

**APPROVED**  
**TOWN OF LAUDERDALE-BY-THE SEA**  
**PLANNING AND ZONING BOARD**  
**MEETING MINUTES**  
*Jarvis Hall - 4505 Ocean Drive*  
*Wednesday, May 13, 2020*

1. **CALL TO ORDER**

Planning Technician Sydney Ramirez called the Planning and Zoning (P&Z) Board meeting for the Town of Lauderdale-By-The-Sea (L-B-T-S), which was held through the software platform Zoom to order at approximately 6:00 PM.

2. **PLEDGE OF ALLEGIANCE TO THE FLAG**

The Pledge of Allegiance was recited.

**ROLL CALL**

Members present were Ron Piersante, David Chanon, Wayne Dillistin, Christina Buerosse, Jeffrey Whyte, 1<sup>st</sup> Alan Bluestein, and 2<sup>nd</sup> Patricia Omana. Also present were Town Attorney James White, Development Services Director Linda Connors, Planner Jhanelle Campbell, Planner Susan Leven and Planning Technician Sydney Ramirez. Linda Connors noted that all the members had signed an oath of office prior to the meeting.

**SELECTION OF CHAIR**

Mr. Dillistin made a motion to nominate Mr. Whyte as the Chair for the Planning and Zoning Board. The motion was seconded by Mr. Piersante. The motion carried 5-0.

**SELECTION OF VICE CHAIR**

Mr. Whyte made a motion to nominate Mr. Piersante as the Vice Chair for the Planning and Zoning Board. The motion was seconded by Ms. Buerosse. The motion carried 5-0.

3. **APPROVAL OF MINUTES**

a. **Previous Meeting Minutes – February 5, 2020**

Vice Chair Piersante made a motion to approve the minutes of the regular P&Z Meeting of February 5, 2020 as presented. The motion was seconded by Mr. Dillistin. The motion carried 5-0.

4. **PUBLIC COMMENTS**

Mr. Whyte inquired as to public comments at this time which were not specific to the item on the agenda but there were no members of the public had submitted any public comments. The Chair closed this portion of public comments.

5. **NEW BUSINESS**

5.a

The Town Attorney, James White, gave a presentation titled Sunshine Law, Public Records, and Ethics Issues. In the presentation, he laws pertaining to the Planning and Zoning Board. Please see exhibit A for reference to the PowerPoint that was given at the presentation.

5.b

The Planning Services Director, Linda Connors, gave a presentation on the duties and responsibilities of the Planning and Zoning Board. For reference, please see Exhibit B.

6. OLD BUSINESS

There was no old business discussed.

7. UPDATES/BOARD MEMBER COMMENT

The Development Services Director, Linda Connors mentioned that the next meeting would be held on June 3, 2020. She mentioned that it had not been decided yet if the meeting would be held in person or through Zoom.

8. ADJOURNMENT

Chair Whyte made a motion to adjourn the meeting. This motion was seconded by Christina Buerosse. The motion carried 5-0.

Jeffrey  
Whyte

Digitally signed by Jeffrey Whyte  
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Insurance, ou,  
email=jeff@whytefig.com, c=US  
Date: 2020.06.05 11:18:18 -04'00'

Chair Jeffrey Whyte

ATTEST:

Date Accepted:

06/03/2020

Development Services Director Linda Connors

Linda Connors