06-Mar-20	Corsair Avenue	medical, E12 canceled M12	10:24:00 PM	10:25:00 PM	9
11-Mar-20	Commercial Blvd.	medical, B312 assisted M12	3:32:00 PM		7
13-Mar-20	Commercial Blvd.	medical, E12 assisted M12	9:23:00 AM	10:25:00 AM	8
13-Mar-20	South Ocean Blvd.	medical, E12 cleared by M12	2:11:00 PM	3:30:00 PM	9
14-Mar-20	North Ocean Drive	medical, E12 canceled at station	1:13:00 PM	1:16:00 PM	8
14-Mar-20	El Mar Drive	medical, E12 assisted M12	7:40:00 PM	8:10:00 PM	10
17-Mar-20	El Mar Drive	medical, OR312 assisted M12	3:32:00 PM		12
17-Mar-20	El Mar Drive	medical, E12 assisted M12	6:01:00 PM	6:45:00 PM	11
17-Mar-20	N. Ocean Drive	medical, E12 assisted M12	7:36:00 PM	8:12:00 PM	11
18-Mar-20	Bougainvillea Drive	medical, walk-up	5:05:00 PM		4
19-Mar-20	North Ocean Blvd.	medical, E12 canceled wrong location	7:23:00 PM	7:31:00 PM	11
19-Mar-20	Pine & North Ocean	medical, E12 cleared by M212	7:27:00 PM	8:01:00 PM	11
24-Mar-20	North Ocean Drive	medical, E12 assisted M12	8:22:00 AM	8:29:00 AM	11
Total Calls			15		

Date	Public Service	Event Description	Start Time	End Time	No. of FF
04-Mar-20	Station 12	Installed a forward facing car seat	4:00:00 PM	5:00:00 PM	1
10-Mar-20	Station 12	Installed a forward facing car seat	9:00:00 AM	10:00:00 AM	1
12-Mar-20	Station 12	Installed a rear facing car seat	11:00:00 AM	12:00:00 PM	1
19-Mar-20	Station 12	Installed a rear facing car seat	4:00:00 PM	5:00:00 PM	1

Date	Drill/Training	Event Description	Start Time	End Time	No. of FF
05-Mar-20	Station 12	FF1 - Skill signoff	2:00:00 PM	4:00:00 PM	8
05-Mar-20	5200 W. Broward Blvd.	FF1 training; vehicle extrication classroom lecture	7:00:00 PM	11:00:00 PM	3
05-Mar-20	Station 12	1 3/4 hand line Blitz fire exposure	6:00:00 PM	10:00:00 PM	6
07-Mar-20	Station 12	Hydrant/ladders	9:00:00 AM	12:15:00 PM	8
11-Mar-20	Station 12	FF1 - Skill signoff	6:00:00 PM	8:00:00 PM	4
12-Mar-20	5200 W. Broward Blvd.	Live burn @Plantation for FF1	6:00:00 PM	11:00:00 PM	3
12-Mar-20	Station 12	Handline, hydrant & exposure lines	6:00:00 PM	10:00:00 PM	7
14-Mar-20	Station 12	Ocean rescue SOP's	9:00:00 AM	12:00:00 PM	6
16-Mar-20	Station 12	Handlines 1 3/4 & exposure line blitz fire	6:00:00 PM	10:00:00 PM	8

Date	Ocean Rescue Patrol	Event Description	Start Time	End Time	No. of FF
10-Mar-20	Beach	Ocean rescue patrol	10:00:00 AM	6:00:00 PM	2
11-Mar-20	Beach	Ocean rescue patrol	12:00:00 PM	3:30:00 PM	2
14-Mar-20	Beach	Ocean rescue patrol	2:00:00 PM	6:00:00 PM	2
16-Mar-20	Beach	Ocean rescue patrol	11:00:00 AM	12:00:00 PM	2
16-Mar-20	Beach	Ocean rescue patrol	12:00:00 PM	5:30:00 PM	2
16-Mar-20	Beach	Ocean rescue patrol	12:00:00 PM	4:00:00 PM	2
17-Mar-20	Beach	Ocean rescue patrol - beach closed	10:00:00 AM	12:00:00 PM	4
17-Mar-20	Beach	Ocean rescue patrol - beach closed	11:30:00 AM	1:00:00 PM	1
17-Mar-20	Beach	Ocean rescue patrol - beach closed	1:00:00 PM	5:30:00 PM	4
18-Mar-20	Beach	Ocean rescue patrol - beach closed	10:00:00 AM	12:00:00 PM	2
23-Mar-20	Beach	Ocean rescue patrol - beach closed	11:30:00 AM	5:00:00 PM	2
24-Mar-20	Beach	Relocated 38 poles on beach & renumbered - beach closed	9:00:00 AM	5:00:00 PM	4
25-Mar-20	Beach	Repair & upkeep of beach poles 1-38 - beach closed	9:00:00 AM	3:30:00 PM	4
26-Mar-20	Beach	Finished pole labeling & refurbishments - beach closed	10:00:00 AM	1:00:00 PM	2
27-Mar-20	Beach	Ocean rescue patrol - beach closed	10:30:00 AM	1:30:00 PM	2
26-Mar-20	Beach	Ocean rescue patrol - beach closed	1:30:00 PM	5:30:00 PM	2

*Ocean Rescue patrol consist of checking poles/life rings, educating public on flags, rips currents & any fire related issued near or on the beach.

Unit Response Time 3- Month Average

Mar-20

Apparatus	Batt. Chief 12	Engine 12	Engine 212	Squirt 12
Call Count	38	43	11	8
Response Time	0:04:37	0:04:54	0:00:00	0:00:00

Total Average Response Time : 4:42

Feb-20

Apparatus	Batt. Chief 12	Engine 12	Engine 212	Squirt 12
Call Count	55	62	11	6
Response Time	0:05:04	0:04:43	0:00:00	0:00:00

Total Average Response Time : 4:59

Jan-20

Apparatus	Batt. Chief 12	Engine 12	Engine 212	Squirt 12
Call Count	38	46	11	6
Response Time	0:05:32	0:05:40	0:00:00	0:00:00

Total Average Response Time : 4:46



Town Commission Agenda Item Report

Meeting Date: April 14, 2020

Submitted by: Brooke Liddle

Submitting Department: Public Safety

Item Type: Report

Agenda Section: PUBLIC SAFETY DISCUSSION

Subject Title:

AMR March 2020 Report (Chief Brooke Liddle, AMR)

Explanation:

AMR March 2020 Report

Recommendation:

Approve / Accept

Attachments:

1. AMR March Report

Response Date	Address	Dispatched	Enroute	On Scene	Response Time
3/30/2020	4500 BLK N Ocean Dr	16:12:36	16:12:52	16:12:56	00:00:20
3/26/2020	Flamingo Ave/N Ocean Blvd	10:24:34	10:24:56	10:25:39	00:01:05
3/12/2020	4300 BLK N Ocean Dr	12:08:19	12:09:13	12:09:31	00:01:12
3/8/2020	Sea Grape Dr/Hibiscus Ave	00:36:14	00:36:18	00:37:34	00:01:20
3/13/2020	4500 BLK El Mar Dr	12:39:04	12:39:11	12:40:30	00:01:26
3/12/2020	4600 BLK N Ocean Dr	20:56:53	20:56:58	20:58:28	00:01:35
3/22/2020	Commercial Blvd/N Ocean Dr	23:12:10	23:13:00	23:13:47	00:01:37
3/12/2020	4300 BLK N Ocean Dr	11:56:38	11:56:54	11:58:15	00:01:37
3/31/2020	4500 BLK Bougainvilla Dr	09:20:55	09:22:26	09:22:38	00:01:43
3/4/2020	4300 BLK N Ocean Blvd	18:42:23	18:42:30	18:44:06	00:01:43
3/7/2020	4500 BLK N Ocean Dr	11:08:05	11:08:28	11:09:53	00:01:48
3/13/2020	El Mar Dr/Hibiscus Ave	21:26:07	21:26:12	21:27:58	00:01:51
3/12/2020	4300 BLK Sea Grape Dr	09:36:42	09:36:48	09:38:33	00:01:51
3/14/2020	5000 BLK N Ocean Blvd	12:42:46	12:43:25	12:44:37	00:01:51
3/14/2020	4300 BLK N Ocean Dr	14:41:21	14:41:34	14:43:18	00:01:57
3/11/2020	100 BLK Commercial Blvd	15:34:20	15:34:43	15:36:20	00:02:00
3/14/2020	2000 BLK S Ocean Blvd	15:16:50	15:17:02	15:18:54	00:02:04
3/21/2020	200 BLK Marine Ct	09:53:28	09:53:38	09:55:34	00:02:06
3/16/2020	Commercial Blvd/Sea Grape Dr	16:37:44	16:39:52	16:39:53	00:02:09
3/26/2020	1800 BLK S Ocean Blvd	11:11:50	11:13:38	11:14:00	00:02:10
3/15/2020	100 BLK Commercial Blvd	19:39:08	19:39:13	19:41:20	00:02:12
3/5/2020	4600 BLK Bougainvilla Dr	12:46:46	12:47:38	12:49:01	00:02:15
3/17/2020	3900 BLK N Ocean Dr	19:38:21	19:38:40	19:40:42	00:02:21
3/4/2020	4200 BLK Bougainvilla Dr	07:08:14	07:08:18	07:10:44	00:02:30
3/3/2020	4300 BLK N Ocean Blvd	18:36:43	18:36:46	18:39:18	00:02:35
3/16/2020	4600 BLK N Ocean Dr	21:26:48	21:26:56	21:29:23	00:02:35
3/23/2020	1400 BLK S Ocean Blvd	13:22:06	13:22:24	13:24:42	00:02:36
3/5/2020	1600 BLK S Ocean Blvd	10:47:58	10:48:36	10:50:34	00:02:36
3/2/2020	3900 BLK N Ocean Dr	16:18:04	16:18:15	16:20:41	00:02:37
3/17/2020	N Ocean Dr/Commercial Blvd	18:51:37	18:52:20	18:54:14	00:02:37
3/13/2020	Commercial Blvd/Bougainvilla Dr	20:14:39	20:14:47	20:17:17	00:02:38
3/5/2020	1800 BLK S Ocean Blvd	14:34:15	14:35:08	14:36:58	00:02:43
3/23/2020	1800 BLK S Ocean Blvd	00:18:23	00:18:38	00:21:10	00:02:47
3/25/2020	1400 BLK S Ocean Blvd	08:20:20	08:20:23	08:23:07	00:02:47
3/26/2020	1800 BLK S Ocean Blvd	12:57:45	12:58:31	13:00:33	00:02:48
3/28/2020	1800 BLK S Ocean Blvd	07:27:05	07:29:29	07:29:53	00:02:48
3/1/2020	100 BLK Commercial Blvd	20:28:06	20:28:53	20:31:00	00:02:54
3/7/2020	5200 BLK N Ocean Blvd	09:16:50	09:18:09	09:19:48	00:02:58
3/21/2020	100 BLK Commercial Blvd	13:35:26	13:38:21	13:38:24	00:02:58
3/28/2020	Palm Ave/N Ocean Dr	09:33:52	09:34:18	09:36:51	00:02:59
3/17/2020	4300 BLK N Ocean Dr	12:16:08	12:17:53	12:19:09	00:03:01
3/29/2020	4100 BLK Bougainvilla Dr	17:01:57	17:02:36	17:04:58	00:03:01
3/30/2020	N Ocean Blvd/Flamingo Ave	18:24:14	18:24:28	18:27:17	00:03:03
3/8/2020	200 BLK Algiers Ave	17:50:06	17:50:42	17:53:10	00:03:04
3/4/2020	4400 BLK Bougainvilla Dr	23:53:55	23:54:11	23:57:01	00:03:06
3/19/2020	4400 BLK El Mar Dr	21:38:32	21:40:16	21:41:41	00:03:09
3/6/2020	1700 BLK S Ocean Blvd	09:57:49	09:58:29	10:01:01	00:03:12
3/14/2020	1500 BLK S Ocean Blvd	11:26:23	11:29:35	11:29:36	00:03:13
3/24/2020	5100 BLK N Ocean Blvd	14:08:57	14:09:03	14:12:14	00:03:17

3/16/2020	4400 BLK N Ocean Dr	19:13:13	19:16:30	19:16:31	00:03:18
3/29/2020	1900 BLK S Ocean Blvd	09:29:34	09:30:37	09:32:52	00:03:18
3/6/2020	200 BLK Corsair Ave	22:24:49	22:25:36	22:28:10	00:03:21
3/2/2020	4600 BLK Poinciana St	13:10:02	13:11:24	13:13:23	00:03:21
3/9/2020	200 BLK Commercial Blvd	08:52:00	08:55:20	08:55:22	00:03:22
3/8/2020	2000 BLK S Ocean Blvd	21:24:34	21:25:11	21:27:58	00:03:24
3/19/2020	Pine Ave/N Ocean Dr	19:24:38	19:24:38	19:28:03	00:03:25
3/14/2020	4400 BLK El Mar Dr	19:40:35	19:42:04	19:44:01	00:03:26
3/2/2020	4500 BLK El Mar Dr	20:00:48	20:02:12	20:04:14	00:03:26
3/27/2020	5200 BLK N Ocean Blvd	10:38:28	10:41:54	10:41:55	00:03:27
3/16/2020	1900 BLK S Ocean Blvd	18:58:28	18:59:13	19:01:55	00:03:27
3/2/2020	1800 BLK S Ocean Blvd	14:10:20	14:11:30	14:13:49	00:03:29
3/21/2020	2000 BLK Oceanwalk Ter	02:18:06	02:19:24	02:21:36	00:03:30
3/5/2020	4400 BLK N Ocean Dr	18:33:57	18:35:04	18:37:29	00:03:32
3/3/2020	5200 BLK N Ocean Blvd	21:32:23	21:32:27	21:35:57	00:03:34
3/17/2020	4400 BLK El Mar Dr	18:04:59	18:05:52	18:08:35	00:03:36
3/9/2020	3900 BLK N Ocean Dr	00:09:39	00:11:27	00:13:15	00:03:36
3/30/2020	6000 BLK N Ocean Blvd	12:28:57	12:29:13	12:32:34	00:03:37
3/13/2020	200 BLK Commercial Blvd	09:24:14	09:25:19	09:27:52	00:03:38
3/11/2020	1900 BLK Sailfish Pl	19:12:10	19:12:59	19:15:52	00:03:42
3/26/2020	4500 BLK N Ocean Dr	02:26:37	02:27:51	02:30:20	00:03:43
3/2/2020	5000 BLK N Ocean Blvd	18:21:47	18:22:44	18:25:35	00:03:48
3/22/2020	1900 BLK Sailfish Pl	18:02:27	18:05:36	18:06:15	00:03:48
3/5/2020	N Ocean Dr/Gatehouse Rd	16:05:06	16:07:39	16:08:56	00:03:50
3/1/2020	5000 BLK N Ocean Blvd	15:08:57	15:12:49	15:12:50	00:03:53
3/10/2020	4000 BLK N Ocean Dr	15:09:57	15:11:04	15:13:50	00:03:53
3/14/2020	4400 BLK N Ocean Dr	12:00:17	12:01:59	12:04:11	00:03:54
3/6/2020	4300 BLK E Tradewinds Ave	06:30:14	06:31:47	06:34:09	00:03:55
3/1/2020	4300 BLK N Ocean Dr	09:54:49	09:57:11	09:58:44	00:03:55
3/5/2020	4500 BLK N Ocean Dr	11:55:42	11:59:37	11:59:40	00:03:58
3/14/2020	5100 BLK N Ocean Blvd	03:28:16	03:30:07	03:32:22	00:04:06
3/30/2020	6000 BLK N Ocean Blvd	13:21:20	13:22:08	13:25:26	00:04:06
3/14/2020	4600 BLK N Ocean Dr	23:59:08	23:59:45	00:03:15	00:04:07
3/3/2020	1400 BLK S Ocean Blvd	15:59:45	15:59:56	16:03:55	00:04:10
3/13/2020	1400 BLK S Ocean Blvd	14:14:06	14:14:27	14:18:16	00:04:10
3/3/2020	1900 BLK Coral Reef Dr	09:11:26	09:12:27	09:15:37	00:04:11
3/12/2020	5000 BLK N Ocean Blvd	04:49:54	04:50:30	04:54:06	00:04:12
3/6/2020	3200 BLK Fiesta Way	13:21:50	13:22:08	13:26:03	00:04:13
3/19/2020	4700 BLK N Ocean Blvd	19:24:28	19:25:56	19:28:43	00:04:15
3/16/2020	1500 BLK S Ocean Blvd	07:04:54	07:05:27	07:09:10	00:04:16
3/11/2020	200 BLK Hibiscus Ave	14:48:25	14:48:59	14:52:41	00:04:16
3/29/2020	1500 BLK S Ocean Blvd	11:35:32	11:36:07	11:39:50	00:04:18
3/14/2020	5100 BLK N Ocean Blvd	06:36:03	06:37:29	06:40:22	00:04:19
3/11/2020	4000 BLK N Ocean Dr	00:56:20	00:57:46	01:00:44	00:04:24
3/10/2020	3200 BLK Fiesta Way	03:38:28	03:38:50	03:42:55	00:04:27
3/13/2020	3200 BLK S Terra Mar Dr	08:33:20	08:33:36	08:37:47	00:04:27
3/30/2020	1800 BLK S Ocean Blvd	05:27:44	05:27:58	05:32:18	00:04:34
3/15/2020	200 BLK N Tradewinds Ave	03:32:40	03:33:12	03:37:14	00:04:34
3/27/2020	1800 BLK S Ocean Blvd	03:40:57	03:43:00	03:45:34	00:04:37
3/17/2020	4500 BLK El Mar Dr	15:32:57	15:35:02	15:37:36	00:04:39
3/26/2020	1900 BLK S Ocean Blvd	20:55:03	20:56:56	20:59:42	00:04:39

3/2/2020	1900 BLK S Ocean Blvd	11:23:03	11:23:29	11:27:44	00:04:41
3/31/2020	1500 BLK S Ocean Blvd	01:56:29	01:56:46	02:01:11	00:04:42
3/17/2020	1400 BLK S Ocean Blvd	15:13:51	15:14:04	15:18:33	00:04:42
3/2/2020	5500 BLK N Ocean Blvd	22:19:12	22:19:28	22:23:59	00:04:47
3/26/2020	1400 BLK S Ocean Blvd	16:16:53	16:18:01	16:21:41	00:04:48
3/15/2020	4500 BLK Seagrape Dr	02:12:44	02:13:21	02:17:42	00:04:58
3/7/2020	1900 BLK Tropic Isle	16:01:18	16:01:21	16:06:18	00:05:00
3/18/2020	4500 BLK Bougainvilla Dr	16:51:22	16:56:15	16:56:22	00:05:00
3/11/2020	1600 BLK S Ocean Blvd	04:21:56	04:24:16	04:26:56	00:05:00
3/17/2020	1600 BLK S Ocean Blvd	17:22:53	17:27:51	17:27:53	00:05:00
3/24/2020	1700 BLK Blue Water Ter N	20:42:56	20:43:14	20:47:56	00:05:00
3/18/2020	Commercial Blvd/N Ocean Dr	02:53:04	02:54:39	02:58:06	00:05:02
3/29/2020	1900 BLK S Ocean Blvd	03:58:21	03:59:54	04:03:26	00:05:05
3/30/2020	1800 BLK S Ocean Blvd	00:01:23	00:04:05	00:06:40	00:05:17
3/15/2020	4200 BLK El Mar Dr	07:24:19	07:27:56	07:29:47	00:05:28
3/26/2020	4600 BLK El Mar Dr	05:58:14	05:59:25	06:03:56	00:05:42
6 min or less = 100%		Average			00:03:24



Town Commission Agenda Item Report

Meeting Date: April 14, 2020

Submitted by: Thomas Palmer

Submitting Department: Public Safety

Item Type: Report

Agenda Section: PUBLIC SAFETY DISCUSSION

Subject Title:

BSO March 2020 Report (Captain Thomas Palmer)

Explanation:

BSO March 2020 Report

Recommendation:

Accept/Approve

Attachments:

1. BSO March Report



Date: April 9, 2020

To: William Vance
Town Manager
Lauderdale-By-The-Sea

From: Captain Thomas Palmer *Tom*
Lauderdale-By-The-Sea District

Subject: Monthly Report to Commission – March 2020

PERSONNEL CHANGES:

Deputy Mark Wendt was assigned to the Lauderdale by the Sea District.

EMPLOYEE OF THE MONTH: Deputy Scott Klier

In March 2020, Deputies Klier and Figueroa were dispatched to a residence in Lauderdale by the Sea in reference to medical emergency, specifically, an overdose.

As deputies responded, the dispatcher advised that the patient was not breathing, not conscious, and CPR was in progress. Both deputies arrived three minutes after being dispatched.

Deputy Klier, aware that his BSO issued Narcan could possibly revive the subject, entered the home accompanied by Deputy Figueroa. The home was occupied by five family members as both deputies were directed to the second floor of the home. Observing a twenty-six-year-old unresponsive white male, Deputy Klier administered a dose of nasal Narcan. The victim immediately responded and began breathing again and regained consciousness. American Medical Response (AMR) then entered the home and provided medical assistance to the victim who was admitted to Imperial Point Hospital.

It was learned that the victim has struggled with drug addiction and had moved into the home in Lauderdale-by-the-Sea on this precise day. Both Deputy Klier and Figueroa provided recommendations on assisting the victim in receiving the much needed assistance in battling addiction; the family members commended the deputies' rapid response and their professionalism during a fervid, harrowing event.

Deputy Klier's quick response and heroic actions certainly saved the victim's life. As a result of his actions I awarded Deputy Klier Employee of the Month honors for March, 2020.

COMMUNITY PROGRAMS AND SERVICES: These ancillary programs and services are available to residents on an ongoing basis.

- **Elder Links:** This program offers referral services to elderly residents and other senior citizens in need of medical and mental health care, meal delivery or other social services.
- **Business and Residential Security Surveys:** The Business and Residential Security Survey program teaches participants to secure their business, home or condominium to reduce the likelihood of burglary and theft. Security surveys, conducted by a certified law enforcement security specialist, are provided upon request, at no charge to the business owner or resident.
- **Vacation House Watch Program:** Residents who are traveling out-of-town may register for this program. Deputies will conduct periodic checks of their residence until their return.
- **Neighborhood Crime Prevention Program:** The Neighborhood Crime Prevention program liaison organizes and conducts crime prevention and security seminars at the request of neighborhood civic and condominium associations. We will also help facilitate any Neighborhood Crime Watch programs in which the residents wish to participate.
- **Identity Theft and Scam Prevention Program:** The Identity Theft and Scam Prevention program is designed to inform residents about identity theft and how to lessen their chances of becoming a victim of a scam. Residents are informed on the importance of shredding documents, awareness of suspicious individuals, protection of passwords and use of caution in revealing information. Our Shred-A-Thon to reduce identity theft event is incorporated into this program.
- **Enhanced Marine Law Enforcement Patrol Program:** The BSO Marine Patrol Unit participates in the Enhanced Marine Law Enforcement Grant on behalf of Lauderdale-by-the-Sea. This grant allows for additional maritime patrols throughout the Town's waterways and adjacent ocean area.
- **Citizen Observer Patrol (COP) Program:** COP volunteers are local residents who receive public safety training. They are a tremendous asset to the Town of Lauderdale-by-the-Sea. COP members alternate assisting in administrative duties or patrolling local neighborhoods as an extra pair of eyes and ears to supplement deputy sheriff patrols. COP members also attend monthly patrol information and criminal intelligence briefings. A summary of COP statistical activity is included at the end of this report.
- **Sexual Offender Tracking Program:** There are **no** individuals legally classified as a sexual offender residing within Town limits. The sex offender database is routinely checked by BSO to ensure compliance with State of Florida legal mandates. Existing municipal ordinances prohibit persons classified as sexual offenders or sexual predators from residing within Town limits.
- **Bicycle Patrol:** Deputies utilize specialized patrol bicycles to enhance public safety and community outreach. This mode of patrol allows the deputies to interact one-on-one with

our residents and visitors. The patrol bicycles were utilized for a total of 18 hours this month.

- **All-Terrain Vehicle Patrol:** The ATV / Polaris are primarily utilized on the beach areas in order to conduct patrols to deter criminal activity and maintain the security of the beach-area properties. The ATV patrol is instrumental in marine fisheries regulation enforcement and protection. Deputies used the ATV / Polaris for 1,464 miles and 312.25 hours this month.
- **Crisis Intervention Team / Homeless Outreach Team Programs:** The C.I.T. / H.O.T. program is comprised of specially trained patrol deputies and supervisors who are able to intervene in situations involving persons with mental illness or are otherwise experiencing mental health crises or are homeless and in need of services. Two (2) individuals were contacted and were involuntarily Baker Acted after displaying signs of mental illness and were a threat to themselves or others. Three (3) individuals experiencing homelessness were contacted during the month. One (1) was transported to an area hospital to receive mental health treatment.
- **Automated License Plate Reader Camera System:** The ALPR system installation was completed in October 2014. The system is proving to be an effective tool to Public Safety. **See Notable Incidents/Arrests below.**
- **e – Alerts:** This information initiative allows Town residents to stay informed, via email or text messages, of important topics such as criminal activity, traffic information, upcoming events, security issues and other important public safety information throughout Broward County and Lauderdale-by-the-Sea. Residents can register for this program through either the Lauderdale-by-the-Sea or the Broward Sheriff's Office internet website.
****PLEASE NOTE:** The e-Alert system is being phased out and will be replaced with the Sheriff's new BSO ALERTS. Users must register for the new ALERT system to receive notifications. Citizens can sign up by visiting the Sheriff's website www.sheriff.org and click on BSO ALERTS or I have provided a hyperlink below:
<https://member.everbridge.net/index/892807736729054#/login> **
- **Electronic Message Board:** The BSO Lauderdale-by-the-Sea district continues to utilize the electronic traffic safety message board at various locations within the Town. This allows the district to alert residents about any traffic problems and other important public safety issues impacting them.
- **SaferWatch:** SaferWatch is an application (app) that gives citizens the power to record or report non-emergency incidents as they happen. It provides another option to the "If you see something, say something" message and allows individuals that "If you see something, SEND something" via a mobile application (app) from your smartphone.
- **TWITTER:** The Broward Sheriff's Office has provided an official Twitter account to Captain Palmer and Lieutenant Wesolowski to provide information to the public via social media. Follow us **@BSOLBTS**.

SPECIAL EVENTS: These events required the participation of the BSO LBTS district.

ALL EVENTS WERE SUSPENDED DUE TO COVID-19

NOTABLE INCIDENTS / ARRESTS:

CASE: 13-2003-000160

DATE/TIME: 03/05/20 @ 1830 hrs.

LOCATION: 106 Commercial

ARRESTEE: Agustin Albarran (W/M, DOB: 12/21/1998)

INCIDENT: Criminal Mischief

SUMMARY: Deputies were dispatched to the listed address in reference to a parked unoccupied vehicle that had the rear window smashed out. Video surveillance footage to the rear of the business showed a young Hispanic male wearing blue jeans and a dark shirt approaching the victim's vehicle (Black Lexus) and intentionally punching the rear window with his left fist/forearm, shattering the glass, and fled the scene. Deputy Klier identified the subject as Agustin Albarran who he had been out with minutes earlier (13-2003-000158) due to an intoxicated subject bleeding from his hand/arm. Mr. Albarran was transported to Holy Cross Hospital by AMR for medical treatment. Deputy Hernandez and Klier later responded to Holy Cross Hospital, located Albarran, and placed him under arrest for Criminal Mischief. TOT Main Jail.

CASE: 13-2003-000220

DATE/TIME: 03/07/20 @ 2200 - 23:30 hrs

LOCATION: 2 Commercial Blvd

SUSPECT: Unknown

BICYCLE: Silver DUHON (foldable) bicycle valued at \$ 1,000

INCIDENT: Bicycle Theft

SUMMARY: Deputy Duarte responded to the theft of a bicycle at the Anglin's Fishing Pier. Mr. Milos left his silver (20") DUHON folding bicycle unattended leaning up against the south side of pier bait shop wall on the fishing pier. An unknown subject climbed onto the pier, threw the DUHON bicycle off of the south side of the pier without Mr. Milos realizing his bicycle was being stolen. Investigation is ongoing.

CASE: 13-2003-000344

DATE/TIME: 3/12/20 @ 0041 hrs.

LOCATION: 265 Commercial Blvd.

ARRESTEE: Dino Anzules (W/M, 10/6/73)

INCIDENT: Felony Traffic Arrest

SUMMARY: Deputy Hernandez was conducting stationary radar in the 200 blk. of Commercial Blvd. and conducted a traffic stop on a blue Range Rover for excessive speed (59 in a 30). The driver, Dino Anzules, was placed under arrest for Felonious Driving Under Suspension (3rd or Subsequent) and Excessive Speed. Vehicle towed by Sal's.

CASE: 13-2003-000345

DATE/TIME: 3/12/20 @ 0054 hrs.

LOCATION: 240 Commercial Blvd.

ARRESTEE: Martin Hernandez (w/m, 4/13/84)

INCIDENT: Misdemeanor Traffic Arrest

SUMMARY: Deputy Pitulan observed the arrestee, Martin Hernandez, operating a white '01 Geel motorcycle and fail to obey a traffic control device at Commercial Blvd. and N. Ocean Dr. Hernandez did not possess a valid license, to include, any motorcycle endorsement.

Hernandez was placed under arrest for Fail to Have a Valid License, Fail to Have a Motorcycle Endorsement, and Fail to Obey a Traffic Control Device. The motorcycle was towed by Sal's.

CASE: 90-2003-6909

DATE/TIME: 3/19/20 @ 1000 hrs.

LOCATION: 4051 N. Ocean Drive

ARRESTEE: Damien Williams (BM, 11/16/91)

INCIDENT: Escape, Fraud, Suspect in North Miami Homicide

SUMMARY: Members of the US Marshals Service-Miami Dade requested assistance locating and apprehending fugitive Damien Williams. The task force had been searching for the suspect since December 2019. The fugitive was wanted on federal escape and fraud charges and is a suspect in a gang related homicide in Miami Dade. The suspect was located and arrested without incident. Numerous resources were present including BSO SWAT and K9. Captain Palmer was on scene.

CASE: 13-2003-000829

DATE/TIME: 03/31/20 @ 0745 hrs

LOCATION: 200 block Imperial Ln.

INCIDENT: Burglary Conveyance (**UNLOCKED**)

SUMMARY: While checking for possible delayed burglary conveyances due to a dispatched call of suspicious males checking door handles at approximately 3am, Deputies Justice and Wednt noticed the driver's side door of a 2016 Porsche Panamera slightly ajar. Further investigation revealed that unknown subject(s) entered the unlocked Porsche as well as an unlocked 2014 Toyota Highlander (same driveway). Nothing was taken from the Toyota however a woman's wallet containing 5 credit cards and a blank check was removed from the Porsche. Several neighbors' video surveillance showed two unknown subjects trying vehicle doors. Investigation is ongoing

CASE: 13-2003-000831

DATE/TIME: 3/31/20 @ 0959 hours

LOCATION: 240 block Codrington Dr.

INCIDENT: Auto Theft (**UNLOCKED-KEY FOB INSIDE VEHICLE**)

SUMMARY: The suspects responsible for the Imperial Lane burglary removed a 2013 gray in color BWM 528 4 door from the listed location. The victim states that his wife drove the car last and left the key fob inside the vehicle and doors unlocked. Investigation is ongoing.

CASE: 13-2003-000835

DATE/TIME: 3-31-20 @ 1356 hours

LOCATION: 231 Hibiscus Ave.

INCIDENT: Burglary Conveyance (**UNLOCKED**)

SUMMARY: The suspects responsible for the Imperial Lane burglary entered an unlocked 2017 Mercedes S550 4 door and removed the victim's wallet from the center console. The theft was not noticed until approx. 1430 hours after the victim had his car washed. Investigation is ongoing.

CASE: 13-2003-000833

DATE/TIME: 03/31/2020 @ 1116 hours

LOCATION: 1700 S Ocean Blvd, LBS

INCIDENT: Stolen vehicle recovery-LPR

SUMMARY: While monitoring the town's LPR system, Deputy Fletcher received an alert for a stolen 2014 white Mercedes C250. Deputy Fletcher observed the Mercedes travelling southbound at South Ocean Blvd & Terra Mar Drive. A traffic stop was attempted and the vehicle fled. Deputy Fletcher followed BSO policy and did not pursue the vehicle. The subject(s) went back to Pompano Beach where they bailed out and Pompano Beach deputies were able to place the subject(s) into custody (11-2003-009829).

MONTHLY ARREST LOGS:

Criminal Mischief/Damage Property > \$200 < \$1000	106	Commercial Blvd
Drive While Lisc Suspended or Revoked 3rd or Subsequent Offense	265	Commercial Blvd
Operate Motor Vehicle Without Valid License	4400	N Ocean Dr

CRIME STATISTICS:

CRIME	CURRENT MONTH	PRIOR MONTH	2019 YTD	2020 YTD
AUTO THEFT	3	0	1	5
BURGLARY-BUSINESS	0	0	0	0
BURGLARY-CONVEYANCE	2	2	3	4
BURGLARY-RESIDENCE	0	2	2	5
BURGLARY-STRUCTURE	0	0	0	0
FORCIBLE SEX	1	0	0	1
ARSON	0	0	0	0
ASSAULT-AGGRAVATED	0	1	0	1
HOMICIDE	0	0	0	0
ROBBERY	0	0	0	0
THEFT-GRAND	0	1	7	2
THEFT-PETIT	1	0	11	7
TOTALS	7	6	24	25

CITIZEN OBSERVER PATROL STATISTICAL SUMMARY:

COP Activity	Total
Number of Volunteers	32
COP Hours Worked - Month	76
COP Patrol Miles - Month	204
COP Hours Worked - YTD	643
COP Patrol Miles - YTD	1281

COP Bike Patrol Hours - Month	0
COP Bike Patrol Hours - YTD	32

COP Beach Patrol Hours - Month	21
COP Beach Patrol Hours - YTD	112

Due to COVID-19 Captain Palmer stopped all COP patrols on March 12, 2020

RESERVE DEPUTY ASSISTANCE: Reserve Deputies are part-time, fully-sworn deputies who provide supplemental staffing to LBTS, when available, at NO cost to the Town.

	Month	2020 YTD
Reserve Deputy - Days Worked	7	23
Reserve Deputy - Hours Worked	78	205.25

**** Several deputies were provided at no cost to the town to assist the Lauderdale by the Sea District with beach closures as a result of state, county and municipal emergency orders due to COVID-19 ** (Approximately 158 personnel hours over the first several days following the mandatory closures).**

MONTHLY STAFFING AND STATISTICAL REPORT:

The March 2020 Monthly Staffing and Statistical Report is attached.



Lauderdale by the Sea Monthly Activity March 2020

Reports/Calls	
Miscellaneous Service	
Event Reports	31
Accidents	10
Calls for Service	849

Traffic	
Types of Citation	
Non-Moving / Moving Citation	49
Parking	0
Warnings	39
Total Citations	88

Arrests	
Type of Arrest	
Felony	1
Misdemeanor	2
NTA	0
Capias/Warrant	0
Traffic	0
NIC (Felony)	0
NIC (DV Misdemeanor)	0
NIC (Misdemeanor)	0
DUI	0
Total Arrests	3

Time Worked	
Hours Worked	
Bike Patrol	17.5
Court Overtime	39
Training	62
Detached	24
Other Overtime	174.5
Days Worked	31

General	
FI	12
Truant	0
Truant Debriefed	0
Elder Link	0

Narrative
ATV/UTV: 1,464 Miles / 312.25 Hours Reserve Deputies worked 7 shifts (78 hrs) Additional Information: Several RRF Team, Motor Deputies and other Reserve Deputies assisted in LBTS in reference to COVID-19



MONTHLY STAFFING AND STATISTICAL REPORT LAUDERDALE-BY-THE-SEA DISTRICT

March 31st, 2020

CURRENT STAFFING ALLOCATIONS

Position	Budgeted Positions	Actual Positions	Vacant Positions
District Chief	1	1	
Executive Lieutenant	1	1	
Sergeant	3	3	
Deputy Sheriff	19	18	1
Community Service Aide	1	1	
Administrative Specialist	1	1	
Clerical Specialist (P/T)	2	1	1
TOTAL	28	26	2

PERSONNEL ON LIGHT DUTY, PROMOTED, TRANSFERRED, ETC.

Name	CCN	Status	Circumstances
Deputy Mark Wendt	19589	Assigned to LBTS	New Hire

DETACHED PERSONNEL / LOCATION

Name	CCN	Detached to	Reason	Hours
Detective Glen Genovese	13738	QRF	Adjunct Training	10
Deputy Kerry Justice	9423	Human Resources	Oral Interview Board	8
Deputy Javier Barrios	16797	Regional Traffic Unit	Sunrise Funeral Escort	3
Deputy Jeffrey Bickel	15551	Oakland Park	Youth Day Parade	3
			TOTAL	24



Town Commission Agenda Item Report

Meeting Date: April 9, 2020

Submitted by: Bill Vance, Town Manager; Neysa Herrera, Assistant to the Town Manager

Submitting Department: Administration

Item Type: Report

Agenda Section: TOWN MANAGER REPORT

Subject Title: Town Manager Report

Explanation:

- ❖ Lauderdale-By-The-Sea beaches and non-essential businesses remain closed to the public. Restaurants are open for take-out and delivery only, in accordance to the Governor's Executive Orders with the intent to minimize the spread of the virus in our communities. Town Hall is also closed, but staff continues to combine teleworking with a split shift schedule to ensure that CDC guidelines are followed at anytime and Town operations are continued.
- ❖ The Building Department staff is still accepting permit applications and completing inspections while utilizing social distancing requirements. We have reduced building staff to only those essential to ensure the department can operate and have closed the lobby to the public. A drop off bin has been placed outside of the department for plans and applications. Staff is waiting 48 hours before the plans are reviewed in order to allow for the virus to dissipate from the paper. These amended procedures are consistent with the efforts of the majority of communities within Broward.
- ❖ Development Services Director Linda Connors has been working with the CAP administration, which has an agreement with the Town for building services, to enable our customers to submit permit applications online. The technology is available, and we are working to develop instructions for its use. Staff is in the process of testing the system with two projects before we go online to the general public.
- ❖ With the current COVID-19 environment, it is in the best interest of our riders and shuttle drivers to reduce the shuttle schedule until further notice. Since March 30th, the Pelican Hopper is operating on Monday, Wednesday and Friday 9:00 AM – 5:30 PM. The route is operating its normal weekday schedule to Sea Ranch Center, Galt Area and Holy Cross Hospital. Broward County Transit (BCT) has suspended fares on BCT bus routes until further notice
- ❖ In order to mitigate the impact of the COVID-19 crisis in our community, Town staff, in close collaboration with the LBTS Chamber of Commerce has been diligent in keeping LBTS businesses up to date with all Coronavirus related assistance and information provided by county and state entities, while also updating residents via Notify Me and Next Door. Residents and businesses can visit the Town website for up to date information and resources related to COVID-19. The Town also urges residents to sign-up for "Notify Me", to receive notifications of the latest Town news.
- ❖ The 2020 Census is underway! To date, the Town's response rate is at 30% which is behind the County and the State. Town staff is encouraging residents to fill out their census forms and ask friends and neighbors to submit their forms in order to increase the response rate. The Census information is used

in a variety of ways, most importantly, it is used to determine the financial amount communities may receive in federal assistance. You can complete your census form at www.my2020census.gov. It takes no more than 5 minutes.

- ❖ Sydney Ramirez, the Town's Planning Technician, recently attended the Florida Fundamentals of Code Enforcement class, offered by the Association of Code Enforcement. Ms. Ramirez successfully passed the examination and is now certified in Code Enforcement Level 1 Training (there are 4 levels for Code Officials). This training will assist her in the performance of Code Compliance administrative duties.

Capital Improvement Projects

The 50% design plans for **Palm Club Septic to Sewer Project** have been received by staff and are currently under review. Staff is working with Baxter & Woodman on setting up a virtual meeting with residents.

On February 25th, the Town Commission selected EDSA to work on the design of the **El Mar Drive Improvements Project**. Linda Connors (Development Services Director), Ken Rubach (Municipal Services Director), and Jay Flynn (Town Engineer), have been working with EDSA on making a virtual public outreach opportunity available for residents to provide their input on the design of the corridor.

The **Jarvis Hall Exterior Portico Repairs**, including flooring and railing was approved by the Town Commission on April 11th. Work anticipated to begin in mid-April.

The **Friedt Park Courtyard Improvements** project was approved by the Town Commission on February 14. Construction fencing will be installed the week of April 13th and work is anticipated to begin shortly thereafter.

The **ADA Sidewalk Compliance Study** approved by the Town Commission on January 28th has been completed. Staff is currently reviewing.

Other Municipal Services Projects

The **South Median Landscaping** project has been completed. Mulch will be added at a later date.

Prepping of **Friedt Park Public Bathroom** for painting and floor rehab will begin the week of April 13th.

The **EV Charging station** concrete pad and installation of wiring/conduit at the A1A lot have been completed. Municipal Services Director Ken Rubach is coordinating with Charge-point for installation of the station. Anticipate completion of the project in May.

Installation of outlets and power for the **New Lighting System in West Commercial District** has been completed. Pavers have been reset by staff and areas have been power washed. Lights will be installed once received (anticipating May/June, but light fixtures may be delayed due to COVID-19 crisis).

Marketing Updates

The Town, through the coordination of Debbie Hime, our Special Projects Coordinator, has created special "Rediscover LBTS" geo-targeted campaigns on Facebook, Instagram and Google Ads to generate positive awareness for the restaurants providing take-out and delivery services. Geo targeting allows us to narrow our reach to a two-mile radius, so that our nearby neighbors are enlightened what is available within walking distance.

Staff is also building a similar campaign for LBTS retailers who offer online shopping for those needing a birthday gift, or a little pick me up at home that will encompass a larger geo-targeted radius since the products will be mailed to customers.

The LBTS restaurant Blue Moon Fish Company, located at 4405 W Tradewinds Ave, was recently featured on PBS' local version of "Check, Please!" in episode 1 of their 17th season, featuring Commissioner Malkoon as one of their guest food reviewers. The episode showcased some of the signature menu items offered by the restaurant.

Attachments:

1. Properties with Fines over \$75,000
2. April 1 Active Code Violations
3. April 1 Cases with Monies Due



Properties with Fines over \$75,000*

In Litigation/Foreclosure			Violation	Accrued	Daily
1)	4521	N Ocean Dr (6 Units, Thunderbird)	Pole Sign, Structural Maintenance	\$966,850	\$300
Florida Development Group Properties			Violation	Accrued	Daily
2)	4108	El Mar Dr (now vacant lot)	WWOP, Structural, Electric, 40-Year	\$4,703,010	\$0
3)	4116	N Ocean Dr (Old Holiday Inn)	Structural, Electrical Maintenance	\$2,420,872	\$400
Other Properties			Violation	Accrued	Daily
4)	4326	N Ocean Drive (4 Units, 4326 Ocean Dr LLC)	Structural, Paint, Bees	\$444,450	\$400
5)	226/230	Basin Dr (Marina)	Unsafe Dock, WWOP, Boats	\$369,500	\$0
6)	4648	Bougainvilla Dr (5 Units, Patricia Pereira)	Inoperative Vehicle; Maintenance	\$395,975	\$500
7)	5000	N Ocean Dr #1711 (Condo, BricMayFL)	WWOP (Interior Alterations)	\$306,050	\$200
8)	4132	N Ocean Dr (Sea Lord Construction Site)	WWOP (sign), Delinquent BTR	\$200,275	\$0
9)	1931	Waters Edge (PWL - Gilchrist)	Sewer, Boat, WWOP (Interior)	\$167,690	\$0
10)	4617	El Mar Dr (Dee Jay Beach Resort)	WWOP (Seal and Stripe)	\$161,750	\$100
11)	1800	S Ocean Blvd #1307 (Condo, Sonia Imerti)	WWOP (Kitchen Cabinets/Counters)	\$131,550	\$100
TOTAL.....				\$9,823,523	

Notes

* 1931 Waters Edge liens reviewed by Town Attorney and removed from this list due to Foreclosure Order.

Abbreviations Key

OVG	Overgrown Grass
WWOP	Work Without Permits
Lx	Landscape Maintenance
BTR	Business Tax Receipt
PWL	Purchased w/ Knowledge of Lien(s)

*As of Wednesday, April 1, 2020

Case #	Owner Name	Property Address	Incident Type	Status
20030006	SEALAUD MANAGEMENT LLC	4400 N OCEAN DR	Sign Violations	Open
42910	KAVON ENTERPRISES INC % JENNIFER NOVAK-LECKOWICZ	106 E COMMERCIAL BLVD	Sign Violations	Open
42909	CIANI,ELAYNA CIANI,WILLIAM	112 E COMMERCIAL BLVD	Sign Violations	Open
42908	SABATINI INVESTMENTS LLC	207 COMMERCIAL BLVD	Sign Violations	Open
42907	SABATINI INVESTMENTS LLC	207 COMMERCIAL BLVD	Sign Violations	Open
42906	ANGLIN FAM TR % RAYMOND ANGLIN	14 E COMMERCIAL BLVD	Sign Violations	Open
42905	ACS 218 LLC	218 E COMMERCIAL BLVD	Sign Violations	Open
42904	ACS 218 LLC	222 E COMMERCIAL BLVD	Sign Violations	Open
42903	WITHUM,JESSICA	232 LOMBARDY AVE	Nuisance/Abandoned Homes	Open
42901	GSE BY-THE-SEA LLC	227 E COMMERCIAL BLVD	Sign Violations	Open
42900	NLV INC	238 COMMERCIAL BLVD	Sign Violations	Open
42899	D J & G BY THE SEA LLC	253 E COMMERCIAL BLVD	Sign Violations	Open
42898	MJB CHELSEA LLC	235 E COMMERCIAL BLVD	Sign Violations	Open
42897	D J & G BY THE SEA LLC	253 E COMMERCIAL BLVD	Sign Violations	Open
42891	VICNSONS REALTY GROUP LLC	259 COMMERCIAL BLVD	Sign Violations	Open
42890	ERTLEY,CAROLE S	3900 N OCEAN DR	Building Code Violations	Open
42882	VICNSONS REALTY GROUP LLC	259 COMMERCIAL BLVD	Sign Violations	Open
42880	VICNSONS REALTY GROUP LLC	263 COMMERCIAL BLVD	Sign Violations	Open
42873	NLV INC	238 COMMERCIAL BLVD	Garbage Carts	Open
20030005	KARAKAYA INC	4601 EL MAR DR	Permits Required Violations	Open
42872	ADAMSKI,DANIEL J ABDULLAH,KHAIRUDDIN H	4315 W TRADEWINDS AVE	Building Code Violations	Open
42866	FELDMAN,RANDY & MARIA LORENA	1755 E TERRA MAR DR	Garbage Carts	Open
42862	SABATINI INVESTMENTS LLC	229 E COMMERCIAL BLVD	Citizen Complaints	Open
20030002	4051 N OCEAN LLC	4105 N OCEAN DR	BTR Housing Inspection	Open
20030001	4051 N OCEAN LLC	4109 N OCEAN DR	BTR Housing Inspection	Open
20020006	4051 N OCEAN LLC	4051 N OCEAN DR	BTR Inspection/Commercial	Open
42817	PRYOR,JOHN A & PRYOR,JOSEPH E JR	4565 POINCIANA ST	Nuisance	Open
20020005	THE DANIEL BOUTIQUE LLC	4245 N OCEAN DR	Minimum Standards for dwellings	Open
42835	YAVNEH, EMMARIE LOPEZ YAVNEH, JONATHAN SCOTT	2030 CORAL REEF DR	Landscape Violations	Open
20020001	EDDY,TINA M H/E JANESE,JAY	3220 CYPRESS CREEK DR	Vacation Rental	Open
42811	D'AMICO,MICHAEL	1925 SAILFISH PL	Parking or Storage of Trailers	Open
42723	DANIELS,BARBARA DANIELS,JONATHAN W	259 HIBISCUS AVE	BTR Housing Inspection	Open
42705	SKY007 LLC	230 LAKE CT	Zoning Violations	Open
20020003	DEUTSCHE BANK NATL TR CO TRSTEE % OCWEN LOAN SERVICING LLC	1724 BEL-AIR AVE	Property Maintenance	Open
19110001	POLAKOSKI,JOSEPH POLAKOSKI,MAGDALA	4243 BOUGAINVILLA DR	Building Code Violations	Open
20030004	SMITH, JUDITH A & ROBERT A JR	3250 SEAWARD DR	Permits Required Violations	Open
20020007	4430 SEA GRAPE DRIVE LLC	4430 SEAGRAPE DR	Vacation Rental	Open
41358	THOMPSON, JANICE	1439 S OCEAN BLVD	Permits Required Violations	Open
41332	GALLAGHER,LOUISE R	251 ALGIERS AVE	Landscape Violations	Open
19110002	DEUTSCHE BANK NATL TR CO TRSTEE % OCWEN LOAN SERVICING LLC	1724 BEL-AIR AVE	Property Maintenance	Open
41544	JOSEPH,MARC	5400 N OCEAN BLVD	Property Maintenance	Open
41312	BJORKMAN,PATRICIA	272 ALLENWOOD DR	Property Maintenance	Open
19080004	4648 INVESTMENTS LLC	4648 POINCIANA ST	Permits Required Violations	Open

19080002	4552 POINCIANA ST LLC	4552 POINCIANA ST	Permits Required Violations	Open
40976	PALM LAKES III ASSOCIATES INC	4220 SEAGRAPE DR	Business Tax	Open
40967	DANIELSSON,LEIF	3220 S TERRA MAR DR	Building Code Violations	Open
40600	SENOUCI,BRAHIM	4652 POINCIANA ST	Property Maintenance	Open
40599	BROOKS,WILLIE J WILSON-BROOKS,SUSAN K	4652 POINCIANA ST	Property Maintenance	Open
40598	MOECKEL,EDWARD W. EST	4652 POINCIANA ST	Property Maintenance	Open
40597	ROBERTO,JOHN A	4652 POINCIANA ST	Property Maintenance	Open
40596	WACHTER,WILHELM & EDITH	4652 POINCIANA ST	Property Maintenance	Open
40595	SENOUCI,CARL LE SENOUCCI,JOSHUA	4652 POINCIANA ST	Property Maintenance	Open
40594	MOECKEL,EDWARD W	4652 POINCIANA ST	Property Maintenance	Open
19060005	KYTHIRA LLC	262 CORSAIR AVE	Permits Required Violations	Open
40802	FISTEL,LILIANA	267 OCEANIC AVE	Web Citizen Complaint	Open
40495	FDG SOUTH LLC	4108 EL MAR DR	Nuisance	Open
19050007	AMATURO,JOSEPH C & WINIFRED	3900 N OCEAN DR	Building Code Violations	Open
19040010	GILCHRIST,RAEL M GILCHRIST,LOURDES L	1931 WATERS EDGE	Permits Required Violations	Open
40053	WALLER,ROBERT	268 NEPTUNE AVE	Nuisance	Open
19040009	BRANDT,YANN	267 CAPRI AVE	Zoning Violations	Open
39998	DAVIS,DAVID A DAVIS,CATALINA D	4525 POINCIANA ST	No Garbage/Trash Service	Open
19040014	BENTSEN,KIRSTEN BENTSEN,SAMUEL A	3211 S TERRA MAR DR	Permits Required Violations	Open
19040004	BELL,ROBERT K	4521 N OCEAN DR	Landscape Violations	Open
19030002	SEA GARDEN BY THE SEA INC	4625 N OCEAN DR	Zoning Violations	Open
18110005	4326 OCEAN DR LLC	4326 N OCEAN DR	Permits Required Violations	Open
38573	NOBLE Q ROBERTSON REV TR ROBERTSON,NOBLE Q TRSTEE	4209 EL MAR DR	Zoning Violations	Open
39398	SERAFINI,SILVIO & ANA E	217 E COMMERCIAL BLVD	Sign Violations	Open
38319	SERAFINI,SILVIO & ANA E	217 E COMMERCIAL BLVD	Business Tax	Open
38099	FAVALE,JOSEPH FAVALE,VINCENT MARIO	4652 POINCIANA ST	Property Maintenance	Open
37871	ACS 218 LLC	218 E COMMERCIAL BLVD	Business Tax	Open
18060013	BARTCZAK,JENNIFER C MARCUS,PATRICK A	4548 POINCIANA ST	Vacation Rental	Open
18050050	GALULLO,KATHY ANN	1439 S OCEAN BLVD	Property Maintenance	Open
40509	4552 POINCIANA ST LLC	4552 POINCIANA ST	Zoning Violations	Open
40510	4648 INVESTMENTS LLC	4648 POINCIANA ST	Zoning Violations	Open
18050059	DA SILVA, ORIVALDO PEREIRA DA SILVA, MARCIA	1439 S OCEAN BLVD	Property Maintenance	Open
18050045	ANNE MICHAELIDES REV TR /MICHAELIDES,ANNE TRSTEE	1439 S OCEAN BLVD	Property Maintenance	Open
18050044	POULIOT FAMILY LIMITED PARTNERSHIP	1439 S OCEAN BLVD	Property Maintenance	Open
18050043	HOARD,GREG & HOARD,NANCY	1439 S OCEAN BLVD	Property Maintenance	Open
18050042	MOUSSA,SOUFAINE BEN TOUATI,HEDI	1439 S OCEAN BLVD	Property Maintenance	Open
18050041	VIA SALES & LEASING INC	1439 S OCEAN BLVD	Property Maintenance	Open
18050040	MCGHEE,JESSIE MARILYN MCGHEE,WILLIAM MCKAY	1439 S OCEAN BLVD	Property Maintenance	Open
18050039	VITALE,ROSE	1439 S OCEAN BLVD	Property Maintenance	Open
18050038	VIOLA,MAXIMILIAN	1439 S OCEAN BLVD	Property Maintenance	Open
18050037	STROM.TERJE MIKAL STROM,MONA KRISTIN FILTVEDT	1439 S OCEAN BLVD	Property Maintenance	Open
18050036	BRENNAN,MARIA C H/E BRENNAN,KARINA	1439 S OCEAN BLVD	Property Maintenance	Open
18050035	POULIOT FAMILY LIMITED PARTNERSHIP	1439 S OCEAN BLVD	Property Maintenance	Open
18050034	KLINE,NORMAN & MARLYN	1439 S OCEAN BLVD	Property Maintenance	Open

18050033 FEREIRA & REYES LLC	1439 S OCEAN BLVD	Property Maintenance	Open
18050032 FEREIRA & REYES LLC	1439 S OCEAN BLVD	Property Maintenance	Open
18050031 NOMADERIA INC	1439 S OCEAN BLVD	Property Maintenance	Open
18050030 CASTRO VOLLO, MARCELA	1439 S OCEAN BLVD	Property Maintenance	Open
18050029 MASTRO,JOSEPH & MARY LE JOSEPH & MARY MASTRO REV LIV TR	1439 S OCEAN BLVD	Property Maintenance	Open
18050028 SAWICKI,STANLEY D	1439 S OCEAN BLVD	Property Maintenance	Open
18050027 SMITH, SONIA	1439 S OCEAN BLVD	Property Maintenance	Open
18050026 DANKS CORPORATION	1439 S OCEAN BLVD	Property Maintenance	Open
18050025 WHITE-DUARTE,MARCIO WHITE-DUARTE,MICHAEL E	1439 S OCEAN BLVD	Property Maintenance	Open
18050023 PRUIS, GERRIT J & BARBARA C	1439 S OCEAN BLVD	Property Maintenance	Open
18050022 MACHADO, FRANCISCO MACHADO, STEFANY	1439 S OCEAN BLVD	Property Maintenance	Open
18050021 SCHAEFER,CURTIS L & CATHERINE A	1439 S OCEAN BLVD	Property Maintenance	Open
18050020 TREZZA,ANTHONY TREZZA,JEANA	1439 S OCEAN BLVD	Property Maintenance	Open
18050019 WHITELEATHER,DANIEL	1439 S OCEAN BLVD	Property Maintenance	Open
18050017 GODDARD,DULCE GALINDO GODDARD,GARY WILLIAM	1439 S OCEAN BLVD	Property Maintenance	Open
18050016 BAJDO, MARIA AURA	1439 S OCEAN BLVD	Property Maintenance	Open
18050015 ZEMACH,JOEL	1439 S OCEAN BLVD	Property Maintenance	Open
18050014 ZIMMERMAN,ANNETTE ZIMMERMAN,JAMES	1439 S OCEAN BLVD	Property Maintenance	Open
18050013 GOOD,SHAWN	1439 S OCEAN BLVD	Property Maintenance	Open
18050012 LUZ PATRICIA RESTREPO REV TR RESTREPO,LUZ PATRICIA TRSTEE	1439 S OCEAN BLVD	Property Maintenance	Open
18050011 PAQUET, GILLES	1439 S OCEAN BLVD	Property Maintenance	Open
18050010 THOMPSON, JANICE	1439 S OCEAN BLVD	Property Maintenance	Open
18050009 GALVIN,JOHN R & ANDREA A	1439 S OCEAN BLVD	Property Maintenance	Open
18050008 CULLINAN FAMILY TRUST	1439 S OCEAN BLVD	Property Maintenance	Open
18050007 BROWN,MARK H CORGEE,JAMES R	1439 S OCEAN BLVD	Property Maintenance	Open
18050006 KROLEWSKI, DEANA JO	1439 S OCEAN BLVD	Property Maintenance	Open
18050005 RHEAUME,SYLVIA R LE RHEAUME,DEBRA J	1439 S OCEAN BLVD	Property Maintenance	Open
18050004 ROBITAILLE,ANDRE	1439 S OCEAN BLVD	Property Maintenance	Open
18050003 BLAND,ROSA	1439 S OCEAN BLVD	Property Maintenance	Open
18050002 SENOJ ENTERPRISE LLC	1439 S OCEAN BLVD	Property Maintenance	Open
18050001 DICAIRE,LOUISE NADEAU RICHARD,LOUISE	1439 S OCEAN BLVD	Property Maintenance	Open
18050058 HD PARTS LLC	1439 S OCEAN BLVD	Property Maintenance	Open
18030025 WENS HOLDING LLC	4329 EL MAR DR	Property Maintenance	Open
18070009 SKY007 LLC	230 LAKE CT	Business Tax	Open
18020015 ANGLIN FAM TR % RAYMOND ANGLIN	2 E COMMERCIAL BLVD	Property Maintenance	Open
18030015 BELL,ROBERT K	4521 N OCEAN DR	Property Maintenance	Open
18010014 GARIEPY,LYNNE	2000 S OCEAN BLVD	Building Code Violations	Open
18050049 SCHWEITZER,MICHAEL K	1439 S OCEAN BLVD	Property Maintenance	Open
18050048 POULIOT FAM LIMITED PARTNERSHIP	1439 S OCEAN BLVD	Property Maintenance	Open
18050047 GUTHRIE,TIMOTHY F GUTHRIE,CARLA M	1439 S OCEAN BLVD	Property Maintenance	Open
18050046 PIZZI,THOMAS III PIZZI,THOMAS JR ET AL	1439 S OCEAN BLVD	Property Maintenance	Open
17060028 4326 OCEAN DR LLC	4326 N OCEAN DR	Nuisance/Abandoned Homes	Open
18080003 PEREIRA,PATRICIA	4648 BOUGAINVILLE DR	Property Maintenance	Open
16120056 FDG SOUTH LLC	4116 N OCEAN DR	Building Code Violations	Open

16120002	FDG SOUTH LLC	4116 N OCEAN DR	Property Maintenance	Open
16020013	IMERTI,SONIA	1800 S OCEAN Blvd	Building Code Violations	Open
15110003	BRICMAYFL LLC	5000 N OCEAN BLVD	Building Code Violations	Open
15090002	BREITBERG,DYANE	1931 WATERS EDGE	Recreational Vehicles& Boats Violations	Open
14110003	DEE JAY ENTERPRISES INC	4617 EL MAR Dr	Permits Required Violations	Open
18040027	BELL,ROBERT K	4521 N OCEAN DR	Sign Violations	Open
18040026	BELL,ROBERT K	4521 N OCEAN DR	Property Maintenance	Open

Case #	Owner Name	Property Address	Incident Type	Status	Balance
12020014	NORTH POINTE INVESTMENTS LLC	4116 N OCEAN Dr	Nuisance	Closed	\$2,068,872
13040003	LION CAPRICE LLC	4110 EL MAR Dr	Property Maintenance	Closed	\$1,378,324
13040002	LION CAPRICE LLC	4108 EL MAR Dr	Property Maintenance	Closed	\$1,378,324
12020017	LION CAPRICE LLC	4110 EL MAR Dr	Property Maintenance	Closed	\$786,156
18040025	BELL,ROBERT K	4521 N OCEAN DR	Property Maintenance	Closed	\$670,850
12020016	LION CAPRICE LLC	4108 EL MAR Dr	Building Code Violations	Closed	\$614,357
15090002	BREITBERG,DYANE	1931 WATERS EDGE	Recreational Vehicles& Boats Violations	Open	\$ 47,250.00
18040026	BELL,ROBERT K	4521 N OCEAN DR	Property Maintenance	Open	\$389,750
18040027	BELL,ROBERT K	4521 N OCEAN DR	Sign Violations	Open	\$388,450
15060015	RICHARD BARRIE JR INC	226 BASIN Dr	Property Maintenance	Closed	\$369,500
15110003	BRICMAYFL LLC	5000 N OCEAN BLVD	Building Code Violations	Open	\$306,250
17060028	4326 OCEAN DR LLC	4326 N OCEAN DR	Nuisance/Abandoned Homes	Open	\$264,850
18080003	PEREIRA,PATRICIA	4648 BOUGAINVILLA DR	Property Maintenance	Open	\$222,250
13060015	PEREIRA,PATRICIA	4648 BOUGAINVILLA Dr	Nuisance	Closed	\$178,725
16120056	FDG SOUTH LLC	4116 N OCEAN DR	Building Code Violations	Open	\$176,200
16120002	FDG SOUTH LLC	4116 N OCEAN DR	Property Maintenance	Open	\$176,200
14110003	DEE JAY ENTERPRISES INC	4617 EL MAR Dr	Permits Required Violations	Open	\$161,850
16020013	IMERTI,SONIA	1800 S OCEAN Blvd	Building Code Violations	Open	\$131,650
16120054	FDG SOUTH LLC	4108 EL MAR DR	Building Code Violations	Closed	\$125,750
16120055	FDG SOUTH LLC	4110 EL MAR DR	Building Code Violations	Closed	\$109,400
16120001	FDG SOUTH LLC	4110 EL MAR DR	Property Maintenance	Closed	\$109,400
16120011	FDG SOUTH LLC	4108 EL MAR DR	Building Code Violations	Closed	\$100,600
16110010	FDG SOUTH LLC	4108 EL MAR DR	Property Maintenance	Closed	\$100,600
18110005	4326 OCEAN DR LLC	4326 N OCEAN DR	Permits Required Violations	Open	\$80,450
16020004	BREITBERG,DYANE	1931 WATERS EDGE	Building Code Violations	Closed	\$72,300
18010014	GARIEPY,LYNNE	2000 S OCEAN BLVD	Building Code Violations	Open	\$71,300
14050017	THE R GROUP LLC	4132 N OCEAN Dr	Sign Violations	Closed	\$65,050
17100013	KARAKAYA INC	4601 EL MAR DR	Building Code Violations	Closed	\$61,750
18040023	ROWE,NANCY ROBBINS,JUDY	1961 TROPIC ISLE	Permits Required Violations	Closed	\$60,750
18040022	ROWE,NANCY ROBBINS,JUDY	1961 TROPIC ISLE	Permits Required Violations	Closed	\$60,750
18040021	ROWE,NANCY ROBBINS,JUDY	1961 TROPIC ISLE	Permits Required Violations	Closed	\$60,750
18030015	BELL,ROBERT K	4521 N OCEAN DR	Property Maintenance	Open	\$59,900
15030008	R GROUP LLC	4136 N OCEAN Dr	Business Tax	Closed	\$52,125
15030007	R GROUP LLC	4133 EL MAR Dr	Business Tax	Closed	\$48,825
18040016	BREITBERG,DYANE	1931 WATERS EDGE	Zoning Violations	Closed	\$47,250
16010001	KAT-NIK HOLDINGS INC	1900 S OCEAN Blvd	Building Code Violations	Closed	\$41,800
18040019	4326 OCEAN DR LLC	4326 N OCEAN DR	Property Maintenance	Closed	\$37,950
18040020	4326 OCEAN DR LLC	4326 N OCEAN DR	Property Maintenance	Closed	\$37,800
19040004	BELL,ROBERT K	4521 N OCEAN DR	Landscape Violations	Open	\$36,100
15030009	THE R GROUP LLC	4132 N OCEAN Dr	Business Tax	Closed	\$30,375
18040028	LEAL,ALVARO	2031 COCO PALM PL	Zoning Violations	Closed	\$30,300
16060033	BREITBERG,DYANE	1931 WATERS EDGE	Property Maintenance	Closed	\$27,600
15070023	KARAKAYA INC	4600 N OCEAN Dr	Building Code Violations	Closed	\$26,350
15070024	KARAKAYA INC	4608 N OCEAN Dr	Building Code Violations	Closed	\$25,900
18060013	BARTCZAK,JENNIFER C MARCUS,PATRICK A	4548 POINCIANA ST	Vacation Rental	Open	\$20,600
18080029	4326 OCEAN DR LLC	4326 N OCEAN DR	Nuisance	Closed	\$18,750
18120007	MARCHETTI,STEVEN MERCANTE,ROBERT	4422 SEAGRAPE DR	Permits Required Violations	Closed	\$16,200

15060019	CHYZANOWSKI,RAFAL	245 CORSAIR Ave	Building Code Violations	Closed	\$10,025
19110002	DEUTSCHE BANK NATL TR CO TRSTEE % OCWEN LOAN SERVICING LLC	1724 BEL-AIR AVE	Property Maintenance	Open	\$7,500
19060005	KYTHIRA LLC	262 CORSAIR AVE	Permits Required Violations	Open	\$7,050
16030013	KARAKAYA INC	4601 EL MAR Dr	Building Code Violations	Closed	\$7,050
18030025	WENS HOLDING LLC	4329 EL MAR DR	Property Maintenance	Open	\$7,025
13080043	LEAL,ALVARO	2031 COCO PALM PI	No Garbage/Trash Service	Closed	\$6,440
15100009	BREITBERG,DYANE	1931 WATERS EDGE	No Garbage/Trash Service	Closed	\$6,240
12030014	4423 TRADEWINDS LLC	4423 W TRADEWINDS Ave	Business Tax	Closed	\$6,050
18080001	THE R GROUP LLC	4132 N OCEAN DR	Property Maintenance	Closed	\$3,850
19040009	BRANDT,YANN	267 CAPRI AVE	Zoning Violations	Open	\$3,300
18040033	LEAL,ALVARO	2031 COCO PALM PL	No Garbage/Trash Service	Closed	\$2,525
17040004	4326 OCEAN DR LLC	4326 N OCEAN DR	Nuisance	Closed	\$2,250
17080025	4326 OCEAN DR LLC	4326 N OCEAN DR	Nuisance/Abandoned Homes	Closed	\$2,200
18040032	LEAL,ALVARO	2031 COCO PALM PL	Nuisance/overgrowth weeds & gras	Closed	\$2,100
18020015	ANGLIN FAM TR % RAYMOND ANGLIN	2 E COMMERCIAL BLVD	Property Maintenance	Open	\$1,850
14020020	WHITE CAP OF FLORIDA INC	4353 N OCEAN Dr	Business Tax	Closed	\$1,800
19080004	4648 INVESTMENTS LLC	4648 POINCIANA ST	Permits Required Violations	Open	\$1,250
19080002	4552 POINCIANA ST LLC	4552 POINCIANA ST	Permits Required Violations	Open	\$1,250
18080021	3RM INVESTMENTS LLC	4144 EL MAR DR	Zoning Violations	Closed	\$1,000
18080019	3RM INVESTMENTS LLC	4144 EL MAR DR	Permits Required Violations	Closed	\$1,000
18050050	GALULLO,KATHY ANN	1439 S OCEAN BLVD	Property Maintenance	Open	\$960
18050059	DA SILVA, ORIVALDO PEREIRA DA SILVA, MARCIA	1439 S OCEAN BLVD	Property Maintenance	Open	\$960
18050045	ANNE MICHAELIDES REV TR /MICHAELIDES,ANNE TRSTEE	1439 S OCEAN BLVD	Property Maintenance	Open	\$960
18050044	POULIOT FAMILY LIMITED PARTNERSHIP	1439 S OCEAN BLVD	Property Maintenance	Open	\$960
18050043	HOARD,GREG & HOARD,NANCY	1439 S OCEAN BLVD	Property Maintenance	Open	\$960
18050042	MOUSSA,SOUFAINE BEN TOUATI,HEDI	1439 S OCEAN BLVD	Property Maintenance	Open	\$960
18050041	VIA SALES & LEASING INC	1439 S OCEAN BLVD	Property Maintenance	Open	\$960
18050040	MCGHEE,JESSIE MARILYN MCGHEE,WILLIAM MCKAY	1439 S OCEAN BLVD	Property Maintenance	Open	\$960
18050039	VITALE,ROSE	1439 S OCEAN BLVD	Property Maintenance	Open	\$960
18050038	VIOLA,MAXIMILIAN	1439 S OCEAN BLVD	Property Maintenance	Open	\$960
18050037	STROM.TERJE MIKAL STROM,MONA KRISTIN FILTVEDT	1439 S OCEAN BLVD	Property Maintenance	Open	\$960
18050036	BRENNAN,MARIA C H/E BRENNAN,KARINA	1439 S OCEAN BLVD	Property Maintenance	Open	\$960
18050035	POULIOT FAMILY LIMITED PARTNERSHIP	1439 S OCEAN BLVD	Property Maintenance	Open	\$960
18050034	KLINE,NORMAN & MARLYN	1439 S OCEAN BLVD	Property Maintenance	Open	\$960
18050033	FEREIRA & REYES LLC	1439 S OCEAN BLVD	Property Maintenance	Open	\$960
18050032	FEREIRA & REYES LLC	1439 S OCEAN BLVD	Property Maintenance	Open	\$960
18050031	NOMADERIA INC	1439 S OCEAN BLVD	Property Maintenance	Open	\$960
18050030	CASTRO VOLLO, MARCELA	1439 S OCEAN BLVD	Property Maintenance	Open	\$960
18050029	MASTRO,JOSEPH & MARY LE JOSEPH & MARY MASTRO REV LIV TR	1439 S OCEAN BLVD	Property Maintenance	Open	\$960
18050028	SAWICKI,STANLEY D	1439 S OCEAN BLVD	Property Maintenance	Open	\$960
18050027	SMITH, SONIA	1439 S OCEAN BLVD	Property Maintenance	Open	\$960
18050026	DANSA CORPORATION	1439 S OCEAN BLVD	Property Maintenance	Open	\$960
18050025	WHITE-DUARTE,MARCIO WHITE-DUARTE,MICHAEL E	1439 S OCEAN BLVD	Property Maintenance	Open	\$960
18050023	PRUIS, GERRIT J & BARBARA C	1439 S OCEAN BLVD	Property Maintenance	Open	\$960
18050022	MACHADO, FRANCISCO MACHADO, STEFANY	1439 S OCEAN BLVD	Property Maintenance	Open	\$960
18050021	SCHAEFER,CURTIS L & CATHERINE A	1439 S OCEAN BLVD	Property Maintenance	Open	\$960
18050020	TREZZA,ANTHONY TREZZA,JEANA	1439 S OCEAN BLVD	Property Maintenance	Open	\$960
18050019	WHITELEATHER,DANIEL	1439 S OCEAN BLVD	Property Maintenance	Open	\$960

18050017	GODDARD,DULCE GALINDO GODDARD,GARY WILLIAM	1439 S OCEAN BLVD	Property Maintenance	Open	\$960
18050016	BAJDO, MARIA AURA	1439 S OCEAN BLVD	Property Maintenance	Open	\$960
18050015	ZEMACH,JOEL	1439 S OCEAN BLVD	Property Maintenance	Open	\$960
18050014	ZIMMERMAN,ANNETTE ZIMMERMAN,JAMES	1439 S OCEAN BLVD	Property Maintenance	Open	\$960
18050013	GOOD,SHAWN	1439 S OCEAN BLVD	Property Maintenance	Open	\$960
18050012	LUZ PATRICIA RESTREPO REV TR RESTREPO,LUZ PATRICIA TRSTEE	1439 S OCEAN BLVD	Property Maintenance	Open	\$960
18050011	PAQUET, GILLES	1439 S OCEAN BLVD	Property Maintenance	Open	\$960
18050010	THOMPSON, JANICE	1439 S OCEAN BLVD	Property Maintenance	Open	\$960
18050009	GALVIN,JOHN R & ANDREA A	1439 S OCEAN BLVD	Property Maintenance	Open	\$960
18050008	CULLINAN FAMILY TRUST	1439 S OCEAN BLVD	Property Maintenance	Open	\$960
18050007	BROWN,MARK H CORGEE,JAMES R	1439 S OCEAN BLVD	Property Maintenance	Open	\$960
18050006	KROLEWSKI, DEANA JO	1439 S OCEAN BLVD	Property Maintenance	Open	\$960
18050005	RHEAUME,SYLVIA R LE RHEAUME,DEBRA J	1439 S OCEAN BLVD	Property Maintenance	Open	\$960
18050004	ROBITAILLE,ANDRE	1439 S OCEAN BLVD	Property Maintenance	Open	\$960
18050003	BLAND,ROSA	1439 S OCEAN BLVD	Property Maintenance	Open	\$960
18050002	SENOJ ENTERPRISE LLC	1439 S OCEAN BLVD	Property Maintenance	Open	\$960
18050001	DICAIRE,LOUISE NADEAU RICHARD,LOUISE	1439 S OCEAN BLVD	Property Maintenance	Open	\$960
18050058	HD PARTS LLC	1439 S OCEAN BLVD	Property Maintenance	Open	\$960
18050049	SCHWEITZER,MICHAEL K	1439 S OCEAN BLVD	Property Maintenance	Open	\$960
18050048	POULIOT FAM LIMITED PARTNERSHIP	1439 S OCEAN BLVD	Property Maintenance	Open	\$960
18050047	GUTHRIE,TIMOTHY F GUTHRIE,CARLA M	1439 S OCEAN BLVD	Property Maintenance	Open	\$960
18050046	PIZZI,THOMAS III PIZZI,THOMAS JR ET AL	1439 S OCEAN BLVD	Property Maintenance	Open	\$960
19050007	AMATURO,JOSEPH C & WINIFRED	3900 N OCEAN DR	Building Code Violations	Open	\$850
15120011	ZEIGLER,JANET ZEIGLER,MARK	1501 S OCEAN Blvd	Building Code Violations	Closed	\$750
19080001	4326 OCEAN DR LLC	4326 N OCEAN DR	Nuisance	Closed	\$700
18040029	LEAL,ALVARO	2031 COCO PALM PL	Nuisance/overgrowth weeds & gras	Closed	\$700
18040030	LEAL,ALVARO	2031 COCO PALM PL	Landscape Violations	Closed	\$650
16090006	GORANA INTERNATIONAL INC	4140 EL MAR Dr	Building Code Violations	Closed	\$550
19100002	LEAL,ALVARO	2031 COCO PALM PL	NAB CASE	Closed	\$456
19100003	LEAL,ALVARO	2031 COCO PALM PL	NAB CASE	Closed	\$427
17080032	LEAL,ALVARO	2031 COCO PALM PL	No Garbage/Trash Service	Closed	\$200
17070033	SCHMITZ,TONA B	233 CORSAIR AVE	Vacation Rental	Closed	\$150
17080030	WALLIN,ANDERS G	1961 WINDWARD DR	Property Maintenance	Closed	\$150
17060003	QUIRK,KEVIN E & CORLY L	2072 OCEAN MIST DR	Landscape Violations	Closed	\$150
17010003	ROSDOR INTERNATIONAL SA	5000 N OCEAN BLVD	Building Code Violations	Closed	\$150
15120007	BARBOSA,MARIO HERNAN	1800 S OCEAN Blvd	Building Code Violations	Closed	\$150
18040017	ROBINS,ALAN	4505 POINCIANA ST	Property Maintenance	Closed	\$150
18040024	BELL,ROBERT K	4521 N OCEAN DR	Property Maintenance	Closed	\$150
18040006	4423 TRADEWINDS LLC	4423 W TRADEWINDS AVE	Nuisance	Closed	\$150
18040005	4423 TRADEWINDS LLC	4423 W TRADEWINDS AVE	Nuisance	Closed	\$150
18040031	LEAL,ALVARO	2031 COCO PALM PL	No Garbage/Trash Service	Closed	\$125
19030002	SEA GARDEN BY THE SEA INC	4625 N OCEAN DR	Zoning Violations	Open	\$100
19090003	KYTHIRA LLC	262 CORSAIR AVE	Nuisance	Closed	\$100
19040015	FDG SOUTH LLC	4108 EL MAR DR	Landscape Violations	Closed	\$100
18110014	SERAFINI,SILVIO & ANA E	217 E COMMERCIAL BLVD	Building Code Violations	Closed	\$100
18080020	3RM INVESTMENTS LLC	4144 EL MAR DR	Property Maintenance	Closed	\$100
18080004	ELGAMAL,AHMED HASSABALLA,DALIA	240 IMPERIAL LN	Vacation Rental	Closed	\$100
17060007	COLLINS,BRENDAN	4629 POINCIANA ST	Permits Required Violations	Closed	\$100

19090006	LURIE,TERESA LURIE,ANTHONY	4443 W TRADEWINDS AVE	Zoning Violations	Closed	\$50
19090007	NEW PACIFIC FINANCIAL GROUP	4449 W TRADEWINDS AVE	Permits Required Violations	Closed	\$50
19020021	GALLAGHER,LOUISE R	251 ALGIERS AVE	Vision Hazards	Closed	\$50
18060006	PIERCE,JASON DODERLEIN,TANYA ET AL	2011 CORAL REEF DR	Nuisance/Abandoned Homes	Closed	\$50
18080010	SHANAHAN,GEORGE C	2036 COCO PALM PL	Landscape Violations	Closed	\$50
15100026	THE R GROUP LLC	4132 N OCEAN Dr	Garage Sales Violations	Closed	\$50
15050006	BREITBERG,DYANE	1931 WATERS EDGE	Recreational Vehicles& Boats Violations	Closed	\$50



Town Commission Agenda Item Report

Meeting Date: April 14, 2020

Submitted by: Tedra Allen

Submitting Department: Administration

Item Type: Report

Agenda Section: TOWN MANAGER REPORT

Subject Title:

January Finance Report (Lucila Lang, Finance Director)

Explanation:

Presented is the FY20 January 2020 Finance Report, which consist of the attached Revenue/Expenditure Report (**Exhibit 1**) and the Cash Investment Report (**Exhibit 2**).

The following is a summary of the operating results through: 1/31/2020

Fund	Annual Budget	Budgeted Appropriations	Budgeted Rev Excl Appr	YTD Revenues		YTD Expenditures		Net Amount
				Amount	% of Budget	Amount	% of Budget	
General Fund	\$ 13,345,354.00		\$ 13,345,354.00	\$ 9,022,934.80	68%	\$ 3,961,935.04	30%	\$ 5,060,999.76
Sewer Fund	1,130,896.00		\$ 1,130,896.00	396,837.38	35%	318,918.51	28%	\$ 77,918.87
Fire Fund	1,313,147.00	231,393.00	\$ 1,081,754.00	914,416.96	85%	308,068.82	23%	\$ 606,348.14
Capital Fund	2,303,130.00	2,000,000.00	\$ 303,130.00	8,792.93	3%	72,297.76	3%	\$ (63,504.83)
Parking Fund	2,177,562.00		\$ 2,177,562.00	926,618.22	43%	689,082.98	32%	\$ 237,535.24
Grand Total	\$ 20,270,089.00	\$ 2,231,393.00	\$ 18,038,696.00	\$ 11,269,600.29		\$ 5,350,303.11		\$ 5,919,297.18

Notable items this month are as follows:

General Fund Revenues

1. Revenue collected from Ad Valorem Property Taxes is at \$7,529,492.35 (86.4%), which is the same percentage as of January 2019.

All other revenues are on target for the first 4 months of the fiscal year.

General Fund Expenditures

Expenses are all in line for the first 4 months of FY20 (29.9%).

Sewer Fund- 103

1. Sewer fund revenue from Fort Lauderdale is in line with budgeted amount. Through January, the Town has collected \$394,023.67 or 34.9% of budget.

2. The Town has paid \$252,968.01 in sanitary sewers to the City of Pompano Beach, which is 37.6% of budget.
3. Although the Town had an unexpected expense in the amount of \$16,300.20 payable to Tele-Vac South, Inc. for the televising and cleaning of an emergency blockage in the sewer system, the sanitary sewer expenses overall are at 28.2%.

Fire Fund- 115

1. During the first 4 months of FY20, the Town collected Fire Assessment Fees in the amount of \$875,459.17 or 84.7% of budget. These are in line with the budget. Total expenses are at 23.5%.

Capital Fund- 300

No significant activity for the first 4 months of FY20.

Parking Fund- 310

1. Parking revenues were strong through January 2020. The Town has collected \$926,618.22 or 42.6% of budget.
2. Expenditures are in line with expectations at 33.0%

Recommendation:

Approve/Accept

Attachments:

1. Revenue Expenditure Report
2. Cash and Investment Report

REVENUE/EXPENDITURE REPORT

Page: 1
4/8/2020
9:50 pm

Town of Lauderdale by the Sea

For the Period: 10/1/2019 to 1/31/2020	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 001 - General Fund							
Revenues							
Dept: 301.000 Ad Valorem Property Taxes							
311.100 Ad Valorem Property Taxes	8,710,268.00	8,710,268.00	7,529,492.35	275,920.25	0.00	1,180,775.65	86.4
Ad Valorem Property Taxes	8,710,268.00	8,710,268.00	7,529,492.35	275,920.25	0.00	1,180,775.65	86.4
Dept: 301.100 Utility Taxes							
311.101 FPL Utility Tax	830,000.00	830,000.00	226,411.13	67,123.83	0.00	603,588.87	27.3
311.440 Gas Utility Tax	16,500.00	16,500.00	2,372.27	989.64	0.00	14,127.73	14.4
314.300 Water Utility Tax	167,000.00	167,000.00	41,628.35	12,420.30	0.00	125,371.65	24.9
Utility Taxes	1,013,500.00	1,013,500.00	270,411.75	80,533.77	0.00	743,088.25	26.7
Dept: 301.600 Franchise Taxes							
313.100 FI Power & Light Franchise	600,000.00	600,000.00	168,187.05	54,238.76	0.00	431,812.95	28.0
313.300 Waste Franchise Collection	93,000.00	93,000.00	38,883.17	8,778.52	0.00	54,116.83	41.8
313.301 Waste Franchise Adm-Fee	10,000.00	10,000.00	2,356.92	2,356.92	0.00	7,643.08	23.6
313.400 Gas Franchise	15,000.00	15,000.00	2,068.91	939.41	0.00	12,931.09	13.8
313.600 Towing Franchise Fees	600.00	600.00	0.00	0.00	0.00	600.00	0.0
Franchise Taxes	718,600.00	718,600.00	211,496.05	66,313.61	0.00	507,103.95	29.4
Dept: 302.000 Licenses & Permits							
321.100 Business License Taxes	80,000.00	80,000.00	71,052.12	3,140.35	0.00	8,947.88	88.8
321.110 Sidewalk Cafe ROW	50,000.00	50,000.00	45,677.40	5,537.50	0.00	4,322.60	91.4
322.100 Building Permits	681,500.00	681,500.00	262,564.86	75,104.59	0.00	418,935.14	38.5
322.105 Fire Plan Review Fees	21,000.00	21,000.00	8,099.00	1,680.00	0.00	12,901.00	38.6
322.150 Miscellaneous Permits	2,497.00	2,497.00	0.00	0.00	0.00	2,497.00	0.0
322.400 Sign Permits	4,000.00	4,000.00	785.00	0.00	0.00	3,215.00	19.6
Licenses & Permits	838,997.00	838,997.00	388,178.38	85,462.44	0.00	450,818.62	46.3
Dept: 303.000 Intergovernmental Revenues							
311.120 Municipal Revenue Sharing	155,600.00	155,600.00	53,825.74	13,456.44	0.00	101,774.26	34.6
311.150 Alcoholic Beverage License	15,500.00	15,500.00	48.94	0.00	0.00	15,451.06	0.3
311.180 Sales Tax	394,000.00	394,000.00	101,619.46	35,454.91	0.00	292,380.54	25.8
312.405 Local Op Gas Tax 1 - 6 cent	65,651.00	65,651.00	10,485.38	0.00	0.00	55,165.62	16.0
312.410 Local Op Gas Tax 1 - 5 cent	46,630.00	46,630.00	7,114.53	0.00	0.00	39,515.47	15.3
315.100 Communication Service Tax	320,000.00	320,000.00	80,260.00	27,115.27	0.00	239,740.00	25.1
334.904 Hurricane-Storm/FEMA	0.00	0.00	55,318.86	0.00	0.00	-55,318.86	0.0
334.910 BCC-Senior Center Grant	18,507.00	18,507.00	0.00	0.00	0.00	18,507.00	0.0
334.914 BCC-Transportation Grant	51,704.00	51,704.00	0.00	0.00	0.00	51,704.00	0.0
334.915 FDOT-Reimbursable Grant	18,064.00	18,064.00	0.00	0.00	0.00	18,064.00	0.0
Intergovernmental Revenues	1,085,656.00	1,085,656.00	308,672.91	76,026.62	0.00	776,983.09	28.4
Dept: 304.000 Charges for Services							
343.902 Site Plan Application Fees	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
347.500 Tennis - Shuffle Key	9,200.00	9,200.00	7,839.32	769.68	0.00	1,360.68	85.2
Charges for Services	11,200.00	11,200.00	7,839.32	769.68	0.00	3,360.68	70.0
Dept: 305.000 Fines & Forfeitures							
354.150 Fines,TrafficViolation,Citatio	31,452.00	31,452.00	10,310.25	3,312.00	0.00	21,141.75	32.8
354.160 Code Enforcement Fines	50,000.00	50,000.00	11,095.00	6,895.00	0.00	38,905.00	22.2
359.100 Other Fines & Alarms	2,000.00	2,000.00	125.00	75.00	0.00	1,875.00	6.3
Fines & Forfeitures	83,452.00	83,452.00	21,530.25	10,282.00	0.00	61,921.75	25.8
Dept: 306.000 Miscellaneous Revenues							
361.100 Interest Earnings	26,000.00	26,000.00	44,588.17	17,233.34	0.00	-18,588.17	171.5
362.000 Rent/Lease Royalties	67,620.00	67,620.00	24,550.24	6,137.56	0.00	43,069.76	36.3
365.400 Recycling Revenue	3,041.00	3,041.00	0.00	0.00	0.00	3,041.00	0.0
366.100 Donations	5,000.00	5,000.00	1,840.00	0.00	0.00	3,160.00	36.8
369.100 Miscellaneous Revenues	36,308.00	36,308.00	24,251.09	5,056.73	0.00	12,056.91	66.8
369.200 Miscellaneous Applications	18,975.00	18,975.00	7,648.30	-3,625.00	0.00	11,326.70	40.3
369.201 Miscellaneous MerchandiseSales	689.00	689.00	413.74	44.24	0.00	275.26	60.0
369.250 Recreational Activities Fee	1,250.00	1,250.00	1,093.00	590.00	0.00	157.00	87.4
369.500 Miscellaneous Lobbyist	600.00	600.00	700.00	700.00	0.00	-100.00	116.7

REVENUE/EXPENDITURE REPORT

Page: 2
4/8/2020
9:50 pm

Town of Lauderdale by the Sea

For the Period: 10/1/2019 to 1/31/2020	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 001 - General Fund							
Revenues							
Dept: 306.000 Miscellaneous Revenues							
369.901 Insurance Reimbursement	3,281.00	3,281.00	0.00	0.00	0.00	3,281.00	0.0
Miscellaneous Revenues	162,764.00	162,764.00	105,084.54	26,136.87	0.00	57,679.46	64.6
Dept: 581.100 Interfund Transfers							
380.115 Transfer from Fire - OH Costs	22,000.00	22,000.00	5,500.00	0.00	0.00	16,500.00	25.0
381.106 Transfer from Parking Fund	698,917.00	698,917.00	174,729.25	0.00	0.00	524,187.75	25.0
Interfund Transfers	720,917.00	720,917.00	180,229.25	0.00	0.00	540,687.75	25.0
Revenues	13,345,354.00	13,345,354.00	9,022,934.80	621,445.24	0.00	4,322,419.20	67.6
Expenditures							
Dept: 511.000 Commission							
500.110 Commission Salaries	71,826.00	71,826.00	21,050.65	7,518.09	0.00	50,775.35	29.3
500.210 Employer FICA Taxes	5,300.00	5,300.00	1,507.51	538.46	0.00	3,792.49	28.4
500.220 Retirement	33,400.00	33,400.00	7,340.61	2,446.87	0.00	26,059.39	22.0
500.230 Group Insurance	57,084.00	57,084.00	22,721.31	11,305.33	0.00	34,362.69	39.8
500.345 Contractual Services	3,500.00	3,500.00	1,000.35	297.50	0.00	2,499.65	28.6
500.510 Office Supplies	650.00	650.00	0.00	0.00	0.00	650.00	0.0
500.512 Elections	2,300.00	2,300.00	558.48	558.48	0.00	1,741.52	24.3
500.540 Dues & Subscriptions	1,912.00	1,912.00	350.00	0.00	0.00	1,562.00	18.3
500.545 Training	4,500.00	4,500.00	0.00	0.00	0.00	4,500.00	0.0
500.550 Operating Expenses	9,500.00	9,500.00	2,185.88	72.46	0.00	7,314.12	23.0
Commission	189,972.00	189,972.00	56,714.79	22,737.19	0.00	133,257.21	29.9
Dept: 511.100 Donation-Non Profits							
500.820 Donations-Aids to Private Org	42,753.00	42,753.00	5,000.00	3,000.00	0.00	37,753.00	11.7
Donation-Non Profits	42,753.00	42,753.00	5,000.00	3,000.00	0.00	37,753.00	11.7
Dept: 511.200 Visitor Center							
500.120 Regular Salaries	12,782.00	12,782.00	5,676.25	3,580.41	0.00	7,105.75	44.4
500.140 Overtime Salaries	1,500.00	1,500.00	950.60	821.80	0.00	549.40	63.4
500.210 Employer FICA Taxes	1,044.00	1,044.00	434.23	273.90	0.00	609.77	41.6
500.220 Retirement	1,128.00	1,128.00	619.84	390.98	0.00	508.16	55.0
500.230 Group Insurance	3,454.00	3,454.00	1,229.05	588.20	0.00	2,224.95	35.6
500.340 Sewer/Wastewater	2,700.00	2,700.00	582.81	0.00	0.00	2,117.19	21.6
500.345 Contractual Services	29,900.00	29,900.00	0.00	0.00	0.00	29,900.00	0.0
500.430 Electric Service	1,600.00	1,600.00	330.66	87.58	0.00	1,269.34	20.7
500.431 Water Service	2,800.00	2,800.00	628.72	0.00	0.00	2,171.28	22.5
500.520 Bldg. Maintenance	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
500.640 Capital Outlay - Equip't & Mach	6,000.00	6,000.00	0.00	0.00	0.00	6,000.00	0.0
Visitor Center	65,908.00	65,908.00	10,452.16	5,742.87	0.00	55,455.84	15.9
Dept: 513.000 Administration							
500.120 Regular Salaries	645,616.00	645,616.00	209,524.49	68,414.18	0.00	436,091.51	32.5
500.140 Overtime Salaries	2,500.00	2,500.00	887.59	206.41	0.00	1,612.41	35.5
500.210 Employer FICA Taxes	49,500.00	49,500.00	15,990.35	5,213.72	0.00	33,509.65	32.3
500.220 Retirement	106,164.00	106,164.00	17,566.27	4,255.57	0.00	88,597.73	16.5
500.230 Group Insurance	129,722.00	129,722.00	47,550.10	21,168.37	0.00	82,171.90	36.7
500.315 Professional Services	50,000.00	50,000.00	4,655.00	0.00	0.00	45,345.00	9.3
500.320 Audit Expense	31,500.00	31,500.00	1,500.00	0.00	0.00	30,000.00	4.8
500.344 HR Expenses	30,000.00	30,000.00	789.79	334.11	0.00	29,210.21	2.6
500.345 Contractual Services	20,000.00	20,000.00	7,307.53	1,953.41	0.00	12,692.47	36.5
500.463 Service Maintenance Contracts	40,000.00	40,000.00	9,787.19	705.96	1,800.00	28,412.81	29.0
500.506 Printing & Binding	5,000.00	5,000.00	4,053.00	2,233.00	0.00	947.00	81.1
500.508 Postage	4,500.00	4,500.00	1,692.60	607.90	0.00	2,807.40	37.6
500.510 Office Supplies	7,500.00	7,500.00	3,565.66	915.78	0.00	3,934.34	47.5
500.540 Dues & Subscriptions	8,000.00	8,000.00	1,770.54	0.00	0.00	6,229.46	22.1
500.545 Training	8,000.00	8,000.00	1,739.28	900.00	0.00	6,260.72	21.7
500.550 Operating Expenses	10,000.00	10,000.00	3,472.77	435.60	9,612.32	-3,085.09	130.9

REVENUE/EXPENDITURE REPORT

Page: 3

4/8/2020

9:50 pm

Town of Lauderdale by the Sea

For the Period: 10/1/2019 to 1/31/2020

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 001 - General Fund							
Expenditures							
Administration	1,148,002.00	1,148,002.00	331,852.16	107,344.01	11,412.32	804,737.52	29.9
Dept: 514.000 Town Attorney							
500.310 Legal Expense	255,000.00	255,000.00	47,488.45	0.00	0.00	207,511.55	18.6
500.314 Litigation	100,000.00	100,000.00	2,621.60	0.00	0.00	97,378.40	2.6
500.319 Ethics Research, Training & Op	8,000.00	8,000.00	1,762.80	0.00	0.00	6,237.20	22.0
Town Attorney	363,000.00	363,000.00	51,872.85	0.00	0.00	311,127.15	14.3
Dept: 519.000 General							
500.120 Regular Salaries	80,000.00	80,000.00	25,846.21	9,230.79	0.00	54,153.79	32.3
500.210 Employer FICA Taxes	6,200.00	6,200.00	1,750.48	709.65	0.00	4,449.52	28.2
500.220 Retirement	6,800.00	6,800.00	1,563.69	521.23	0.00	5,236.31	23.0
500.230 Group Insurance	14,372.00	14,372.00	5,274.62	2,384.51	0.00	9,097.38	36.7
500.311 Advertisements	8,000.00	8,000.00	1,982.05	419.60	0.00	6,017.95	24.8
500.313 Legal Exp- Other Issues	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
500.315 Professional Services	75,000.00	75,000.00	10,000.00	2,500.00	0.00	65,000.00	13.3
500.345 Contractual Services	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
500.349 Community Bus	173,488.00	173,488.00	55,460.94	15,065.00	0.00	118,027.06	32.0
500.451 Auto, Property & Liability Ins	125,000.00	125,000.00	79,310.75	0.00	0.00	45,689.25	63.4
500.452 Workers Compensation Insur	45,020.00	45,020.00	28,906.00	11,546.00	0.00	16,114.00	64.2
500.497 Contingency	46,253.00	46,253.00	0.00	0.00	0.00	46,253.00	0.0
500.506 Printing & Binding	10,950.00	10,950.00	0.00	0.00	0.00	10,950.00	0.0
500.508 Postage	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
500.511 Computer Expense	130,000.00	130,000.00	83,727.39	13,118.76	0.00	46,272.61	64.4
500.525 Uniform Expense	500.00	500.00	0.00	0.00	0.00	500.00	0.0
500.540 Dues & Subscriptions	500.00	500.00	0.00	0.00	0.00	500.00	0.0
500.545 Training	2,600.00	2,600.00	383.00	0.00	0.00	2,217.00	14.7
500.550 Operating Expenses	37,575.00	37,575.00	19,700.31	2,116.99	0.00	17,874.69	52.4
500.552 Recycling and Solid Waste Exp	60,000.00	60,000.00	11,967.39	3,765.00	0.00	48,032.61	19.9
500.640 Capital Outlay - Equip't & Mach	13,700.00	13,700.00	5,232.40	3,004.86	0.00	8,467.60	38.2
General	848,958.00	848,958.00	331,105.23	64,382.39	0.00	517,852.77	39.0
Dept: 519.100 Business Dev & Marketing							
500.311 Advertisements	77,185.00	77,185.00	10,736.93	492.50	0.00	66,448.07	13.9
500.315 Professional Services	65,500.00	65,500.00	5,489.95	851.90	0.00	60,010.05	8.4
500.345 Contractual Services	32,650.00	32,650.00	8,486.59	208.25	0.00	24,163.41	26.0
500.495 Special Events	36,400.00	36,400.00	1,199.60	0.00	0.00	35,200.40	3.3
500.506 Printing & Binding	41,442.00	41,442.00	3,027.00	0.00	0.00	38,415.00	7.3
500.540 Dues & Subscriptions	1,735.00	1,735.00	175.00	75.00	0.00	1,560.00	10.1
500.550 Operating Expenses	1,500.00	1,500.00	139.10	0.00	0.00	1,360.90	9.3
Business Dev & Marketing	256,412.00	256,412.00	29,254.17	1,627.65	0.00	227,157.83	11.4
Dept: 521.000 Police Department							
500.345 Contractual Services	4,811,226.00	4,811,226.00	1,593,434.49	400,935.50	0.00	3,217,791.51	33.1
500.352 Contract Services	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
500.520 Bldg. Maintenance	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
500.550 Operating Expenses	5,808.00	5,808.00	297.00	297.00	0.00	5,511.00	5.1
500.640 Capital Outlay - Equip't & Mach	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	0.0
Police Department	4,853,534.00	4,853,534.00	1,593,731.49	401,232.50	0.00	3,259,802.51	32.8
Dept: 523.000 Emergency Medical Services							
500.345 Contractual Services	823,545.00	823,545.00	274,514.88	68,628.72	0.00	549,030.12	33.3
Emergency Medical Services	823,545.00	823,545.00	274,514.88	68,628.72	0.00	549,030.12	33.3
Dept: 524.000 Development Services							
500.120 Regular Salaries	290,191.00	290,191.00	88,636.16	33,450.90	0.00	201,554.84	30.5
500.140 Overtime Salaries	4,000.00	4,000.00	899.20	149.48	0.00	3,100.80	22.5
500.210 Employer FICA Taxes	22,300.00	22,300.00	6,774.73	2,541.73	0.00	15,525.27	30.4
500.220 Retirement	45,900.00	45,900.00	12,361.34	4,358.71	0.00	33,538.66	26.9
500.230 Group Insurance	65,378.00	65,378.00	21,317.91	9,704.44	0.00	44,060.09	32.6
500.315 Professional Services	104,500.00	104,500.00	11,946.74	5,319.25	15,000.00	77,553.26	25.8

REVENUE/EXPENDITURE REPORT

Page: 4

4/8/2020

9:50 pm

Town of Lauderdale by the Sea

For the Period: 10/1/2019 to 1/31/2020	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 001 - General Fund							
Expenditures							
Dept: 524.000 Development Services							
500.345 Contractual Services	331,600.00	331,600.00	71,507.32	14,346.79	0.00	260,092.68	21.6
500.402 Building Permit Services	520,000.00	520,000.00	92,589.32	40,952.46	0.00	427,410.68	17.8
500.461 Vehicle Maintenance	250.00	250.00	0.00	0.00	0.00	250.00	0.0
500.462 Fuel	1,000.00	1,000.00	55.23	24.46	0.00	944.77	5.5
500.463 Service Maintenance Contracts	2,220.00	2,220.00	1,802.74	354.82	0.00	417.26	81.2
500.506 Printing & Binding	800.00	800.00	-94.20	25.80	0.00	894.20	-11.8
500.508 Postage	6,000.00	6,000.00	771.10	128.25	0.00	5,228.90	12.9
500.510 Office Supplies	3,500.00	3,500.00	424.44	60.13	0.00	3,075.56	12.1
500.525 Uniform Expense	600.00	600.00	0.00	0.00	0.00	600.00	0.0
500.540 Dues & Subscriptions	2,000.00	2,000.00	463.40	364.40	0.00	1,536.60	23.2
500.545 Training	6,000.00	6,000.00	1,342.96	980.00	0.00	4,657.04	22.4
500.550 Operating Expenses	9,350.00	9,350.00	2,568.99	39.59	0.00	6,781.01	27.5
500.630 Cap Outlay Imp other than bldg	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.0
Development Services	1,435,589.00	1,435,589.00	313,367.38	112,801.21	15,000.00	1,107,221.62	22.9
Dept: 541.100 Mun Svcs - Public Works Div							
500.120 Regular Salaries	845,096.00	845,096.00	280,237.31	94,158.84	0.00	564,858.69	33.2
500.140 Overtime Salaries	35,000.00	35,000.00	22,430.63	4,949.23	0.00	12,569.37	64.1
500.210 Employer FICA Taxes	64,700.00	64,700.00	22,842.05	7,504.39	0.00	41,857.95	35.3
500.220 Retirement	86,521.00	86,521.00	30,520.98	7,310.65	0.00	56,000.02	35.3
500.230 Group Insurance	238,858.00	238,858.00	86,268.21	39,892.99	0.00	152,589.79	36.1
500.315 Professional Services	25,000.00	25,000.00	13,078.75	1,508.75	0.00	11,921.25	52.3
500.340 Sewer/Wastewater	12,500.00	12,500.00	2,725.25	456.49	0.00	9,774.75	21.8
500.345 Contractual Services	134,271.00	134,271.00	31,358.10	18,193.50	0.00	102,912.90	23.4
500.410 Communications	40,440.00	40,440.00	16,865.98	5,076.55	0.00	23,574.02	41.7
500.430 Electric Service	42,000.00	42,000.00	9,861.67	3,125.04	0.00	32,138.33	23.5
500.431 Water Service	120,000.00	120,000.00	29,820.47	4,137.09	0.00	90,179.53	24.9
500.433 Electric Service-Streets	60,000.00	60,000.00	16,083.34	7,296.67	0.00	43,916.66	26.8
500.445 Equip Rent/Lease	16,500.00	16,500.00	15,340.20	4,215.40	0.00	1,159.80	93.0
500.460 Equipment Maintenance	23,000.00	23,000.00	7,552.29	4,642.82	0.00	15,447.71	32.8
500.461 Vehicle Maintenance	13,000.00	13,000.00	7,036.98	557.97	0.00	5,963.02	54.1
500.462 Fuel	18,000.00	18,000.00	8,791.72	5,552.82	0.00	9,208.28	48.8
500.463 Service Maintenance Contracts	12,776.00	12,776.00	3,528.73	1,071.03	0.00	9,247.27	27.6
500.470 Radio Maintenance	2,400.00	2,400.00	0.00	0.00	0.00	2,400.00	0.0
500.498 Storm Drain Rehab/Maint	50,000.00	50,000.00	5,490.00	0.00	0.00	44,510.00	11.0
500.508 Postage	300.00	300.00	243.51	0.65	0.00	56.49	81.2
500.510 Office Supplies	2,000.00	2,000.00	650.74	0.00	0.00	1,349.26	32.5
500.520 Bldg. Maintenance	60,000.00	60,000.00	31,922.57	9,205.45	0.00	28,077.43	53.2
500.525 Uniform Expense	8,000.00	8,000.00	4,318.61	1,266.68	0.00	3,681.39	54.0
500.529 Street Light Maintenance	17,538.00	17,538.00	6,359.07	3,551.16	0.00	11,178.93	36.3
500.530 Street Maint Repair Supply	137,000.00	137,000.00	16,643.33	3,468.26	0.00	120,356.67	12.1
500.531 Grounds Maint/Landscaping	32,500.00	32,500.00	24,207.17	5,485.50	0.00	8,292.83	74.5
500.532 Signs	10,000.00	10,000.00	1,285.60	240.00	0.00	8,714.40	12.9
500.534 Sidewalk Maint Repair	22,000.00	22,000.00	0.00	0.00	0.00	22,000.00	0.0
500.535 Flags	1,200.00	1,200.00	819.00	0.00	0.00	381.00	68.3
500.540 Dues & Subscriptions	1,000.00	1,000.00	1,260.00	-285.00	0.00	-260.00	126.0
500.545 Training	5,300.00	5,300.00	0.00	0.00	0.00	5,300.00	0.0
500.547 Hurricane Expenditure	25,000.00	25,000.00	287.50	0.00	0.00	24,712.50	1.2
500.550 Operating Expenses	55,000.00	55,000.00	31,517.32	6,101.80	0.00	23,482.68	57.3
500.624 Capital Outlay-Bldg. Improvemt	75,000.00	75,000.00	0.00	0.00	0.00	75,000.00	0.0
500.640 Capital Outlay - Equip & Mach	26,500.00	26,500.00	5,392.50	0.00	0.00	21,107.50	20.3
500.644 Capital Outlay-Vehicles	289,500.00	289,500.00	1,111.18	1,111.18	0.00	288,388.82	0.4
Mun Svcs - Public Works Div	2,607,900.00	2,607,900.00	735,850.76	239,795.91	0.00	1,872,049.24	28.2
Dept: 572.000 Recreation							
500.311 Advertisements	3,150.00	3,150.00	1,437.50	333.95	0.00	1,712.50	45.6
500.342 Senior Rec. Ctr. Contract	79,631.00	79,631.00	24,710.32	6,177.58	0.00	54,920.68	31.0
500.343 Beach Maintenance Contract	264,000.00	264,000.00	73,177.00	20,500.00	0.00	190,823.00	27.7
500.345 Contractual Services	26,500.00	26,500.00	0.00	0.00	0.00	26,500.00	0.0
500.347 Programs	20,000.00	20,000.00	5,800.00	1,600.00	0.00	14,200.00	29.0
500.430 Electric Service	800.00	800.00	154.96	71.93	0.00	645.04	19.4

REVENUE/EXPENDITURE REPORT

Page: 5

4/8/2020

9:50 pm

Town of Lauderdale by the Sea

For the Period: 10/1/2019 to 1/31/2020

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 001 - General Fund							
Expenditures							
Dept: 572.000 Recreation							
500.460 Equipment Maintenance	8,000.00	8,000.00	4,721.40	0.00	0.00	3,278.60	59.0
500.469 Buoy Maintenance	9,000.00	9,000.00	0.00	0.00	0.00	9,000.00	0.0
500.495 Special Events	114,100.00	114,100.00	40,278.73	13,300.72	0.00	73,821.27	35.3
500.510 Office Supplies	600.00	600.00	621.44	621.44	0.00	-21.44	103.6
500.520 Bldg. Maintenance	44,500.00	44,500.00	9,451.52	2,600.25	0.00	35,048.48	21.2
500.536 Sea Oats	12,000.00	12,000.00	769.89	769.89	0.00	11,230.11	6.4
500.550 Operating Expenses	82,000.00	82,000.00	42,548.86	7,274.61	0.00	39,451.14	51.9
500.640 Capital Outlay - Equip & Mach	32,500.00	32,500.00	21,297.55	15,905.05	0.00	11,202.45	65.5
Recreation	696,781.00	696,781.00	224,969.17	69,155.42	0.00	471,811.83	32.3
Dept: 581.100 Interfund Transfers							
500.997 To Fire Fund - Ocean Patrol	13,000.00	13,000.00	3,250.00	0.00	0.00	9,750.00	25.0
Interfund Transfers	13,000.00	13,000.00	3,250.00	0.00	0.00	9,750.00	25.0
Expenditures	13,345,354.00	13,345,354.00	3,961,935.04	1,096,447.87	26,412.32	9,357,006.64	29.9

REVENUE/EXPENDITURE REPORT

Page: 6
4/8/2020
9:50 pm

Town of Lauderdale by the Sea

For the Period: 10/1/2019 to 1/31/2020	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - Special Revenue-Police Conf							
Revenues							
Dept: 306.000 Miscellaneous Revenues							
369.100 Miscellaneous Revenues	0.00	0.00	156.56	51.56	0.00	-156.56	0.0
Miscellaneous Revenues	0.00	0.00	156.56	51.56	0.00	-156.56	0.0
Revenues	0.00	0.00	156.56	51.56	0.00	-156.56	0.0

REVENUE/EXPENDITURE REPORT

Page: 7
4/8/2020
9:50 pm

Town of Lauderdale by the Sea

For the Period: 10/1/2019 to 1/31/2020	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 103 - Sewer Fund							
Revenues							
Dept: 304.000 Charges for Services							
343.500 Sewer Fees	1,128,896.00	1,128,896.00	394,023.67	107,229.32	0.00	734,872.33	34.9
Charges for Services	1,128,896.00	1,128,896.00	394,023.67	107,229.32	0.00	734,872.33	34.9
Dept: 306.000 Miscellaneous Revenues							
361.100 Interest Earnings	2,000.00	2,000.00	2,813.71	831.29	0.00	-813.71	140.7
Miscellaneous Revenues	2,000.00	2,000.00	2,813.71	831.29	0.00	-813.71	140.7
Revenues	1,130,896.00	1,130,896.00	396,837.38	108,060.61	0.00	734,058.62	35.1
Expenditures							
Dept: 535.000 Sanitary Sewers							
500.120 Regular Salaries	76,200.00	76,200.00	25,633.66	12,034.40	0.00	50,566.34	33.6
500.140 Overtime Salaries	5,000.00	5,000.00	1,624.50	736.14	0.00	3,375.50	32.5
500.210 Employer FICA Taxes	5,900.00	5,900.00	1,926.16	974.54	0.00	3,973.84	32.6
500.220 Retirement	13,500.00	13,500.00	4,051.71	2,250.94	0.00	9,448.29	30.0
500.230 Group Insurance	9,307.00	9,307.00	3,568.16	2,833.03	0.00	5,738.84	38.3
500.315 Professional Services	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	0.0
500.340 Sewer/Wastewater	672,500.00	672,500.00	252,968.01	68,452.45	0.00	419,531.99	37.6
500.345 Contractual Services	17,689.00	17,689.00	5,756.04	1,439.01	0.00	11,932.96	32.5
500.430 Electric Service	16,210.00	16,210.00	3,889.59	1,920.91	0.00	12,320.41	24.0
500.431 Water Service	360.00	360.00	81.08	32.12	0.00	278.92	22.5
500.459 Sewer Line Maintenance	12,500.00	12,500.00	18,900.20	17,100.20	0.00	-6,400.20	151.2
500.465 Pump Station Maintenance	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
500.497 Contingency	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00	0.0
500.550 Operating Expenses	1,750.00	1,750.00	519.40	519.40	0.00	1,230.60	29.7
500.630 Cap Outlay Imp other than bldg	150,180.00	150,180.00	0.00	0.00	0.00	150,180.00	0.0
500.640 Capital Outlay - Equip & Mach	16,800.00	16,800.00	0.00	0.00	0.00	16,800.00	0.0
Sanitary Sewers	1,130,896.00	1,130,896.00	318,918.51	108,293.14	0.00	811,977.49	28.2
Expenditures	1,130,896.00	1,130,896.00	318,918.51	108,293.14	0.00	811,977.49	28.2

REVENUE/EXPENDITURE REPORT

Page: 8
4/8/2020
9:50 pm

Town of Lauderdale by the Sea

For the Period: 10/1/2019 to 1/31/2020	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 115 - Fire Fund							
Revenues							
Dept: 000.000 Appropriated Fund Balance							
380.203 Appropriation from Fire Fd/Veh R	231,393.00	231,393.00	0.00	0.00	0.00	231,393.00	0.0
Appropriated Fund Balance	231,393.00	231,393.00	0.00	0.00	0.00	231,393.00	0.0
Dept: 301.050 Fire Assessment							
311.200 Property Tax-Fire Assessment	1,033,754.00	1,033,754.00	875,459.17	30,782.27	0.00	158,294.83	84.7
Fire Assessment	1,033,754.00	1,033,754.00	875,459.17	30,782.27	0.00	158,294.83	84.7
Dept: 304.000 Charges for Services							
342.210 Fire Inspection Fees	33,000.00	33,000.00	33,054.74	1,164.00	0.00	-54.74	100.2
Charges for Services	33,000.00	33,000.00	33,054.74	1,164.00	0.00	-54.74	100.2
Dept: 306.000 Miscellaneous Revenues							
361.100 Interest Earnings	2,000.00	2,000.00	2,653.05	755.69	0.00	-653.05	132.7
Miscellaneous Revenues	2,000.00	2,000.00	2,653.05	755.69	0.00	-653.05	132.7
Dept: 581.100 Interfund Transfers							
381.105 Transfer from General Fund	13,000.00	13,000.00	3,250.00	0.00	0.00	9,750.00	25.0
Interfund Transfers	13,000.00	13,000.00	3,250.00	0.00	0.00	9,750.00	25.0
Revenues	1,313,147.00	1,313,147.00	914,416.96	32,701.96	0.00	398,730.04	69.6
Expenditures							
Dept: 522.000 Fire Department							
500.151 Fire Dept Pension	6,000.00	6,000.00	0.00	0.00	0.00	6,000.00	0.0
500.315 Professional Services	10,000.00	10,000.00	3,073.50	0.00	0.00	6,926.50	30.7
500.320 Audit Expense	7,000.00	7,000.00	0.00	0.00	0.00	7,000.00	0.0
500.345 Contractual Services	849,106.00	849,106.00	283,035.32	70,758.83	0.00	566,070.68	33.3
500.624 Capital Outlay-Bldg. Improvemnt	369,041.00	369,041.00	16,460.00	11,485.00	0.00	352,581.00	4.5
500.644 Capital Outlay-Vehicles	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0.0
500.912 Transfer to General Fund	22,000.00	22,000.00	5,500.00	0.00	0.00	16,500.00	25.0
Fire Department	1,313,147.00	1,313,147.00	308,068.82	82,243.83	0.00	1,005,078.18	23.5
Expenditures	1,313,147.00	1,313,147.00	308,068.82	82,243.83	0.00	1,005,078.18	23.5

REVENUE/EXPENDITURE REPORT

Page: 9

4/8/2020

9:50 pm

Town of Lauderdale by the Sea

For the Period: 10/1/2019 to 1/31/2020

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 300 - Capital Project Fund							
Revenues							
Dept: 000.000 Appropriated Fund Balance							
380.200 Appropriated Fund Balance	1,700,000.00	1,700,000.00	0.00	0.00	0.00	1,700,000.00	0.0
380.204 Appropriated from El Mar Reser	300,000.00	300,000.00	0.00	0.00	0.00	300,000.00	0.0
Appropriated Fund Balance	2,000,000.00	2,000,000.00	0.00	0.00	0.00	2,000,000.00	0.0
Dept: 303.000 Intergovernmental Revenues							
334.928 Broward County-Palm Club Sewer	150,000.00	150,000.00	0.00	0.00	0.00	150,000.00	0.0
Intergovernmental Revenues	150,000.00	150,000.00	0.00	0.00	0.00	150,000.00	0.0
Dept: 306.000 Miscellaneous Revenues							
361.100 Interest Earnings	3,130.00	3,130.00	8,792.93	2,552.85	0.00	-5,662.93	280.9
361.104 Pompano Beach-Palm Club Sewer	150,000.00	150,000.00	0.00	0.00	0.00	150,000.00	0.0
Miscellaneous Revenues	153,130.00	153,130.00	8,792.93	2,552.85	0.00	144,337.07	5.7
Revenues	2,303,130.00	2,303,130.00	8,792.93	2,552.85	0.00	2,294,337.07	0.4
Expenditures							
Dept: 519.000 General							
500.120 Regular Salaries	29,000.00	29,000.00	10,252.56	5,852.56	0.00	18,747.44	35.4
500.210 Employer FICA Taxes	2,330.00	2,330.00	757.35	420.75	0.00	1,572.65	32.5
500.220 Retirement	7,300.00	7,300.00	4,092.68	2,007.50	0.00	3,207.32	56.1
500.230 Group Insurance	4,500.00	4,500.00	1,266.77	629.91	0.00	3,233.23	28.2
500.315 Professional Services	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.0
500.497 Contingency	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.0
General	83,130.00	83,130.00	16,369.36	8,910.72	0.00	66,760.64	19.7
Dept: 519.153 Hibiscus- Seagrape to A1A							
500.630 Cap Outlay Imp other than bldg	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0.0
Hibiscus- Seagrape to A1A	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0.0
Dept: 519.154 Neighborhood Street Lighting							
500.630 Cap Outlay Imp other than bldg	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00	0.0
Neighborhood Street Lighting	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00	0.0
Dept: 519.162 Town Hall Complex							
500.631 Capital Outlay - ADA	65,000.00	65,000.00	0.00	0.00	0.00	65,000.00	0.0
Town Hall Complex	65,000.00	65,000.00	0.00	0.00	0.00	65,000.00	0.0
Dept: 534.169 A1A Commercial Street Lightin							
500.630 Cap Outlay Imp other than bldg	250,000.00	250,000.00	0.00	0.00	0.00	250,000.00	0.0
A1A Commercial Street Lightin	250,000.00	250,000.00	0.00	0.00	0.00	250,000.00	0.0
Dept: 545.161 Sidewalk Compliance Study							
500.630 Cap Outlay Imp other than bldg	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.0
Sidewalk Compliance Study	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.0
Dept: 559.023 Dredging Study							
500.630 Cap Outlay Imp other than bldg	35,000.00	35,000.00	0.00	0.00	0.00	35,000.00	0.0
Dredging Study	35,000.00	35,000.00	0.00	0.00	0.00	35,000.00	0.0
Dept: 559.024 East Terra Mar Drive							
500.630 Cap Outlay Imp other than bldg	700,000.00	700,000.00	34,633.22	1,328.74	0.00	665,366.78	4.9
East Terra Mar Drive	700,000.00	700,000.00	34,633.22	1,328.74	0.00	665,366.78	4.9
Dept: 559.025 Bel Air -Seawall Repair- East							
500.630 Cap Outlay Imp other than bldg	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00	0.0
Bel Air -Seawall Repair- East	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00	0.0
Dept: 576.115 Datura Portal							

REVENUE/EXPENDITURE REPORT

Page: 10
4/8/2020
9:50 pm

Town of Lauderdale by the Sea

For the Period: 10/1/2019 to 1/31/2020	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 300 - Capital Project Fund							
Expenditures							
Dept: 576.115 Datura Portal							
500.630 Cap Outlay Imp other than bldg	200,000.00	200,000.00	0.00	0.00	0.00	200,000.00	0.0
Datura Portal	200,000.00	200,000.00	0.00	0.00	0.00	200,000.00	0.0
Dept: 576.129 Palm Club Sewer							
500.630 Cap Outlay Imp other than bldg	400,000.00	400,000.00	21,295.18	12,663.94	0.00	378,704.82	5.3
Palm Club Sewer	400,000.00	400,000.00	21,295.18	12,663.94	0.00	378,704.82	5.3
Dept: 579.169 Greenway- El Mar Drive							
500.630 Cap Outlay Imp other than bldg	300,000.00	300,000.00	0.00	0.00	0.00	300,000.00	0.0
Greenway- El Mar Drive	300,000.00	300,000.00	0.00	0.00	0.00	300,000.00	0.0
Expenditures	2,303,130.00	2,303,130.00	72,297.76	22,903.40	0.00	2,230,832.24	3.1

REVENUE/EXPENDITURE REPORT

Page: 11
4/8/2020
9:50 pm

Town of Lauderdale by the Sea

For the Period: 10/1/2019 to 1/31/2020	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 310 - Parking Fund							
Revenues							
Dept: 302.000 Licenses & Permits							
313.101 PILOP Fee	8,000.00	8,000.00	11,710.10	11,710.10	0.00	-3,710.10	146.4
Licenses & Permits	8,000.00	8,000.00	11,710.10	11,710.10	0.00	-3,710.10	146.4
Dept: 304.000 Charges for Services							
344.500 Parking Permits	130,000.00	130,000.00	77,741.06	8,208.96	0.00	52,258.94	59.8
344.520 Parking Agreements	62,962.00	62,962.00	62,962.50	0.00	0.00	-0.50	100.0
344.551 South Ocean	150,000.00	150,000.00	53,166.40	19,169.02	0.00	96,833.60	35.4
344.552 Ocean Front Meters	270,000.00	270,000.00	125,029.69	21,694.78	0.00	144,970.31	46.3
344.553 Commercial Blvd. Meters	200,000.00	200,000.00	69,754.88	30,215.94	0.00	130,245.12	34.9
344.554 Parking Meters - Beach	330,000.00	330,000.00	93,200.62	23,813.17	0.00	236,799.38	28.2
344.556 El Prado Parking Lot	301,000.00	301,000.00	118,091.73	38,894.66	0.00	182,908.27	39.2
344.558 Town Hall Parking Lot	15,000.00	15,000.00	2,794.89	1,084.15	0.00	12,205.11	18.6
344.559 El Mar Parking Lot	195,000.00	195,000.00	81,230.03	21,539.30	0.00	113,769.97	41.7
344.560 A1A Parking Lot	350,000.00	350,000.00	123,288.97	41,320.77	0.00	226,711.03	35.2
344.563 Bougainvillea/ Poinciana	90,000.00	90,000.00	32,792.26	13,703.16	0.00	57,207.74	36.4
344.564 Eastward Strand Parking Spaces	0.00	0.00	19,827.32	5,609.41	0.00	-19,827.32	0.0
Charges for Services	2,093,962.00	2,093,962.00	859,880.35	225,253.32	0.00	1,234,081.65	41.1
Dept: 305.000 Fines & Forfeitures							
354.100 Parking Fines	75,000.00	75,000.00	44,590.34	14,700.00	0.00	30,409.66	59.5
Fines & Forfeitures	75,000.00	75,000.00	44,590.34	14,700.00	0.00	30,409.66	59.5
Dept: 306.000 Miscellaneous Revenues							
361.100 Interest Earnings	600.00	600.00	10,437.43	2,985.34	0.00	-9,837.43	1739.6
Miscellaneous Revenues	600.00	600.00	10,437.43	2,985.34	0.00	-9,837.43	1,739.6
Revenues	2,177,562.00	2,177,562.00	926,618.22	254,648.76	0.00	1,250,943.78	42.6
Expenditures							
Dept: 545.000 Parking Operations							
500.120 Regular Salaries	151,670.00	151,670.00	47,857.88	21,265.01	0.00	103,812.12	31.6
500.140 Overtime Salaries	2,000.00	2,000.00	1,471.27	121.63	0.00	528.73	73.6
500.210 Employer FICA Taxes	11,650.00	11,650.00	3,504.03	1,603.50	0.00	8,145.97	30.1
500.220 Retirement	18,300.00	18,300.00	5,587.55	2,824.95	0.00	12,712.45	30.5
500.230 Group Insurance	38,298.00	38,298.00	12,219.03	8,143.93	0.00	26,078.97	31.9
500.345 Contractual Services	356,617.00	356,617.00	104,972.21	41,523.86	0.00	251,644.79	29.4
500.353 Parking Alternatives	201,000.00	201,000.00	57,739.43	17,977.69	0.00	143,260.57	28.7
500.410 Communications	8,316.00	8,316.00	331.10	86.86	0.00	7,984.90	4.0
500.430 Electric Service	4,158.00	4,158.00	1,250.59	400.18	0.00	2,907.41	30.1
500.431 Water Service	16,500.00	16,500.00	5,770.17	0.00	0.00	10,729.83	35.0
500.445 Equip Rent/Lease	21,871.00	21,871.00	0.00	0.00	0.00	21,871.00	0.0
500.461 Vehicle Maintenance	5,000.00	5,000.00	824.00	671.93	0.00	4,176.00	16.5
500.462 Fuel	600.00	600.00	1,240.62	826.44	0.00	-640.62	206.8
500.463 Service Maintenance Contracts	24,750.00	24,750.00	16,470.00	450.00	0.00	8,280.00	66.5
500.497 Contingency	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	0.0
500.506 Printing & Binding	6,000.00	6,000.00	220.00	0.00	0.00	5,780.00	3.7
500.508 Postage	2,000.00	2,000.00	273.31	162.20	0.00	1,726.69	13.7
500.510 Office Supplies	1,000.00	1,000.00	88.07	0.00	0.00	911.93	8.8
500.525 Uniform Expense	1,665.00	1,665.00	410.86	0.00	0.00	1,254.14	24.7
500.532 Signs	8,000.00	8,000.00	5,545.44	352.94	0.00	2,454.56	69.3
500.533 Parking Meter Parts-Supplies	65,100.00	65,100.00	50,825.80	21,675.99	0.00	14,274.20	78.1
500.545 Training	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.0
500.550 Operating Expenses	20,000.00	20,000.00	5,195.37	2,521.67	0.00	14,804.63	26.0
500.630 Cap Outlay Imp other than bldg	393,460.00	393,460.00	151,938.00	0.00	29,144.61	212,377.39	46.0
500.640 Capital Outlay - Equipmt & Mach	75,190.00	75,190.00	40,619.00	9,936.00	0.00	34,571.00	54.0
500.644 Capital Outlay-Vehicles	18,000.00	18,000.00	0.00	0.00	0.00	18,000.00	0.0
Parking Operations	1,478,645.00	1,478,645.00	514,353.73	130,544.78	29,144.61	935,146.66	36.8
Dept: 581.100 Interfund Transfers							

REVENUE/EXPENDITURE REPORT

Page: 12
4/8/2020
9:50 pm

Town of Lauderdale by the Sea

For the Period: 10/1/2019 to 1/31/2020	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 310 - Parking Fund							
Expenditures							
Dept: 581.100 Interfund Transfers							
500.912 Transfer to General Fund	698,917.00	698,917.00	174,729.25	0.00	0.00	524,187.75	25.0
Interfund Transfers	698,917.00	698,917.00	174,729.25	0.00	0.00	524,187.75	25.0
Expenditures	2,177,562.00	2,177,562.00	689,082.98	130,544.78	29,144.61	1,459,334.41	33.0
Grand Total Net Effect:	0.00	0.00	5,919,453.74	-420,972.04	55,556.93	-5,863,896.81	

Town of Lauderdale-by-the-Sea
Cash and Investment Report
as of January
2020

Bank / Other	GL No.	Bank No.	Account Name	Account Type	Bank/ Pool	Balance 1/31/2020	Interest/ Avg % Yield	Interest/Chg Mkt Value	Interest/ Year to Date
001 General Fund:									
SunTrust	101.000	8015	Master Account	Advantage NOW	SunTrust	11,068,932.53	1.00%	7,538.30	38,321.00
SunTrust	101.009	6876	Emergency Reserve	Advantage NOW	SunTrust	2,500,000.00	1.00%	Included Above	Included Above
GENERAL FUND						BANK SUBTOTAL		7,538.30	38,321.00
SBA	101.300	1471-A	General Fund Invest Acct A	SBA Invest Pool	SBA	172,802.51	1.81%	265.35	1,096.62
SBA	101.400	1472-A	Emergency Reserves Acct A	SBA Invest Pool	SBA	83,837.35	1.81%	128.72	532.03
GENERAL FUND						SBA SUBTOTAL		394.07	1,628.65
GENERAL FUND						GRAND TOTAL		7,932.37	39,949.65
101 Police Forfeiture & Training									
SunTrust	101.100	9613	Police Forfeiture Fund	Advantage NOW	SunTrust	13,691.47	1.00%	Included Above	Included Above
POLICE FUND						TOTAL		0.00	0.00
103 Sewer Enterprise Fund									
SunTrust	101.105	9999	Cash	Advantage NOW	SunTrust	1,426,925.19	1.00%	831.29	2,813.71
SEWER FUND						TOTAL		831.29	2,813.71
115 Fire Fund:									
SunTrust	101.109	5379	Fire Fund Account	Advantage NOW	SunTrust	1,247,785.27	1.00%	755.69	2,653.05
FIRE FUND						GRAND TOTAL		755.69	2,653.05
300 Capital Improvement Fund:									
SunTrust	101.115	0010	Cash	Advantage NOW	SunTrust	4,211,871.24	1.00%	2,552.85	8,792.93
CAPITAL IMPROVEMENT FUND						TOTAL		2,552.85	8,792.93
310 Parking Improvement Fund									
SunTrust	101.125	0120	Parking Improvement Account	Advantage NOW	SunTrust	5,075,302.99	1.00%	2,978.26	10,413.92
SunTrust	101.128	8554	PILOP Account	Advantage NOW	SunTrust	21,771.00	1.00%	7.08	23.50
PARKING FUND						TOTAL		2,985.34	10,437.42
ALL FUNDS						GRAND TOTAL		15,057.54	64,646.76

Town of Lauderdale-by-the-Sea
Cash and Investment Report
as of January
2020

Summary by Investment Type		Amount	Percent
Interest Bearing Checking		25,566,279.69	99%
Non-interest Bearing Checking		0.00	0%
SBA Trust Fund/Pools		256,639.86	1%
Repurchase Agreements		0.00	0%
Money Market Funds		0.00	0%
U.S. Securities/Treasuries		0.00	0%
U.S. Federal Agencies		0.00	0%
Federal Instrumentalities		0.00	0%
GRAND TOTAL		25,822,919.55	100%

Summary by Fund		Amount	Percent
101.000/101-400	General Fund	13,825,572.39	54%
	Police Fund	13,691.47	0%
	Sewer Fund	1,426,925.19	6%
	Fire Fund	1,247,785.27	5%
	Capital Improvement Fund	4,211,871.24	16%
	Parking Fund	5,097,073.99	20%
GRAND TOTAL		25,822,919.55	100%

Summary by Bank/Pool		Amount	Percent
SunTrust		25,566,279.69	99%
Florida Prime/State Board of Admin.		256,639.86	1%
GRAND TOTAL		25,822,919.55	100%



Town Commission Agenda Item Report

Meeting Date: April 14, 2020

Submitted by: Tedra Allen

Submitting Department: Administration

Item Type: Minutes

Agenda Section: APPROVAL OF MINUTES

Subject Title:

March 10, 2020 Town Commission Meeting Minutes (Tedra Allen, Town Clerk)

Explanation:

March 10, 2020 Town Commission Meeting Minutes

Recommendation:

Accept/Approve

Attachments:

1. March 10, 2020 Town Commission Meeting Minutes

**MEETING MINUTES
TOWN OF LAUDERDALE-BY-THE-SEA
TOWN COMMISSION
REGULAR MEETING MINUTES
Jarvis Hall
4505 Ocean Drive
Tuesday, March 10, 2020
6:30 PM**

1. CALL TO ORDER

Mayor Chris Vincent called the meeting to order at 6:38 p.m. Also present were Vice Mayor Elliot Sokolow, Commissioner Edmund Malkoon, Commissioner Alfred “Buz” Oldaker, Commissioner Randy Strauss, Town Manager Bill Vance, Town Attorney Susan L. Trevarthen, Town Attorney, Elen Gantner, Assistant to the Town Manager Neysa Herrera, Finance Director Lucila Lang, Municipal Services Director Ken Rubach, Development Services Director Linda Connors, Town Engineer Jay Flynn, Special Projects Coordinator Debbie Hime, Vicki Eckels, Recycling Coordinator, Public Information Officer Steve d’Oliveira, Planner Jhanelle Campbell, and Town Clerk Tedra Allen.

2. PLEDGE OF ALLEGIANCE TO THE FLAG

3. INVOCATION

Pauline Brooks McGuinness gave the Invocation. All present also observed a moment of silence for Wilton Manors Mayor Justin Flippen, who recently passed away.

4. ADDITIONS, DELETIONS, DEFERRALS OF AGENDA ITEMS

None.

5. PRESENTATIONS

5.a Census Update (Linda Connors, Development Services Director)

Town Planner Jhanelle Campbell addressed the upcoming 2020 U.S. Census, explaining that the data collected through this process is typically used for statistical purposes. Up to \$1.5 trillion in annual federal funding is at stake, as well as the number of representatives allotted to a state.

During the 2010 U.S. Census, only 46% of Lauderdale-By-The-Sea households responded, which was significantly below the County and state averages of 65%. A Complete Count Committee has been established, and regular updates have been posted in *Town Topics* as well as the Town's website and the Nextdoor app.

Important dates associated with the 2020 Census include:

- Response period beginning Thursday, March 12, 2020
- Census Day of April 1, 2020
- Response period extends through the end of July 2020

The goal is to encourage individuals to respond online rather than having census takers go door-to-door throughout the community. Planner Campbell emphasized that official census takers will be properly dressed to reflect the Census logo and will carry branded equipment. Individuals with concerns regarding census takers can contact the Regional Census Bureau at (470) 889-6800.

Planner Campbell challenged Town residents to increase their Census 2010 response rate by at least 20%. She may also make presentations to homeowners' associations upon request, and messages about the census will be shared on the Town's public access channel.

5.b Mixed Paper Update (Vicki Eckels, LBTS Recycling Coordinator)

Recycling Coordinator Vicki Eckels explained that as a result of lobbying efforts by Broward County, the Town's recycling contractor recently reversed course with regard to acceptance of mixed paper. This follows a recent vote by the Commission to exclude mixed paper from recyclable materials. She recommended that the Town make no changes to this current policy, as mixed paper carries a negative value.

The only paper product currently permitted among recyclables is corrugated cardboard. Other permitted materials include plastic containers with a bottleneck or flip-top, as well as metal cans. Coordinator Eckels advised that having a simpler stream of allowable materials is likely to reduce contamination.

Commissioner Strauss requested an update on glass recyclables. Coordinator Eckels emphasized that glass has never been a recyclable material for the Town. Commissioner Oldaker asked when new cart stickers will be provided to reflect recent updates regarding accepted materials. Coordinator Eckels replied that she hopes to provide a decal with a QR code which will allow individuals to visit the Town's website or another site where

correct information is available. This allows information to be updated in real time rather than providing new decals that may go out of date.

Vice Mayor Sokolow pointed out that the public sees mixed messages regarding paper recyclables, and recommended that the Town provide clear messaging to explain the discrepancies between Town and County policies. Coordinator Eckels advised that any paper products used physically, such as tissue or napkins, should never have gone into the recycling stream, which many people did not understand. She is continuing community outreach to address any confusion over paper.

6. PUBLIC COMMENTS

At this time Mayor Vincent opened public comment.

Former Mayor Scot Sasser, resident, thanked the Commission, Staff, businesses, and residents for their outpouring of love and support during a recent health issue.

Jake Sasser, resident, advised that the Commission's work does not go unnoticed by the Town's younger residents, and he looked forward to future efforts.

With no other individuals wishing to speak at this time, Mayor Vincent closed public comment.

7. PUBLIC SAFETY DISCUSSION

7.a BSO February 2020 Report (Captain Thomas Palmer, BSO)

Captain Thomas Palmer of the Broward Sheriff's Office (BSO) reported that Deputy Eddie Hernandez is the current Deputy of the Month. He advised that in coordination with Municipal Services Director Ken Rubach, BSO has deployed a portable speed sign to provide information on speeding concerns and traffic counts on Bougainvillea Drive. BSO Staff will increase traffic enforcement in the subject location.

Captain Palmer also briefly addressed the COVID-19 virus, cautioning residents that scam artists are taking advantage of this illness. He emphasized that the Centers for Disease Control (CDC) will not request personal information or payment. If any residents are concerned with the possibility of a scam, they are encouraged to contact BSO to verify information.

Mayor Vincent recalled a report of continued speeding and/or drag racing near Commercial Boulevard from approximately 8 p.m. to 10 p.m. Captain Palmer advised that BSO has not received any calls to report this activity, but law enforcement will remain vigilant.

Commissioner Strauss proposed moving the portable sign slightly farther south. Captain Palmer explained that the sign was in its current location to address the concerns of residents. The sign may be moved in the future. The Commissioners discussed other traffic-related concerns, including an increase of drivers making prohibited left turns on parts of Commercial Boulevard and Bougainvillea Drive.

Vice Mayor Sokolow made a motion, seconded by Commissioner Strauss, to approve. Motion carried 5-0.

7.b VFD February 2020 Report (Chief Judson Hopping)

Commissioner Strauss made a motion, seconded by Commissioner Oldaker, to approve. Motion carried 5-0.

7.c AMR February 2020 Report (Chief Brooke Liddle)

Commissioner Oldaker made a motion, seconded by Commissioner Malkoon, to approve. Motion carried 5-0.

8. TOWN MANAGER REPORT

8.a Town Manager Report (Bill Vance, Town Manager / Neysa Herrera, Assistant to the Town Manager)

Assistant to the Town Manager Neysa Herrera advised that the International City and County Management Association recently recognized Town Manager Bill Vance for his 25 years of service in local government.

The Town recently received its final reimbursement payment from the Federal Emergency Management Agency (FEMA) for \$72,247 related to debris removal. Another \$12,000 is pending in administrative costs. State Representative Chip LaMarca was instrumental in pursuing this reimbursement, as were Town Staff, Ericks Consulting, and others.

The 46th cycle of the Community Development Block Grant (CDBG) is now open. A public hearing is scheduled for March 31, 2020 to discuss the Town's CDBG application, and a Resolution to authorize the Town Manager to execute and submit the application will be on the Agenda.

The Lauderdale-By-The-Sea Chamber of Commerce will hold a networking/marketing session on March 22, 2020 in Jarvis Hall, beginning at 8 a.m.

In accordance with the goals of the Safety Committee, ADT has installed a new alarm system, including panic buttons, at various Town facilities, including Town Hall, Parking Services, Development Services, the Community Center, and the Visitors' Center. The Safety Committee has also scheduled cardiopulmonary resuscitation (CPR) training for March 12 and 26, 2020, in Jarvis Hall. These sessions are provided for Town employees and are open to the Mayor and Commissioners as well.

Development Services Director Linda Connors coordinated inspection of the Florida Development Group (FDG) property with the Town's Fire Marshal and Building Official on February 28, 2020. A report on this inspection is still pending.

Municipal projects throughout the Town include:

- Hibiscus Avenue/A1A crosswalk to be completed by the end of April 2020
- Sidewalk improvements to ensure all Town sidewalks meet the standards of the Americans with Disabilities Act (ADA)
- Installation of power for outlets and lighting in the West Commercial Plaza began on March 5, 2020, to increase visibility of businesses in the West Commercial District and enhance safety
- South Median landscaping project is 45% complete and expected to be completed the week of March 13, 2020
- Proactive sanitary sewer report for the 4300 block of Bougainvillea Drive
- Painting of the Visitors' Center is expected to be complete this week
- An annex to the Sea Lord Hotel is under construction and will include 14 hotel units
- A new business, The Spoiled Bee, which offers natural and botanical cosmetics and skin care, has opened on Seagrape Drive

Some of the Town's sustainable environmental efforts currently underway include:

- A new informational beach sign on Datura Avenue, developed in conjunction with Smart Reef, to show divers and snorkelers where to find attractions

- To preserve and protect the Town's beaches, Staff has installed beach cleaning basket stations by El Prado Park and is investigating receptacles for cigarette butts; this will be a discussion Item at a Commission meeting in April

Recent community events include:

- February 26, 2020: Masquerade Ball at the Community Center
- February 29, 2020: regional flower show hosted by the Garden Club
- March 11, 2020: 8th annual Community Center Art Exhibit in Jarvis Hall
- Dancing-By-The-Sea classes on the second and fourth Sundays of each month from 5 p.m. to 7 p.m. in the Downtown Ocean Plaza
- Farmers' Market in El Prado Park on Sundays from 9 a.m. to 2 p.m.
- Yoga-By-The-Sea on Tuesdays and Thursdays at 7 a.m.

9. TOWN ATTORNEY REPORT

Town Attorney Susan Trevarthen announced an attorney-client session in the case of *Town of Lauderdale-By-The-Sea v. Florida Development Group*, Case #18-029224, under Florida Statute Section 286-0118. The date has yet to be determined.

10. APPROVAL OF MINUTES

10.a February 25, 2020 Town Commission Meeting Minutes

Commissioner Oldaker made a motion, seconded by Commissioner Strauss, to approve. Motion carried 5-0.

11. CONSENT AGENDA

Commissioner Oldaker requested that Item 11.b be pulled for discussion.

11.a Special Event Application for Cinco de Mayo Event on Tuesday, May 5, 2020 (Debbie Hime, Special Projects Coordinator)

11.b Hardship Parking Permit Application (Ken Rubach, Municipal Services Director)

Municipal Services Director Ken Rubach advised that while hardship parking permit applications are due in September, Ocean Treasure was not open for business at that

time and has now submitted an application. The allotment will include one additional pass for the Beachview Apartments.

Vice Mayor Sokolow made a motion, seconded by Commissioner Oldaker, to approve. Motion carried 5-0.

11.c Piggyback Agreement for Disaster Debris Recovery Services with Crowder Gulf Joint Venture, Inc. (Ken Rubach, Municipal Services Director)

11.d FY2019-2020 Budget Amendment (Lucila Lang, Finance Director / Ken Rubach, Municipal Services Director)

11.e Reschedule Meeting Starting Time (Bill Vance, Town Manager)

Vice Mayor Sokolow made a motion, seconded by Commissioner Oldaker, to approve Items 11a, 11c, 11d, and 11e. Motion carried 5-0.

12. OLD BUSINESS

12.a Datura Portal (Ken Rubach, Municipal Services Director)

Municipal Services Director Rubach recalled that in June 2019, routine maintenance on the Town's portals indicated that the Datura Portal must be demolished due to structural issues. As the Town moves forward with the El Mar Drive project, Staff has discussed the possibility of using that project as a blueprint for future modifications to other structures, including the Datura Portal. Staff requests input from the Commission regarding how to move forward.

Commissioner Oldaker asked if the Town wishes to deviate from the existing theme of the portals. Municipal Services Director Rubach replied that there is consideration of taking no action at this time, but incorporating any future modification of the portals to complement the theme to be developed along El Mar Drive.

The Commission determined that repairs to the Datura Portal would be deferred until further notice. Future repairs may consider using the same theme as the El Mar Drive project. There are no current safety considerations regarding the portal which must be addressed immediately.

13. NEW BUSINESS

13.a Town Manager Salary Increase Consideration (Bill Vance, Town Manager)

At this time Mayor Vincent opened public comment.

Barbara Cole, resident, stated that she supports a salary increase for the Town Manager.

Ron Piersante, resident, advised that he was also supportive of a salary increase for the Town Manager.

With no other individuals wishing to speak at this time, Mayor Vincent closed public comment.

Mayor Vincent advised that he had asked each Commissioner to meet independently with the Town Manager to discuss a fair monetary increase based on the evaluation of his performance completed in February 2020. He reviewed several of the Town Manager's successes from his first year with Lauderdale-By-The-Sea:

- Implemented design of the Palm Club Septic Sewer and Wastewater project
- Worked with Broward County on Terra Mar Island stormwater improvements
- Worked with Vice Mayor Sokolow and Town Engineer Jay Flynn to expedite the request for qualifications (RFQ) process for the design of El Mar Drive without the involvement of the Florida Department of Transportation (FDOT)
- Installed a new phone system, Information Technology (IT) server, and other equipment upgrades in Jarvis Hall
- Completed landscape improvements to the Bougainvillea Drive/Poinciana Drive parking lot
- Prepared the FY 2020 budget passed by the Commission while maintaining the second-lowest millage rate in Broward County
- Worked with the Commission and Town Attorney to understand policies put into place to protect the Town from undesirable properties by using the foreclosure process
- Created a Beach Management Program to protect natural resources and habitats
- Working on a resiliency program to help mitigate the effects of sea level rise and protect the Town's assets

Mayor Vincent concluded that he felt this summary would guide the Commission to determine a fair and worthy compensation for Town Manager Vance.

The Commissioners discussed the Item further, with Vice Mayor Sokolow stating that he approved of the Town Manager's style in dealing with Staff, residents, and businesses. He proposed a 7.5% increase in the Town Manager's salary. Commissioner Strauss added that he was impressed with the Town Manager's willingness to be available to the Commissioners and residents, and agreed with the Vice Mayor regarding the increase.

Commissioner Malkoon commented that the overall scores of the Town Manager's performance evaluation merit an increase, although he felt it should be more conservative than the proposed 7.5%. Commissioner Oldaker advised that he was in favor of a 5% increase, which was equal to the amount received by other members of Town Staff.

Mayor Vincent stated that he had discussed a potential increase with Town Manager Vance, with the possibility of a consistent merit increase in the second year of his contract and a full evaluation including possible extension of contract following his third year with the Town.

Town Manager Vance recognized the work of Town Staff in producing positive results over the past year, noting that one dilemma facing him in the second year of this contract was knowledge of the previous Town Manager's compensation. He also hoped to minimize this difference after his second year on the job, followed by a 0% to 3% increase after the third year if evaluations remain satisfactory.

Commissioner Malkoon asked if the three-year proposal would replace or negate performance reviews. Town Manager Vance advised that while his contract calls for performance reviews, he was a proponent of open and regular communication, which could eliminate the need for annual evaluations. Commissioner Malkoon suggested that this proposed policy change could be a discussion Item at a subsequent Commission meeting.

Commissioner Malkoon made a motion for [a] 4% [increase]. [The motion died for lack of second.]

Commissioner Oldaker made a motion for a 5% increase with an extension of the Town Manager's current contract to five years. [The motion died for lack of second.]

Vice Mayor Sokolow made a motion for a 7.5% salary increase for the Town Manager. [The motion died for lack of second.]

Commissioner Strauss made a motion, seconded by Vice Mayor Sokolow, to increase the Town Manager's current total compensation of \$160,000 by 7% (to \$11,200).

Town Manager Vance clarified that upon acceptance of his position with the Town, he had requested adding \$10,000 in proposed deferred compensation to his actual salary of \$150,000. He is paid \$160,000 with no deferred compensation account. Town Attorney Trevarthen added that the Town Manager's contract lists a salary of \$150,000 plus \$10,000 in deferred compensation. She concluded that the \$160,000 could be treated as salary if that is the desire of the Commission.

Motion carried 4-1 (Commissioner Malkoon dissenting).

13.b El Mar Design (Jay Flynn, Town Engineer / Ken Rubach, Municipal Services Director / Bill Vance, Town Manager)

Mayor Vincent reviewed the specifications of the RFQ issued on January 6, 2020 for the design and upgrade of El Mar Drive. Town Engineer Jay Flynn noted that the Town's selected consultant was EDSA. The RFQ included streetscape improvements, sidewalks, bike lanes, new pavement and drainage, and pedestrian-scale and turtle-friendly lighting.

The first steps of this process will be community outreach and surveying services, which will provide sufficient background information for the project's designers to prepare construction documents. Town Engineer Flynn emphasized the importance of community outreach, which will begin on March 31, 2020 at 6:30 p.m., immediately following the Commission meeting, which will begin at 6 p.m. rather than 6:30.

EDSA will also design, maintain, and host a website that will be used throughout the El Mar Drive project. A link will be posted on the Town's website so residents can remain updated on the design and community outreach processes.

Staff has negotiated with EDSA and total contract costs are listed under the Agenda Item at \$455,656. This includes roughly \$70,000 to recreate the previous survey, utility locations, and other necessary services. Staff recommends that the Commission approve the proposal, which will allow the Town Manager to authorize and execute the contract with EDSA.

Town Manager Vance emphasized the importance of the public's role in providing input on the project's design and establishing a vision for the Commission. They hope to complete design work in 2020 and enter into a contract to complete the project by the first quarter of 2022. A preliminary schedule is listed under the Agenda Item. Town Engineer Flynn estimated that a second RFQ for a construction manager at risk could be issued in summer 2020. This is the recommended delivery method, which has previously been used for projects on East and West Commercial Boulevard.

Vice Mayor Sokolow made a motion, seconded by Commissioner Oldaker, to approve. Motion carried 5-0.

13.c First Amendment to E-911 Participation Agreement (Bill Vance, Town Manager)

Town Manager Vance advised that the Town is working with Broward County regarding anticipated "e-911" enhancements. While these services have been provided with County tax dollars in the past, the Town would need to financially contribute to the current plan. Costs would cover a basic level of service, with the option of purchasing additional levels of service if needed. The Town Manager was not able to clarify what would constitute a basic level of service or how much this service might cost. He requested direction to continue to seek this information and communicate it to the Commission on the March 31, 2020 Agenda.

Vice Mayor Sokolow made a motion, seconded by Commissioner Strauss, to table the Item to the March 31 meeting. Motion carried 5-0.

13.d Town Participation in the Broward League of Cities 63rd Annual Gala (Commissioner Oldaker)

It was clarified that the Broward League of Cities 63rd Annual Gala is scheduled for May 16, 2020, barring unforeseen developments. The Town's sponsorship provides a donation toward funding the Broward League of Cities. It was noted that Premiere sponsorship costs \$5000.

Vice Mayor Sokolow made a motion, seconded by Commissioner Oldaker, to approve sponsorship at the Premiere level. Motion carried 5-0.

14. COMMISSIONER COMMENTS

Mayor Vincent encouraged all residents to vote on Tuesday, March 17, 2020.

Commissioner Oldaker stated that he had attended a service in memory of Wilton Manors Mayor Justin Flippen, who had passed away unexpectedly. Mayor Flippen's passing was a great loss for Wilton Manors and the Broward community.

Commissioner Strauss wished all present a safe and happy St. Patrick's Day and encouraged them to vote as well. He also encouraged residents to attend the Farmers' Market in El Prado Park.

15. ORDINANCES

15.a Ordinance 2020-04 – AN ORDINANCE OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, AMENDING CHAPTER 30, UNIFIED LAND DEVELOPMENT REGULATIONS, ARTICLE VIII, SIGN REGULATIONS, TO AMEND REGULATIONS AND PROHIBITIONS APPLICABLE TO SIGNAGE, REVISE SIGN REQUIREMENTS AND STANDARDS, SIGN REGULATIONS BY SIGN TYPE AND ZONING DISTRICT; PROVIDING FOR CODIFICATION, SEVERABILITY, CONFLICT AND AN EFFECTIVE DATE. (Linda Connors, Development Services Director)

At this time Mayor Vincent opened public comment, which he closed upon hearing no input.

Development Services Director Linda Connors stated that this proposed Amendment to the Sign Code Ordinance is based on feedback provided at a workshop in May 2019. The Planning and Zoning Board recommended approval of the Ordinance by a vote of 5-0.

Suggested changes to the Sign Code include:

- Allowing one sandwich board (A-frame) sign per business west of and fronting onto Commercial Boulevard
- Placing sandwich board signs adjacent to buildings and maintaining a minimum pedestrian pathway

Since approval by the Planning and Zoning Board, Staff has recommended that some of the larger hotels in the RM-25 zoning district be allowed to include sandwich board signs as well. Staff also recommends additional regulations for these signs, including a requirement that they be removed and placed indoors when storm warnings are issued,

indoors when businesses are closed, not stored inside landscaping, and have a minimum size of 42 in. x 22 in. The signs would be prohibited from being anchored or attached to poles, boxes, or other structures. The Town reserves the right to remove any such signs that are not in compliance with these regulations.

Another request regarding Sign Code was to review regulations regarding letter size, which is an issue specific to corner properties on Commercial Boulevard and Ocean Drive. Some years ago, the Town established a letter size requirement of 18 in. due to the speed of traffic in this area. East of Ocean Drive, however, the recommended size was 12 in. per letter. This created difficulties for corner properties facing both roadways. For the sake of continuity, the Ordinance would allow these properties to have 18 in. letters.

The Ordinance would also amend the language referring to monument signs to establish maximum size at 32 sq. ft. north of Pine Avenue and to remove existing inconsistencies that resulted from a merger of Broward County and Town Ordinances some years past. Another change is to clarify Code to refer to exemptions specifically for permanent signs in the Midcentury Modern style, such as wall, pole, or monument signs and excluding temporary or window signs.

The only change recommended by the Planning and Zoning Board was the location of sandwich board signs, which that Board recommended be permitted throughout the B-1 zoning district. This change was reflected in the final Ordinance. The prohibition of signs on the beach or dunes was also clarified to ensure consistency. This prohibition does not affect signs placed on the beach by the Town.

Commissioner Oldaker made a motion, seconded by Commissioner Malkoon, to approve. Motion carried 5-0.

16. ADJOURNMENT

With no other business to come before the Commission at this time, the meeting was adjourned at 8:37 p.m.

Mayor Chris Vincent

Lauderdale-By-The-Sea
Regular Town Commission Meeting
March 10, 2020

ATTEST:

Town Clerk Tedra Allen

Date



Town Commission Agenda Item Report

Meeting Date: April 14, 2020

Submitted by: Tedra Allen

Submitting Department: Administration

Item Type: Minutes

Agenda Section: APPROVAL OF MINUTES

Subject Title:

March 31, 2020 Virtual Town Commission Meeting Minutes (Tedra Allen, Town Clerk)

Explanation:

March 31, 2020 Virtual Town Commission Meeting Minutes

Recommendation:

Accept/Approve

Attachments:

March 31, 2020 Virtual Town Commission Meeting Minutes

**MEETING MINUTES
TOWN OF LAUDERDALE-BY-THE-SEA
TOWN COMMISSION
VIRTUAL REGULAR MEETING MINUTES
Jarvis Hall
4505 Ocean Drive
Tuesday, March 31, 2020
6:00 PM**

1. CALL TO ORDER

Mayor Chris Vincent called the meeting to order at 6:00 p.m. Also present via teleconference were Vice Mayor Elliot Sokolow, Commissioner Edmund Malkoon, Commissioner Alfred “Buz” Oldaker, Commissioner Randy Strauss, Town Manager Bill Vance, Town Attorney Susan L. Trevarthen, Municipal Services Director Ken Rubach, Lucila Lang, Finance Director and Town Clerk Tedra Allen.

Mayor Vincent read a statement pursuant to Executive Order 20-69, which was issued by the Office of Governor Ron DeSantis on March 20, 2020. The Order permits municipalities to conduct public meetings without the physical presence of a quorum or a specific physical location. The Order also allows municipalities to hold meetings using communications and/or media technologies. Mayor Vincent also issued an emergency Order on March 27, 2020, establishing uniform rules of procedure for Town virtual meetings in accordance with Executive Order 20-69.

2. PLEDGE OF ALLEGIANCE TO THE FLAG

3. INVOCATION

All present observed a moment of silence.

4. PUBLIC COMMENTS

Town Attorney Susan Trevarthen explained that all interested parties are required to abide by all state, County, and local emergency orders, and are encouraged to remain at home to practice social distancing. For this reason, the public may not attend this virtual meeting at Jarvis Hall. The Town is using the cloud platform Zoom to hold this meeting. To ensure that the public is able to view the meeting, the Town will broadcast it online, live, with closed captioning, as is customary. The public may view the meeting on the Town’s website, www.lbts-fl.gov, on local Comcast channel 78 and local AT&T U-verse channel 99. Notice for tonight’s virtual meeting detailed these special procedures.

The backup materials for each Agenda Item are available online on the Town's website. Any individual may be heard by the Town Commission on matters relating to the Town by emailing public_comments@lbts-fl.gov. The deadline by which public comments must be submitted for each segment of the meeting will occur when the Mayor closes the comment periods for each Item. All public comments will be included in the public record for the virtual meeting.

In accordance with the Americans with Disabilities Act (ADA) and Florida Statute Section 286.26, individuals with disabilities who may require accommodations to participate in the meeting were asked to contact the Town Clerk no later than two days prior to tonight's meeting.

At this time Mayor Vincent opened public comment.

Town Clerk Tedra Allen read the following public comments at this time:

- Jeff Yocum, resident, suggested that the Mayor consider a proposal to reopen beaches in Broward County and Lauderdale-By-The-Sea for exercise purposes
- Islandgirl30488@gmail.com, suggestedew that the Town allow residents, particularly those who live in beachfront condominiums, to use the beach while practicing social distancing, beginning April 1, 2020, as the Governor's order for beach closures will expire on March 31, 2020
- Carolann Sharkey, resident, requested that the Town's beaches be opened to residents for walking only
- Barbara Cole, resident, congratulated Mayor Vincent on his reelection

With no other individuals submitting comments at this time, Mayor Vincent closed public comment.

5. CONSENT AGENDA

5.a Purchase of a 2020 Case 61G Wheel Loader (Ken Rubach, Municipal Services Director)

Municipal Services Director Ken Rubach stated that the request is for a front-end loader that will be used for a variety of tasks, including beach maintenance and emergency operations. A loader is used for removing debris from the beaches and roadways and providing emergency responders with access to those sites.

Mayor Vincent observed that the number of large-scale uncertainties facing the Town, including the COVID-19 pandemic, made him unsure that this was an appropriate time to approve purchase of a loader. The cost of the item is just under \$200,000. He requested that the Item be deferred until a later date, pointing out that lost revenues from the Town's Parking Fund are expected for at least 30 days.

Commissioner Malkoon stated that he shared the Mayor's concerns in light of the present economic uncertainty. He also recommended deferral of the Item, noting that the Town recently re-approved its contract with Crowder Gulf Joint Venture for disaster recovery services and the Florida Department of Transportation (FDOT) is responsible for maintenance of state roads during an emergency.

Commissioner Strauss advised that his concern is for the coming hurricane season, and asked Municipal Services Director Rubach to clarify the time frame in which the equipment could be purchased if the Item is deferred. Municipal Services Director Rubach replied that there is a 60- to 90-day window for sales of this equipment, with the possibility that the COVID-19 pandemic may delay production further. He also noted that the Town spends approximately \$6000/month to rent a loader with attachments. The loader is expected to have a useful life of 12 to 15 years.

Commissioner Strauss expressed concern that postponing the purchase of equipment until after hurricane season could result in higher costs, but also asked if the uncertain state of the economy might result in a lower cost in the future. Municipal Services Director Rubach replied that pricing is based on information from the Florida Sheriffs' Association, and is typically set in the fall of the year. Commissioner Strauss suggested that the Item be deferred for no more than four to six weeks.

Commissioner Oldaker commented that the availability of this equipment was of concern to him, particularly in light of the unpredictable nature of storms and other emergencies. He did not feel deferral of the Item was worth the risk, noting that the Town has budgeted for the loader. Vice Mayor Sokolow agreed with Commissioner Oldaker, pointing out that rental of a front-end loader is difficult once a storm occurs. He felt the Town should not defer this Item, noting that beach management is one of the Town's priorities in the current year.

Town Manager Bill Vance commented that \$175,000 for the front-end loader is included in the current budget, and the Town has roughly \$13 million in reserve despite significant forthcoming capital improvement expenses. Should a storm event occur, the Town's contractors typically stage over a large area and may take some time to provide services

to Lauderdale-By-The-Sea. He emphasized the importance of opening roads following a weather event, which would occur in a more timely fashion if the Town has in-house equipment.

Vice Mayor Sokolow made a motion, seconded by Commissioner Oldaker, to approve. Motion carried 3-2 (Mayor Vincent and Commissioner Malkoon dissenting).

6. NEW BUSINESS RELATED TO ELECTION RESULTS

6.a Certification of Election Results (Tedra Allen, Town Clerk)

Mayor Vincent thanked all who participated in the election of March 17, 2020, including both in-person and absentee voters.

Town Clerk Allen advised that she received the certified election results from the Office of the Broward County Supervisor of Elections. Staff requests that the Commission accept these results as provided. The Commission agreed by consensus to accept the results of the March 17, 2020 election.

6.b Swearing In / Oath of Office (Tedra Allen, Town Clerk)

Town Clerk Allen stated that all newly elected officials have been sworn in at Town Hall, with appropriate social distancing. A ceremonial swearing-in will be held once the current state of emergency has passed.

6.c Commission Personal Code of Conduct

Town Attorney Trevarthen recalled that the Commission Personal Code of Conduct was created by the officials elected in 2010. Every two years, the Commission has determined whether or not to continue with the practice of signing the document. She emphasized that the Personal Code of Conduct does not carry the force of law or other legal consequence, but functions as an agreement among Commissioners. In the event of an issue, the Commission would vote on whether or not censure is necessary. All five officials would sign the document, including those who were not up for reelection.

The Commissioners agreed by consensus to sign the Personal Code of Conduct again for the next two years.

6.d Commission Remarks

Commissioner Malkoon thanked the voters for the opportunity to serve again as Commissioner and recognized the other reelected officials. He encouraged the Commission to look after the Town and each other as neighbors during this difficult time.

Commissioner Malkoon added that he has spoken with Town Manager Vance and other parties with regard to assisting elderly residents in need of food, medication, or other necessities during the emergency. One such resource is 2-1-1 Broward. He recommended supporting local businesses, including restaurants and businesses with an online presence.

7. NEW BUSINESS

7.a COVID-19 (Coronavirus) Update

Mayor Vincent recalled that his declaration of emergency for the COVID-19 pandemic occurred on March 12, 2020. He thanked Town Manager Vance, Town Attorney Trevarthen, Town Staff, the Town Commission, the Broward Sheriff's Office (BSO), the Volunteer Fire Department (VFD), and American Medical Response (AMR) for their efforts during this time, as well as citizens and businesses for their cooperation. He emphasized that decisions related to the pandemic were timely and necessary, and the Town remains in contact with state and local authorities to coordinate actions and prevent unwarranted stress to neighboring municipalities.

Mayor Vincent also addressed the frustrations and anxieties related to the pandemic, which affect everyone in the community. He was confident that the Town would learn to adjust to temporary conditions, and advised that residents should trust and adhere to recommendations set forth by the U.S. Centers for Disease Control (CDC) and other public health officials. Social gatherings are limited to families or social circles; social distancing must be practiced; and individuals should both sanitize and wash their hands regularly. Following these guidelines will help to stop the spread of COVID-19 and return to normal circumstances.

Town Manager Vance has worked with BSO and the VFD to maintain beach patrols, about which the public has been cooperative and understanding. The restrictions faced by the Town are the same as most others within Broward County and many other areas of Florida.

Captain Thomas Palmer of BSO advised that following beach closures, the Town had reached out to BSO regarding enforcement and the possibility of issuing citations. He urged residents to follow safety recommendations for their own well-being and that of others.

Town Manager Vance noted that the possibility of issuing citations arose from coordination of emergency management between his and Captain Palmer's offices. Very few citations have been issued thus far, as public cooperation has increased.

Mayor Vincent stated that most beaches were closed by orders of individual mayors of coastal communities. Because the Town is part of a densely populated area, leaving its beaches open while others were closed would have overwhelmed the Town and its emergency and public safety personnel. It would also defeat the purpose of the CDC's guidelines discouraging social gatherings. The Town will continue to monitor the ongoing situation, and if a solution is identified that would allow closures to be relaxed, it will be considered; however, reopening beaches is not under consideration at present.

8. RESOLUTIONS – PUBLIC COMMENTS

8.a Resolution 2020-11 – A RESOLUTION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, APPROVING THE FIRST AMENDMENT TO THE AGREEMENT BETWEEN BROWARD COUNTY AND THE TOWN OF LAUDERDALE-BY-THE-SEA FOR PARTICIPATION IN THE CONSOLIDATED REGIONAL E-911 COMMUNICATIONS SYSTEM AND FIRST AMENDMENT TO THE REGIONAL INTERLOCAL AGREEMENT BETWEEN BROWARD COUNTY AND THE TOWN PROVIDING FOR COOPERATIVE PARTICIPATION IN A REGIONAL PUBLIC SAFETY INTRANET; AUTHORIZING THE TOWN MANAGER TO EXECUTE THE AMENDMENTS; PROVIDING FOR IMPLEMENTATION AND AN EFFECTIVE DATE

At this time Mayor Vincent opened public comment on Resolution 2020-11, which he closed upon receiving no input.

Vice Mayor Sokolow requested clarification of the costs and level of services associated with the E-911 agreement. Town Manager Vance replied that this is the first step to initiate negotiations: the interlocal agreement is a work in progress for which no specific information is currently available on the capacity or cost of service. He did not see a need

to supplement the services received in the past, although the Town will transition from payment for emergency services with County dollars to municipal taxes.

Town Attorney Trevarthen advised that cities affected by the interlocal agreement have negotiated the agreement extensively. She characterized this agreement as a substantial improvement over a previous agreement which ultimately did not pass.

Commissioner Strauss pointed out that there is no similar or competing service available in the area at this time. It was also noted that municipalities have the option of withdrawing from the agreement after one year.

Vice Mayor Sokolow observed that the Town made a significant investment in new radios in recent years and will now need to spend more money on this system if frequencies are changed. He acknowledged that the Town has little choice in this matter.

Vice Mayor Sokolow made a motion, seconded by Commissioner Oldaker, to approve. Motion carried 5-0.

8.b Resolution 2020-14 – A RESOLUTION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, AUTHORIZING AND DIRECTING THE APPROPRIATE TOWN OFFICIALS TO EXECUTE A GRANT APPLICATION FOR FUNDS AVAILABLE THROUGH THE COMMUNITY DEVELOPMENT BLOCK GRANTS PROGRAM THROUGH BROWARD COUNTY FOR THE FISCAL YEAR 2020 / 2021; PROVIDING FOR REPEAL OF ANY CONFLICTING RESOLUTION; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE

At this time Mayor Vincent opened public comment on Resolution 2020-14, which he closed upon receiving no input.

Commissioner Oldaker made a motion, seconded by Commissioner Strauss, to approve. Motion carried 5-0.

8.c Resolution 2020-15 – A RESOLUTION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, CONFIRMING THE DECLARATION OF EMERGENCY ISSUED BY THE MAYOR CONCERNING THE COVID-19 EMERGENCY; RATIFYING AND APPROVING ALL EMERGENCY ORDERS AND ACTIONS TAKEN BY THE MAYOR CONCERNING OR RELATED TO THE COVID-19

**EMERGENCY; AUTHORIZING THE MAYOR TO DO ALL THINGS
NECESSARY TO CARRY OUT THE AIMS OF THIS RESOLUTION;
PROVIDING FOR REPEAL OF ANY CONFLICTING RESOLUTION;
PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE
DATE**

At this time Mayor Vincent opened public comment on Resolution 2020-15.

Jules and Donna Ridolfi, residents, encouraged all Town residents to work together to slow the spread of the COVID-19 virus by remaining at home.

With no other individuals wishing to speak on this Resolution, Mayor Vincent closed public comment.

Commissioner Oldaker made a motion, seconded by Vice Mayor Sokolow, to approve. Motion carried 5-0.

9. ADJOURNMENT

Mayor Vincent again urged all residents to remain calm and use common sense to protect themselves and their families during the pandemic. The Town website will continue to be updated with the most current information to address changes in town or throughout Broward County. He also recommended watching local news for additional updates and expressed confidence in the Lauderdale-By-The-Sea community to weather this crisis.

With no other business to come before the Commission at this time, the meeting was adjourned at 6:58 p.m.

Mayor Chris Vincent

ATTEST:

Town Clerk Tedra Allen

Date



Town Commission Agenda Item Report

Meeting Date: April 14, 2020

Submitted by: Linda Connors

Submitting Department: Development Services

Agenda Section: Old Business

Subject Title: El Mar Drive – Public Participation Meeting #1

Explanation: On March 10th, the Town Commission approved a contract with EDSA to move forward with the long awaited El Mar Drive streetscape design. The first public workshop to discuss the community's ideas for the project's design was scheduled for March 31st, but it had to be cancelled due to the social distancing requirements enacted to combat the spread of COVID-19.

Instead of waiting an unknown period of time to move forward with a community meeting, we have asked the consultants to move forward and gather information from the public in alternative ways. EDSA will give a brief presentation at tonight's Commission meeting. Afterwards, the Town will post the presentation along with a survey on the project website www.LBTSElMar.com (Exhibits 1 and 2). This information as well as a link to the project website will be placed on the Town's website as well.

We are asking the community to complete the survey and email to AFenech@EDSAPlan.com or drop off at Town Hall no later than April 24, 2020. If Town Hall is closed, we will have boxes outside of the building to receive the surveys. To advertise the survey, we will put banners on El Mar Drive, place yard signs in the neighborhood and email the property owners along El Mar Drive. We will use this information to help the consultants with their proposed design decisions. Results from the survey will be presented to the public in an upcoming meeting.

Attachments:

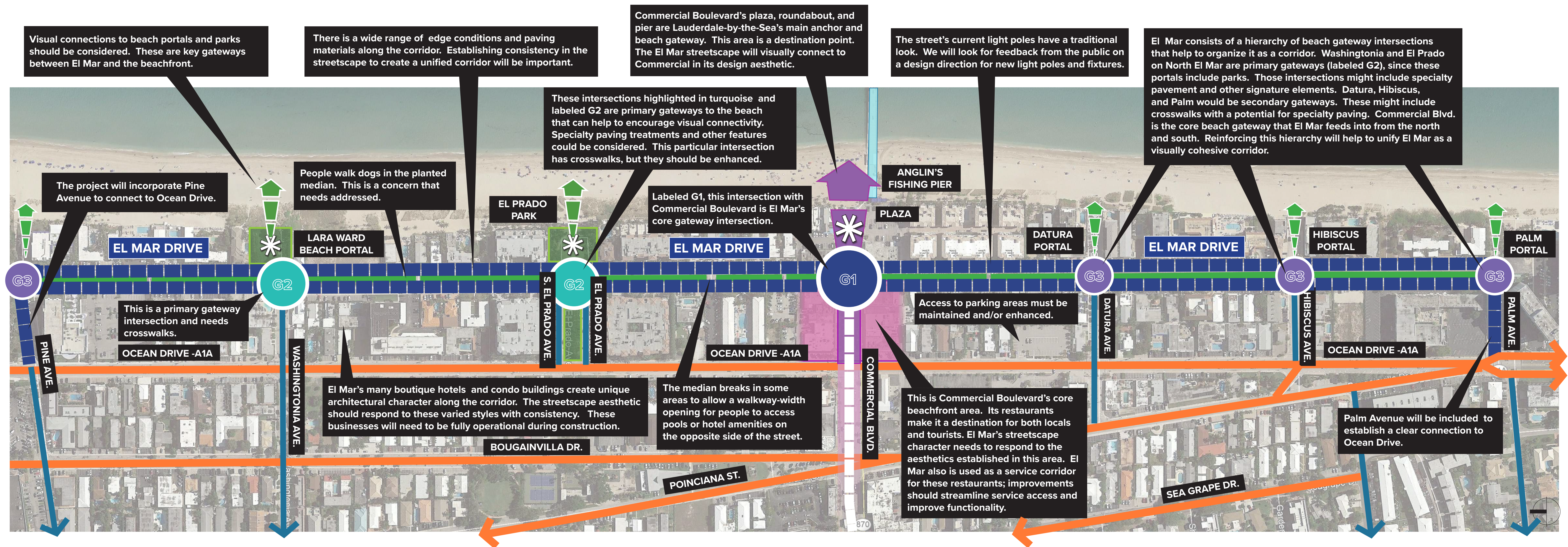
1. El Mar Drive Visuals
2. El Mar Survey



TOWN OF LAUDERDALE • BY • THE • SEA EL MAR DESIGN

PUBLIC OUTREACH MEETING #1





CONNECTIONS

- Streamline El Mar as a corridor, both functionally and aesthetically, to efficiently move people to Lauderdale-by-the-Sea's key destinations – the beach, Ocean Drive, and Commercial Boulevard.
- Establish visual connections to Ocean Drive, the beach, and Commercial Boulevard to create a unified corridor.
- Connect with the Lauderdale-by-the-Sea community to determine the program valued most in El Mar's redevelopment, such as sustainability, fitness, and/or improved circulation.

CONTINUITY

- Create a cohesive corridor by establishing a hierarchy of gateway intersections associated with El Mar's already-established parks and beach portals.
- Ensure that day-to-day operations continue throughout construction and local business is undisrupted.
- Encourage feedback and provide continuous updates to the public during the design and construction process.

PLACE-MAKING

- Incorporate design language and branding already established in Lauderdale-by-the-Sea's parks and Commercial Boulevard streetscape design to create a unified streetscape that reinforces Lauderdale-by-the-Sea's strong sense of place.
- Use public feedback to design a street tailored specifically to the LBTS community's needs.



TOWN OF LAUDERDALE•BY•THE•SEA
EL MAR DESIGN

site analysis & project goals

PUBLIC OUTREACH MEETING #1
April 2020



BEACH PORTALS



BRAND-REINFORCING BANNERS AND SIGNAGE



BRAND-REINFORCING FURNISHINGS



LANDSCAPING



BEACHFRONT PARKS



SIGNATURE PAVING ON COMMERCIAL BOULEVARD



BOUTIQUE HOTELS



BEACH ACCESS



COMMERCIAL BOULEVARD ROUNDABOUT



ANGLIN'S FISHING PIER



COMMERCIAL OCEANFRONT PLAZA & PAVILION



COMMERCIAL BOULEVARD BEACH GATEWAY CORE AND RESTAURANTS



corridor features and context

PUBLIC OUTREACH MEETING #1
April 2020



UNNECESSARILY WIDE INTERSECTIONS could be reduced with bump-outs.



NEED FOR CROSSWALKS WITH CONSISTENT PAVING TREATMENTS



DOG RELIEF AREAS NEED TO BE ADDRESSED to prevent people from crossing the road to reach the median.



INCONSISTENT EDGE CONDITIONS call for a streamlined approach to the streetscape design.



SIDEWALKS ARE TOO NARROW and are cluttered with utility poles.



MEDIAN BREAKS and mid-block crossings are inadequately marked and inconsistently designed.



BEACH GATEWAYS SHOULD BE EXTENSIONS OF THE STREETSCAPE and more integral with El Mar.



INCONSISTENT HARDSCAPE PALETTE



LACK OF SHADE ALONG WALKWAYS



DRAINAGE COULD BE IMPROVED by incorporating retention into the median or along the curb line.



ROAD WIDTH COULD BE REDUCED – right of way proportions seem unbalanced.



GATEWAY PLANTING AT INTERSECTIONS could be considered to define beach access points, as well as create visual connections and stronger presence.



observations: streetscape conditions

PUBLIC OUTREACH MEETING #1
April 2020



1. WHAT DO YOU LIKE MOST ABOUT EL MAR DRIVE?

2. WHAT DO YOU DISLIKE ABOUT EL MAR DRIVE?

3. WHAT ARE THE TOP 3 IMPROVEMENTS YOU WOULD LIKE TO SEE ON EL MAR DRIVE?

1. _____
2. _____
3. _____

4. ARE YOU INTERESTED IN INCORPORATING SIGNAGE RELATED TO FITNESS (SUCH AS MILE MARKERS) AND / OR SUSTAINABILITY?

5. WHAT IS YOUR PRIMARY ACTIVITY ON EL MAR DRIVE?

- ☐ DRIVING CAR TO RESIDENCE / HOME (NO OTHER USE)
- ☐ WALKING / RUNNING
- ☐ BIKING / ROLLER BLADING
- ☐ DOG WALKING
- ☐ PEOPLE WATCHING
- ☐ OTHER _____

6. IN YOUR OPINION, ARE TWO VEHICULAR TRAVEL LANES IN EACH DIRECTION NECESSARY ALONG EL MAR DRIVE, OR WOULD ONE LANE SUFFICE?

PLEASE MARK THE ITEMS BELOW THAT ARE MOST IMPORTANT TO YOU:

- | | |
|---|--|
| ☐ WIDER SIDEWALKS | ☐ SAFER PEDESTRIAN CROSSINGS |
| ☐ IMPROVED BIKE CIRCULATION | ☐ SUSTAINABILITY |
| ☐ LANDSCAPE ENHANCEMENTS | ☐ DESIGNATED DOG RELIEF AREAS |
| ☐ IMPROVED LIGHTING | ☐ ADDITIONAL SITE FURNITURE |
| ☐ PLAN FOR UNDERGROUND UTILITIES | ☐ DESIGN FOR 24 / 7 USE; |
| ☐ DRAINAGE IMPROVEMENTS | SERVICE TRUCKS, MORNING |
| | WALKS, SPECIAL EVENT PARKING |



Town Commission Agenda Item Report

Meeting Date: April 14, 2020

Submitted by: Tedra Allen

Submitting Department: Administration

Item Type: Discussion Item

Agenda Section: NEW BUSINESS

Subject Title:

2020-21 Board of Directors Appointments

Explanation:

According to the League By-Laws, each municipality shall appoint a Director, Alternate, and Second Alternate to attend and vote at any Board of Directors or General Membership meeting held where he/she represents his/her municipality (Exhibit 1).

Currently Commissioner Oldaker is the Director, Commissioner Malkoon the Alternate, and Commissioner Strauss the Second Alternate representing the Town from May 2019 thru May 2020. The new term will begin on May 16, 2020 and will end May of 2021. The Broward League of Cities request that the appointments are completed by April 30, 2020.

Recommendation:

Appoint a Director, Alternate and Second Alternate for a one-year term beginning May 2020 thru May 2021.

Attachments:

1. Letter from Broward League of Cities dated March 16, 2020



Town Commission Agenda Item Report

Meeting Date: April 14, 2020

Submitted by: Tedra Allen

Submitting Department: Administration

Item Type: Discussion Item

Agenda Section: NEW BUSINESS

Subject Title:

Appointment of a Town Representative to the Hillsboro Inlet District (Tedra Allen, Town Clerk)

Explanation:

The Hillsboro Inlet District establishes, construct, operate, and maintain such improvements, facilities, and equipment as in their opinion shall be necessary for the maintenance of navigation and drainage at Hillsboro Inlet. Such Improvement shall be for the preservation and aid of navigation and for the public use and welfare of the inhabitants of the district.

The Hillsboro Inlet is comprised of eight members (referred to as commissioners):

- 1) One representative shall be appointed by the Broward County Board of County Commissioners to represent Broward County
- 2) One representative shall be appointed by each of the following governing bodies:
 - City of Deerfield Beach
 - Town of Hillsboro Beach
 - City of Pompano Beach
 - Town of Lauderdale-By-The-Sea
 - City of Lighthouse Point
 - City of Fort Lauderdale
 - Village of Sea Ranch Lakes

Representatives appointed by the respective municipalities shall be a qualified elector, residing in the municipality from which they are appointed for more than six months prior to appointment, and shall reside within the district boundaries.

Currently Commissioner Strauss represents the Town. Members shall continue in office until their successors are appointed and qualified.

Recommendation:

Appoint a Town Representative to the Hillsboro Inlet District



Town Commission Agenda Item Report

Meeting Date: April 14, 2020

Submitted by: Tedra Allen

Submitting Department: Administration

Item Type: Discussion Item

Agenda Section: NEW BUSINESS

Subject Title:

Appointment of a Town Representative to the Broward County Metropolitan Planning Organization (MPO) (Tedra Allen, Town Clerk)

Explanation:

The Broward MPO is a transportation policy-making board comprised of 25 voting members. The MPO is responsible for transportation planning and funding allocation in Broward County. The Broward MPO works with the public, planning organizations, government agencies, elected officials and community groups to develop transportation plans.

Currently Vice Sokolow is representing the Town.

Recommendation:

Appoint a member of the Town Commission to represent the Town of Lauderdale-By-The-Sea to the Broward County Metropolitan Planning Organization (MPO).



Town Commission Agenda Item Report

Meeting Date: April 14, 2020

Submitted by: Tedra Allen

Submitting Department: Administration

Item Type: Discussion Item

Agenda Section: NEW BUSINESS

Subject Title:

Appointment of a Town Representative to the AMR Review Board (Tedra Allen, Town Clerk)

Explanation:

The Commission appoints a representative to the EMS Review Committee, which is made up of the AMR's Medical Director and AMR staff.

The EMS Review Committee reviews actual patient care run reports, so all information is protected under Federal HIPPA Law.

Commissioner Malkoon has represented the Town as a representative on the AMR Review Board

Recommendation:

Appoint a representative to the AMR Review Board



Town Commission Agenda Item Report

Meeting Date: April 14, 2020

Submitted by: Bill Vance, Town Manager

Submitting Department: Administration

Item Type: Discussion Item

Agenda Section: New Business

Subject Title: Community Center Manager Position

Explanation:

Town Commission discussion on the possibility of making Armilio Bien-Aime a full-time employee. The Town of Lauderdale By The Sea currently has a contract with Bien-Aime, Inc. for the provision of programming and management of the Community Center and is set to expire on September 30th, 2020.

Attached, for your information, is a draft of the duties and responsibilities of this position.

Recommendation: N/A

Attachments:

1. Community Center Manager Job Description – DRAFT
2. Bien-Aime Contract Extension 9-30-18

JOB TITLE: COMMUNITY CENTER MANAGER
DEPARTMENT: TOWN MANAGER
REPORTS TO: TOWN MANAGER

PAY GRADE:
ROLE & LEVEL: P4
FLSA STATUS: Non-exempt

JOB SUMMARY:

Develops and administers a comprehensive program of recreation services for the Town of Lauderdale-by-the-Sea (LBTS) community. Manages all operational and program activities from a recreation facility; ensures a safe, healthy, educational, and robust social environment for participants.

Work is performed under nominal direction with considerable latitude in the use of initiative and independent judgment. Position develops solutions to non-routine issues, without appreciable guidance from others and exercises significant latitude in determining best approaches to critical assignments. Schedule includes nights, weekends and holidays as dictated by events and programs.

EXAMPLES OF WORK PERFORMED:

The essential functions listed are typical examples of work performed by positions in this job classification and are not designed to contain or be interpreted as a comprehensive inventory of all duties, tasks, and responsibilities. Specific duties and responsibilities may vary depending on department or program needs without changing the general nature and scope of the job or level of responsibility. **Employees may also perform other duties as assigned.**

- Develops and reviews the operating strategies, plans, and procedures and the coordinating documentation to uphold as policies and/or standard operating procedures
- Administers and monitors established budget for programs, equipment, and services; recommends annual operating budget based on objectives and needs; maintains complete and precise records of expenses
- Participates in the set up and break down of programming equipment and supplies
- Oversees the maintenance of the facility and its equipment; coordinates all preventative, routine, and repair maintenance with the Public Works department
- Administers the operations of Jarvis Hall, including but not limited to, reservations for the Hall from the public, and preventative, routine, and repair maintenance with the Public Works department
- Plans, sources, and initiates purchases, up to an established dollar amount, for all items, goods, and sundries related to the center and its programming; maintains responsible inventory of all daily operating essentials
- Plans daily, weekly, and monthly program calendars; processes registrations and schedules volunteer staff to meet the needs of program delivery

COMMUNITY CENTER MANAGER JOB DESCRIPTION



- Develops a wide variety of programming, including but not limited to, art, theater, computer and foreign language classes, as well as activities such as games and entertainment, physical fitness and health; participates as an instructor and/or guide for some classes and activities
- Maintains records of program participation, payments collected, and other administrative and program related activities
- Responds to the public's inquiries, via phone and in writing; resolves customer concerns, complaints, and problems
- Recruits, interviews, on boards, and supervises volunteers for administrative support, class instruction, and other areas of need; creates all necessary training materials needed for staff; manages the volunteer work stipend program
- Participates in community outreach efforts and marketing to promote the programs available and sustain participant registration and expansion
- Coordinates activities with LBTS staff, department heads, and the Town Manager
- Establishes and maintains relationships with other agencies and organizations in the community to ensure community satisfaction and to ensure that programs and services are not duplicated
- Conducts opinion surveys or needs assessments; researches and analyzes competitive market data, member or community needs to determine program directions and goals
- Responds to the county goals for programs and attendees; coordinates all regulatory audits with external parties/regulatory agencies
- Prepares and presents required and/or requested reports for Town management
- Maintains a safe environment for volunteer staff and attendees

Supervision:

- Schedules, trains, motivates, and evaluates volunteers; provides or coordinates staff training; works with volunteers to correct deficiencies; makes recommendations regarding the acceptance of volunteers into the program and/or the termination of volunteers from the program

MINIMUM QUALIFICATIONS:

Bachelor's degree in social work, human services, community development, recreation or a related field; supplemented by more than five (5) years of directly-related experience; or an equivalent combination of education, certification, training, and/or experience.

Certifications: First Aid, cardiopulmonary resuscitation (CPR), automated external defibrillator (AED)

Technology:

Must possess, or be able to obtain, a valid State of Florida Driver License **with an acceptable driving record.**

Created: March 2020

Revised:

PREFERRED QUALIFICATIONS:

Generally requires at least 7 years of directly-related experience **OR** master's degree and 5 years of directly-related experience

In addition to meeting the minimum qualifications listed above, an individual must be able to perform each of the established essential functions in order to perform this job successfully.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Advanced knowledge of emergency procedures, including First Aid and CPR
- Considerable knowledge of management and operation of recreation facilities and equipment
- Considerable knowledge of events coordination and planning
- Working knowledge of current practices and program offerings for public recreation centers/organizations
- Skill in the use of Microsoft Office products (Word, Outlook, and Excel) and applicable department / organization specific software
- Skill in collaborating with all types of groups and organizations
- Skill in public speaking and group engagement
- Skill in providing good customer service
- Skill in using mathematics to solve problems
- Skill in setting priorities that move projects through efficiently to achieve customer and quality objectives
- Ability to develop, organize and implement a well-rounded activities program
- Ability to handle emergency situations calmly and completely, following established protocol
- Skill in using logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions or approaches to problems
- Ability to use reasoning skills that minimize duplication of efforts, including but not limited to comparing, classifying, analyzing and coordinating
- Ability to prepare a variety of reports and presentations and understand contract documents
- Ability to correctly interpret and efficiently implement all applicable policies and procedures
- Ability to perform detail-oriented tasks in a high-volume work environment
- Ability to manage multiple priorities to ensure that deadlines are met
- Ability to handle confidential client and employment information with tact and discretion
- Ability to read, analyze, and interpret program related laws and regulations and establish necessary work processes and procedures
- Ability to establish and maintain effective and cooperative working relationships with those contacted in the course of work
- Ability to regularly attend work and arrive punctually for designated work schedule
- Ability to work at nights and on weekends, as the program schedule of the center dictates

FIRST AMENDMENT TO LICENSE AGREEMENT

THIS FIRST AMENDMENT (the "Amendment") to the License Agreement (the "Agreement"), dated September 8, 2015, by and between The Town of Lauderdale-By-The-Sea, a Florida municipal corporation, ("TOWN") and BIEN-AIME, INC. a Florida corporation, ("CONTRACTOR") is made and entered into this 27 day of September, 2018.

RECITALS

A. Pursuant to the Agreement, the TOWN granted to CONTRACTOR the non-exclusive right, license and privilege of reserving certain TOWN-owned property, as more particularly described in the Agreement, subject to the terms and conditions set forth in the Agreement.

B. The Agreement provides for a three (3) year term from October 1, 2015 to September 30, 2018, with the ability to extend the term for an additional two (2) additional periods of one year each on the same terms and conditions, by executing a written agreement for such extension prior to the expiration of the initial Term.

C. The TOWN and CONTRACTOR desire to enter into this First Amendment to the Agreement prior to any extension of the Term of the Agreement for an additional period.

NOW, THEREFORE, for and in consideration of the foregoing promises and the mutual covenants contained in this Amendment and other good and valuable consideration, the receipt and legal sufficiency of which is acknowledged, the parties agree as follows:

1. **Incorporation of Recitals.** The recitals set forth above are true and correct and are incorporated herein by reference.
2. **Amendment to Section 4.** The parties hereby agree that Section 4, "Contract Price", of the Agreement is amended to read as follows:¹:

4. CONTRACT PRICE

As full compensation for the Work performed by CONTRACTOR in accordance with this Agreement, the TOWN shall pay CONTRACTOR in accordance with RFP 15-0601 Form "C" as follows:

\$71,089.95 for the service period of October 1, 2015 - September 30, 2016;

\$73,067.54 for the service period of October 1, 2016 - September 30, 2017; and

¹ Additions to existing text are shown by underline; deletions are shown by ~~striketrough~~

First Amendment to License Agreement – Bien-Amie, Inc.

~~\$75,104.46 for the service period of October 1, 2017 – September 30, 2018.~~

October 1, 2017 - September 30, 2018: \$69,934.46 for Community Center Program and \$5,170 for 10 evening programs

October 1, 2018 - September 30, 2019: \$74,130 for Community Center Program, \$5,550 for 10 evening programs, and \$600 for supplies.

October 1, 2019 - September 30, 2020: \$74,130 for Community Center Program, \$5,500 for 10 evening programs, and \$600 for supplies.

The program payment will be made in twelve equal monthly payments; the evening program payment will be paid at \$550 per event; and, the supply payment will be made in October of each Fiscal Year.

4. **No Further Modifications.** All other provisions of the Agreement, other than as specifically addressed herein, shall remain in full force and effect.

[THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK]

First Amendment to License Agreement – Bien-Amie, Inc.

IN WITNESS WHEREOF, the parties have accepted, made and executed this Amendment as of the date first written above.

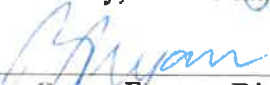
TOWN OF LAUDERDALE-BY-THE-SEA

ATTEST:

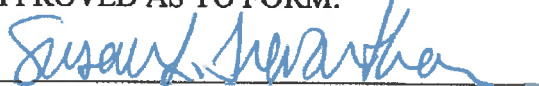

Tedra Allen, Town Clerk


Chris Vincent, Mayor


Bud Bentley, Town Manager


Tony Bryan, Finance Director

APPROVED AS TO FORM:


Susan L. Trevarthen, Town Attorney

WITNESSES:


Signature
David Long
Print Name

BIEN-AME, INC.

By: 
Armilio Bien-Aime, President


Signature
Karen Gates
Print Name

STATE OF FLORIDA)

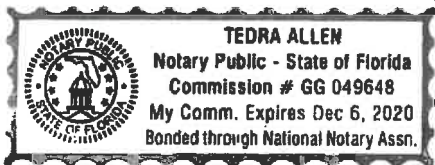
COUNTY OF BROWARD)

BEFORE ME an officer duly authorized by law to administer oaths and take acknowledgments, personally appeared *Armilio Bien-Aime* of BIEN AIME, Corporation., a Florida corporation, and acknowledged executed the Amendment as the proper official of BIEN AIME for the use and purposes mentioned in it and that the instrument is the act and deed of that corporation.

- ☒ He is personally know to me; or
☐ has produced _____ as identification.

IN WITNESS OF THE FOREGOING, I have set my hand and official seal in the State and County aforesaid on this 27th day of September 2018.

My commission expires:



Tedra Allen
NOTARY PUBLIC



Town Commission Agenda Item Report

Meeting Date: April 14, 2020

Submitted by: Bill Vance, Town Manager

Submitting Department: Administration

Item Type: Discussion

Agenda Section: NEW BUSINESS

Subject Title: Town Commission Discussion on 4th of July event

Explanation:

Due to the current COVID-19 crisis, staff is seeking Town Commission direction on the realization of the 4th of July event.

Recommendation: N/A



Town Commission Agenda Item Report

Meeting Date: April 14, 2020

Submitted by: Linda Connors

Submitting Department: Development Services

Item Type: Ordinances 2nd Reading

Agenda Section: ORDINANCES 2nd Reading

Subject Title:

Ordinance 2020-04 - AN ORDINANCE OF THE TOWN OF LAUDERDALE-BY-THE SEA, AMENDING CHAPTER 30, UNIFIED LAND DEVELOPMENT REGULATIONS, ARTICLE VIII, SIGN REGULATIONS, TO AMEND REGULATIONS AND PROHIBITIONS APPLICABLE TO SIGNAGE, REVISE SIGN REQUIREMENTS AND STANDARDS, SIGN REGULATIONS BY SIGN TYPE AND BY ZONING DISTRICT; PROVIDING FOR CODIFICATION, SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE. (Linda Connors, Development Services Director)

Explanation: At their March 10, 2020 meeting, the Commission approved Ordinance 2020-04 (Exhibit 1) on first reading. The proposed ordinance amends the sign code to allow for sandwich board signs for commercial business (Line 180) and changes the maximum letter size for wall signs on buildings on the NE and SE corners of Ocean Drive and Commercial Boulevard (Line 101) to 18" for consistency. In addition, the ordinance amends the language of monument signs to establish maximum size at 32 square feet north of Pine Avenue and to remove inconsistencies (Line 114) and clarifies the Code so that the Mid-Century Modern exemption is available for permanent signs only (Line 253). Finally, the ordinance includes changes to the prohibition of signs that are located on the beach (Line 82) for clarity.

The Planning and Zoning Board recommended approval of Ordinance 2020-04 at their February 5, 2020 meeting.

Recommendation:

Staff recommends approval of Ordinance 2020-04 on second reading.

Attachments:

1. Ordinance 2020-04

EXHIBIT 1

ORDINANCE NO. 2020-04

1 **AN ORDINANCE OF THE TOWN OF LAUDERDALE-BY-**
2 **THE SEA, AMENDING CHAPTER 30, UNIFIED LAND**
3 **DEVELOPMENT REGULATIONS, ARTICLE VIII, SIGN**
4 **REGULATIONS, TO AMEND REGULATIONS AND**
5 **PROHIBITIONS APPLICABLE TO SIGNAGE, REVISE**
6 **SIGN REQUIREMENTS AND STANDARDS, SIGN**
7 **REGULATIONS BY SIGN TYPE AND BY ZONING**
8 **DISTRICT; PROVIDING FOR CODIFICATION,**
9 **SEVERABILITY, CONFLICTS AND AN EFFECTIVE**
10 **DATE.**

11 **WHEREAS**, the Town Commission of the Town of Lauderdale-By-The-Sea (the “Town”)
12 finds and determines that the Town’s land development regulations are required to regulate signs as
13 provided by Section 163.3202(2)(f), Florida Statutes; and

14 **WHEREAS**, the Town Commission does not wish to censor speech, but rather to provide
15 for the public welfare by regulating signage in the Town in a manner that enhances the aesthetics
16 of the community, reduces visual pollution, provides clear information and minimizes
17 distractions to drivers in the interests of traffic safety; and

18 **WHEREAS**, the Town Commission recognizes that changes to the adopted Code of
19 Ordinances (the “Town Code”) are periodically necessary in order to ensure that the Town’s
20 regulations are current and consistent with the Town’s planning and regulatory needs; and

21 **WHEREAS**, the Town Commission desires to modify and amend the Town sign
22 regulations to address sandwich signs, regulations applicable to signs on the beach, address letter
23 size for commercial businesses and create additional standards for monument signs; and

24 **WHEREAS**, the Town Commission desires to modify and clarify certain sign regulations
25 and further makes the detailed findings set forth in Section 30-500 of the Town Code as to the
26 purpose of the Town’s sign regulations, and the substantial and compelling governmental interests
27 that are advanced by these regulations; and

28 **WHEREAS**, the Town Commission finds and determines that this Ordinance is consistent
29 with all applicable policies of the Town’s adopted Comprehensive Plan; and

EXHIBIT 1

ORDINANCE NO. 2020-04

WHEREAS, the Town Commission reiterates its desire that there be an ample and unequivocal record of its intention that the severability clauses it has adopted related to its sign regulations shall be applied to the maximum extent possible, even if less speech would result from a determination that any exceptions, limitations, variances, or other sign provisions are invalid or unconstitutional for any reason whatsoever; and

WHEREAS, the Planning and Zoning Board, sitting as the Local Planning Agency, has reviewed this Ordinance at a duly noticed hearing on February 5, 2020, and recommended Approval; and

WHEREAS, the Town Commission conducted a first and second reading of this Ordinance at duly noticed public hearings, as required by law, and after having received input from and participation by interested members of the public and staff, the Town Commission has determined that this Ordinance is consistent with the Town's Comprehensive Plan and in the best interest of the Town, its residents, and its visitors.

**NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF
THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, AS FOLLOWS:**

SECTION 1. Recitals. The foregoing “Whereas” clauses are ratified and confirmed as being true, correct and reflective of the legislative intent underlying this Ordinance and are hereby made a specific part of this Ordinance.

SECTION 2. Amendment. Article VIII, Sign Regulations, Chapter 30, Zoning, is hereby amended to read as follows¹:

ARTICLE VIII. - SIGN REGULATIONS

Sec. 30-502. - Exempt signs.

¹ Additions to text are shown in underline. Deletions to text are shown in strikethrough.

EXHIBIT 1

ORDINANCE NO. 2020-04

Exempt from permitting. The Town has a compelling interest in allowing the following signs in order to comply with State and local laws and to promote public safety on Town property and/or in the street right-of-way. Any sign which does not meet the criteria of this section and is not specifically permitted elsewhere in this article is prohibited. All signs exempt from permitting pursuant to this section may be erected and displayed, provided:

(d) The following signs may be installed without a sign permit, provided they meet the requirements listed below and are otherwise in conformance with this article.

(6) Each non-residential use is permitted one sign on a door, column, wall, interior side of a window, or podium, not to exceed three square feet. Any window sign under this section shall count toward the 25 percent window coverage maximum.

~~(6)~~(7) Warning or danger signs, no larger than four square feet in size, up to a cumulative maximum of 16 square feet per property;

~~(7)~~ (8) Real estate sign:

(9) Sandwich Signs

~~(8)~~ (10) Lettering or numbering applied to parking space wheel stops.

Sec. 30-505. - Prohibited signs.

Any sign found posted or otherwise affixed upon any public property contrary to the provisions of this article shall be removed by the Town and stored up to 30 days upon which the sign(s) will be discarded if not claimed by the owner. The person responsible for any such posting shall be liable for the cost incurred in the removal and storage thereof, and the Town is authorized to effect the collection of said cost.

The following types of signs are expressly prohibited within the Town:

~~(k)~~ Sandwich signs;

~~(l)~~(k) Signs placed upon fences, benches, trash receptacles, newsracks or posted on a tree;

EXHIBIT 1

ORDINANCE NO. 2020-04

~~(m)~~(l) Signs placed on any portion of the ~~public beach~~ or dune as defined in Chapter 5 of the Town Code;

~~(n)~~(m) Signs that do not meet the design, material and fabrication requirements of this article;

~~(o)~~(n) Signs that produce or emit any type of sound or odor;

~~(p)~~(o) Signs that could possibly be mistaken as traffic control signs/devices thereby creating a safety hazard;

~~(q)~~(p) Signs with unshielded lighting elements, except neon signs;

~~(r)~~(q) Snipe signs;

~~(s)~~(r) Stationary vehicle or trailer signs; and

~~(t)~~(s) Streamers, spinners, and feather signs.

Sec. 30-506. - General design standards.

(6) *Maximum sign letter size.*

a. The size of an individual letter or symbol in any type of sign copy shall not exceed 12 inches in height or width for businesses located east of North Ocean Drive (does not include businesses facing North Ocean Drive) and 18 inches in height or width for businesses located west of or facing North Ocean Drive and corner businesses facing Commercial Boulevard and Ocean Drive, except that:

1. The sign letter size may be increased by one inch for each 25 feet that the sign is set back from nearest street right-of-way; and
2. The sign letter size may be increased by one inch for each 25 feet that the sign is mounted above the elevation of the nearest sidewalk or crown of the road, whichever is higher. (For example, the lettering may be one inch larger if the sign is posted at 25 feet above the crown of the road or sidewalk, and two inches larger if the sign is posted at 50 feet above the crown of the road or sidewalk.)

Sec. 30-507. - Restrictions and standards by sign type.

EXHIBIT 1

ORDINANCE NO. 2020-04

(g) *Monument identification sign.*

(1) Monument identification signs south of Pine Avenue, and all such signs in the RM-50 district, shall comply with the following standards ~~in addition to the standards in paragraph (3):~~

- a. One monument identification sign with one or two faces, is permitted per street frontage, when located on a plot with 200 feet or greater of continuous frontage on the same street.
- b. A monument sign shall not exceed six (6) feet in height or 32 square feet in sign area and shall be set back at least ten (10) feet from any public street right-of-way;
- c. No monument sign may be placed within 30 feet of a street intersection or in any location that would obstruct cross-visibility at a driveway intersection or would obstruct cross-visibility for back-out parking; and
- d. A monument sign shall be perpendicular to the ground and may be perpendicular or parallel to the primary building façade.

(2) Monument identification signs north of Pine Avenue in the RM-15, RM-16 and RM-25 and R-5 districts shall comply with the following standards ~~in addition to the standards in paragraph (3):~~

- a. One monument identification sign with one or two faces, is permitted per street frontage, when located on a plot with 200 feet or greater of continuous frontage on the same street, and shall not exceed six (6) feet in height or 32 square feet in sign area which shall be set back at least ten (10) feet from any public right-of-way.
- b. Properties having less than 200 feet of continuous frontage on the same street may have up to two (2) monument signs, not to exceed five (5) square feet in area and five (5) feet in height which shall be set back at least ten (10) feet from any public right-of-way.
- c. No monument sign may be placed within 30 feet of a street intersection or in any location that would obstruct cross-visibility at a driveway intersection or would obstruct cross-visibility for back-out parking; and
- d. A monument sign shall be perpendicular to the ground and may be perpendicular or parallel to the primary building façade.
- e. *Sign structure.* The supporting structure of a monument sign shall not be less in width than 20 percent of the width of the sign face, inclusive of any box,

EXHIBIT 1

ORDINANCE NO. 2020-04

cabinet or frame. The supporting structure for sign faces, inclusive of any box, cabinet or frame, which are less than nine feet in width, may be less than 20 percent of the width of the sign face but not less than 18 inches. No copy shall be permitted on the supporting structure other than the building address.

- f. *Minimum clearance.* All monument signs having a supporting structure less in width than the sign face, inclusive of any box, cabinet, border or frame, shall maintain a minimum vertical clearance of eight feet, except that such signs eight feet in height or less shall maintain a maximum vertical clearance of three feet. Vertical clearance shall be measured from the sidewalk adjacent to the sign or, in the absence of sidewalks, measured from the crown of the right-of-way adjacent to the sign, to the bottom of the box, cabinet, border or frame of the sign face.

~~(3) All monument identifications signs shall comply with the following requirements:~~

- ~~a. No monument sign may be placed within 30 feet of a street intersection or in any location that would obstruct cross-visibility at a driveway intersection or would obstruct cross-visibility for back-out parking; and~~
- ~~b. A monument sign shall be perpendicular to the ground and may be perpendicular or parallel to the primary building façade.~~

Sec. 30-508. - Sign regulations by zoning district.

(b) *RM-15, RM-16, RM-25, RM-50, and R-5 districts.* Single-family and duplex residences and plots located in the RM-25 district shall be subject to the sign regulations as listed for the RS-4, RS-5 and RD-10 districts listed above.

Only the following types of signs are permitted within the RM-15, RM-16, RM-25, RM-50 and R-5 districts, subject to the limitations and requirements contained in the definitions and restrictions and standards by sign type and the general design standards sections of these regulations, and subject to the additional limitations stated below:

(7) Sandwich Signs

- a. Location requirements. The location of a sandwich sign shall be permitted consistent with the following:

EXHIBIT 1

ORDINANCE NO. 2020-04

i. Permitted within the RM-25 Zoning district for special accessory uses to transient uses if:

a. located in front of the customer service entrance it advertises, excluding areas within the public right-of-way;

b. placed and located in a safe manner that provides for a clear pedestrian path and unobstructed vehicular traffic flow and circulation;

c. located outside the required landscaping; and

d. removed and placed indoors during the hours the special accessory use is closed.

b. Dimensional requirements. The height and size of a sandwich sign shall be as follows:

i. Maximum of 42 inches in height; and

ii. Maximum of 24 inches in width.

c. Number. One sandwich sign shall be permitted per business. Buildings with multiple businesses shall be limited to one sandwich sign per customer service entrance.

d. No anchoring. Signs shall not be anchored to the sidewalk or attached or chained to poles, newspaper vending boxes, or other structures or appurtenances.

e. Storm Warnings. Signs shall be removed and placed indoors when storm warnings are issued, so as not to become a hazard during a storm event.

f. Penalty. Any sign found posted or otherwise affixed upon public property contrary to the provisions of this article shall be removed by the Town and stored up to 30 days upon which the sign(s) will be will be discarded if not claimed by the owner. The person responsible for any such posting shall be liable for the cost incurred in the removal and storage thereof, and the Town is authorized to effect the collection of said cost.

(c) *B-1 and B-1-A districts.* Only the following types of signs are permitted within the B-1 and B-1-A districts, subject to the limitations and requirements contained in the definitions and restrictions and standards by sign type and the general design standards sections of these regulations, and subject to the additional limitations stated below:

EXHIBIT 1

ORDINANCE NO. 2020-04

~~(7) Each non-residential use is permitted one sign on a door, column, wall, interior side of a window, or podium, not to exceed three square feet. Any window sign under this section shall count toward the 25 percent window coverage maximum.~~

(7) Sandwich Signs

a. Location requirements. The location of a sandwich sign shall be permitted consistent with the following:

i. Permitted within the B-1 and B1-A Zoning districts if:

- a. placed adjacent to the structure in which the business is located;
- b. located in front of and within two (2) feet of the customer service entrance to the business it advertises and in a manner that provides for a minimum five-foot clear pedestrian path;
- c. located outside the required landscaping; and
- d. removed and placed indoors during the hours the business is closed.

b. Dimensional requirements. The height and size of a sandwich sign shall be as follows:

- i. Maximum of 42 inches in height; and
- ii. Maximum of 24 inches in width.

c. Number. One sandwich sign shall be permitted per business. Buildings with multiple businesses shall be limited to one sandwich sign per customer service entrance.

d. No anchoring. Signs shall not be anchored to the sidewalk or attached or chained to poles, newspaper vending boxes, or other structures or appurtenances.

e. Storm Warnings. Signs shall be removed and placed indoors when storm warnings are issued, so as not to become a hazard during a storm event.

f. Penalty. Any sign found posted or otherwise affixed upon public property contrary to the provisions of this article shall be removed by the Town and stored up to 30 days upon which the sign(s) will be will be discarded if not claimed by the owner. The person responsible for any such posting shall be liable for the cost incurred in the removal and storage thereof, and the Town is authorized to effect the collection of said cost.

EXHIBIT 1

ORDINANCE NO. 2020-04

Sec. 30-510. - Landmark and mid-century modern signs.

(b) Mid-century modern signs.

- (2) *New mid-century modern style signs.* An application may be filed for a conditional use permit or as part of a site plan application for a new ~~mid-century~~ Modern style permanent on-premise sign, for a ~~mid-century~~ Modern style building, that does not meet the requirements of this article. All signs proposed on the building shall be consistent in style. As part of a conditional use or site plan review, the Town Commission may waive any of the requirements of these sign regulations upon a finding that the proposed sign complies with the mid-century modern architectural style as addressed in section 30-51, "Architectural review standards," of the Town Code and the Town's architectural design guidelines.

Section 3. Codification. This Ordinance shall be codified in accordance with the

foregoing. It is the intention of the Town Commission that the provisions of this Ordinance shall become and be made a part of the Town of Lauderdale-By-The-Sea Code of Ordinances; and that the sections of this Ordinance may be renumbered or re-lettered and the word "ordinance" may be changed to "section", "article" or such other appropriate word or phrase in order to accomplish such intentions.

Section 4. Severability. If any section, sentence, clause, or phrase of this Ordinance is

held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall in no way affect the validity of the remaining portions of this Ordinance.

Section 5. Conflicting Ordinances. All prior ordinances or resolutions, or parts thereof,

in conflict herewith are hereby repealed to the extent of said conflict.

EXHIBIT 1

ORDINANCE NO. 2020-04

Section 6. Effective Date. This Ordinance shall be in full force and effect immediately upon its passage on second reading.

Passed on the first reading, this ____ day of _____, 2020.

Passed and adopted on the second reading, this ____ day of _____, 2020.

MAYOR CHRIS VINCENT

	First Reading	Second Reading
Mayor Vincent		
Vice-Mayor Sokolow		
Commissioner Oldaker		
Commissioner Strauss		
Commissioner Malkoon		

ATTEST:

Tedra Smith, Town Clerk

(CORPORATE SEAL)

APPROVED AS TO FORM:

Susan L. Trevarthen, Town Attorney



Town Commission Agenda Item Report

Meeting Date: April 14, 2020

Submitted by: Tedra Allen

Submitting Department: Administration

Item Type: Resolutions

Agenda Section: RESOLUTIONS – PUBLIC COMMENTS

Subject Title:

Resolution 2020-13 – A RESOLUTION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, PROVIDING FOR THE APPOINTMENT OF _____ AS VICE-MAYOR; PROVIDING FOR CONFLICT; PROVIDING FOR AN EFFECTIVE DATE. (Tedra Allen, Town Clerk)

Explanation:

Pursuant to the Town Charter Section 6.2, no later than the second regularly scheduled Town Commission meeting to occur following each regular municipal election, one (1) member of the Town Commission may be designated by resolution as Vice Mayor to preside in the absence of the Mayor- Commissioner.

Recommendation:

Adopt resolution 2020-13 appointing a Vice Mayor.

Attachments:

1. Resolution 2020-13



Town Commission Agenda Item Report

Meeting Date: April 14, 2020

Submitted by: Tedra Allen

Submitting Department: Administration

Item Type: Resolutions

Agenda Section: RESOLUTIONS – PUBLIC COMMENTS

Subject Title:

Resolution 2020-13 – A RESOLUTION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, PROVIDING FOR THE APPOINTMENT OF _____ AS VICE-MAYOR; PROVIDING FOR CONFLICT; PROVIDING FOR AN EFFECTIVE DATE. (Tedra Allen, Town Clerk)

Explanation:

Pursuant to the Town Charter Section 6.2, no later than the second regularly scheduled Town Commission meeting to occur following each regular municipal election, one (1) member of the Town Commission may be designated by resolution as Vice Mayor to preside in the absence of the Mayor- Commissioner.

Recommendation:

Adopt resolution 2020-13 appointing a Vice Mayor.

Attachments:

1. Resolution 2020-13



Town Commission Agenda Item Report

Meeting Date: April 14, 2020

Submitting Department: Administration

Item Type: Resolutions

Agenda Section: RESOLUTIONS – PUBLIC COMMENTS

Subject Title:

Resolution 2020-16 - A RESOLUTION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, CONFIRMING THE EXISTENCE OF AN EMERGENCY JUSTIFYING THE DECLARATION OF EMERGENCY ISSUED BY THE MAYOR CONCERNING THE COVID-19 EMERGENCY; RATIFYING AND APPROVING ALL EMERGENCY ORDERS AND ACTIONS TAKEN BY THE MAYOR CONCERNING OR RELATED TO THE COVID-19 EMERGENCY; AUTHORIZING THE MAYOR TO DO ALL THINGS NECESSARY TO CARRY OUT THE AIMS OF THIS RESOLUTION; PROVIDING FOR REPEAL OF ANY CONFLICTING RESOLUTION; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Explanation:

Novel Coronavirus Disease 2019 ("COVID-19") is a severe acute respiratory illness that can spread among humans through respiratory transmission and presents with symptoms similar to those of influenza. On March 9, 2020, Governor DeSantis issued Executive Order 20-52, declaring a State of Emergency in the State of Florida due to COVID-19.

Due to the COVID-19 public health emergency, on March 13, 2020, Mayor Vincent declared a public Emergency in the Town. On March 18, 2020, the Mayor issued an updated local declaration of public emergency in the Town, on March 20, 2020, the Mayor issued another updated local declaration of public emergency, and on March 27, 2020, the Mayor issued two orders: (1) implementing rules of procedures for virtual public Town meetings; and (2) implementing a Safer at Home policy within the Town.

Section 5.2 of the Town Charter authorizes the Mayor to govern, under the direction of the Town Commission, during times of grave public danger or emergency, and the Town Commission shall be judge of what constitutes such public danger or emergency. In accordance with Section 5.2 of the Town Charter, Resolution 2020-15 confirms the existence of an emergency justifying the Emergency Declaration and ratifies the subsequent orders issued by the Mayor to deal with the continuing COVID-19 emergency. Additionally, Resolution 2020-15 authorizes the Mayor to issue any additional orders, which he finds necessary in accordance with Section 5-2 of the Town Charter and applicable law due to the COVID-19 emergency.

Recommendation:

Approve Resolution 2020-16 – Confirming the existence of an emergency; Ratifying and Approving all Emergency Orders and Actions taken by the Mayor concerning or related to the COVID-19 Emergency; Authorizing the Mayor to issue additional orders related to the COVID-19 Emergency.

Attachments:

1. Resolution 2020-16

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**A RESOLUTION OF THE TOWN OF LAUDERDALE-BY-
THE-SEA, FLORIDA, RATIFYING AND APPROVING ALL
EMERGENCY ORDERS AND ACTIONS TAKEN BY THE
MAYOR CONCERNING OR RELATED TO THE COVID-19
EMERGENCY; AUTHORIZING THE MAYOR TO DO ALL
THINGS NECESSARY TO CARRY OUT THE AIMS OF THIS
RESOLUTION; PROVIDING FOR REPEAL OF ANY
CONFLICTING RESOLUTION; PROVIDING FOR
SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, Novel Coronavirus Disease 2019 (“COVID-19”) is a severe acute respiratory illness that can spread among humans through respiratory transmission and presents with symptoms similar to those of influenza; and

WHEREAS, on March 2, 2020, Governor DeSantis issued Executive Order 20-51, directing the Florida Department of Health to issue a Public Health Emergency; and

WHEREAS, on March 9, 2020, Governor DeSantis issued Executive Order 20-52, declaring a State of Emergency in the State of Florida due to COVID-19, and has issued numerous subsequent orders regulating essential businesses and services and otherwise responding to the COVID-19 emergency, including orders closing the beaches; and

WHEREAS, on March 13, 2020, the Mayor declared a public emergency in the Town (“Emergency Declaration”); and

WHEREAS, on March 18, 2020, the Mayor issued an updated local declaration of public emergency, closing all Town beaches; requiring all licensees authorized to sell alcoholic beverages for consumption on premises that derive more than 50% of its gross revenue from the sale of alcoholic beverages to close; and requiring all restaurants, cafeterias, and other food service establishments to cease all on-premises service; and

WHEREAS, on March 20, 2020, the Mayor issued an updated local declaration of public emergency limiting all public gatherings to no more than 10 people; prohibiting tents, coolers, tables, chairs, and grills from all Town parks, portals, plazas, and rights-of-way; and authorizing the Broward Sheriff's Office to enforce all Town Local Declarations of Public Emergency, and any executive orders issued by the Governor that are as stringent or more stringent than Town orders; and

WHEREAS, on March 27, 2020, the Mayor issued two orders: (1) implementing rules of procedures for virtual public Town meetings; and (2) implementing a Safer at Home policy within the Town; and

WHEREAS, Section 5.2 of the Town Charter authorizes the Mayor to govern, under the direction of the Town Commission, during times of grave public danger or emergency, and the Town Commission shall be judge of what constitutes such public danger or emergency.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE
TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA:**

Section 1. Each “WHEREAS” clause set forth is true and correct and herein incorporated by this reference.

Section 2. The Town Commission hereby approves, confirms, and ratifies any other action taken by the Mayor or Town Administration to protect the public from COVID-19 and to carry on the activities, operations and functions of the Town.

Section 3. The Town Commission recognizes that the state of emergency remains in effect and therefore the Mayor is hereby authorized to issue any additional orders, which he finds necessary in accordance with Section 5-2 of the Town Charter and applicable law.

Section 4. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 5. If any clause, section or other part of this Resolution shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part shall be considered as eliminated and in no way affecting the validity of the other provisions of this Resolution.

Section 6. This Resolution shall become effective immediately upon its passage.

PASSED AND ADOPTED this _____ day of April, 2020.

Mayor Chris Vincent

1 Attest:

APPROVED AS TO FORM:

2
3 _____
4 Tedra Allen, Town Clerk, CMC

Susan Trevarthen, Town Attorney

5
6 (CORPORATE SEAL)

7



LOCAL DECLARATION OF PUBLIC EMERGENCY TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA

WHEREAS, Novel Coronavirus Disease 2019 (“COVID-19”) is a severe acute respiratory illness that can spread among humans through respiratory transmission and presents with symptoms similar to those of influenza; and

WHEREAS, in late 2019, a new and significant outbreak of COVID-19 emerged in China; and

WHEREAS, the World Health Organization previously declared COVID-19 a Public Health Emergency of International Concern; and

WHEREAS, in response to the recent COVID-19 outbreak in China, Iran, Italy, Japan, and South Korea, the Centers for Disease Control and Prevention (the “CDC”) has deemed it necessary to prohibit or restrict non-essential travel to or from those countries; and

WHEREAS, on March 2, 2020, Governor DeSantis issued Executive Order 20-51, directing the Florida Department of Health to issue a Public Health Emergency; and

WHEREAS, on March 7, 2020, Governor DeSantis directed the Director of the Division of Emergency Management to activate the State of Emergency Operations Center to Level 2 to provide coordination and response to the COVID-19 emergency; and

WHEREAS, on March 9, 2020, eight counties in Florida, including Broward County, have positive cases for COVID-19; and COVID-19 poses a risk to the entire state of Florida; and

WHEREAS, on March 10, 2020, Broward County Commission authorized the County Administrator to declare an emergency for Broward County due to COVID-19, and she did so that same day for the next seven (7) days; and

WHEREAS, the CDC currently recommends community preparedness and everyday prevention measures be taken by all individuals and families in the United States, including voluntary home isolation when individuals are sick with respiratory symptoms, covering coughs and sneezes with a tissue and disposal of the tissue immediately thereafter, washing hands often with soap and water for at least 20 seconds, using alcohol-based hand sanitizers with 60%-95% alcohol if soap and water are not readily available, and routinely cleaning frequently touched surfaces and objects to increase community resilience and readiness for responding to an outbreak; and

WHEREAS, the CDC currently recommends mitigation measures for communities experiencing an outbreak including staying at home when sick, keeping away from others who are sick, limiting face-to-face contact with others as much as possible, consulting with your healthcare provider if individuals or members of a household are at high risk for COVID-19 complications, wearing a facemask if advised to do so by a healthcare provider or by a public health official, staying home when a household member is sick with respiratory disease symptoms if instructed to do so by public health officials or a health care provider; and

WHEREAS, Chapter 252.38(3)(a) Florida Statutes, gives authority to political subdivisions such as the Town to declare and enact a State of Local Emergency for a period of up to seven (7) days, thereby waiving the procedures and formalities otherwise required of the political subdivision by law, and;

WHEREAS, Executive Order 20-52, issued on March 9, 2020, provides political subdivisions within the State with the authority to waive procedures and formalities otherwise required by law pertaining to:

- performing of public work and taking whatever prudent action is necessary to ensure the health, safety, and welfare of the community;
- entering into contracts;
- incurring obligations;
- employment of permanent and temporary workers;
- utilization of volunteer workers;
- rental of equipment;
- acquisition and distribution, with or without compensation, of supplies, materials and facilities; and
- appropriation and expenditure of public funds; and

WHEREAS, in consultation with the Town Manager, the Mayor of the Town of Lauderdale-By-The-Sea has determined that it is necessary to declare a State of Local Emergency to exercise the necessary powers permitted by Chapter 252, Florida Statutes, so as to ensure the preparations and response of the Town will be sufficient to address COVID-19.

NOW THEREFORE, I, THE MAYOR OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, HEREBY PROCLAIM AND DECLARE:

SECTION 1. That a State of Local Public Emergency is declared for the Town of Lauderdale-By-The-Sea, Florida.

SECTION 2. That this declaration of Local Public Emergency shall be in effect for seven days from this date unless earlier terminated.

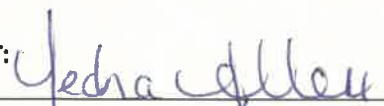
SECTION 3. That this Declaration authorizes the taking of whatever prudent action is necessary to ensure the health, safety, and welfare of the community, and that such actions shall be reported to and are subject to ratification at the next meeting of the Town Commission.

SECTION 4. That this declaration shall be filed promptly with the Town Clerk and shall be given prompt and general publicity.

SECTION 5. That this proclamation shall take effect immediately upon its issuance.

SO DECLARED AND ORDERED THIS 13th DAY OF MARCH 2020.


Mayor Chris Vincent
Town of Lauderdale-By-The-Sea

ATTEST: 
Tedra Allen, Town Clerk



**UPDATED LOCAL DECLARATION OF PUBLIC EMERGENCY
TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA**

WHEREAS, Novel Coronavirus Disease 2019 ("COVID-19") is a severe acute respiratory illness that can spread among humans through respiratory transmission and presents with symptoms similar to those of influenza; and

WHEREAS, on March 2, 2020, Governor DeSantis issued Executive Order 20-51, directing the Florida Department of Health to issue a Public Health Emergency; and

WHEREAS, on March 9, 2020, Governor DeSantis issued Executive Order 20-52, declaring a state of emergency for the State of Florida for sixty days unless extended, and providing political subdivisions within the State with the authority to waive procedures and formalities otherwise required by law pertaining to:

- performing of public work and taking whatever prudent action is necessary to ensure the health, safety, and welfare of the community;
- entering into contracts;
- incurring obligations;
- employment of permanent and temporary workers;
- utilization of volunteer workers;
- rental of equipment;
- acquisition and distribution, with or without compensation, of supplies, materials and facilities; and
- appropriation and expenditure of public funds; and

WHEREAS, on March 13, 2020, the Mayor declared a public emergency in the Town for seven days unless earlier terminated; and

WHEREAS, on March 16, 2020, the White House issued guidelines recommending the avoidance of gatherings of 10 people or more; and

WHEREAS, on March 17, 2020, the Governor issued Executive Order 20-68, requiring that all licensees authorized to sell alcoholic beverages for consumption on premises that derive more than 50% of its gross revenue from the sale of alcoholic beverages suspend all sale of alcoholic beverages for 30 days from March 17, 2020; and

WHEREAS, Executive Order 20-68 directs parties accessing public beaches to follow CDC guidelines by limiting their gathering to no more than 10 people and distance themselves from other parties by 6 feet, and supports the closure of beaches by local municipalities; and

WHEREAS, additionally, Executive Order 20-68 ordered that all restaurants limit occupancy to 50% of their current building occupancy and follow the CDC guidelines ensuring, at a minimum, a 6-foot distance between any group of patrons and limiting parties to no more than 10 individuals; and

WHEREAS, Section 5.2 of the Town Charter authorizes the Mayor to govern during times of grave public danger or emergency.

NOW THEREFORE, I, THE MAYOR OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, HEREBY PROCLAIM AND DECLARE:

SECTION 1. All public beaches in the Town of Lauderdale-By-The-Sea, from the Atlantic Ocean to the easternmost sidewalk of A1A or to any right-of-way or property line abutting the beach, are closed.

SECTION 2. All licensees authorized to sell alcoholic beverages for consumption on premises that derive more than 50% of its gross revenue from the sale of alcoholic beverages, shall close.

SECTION 3. All restaurants, cafeterias, and other food service establishments are mandated to cease all on-premises service. However, such establishments may continue to operate their kitchens for drive-thru, delivery, take-out, and exterior pick-up food services.

SECTION 4. This Declaration shall be in effect for as long as the State of Florida state of emergency is in effect, unless this Declaration is earlier terminated.

SECTION 5. This Declaration authorizes the taking of whatever prudent action is necessary to ensure the health, safety, and welfare of the community, and requires that such actions shall be reported to and are subject to ratification at the next meeting of the Town Commission.

SECTION 6. This Declaration shall be filed promptly with the Town Clerk and shall be given prompt and general publicity.

SECTION 7. Section 3 of this Declaration shall take effect at 10:00 pm on March 18, 2020. The remainder of this Declaration shall take effect immediately.

SO DECLARED AND ORDERED THIS 18th DAY OF MARCH 2020.



Mayor Chris Vincent
Town of Lauderdale-By-The-Sea

ATTEST:


Tedra Allen, Town Clerk



**UPDATED LOCAL DECLARATION OF PUBLIC EMERGENCY
TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA**

March 27, 2020

WHEREAS, Novel Coronavirus Disease 2019 ("COVID-19") is a severe acute respiratory illness that can spread among humans through respiratory transmission and presents with symptoms similar to those of influenza; and

WHEREAS, on March 2, 2020, Governor DeSantis issued Executive Order 20-51, directing the Florida Department of Health to issue a Public Health Emergency due to COVID-19; and

WHEREAS, on March 9, 2020, Governor DeSantis issued Executive Order 20-52, declaring a State of Emergency in the State of Florida and providing political subdivisions within the State with the authority to waive procedures and formalities otherwise required by law pertaining to:

- performing of public work and taking whatever prudent action is necessary to ensure the health, safety, and welfare of the community;
- entering into contracts;
- incurring obligations;
- employment of permanent and temporary workers;
- utilization of volunteer workers;
- rental of equipment;
- acquisition and distribution, with or without compensation, of supplies, materials and facilities;
- appropriation and expenditure of public funds; and

WHEREAS, Section 5.2 of the Town Charter authorizes the Mayor to govern during times of grave public danger or emergency; and

WHEREAS, on March 13, 2020, the Mayor declared a public emergency in the Town, and on March 18, 2020, declared further provisions related to this emergency; and

WHEREAS, on March 20, 2020, Governor DeSantis issued Executive Order 20-69, "Emergency Management - COVID-19 Local Government Public Meetings"; and

WHEREAS, for the duration of this state of emergency, Executive Order 20-69 suspends any Florida Statute that requires a quorum to be present in person or requires a local government body to meet at a specific public place, and authorizes a local government body to hold public meetings through the use of communications media technology such as telephonic and video conferencing, as provided in Section 120.54(5)(b)2, Fla. Stat.; and

WHEREAS, the City now desires to implement procedures and rules, consistent with the Governor's Executive Order 2020-69, to enable public meetings utilizing communications media technology, such as telephonic and video conferencing.

NOW THEREFORE, I, THE MAYOR OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, HEREBY PROCLAIM AND DECLARE:

SECTION 1. In accordance with Executive Order 20-69, I hereby order the implementation of the following rules of procedure for Town meetings utilizing communications media technology:

- a) As used in these rules, "communications media technology" means the electronic transmission of printed matter, audio, full-motion video, freeze-frame video, compressed video, or digital video by any method available, and includes but is not limited to telephonic and video conferencing.
- b) Prior to the commencement of any Town meeting, the Town shall post notice of the meeting in a manner consistent with Section 286.011, Florida Statutes. The notice shall include instructions on how to access the meeting either via telephone, video conference, or other communications media technology utilized by the Town. If the meeting provides the opportunity for public comment in general or on a specific agenda item, the notice shall also include instructions on how and when members of the public may submit comments or questions to be read at the meeting, which may be submitted before and, to the extent technologically practicable, during the meeting prior to the close of any public comment period.
- c) The Town Clerk shall ensure that the meeting complies with this Order and with all requirements of Section 286.011, Fla. Stat., which have not otherwise been suspended or waived pursuant to Executive Order 20-69, including the taking of minutes and making the meeting open to the public.
- d) Public comment shall be subject to the Town's decorum policies, set forth in Section 2-23 of the Town Code of Ordinances. Town Commission meetings shall also be governed by Resolution 2016-13 establishing the meeting procedures for such meetings.

SECTION 2. The orders and provisions of all of the Town's prior Local Declarations of Public Emergency shall remain in effect. Broward County Emergency Order 20-01 and the Governor's Executive Orders 20-51, 20-52, 20-68, 20-69, 20-70, 20-71, and 20-72 are hereby adopted and incorporated into the Town's Declarations.

SECTION 3. This Declaration shall be in effect for as long as the State of Florida state of emergency is in effect, unless this Declaration is earlier terminated.

SECTION 4. This Declaration authorizes the taking of whatever prudent action is necessary to ensure the health, safety, and welfare of the community, and requires that such actions shall be reported to and are subject to ratification at the next meeting of the Town Commission.

SECTION 5. This Declaration shall be filed promptly with the Town Clerk and shall be given prompt and general publicity.

SECTION 6. This Declaration shall take effect immediately.

SO DECLARED AND ORDERED THIS 27th DAY OF MARCH 2020.



Mayor Chris Vincent
Town of Lauderdale-By-The-Sea

ATTEST:



Tedra Allen, Town Clerk



**UPDATED LOCAL DECLARATION OF PUBLIC EMERGENCY
TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA**

March 27, 2020

WHEREAS, Novel Coronavirus Disease 2019 ("COVID-19") is a severe acute respiratory illness that can spread among humans through respiratory transmission and presents with symptoms similar to those of influenza; and

WHEREAS, on March 2, 2020, Governor DeSantis issued Executive Order 20-51, directing the Florida Department of Health to issue a Public Health Emergency due to COVID-19; and

WHEREAS, on March 9, 2020, Governor DeSantis issued Executive Order 20-52, declaring a State of Emergency in the State of Florida and providing political subdivisions within the State with the authority to waive procedures and formalities otherwise required by law pertaining to:

- performing of public work and taking whatever prudent action is necessary to ensure the health, safety, and welfare of the community;
- entering into contracts;
- incurring obligations;
- employment of permanent and temporary workers;
- utilization of volunteer workers;
- rental of equipment;
- acquisition and distribution, with or without compensation, of supplies, materials and facilities;
- appropriation and expenditure of public funds; and

WHEREAS, Section 5.2 of the Town Charter authorizes the Mayor to govern during times of grave public danger or emergency; and

WHEREAS, on March 13, 2020, the Mayor declared a public emergency in the Town, and on March 18, 2020, declared further provisions related to this emergency; and

WHEREAS, on March 20, 2020, Governor DeSantis issued Executive Order 20-69, "Emergency Management - COVID-19 Local Government Public Meetings"; and

WHEREAS, for the duration of this state of emergency, Executive Order 20-69 suspends any Florida Statute that requires a quorum to be present in person or requires a local government body to meet at a specific public place, and authorizes a local government body to hold public meetings through the use of communications media technology such as telephonic and video conferencing, as provided in Section 120.54(5)(b)2, Fla. Stat.; and

WHEREAS, the City now desires to implement procedures and rules, consistent with the Governor's Executive Order 2020-69, to enable public meetings utilizing communications media technology, such as telephonic and video conferencing.

NOW THEREFORE, I, THE MAYOR OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, HEREBY PROCLAIM AND DECLARE:

SECTION 1. In accordance with Executive Order 20-69, I hereby order the implementation of the following rules of procedure for Town meetings utilizing communications media technology:

- a) As used in these rules, "communications media technology" means the electronic transmission of printed matter, audio, full-motion video, freeze-frame video, compressed video, or digital video by any method available, and includes but is not limited to telephonic and video conferencing.
- b) Prior to the commencement of any Town meeting, the Town shall post notice of the meeting in a manner consistent with Section 286.011, Florida Statutes. The notice shall include instructions on how to access the meeting either via telephone, video conference, or other communications media technology utilized by the Town. If the meeting provides the opportunity for public comment in general or on a specific agenda item, the notice shall also include instructions on how and when members of the public may submit comments or questions to be read at the meeting, which may be submitted before and, to the extent technologically practicable, during the meeting prior to the close of any public comment period.
- c) The Town Clerk shall ensure that the meeting complies with this Order and with all requirements of Section 286.011, Fla. Stat., which have not otherwise been suspended or waived pursuant to Executive Order 20-69, including the taking of minutes and making the meeting open to the public.
- d) Public comment shall be subject to the Town's decorum policies, set forth in Section 2-23 of the Town Code of Ordinances. Town Commission meetings shall also be governed by Resolution 2016-13 establishing the meeting procedures for such meetings.

SECTION 2. The orders and provisions of all of the Town's prior Local Declarations of Public Emergency shall remain in effect. Broward County Emergency Order 20-01 and the Governor's Executive Orders 20-51, 20-52, 20-68, 20-69, 20-70, 20-71, and 20-72 are hereby adopted and incorporated into the Town's Declarations.

SECTION 3. This Declaration shall be in effect for as long as the State of Florida state of emergency is in effect, unless this Declaration is earlier terminated.

SECTION 4. This Declaration authorizes the taking of whatever prudent action is necessary to ensure the health, safety, and welfare of the community, and requires that such actions shall be reported to and are subject to ratification at the next meeting of the Town Commission.

SECTION 5. This Declaration shall be filed promptly with the Town Clerk and shall be given prompt and general publicity.

SECTION 6. This Declaration shall take effect immediately.

SO DECLARED AND ORDERED THIS 27th DAY OF MARCH 2020.



Mayor Chris Vincent
Town of Lauderdale-By-The-Sea

ATTEST:



Tedra Allen, Town Clerk



UPDATED LOCAL DECLARATION OF PUBLIC EMERGENCY

TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA

March 27, 2020

WHEREAS, Novel Coronavirus Disease 2019 ("COVID-19") is a severe acute respiratory illness that can spread among humans through respiratory transmission and presents with symptoms similar to those of influenza; and

WHEREAS, on March 2, 2020, Governor DeSantis issued Executive Order 20-51, directing the Florida Department of Health to issue a Public Health Emergency; and

WHEREAS, on March 9, 2020, Governor DeSantis issued Executive Order 20-52, declaring a State of Emergency in the State of Florida due to Novel Coronavirus Disease 2019 ("COVID-19"); and

WHEREAS, on March 13, 2020, the Mayor declared a public emergency in the Town for seven days unless earlier terminated; and

WHEREAS, on March 18, 2020, the Mayor issued an updated local declaration of public emergency, closing all Town beaches; requiring all licensees authorized to sell alcoholic beverages for consumption on premises that derive more than 50% of its gross revenue from the sale of alcoholic beverages to close; and requiring all restaurants, cafeterias, and other food service establishments are mandated to cease all on-premises service; and

WHEREAS, on March 20, 2020, the Mayor issued an updated local declaration of public emergency limiting all public gatherings to no more than 10 people; prohibiting tents, coolers, tables, chairs, and grills from all Town parks, portals, plazas, and rights-of-way; and authorizing the Broward Sheriff's Office to enforce all Town Local Declarations of Public Emergency, and any executive orders issued by the Governor that are just as stringent or more stringent than Town orders; and

WHEREAS, on March 26, 2020, Broward County Administrator Bertha Henry issued Emergency Order 20-03, strongly urging individuals to remain at home; and

WHEREAS, numerous other local governments and multiple states have adopted various versions of "shelter in place" and "safer at home" orders, designed to protect the health and well-being of the community, to create social distancing, and to minimize contact in an effort to limit community spread of COVID-19; and

WHEREAS, there have been confirmed cases of COVID-19 in local governments around the Town and there may be cases of COVID-19 within the Town jurisdictional boundaries; and

WHEREAS, to limit the potential community spread of COVID-19, it is now necessary for the Town to implement restrictions for the general health, safety, and welfare of the community; and

WHEREAS, pursuant to Sections 252.38(3) and 252.46, Florida Statutes, and Section 5.2 of the Town Charter, the Mayor has the power to govern during times of grave public danger or emergency.

NOW THEREFORE, I, THE MAYOR OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, HEREBY PROCLAIM AND DECLARE:

SECTION 1. Safer at Home. Each resident is hereby ordered to stay home and within the entirety of their owned or rented property. The order to stay at home does not require residents to confine themselves to the interior of their homes. Residents may make use of all exterior portions of their homes such as patios, porches, yards, and driveways. Residents may also leave their place of residence and travel to another place in accordance with Section 3, below.

SECTION 2. Restricted Travel on Public Right of Way. Unless a person has a Permissible Use as provided for in Section 3, below, no person shall travel or be on or upon any public right of way, including but not limited to, streets, canals, or sidewalks, within the boundaries of the Town of Lauderdale-by-the-Sea.

SECTION 3. Permissible Use. Notwithstanding Section 1 and 2, all residents and visitors in the Town may lawfully engage in the following activities:

- (1) **Essential Businesses.** Residents and visitors may engage in travel to Essential Businesses and provide minimum basic operations to non-essential businesses as identified in Broward County Emergency Orders 20-01 and 20-02, as further refined in Broward County Emergency Order 20-03; and as may be amended or extended. For clarity, businesses may also continue operations consisting exclusively of employees or contractors performing activities at their own residences (i.e., working from home).
- (2) **Emergency Assistance.** Residents and visitors may engage in travel and similar activities to obtain assistance from law enforcement, fire-rescue, or other emergency services.
- (3) **Personal Support Activities.** Residents and visitors may travel to and from their homes to care for or support a friend, companion, family member, pet or livestock, support groups, or a vulnerable person.
- (4) **Work in Support of Essential Businesses.** Residents and visitors in the Town may continue to perform work for and in support of businesses authorized to be open to the public in accordance with Broward County Emergency Order 20-01, 20-02, and 20-03, and any local government, the State government, or the Federal government.
- (5) **Outdoor Recreational Activities.** In areas not otherwise closed by a separate Emergency or Executive Order, residents may engage in outdoor activity and recreation while staying six (6) feet apart from another person or group of people, and so as long as residents are in compliance with size of public gatherings as defined in Section 7 below.
- (6) **Religious Activities.** Residents and visitors may travel to and from places of worship. Places of worship must comply with Social Distancing Requirements as defined in Section 4 below, to the greatest extent feasible and the size of public gatherings as defined in Section 7 below. Places of worship are encouraged to livestream their services in lieu of in-person gatherings.
- (7) **Government Employees and Emergency Personnel.** All first responders, gang and crisis intervention workers, public health workers, emergency management personnel, emergency dispatchers, law enforcement personnel and related contractors, persons working for emergency service providers, and government employees performing work in the course and scope of their employment are categorically exempt from this Order.
- (8) **Public Transit.** Public transit may be used for the above listed activities. People riding on public transit must comply with Social Distancing Requirements as defined in Section 4 below, to the greatest extent feasible.

SECTION 4. Social Distancing Requirements. A person in a public space shall:

- (1) Practice social distancing by staying at least 6 feet away whenever practicable from another person, excluding immediate family members, caretakers or, household members;
- (2) Cover all coughs and sneezes with their elbow or tissue;
- (3) Not shake hands;
- (4) Not enter any public place if the person exhibits any flu or COVID-19 like symptoms and/or has a fever over 99.9 degrees Fahrenheit unless that person is traveling to or from a hospital, doctor's office, urgent care, walk-in clinic, or pharmacy;
- (5) If a person is exhibiting flu or COVID-19 like symptoms or has a fever over 99.9 degrees Fahrenheit and is seeking medical treatment, the person shall first contact their medical provider by phone before appearing at the medical provider's office; and
- (6) If a person is exhibiting flu or COVID-19 like symptoms or has a fever over 99.9 degrees Fahrenheit and requires a prescription or a refill thereof and the pharmacy has a drive-thru window and/or delivery service, that person shall utilize the drive-thru window and/or delivery service to receive their medication.

SECTION 5. Limit on Gatherings. All gatherings of 10 or more people shall be prohibited except for those identified in Section 3 above. Social Distancing Requirements must be observed.

SECTION 6. Exceptions for Utilities and Government Personnel. Nothing in this Order shall be construed to limit or restrict movement or use of the public rights of way for use by other local governments, the state government, and federal government or their employees, and utility providers and contractors while engaged in their duties.

SECTION 7. Enforcement. This Order may be enforced by the Broward Sheriff's Office, acting as the Town's police department pursuant to Chapter 15 of the Town Code, and by other state or local agencies with jurisdiction, through issuance of Notices to Appear or arrest, pursuant to the provisions of Chapter 252, Florida Statutes, and other applicable state, County, and Town laws, rules and regulations, or by the Town's Code Compliance Department, through the issuance of Code Violations and Notices of Violation pursuant to applicable provisions of Florida law, Chapter 162, Florida Statutes, and Town Code.

SECTION 8. Conflicts. The orders and provisions of the Town's Local Declaration of Public Emergency issued on March 18 and 20, 2020, shall remain in effect. This Order is in addition to, and supplements, the Town's the Town's Emergency Orders, County Emergency Orders, and State of Florida Executive Orders and shall be strictly adhered to at all times. To the extent of any conflict between this Order and any previously issued Town, County, or State Order, the more stringent provisions shall control to the extent of such conflict.

SECTION 9. Duration. This Declaration shall be in effect for as long as the State of Florida state of emergency is in effect, unless this Declaration is earlier terminated.

SECTION 10. Implementation. This Declaration authorizes the taking of whatever prudent action is necessary to ensure the health, safety, and welfare of the community, and requires that such actions shall be reported to and are subject to ratification at the next meeting of the Town Commission.

SECTION 11. Publicity. This Declaration shall be filed promptly with the Town Clerk and shall be given prompt and general publicity.

SECTION 12. Effective Date. This Declaration shall take effect at 12:01 AM, Saturday, March 28, 2020.

SO DECLARED AND ORDERED THIS 27th DAY OF MARCH 2020.



Mayor Chris Vincent

Town of Lauderdale-By-The-Sea

ATTEST:



Tedra Allen, Town Clerk



Town Commission Agenda Item Report

Meeting Date: April 14, 2020

Submitted by: Tedra Allen

Submitting Department: Administration

Item Type: Resolutions

Agenda Section: RESOLUTIONS – PUBLIC COMMENTS

Subject Title:

Resolution 2020-17 - A RESOLUTION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, PROVIDING FOR THE APPOINTMENT OF PLANNING AND ZONING BOARD MEMBERS; PROVIDING FOR CONFLICT; PROVIDING FOR AN EFFECTIVE DATE.

Explanation:

At the March 27, 2018 Town Commission meeting, the Commission decided to appoint the same people to both the Board of Adjustment and Planning and Zoning ("P and Z") Board. Over the past two years, this approach has worked well, and staff recommends that the Town continue to have the same people serve on these boards. As a result, staff will be presenting an ordinance to change the Code to explicitly combine the two boards.

In accordance with Section 30-23 of the Town Code, the Town Commission shall appoint five members and to alternates to the Planning and Zoning Board, with a first alternate and second alternate whose ability to vote flows from their position. If a member of the board is absent, the first alternate would be called upon to serve; with two members absent, or if a member and the first alternate is absent, the second alternate would be called upon to serve.

As established in Sections 30-24 of the Town Code, the duties of the P and Z Board are generally:

- 1) Advise the Town Commission on zoning issues and regulations;
- 2) Study the Town plan and, from time to time, make recommendations to the Commission on changes to the plan;
- 3) To investigate and approve or disapprove all new plats to be presented to the Town Commission for approval; and
- 4) To perform other duties assigned to them by the Town Commission.

Additionally, pursuant to Section 30-25, the P and Z Board shall serve as the Town's Local Planning Agency under the Community Planning Act.

The Planning and Zoning Board is currently comprised of the following members:

- Howard Goldberg
- Emeline Savidge
- Jeffrey Whyte
- Charles Dillistin
- Alan Bluestein
- Bill Ferrante
- Bernard Petreccia

The Town has received applications from the following persons for consideration of appointment to the P and Z Board:

- Howard Goldberg
- Emeline Savidge
- Jeffrey Whyte
- Charles Dillistin
- Alan Bluestein
- Bill Ferrante
- Patricia Omana
- Richard Downham
- Christina Buerosse
- Ron Piersante

Recommendation:

Appoint members to the Planning & Zoning Board via adoption of Resolution 2020-17 (Exhibit 1)

Attachments:

1. Resolution 2020-17
2. Applications

1
2 **RESOLUTION 2020-17**
3

4 **A RESOLUTION OF THE TOWN OF LAUDERDALE-BY-**
5 **THE-SEA, FLORIDA, PROVIDING FOR THE**
6 **APPOINTMENT OF PLANNING AND ZONING BOARD**
7 **MEMBERS; PROVIDING FOR CONFLICT; PROVIDING**
8 **FOR AN EFFECTIVE DATE.**
9

10 **WHEREAS**, pursuant to Section 30-23 of the Town of Lauderdale-By-The-Sea Code of
11 Ordinances, “Board and agency procedures, expenses and staffing,” , the Town Commission
12 shall appoint five members and two alternates to the Planning and Zoning Board (“Board
13 members”), to serve without compensation and at the pleasure of the Town Commission; and

14 **WHEREAS**, the Board members shall not be Town employees or elected officials, and
15 must be Town residents and qualified voters of the Town; and

16 **WHEREAS**, the Town Commission shall appoint Board members to two-year terms in
17 even numbered years to coincide with the election of the members of the Town Commission at
18 the second regularly scheduled Town Commission meeting following each regular election; and

19 **WHEREAS**, pursuant to Section 30-23, the Town Commission shall designate the order
20 of priority of the alternates; and

21 **WHEREAS**, the Town of Lauderdale-By-The-Sea Municipal Election was held on
22 March 17, 2020; and

23 **WHEREAS**, the Town Commission desires to appoint five members, a first alternate and
24 a second alternate to the Planning and Zoning Board.

25 **NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF**
26 **THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA THAT:**
27

28 **SECTION 1. Recitals.** The foregoing "WHEREAS" clauses are true and correct and
29 hereby ratified and confirmed by the Town Commission and incorporated herein.

SECTION 2. Appointments. The Town Commission hereby officially designates the following persons as members of the Planning and Zoning Board:

_____ – 1st Alternate _____ - 2nd Alternate

SECTION 3. Conflicts. All Resolutions or parts of Resolutions in conflict herewith, be and the same are repealed to the extent of such conflict.

SECTION 4. Effective Date. This Resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED by the Town Commission of the Town of Lauderdale-By-The-Sea, Florida, this 14th day of April, 2020.

MAYOR CHRIS VINCENT

ATTEST:

Town Clerk Tedra Allen, CMC

APPROVED AS TO FORM:

Susan L. Trevarthen, Town Attorney



TOWN OF LAUDERDALE-BY-THE-SEA APPLICATION FOR BOARDS & COMMITTEES

Name of Board: Planning & Zoning Board; Audit Committee; Board of Adjustment

Applicant Name: Jeffrey Whyte

Street Address: 2121 S Ocean Blvd., #704

City State Zip Code: Lauderdale by the Sea FL 33062

Home Phone: NA Cell Phone: 954.554.5715

Email Address: jeff@whytefig.com

Occupation: Insurance Agent - Owner WFG Insurance

Business Address: 218 Commercial Blvd, Suite 217, LBTS, FL 33308

Work Phone: 954.492.5592

Fax Number: 954.492.5593

Are you a Town resident? Yes ☒ No ☐ How long? 21 Years 3 Months

Are you a registered voter within the Town? Yes ☒ No ☐

Are you presently serving or have you ever served on any other board/committee? Yes ☒ No ☐

If so, which one(s)? 1989-1990 City of Boynton Beach Code Enforcement Board

Please list your background experience, education, experiences, interests/hobbies which qualify you to serve on this board/committee:

Experience: 34 years of risk, safety, insurance and environmental compliance;
1989-1990 City of Boynton Beach Code Enforcement Board; Certified Hazardous Materials Manager 1989-2002;
Previous Cabana Bay Village Condo Association board president and member

Education: BS Chemistry 1983 Texas State University, MBA 1993 Nova Southeastern University

Interests/Hobbies: physical fitness, good food, history, world events, too many to list

Applicant Signature:  Please attach additional page, if needed

Name (printed): Jeffrey Whyte Date: 2/26/2018

- o Making false statements herein may be cause for removal by the Town Commission.
- o Please return your completed form to the Town Clerk's Office.



TOWN OF LAUDERDALE-BY-THE-SEA APPLICATION FOR BOARD AND COMMITTEE



Name of Board:
Applicant Name:
Street Address:
City State Zip Code:
Home Phone:
Email Address:
Occupation:
Business Address:
Work Phone:
Fax Number:

Adjustment
Howard Goldberg
1960 Ocean Mist Dr
Lauderdale By The Sea FLA
954 934 1190 Cell Phone:
Howard@Goldbergsell.com
Real Estate Agent
Same
Same

Are you a Town resident? Yes ☒ No ☐ How long? 6 Years 3 Months

Are you a registered voter within the Town? Yes ☒ No ☐

Are you presently serving or have you ever served on any other board/committee? Yes ☐ No ☒

If so, which one(s)?

Please list your background experience, education, experiences, interests/hobbies which qualify you to serve on this board/committee:

Experience: Last 35 yrs involved in sales, communication and Real Estate

Education: BA Brooklyn College 1974

Interests/Hobbies: Antique Cars, Sports Memorabilia

Applicant Signature

Name (printed)

Please attach additional page, if needed

Date:

Howard Goldberg

- ☐ Making false statements herein may be cause for removal by the Town Commission
- ☐ Please return your completed form to the Town Clerk's Office



TOWN OF LAUDERDALE-BY-THE-SEA APPLICATION FOR BOARDS & COMMITTEES

Name of Board: Board of Adjustments
Applicant Name: Emeline Savidge
Street Address: 3280 Cypress Creek Drive
City State Zip Code: Lauderdale by the sea Florida 33062
Home Phone: 916-402-1717 Cell Phone: _____
Email Address: esavidge@protonmail.com
Occupation: Real estate agent
Business Address: Del Rey Florida
Work Phone: 916-420-8002
Fax Number: _____

Are you a Town resident? Yes ☒ No ☐ How long? 1 Years 3 Months

Are you a registered voter within the Town? Yes ☒ No ☐

Are you presently serving or have you ever served on any other board/committee? Yes ☐ No ☒

If so, which one(s)? _____

Please list your background experience, education, experiences, interests/hobbies which qualify you to serve on this board/committee:

Experience: _____
I was in Student Government at University of Miami

Education:
BS Public Health and History
Minor Chemistry

Interests/Hobbies:
Scuba Diving, Swimming, Boating, Skiing

Applicant Signature

Signature of a Board/Committee member
Emeline Savidge
Key: 70001400740000017400000000000000

Please attach additional page, if needed

Name (printed)

Emeline Savidge

Date: 03/02/2018

- ☐ Making false statements herein may be cause for removal by the Town Commission.



TOWN OF LAUDERDALE-BY-THE-SEA APPLICATION FOR BOARDS & COMMITTEES

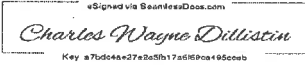
Name of Board: Planning & Zoning and Board of Adjustment
Applicant Name: Wayne Dillistin
Street Address: 259 Basin Drive
City State Zip Code: Lauderdale By The Sea, FL 33308
Home Phone: 954-938-0101 Cell Phone: 954-609-3673
Email Address: cdillistin@gmail.com
Occupation: Interior Designer
Business Address: 2587 Commercial Blvd. Lauderdale By The Sea, FL 33308
Work Phone: 954-938-0101
Fax Number: 954-938-1994
Are you a Town resident? Yes ☒ No ☐ How long? 12 Years ³ Months
Are you a registered voter within the Town? Yes ☒ No ☐
Are you presently serving or have you ever served on any other board/committee? Yes ☐ No ☒
If so, which one(s)? _____

Please list your background experience, education, experiences, interests/hobbies which qualify you to serve on this board/committee:

Experience: 30+ years Architecture and Interior Design, Facilities Planning, Hotel Design, Yacht Design, Residential & Corporate Interiors & Architecture V.P. International Architectural Firm.

Education: College of Engineering & Applied Sciences, BS in Interior Design, AA in Art
State licensed board of Architecture & Interior Design. NCIDQ certified, Former member of ASID, IIDA FMA

Interests/Hobbies: Architecture, art, interior design, photography, scuba and travel

Applicant Signature:  Please attach additional page, if needed
Name (printed): Charles Wayne Dillistin Date: 09/15/2019

- ☐ Making false statements herein may be cause for removal by the Town Commission.



TOWN OF LAUDERDALE-BY-THE-SEA APPLICATION FOR BOARD AND COMMITTEE

Name of Board: Planning & Zoning
Applicant Name: Inger Lisa Skroder
Street Address: 4317 Elm Dr
City State Zip Code: LBTS FL 33308
Home Phone: _____ Cell Phone: 305 205 0570
Email Address: Ingerlisa@trinityairambulance.com
Occupation: ARNP
Business Address: 3535 Gulf Ocean Dr. Ft L 33308
Work Phone: 954 771 7911
Fax Number: 954 771 4822
Are you a Town resident? Yes ☒ No _____ How long? 14 Years 8 Months

Are you a registered voter within the Town? Yes ☒ No _____

Are you presently serving or have you ever served on any other board/committee? Yes _____ No ☒

If so, which one(s)? N/A

Please list your background experience, education, experiences, interests/hobbies which qualify you to serve on this board/committee:

Experience: family enterprise; business & home renovation, building, investment property

Education: masters, ARNP,

Interests/Hobbies: travel, healthcare,

Applicant Signature Inger Skroder

Please attach additional page, if needed

Name (printed) Inger Skroder, MD ARNP Date: 3-7-2018

- Making false statements herein may be cause for removal by the Town Commission
- Please return your completed form to the Town Clerk's Office





TOWN OF LAUDERDALE-BY-THE-SEA APPLICATION FOR BOARD AND COMMITTEE

Name of Board: Planning and Zoning
Applicant Name: Lynda A. Zur
Street Address: 4209 Bougainvilla Drive
City State Zip Code: Lauderdale By The Sea, FL 33308
Home Phone: _____ Cell Phone: 305-790-2607
Email Address: lyndastruck@aol.com
Occupation: Self Employed
Business Address: 1525 NW 56th Street, Fort Lauderdale, FL 33309
Work Phone: 954-351-2003
Fax Number: _____
Are you a Town resident? Yes ☒ No _____ How long? 2 Years _____ Months
Are you a registered voter within the Town? Yes ☒ No _____
Are you presently serving or have you ever served on any other board/committee? Yes _____ No ☒
If so, which one(s)? _____

Please list your background experience, education, experiences, interests/hobbies which qualify you to serve on this board/committee:

Experience: 15 years owner-operator of an FBO, Sano Jet Center, Constructed 5 1/2 million dollar Hangar Project in Fort Lauderdale

Re-Built two Properties in LB The Sea
Rebuilt - House in Golden Beach, FL.

Education: 2 years College

Interests/Hobbies: Work, Travel, Aviation

Applicant Signature

Lynda A. Zur

Please attach additional page, if needed

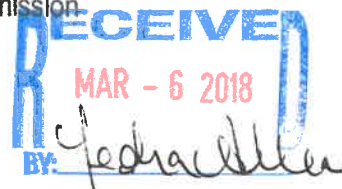
Name (printed)

Lynda A. Zur

Date:

3/2/18

- Making false statements herein may be cause for removal by the Town Commission
- Please return your completed form to the Town Clerk's Office





TOWN OF LAUDERDALE-BY-THE-SEA APPLICATION FOR BOARD AND COMMITTEE

Name of Board: Planning + Zoning
Applicant Name: TOR SKRODER
Street Address: 4309 Elmer Dr
City State Zip Code: LBTS FL 33308
Home Phone: _____ Cell Phone: 786 258 4911
Email Address: tors69@hotmail.com
Occupation: RN, Pilot, Business Owner
Business Address: 1525 NW 56th St
Work Phone: Fort Lauderdale FL 33308
Fax Number: 954-771-7911 fax 954 771 4882
Are you a Town resident? Yes ☒ No _____ How long? 14 Years 8 Months
Are you a registered voter within the Town? Yes ☒ No _____
Are you presently serving or have you ever served on any other board/committee? Yes _____ No ☒
If so, which one(s)? N/A

Please list your background experience, education, experiences, interests/hobbies which qualify you to serve on this board/committee:

Experience: Business Owner
Property management + Investment

Education: Bachelors, RN, A+P Mechanic

Interests/Hobbies: travel, aviation, sports,
architecture

Applicant Signature

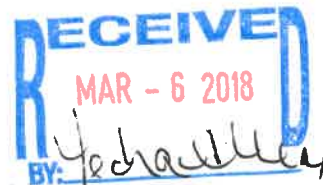
Name (printed)

Tor Skroder

Please attach additional page, if needed

Date: March 6 2018

- Making false statements herein may be cause for removal by the Town Commission
- Please return your completed form to the Town Clerk's Office





TOWN OF LAUDERDALE-BY-THE-SEA APPLICATION FOR BOARD AND COMMITTEE

Name of Board: Planning & Zoning
Applicant Name: Lars Skroder
Street Address: 4313 El mar Drive
City State Zip Code: LBTS FL 33308
Home Phone: _____ Cell Phone: 615 618 4800
Email Address: Lars@trinityairambulance.com
Occupation: Business Owner
Business Address: 1525 N W 56th St Fort Lauderdale FL 33308
Work Phone: 954 771 7911
Fax Number: 954 771 4882
Are you a Town resident? Yes ☒ No _____ How long? 14 Years 8 Months

Are you a registered voter within the Town? Yes ☒ No _____

Are you presently serving or have you ever served on any other board/committee? Yes _____ No ☒

If so, which one(s)? NA

Please list your background experience, education, experiences, interests/hobbies which qualify you to serve on this board/committee:

Experience: Building, renovation, investment

Education: Bachelors

Interests/Hobbies: travel, building, history

Applicant Signature

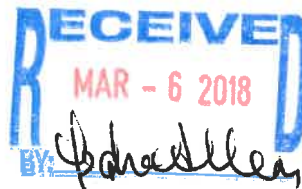
Name (printed)

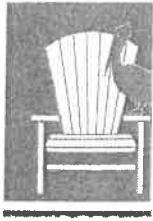
Lars Skroder

Please attach additional page, if needed

Date: 3.6.2018

- ☐ Making false statements herein may be cause for removal by the Town Commission
- ☐ Please return your completed form to the Town Clerk's Office





TOWN OF LAUDERDALE-BY-THE-SEA APPLICATION FOR BOARD AND COMMITTEE

Name of Board:

Applicant Name:

Street Address:

City State Zip Code:

Home Phone:

Email Address:

Occupation:

Business Address:

Work Phone:

Fax Number:

Are you a Town resident? Yes ___ No ___ How long? ___ Years ___ Months

Are you a registered voter within the Town? Yes ___ No ___

Are you presently serving or have you ever served on any other board/committee? Yes ___ No ___

If so, which one(s)?

Please list your background experience, education, experiences, interests/hobbies which qualify you to serve on this board/committee:

Experience: 25+ years corporate lawyer

Education: Masters International Finance - Columbia
BA - Columbia College, NY, NY

Interests/Hobbies: Fishing, nature, tennis, golf, history, art

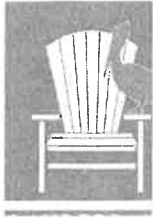
Applicant Signature

Please attach additional page, if needed

Name (printed)

Date: 4/6/2016

- ☐ Making false statements herein may be cause for removal by the Town Commission
- ☐ Please return your completed form to the Town Clerk's Office



TOWN OF LAUDERDALE-BY-THE-SEA APPLICATION FOR BOARD AND COMMITTEE

Name of Board:

Applicant Name:

Street Address:

City State Zip Code:

Home Phone:

Email Address:

Occupation:

Business Address:

Work Phone:

Fax Number:

Are you a Town resident? Yes ☐ No ☐ How long? ☐ Years ☐ Months

Are you a registered voter within the Town? Yes ☐ No ☐

Are you presently serving or have you ever served on any other board/committee? Yes ☐ No ☐

If so, which one(s)?

Please list your background experience, education, experiences, interests/hobbies which qualify you to serve on this board/committee:

Experience: 25+ years corporate lawyer

Education: Masters International Finance - Columbia
BA - Columbia College, NY, NY

Interests/Hobbies: Fishing, nature, tennis, golf, history, art

Applicant Signature

Please attach additional page, if needed

Name (printed)

Date: 4/6/2016

- ☐ Making false statements herein may be cause for removal by the Town Commission
- ☐ Please return your completed form to the Town Clerk's Office



TOWN OF LAUDERDALE-BY-THE-SEA APPLICATION FOR BOARDS & COMMITTEES

Name of Board: PLANNING & ZONING BOARD
Applicant Name: CHRISTINA BUEROSSE
Street Address: 227 IMPERIAL LANE
City State Zip Code: LAUDERDALE BY THE SEA, FL 33308
Home Phone: 7542241341 Cell Phone: 9544482987
Email Address: BUEROSSE@GMAIL.COM
Occupation: OFFICE & RENTAL MANAGER / ASST EXEC DIRECTOR
Business Address: SAMPLE-MCDOUGALD HOUSE MUSEUM
Work Phone: (754) 307-5446
Fax Number: _____

Are you a Town resident? Yes ☒ No ☐ How long? 41 Years ☐ Months
Are you a registered voter within the Town? Yes ☒ No ☐
Are you presently serving or have you ever served on any other board/committee? Yes ☒ No ☐
If so, which one(s)? PRESIDENT, LAUD SURF & YACHT CLUB. SECRETARY, LAUD SURF

Please list your background experience, education, experiences, interests/hobbies which qualify you to serve on this board/committee:

Experience:
PREVIOUS EXP 12 YEARS - BELL PAINTING & WATERPROOFING, RAN OFFICE AND JOB SITES FOR EXTERIOR HIGH-RISE AND COMMERCIAL PAINTING CONTRACTS IN THE TRI-COUNTY AREA. PULLED PERMITS, ORDERED EQUIPMENT, MANAGED CREWS, COMPLIED WITH ALL

Education:
BACHELORS IN SCIENCE

Interests/Hobbies:
INTERESTS - DOING THINGS TO BETTER THE WORLD IN WHICH MY CHILDREN ARE GROWING UP IN.

Applicant Signature  Please attach additional page, if needed
Name (printed) Christina Buerosse Date: 04/08/2020

- ☐ Making false statements herein may be cause for removal by the Town Commission.



TOWN OF LAUDERDALE-BY-THE-SEA APPLICATION FOR BOARDS & COMMITTEES

Name of Board: Planning and Zoning Board
Applicant Name: Patricia Omana
Street Address: 4540 N. Ocean Drive, Apt. 405
City State Zip Code: Lauderdale by the Sea, FL 33308
Home Phone: 443-956-1462 Cell Phone: 443-956-1462
Email Address: patriciajomana@gmail.com
Occupation: Family Services Supervisor
Business Address: _____
Work Phone: _____
Fax Number: _____
Are you a Town resident? Yes ☒ No ☐ How long? 2 Years 10 Months
Are you a registered voter within the Town? Yes ☒ No ☐
Are you presently serving or have you ever served on any other board/committee? Yes ☒ No ☐
If so, which one(s)? Maryland Women Commission, Maryland Hispanic Chamber of

Please list your background experience, education, experiences, interests/hobbies which qualify you to serve on this board/committee:

Experience:

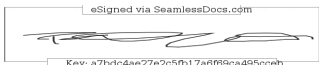
Served in different capacities in other Boards, named above, plus Board President of the Center of Help, non profit organization in Annapolis, MD. As a member of different boards, I served under commissions. Planning, strategizing, and growing these boards not only in membership but in

Education:

Marist College, class of 1987. Major, Communications

Interests/Hobbies:

I enjoy playing tennis. Walking around town with my dog, Ella. Traveling to other parts of Florida get8 g to know the new state I live in.

Applicant Signature 
Key: a7bdc4ae27e2c5fb17a6f69ca495cceb

Please attach additional page, if needed

Name (printed) Patricia J Omana Date: 04/06/2020

- ☐ Making false statements herein may be cause for removal by the Town Commission.



TOWN OF LAUDERDALE-BY-THE-SEA APPLICATION FOR BOARDS & COMMITTEES

Name of Board: P&Z and BOA
Applicant Name: Richard Downham
Street Address: 222 Pine Ave
City State Zip Code: Lauderdale-by-the-Sea, FL 33308
Home Phone: 919-641-2898 Cell Phone: 919-641-2898
Email Address: rdownham@gmail.com
Occupation: Senior Vice President, Information Technology (work from home)
Business Address: ExactlyIT, Inc. 2803 Slater Rd, Morrisville NC 27560
Work Phone: 919-641-2903
Fax Number:
Are you a Town resident? Yes ☒ No ☐ How long? 2 Years 7 Months
Are you a registered voter within the Town? Yes ☒ No ☐
Are you presently serving or have you ever served on any other board/committee? Yes ☐ No ☒
If so, which one(s)?

Please list your background experience, education, experiences, interests/hobbies which qualify you to serve on this board/committee:

Experience:

IT entrepreneurship/startup experience, legal and contractual agreements, sales, marketing, product management. Excellent writing and communication skills.
Civic volunteerism like hurricane relief trips, food banks, and trips to Mozambique and South

Education:

Bachelor Science, Honors in Computer Science & Linguistics from the University of Western Australia

Interests/Hobbies:

Biking and Kayaking

Applicant Signature  Please attach additional page, if needed
Name (printed) Richard Downham Date: 03/23/2020

- ☐ Making false statements herein may be cause for removal by the Town Commission.



Town Commission Agenda Item Report

Meeting Date: April 14, 2020

Submitted by: Tedra Allen

Submitting Department: Administration

Item Type: Resolutions

Agenda Section: RESOLUTIONS – PUBLIC COMMENTS

Subject Title:

Resolution 2020-18 - A RESOLUTION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, PROVIDING FOR THE APPOINTMENT OF BOARD OF ADJUSTMENT MEMBERS; PROVIDING FOR CONFLICT; PROVIDING FOR AN EFFECTIVE DATE.

Explanation:

At the March 27, 2018 Town Commission meeting, the Commission decided to appoint the same people to both the Board of Adjustment (the "BOA") and Planning and Zoning Board. Over the past two years, this approach has worked well, and staff recommends that the Town continue to have the same people serve on these boards. As a result, staff will be presenting an ordinance to change the Code to explicitly combine the two boards.

In accordance with Section 30-23 of the Town Code, The Town Commission shall appoint five members and two alternates to the Board of Adjustment, with a first alternate and second alternate whose ability to vote flows from their position. If a member of the board is absent, the first alternate would be called upon to serve; with two members absent, or if a member and the first alternate is absent, the second alternate would be called upon to serve.

In accordance with Section 30-26 of the Town Code, the duties of the BOA are generally:

- 1) Administrative review and interpretation: To make recommendations on appeals where it is alleged there is an error in any order requirement, decision or determination made by the Town Manager in the enforcement of the Town's zoning regulations;
- 2) Variances: To make recommendations upon application in specific cases where variances from the terms of the Town's zoning regulations is requested;
- 3) Administrative Adjustment: To make recommendations upon application for an administrative adjustment to the terms of the Town's zoning regulations.

Pursuant to Section 30-27, the BOA also acts as the Town's Historic Preservation Board, which has a duty to advise the Town Commission on questions relating to historic and archaeological preservation and perform such other duties as it may be assigned by the Town Commission.

The Board of Adjustment is currently comprised of the following persons:

- Howard Goldberg
- Emeline Savidge
- Jeffrey Whyte

- Charles Dillistin
- Alan Bluestein
- Bill Ferrante
- Bernard Petreccia

The Town has received applications from the following persons for consideration of appointment to the BOA:

- Howard Goldberg
- Emeline Savidge
- Jeffrey Whyte
- Charles Dillistin
- Alan Bluestein
- Bill Ferrante
- Patricia Omana
- Richard Downham
- Christina Buerosse
- Ron Piersante

Recommendation:

Appoint members to the Board of Adjustment via adoption of Resolution 2020-18 (Exhibit 1)

Attachments:

1. Resolution 2020-18
2. Applications

1
2 **RESOLUTION 2020-18**
3

4 **A RESOLUTION OF THE TOWN OF LAUDERDALE-BY-**
5 **THE-SEA, FLORIDA, PROVIDING FOR THE**
6 **APPOINTMENT OF BOARD OF ADJUSTMENT**
7 **MEMBERS; PROVIDING FOR CONFLICT; PROVIDING**
8 **FOR AN EFFECTIVE DATE.**
9

10 **WHEREAS**, pursuant to Section 30-23 of the Town of Lauderdale-By-The-Sea Code of
11 Ordinances, “Board and agency procedures, expenses and staffing,” the Town Commission shall
12 appoint five members and two alternates to the Board of Adjustment (“Board members”), to
13 serve without compensation and at the pleasure of the Town Commission; and

14 **WHEREAS**, the Board members shall not be Town employees or elected officials, and
15 must be Town residents and qualified voters of the Town; and

16 **WHEREAS**, the Town Commission shall appoint Board members to two-year terms in
17 even numbered years to coincide with the election of the members of the Town Commission at
18 the second regularly scheduled Town Commission meeting following each regular election; and

19 **WHEREAS**, pursuant to Section 30-23, the Town Commission shall designate the order
20 of priority of the alternates; and

21 **WHEREAS**, the Town of Lauderdale-By-The-Sea Municipal Election was held on
22 March 17, 2020; and

23 **WHEREAS**, the Town Commission desires to appoint five members, a first alternate and
24 a second alternate to the Board of Adjustment.

25 **NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF**
26 **THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA THAT:**
27

28 **SECTION 1. Recitals.** The foregoing "WHEREAS" clauses are true and correct and
29 hereby ratified and confirmed by the Town Commission and incorporated herein.



TOWN OF LAUDERDALE-BY-THE-SEA APPLICATION FOR BOARDS & COMMITTEES

Name of Board: Planning & Zoning Board; Audit Committee; Board of Adjustment

Applicant Name: Jeffrey Whyte

Street Address: 2121 S Ocean Blvd., #704

City State Zip Code: Lauderdale by the Sea FL 33062

Home Phone: NA Cell Phone: 954.554.5715

Email Address: jeff@whytefig.com

Occupation: Insurance Agent - Owner WFG Insurance

Business Address: 218 Commercial Blvd, Suite 217, LBTS, FL 33308

Work Phone: 954.492.5592

Fax Number: 954.492.5593

Are you a Town resident? Yes ☒ No ☐ How long? 21 Years 3 Months

Are you a registered voter within the Town? Yes ☒ No ☐

Are you presently serving or have you ever served on any other board/committee? Yes ☒ No ☐

If so, which one(s)? 1989-1990 City of Boynton Beach Code Enforcement Board

Please list your background experience, education, experiences, interests/hobbies which qualify you to serve on this board/committee:

Experience: 34 years of risk, safety, insurance and environmental compliance;
1989-1990 City of Boynton Beach Code Enforcement Board; Certified Hazardous Materials Manager 1989-2002;
Previous Cabana Bay Village Condo Association board president and member

Education: BS Chemistry 1983 Texas State University, MBA 1993 Nova Southeastern University

Interests/Hobbies: physical fitness, good food, history, world events, too many to list

Applicant Signature:  Please attach additional page, if needed

Name (printed): Jeffrey Whyte Date: 2/26/2018

- o Making false statements herein may be cause for removal by the Town Commission.
- o Please return your completed form to the Town Clerk's Office.



TOWN OF LAUDERDALE-BY-THE-SEA APPLICATION FOR BOARD AND COMMITTEE



Name of Board:
Applicant Name:
Street Address:
City State Zip Code:
Home Phone:
Email Address:
Occupation:
Business Address:
Work Phone:
Fax Number:

Adjustment
Howard Goldberg
1960 Ocean Mist Dr
Lauderdale By The Sea FLA
954 934 1190 Cell Phone:
Howard@GoldbergSell.com
Real Estate Agent
Same
Same

Are you a Town resident? Yes ☒ No ☐ How long? 6 Years 3 Months

Are you a registered voter within the Town? Yes ☒ No ☐

Are you presently serving or have you ever served on any other board/committee? Yes ☐ No ☒

If so, which one(s)?

Please list your background experience, education, experiences, interests/hobbies which qualify you to serve on this board/committee:

Experience: Last 35 yrs involved in sales, communication and Real Estate

Education: BA Brooklyn College 1974

Interests/Hobbies: Antique Cars, Sports Memorabilia

Applicant Signature

Please attach additional page, if needed

Name (printed)

Date:

Howard Goldberg

- ☐ Making false statements herein may be cause for removal by the Town Commission
- ☐ Please return your completed form to the Town Clerk's Office



TOWN OF LAUDERDALE-BY-THE-SEA APPLICATION FOR BOARDS & COMMITTEES

Name of Board: Board of Adjustments
Applicant Name: Emeline Savidge
Street Address: 3280 Cypress Creek Drive
City State Zip Code: Lauderdale by the sea Florida 33062
Home Phone: 916-402-1717 Cell Phone: _____
Email Address: esavidge@protonmail.com
Occupation: Real estate agent
Business Address: Del Rey Florida
Work Phone: 916-420-8002
Fax Number: _____

Are you a Town resident? Yes ☒ No ☐ How long? 1 Years 3 Months

Are you a registered voter within the Town? Yes ☒ No ☐

Are you presently serving or have you ever served on any other board/committee? Yes ☐ No ☒

If so, which one(s)? _____

Please list your background experience, education, experiences, interests/hobbies which qualify you to serve on this board/committee:

Experience: _____
I was in Student Government at University of Miami

Education:
BS Public Health and History
Minor Chemistry

Interests/Hobbies:
Scuba Diving, Swimming, Boating, Skiing

Applicant Signature


Emeline Savidge

Please attach additional page, if needed

Name (printed)

Emeline Savidge

Date: 03/02/2018

- ☐ Making false statements herein may be cause for removal by the Town Commission.



TOWN OF LAUDERDALE-BY-THE-SEA APPLICATION FOR BOARDS & COMMITTEES

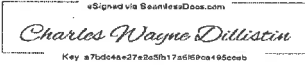
Name of Board: Planning & Zoning and Board of Adjustment
Applicant Name: Wayne Dillistin
Street Address: 259 Basin Drive
City State Zip Code: Lauderdale By The Sea, FL 33308
Home Phone: 954-938-0101 Cell Phone: 954-609-3673
Email Address: cdillistin@gmail.com
Occupation: Interior Designer
Business Address: 2587 Commercial Blvd. Lauderdale By The Sea, FL 33308
Work Phone: 954-938-0101
Fax Number: 954-938-1994
Are you a Town resident? Yes ☒ No ☐ How long? 12 Years ³ Months
Are you a registered voter within the Town? Yes ☒ No ☐
Are you presently serving or have you ever served on any other board/committee? Yes ☐ No ☒
If so, which one(s)? _____

Please list your background experience, education, experiences, interests/hobbies which qualify you to serve on this board/committee:

Experience: 30+ years Architecture and Interior Design, Facilities Planning, Hotel Design, Yacht Design, Residential & Corporate Interiors & Architecture V.P. International Architectural Firm.

Education: College of Engineering & Applied Sciences, BS in Interior Design, AA in Art
State licensed board of Architecture & Interior Design. NCIDQ certified, Former member of ASID, IIDA FMA

Interests/Hobbies: Architecture, art, interior design, photography, scuba and travel

Applicant Signature  Please attach additional page, if needed
Name (printed) Charles Wayne Dillistin Date: 09/15/2019

- ☐ Making false statements herein may be cause for removal by the Town Commission.



TOWN OF LAUDERDALE-BY-THE-SEA APPLICATION FOR BOARD AND COMMITTEE

Name of Board: Planning & Zoning
Applicant Name: Inger Lisa Skroder
Street Address: 4317 Elm Dr
City State Zip Code: LBTS FL 33308
Home Phone: _____ Cell Phone: 305 205 0570
Email Address: Ingerlisa@trinityairambulance.com
Occupation: ARNP
Business Address: 3535 Galt Ocean Dr. Ft L 33308
Work Phone: 954 771 7911
Fax Number: 954 771 4822
Are you a Town resident? Yes ☒ No _____ How long? 14 Years 8 Months
Are you a registered voter within the Town? Yes ☒ No _____
Are you presently serving or have you ever served on any other board/committee? Yes _____ No ☒
If so, which one(s)? N/A

Please list your background experience, education, experiences, interests/hobbies which qualify you to serve on this board/committee:

Experience: family enterprise; business & home renovation, building, investment property

Education: masters, ARNP,

Interests/Hobbies: travel, healthcare,

Applicant Signature [Signature] Please attach additional page, if needed
Name (printed) Inger Skroder, MD ARNP Date: 3-7-2018

- Making false statements herein may be cause for removal by the Town Commission
- Please return your completed form to the Town Clerk's Office





TOWN OF LAUDERDALE-BY-THE-SEA APPLICATION FOR BOARD AND COMMITTEE

Name of Board: Planning and Zoning
Applicant Name: Lynda A. Zur
Street Address: 4209 Bougainvillea Drive
City State Zip Code: Lauderdale By The Sea, FL 33308
Home Phone: _____ Cell Phone: 305-790-2607
Email Address: lyndastruck@aol.com
Occupation: Self Employed
Business Address: 1525 NW 56th Street, Fort Lauderdale, FL 33309
Work Phone: 954-351-2003
Fax Number: _____
Are you a Town resident? Yes ☒ No _____ How long? 2 Years _____ Months
Are you a registered voter within the Town? Yes ☒ No _____
Are you presently serving or have you ever served on any other board/committee? Yes _____ No ☒
If so, which one(s)? _____

Please list your background experience, education, experiences, interests/hobbies which qualify you to serve on this board/committee:

Experience: 15 years owner-operator of an FBO, Sano Jet Center, Constructed 5 1/2 million dollar Hangar Project in Fort Lauderdale

Re-Built two Properties in LB The Sea
Rebuilt - House in Golden Beach, FL.

Education: 2 years College

Interests/Hobbies: Work, Travel, Aviation

Applicant Signature

Lynda A. Zur

Please attach additional page, if needed

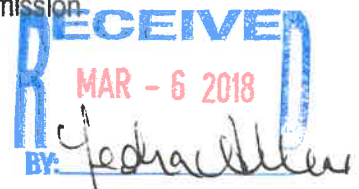
Name (printed)

Lynda A. Zur

Date:

3/2/18

- ☐ Making false statements herein may be cause for removal by the Town Commission
- ☐ Please return your completed form to the Town Clerk's Office





TOWN OF LAUDERDALE-BY-THE-SEA APPLICATION FOR BOARD AND COMMITTEE

Name of Board: Planning + Zoning
Applicant Name: TOR SKRODER
Street Address: 4309 Elmer Dr
City State Zip Code: LBTS FL 33308
Home Phone: _____ Cell Phone: 786 258 4911
Email Address: tors69@hotmail.com
Occupation: RN, Pilot, Business Owner
Business Address: 1525 NW 56th St
Work Phone: Fort Lauderdale FL 33308
Fax Number: 954-771-7911 fax 954 771 4882
Are you a Town resident? Yes ☒ No _____ How long? 14 Years 8 Months
Are you a registered voter within the Town? Yes ☒ No _____
Are you presently serving or have you ever served on any other board/committee? Yes _____ No ☒
If so, which one(s)? N/A

Please list your background experience, education, experiences, interests/hobbies which qualify you to serve on this board/committee:

Experience: Business Owner
Property management + Investment

Education: Bachelors, RN, A+P Mechanic

Interests/Hobbies: travel, aviation, sports,
architecture

Applicant Signature

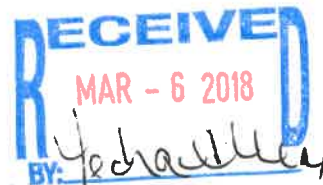
Name (printed)

Tor Skroder

Please attach additional page, if needed

Date: March 6 2018

- Making false statements herein may be cause for removal by the Town Commission
- Please return your completed form to the Town Clerk's Office





TOWN OF LAUDERDALE-BY-THE-SEA APPLICATION FOR BOARD AND COMMITTEE

Name of Board:

Applicant Name:

Street Address:

City State Zip Code:

Home Phone:

Email Address:

Occupation:

Business Address:

Work Phone:

Fax Number:

Are you a Town resident? Yes ☒ No ☐ How long? 14 Years 8 Months

Are you a registered voter within the Town? Yes ☒ No ☐

Are you presently serving or have you ever served on any other board/committee? Yes ☐ No ☒

If so, which one(s)?

Please list your background experience, education, experiences, interests/hobbies which qualify you to serve on this board/committee:

Experience: Building, renovation, investment

Education: Bachelors

Interests/Hobbies: travel, building, history

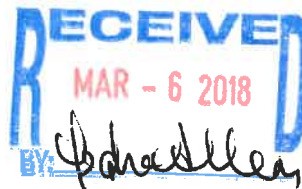
Applicant Signature

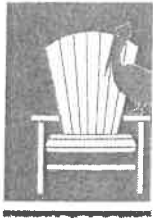
Please attach additional page, if needed

Name (printed)

Date: 3.6.2018

- ☐ Making false statements herein may be cause for removal by the Town Commission
- ☐ Please return your completed form to the Town Clerk's Office





TOWN OF LAUDERDALE-BY-THE-SEA APPLICATION FOR BOARD AND COMMITTEE

Name of Board:

Applicant Name:

Street Address:

City State Zip Code:

Home Phone:

Email Address:

Occupation:

Business Address:

Work Phone:

Fax Number:

Are you a Town resident? Yes ___ No ___ How long? ___ Years ___ Months

Are you a registered voter within the Town? Yes ___ No ___

Are you presently serving or have you ever served on any other board/committee? Yes ___ No ___

If so, which one(s)?

Please list your background experience, education, experiences, interests/hobbies which qualify you to serve on this board/committee:

Experience: 25+ years corporate lawyer

Education: Masters International Finance - Columbia
BA - Columbia College, NY, NY

Interests/Hobbies: Fishing, nature, tennis, golf, history, art

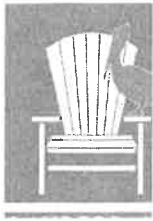
Applicant Signature

Please attach additional page, if needed

Name (printed)

Date: 4/6/2016

- ☐ Making false statements herein may be cause for removal by the Town Commission
- ☐ Please return your completed form to the Town Clerk's Office



TOWN OF LAUDERDALE-BY-THE-SEA APPLICATION FOR BOARD AND COMMITTEE

Name of Board:

Applicant Name:

Street Address:

City State Zip Code:

Home Phone:

Email Address:

Occupation:

Business Address:

Work Phone:

Fax Number:

Are you a Town resident? Yes ☐ No ☐ How long? ☐ Years ☐ Months

Are you a registered voter within the Town? Yes ☐ No ☐

Are you presently serving or have you ever served on any other board/committee? Yes ☐ No ☐

If so, which one(s)?

Please list your background experience, education, experiences, interests/hobbies which qualify you to serve on this board/committee:

Experience: 25+ years corporate lawyer

Education: Masters International Finance - Columbia
BA - Columbia College, NY, NY

Interests/Hobbies: Fishing, nature, tennis, golf, history, art

Applicant Signature

Please attach additional page, if needed

Name (printed)

Date: 4/6/2016

- ☐ Making false statements herein may be cause for removal by the Town Commission
- ☐ Please return your completed form to the Town Clerk's Office



TOWN OF LAUDERDALE-BY-THE-SEA APPLICATION FOR BOARDS & COMMITTEES

Name of Board: PLANNING & ZONING BOARD
Applicant Name: CHRISTINA BUEROSSE
Street Address: 227 IMPERIAL LANE
City State Zip Code: LAUDERDALE BY THE SEA, FL 33308
Home Phone: 7542241341 Cell Phone: 9544482987
Email Address: BUEROSSE@GMAIL.COM
Occupation: OFFICE & RENTAL MANAGER / ASST EXEC DIRECTOR
Business Address: SAMPLE-MCDOUGALD HOUSE MUSEUM
Work Phone: (754) 307-5446
Fax Number: _____

Are you a Town resident? Yes ☒ No ☐ How long? 41 Years ☐ Months
Are you a registered voter within the Town? Yes ☒ No ☐
Are you presently serving or have you ever served on any other board/committee? Yes ☒ No ☐
If so, which one(s)? PRESIDENT, LAUD SURF & YACHT CLUB. SECRETARY, LAUD SURF

Please list your background experience, education, experiences, interests/hobbies which qualify you to serve on this board/committee:

Experience:
PREVIOUS EXP 12 YEARS - BELL PAINTING & WATERPROOFING, RAN OFFICE AND JOB SITES FOR EXTERIOR HIGH-RISE AND COMMERCIAL PAINTING CONTRACTS IN THE TRI-COUNTY AREA. PULLED PERMITS, ORDERED EQUIPMENT, MANAGED CREWS, COMPLIED WITH ALL

Education:
BACHELORS IN SCIENCE

Interests/Hobbies:
INTERESTS - DOING THINGS TO BETTER THE WORLD IN WHICH MY CHILDREN ARE GROWING UP IN.

Applicant Signature  Please attach additional page, if needed
Name (printed) Christina Buerosse Date: 04/08/2020

- ☐ Making false statements herein may be cause for removal by the Town Commission.



TOWN OF LAUDERDALE-BY-THE-SEA APPLICATION FOR BOARDS & COMMITTEES

Name of Board: Planning and Zoning Board
Applicant Name: Patricia Omana
Street Address: 4540 N. Ocean Drive, Apt. 405
City State Zip Code: Lauderdale by the Sea, FL 33308
Home Phone: 443-956-1462 Cell Phone: 443-956-1462
Email Address: patriciajomana@gmail.com
Occupation: Family Services Supervisor
Business Address: _____
Work Phone: _____
Fax Number: _____
Are you a Town resident? Yes ☒ No ☐ How long? 2 Years 10 Months
Are you a registered voter within the Town? Yes ☒ No ☐
Are you presently serving or have you ever served on any other board/committee? Yes ☒ No ☐
If so, which one(s)? Maryland Women Commission, Maryland Hispanic Chamber of

Please list your background experience, education, experiences, interests/hobbies which qualify you to serve on this board/committee:

Experience:

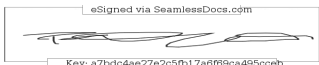
Served in different capacities in other Boards, named above, plus Board President of the Center of Help, non profit organization in Annapolis, MD. As a member of different boards, I served under commissions. Planning, strategizing, and growing these boards not only in membership but in

Education:

Marist College, class of 1987. Major, Communications

Interests/Hobbies:

I enjoy playing tennis. Walking around town with my dog, Ella. Traveling to other parts of Florida get8 g to know the new state I live in.

Applicant Signature 
Key: a7bdc4ae27e2c5fb17a6f69ca495cceb

Please attach additional page, if needed

Name (printed) Patricia J Omana Date: 04/06/2020

- ☐ Making false statements herein may be cause for removal by the Town Commission.



TOWN OF LAUDERDALE-BY-THE-SEA APPLICATION FOR BOARDS & COMMITTEES

Name of Board: P&Z and BOA
Applicant Name: Richard Downham
Street Address: 222 Pine Ave
City State Zip Code: Lauderdale-by-the-Sea, FL 33308
Home Phone: 919-641-2898 Cell Phone: 919-641-2898
Email Address: rdownham@gmail.com
Occupation: Senior Vice President, Information Technology (work from home)
Business Address: ExactlyIT, Inc. 2803 Slater Rd, Morrisville NC 27560
Work Phone: 919-641-2903
Fax Number:
Are you a Town resident? Yes ☒ No ☐ How long? 2 Years 7 Months
Are you a registered voter within the Town? Yes ☒ No ☐
Are you presently serving or have you ever served on any other board/committee? Yes ☐ No ☒
If so, which one(s)?

Please list your background experience, education, experiences, interests/hobbies which qualify you to serve on this board/committee:

Experience:

IT entrepreneurship/startup experience, legal and contractual agreements, sales, marketing, product management. Excellent writing and communication skills.
Civic volunteerism like hurricane relief trips, food banks, and trips to Mozambique and South

Education:

Bachelor Science, Honors in Computer Science & Linguistics from the University of Western Australia

Interests/Hobbies:

Biking and Kayaking

Applicant Signature  Please attach additional page, if needed
Name (printed) Richard Downham Date: 03/23/2020

- ☐ Making false statements herein may be cause for removal by the Town Commission.