

# **Town of Lauderdale-By-The-Sea**

## **Regular Town Commission**

### **Agenda**

Tuesday May 23, 2023

6:30 PM



Jarvis Hall 4505 N. Ocean Drive  
[www.Lauderdalebythesea-fl.gov](http://www.Lauderdalebythesea-fl.gov)

#### **LAUDERDALE-BY-THE-SEA TOWN COMMISSION**

**Mayor Chris Vincent**  
**Vice Mayor Edmund Malkoon**  
**Commissioner Buz Oldaker**  
**Commissioner Randy Strauss**  
**Commissioner Theo Pouloupoulos**

# Regular Town Commission

Tuesday, May 23, 2023, 6:30 PM

Jarvis Hall 4505 N. Ocean Drive

---

## **1. CALL TO ORDER, MAYOR CHRIS VINCENT**

## **2. PLEDGE OF ALLEGIANCE TO THE FLAG**

## **3. INVOCATION by Rabbi Bentzion Singer**

## **4. ADDITIONS, DELETIONS, DEFERRALS OF AGENDA ITEMS**

## **5. PRESENTATIONS**

- 5.a. "National Gun Violence Awareness Day" Proclamation  
[5-23-23 AM National Gun Violence Awareness Proclamation.pdf](#)  
[Ex. 1 National Gun Violence Awareness Day.pdf](#)

## **6. PUBLIC COMMENTS**

## **7. PUBLIC SAFETY DISCUSSION**

- 7.a. AMR April 2023 Report  
[5-23-23 AM AMR April Report.pdf](#)  
[Ex. 1 AMR April 2023 Report.pdf](#)
- 7.b. BSO April 2023 Report  
[AM 5-23-23 BSO April Report.pdf](#)  
[Ex. 1 BSO April 2023 Report.pdf](#)
- 7.c. VFD April 2023 Report  
[5-23-23 AM VFD April Report.pdf](#)  
[Ex. 1 Active Member Roster with EMS.pdf](#)  
[Ex. 2 Activity Report.pdf](#)  
[Ex. 3 Town Report Overview.pdf](#)

## **8. TOWN MANAGER REPORT**

- 8.a. Town Manager Report for May 23, 2023  
[5-23-23 AM Town Manager Report.pdf](#)
- 8.b. March, 2023 Finance Report  
[5-23-23 AM March 2023 Finance Report.pdf](#)  
[Ex. 1 Revenue Expenditure March 2023 Report.pdf](#)  
[Ex. 2 Cash Investment Report March 2023.pdf](#)

## **9. TOWN ATTORNEY REPORT**

## **10. APPROVAL OF MINUTES**

- 10.a. Approval of Minutes  
[Approval of Minutes.pdf](#)  
[Ex. 1 5-9-23 Regular Commission Meeting Minutes.pdf](#)

## **11. CONSENT AGENDA**

- 11.a. RESOLUTION 2023- 25 A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN

OF LAUDERDALE BY SEA, FLORIDA, APPROVING AND AUTHORIZING THE PROPER TOWN OFFICIALS TO EXECUTE AND SUBMIT THE APPLICATIONS AND ALL NECESSARY DOCUMENTS RELATED TO THE HAZARD MITIGATION GRANT PROGRAM AND APPROVING THE RECEIPT OF FUNDS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

[5-23-23 AM TM Hazard Mitigation Grant Authority.pdf](#)

[Ex. 1 Resolution 2023-25 Hazard Mitigation Grant Authority.pdf](#)

## **12. OLD BUSINESS**

- 12.a. Downtown Enhancement Design Option Elements and Project Update

[5-23-23 AM Downtown Design Elements and Project Update.pdf](#)

## **13. NEW BUSINESS**

- 13.a. Lauderdale-By-The Sea 75th Anniversary Celebration Update

[5-23-23 AM 75th Anniversary Update.pdf](#)

[Ex. 1 75th Logo Options.pdf](#)

- 13.b. Coqui Surf Camp Special Event Application 2023

[5-23-23 AM Coqui Surf Camp Special Event Application 2023.pdf](#)

[Ex. 1 Coqui Surf Camp Special Event Application.pdf](#)

[Ex. 2 Coqui Surf Camp Proposal.pdf](#)

[Ex. 3 Coqui Surf Camp Summer 2023 Permit.pdf](#)

## **14. COMMISSIONER COMMENTS**

## **15. ORDINANCES 1st Reading**

## **16. ORDINANCES 2nd Reading**

## **17. RESOLUTIONS – PUBLIC COMMENTS**

## **18. QUASI JUDICIAL PUBLIC HEARINGS**

- 18.a. Conditional Use (2023-CU-01) request to construct a duplex dwelling within the RM-25 Zoning District for property located at 4200 N Ocean Drive.

[5-23-23 AM 4200 N Ocean Conditional Use.pdf](#)

[Ex. 1 2023-CU-01 Plans and application.pdf](#)

[Ex. 2 2023-CU-01 Conditional Use \(4200 N Ocean Drive\) Staff Report 46D8373.pdf](#)

[Ex. 3 Citizen Participation Meeting Summary.pdf](#)

[Ex. 4 May 2023 Planning and Zoning Board Unapproved Minutes.pdf](#)

[Ex. 5-2023-AR-01 Approval Letter 2-13-23.pdf](#)

[Ex. 6 Development Order 4200 N Ocean.pdf](#)

- 18.b. Case Number 2023-V-01: Edward Maslanka (Applicant) - Requests a Variance from Section 30-313(d)(1)h of the Town's Code of Ordinances, to permit the construction of a fence and gate within the required front setback for the property located at 291 Imperial Lane.

[5-23-23 AM 291 Imperial Variance.pdf](#)

[Ex. 1 Variance Application and plans 291 Imperial Lane.pdf](#)

[Ex. 2 2023-V-01 Variance \(291 Imperial Lane\) Staff Report 46D8374.pdf](#)

[Ex. 3 Planning and Zoning Board Minutes 05.03.23.pdf](#)

[Ex. 4 Development Order 291 Imperial Lane.pdf](#)

## **19. ADJOURNMENT**

---

THE TOWN OF LAUDERDALE-BY-THE-SEA WILL FURNISH APPROPRIATE AUXILIARY AIDS AND SERVICES NECESSARY TO AFFORD INDIVIDUALS AN EQUAL OPPORTUNITY TO PARTICIPATE IN MEETINGS OF THE TOWN COMMISSION. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT AND FLORIDA STATUTE 286.26, PERSONS WITH DISABILITIES NEEDING SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE TOWN CLERK NO LATER THAN TWO (2) DAYS PRIOR TO THE MEETING AT (954) 640-4200 FOR ASSISTANCE.

IF ANY PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE TOWN COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING, HE/SHE WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSES MAY NEED TO ENSURE THAT A VERBATIM RECORDING OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

**PROCEDURES FOR PUBLIC COMMENTS:**

Public Comments may address issues that are not on this meeting's agenda, but should relate to the business of the Town, and should not contain personal attacks. If your comment requires follow up, the Town Manager will have a staff person respond to your concerns, and will advise us of the outcome.

The Town Clerk will read off the names of those who have signed up to speak. When your name is called, please come to the podium, state your name for the record, and indicate whether you are a Town resident. Do not state your address. You have up to three minutes to make your comments, but there is no requirement to use the entire time. If you wish to address a particular Commissioner or member of Town Administration, please do so by use of their title.

If you wish to approach the Commission dais to hand out a document or for some other reason, please request permission and state your reason for doing so. All documents to be provided to the Commission should be handed to the Town Clerk for distribution.

These procedures have been developed to assure that the Town Commission meeting time is efficiently used, and that meetings are conducted in a polite and respectful manner. More information on the decorum rules for Town Commission meetings is available in Section 2-23 of the Town Code of Ordinances.

**INVOCATION:**

The Invocation before each Town Commission meeting is a voluntary service of a private citizen, offered to serve the spiritual needs of the members of the Town Commission and solemnize the meeting. It is not intended to be an opportunity to advance or disparage one faith or belief over another. The views expressed in the Invocation have not been previously reviewed by the Town and do not necessarily represent the beliefs of any Town employee or official. No person is required to be present at or participate in the Invocation, and the decision whether to be present or participate in the Invocation will not affect any person's right to actively participate in the official business of the Town or obtain any benefit from the Town. The Town's written Invocation policy is available on its website, and upon written request to the Town Clerk.



## Agenda Item No: 5.a

### Town Commission Agenda Item Report

**Meeting Date:** May 23, 2023

**Submitted By:** Katrina Adler, Town Clerk

**Submitting Department:** Administration

**Item Type:** Presentations

**Agenda Section:** Presentations

---

**Subject Title:** “National Gun Violence Awareness Day” Proclamation

**Explanation:** Proclamation to declare Friday, June 2, 2023 as “National Gun Violence Awareness Day”.

**Recommendation:** N/A

**Exhibits:** Ex. 1 National Gun Violence Awareness Day Proclamation

# Proclamation

*Issued by the Governing Body of the  
Town of Lauderdale-By-The-Sea,*

**WHEREAS**, every day, more than 120 Americans are killed by gun violence and more than 200 are shot and wounded, with an average of more than 17,000 gun homicides every year; and

**WHEREAS**, Americans are 26 times more likely to die by gun homicide than people in other high-income countries; and

**WHEREAS**, in Florida 2,989 people die by guns in an average year, with a rate of 13.3 deaths per 100,000; and

**WHEREAS**, cities across the nation are working to end the senseless violence with evidence-based solutions; and

**WHEREAS**, support for the Second Amendment rights of law-abiding citizens goes hand-in-hand with keeping guns away from people with dangerous histories; and

**WHEREAS**, mayors and law enforcement officers, in partnership with local violence intervention activists and resources, know their communities best, are the most familiar with local criminal activity and how to address it, and are best positioned to understand how to keep their citizens safe; and

**WHEREAS**, gun violence prevention is more important than ever as we see an increase in firearm homicides, and nonfatal shootings across the country, increased calls to domestic violence hotlines, and an increase in city gun violence;

**WHEREAS**, in January 2013, Hadiya Pendleton was tragically shot and killed at age 15; and on June 2, 2023 to recognize the 26th birthday of Hadiya Pendleton, people across the United States will recognize National Gun Violence Awareness Day and wear orange in tribute to Hadiya Pendleton and other victims of gun violence and the loved ones of those victims; and

**WHEREAS**, the idea was inspired by a group of Hadiya's friends, who asked their classmates to commemorate her life by wearing orange; they chose this color because hunters wear orange to announce themselves to other hunters when out in the woods, and orange is a color that symbolizes the value of human life; and

**NOW, THEREFORE, I, Chris Vincent, Mayor**, on behalf of the Town Commission and residents of Lauderdale-By-The-Sea, hereby designates **Friday, June 2, 2023**, as:

## **"National Gun Violence Awareness Day"**

I encourage all citizens to support their local communities' efforts to prevent the tragic effects of gun violence and to honor and value human lives.

*In witness whereof we have hereunto set our  
hands and caused this seal to be affixed*



---

*Chris Vincent, Mayor*

---

*Katrina Adler, Town Clerk*



## Agenda Item No: 7.a

### **Town Commission Agenda Item Report**

**Meeting Date:** May 23, 2023

**Submitted By:** Brooke Liddle, AMR

**Submitting Department:** Public Safety

**Item Type:** Report

**Agenda Section:** PUBLIC SAFETY DISCUSSION

---

**Subject Title:** AMR April 2023 Report

**Recommendation:** Accept/Approve

**Attachments:** Ex.1 AMR April 2023 Report

| Date      | Address                            | Dispatched | En Route | Arrival  | Response Time |
|-----------|------------------------------------|------------|----------|----------|---------------|
| 4/1/2023  | 4100 BLK Bougainvilla Dr           | 09:50:44   | 09:51:03 | 09:53:16 | 00:02:32      |
| 4/1/2023  | 4100 BLK El Mar Dr                 | 13:21:32   | 13:23:58 | 13:25:26 | 00:03:54      |
| 4/1/2023  | W Tradewinds Ave / Commercial Blvd | 22:38:23   | 22:38:42 | 22:40:53 | 00:02:30      |
| 4/2/2023  | 4200 BLK Seagrape Dr               | 11:34:08   | 11:34:26 | 11:38:06 | 00:03:58      |
| 4/2/2023  | 5100 BLK N Ocean Blvd              | 14:03:42   | 14:04:15 | 14:06:25 | 00:02:43      |
| 4/2/2023  | 4200 BLK Seagrape Dr               | 16:32:25   | 16:32:44 | 16:35:18 | 00:02:53      |
| 4/2/2023  | 200 BLK Corsair Ave                | 19:05:47   | 19:06:30 | 19:09:11 | 00:03:24      |
| 4/2/2023  | 100 BLK Commercial Blvd            | 21:52:32   | 21:54:16 | 21:56:03 | 00:03:31      |
| 4/2/2023  | El Mar Dr / Commercial Blvd        | 22:37:02   | 22:38:47 | 22:38:47 | 00:01:45      |
| 4/3/2023  | 2000 BLK S Ocean Blvd              | 06:15:38   | 06:15:47 | 06:18:24 | 00:02:46      |
| 4/3/2023  | 5100 BLK N Ocean Blvd              | 15:09:13   | 15:09:28 | 15:12:22 | 00:03:09      |
| 4/4/2023  | 4300 BLK N Ocean Dr                | 05:52:08   | 05:54:55 | 05:55:37 | 00:03:29      |
| 4/4/2023  | 4600 BLK N Ocean Dr                | 08:30:20   | 08:32:03 | 08:33:23 | 00:03:03      |
| 4/4/2023  | 4300 BLK N Ocean Dr                | 11:31:00   | 11:33:36 | 11:34:18 | 00:03:18      |
| 4/4/2023  | 4200 BLK El Mar Dr                 | 15:34:27   | 15:34:42 | 15:36:52 | 00:02:25      |
| 4/4/2023  | 5200 BLK N Ocean Blvd              | 16:16:13   | 16:16:32 | 16:18:17 | 00:02:04      |
| 4/4/2023  | 200 BLK Neptune Ave                | 18:07:42   | 18:08:23 | 18:10:21 | 00:02:39      |
| 4/4/2023  | 1900 BLK Sailfish Pl               | 20:24:31   | 20:26:09 | 20:29:14 | 00:04:43      |
| 4/5/2023  | 1700 BLK S Ocean Blvd              | 11:25:25   | 11:25:32 | 11:28:48 | 00:03:23      |
| 4/5/2023  | 1800 BLK S Ocean Blvd              | 12:32:32   | 12:32:46 | 12:35:20 | 00:02:48      |
| 4/5/2023  | Commercial Blvd / N Ocean Dr       | 17:03:40   | 17:07:08 | 17:07:11 | 00:03:31      |
| 4/5/2023  | 4500 BLK Poinciana St              | 19:34:31   | 19:37:08 | 19:38:35 | 00:04:04      |
| 4/6/2023  | 4600 BLK El Mar Dr                 | 08:24:24   | 08:25:44 | 08:26:22 | 00:01:58      |
| 4/6/2023  | 2000 BLK Waters Edge               | 13:25:45   | 13:26:15 | 13:30:08 | 00:04:23      |
| 4/6/2023  | 100 BLK Commercial Blvd            | 14:45:01   | 14:46:06 | 14:47:24 | 00:02:23      |
| 4/6/2023  | 3200 BLK Spanish River Dr          | 22:55:49   | 22:57:53 | 22:58:05 | 00:02:16      |
| 4/7/2023  | 1700 BLK S Ocean Blvd              | 07:46:59   | 07:47:48 | 07:50:54 | 00:03:55      |
| 4/7/2023  | El Mar Dr / Commercial Blvd        | 08:03:33   | 08:06:52 | 08:07:55 | 00:04:22      |
| 4/7/2023  | 1900 BLK S Ocean Blvd              | 09:39:04   | 09:39:17 | 09:41:33 | 00:02:29      |
| 4/7/2023  | 1800 BLK S Ocean Blvd              | 16:42:33   | 16:43:42 | 16:45:50 | 00:03:17      |
| 4/7/2023  | E Commercial Blvd / N Ocean Dr     | 21:14:29   | 21:14:54 | 21:17:02 | 00:02:33      |
| 4/7/2023  | Hibiscus Ave / N Ocean Dr          | 21:52:23   | 21:53:29 | 21:54:47 | 00:02:24      |
| 4/8/2023  | 4300 BLK El Mar Dr                 | 11:34:09   | 11:35:49 | 11:37:15 | 00:03:06      |
| 4/8/2023  | 4000 BLK N Ocean Dr                | 12:42:50   | 12:43:14 | 12:45:06 | 00:02:16      |
| 4/8/2023  | 3900 BLK N Ocean Dr                | 14:05:53   | 14:06:10 | 14:11:26 | 00:05:33      |
| 4/8/2023  | 1900 BLK Ocean Mist Dr             | 17:43:20   | 17:43:37 | 17:46:40 | 00:03:20      |
| 4/8/2023  | 3900 BLK N Ocean Dr                | 19:56:46   | 19:57:37 | 20:00:24 | 00:03:38      |
| 4/10/2023 | 1700 BLK S Ocean Blvd              | 15:47:04   | 15:48:10 | 15:53:23 | 00:06:19      |
| 4/11/2023 | 1620 BLK S Ocean Blvd              | 01:35:28   | 01:35:50 | 01:40:06 | 00:04:38      |
| 4/11/2023 | 1920 BLK Coral Reef Dr             | 03:16:56   | 03:17:30 | 03:21:46 | 00:04:50      |
| 4/11/2023 | 1900 BLK S Ocean Blvd              | 09:07:41   | 09:08:52 | 09:10:39 | 00:02:58      |
| 4/11/2023 | 3900 BLK N Ocean Dr                | 18:58:40   | 18:59:12 | 19:00:47 | 00:02:07      |
| 4/11/2023 | 5000 BLK N Ocean Blvd              | 20:45:03   | 20:45:03 | 20:52:02 | 00:06:59      |
| 4/12/2023 | 200 BLK Hibiscus Ave               | 11:55:06   | 11:56:18 | 11:58:42 | 00:03:36      |

|           |                                |          |          |          |          |
|-----------|--------------------------------|----------|----------|----------|----------|
| 4/12/2023 | 4900 BLK N Ocean Blvd          | 12:21:26 | 12:23:09 | 12:24:44 | 00:03:18 |
| 4/12/2023 | 1800 BLK S Ocean Blvd          | 13:55:28 | 13:56:27 | 14:00:21 | 00:04:53 |
| 4/12/2023 | 3900 BLK N Ocean Dr            | 15:28:21 | 15:33:14 | 15:33:15 | 00:04:54 |
| 4/12/2023 | 1400 BLK S Ocean Blvd          | 23:42:45 | 23:42:57 | 23:47:05 | 00:04:20 |
| 4/13/2023 | 4600 BLK Bougainvilla Dr       | 11:42:20 | 11:43:30 | 11:44:21 | 00:02:01 |
| 4/13/2023 | 4300 BLK N Ocean Dr            | 23:05:36 | 23:08:29 | 23:10:12 | 00:04:36 |
| 4/14/2023 | 1400 BLK S Ocean Blvd          | 05:11:05 | 05:11:42 | 05:15:59 | 00:04:54 |
| 4/14/2023 | 4100 BLK El Mar Dr             | 08:54:32 | 08:54:48 | 08:56:48 | 00:02:16 |
| 4/14/2023 | 200 BLK Neptune Ave            | 12:20:11 | 12:20:19 | 12:22:56 | 00:02:45 |
| 4/14/2023 | 100 BLK Commercial Blvd        | 14:14:09 | 14:14:16 | 14:16:14 | 00:02:05 |
| 4/14/2023 | 4600 BLK N Ocean Dr            | 19:42:43 | 19:43:06 | 19:45:31 | 00:02:48 |
| 4/14/2023 | Commercial Blvd / Sea Grape Dr | 20:44:27 | 20:44:33 | 20:49:30 | 00:05:03 |
| 4/15/2023 | 5100 BLK N Ocean Blvd          | 06:41:03 | 06:42:15 | 06:45:25 | 00:04:22 |
| 4/15/2023 | 1400 BLK S Ocean Blvd          | 06:48:35 | 06:50:04 | 06:53:33 | 00:04:58 |
| 4/15/2023 | 5400 BLK N Ocean Blvd          | 08:05:21 | 08:06:40 | 08:10:36 | 00:05:15 |
| 4/15/2023 | 100 BLK Commercial Blvd        | 12:12:05 | 12:12:22 | 12:14:57 | 00:02:52 |
| 4/15/2023 | 1900 BLK S Ocean Blvd          | 17:13:19 | 17:13:43 | 17:16:11 | 00:02:52 |
| 4/15/2023 | 100 BLK Commercial Blvd        | 21:06:33 | 21:09:20 | 21:09:55 | 00:03:22 |
| 4/16/2023 | 2000 BLK S Ocean Blvd          | 06:07:12 | 06:07:49 | 06:12:05 | 00:04:53 |
| 4/16/2023 | N Ocean Dr / Commercial Blvd   | 09:50:16 | 09:52:00 | 09:52:55 | 00:02:39 |
| 4/16/2023 | 100 BLK Commercial Blvd        | 10:18:52 | 10:20:02 | 10:21:11 | 00:02:19 |
| 4/16/2023 | 5000 BLK N Ocean Blvd          | 15:50:37 | 15:52:25 | 15:53:33 | 00:02:56 |
| 4/16/2023 | 2000 BLK Tropic Isle           | 22:49:12 | 22:49:24 | 22:52:32 | 00:03:20 |
| 4/17/2023 | 1400 BLK S Ocean Blvd          | 19:26:21 | 19:26:38 | 19:30:59 | 00:04:38 |
| 4/18/2023 | 1900 BLK E Terra Mar Dr        | 11:55:08 | 11:57:41 | 11:57:41 | 00:02:33 |
| 4/18/2023 | Datura Ave / El Mar Dr         | 21:13:12 | 21:14:31 | 21:16:05 | 00:02:53 |
| 4/19/2023 | 200 BLK Commercial Blvd        | 21:03:31 | 21:04:09 | 21:05:40 | 00:02:09 |
| 4/19/2023 | 4300 BLK Bougainvilla Dr       | 21:42:08 | 21:42:40 | 21:45:37 | 00:03:29 |
| 4/20/2023 | 4100 BLK El Mar Dr             | 00:32:43 | 00:33:09 | 00:35:43 | 00:03:00 |
| 4/20/2023 | 100 BLK Commercial Blvd        | 10:08:57 | 10:09:56 | 10:10:21 | 00:01:24 |
| 4/20/2023 | 4400 BLK N Ocean Dr            | 14:41:19 | 14:42:50 | 14:44:19 | 00:03:00 |
| 4/20/2023 | 100 BLK Commercial Blvd        | 17:06:10 | 17:06:31 | 17:08:13 | 00:02:03 |
| 4/20/2023 | El Mar Dr / Commercial Blvd    | 23:23:39 | 23:23:44 | 23:25:59 | 00:02:20 |
| 4/21/2023 | 4900 BLK N Ocean Blvd          | 03:41:39 | 03:42:02 | 03:44:28 | 00:02:49 |
| 4/21/2023 | 200 BLK Hibiscus Ave           | 04:12:42 | 04:13:00 | 04:16:45 | 00:04:03 |
| 4/21/2023 | 100 BLK Commercial Blvd        | 18:05:55 | 18:07:38 | 18:08:51 | 00:02:56 |
| 4/21/2023 | 200 BLK E Commercial Blvd      | 21:21:29 | 21:22:04 | 21:24:56 | 00:03:27 |
| 4/22/2023 | 5000 N Ocean Blvd              | 08:17:08 | 08:18:38 | 08:20:08 | 00:03:00 |
| 4/22/2023 | 1820 E Terra Mar Dr            | 13:13:17 | 13:13:37 | 13:17:26 | 00:04:09 |
| 4/22/2023 | 200 BLK Commercial Blvd        | 18:10:30 | 18:10:45 | 18:12:58 | 00:02:28 |
| 4/22/2023 | 1600 BLK S Ocean Blvd          | 19:51:33 | 19:51:53 | 19:55:24 | 00:03:51 |
| 4/23/2023 | 4500 BLK Bougainvilla Dr       | 18:00:37 | 18:02:17 | 18:04:00 | 00:03:23 |
| 4/24/2023 | 4500 BLK Bougainvilla Dr       | 08:17:31 | 08:23:03 | 08:23:19 | 00:05:48 |
| 4/24/2023 | 4300 BLK Seagrape Dr           | 09:12:20 | 09:13:25 | 09:14:09 | 00:01:49 |
| 4/24/2023 | 1700 BLK S Ocean Blvd          | 17:01:08 | 17:01:28 | 17:05:09 | 00:04:01 |
| 4/25/2023 | 4400 BLK El Mar Dr             | 10:05:09 | 10:08:03 | 10:08:06 | 00:02:57 |

|                            |                              |                  |          |          |                |
|----------------------------|------------------------------|------------------|----------|----------|----------------|
| 4/25/2023                  | 1400 BLK S Ocean Blvd        | 12:23:36         | 12:24:10 | 12:26:44 | 00:03:08       |
| 4/25/2023                  | 3900 BLK N Ocean Dr          | 13:10:47         | 13:10:52 | 13:13:04 | 00:02:17       |
| 4/25/2023                  | 3900 BLK N Ocean Dr          | 15:49:32         | 15:50:47 | 15:52:28 | 00:02:56       |
| 4/26/2023                  | 1700 BLK S Ocean Blvd        | 13:37:27         | 13:37:50 | 13:41:13 | 00:03:46       |
| 4/27/2023                  | 4500 BLK Bougainvilla Dr     | 01:25:29         | 01:25:44 | 01:28:22 | 00:02:53       |
| 4/27/2023                  | 100 BLK Commercial Blvd      | 08:52:23         | 08:53:42 | 08:54:59 | 00:02:36       |
| 4/27/2023                  | 4200 BLK El Mar Dr           | 09:51:47         | 09:54:44 | 09:54:46 | 00:02:59       |
| 4/27/2023                  | 100 BLK Commercial Blvd      | 11:42:31         | 11:42:51 | 11:46:11 | 00:03:40       |
| 4/27/2023                  | 4600 BLK N Ocean Dr          | 13:12:55         | 13:13:19 | 13:15:41 | 00:02:46       |
| 4/28/2023                  | Harbor Dr / W Tradewinds Ave | 11:40:21         | 11:41:32 | 11:44:10 | 00:03:49       |
| 4/29/2023                  | 1800 BLK S Ocean Blvd        | 06:35:47         | 06:35:57 | 06:38:22 | 00:02:35       |
| 4/29/2023                  | 4200 BLK Bougainvilla Dr     | 10:21:10         | 10:21:25 | 10:24:08 | 00:02:58       |
| 4/29/2023                  | 4500 BLK El Mar Dr           | 14:52:40         | 14:53:15 | 14:54:19 | 00:01:39       |
| 4/29/2023                  | 100 BLK Commercial Blvd      | 16:53:15         | 16:53:43 | 16:55:50 | 00:02:35       |
| 4/30/2023                  | 200 BLK Hibiscus Ave         | 07:01:36         | 07:02:23 | 07:05:30 | 00:03:54       |
| 4/30/2023                  | 1400 BLK S Ocean Blvd        | 08:41:57         | 08:42:19 | 08:44:58 | 00:03:01       |
| 4/30/2023                  | 1600 BLK S Ocean Blvd        | 12:25:50         | 12:26:07 | 12:29:11 | 00:03:21       |
| 4/30/2023                  | 4500 BLK El Mar Dr           | 15:30:09         | 15:32:20 | 15:33:50 | 00:03:41       |
| <b>6 Min or less = 99%</b> |                              | <b>Average =</b> |          |          | <b>0:03:19</b> |



## Agenda Item No: 7.b

### **Town Commission Agenda Item Report**

**Meeting Date:** May 23, 2023

**Submitted By:** Captain Tom Palmer, BSO

**Submitting Department:** Public Safety

**Item Type:** Report

**Agenda Section:** PUBLIC SAFETY DISCUSSION

---

**Subject Title:** BSO April 2023 Report

**Recommendation:** Accept/Approve

**Attachments:** Ex.1 BSO April 2023 Report



Date: May 9, 2023

To: Linda Connors  
Town Manager

From: Captain Thomas Palmer   
Commander, Lauderdale by the Sea District

Subject: BSO Public Safety Report- April 2023

---

**PERSONNEL CHANGES:**

None.

**EMPLOYEE OF THE MONTH: Deputy Brann Redl**

On April 7, an unknown suspect entered a local business and committed a retail theft. The business staff was delayed in reporting the crime and the suspect had left prior to law enforcement being notified. Deputies conducted an area check but too much time had gone by and the suspect was not located. During the investigative follow-up, district detectives obtained video surveillance that was of good quality and sent out a BOLO (Be On the Look Out) to numerous law enforcement agencies in an attempt to identify the suspect. Deputy Brann Redl received the flyer and immediately began aiding the investigation by discussing the incident with several street sources. Shortly after his investigation began, he received an investigative lead and noted that the suspect had a distinct tattoo on his arm that was captured on the video surveillance.

Deputy Redl met with the district detectives and identified a local address for the possible suspect. Deputy Redl conducted surveillance of the location and made contact with the possible suspect and observed the distinctive tattoo and requested that he respond to the office to speak with detectives. The suspect responded to the office where he was interviewed by detectives. The suspect provided a post-Miranda video recorded confession of the crime and was subsequently arrested.

Due to his diligence and drive to go "above and beyond", Deputy Brann Redl is recognized and awarded the Deputy of the Month honors for April 2023.

**COMMUNITY PROGRAMS AND SERVICES:** These ancillary programs and services are available to residents on an ongoing basis.

- **Elder Links:** This program offers referral services to elderly residents and other senior citizens in need of medical and mental health care, meal delivery or other social services.
- **Business and Residential Security Surveys:** The Business and Residential Security Survey program teaches participants to secure their business, home or condominium to reduce the likelihood of burglary and theft. Security surveys, conducted by a certified law enforcement security specialist, are provided upon request, at no charge to the business owner or resident.
- **Vacation House Watch Program:** Residents who are traveling out-of-town may register for this program. Deputies will conduct periodic checks of their residence until their return.
- **Neighborhood Crime Prevention Program:** The Neighborhood Crime Prevention program liaison organizes and conducts crime prevention and security seminars at the request of neighborhood civic and condominium associations. We will also help facilitate any Neighborhood Crime Watch programs in which the residents wish to participate.
- **Identity Theft and Scam Prevention Program:** The Identity Theft and Scam Prevention program is designed to inform residents about identity theft and how to lessen their chances of becoming a victim of a scam. Residents are informed on the importance of shredding documents, awareness of suspicious individuals, protection of passwords and use of caution in revealing information. Our Shred-A-Thon to reduce identity theft event is incorporated into this program.
- **Enhanced Marine Law Enforcement Patrol Program:** The BSO Marine Patrol Unit participates in the Enhanced Marine Law Enforcement Grant on behalf of Lauderdale-by-the-Sea. This grant allows for additional maritime patrols throughout the Town's waterways and adjacent ocean area.
- **Citizen Observer Patrol (COP) Program:** COP volunteers are local residents who receive public safety training. They are a tremendous asset to the Town of Lauderdale-by-the-Sea. COP members alternate assisting in administrative duties or patrolling local neighborhoods as an extra pair of eyes and ears to supplement deputy sheriff patrols. COP members also attend monthly patrol information and criminal intelligence briefings. A summary of COP statistical activity is included at the end of this report.
- **Sexual Offender Tracking Program:** There are no individuals legally classified as a sexual offender residing within Town limits. The sex offender database is routinely checked by BSO to ensure compliance with State of Florida legal mandates. Existing municipal ordinances prohibit persons classified as sexual offenders or sexual predators from residing within Town limits.
- **Bicycle Patrol:** Deputies utilize specialized patrol bicycles to enhance public safety and community outreach. This mode of patrol allows the deputies to interact one-on-one with

our residents and visitors. The patrol bicycles were utilized for a total of 33.5 hours this month.

- **All-Terrain Vehicle Patrol:** The ATV / Polaris are primarily utilized on the beach areas in order to conduct patrols to deter criminal activity and maintain the security of the beach-area properties. The ATV patrol is instrumental in marine fisheries regulation enforcement and protection. Deputies used the ATV / Polaris for 544 miles and 77 hours this month.
- **Crisis Intervention Team / Homeless Outreach Team Programs:** The C.I.T. / H.O.T. program is comprised of specially trained patrol deputies and supervisors who are able to intervene in situations involving persons with mental illness or are otherwise experiencing mental health crises or are homeless and in need of services. Two (2) individual required and was provided mental health services. Eleven (11) individuals experiencing homelessness were contacted during the month. Three (3) were issued a trespass warning from commercial establishments, three (3) received services and the remaining five (5) refused services.
- **Automated License Plate Reader Camera System:** The ALPR system installation was completed in October 2014. The system is proving to be an effective tool to Public Safety. *See Notable Incidents/Arrests below.*
- **e – Alerts:** This information initiative allows Town residents to stay informed, via email or text messages, of important topics such as criminal activity, traffic information, upcoming events, security issues and other important public safety information throughout Broward County and Lauderdale-by-the-Sea. Residents can register for this program through either the Lauderdale-by-the-Sea or the Broward Sheriff's Office internet website @ [www.sheriff.org](http://www.sheriff.org).
- **Electronic Message Board:** The BSO Lauderdale-by-the-Sea district continues to utilize the electronic traffic safety message board at various locations within the Town. This allows the district to alert residents about any traffic problems and other important public safety issues impacting them.
- **SaferWatch:** SaferWatch is an application (app) that gives citizens the power to record or report non-emergency incidents as they happen. It provides another option to the "If you see something, say something" message and allows individuals that "If you see something, SEND something" via a mobile application (app) from your smartphone.
- **TWITTER:** The Broward Sheriff's Office has provided an official Twitter account to Captain Palmer and Lieutenant Wesolowski to provide information to the public via social media. Follow us @BSOLBTS.

**SPECIAL EVENTS:** These events required the participation of the BSO LBTS district.

**Easter Egg Hunt:** The Broward Sheriff Office Lauderdale by the Sea District assisted with traffic control, static public safety display and site security of the annual Easter Egg Hunt at Friedt Park. Captain Palmer, Lieutenant Wesolowski and BSO COPs attended the event.

**Easter Sunrise Service:** The Broward Sheriffs Office Lauderdale by the Sea District assisted with traffic control and site security of the annual Easter Sunrise Service at The Pavilion. BSO COPs assisted with the event.

**Broward Sheriff Office Senior Seminar:** The Broward Sheriff's Office Lauderdale by the Sea District hosted our first Senior Seminar focused on fraud prevention and life safety for community seniors. Aruba Beach Café sponsored lunch for the event and 35 participants attended the seminar. Captain Palmer, Lieutenant Wesolowski and Sergeant Bachan attended the event.

#### **NOTABLE INCIDENTS / ARRESTS:**

**CASE:** 13-2304-000083  
**DATE/TIME:** 4/3/23 @ 1030hrs  
**LOCATION:** Roadway at the end of Allenwood Dr  
**SUSPECT:** Sass, Vivien W/F 11/1/92 & Kovacs, Krisztian W/M 6/26/81  
**INCIDENT:** Felony Arrest, Narcotics  
**SUMMARY:** Deputies were dispatched to the end of Allenwood Dr in reference a suspicious vehicle that had been parked for over an hour. Deputies made contact with a female that was seated inside of the vehicle and she advised that the vehicle had run out of gas and that her boyfriend had left to get fuel. While speaking with the woman, the deputies observed the male subject walking down the street with a gas canister. Due to the conflicting stories of why they were in the area, deputies requested consent to search the vehicle and located a clear glassine baggie with suspect methamphetamines (field test positive) and a clear glass smoking pipe used to ingest said methamphetamines. Ms. Sass and Mr. Kovacs freely admitted the narcotics were theirs. Both suspects were arrested, processed and transported to the main jail. The vehicle was towed from the scene.

**CASE:** 13-2304-000232  
**DATE/TIME:** 4/07/2023 @ 1432 hrs.  
**LOCATION:** 235 Commercial Blvd  
**SUSPECT:** Christopher Napier W/M 02/09/01  
**INCIDENT:** Retail Theft  
**SUMMARY:** The listed suspect entered the store and inquired about purchasing a disposable vape pen. Suspect appeared as if he was leaving the store and slid open the unlocked glass case door, grabbing a disposable vape (valued at \$60.00) and fled on foot. The suspect was originally unknown and later identified through investigative means by Deputy Redl.

**CASE:** 13-2304-000290  
**DATE/TIME:** 4/8/23, 2000hrs – 4/9/23, 1030hrs  
**LOCATION:** 4433 N. Ocean,  
**VEHICLE:** 2017 Grey Cadillac Escalade  
**INCIDENT:** Conveyance Burglary **\*\*UNLOCKED\*\***  
**SUMMARY:** Overnight unknown person(s) entered the unlocked vehicle and stole the vehicle's key fob. Victim stated he has a habit of leaving the key fob inside the vehicle at all times. The vehicle owner also stated the vehicle was not secured or locked and the driver's side window was slightly down. No signs of forced entry and the only item missing is the key fob. The victim had a locksmith respond and program a new key fob and electronic code so the old fob will not function. Investigation is ongoing.

**CASE:** 13-2304-000309  
**DATE/TIME:** 4/09/2023 @ 0300 hrs.  
**LOCATION:** 14 Commercial Blvd  
**INCIDENT:** Burglary Business  
**SUMMARY:** Unknown suspect entered the business via a backdoor and proceeded to the unlocked manager's office and went directly to the unlocked safe where the suspect removed approximately \$5,000 in cash. The incident was captured on video surveillance. The detectives are working active leads, and the investigation is ongoing.

**CASE:** 13-2304-000417  
**DATE/TIME:** 04/14/23 @ 1900hrs  
**LOCATION:** 240 Garden Court  
**SUSPECT:** Terry Leach B/M 04/05/67  
**INCIDENT:** Resisting Arrest Without Violence-False Information to a LEO  
**SUMMARY:** Deputy Roach responded to a call of a B/M that was trespassing around the property. Deputy Roach made contact with the suspect who had no valid reason to be behind the condos. He gave Deputy Roach several fake names and could not explain his presence. He had 2 sexual offender warrants out of North Carolina that are not extraditable. He is a listed sex offender in North Carolina. He was arrested and transported to the BSO Main Jail.

**CASE:** 13-2304-000513  
**DATE/TIME:** 4/18/23 @ 1416hrs  
**LOCATION:** 4319 N. Ocean Blvd, Walgreens  
**SUSPECT:** Hayes, Paul K, B/M 11/12/89  
**INCIDENT:** Retail Theft (Shoplifting)  
**SUMMARY:** Suspect walked into the Walgreens and went directly to the over-the-counter medications aisle and loaded up a floral canvas bag with numerous items (Prilosec & Pepcid). The suspect then exited the store without paying, passing all points of sale. The suspect fled but was quickly located at the intersection of Commercial & Seagrape by Detectives Koos & Genovese. The stolen property was recovered and the suspect also had an active warrant for theft. The suspect was appropriately charged and transported to the Main Jail for further processing.

**CASE:** 13-2304-000547  
**DATE/TIME:** 04/19/2023 @ 1428hrs  
**LOCATION:** 3900 North Ocean Drive  
**SUSPECT:** Unknown W/M, tan shorts, brown/white ball cap, black t-shoes, blue l-sleeve shirt wrapped around shoulders, white dust mask around neck  
**INCIDENT:** Theft Attempt (Bicycle)  
**SUMMARY:** Security and maintenance personnel observed a suspect attempting to steal a resident's bicycle. The suspect told the staff that he was there to see a resident in the building; however, the name he gave does not exist. Having already cut the cable lock, the suspect abandoned the victim's bicycle and attempted to flee on his own bicycle. However, the security guard tried to prevent his flight by holding his bicycle. After a brief struggle, the suspect wrestled his bike away and fled south bound on North Ocean Dr into Ft Lauderdale. The elderly owner of the bike was located and advised he does not want to get involved or seek prosecution and signed a waiver of prosecution.

**CASE:** 13-2304-000683  
**DATE/TIME:** 4/22/23 @ 1500hrs  
**LOCATION:** 262 Commercial Blvd  
**VICTIM:** Big Cat Electric Bikes  
**SUSPECT:** Unknown H/M  
**INCIDENT:** Fail to Return Delayed Bike Theft  
**SUMMARY:** The suspect entered the store and stated he only needed to rent a bike for one-hour. The general manager collected the \$20 for the hour rental and gave the suspect an information sheet to complete. The general manager did not look at the paperwork and released the bike for \$20 cash. The suspect said he would be back in an hour and rode off. The manager reviewed the paperwork and noted that only a general name was listed on the information sheet and no identifying information was collected. The bike is valued at \$2800.00.

**CASE:** 13-2304-000642  
**DATE/TIME:** 4/23/23 @ 1500hrs  
**LOCATION:** 117 Commercial Blvd  
**SUSPECT:** Giovanni Montele, HM, 12/30/79  
**INCIDENT:** Retail Theft-ARREST  
**SUMMARY:** Suspect was inside Kilwin's being monitored by the store employees. Suspect picked up a bag of "Cashew Brittle" (\$17.00), shoved it down his shorts and walked out of the store past all points of sale. Suspect was located a short while later sitting on the Adirondack chairs in the center of the downtown square. It should be noted that this suspect has been in the area for a few weeks and is a suspect in numerous other petty thefts from retailers in the Town. The suspect was additionally charged and transported to the BSO Main Jail.

**CASE:** 13-2304-000657  
**DATE/TIME:** 4/24/23 @ 0851hrs  
**LOCATION:** 4200 blk N. Ocean Blvd  
**SUSPECT:** Edwards, Dylan Devon B/M 8/23/95  
**INCIDENT:** Possession of Marijuana-FELONY ARREST  
**SUMMARY:** The suspect was observed walking north on N. Ocean Blvd at the intersection of Datura while completely nude. While there, the suspect asked passing females for a lighter. The suspect refused to identify himself. The suspect was carrying a cardboard box that contained numerous glass jars, each one of the jars contained a green leafy substance suspected to be marijuana. The field measurement of the total weight of the cannabis was 245 grams. The suspect's true identity was discovered at the BSO Main Jail via fingerprint identification.

**CASE:** 13-2304-000674  
**DATE/TIME:** 4/11/23 0800- 4/25/23 @ 0815hrs  
**LOCATION:** 1620 S Ocean Blvd  
**SUSPECT:** Unknown  
**INCIDENT:** Delayed Bicycle Theft  
**SUMMARY:** Between 4/11/23 @ 0800- 4/25/23 @ 0815 an unknown subject removed the victim's bicycle from an unlocked / open condo garage. The garage was left open for ongoing

construction. The bike is a Colnago, Model C59 Italia Arabesque, Color white, worth approximately \$11,500. Investigation is ongoing.

**CASE:** 13-2304-000694  
**DATE/TIME:** 04/26/2023 @ 0306hrs  
**LOCATION:** 4604 Bougainvillea Drive  
**SUSPECT:** Daniel Joseph Burdhimo WM 12/28/1995  
**VEHICLE:** 2004 Blk GMC, Georgia Tag RXC1820 - Not assigned  
**INCIDENT:** Felony Narcotics Arrest – Possession of Cocaine  
**SUMMARY:** Deputy Pitulan was conducting foot patrol along the 4600 Block of Bougainvillea Drive and observed an unoccupied suspicious vehicle parked on the sidewalk with a warm engine and unassigned Georgia tag attached. The vehicle was also parked in front of other legally parked cars at the hotel. He began to search for the driver in the area to verify no crime was being committed by the unknown driver. While searching the area, the driver returned to the vehicle, sat in driver's seat and started the engine. Immediate contact was made, and it was learned that the driver did not have a valid DL and a records check revealed he had a confirmed active Broward County fraud warrant. The subject was arrested, and was found to have powder cocaine in his possession. Post Miranda, the subject confessed to putting the unassigned tag on the vehicle, driving the vehicle to LBTS to visit his brother and possession of powder cocaine that was found in his pocket for personal use. The suspect was charged and transported to the BSO Main Jail. Excellent work by Dep. Pitulan.

**CASE:** 13-2304-000711  
**DATE/TIME:** 04/26/2023 @ 2047 hrs  
**LOCATION:** 1 Commercial Blvd  
**SUSPECT:** Camille Langen, WF DOB: 09/06/1971  
**INCIDENT:** Disorderly Intoxication - ARREST  
**SUMMARY:** Deputies were dispatched to Aruba's reference an intoxicated female causing a disturbance. Investigation revealed that the adult female was severely intoxicated and was causing a disturbance and wanted to fight with the manager when he was issuing a trespass order. The female was arrested for Disorderly Intoxication, was transported to Broward Health Imperial Point Hospital for medical clearance due to her having high blood pressure, and then onto the Broward County Main Jail.

**CASE:** 13-2304-000778)  
**DATE/TIME:** 4/28/2029 @ 1702 hours.  
**LOCATION:** 231 Lake Court Dr  
**SUSPECT:** "Vinny"  
**INCIDENT:** Theft  
**SUMMARY:** A resident recently passed away and family members noticed property missing from the residence. It was learned that the deceased individual had recently passed away and had a roommate staying at his residence before his death. Since his passing family members noticed sports memorabilia missing from the deceased bedroom. Information was obtained that the suspect only known as Vinny took the hinges off the bedroom door and removed the items. The family members contacted Vinny who admitted to taking the items from the residence. There is limited information on Vinny. District CI to conduct follow up investigation.

**CASE:** 13-2304-000780  
**DATE/TIME:** 04/28/2023 @ 2034hrs  
**LOCATION:** 3211 Oleander Way  
**SUSPECT:** Nicholas James Kaufman Dimeo (w/m, 05/02/2002)  
**INCIDENT:** Hit and Run

**SUMMARY:** On 4-28-23, at 2034 hrs., deputies were dispatched to 3211 Oleander Way, in reference to a Vandalism/Criminal Mischief. A vehicle had reportedly driven down the street at a high speed and struck two mailboxes and a bush. While investigating this incident, deputies were dispatched to 3250 Seaward Dr in reference to a disturbance. A blue pickup truck had been speeding up and down the street and the Complainant became involved in a verbal altercation with the driver. The Complainant related that she had observed a known resident (unknown name) drive his pickup truck around the block speeding. When the blue pickup truck returned home (3270 Seaward Dr) the Complainant confronted the driver. Deputies identified the driver as Suspect Nicholas Kaufman Dimeo, and determined he is the registered owner of a blue Ford Ranger pickup truck bearing FL (59ACAF). The vehicle was not at the residence at the time of this report.

Dep Kratz (Traffic Unit) handled this case as a Hit & Run, not a Sig. 40. Dep Kratz contacted Linda Dimeo (Subject's Grandmother). It was learned that at about 2058 hrs. on 4/29/2023 after fleeing the incident in LBTS, Subject Nicholas Kaufman was involved in a crash with injuries at Federal Hwy/NE 14<sup>th</sup> St, Pompano Beach. His vehicle was totaled, and he was arrested on numerous charges to include 4 counts of DUI, Susp DL & Careless Driving. His vehicle was towed by Emeralds. He is currently at the Main Jail with a no bond status until he sees the Magistrate. Ms. Dimeo will contact Dep Kratz next Wednesday after his RDO's to resolve our case. The victims were contacted with a follow-up. (Excellent initial investigation by Dep Goodwin and follow up by Dep Kratz)

**CASE:** 13-2304-000780  
**DATE/TIME:** 04/29/2023 @ 1800 hrs  
**LOCATION:** 100 Commercial Blvd  
**SUSPECT:** Unknown black male  
**INCIDENT:** Petit Theft (Defrauding and Innkeeper)

**SUMMARY:** Deputy Roach responded to Harat's By the Sea in reference to a petit theft incident which just occurred. Upon my arrival, I met with the general manager of Harat's (Heather Heffner). She advised me that a black male subject walked away without paying his tab. Subject was at the above location from 5 PM to 6 PM and ordered a few drinks. Jacob Landon Farrell was the server and he stated that he handed the subject the bill which was 26 dollars and 74 cents. When he returned to the table he found only 10 dollars in US currency. He quickly walked out to the corner where he observed the black male enter into a gray Nissan Rogue and flee the area. Farrell used his cell phone to quickly take a picture of the vehicle tag of the Nissan. The black male was described as 5'11", 180 lbs with dreads, face tattoo on the right side of his face, black t shirt and shorts.

Heffner advised that she has video surveillance of the black male subject while he was still in the bar. Heffner received a case card and she completed and signed a Theft Victim Affidavit.

**CASE:** 13-2304-000834  
**DATE/TIME:** 4/30/23 @ 1300 hrs  
**LOCATION:** 4321 N. Ocean Blvd  
**SUSPECT:** H/M, 30's, skinny, black shirt, black shorts, close haircut  
**INCIDENT:** Retail Theft  
**SUMMARY:** Suspect went into the Walgreen's liquor store, picked up a bottle of Ketel One Vodka and ran out of the store. Clerk said it happened so fast she could not ID the suspect. Immediate search of the area by multiple Units could not locate the suspect. Management was having issues accessing the video feed.

### **MONTHLY ARREST LOGS:**

|   |                                        |      |                 |
|---|----------------------------------------|------|-----------------|
| F | Disorderly Intoxication                | 1    | Commercial Blvd |
| M | Possession of a Controlled Substance   | 4200 | N Ocean Dr      |
| M | Petit Theft 2nd Degree 1st Offense     | 4319 | N Ocean Dr      |
| M | Petit Theft 2nd Degree 1st Offense     | 117  | Commercial Blvd |
| M | Petit Theft 2nd Degree 2nd Offense     | 235  | Commercial Blvd |
| M | Possession of Cocaine                  | 4604 | Bougainvilla Dr |
| F | Possession of Methamphetamine          | 292  | Allenwood Dr    |
| M | Possession of Methamphetamine          | 292  | Allenwood Dr    |
| M | Resist Officer - Obstruct w/o Violence | 240  | Garden Ct       |
| M | VOP -Warrant Arrest Grand Theft        | 4100 | N Ocean Dr      |
| M | Warrant Arrest - Petit Theft           | 221  | Commercial Blvd |

### **CRIME STATISTICS:**

| CRIME               | CURRENT MONTH | PRIOR MONTH | 2022 YTD  | 2023 YTD  |
|---------------------|---------------|-------------|-----------|-----------|
| AUTO THEFT          | 0             | 3           | 5         | 6         |
| BURGLARY-BUSINESS   | 1             | 0           | 0         | 1         |
| BURGLARY-CONVEYANCE | 1             | 1           | 3         | 4         |
| BURGLARY-RESIDENCE  | 0             | 0           | 3         | 0         |
| BURGLARY-STRUCTURE  | 0             | 0           | 0         | 0         |
| FORCIBLE SEX        | 0             | 0           | 0         | 0         |
| ARSON               | 0             | 0           | 0         | 0         |
| ASSAULT-AGGRAVATED  | 0             | 1           | 0         | 1         |
| HOMICIDE            | 0             | 0           | 0         | 0         |
| ROBBERY             | 0             | 0           | 0         | 0         |
| THEFT-GRAND         | 4             | 6           | 13        | 16        |
| THEFT-PETIT         | 7             | 5           | 16        | 15        |
| <b>TOTALS</b>       | <b>13</b>     | <b>16</b>   | <b>41</b> | <b>44</b> |

**CITIZEN OBSERVER PATROL STATISTICAL SUMMARY:**

| <b>COP Activity</b>      | <b>Total</b> |
|--------------------------|--------------|
| Number of Volunteers     | 30           |
| COP Hours Worked - Month | 157          |
| COP Patrol Miles - Month | 260          |
| COP Hours Worked - YTD   | 737          |
| COP Patrol Miles - YTD   | 1190         |

|                               |    |
|-------------------------------|----|
| COP Bike Patrol Hours - Month | 0  |
| COP Bike Patrol Hours - YTD   | 21 |

|                                |     |
|--------------------------------|-----|
| COP Beach Patrol Hours – Month | 22  |
| COP Beach Patrol Hours - YTD   | 111 |

**RESERVE DEPUTY ASSISTANCE:** Reserve Deputies are part-time, fully sworn deputies who provide supplemental staffing to LBTS, when available, at NO cost to the Town.

|                               | <b>Month</b> | <b>2023 YTD</b> |
|-------------------------------|--------------|-----------------|
| Reserve Deputy - Days Worked  | 8            | 27              |
| Reserve Deputy - Hours Worked | 66.5         | 209             |

**MONTHLY STAFFING AND STATISTICAL REPORT:**

The April 2023 Monthly Staffing and Statistical Report is attached.



# Lauderdale by the Sea

## Monthly Activity

### APRIL 2023

| Reports/Calls         |     |
|-----------------------|-----|
| Miscellaneous Service |     |
| Event Reports         | 52  |
| Accidents             | 12  |
| Calls for Service     | 854 |

| Arrests              |           |
|----------------------|-----------|
| Type of Arrest       |           |
| Felony               | 4         |
| Misdemeanor          | 7         |
| NTA                  | 0         |
| Warrant              | 0         |
| DUI                  | 0         |
| NIC (Felony)         | 0         |
| NIC (Misdemeanor)    | 0         |
| DV (Felony)          | 0         |
| DV (Misd.)           | 0         |
| <b>Total Arrests</b> | <b>11</b> |

| General          |    |
|------------------|----|
| FI               | 29 |
| Truant           | 0  |
| Truant Debriefed | 0  |
| Elder Link       | 0  |

| Traffic                      |            |
|------------------------------|------------|
| Types of Citation            |            |
| Non-Moving / Moving Citation | 157        |
| Parking                      | 0          |
| Warnings                     | 163        |
| <b>Total Citations</b>       | <b>320</b> |

| Time Worked    |      |
|----------------|------|
| Hours Worked   |      |
| Bike Patrol    | 33.5 |
| Court Overtime | 12   |
| Training       | 102  |
| Detached       | 8    |
| Other Overtime | 48   |
| Days Worked    | 30   |

| Narrative                                                                                                        |  |
|------------------------------------------------------------------------------------------------------------------|--|
| <p style="text-align: center;">ATV/UTV: 544 Miles / 77 Hours<br/>Reserve Deputies worked 8 shifts (66.5 hrs)</p> |  |



**MONTHLY STAFFING AND STATISTICAL REPORT**  
**LAUDERDALE-BY-THE-SEA DISTRICT**  
 April 30, 2023

**CURRENT STAFFING ALLOCATIONS**

| Position                  | Budgeted Positions | Actual Positions | Vacant Positions |
|---------------------------|--------------------|------------------|------------------|
| District Chief            | 1                  | 1                |                  |
| Executive Lieutenant      | 1                  | 1                |                  |
| Sergeant                  | 4                  | 4                |                  |
| Deputy Sheriff            | 19                 | 19               |                  |
| Community Service Aide    | 1                  | 1                |                  |
| Administrative Specialist | 1                  | 1                |                  |
| Clerical Specialist (P/T) | 1                  | 1                |                  |
| <b>TOTAL</b>              | <b>28</b>          | <b>28</b>        |                  |

**PERSONNEL ON LIGHT DUTY, PROMOTED, TRANSFERRED, ETC.**

| Name | CCN | Status | Circumstances |
|------|-----|--------|---------------|
|      |     |        |               |
|      |     |        |               |
|      |     |        |               |

**DETACHED PERSONNEL / LOCATION**

| Name                 | CCN   | Detached to | Reason       | Hours    |
|----------------------|-------|-------------|--------------|----------|
| Deputy Manny Alvarez | 14964 | QRF         | Adjunct TRN  | 8        |
|                      |       |             |              |          |
|                      |       |             |              |          |
|                      |       |             | <b>TOTAL</b> | <b>8</b> |



## Agenda Item No: 7.c

### **Town Commission Agenda Item Report**

**Meeting Date:** May 23, 2023

**Submitted By:** Chief Judson Hopping, VFD

**Submitting Department:** Public Safety

**Item Type:** Report

**Agenda Section:** PUBLIC SAFETY DISCUSSION

**Subject Title:** VFD April 2023 Report

**Recommendation:** Accept/Approve

**Attachments:** Ex.1 Active Member Roster with EMS

Ex. 2 Activity Report

Ex. 3 Town Report Overview

| LBTS Volunteer Fire Department - April 2023, Active Roster |             |             |                  |                |                 |                                  |                             |           |           |
|------------------------------------------------------------|-------------|-------------|------------------|----------------|-----------------|----------------------------------|-----------------------------|-----------|-----------|
| Last Name                                                  | First Name  | LBTS FF No. | Membership       | *Town Resident | Rank            | Fire Certifications              | EMS Certification           | MTD Calls | YTD Calls |
| Bitar                                                      | Kalyne      | 181635      | Associate Member |                | Firefighter     | Firefighter II                   | EMT-B (FL)                  | 6         | 28        |
| Bolen                                                      | Angello     | 198829      | Associate Member |                | Firefighter     | Firefighter II                   | EMT-B (FL)                  | 5         | 13        |
| Carlton                                                    | Ryan        | 186384      | Associate Member |                | Lieutenant      | Firefighter II                   | EMT-B (FL)                  | 19        | 104       |
| Cowles                                                     | James       | 186248      | Regular Member   | *              | Firefighter     | Firefighter I                    | CPR for healthcare provider | 51        | 262       |
| Crow                                                       | Mark        | 203062      | Regular Member   | *              | Trainee         | Trainee                          | CPR for healthcare provider | 19        | 23        |
| DeSilva                                                    | Gabriel     | 174053      | Associate Member |                | Firefighter     | Firefighter II                   | EMT-B (FL)                  | 9         | 16        |
| Douglas                                                    | Jason       | 119774      | Regular Member   | *              | Driver Engineer | Firefighter II-D/E               | Paramedic (FL)              | 0         | 47        |
| Ferreria                                                   | Paul        | 183881      | Regular Member   | *              | Firefighter     | Firefighter II                   | EMT-B (FL)                  | 42        | 251       |
| Harbinson                                                  | Dylan       | 200834      | Associate Member |                | Firefighter     | Firefighter II                   | EMT-B (FL)                  | 5         | 7         |
| Hernandez                                                  | Rosa        | 190618      | Associate Member |                | Firefighter     | Firefighter II                   | CPR for healthcare provider | 10        | 48        |
| Hopping                                                    | Judson      | 26671       | Regular Member   |                | Fire Chief      | Firefighter II - D/E - Officer I | EMT-B (FL)                  | 19        | 91        |
| Horan                                                      | Sean        | 177190      | Regular Member   |                | Driver Engineer | Firefighter II - D/E             | CPR for healthcare provider | 2         | 25        |
| Johnson                                                    | Scott       | 33472       | Regular Member   |                | Driver Engineer | Firefighter II-D/E-Officer I     | Paramedic (FL)              | 44        | 223       |
| Kane                                                       | Mark        | 150675      | Associate Member |                | Captain         | Firefighter II-D/E - Officer I   | EMT-B (FL)                  | 21        | 73        |
| Kurijaka                                                   | Alex        | 185148      | Associate Member |                | Firefighter     | Firefighter II                   | EMT-B (FL)                  | 5         | 33        |
| Kurtzman                                                   | Lloyd       | 46239       | Associate Member |                | Firefighter     | Firefighter II/Fire Officer II   | Paramedic (FL)              | 2         | 3         |
| Louvaris                                                   | John        | 105685      | Regular Member   |                | Deputy Chief    | Firefighter II-D/E - Officer II  | CPR for healthcare provider | 51        | 294       |
| Lutz                                                       | Alex        | 184753      | Associate Member |                | Firefighter     | Firefighter II                   | Paramedic (FL)              | 8         | 13        |
| Maggard                                                    | Dylan       | 165765      | Associate Member |                | Driver Engineer | Firefighter II - D/E             | Paramedic (FL)              | 7         | 41        |
| Mangin                                                     | Andrew      | 142162      | Associate Member |                | Driver Engineer | Firefighter II - D/E             | Paramedic (FL)              | 7         | 40        |
| McGee                                                      | Tory        | 161834      | Associate Member |                | Firefighter     | Firefighter II                   | Paramedic (FL)              | 9         | 13        |
| Moreno                                                     | Logan       | 197431      | Associate Member |                | Firefighter     | Firefighter II                   | CPR for healthcare provider | 8         | 34        |
| Nemia                                                      | John        | 190426      | Associate Member |                | Firefighter     | Firefighter II                   | EMT-B (FL)                  | 4         | 37        |
| Paine                                                      | Riley       | 20672       | Regular Member   |                | Battalion Chief | Firefighter II-D/E - Officer II  | Paramedic (FL)              | 29        | 159       |
| Paine                                                      | Stephen     | 20659       | Regular Member   |                | Fire Marshal    | Firefighter II                   | CPR for healthcare provider | 27        | 123       |
| Piper                                                      | Kyle        | 184815      | Associate Member |                | Firefighter     | Firefighter II                   | EMT-B (FL)                  | 3         | 31        |
| Ritchey                                                    | Dylan       | 160895      | Associate Member |                | Firefighter     | Firefighter II                   | CPR for healthcare provider | 7         | 31        |
| Samler, Jr.                                                | Thomas      | 187730      | Associate Member |                | Firefighter     | Firefighter II                   | EMT-B (FL)                  | 108       | 143       |
| Selesky                                                    | Julie       | 190910      | Associate Member |                | Firefighter     | Firefighter II                   | EMT-B (FL)                  | 3         | 33        |
| Silverstone                                                | James       | 62372       | Regular Member   | *              | Driver Engineer | Firefighter II                   | CPR for healthcare provider | 8         | 50        |
| Smith                                                      | Christopher | 198363      | Associate Member |                | Firefighter     | Firefighter II                   | CPR for healthcare provider | 10        | 32        |
| Sykes                                                      | J'Miah      | 184403      | Associate Member |                | Firefighter     | Firefighter II                   | Paramedic (FL)              | 0         | 14        |
| Tinghino                                                   | James       | 198343      | Associate Member |                | Firefighter     | Firefighter II                   | EMT-B (FL)                  | 10        | 25        |
| Wieske                                                     | Julia       | 186046      | Associate Member |                | Firefighter     | Firefighter II                   | EMT-B (FL)                  | 5         | 28        |

## Monthly Activity Report - April 2023

| Date      | Fire/Rescue Calls           | Event Description                                                             | Start Time  | End Time    | No. of FF |
|-----------|-----------------------------|-------------------------------------------------------------------------------|-------------|-------------|-----------|
| 01-Apr-23 | 1850 South Ocean Blvd.      | Open water marine - kite surfer disabled - no medical needed                  | 6:06:00 PM  | 6:17:00 PM  | 7         |
| 01-Apr-23 | W. Tradewinds Avenue        | Accident w/injuries                                                           | 10:36:00 PM | 11:26:00 PM | 6         |
| 02-Apr-23 | 4228 El Mar Drive           | Other fire - forcible entry                                                   | 7:31:00 AM  | 8:15:00 AM  | 3         |
| 02-Apr-23 | 4338 El Mar Drive           | Other fire - (2) life rings set on fire                                       | 10:33:00 AM | 11:04:00 AM | 6         |
| 04-Apr-23 | 5200 North Ocean Drive      | Other fire - welfare check                                                    | 3:56:00 PM  | 4:48:00 PM  | 7         |
| 04-Apr-23 | 4618 Seagrape Drive         | Fire alarm                                                                    | 5:18:00 PM  | 5:25:00 PM  | 4         |
| 04-Apr-23 | 4319 North Ocean Drive      | Fire alarm                                                                    | 6:24:00 PM  | 6:40:00 PM  | 5         |
| 05-Apr-23 | 6000 North Ocean Drive      | Fire alarm                                                                    | 6:45:00 AM  | 7:10:00 AM  | 6         |
| 08-Apr-23 | 4322 El Mar Drive           | Other fire - E12 staged                                                       | 11:33:00 AM | 11:45:00 AM | 7         |
| 11-Apr-23 | 4703 North Ocean Drive      | Accident w/injuries                                                           | 8:55:00 PM  | 9:18:00 PM  | 5         |
| 12-Apr-23 | 276 Commercial Blvd.        | Fire alarm                                                                    | 4:35:00 AM  | 4:47:00 AM  | 5         |
| 12-Apr-23 | 4431 Tradewinds Ave.        | Fire alarm                                                                    | 1:04:00 PM  | 1:13:00 PM  | 5         |
| 12-Apr-23 | 1800 South Ocean Blvd.      | Fire alarm/structure fire                                                     | 1:54:00 PM  | 2:20:00 PM  | 7         |
| 13-Apr-23 | 1600 South Ocean Blvd.      | Elevator rescue                                                               | 5:50:00 PM  | 6:16:00 PM  | 6         |
| 14-Apr-23 | 2000 South Ocean Blvd.      | Fire alarm                                                                    | 3:48:00 PM  | 4:02:00 PM  | 9         |
| 14-Apr-23 | 4541 North Ocean Drive      | Fire alarm                                                                    | 6:24:00 PM  | 6:33:00 PM  | 7         |
| 14-Apr-23 | Ocean Blvd.                 | Accident w/injuries                                                           | 8:43:00 PM  | 9:34:00 PM  | 7         |
| 15-Apr-23 | 1800 South Ocean Blvd.      | Fire alarm                                                                    | 7:26:00 AM  | 7:33:00 AM  | 7         |
| 15-Apr-23 | 1900 South Ocean Blvd.      | Elevator rescue                                                               | 4:51:00 PM  | 5:56:00 PM  | 7         |
| 15-Apr-23 | 5100 North Ocean Drive      | Open water/drowning - unfounded                                               | 5:31:00 PM  | 5:49:00 PM  | 7         |
| 15-Apr-23 | 238 Oceanic                 | Fire alarm                                                                    | 6:49:00 PM  | 6:53:00 PM  | 8         |
| 16-Apr-23 | Commercial/Ocean            | Open water - unfounded                                                        | 9:50:00 AM  | 10:25:00 AM | 6         |
| 16-Apr-23 | Windward Drive              | Electrical utility fire                                                       | 8:40:00 PM  | 8:56:00 PM  | 3         |
| 18-Apr-23 | 5000 North Ocean Drive      | Fire alarm - Highrise burnt food                                              | 7:12:00 AM  | 7:24:00 AM  | 8         |
| 19-Apr-23 | 4548 North Ocean Drive      | Other fire - pt fishing on the beach                                          | 8:42:00 PM  | 9:04:00 PM  | 6         |
| 20-Apr-23 | Bombay Ave/Seagrape         | Other fire - unfounded                                                        | 1:15:00 PM  | 1:21:00 PM  | 6         |
| 20-Apr-23 | 4437 West Tradewinds Avenue | Other fire - watermain break - notified Ft. Ldile public works                | 3:15:00 PM  |             | 6         |
| 21-Apr-23 | 100 Commercial Blvd.        | Other fire - strange odor                                                     | 12:36:00 PM | 12:50:00 PM | 7         |
| 21-Apr-23 | 6000 North Ocean Blvd.      | Elevator rescue                                                               | 3:31:00 PM  | 4:09:00 PM  | 9         |
| 22-Apr-23 | 5000 North Ocean Blvd.      | Accident w/injuries                                                           | 8:16:00 AM  | 8:26:00 AM  | 8         |
| 24-Apr-23 | 5100 North Ocean Drive      | Fire alarm                                                                    | 11:31:00 AM | 11:35:00 AM | 6         |
| 25-Apr-23 | 2000 South Ocean Blvd.      | Elevator rescue                                                               | 7:15:00 PM  | 7:42:00 PM  | 6         |
| 26-Apr-23 | 4511 El Mar Drive           | Fire alarm                                                                    | 12:39:00 PM | 12:57:00 PM | 5         |
| 27-Apr-23 | 4511 El Mar Drive           | Fire alarm                                                                    | 4:14:00 AM  | 4:27:00 AM  | 4         |
| 27-Apr-23 | 4240 El Mar Drive           | Open water drowning - OR312 deployed buoy to snorkler in distress             | 9:51:00 AM  | 9:58:00 AM  | 5         |
| 27-Apr-23 | 2 Commercial Blvd.          | Drowning - pt snorkler pulled from water prior to arrival, OR312 assisted M12 | 11:41:00 AM | 12:43:00 PM | 7         |
| 27-Apr-23 | 4321 El Mar Drive           | Accident w/injuries                                                           | 5:21:00 PM  | 6:05:00 PM  | 7         |
| 27-Apr-23 | 1600 South Ocean Blvd.      | Elevator rescue                                                               | 8:01:00 PM  | 8:24:00 PM  | 8         |
| 27-Apr-23 | 4249 Bougainville Drive     | Other fire - service call                                                     | 8:27:00 PM  | 8:30:00 PM  | 8         |

## Monthly Activity Report - April 2023

| Date      | Fire/Rescue Calls           | Event Description                                                             | Start Time  | End Time    | No. of FF |
|-----------|-----------------------------|-------------------------------------------------------------------------------|-------------|-------------|-----------|
| 01-Apr-23 | 1850 South Ocean Blvd.      | Open water marine - kite surfer disabled - no medical needed                  | 6:06:00 PM  | 6:17:00 PM  | 7         |
| 01-Apr-23 | W. Tradewinds Avenue        | Accident w/Injuries                                                           | 10:36:00 PM | 11:26:00 PM | 6         |
| 02-Apr-23 | 4228 El Mar Drive           | Other fire - forcible entry                                                   | 7:31:00 AM  | 8:15:00 AM  | 3         |
| 02-Apr-23 | 4338 El Mar Drive           | Other fire - (2) life rings set on fire                                       | 10:33:00 AM | 11:04:00 AM | 6         |
| 04-Apr-23 | 5200 North Ocean Drive      | Other fire - wellfare check                                                   | 3:56:00 PM  | 4:48:00 PM  | 7         |
| 04-Apr-23 | 4618 Seagrape Drive         | Fire alarm                                                                    | 5:18:00 PM  | 5:25:00 PM  | 4         |
| 04-Apr-23 | 4319 North Ocean Drive      | Fire alarm                                                                    | 6:24:00 PM  | 6:40:00 PM  | 5         |
| 05-Apr-23 | 6000 North Ocean Drive      | Fire alarm                                                                    | 6:45:00 AM  | 7:10:00 AM  | 6         |
| 08-Apr-23 | 4322 El Mar Drive           | Other fire - E12 staged                                                       | 11:33:00 AM | 11:45:00 AM | 7         |
| 11-Apr-23 | 4703 North Ocean Drive      | Accident w/Injuries                                                           | 8:55:00 PM  | 9:18:00 PM  | 5         |
| 12-Apr-23 | 276 Commercial Blvd.        | Fire alarm                                                                    | 4:35:00 AM  | 4:47:00 AM  | 5         |
| 12-Apr-23 | 4431 Tradewinds Ave.        | Fire alarm                                                                    | 1:04:00 PM  | 1:13:00 PM  | 5         |
| 12-Apr-23 | 1800 South Ocean Blvd.      | Fire alarm/structure fire                                                     | 1:54:00 PM  | 2:20:00 PM  | 7         |
| 13-Apr-23 | 1600 South Ocean Blvd.      | Elevator rescue                                                               | 5:50:00 PM  | 6:16:00 PM  | 6         |
| 14-Apr-23 | 2000 South Ocean Blvd.      | Fire alarm                                                                    | 3:48:00 PM  | 4:02:00 PM  | 9         |
| 14-Apr-23 | 4541 North Ocean Drive      | Fire alarm                                                                    | 6:24:00 PM  | 6:33:00 PM  | 7         |
| 14-Apr-23 | Ocean Blvd.                 | Accident w/Injuries                                                           | 8:43:00 PM  | 9:34:00 PM  | 7         |
| 15-Apr-23 | 1800 South Ocean Blvd.      | Fire alarm                                                                    | 7:26:00 AM  | 7:33:00 AM  | 7         |
| 15-Apr-23 | 1900 South Ocean Blvd.,     | Elevator rescue                                                               | 4:51:00 PM  | 5:56:00 PM  | 7         |
| 15-Apr-23 | 5100 North Ocean Drive      | Open water/drowning - unfounded                                               | 5:31:00 PM  | 5:49:00 PM  | 7         |
| 15-Apr-23 | 238 Oceanic                 | Fire alarm                                                                    | 6:49:00 PM  | 6:53:00 PM  | 8         |
| 16-Apr-23 | Commercial/Ocean            | Open water - unfounded                                                        | 9:50:00 AM  | 10:25:00 AM | 6         |
| 16-Apr-23 | Windward Drive              | Electrical utility fire                                                       | 8:40:00 PM  | 8:56:00 PM  | 3         |
| 18-Apr-23 | 5000 North Ocean Drive      | Fire alarm - Highrise burnt food                                              | 7:12:00 AM  | 7:24:00 AM  | 8         |
| 19-Apr-23 | 4548 North Ocean Drive      | Other fire - pt fishing on the beach                                          | 8:42:00 PM  | 9:04:00 PM  | 6         |
| 20-Apr-23 | Bombay Ave/Seagrape         | Other fire - unfounded                                                        | 1:15:00 PM  | 1:21:00 PM  | 6         |
| 20-Apr-23 | 4437 West Tradewinds Avenue | Other fire - watermain break - notified Ft. Ldle public works                 | 3:15:00 PM  |             | 6         |
| 21-Apr-23 | 100 Commercial Blvd.        | Other fire - strange odor                                                     | 12:36:00 PM | 12:50:00 PM | 7         |
| 21-Apr-23 | 6000 North Ocean Blvd       | Elevator rescue                                                               | 3:31:00 PM  | 4:09:00 PM  | 9         |
| 22-Apr-23 | 5000 North Ocean Blvd.      | Accident w/Injuries                                                           | 8:16:00 AM  | 8:26:00 AM  | 8         |
| 24-Apr-23 | 5100 North Ocean Drive      | Fire alarm                                                                    | 11:31:00 AM | 11:35:00 AM | 6         |
| 25-Apr-23 | 2000 South Ocean Blvd.      | Elevator rescue                                                               | 7:15:00 PM  | 7:42:00 PM  | 6         |
| 26-Apr-23 | 4511 El Mar Drive           | Fire alarm                                                                    | 12:39:00 PM | 12:57:00 PM | 5         |
| 27-Apr-23 | 4511 El Mar Drive           | Fire alarm                                                                    | 4:14:00 AM  | 4:27:00 AM  | 4         |
| 27-Apr-23 | 4240 El Mar Drive           | Open water drowning - OR312 deployed buoy to snorkler in distress             | 9:51:00 AM  | 9:58:00 AM  | 5         |
| 27-Apr-23 | 2 Commercial Blvd.          | Drowning - pt snorkler pulled from water prior to arrival, OR312 assisted M12 | 11:41:00 AM | 12:43:00 PM | 7         |
| 27-Apr-23 | 4321 El Mar Drive           | Accident w/Injuries                                                           | 5:21:00 PM  | 6:05:00 PM  | 7         |
| 27-Apr-23 | 1600 South Ocean Blvd.      | Elevator rescue                                                               | 8:01:00 PM  | 8:24:00 PM  | 8         |
| 27-Apr-23 | 4249 Bougainvillea Drive    | Other fire - service call                                                     | 8:27:00 PM  | 8:30:00 PM  | 8         |

|           |                        |                     |             |             |   |
|-----------|------------------------|---------------------|-------------|-------------|---|
| 28-Apr-23 | Harbor Drive           | Accident w/injuries | 11:40:00 AM | 11:55:00 AM | 7 |
| 28-Apr-23 | 1550 South Ocean Blvd. | Fire alarm          | 10:53:00 PM | 11:05:00 PM | 6 |
| 30-Apr-23 | 1400 South Ocean Blvd. | Open water drowning | 8:40:00 AM  | 8:51:00 AM  | 7 |
| 30-Apr-23 | 4500 El Mar Drive      | Open water drowning | 3:29:00 PM  |             | 7 |
| 30-Apr-23 | 228 Hibiscus Avenue    | Fire alarm          | 4:14:00 PM  | 4:41:00 PM  | 6 |
| 30-Apr-23 | 228 Hibiscus Avenue    | Fire alarm          | 5:29:00 PM  | 5:48:00 PM  | 6 |
| 30-Apr-23 | 2000 South Ocean Blvd. | Elevator rescue     | 8:05:00 PM  | 8:26:00 PM  | 7 |

| Total Calls 46 |                    |                                                         |             |             |           |
|----------------|--------------------|---------------------------------------------------------|-------------|-------------|-----------|
| Date           | First Responder    | Event Description                                       | Start Time  | End Time    | No. of FF |
| 01-Apr-23      | South Ocean Blvd.  | medical, E12 assisted M212                              | 10:28:00 AM | 11:35:00 AM | 4         |
| 01-Apr-23      | El Mar Drive       | medical, E12 assisted M12                               | 1:21:00 PM  | 2:37:00 PM  | 5         |
| 01-Apr-23      | Oceanic            | medical, B12 dispatched R54 for transport               | 10:42:00 PM | 11:38:00 PM | 6         |
| 02-Apr-23      | El Mar/Commercial  | medical, E12 cleared on scene                           | 10:32:00 PM | 10:56:00 PM | 4         |
| 04-Apr-23      | El Mar Drive       | medical, OR312 transported pt off beach                 | 3:34:00 PM  | 4:12:00 PM  | 4         |
| 06-Apr-23      | South Ocean Blvd.  | medical, E12 provided care until M12 arrival            | 1:54:00 PM  |             | 4         |
| 06-Apr-23      | North Ocean Drive  | medical, lift assist only                               | 2:13:00 AM  | 2:32:00 AM  | 3         |
| 06-Apr-23      | North Ocean Blvd.  | medical, lift assist only                               | 9:31:00 PM  | 9:55:00 PM  | 4         |
| 19-Apr-23      | South Ocean Drive  | medical, lift assist only                               | 6:35:00 AM  | 6:50:00 AM  | 5         |
| 08-Apr-23      | Commercial Blvd.   | medical, E12 assisted M12                               | 11:48:00 AM | 11:53:00 AM | 7         |
| 08-Apr-23      | South Ocean Blvd   | medical, E12 canceled by M12                            | 5:41:00 PM  | 6:34:00 PM  | 6         |
| 10-Apr-23      | South Ocean Blvd.  | medical, E12 assisted M212 w/pt packaging for transport | 3:31:00 PM  | 3:48:00 PM  | 8         |
| 10-Apr-23      | South Ocean Blvd.  | medical, E12 provided care until M12's arrival          | 3:40:00 PM  | 4:39:00 PM  | 8         |
| 11-Apr-23      | North Ocean Drive  | medical, E12 cleared by M12                             | 9:07:00 AM  | 9:25:00 AM  | 5         |
| 13-Apr-23      | Bougainville Drive | medical, E12 assisted M12                               | 11:42:00 AM | 12:23:00 PM | 3         |
| 15-Apr-23      | North Ocean Drive  | medical, E12 cleared by M12                             | 6:40:00 AM  | 6:57:00 AM  | 6         |
| 15-Apr-23      | South Ocean Blvd.  | medical, E12 cleared by M12                             | 6:50:00 AM  | 7:51:00 AM  | 6         |
| 15-Apr-23      | Commercial Blvd.   | medical, E12 canceled on scene by M12                   | 5:25:00 PM  | 6:13:00 PM  | 7         |
| 17-Apr-23      | Commercial Blvd.   | medical, E12 provided care until \$54 arrival           | 7:40:00 PM  | 7:55:00 PM  | 8         |
| 18-Apr-23      | North Ocean Blvd.  | medical, E12 provided care until M312 arrival           | 11:55:00 AM | 1:50:00 PM  | 6         |
| 18-Apr-23      | El Mar Drive       | medical, E12 provided care until \$54 arrival           | 12:20:00 PM | 1:37:00 PM  | 6         |
| 19-Apr-23      | South Ocean Drive  | medical, lift assist only                               | 6:35:00 AM  | 6:50:00 AM  | 5         |
| 23-Apr-23      | Bougainville Drive | medical walk-up, B12 requested M12                      | 1:28:00 PM  |             | 5         |
| 24-Apr-23      | Seagrape Drive     | medical, E12 cleared by M12                             | 9:12:00 AM  | 9:20:00 AM  | 8         |
| 25-Apr-23      | El Mar Drive       | medical, provided care until M12 arrival                | 10:05:00 AM | 10:14:00 AM | 6         |
| 25-Apr-23      | North Ocean Drive  | medical, E12 provided care until M12 arrival            | 1:03:00 PM  | 1:58:00 PM  | 7         |
| 26-Apr-23      | South Ocean Blvd.  | medical, OR312 assisted M12                             | 1:39:00 PM  |             | 4         |

|           |                     |                                                                      |             |             |   |
|-----------|---------------------|----------------------------------------------------------------------|-------------|-------------|---|
| 27-Apr-23 | Commercial Blvd.    | medical, E12 flagged down bypasser - provided care until M12 arrival | 8:52:00 AM  | 9:44:00 AM  | 7 |
| 27-Apr-23 | North Ocean Drive   | medical, E12 assisted M12                                            | 1:14:00 PM  | 1:26:00 PM  | 5 |
| 29-Apr-23 | Bougainville Drive  | medical, E12 assisted M12                                            | 10:20:00 AM | 11:03:00 AM | 6 |
| 29-Apr-23 | Palm & El Mar Drive | medical, E12 assisted M12                                            | 3:24:00 PM  | 4:01:00 PM  | 6 |
| 29-Apr-23 | Commercial Blvd.    | medical, E12 assisted M12                                            | 4:52:00 PM  | 5:24:00 PM  | 5 |

Total Calls 32

| Date      | Drill/Training          | Event Description                                           | Start Time | End Time    | No. of FF |
|-----------|-------------------------|-------------------------------------------------------------|------------|-------------|-----------|
| 07-Apr-23 | Station 12              | Station Tour; 3 groups 8 adults/24 children                 | 9:30:00 AM | 10:30:00 AM | 5         |
| 08-Apr-23 | Friedt Family Park      | Easter Egg Hunt                                             | 9:00:00 AM | 11:00:00 AM | 10        |
| 09-Apr-23 | Pavillion               | Setup/breakdown for Community Church Easter Sunrise Service | 5:00:00 AM | 8:00:00 AM  | 8         |
| 14-Apr-23 | Pavillion               | Filled water barrels for downtown special event             | 2:30:00 PM | 3:30:00 PM  | 5         |
| 17-Apr-23 | north end of Belair Ave | Filled water barrels for downtown special event             | 1:30:00 PM | 2:30:00 PM  | 5         |
| 18-Apr-23 | Jarvis Hall             | Provide Stop the Bleed class for (18) COP 's                | 6:45:00 PM | 7:30:00 PM  | 4         |

| Date      | Drill/Training         | Event Description                                                                | Start Time  | End Time    | No. of FF |
|-----------|------------------------|----------------------------------------------------------------------------------|-------------|-------------|-----------|
| 04-Apr-23 | Station 12             | First Due/Engine Company videos                                                  | 6:00:00 PM  | 10:00:00 PM | 4         |
| 05-Apr-23 | 5000 North Ocean Drive | Pre-planning Fire Inspection @Sea Ranch                                          | 11:30:00 AM | 1:30:00 PM  | 5         |
| 10-Apr-23 | Station 12             | In-Service trng.; LBTSFD-15-JPR-12, Radio Communications, & IS-JPR-03 Hand tools | 6:00:00 PM  | 7:00:00 PM  | 4         |
| 11-Apr-23 | Station 12             | In-Service trng.; Driver sign-off for new hire                                   | 12:30:00 PM | 1:30:00 PM  | 4         |
| 12-Apr-23 | Station 12             | Hose management/vehicle extrication videos                                       | 6:00:00 PM  | 8:00:00 PM  | 6         |
| 17-Apr-23 | Station 12             | Hydrant hookup, cross lay, trash line & pumping                                  | 6:00:00 PM  | 10:00:00 PM | 5         |
| 20-Apr-23 | Admin Office           | CPR Refresher class                                                              | 1:00:00 PM  | 5:00:00 PM  | 7         |
| 20-Apr-23 | Station 12             | In-Service trng.; LBTSFD-15-JPR-20                                               | 8:00:00 PM  | 9:00:00 PM  | 3         |
| 21-Apr-23 | 1440 South Ocean Blvd. | Final Permit Inspection - DBA System                                             | 11:30:00 AM | 12:25:00 PM | 5         |
| 25-Apr-23 | 1460 South Ocean Blvd. | Assist Fire Marshal w/BDA Test                                                   | 2:00:00 PM  | 2:30:00 PM  | 4         |
| 27-Apr-23 | Station 12             | Hose management - portable standpipe - master stream blitzfire                   | 6:00:00 PM  | 10:00:00 PM | 5         |

| Date      | Ocean Rescue | Event Description                                                            | Start Time | End Time | No. of FF |
|-----------|--------------|------------------------------------------------------------------------------|------------|----------|-----------|
| 01-Apr-23 | Beach        | Ocean rescue patrol; 10:10-10:30a, 11:15-13:15p, & 4:30-5:30p                |            |          | 2         |
| 02-Apr-23 | Beach        | Ocean rescue patrol; 10:15-11:30a, 2:30-3:30p, & 4-5p                        |            |          | 2         |
| 03-Apr-23 | Beach        | Ocean rescue patrol & trng; 9:30a-10a, 11:30-12:30p, 1:30-2:30p & 4:30-5:30p |            |          | 2         |
| 04-Apr-23 | Beach        | Ocean rescue patrol; 9:30-10a, 11-12n, & 4:30-5p                             |            |          | 2         |
| 05-Apr-23 | Beach        | Ocean rescue patrol & trng.; 10-11a, 1-2p, 3-4p, & 5:30-6p                   |            |          | 2         |
| 06-Apr-23 | Beach        | Ocean rescue patrol; 9-10:30a, 12-1p, 2:15-3:35p 4-5p                        |            |          | 2         |
| 07-Apr-23 | Beach        | Ocean rescue patrol; 12-1p, 2:30-3:30p, & 4:30-5:30p                         |            |          | 2         |
| 08-Apr-23 | Beach        | Ocean rescue patrol; 10:25-12n, 2-3:30p, & 5-6p                              |            |          | 3         |
| 09-Apr-23 | Beach        | Ocean rescue patrol; 10:30-11:30a & 1-2p                                     |            |          | 4         |
| 11-Apr-23 | Beach        | Ocean rescue patrol; 1011a & 1-2p, under flood watch                         |            |          | 2         |
| 14-Apr-23 | Beach        | Ocean rescue patrol; 10-11a, 2:30-3:30p, & 4-5p                              |            |          | 2         |
| 15-Apr-23 | Beach        | Ocean rescue patrol; 10-11:30a, 1:30-2:30p, & 4:30-5:30p                     |            |          | 4         |
| 16-Apr-23 | Beach        | Ocean rescue patrol; 11:30-12:30p, 1:30-2:30p, & 4:20-5:20p                  |            |          | 2         |
| 17-Apr-23 | Beach        | Ocean rescue patrol; 10-12n & 4:30-5p - rainy day                            |            |          | 2         |
| 18-Apr-23 | Beach        | Ocean rescue patrol; 10:15-10:30a, 2:15-3:15p, & 4:30-5:20p                  |            |          | 3         |
| 19-Apr-23 | Beach        | Ocean rescue patrol; 10-10:30a, 1-2p, & 4:30-5p                              |            |          | 2         |
| 20-Apr-23 | Beach        | Ocean rescue patrol; 10-11a, 1-2p, & 4-6p                                    |            |          | 2         |
| 21-Apr-23 | Beach        | Ocean rescue patrol; 10-11a, 1:30-2:30p & 4:45-5:45p                         |            |          | 2         |
| 22-Apr-23 | Beach        | Ocean rescue patrol; 10-12n, & 2-3p                                          |            |          | 2         |
| 23-Apr-23 | Beach        | Ocean rescue patrol & trng.; 10:30-11:30a, 2-3:30p, 4:30-5:30p               |            |          | 3         |
| 24-Apr-23 | Beach        | Ocean rescue patrol; 11:15-12n, 1:30-2:30p & 4-5p                            |            |          | 3         |
| 25-Apr-23 | Beach        | Ocean rescue patrol; 10-11a, 1-2p, & 4-5p                                    |            |          | 2         |
| 26-Apr-23 | Beach        | Ocean rescue patrol; 10-11a, 12-12:30p, 2-3p, & 4:30-5:30p                   |            |          | 2         |
| 29-Apr-23 | Beach        | Ocean rescue patrol; 10-3p & 4:30-5:45p Air/Sea Show                         |            |          | 4         |
| 30-Apr-23 | Beach        | Ocean rescue patrol; 10-10:30a, & 1:30-3p                                    |            |          | 2         |

\*Ocean Rescue patrol consist of checking poles/life rings, educating public on flags, rips currents & any fire related issued near or on the beach.



# Town of Lauderdale-By-The-Sea Fire Department Monthly Report April 2023

## Overview

During the month of April 2023, the Volunteer Fire Department continued its focus on fire prevention for high-rise buildings and commercial properties. There were nineteen fire inspections, no re-inspections, or complaints.

## Responses:

The Volunteer Fire Department responded to 46 fire rescue calls within the limits of our contract.

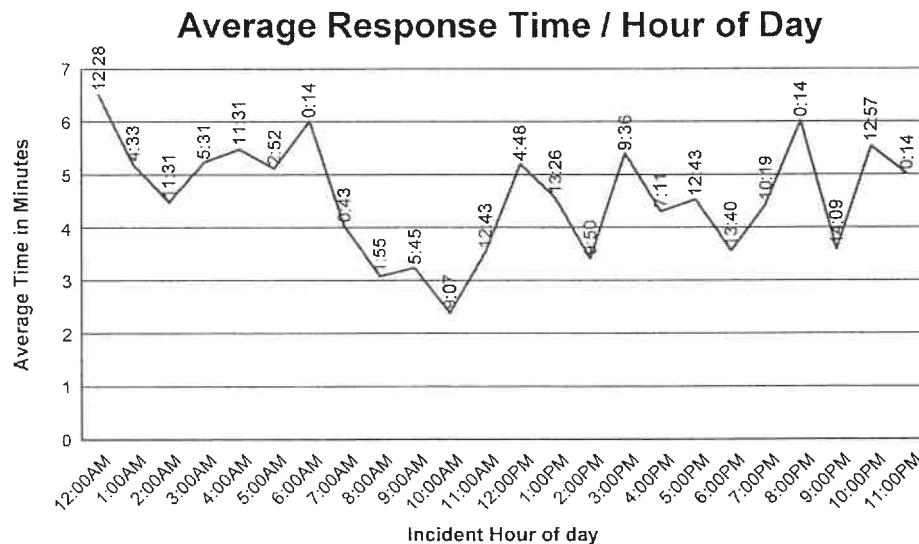
### Emergency 911 Calls

|             |     |
|-------------|-----|
| Fire/Rescue | 46  |
| EMS         | 118 |

- Of the 46 emergency fire calls dispatched, there were 17 fire alarms, 1 electrical fire, 6 elevator rescues, 6 vehicle accidents, 7 possible drownings, and 9 “other” fires.
- There were 118 medical 911 calls for April 2023. The department was dispatched to 32 of those calls, of which, 7 were cleared by M12. E12/OR212 assisted M12/212 on 14 of those calls and provided 1<sup>st</sup> responder/BLS care until M12/212’s arrival on 11 of those calls.

Total Number of Incidents – 148 Total

Total Average Response Time - 4:40





## Town Commission Agenda Item Report

**Meeting Date:** May 23, 2023

**Submitted By:** Linda Connors, Town Manager

**Submitting Department:** Administration

**Item Type:** Reports

**Agenda Section:** Town Manager Report

---

**Subject Title:** Town Manager Report for May 23, 2023

**Explanation:** Following is the Town Manager's report for May 23, 2023.



### 1. Codrington Drive Complete Street Program

The Codrington Drive project officially began the week of May 15th. Residents may have noticed equipment and sections of pipe and other material being delivered. Man-Con will begin removing brick pavers from affected driveways and will store them on pallets adjacent to the resident's home so that driveways can be restored after construction has been completed. The project's anticipated completion is early fall.

### 2. Sanitary Sewer Lateral Lining

We have been systematically lining our sewer laterals to harden them and protect the Town from the expense of emergency repairs. This year's lateral lining program completed El Mar Drive and several laterals in residential areas where chronic problems were occurring. The next phase of the program will address multifamily and hotels properties west of A1A. Thirty-seven laterals were lined with this year's program.

### 3. Planning and Zoning Board Looking for a New Member

The Planning and Zoning Board has a vacancy and we are looking for a new member that is willing to participate in recommendations for growth and development issues. The Board generally meets the first Wednesday of the month. If interested, please contact [TownClerk@lbts-fl.gov](mailto:TownClerk@lbts-fl.gov).

### 4. Circuit Success

Circuit has officially been providing transportation services in the Town for three weeks and we could not be happier with the results! For the week of May 8-14<sup>th</sup>, we had 907 riders which averages to about 12 riders per hour. I have heard from residents how convenient it is to use and how excited they are to have the service available. Circuit just started service from Galt Mile to LBTS and by request of residents, they have added a tipping option on the app.

### 5. Upcoming Meetings

|         |                                   |             |           |
|---------|-----------------------------------|-------------|-----------|
| May 25  | Special Magistrate Meeting        | Jarvis Hall | 5:00 p.m. |
| June 7  | Planning and Zoning Board Meeting | Jarvis Hall | 6:00 p.m. |
| June 13 | Regular Commission Meeting        | Jarvis Hall | 6:30 p.m. |
| June 27 | Commission Budget Workshop        | Jarvis Hall | 5:00 p.m. |
| June 27 | Regular Commission Meeting        | Jarvis Hall | 6:30 p.m. |



## Town Commission Agenda Item Report

**Meeting Date:** May 23, 2023

**Submitted By:** Lucila Lang, Director of Budget & Finance

**Submitting Department:** Finance Department

**Item Type:** Report

**Agenda Section:** TOWN MANAGER REPORT

**Subject Title:** March, 2023 Finance Report

**Explanation:** Presented is the March 2023 financial report which consists of the attached Revenue Report (Exhibit 1) and the Cash & Investment Report (Exhibit 2). At the end of March, the Town was 50% through the fiscal year.

The following is a summary of the operating results through 3/31/23:

| Fund          | Annual Budget    | Budgeted Appropriations | Budgeted Revenues Excluding Appropriations | YTD Revenues     |             | YTD Expenditures |             | Net Amount      |
|---------------|------------------|-------------------------|--------------------------------------------|------------------|-------------|------------------|-------------|-----------------|
|               |                  |                         |                                            | Amount           | % of Budget | Amount           | % of Budget |                 |
| General Fund  | \$ 14,345,011.00 | \$ 477,342.00           | \$ 13,867,669.00                           | \$ 11,104,930.59 | 80.08%      | \$ 8,189,797.85  | 59.06%      | \$ 2,915,132.74 |
| Building Fund | \$ 998,833.00    | \$ 30,983.00            | \$ 967,850.00                              | \$ 1,151,675.12  | 118.99%     | \$ 413,780.98    | 42.75%      | \$ 737,894.14   |
| Sewer Fund    | \$ 1,528,373.00  | \$ 224,296.00           | \$ 1,304,077.00                            | \$ 555,547.12    | 42.60%      | \$ 529,380.22    | 40.59%      | \$ 26,166.90    |
| Fire Fund     | \$ 2,344,367.00  | \$ 1,175,350.00         | \$ 1,169,017.00                            | \$ 1,091,496.43  | 93.37%      | \$ 513,633.02    | 43.94%      | \$ 577,863.41   |
| Capital Fund  | \$ 4,979,310.00  | \$ 2,798,866.00         | \$ 2,180,444.00                            | \$ 4,301.03      | 0.20%       | \$ 637,458.92    | 12.80%      | \$ (633,157.89) |
| Parking Fund  | \$ 2,457,024.00  | \$ -                    | \$ 2,457,024.00                            | \$ 1,908,596.81  | 77.68%      | \$ 2,617,311.92  | 106.52%     | \$ (708,715.11) |
| Grand Total   | \$ 26,652,918.00 | \$ 4,706,837.00         | \$ 21,946,081.00                           | \$ 15,816,547.10 |             | \$ 12,901,362.91 |             | \$ 2,915,184.19 |

Notable items for this month are as follows:

### General Fund-001:

- Through the month of March, the Town had received a total of \$9,125,883.31 or 93.10% of Ad Valorem Property Taxes of budgeted amount.
- Overall, General Fund revenues and expenditures are within budget.

### Building Fund-102:

- Building Permit Fees are over \$1M which is 19% above what was budgeted for the year.

- Fund expenditures correlate with the revenues and through March CAP had only billed the Town for the first 2 months of the fiscal year, therefore expenses are relatively low.

#### Sewer Fund-103:

- Sewer Fund revenues and expenditures are within expectations for the fiscal year.

#### Fire Fund-115:

- Through the month of March, the Town had received a total of \$1,052,157.49 or 92.77% of Property Tax-Fire Assessment of budgeted amount.
- Expenditures are within expectation.

#### Capital Projects Fund-300:

- Activity for capital projects for the month of March is listed below:

| MARCH, 2023 REPORT INFORMATION    |                        |                      |                      |                                 |                                                                                       |
|-----------------------------------|------------------------|----------------------|----------------------|---------------------------------|---------------------------------------------------------------------------------------|
| CIP Projects                      | Budget                 | March Expenditures   | YTD Expenditures     | % Completion                    | Comments                                                                              |
| Jarvis AV Upgrades                | \$ 165,000.00          |                      | \$ 79,532.47         | 48.20%                          | No activity for the month of March.                                                   |
| Financial Software Updates        | \$ 98,000.00           | \$ 870.00            | \$ 8,744.83          | 8.92%                           | Payments made to Tyler Technologies for module configurations and go-live assistance. |
| Offsite Roof Replacement          | \$ 331,000.00          | \$ 124,724.00        | \$ 274,104.00        | 82.81%                          | Payment made to PSI Roofing for 90% completion of project.                            |
| Downtown Commercial Refurbishment | \$ 1,200,000.00        | \$ 103,931.93        | \$ 183,535.02        | 15.29%                          | Payment made to Artistic Paver Manufacturing LLC for custom paver order.              |
| Bel Air-Seawall Repair-East       | \$ 215,545.00          | \$ -                 | \$ 2,708.91          | 1.26%                           | No activity for the month of March.                                                   |
| Canal Dredging                    | \$ 380,000.00          | \$ 2,076.37          | \$ 40,496.54         | 10.66%                          | Payment made to The Chappell Group, Inc. for construction observation services.       |
| Storm Water Rate Study            | \$ 60,000.00           | \$ -                 | \$ -                 | 0.00%                           | No activity for the month of March.                                                   |
| Dune Master Plan                  | \$ -                   | \$ -                 | \$ 2,463.87          | FY22 Project. Rollover expense. | Dune Master Plan was a FY22 project, but a few expenses rolled over into FY23.        |
| Pedestrian Amenities              | \$ 50,000.00           | \$ -                 | \$ 1,043.82          | 2.09%                           | No activity for the month of March.                                                   |
| Street Project Codrington Drive   | \$ 1,700,000.00        | \$ 1,675.94          | \$ 8,412.13          | 0.49%                           | Payment made to Baxter & Woodman, Inc. for project services provided.                 |
| Friedt Park                       | \$ 700,000.00          | \$ -                 | \$ -                 | 0.00%                           | No activity for the month of March.                                                   |
| <b>Totals:</b>                    | <b>\$ 4,899,545.00</b> | <b>\$ 233,278.24</b> | <b>\$ 601,041.59</b> |                                 |                                                                                       |

#### Parking Fund-310:

- Parking revenues are at 76.31%, a bit higher than what was budgeted for this fiscal year. As a reminder, the approved rate increase went into effect on March 1, 2023.
- Expenditures are within expectations.
- The top producing lots for March 2023 were:
  - A1A Parking Lot
  - El Pardo Parking Lot
  - Ocean Front Meters
  - South Ocean
  - Bougainvilla/Poinciana

A breakdown of parking revenue by lots is outlined in the Table below:

|                                        | November, 2022       |              | December, 2022       |               | January, 2023        |              | February, 2023       |               | March, 2023          |               |
|----------------------------------------|----------------------|--------------|----------------------|---------------|----------------------|--------------|----------------------|---------------|----------------------|---------------|
| South Ocean                            | \$ 18,133.28         | \$ 4,095.61  | \$ 16,962.01         | \$ 66.80      | \$ 28,537.92         | \$ 9,961.50  | \$ 30,683.94         | \$ 2,930.06   | \$ 41,968.17         | \$ 1,832.16   |
| Ocean Front Meters                     | \$ 36,675.29         | \$ 6,178.61  | \$ 29,678.15         | \$ 2,993.91   | \$ 40,782.67         | \$ 6,817.59  | \$ 36,483.64         | \$ 7,157.76   | \$ 49,731.89         | \$ 5,759.91   |
| Commercial Blvd. Meters                | \$ 6,952.65          | \$ 352.50    | \$ 6,799.25          | \$ (330.19)   | \$ 8,688.55          | \$ 2,007.58  | \$ 8,099.53          | \$ 620.34     | \$ 14,963.95         | \$ 3,801.91   |
| Parking Meters-Beach                   | \$ 15,080.63         | \$ 1,829.37  | \$ 11,902.58         | \$ (1,127.41) | \$ 20,491.61         | \$ 6,046.67  | \$ 19,246.73         | \$ 258.86     | \$ 26,731.83         | \$ 342.59     |
| Palm Portal-FDG                        | \$ 8,453.43          | \$ 3,849.38  | \$ 7,062.62          | \$ 69.25      | \$ 10,736.89         | \$ 3,703.37  | \$ 12,165.07         | \$ 2,170.04   | \$ 18,129.46         | \$ 2,793.93   |
| El Prado Parking Lot                   | \$ 42,832.04         | \$ 13,319.26 | \$ 36,103.30         | \$ (1.45)     | \$ 61,389.45         | \$ 20,014.98 | \$ 64,111.77         | \$ 8,044.54   | \$ 85,645.75         | \$ 5,008.22   |
| Town Hall Parking Lot                  | \$ 1,083.27          | \$ 166.35    | \$ 992.32            | \$ (487.65)   | \$ 2,103.21          | \$ 375.63    | \$ 3,779.33          | \$ (533.37)   | \$ 5,654.43          | \$ 316.77     |
| El Mar Parking Lot                     | \$ 25,053.41         | \$ 4,722.62  | \$ 19,336.80         | \$ 1,594.28   | \$ 25,446.91         | \$ 1,788.99  | \$ 22,214.21         | \$ (2,089.72) | \$ 30,037.34         | \$ (1,056.48) |
| A1A Parking Lot                        | \$ 46,486.92         | \$ 10,280.47 | \$ 40,741.58         | \$ 393.78     | \$ 65,875.05         | \$ 18,598.91 | \$ 65,732.74         | \$ 5,741.77   | \$ 91,556.05         | \$ 5,848.89   |
| Bougainvillea/Poinciana                | \$ 12,720.59         | \$ 1,246.41  | \$ 12,969.10         | \$ (250.15)   | \$ 20,592.40         | \$ 6,738.01  | \$ 25,073.43         | \$ 5,798.70   | \$ 34,718.69         | \$ 6,215.64   |
| <b>Monthly Total:</b>                  | <b>\$ 213,471.51</b> |              | <b>\$ 182,547.71</b> |               | <b>\$ 284,644.66</b> |              | <b>\$ 287,590.39</b> |               | <b>\$ 399,137.56</b> |               |
| <i>Difference from last year \$\$:</i> | \$ 46,040.58         |              | \$ 2,921.17          |               | \$ 76,053.23         |              | \$ 30,098.98         |               | \$ 30,863.54         |               |
| <i>Difference from last year %:</i>    | 27.50%               |              | 1.63%                |               | 36.46%               |              | 11.69%               |               | 8.38%                |               |

In addition to the detailed information of parking revenues, the following chart shows the collection of parking fines. Parking fines are collected at Town Hall and by Municipal Citations, the parking company that collects on-line payments for the Town. In addition, RTR Financial Services, Inc., a collection agency, collects past due parking fines.

| Parking Fines | October 2022 | November 2022 | December 2022 | January 2023 | February 2023 | March 2023   |
|---------------|--------------|---------------|---------------|--------------|---------------|--------------|
|               | \$ 1,493.00  | \$ 2,710.00   | \$ 2,876.51   | \$ 20,188.69 | \$ 18,682.38  | \$ 14,305.00 |

\*Collection for March includes \$544.00 collected by RTR Financial Services.

\*Received \$12,460.00 from Municipal Citations.

#### Attachments:

Ex.1-Revenue Expenditure Report  
Ex.2-Cash-Investment Report-March 2023



Lauderdale-By-The-Sea, FL

# Budget Report

## Account Summary

For Fiscal: 2022-2023 Period Ending: 03/31/2023

|                                                                  | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity | Fiscal<br>Activity  | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Used |
|------------------------------------------------------------------|--------------------------|-------------------------|--------------------|---------------------|----------------------------------------|-----------------|
| <b>Fund: 001 - General Fund</b>                                  |                          |                         |                    |                     |                                        |                 |
| <b>Department: 000000 - NonDesignated</b>                        |                          |                         |                    |                     |                                        |                 |
| <a href="#">001-000000-380200</a> Appropriated Fund Balance      | 477,342.00               | 477,342.00              | 0.00               | 0.00                | -477,342.00                            | 0.00 %          |
| <b>Department: 000000 - NonDesignated Total:</b>                 | <b>477,342.00</b>        | <b>477,342.00</b>       | <b>0.00</b>        | <b>0.00</b>         | <b>-477,342.00</b>                     | <b>0.00%</b>    |
| <b>Department: 301000 - Ad Valorem Property Taxes</b>            |                          |                         |                    |                     |                                        |                 |
| <a href="#">001-301000-311100</a> Ad Valorem Property Taxes      | 9,801,757.00             | 9,801,757.00            | 176,302.29         | 9,125,883.31        | -675,873.69                            | 93.10 %         |
| <b>Department: 301000 - Ad Valorem Property Taxes Total:</b>     | <b>9,801,757.00</b>      | <b>9,801,757.00</b>     | <b>176,302.29</b>  | <b>9,125,883.31</b> | <b>-675,873.69</b>                     | <b>93.10%</b>   |
| <b>Department: 301100 - Utility Taxes</b>                        |                          |                         |                    |                     |                                        |                 |
| <a href="#">001-301100-311101</a> Fpl Utility Tax                | 898,000.00               | 898,000.00              | 75,611.66          | 408,386.46          | -489,613.54                            | 45.48 %         |
| <a href="#">001-301100-311440</a> Gas Utility Tax                | 20,000.00                | 20,000.00               | 2,354.04           | 10,352.92           | -9,647.08                              | 51.76 %         |
| <a href="#">001-301100-314300</a> Water Utility Tax              | 168,000.00               | 168,000.00              | 18,233.82          | 81,922.90           | -86,077.10                             | 48.76 %         |
| <b>Department: 301100 - Utility Taxes Total:</b>                 | <b>1,086,000.00</b>      | <b>1,086,000.00</b>     | <b>96,199.52</b>   | <b>500,662.28</b>   | <b>-585,337.72</b>                     | <b>46.10%</b>   |
| <b>Department: 301600 - Franchise Taxes</b>                      |                          |                         |                    |                     |                                        |                 |
| <a href="#">001-301600-313100</a> Fl Power & Light Franchise     | 600,000.00               | 600,000.00              | 59,403.21          | 324,380.76          | -275,619.24                            | 54.06 %         |
| <a href="#">001-301600-313300</a> Waste Franchise Collection     | 170,000.00               | 170,000.00              | 9,421.88           | 52,540.89           | -117,459.11                            | 30.91 %         |
| <a href="#">001-301600-313301</a> Waste Franchise Adm-fee        | 9,000.00                 | 9,000.00                | 0.00               | 0.00                | -9,000.00                              | 0.00 %          |
| <a href="#">001-301600-313400</a> Gas Franchise                  | 22,000.00                | 22,000.00               | 1,844.80           | 6,588.95            | -15,411.05                             | 29.95 %         |
| <a href="#">001-301600-313600</a> Towing Franchise Fees          | 800.00                   | 800.00                  | 0.00               | 210.00              | -590.00                                | 26.25 %         |
| <b>Department: 301600 - Franchise Taxes Total:</b>               | <b>801,800.00</b>        | <b>801,800.00</b>       | <b>70,669.89</b>   | <b>383,720.60</b>   | <b>-418,079.40</b>                     | <b>47.86%</b>   |
| <b>Department: 302000 - Licenses &amp; Permits</b>               |                          |                         |                    |                     |                                        |                 |
| <a href="#">001-302000-321100</a> Business License Taxes         | 100,000.00               | 100,000.00              | 2,451.16           | 101,562.78          | 1,562.78                               | 101.56 %        |
| <a href="#">001-302000-321110</a> Sidewalk Cafe Row              | 80,000.00                | 80,000.00               | 13,847.25          | 43,874.34           | -36,125.66                             | 54.84 %         |
| <a href="#">001-302000-322150</a> Miscellaneous Permits          | 1,000.00                 | 1,000.00                | 0.00               | 0.00                | -1,000.00                              | 0.00 %          |
| <a href="#">001-302000-322250</a> Zoning Permit & Fees           | 2,500.00                 | 2,500.00                | 0.00               | 1,110.00            | -1,390.00                              | 44.40 %         |
| <a href="#">001-302000-322400</a> Sign Permits                   | 3,000.00                 | 3,000.00                | 110.00             | 1,150.00            | -1,850.00                              | 38.33 %         |
| <b>Department: 302000 - Licenses &amp; Permits Total:</b>        | <b>186,500.00</b>        | <b>186,500.00</b>       | <b>16,408.41</b>   | <b>147,697.12</b>   | <b>-38,802.88</b>                      | <b>79.19%</b>   |
| <b>Department: 303000 - Intergovernmental Revenues</b>           |                          |                         |                    |                     |                                        |                 |
| <a href="#">001-303000-311120</a> Municipal Revenue Sharing      | 170,000.00               | 170,000.00              | 15,817.01          | 78,763.54           | -91,236.46                             | 46.33 %         |
| <a href="#">001-303000-311150</a> Alcoholic Beverage License     | 16,700.00                | 16,700.00               | 0.00               | 636.27              | -16,063.73                             | 3.81 %          |
| <a href="#">001-303000-311180</a> Sales Tax                      | 450,000.00               | 450,000.00              | 43,096.67          | 218,181.10          | -231,818.90                            | 48.48 %         |
| <a href="#">001-303000-312410</a> Local Op Gas Tax 1 - 6 Cent    | 67,500.00                | 67,500.00               | 5,065.77           | 20,992.28           | -46,507.72                             | 31.10 %         |
| <a href="#">001-303000-312420</a> Local Op Gas Tax 2 - 5 Cent    | 48,000.00                | 48,000.00               | 3,718.04           | 23,007.62           | -24,992.38                             | 47.93 %         |
| <a href="#">001-303000-315100</a> Communication Service Tax      | 325,000.00               | 325,000.00              | 29,504.69          | 132,735.44          | -192,264.56                            | 40.84 %         |
| <a href="#">001-303000-334910</a> Bcc-senior Center Grant        | 19,045.00                | 19,045.00               | 0.00               | 0.00                | -19,045.00                             | 0.00 %          |
| <a href="#">001-303000-334914</a> Bcc-transportation Grant       | 150,000.00               | 150,000.00              | 0.00               | 0.00                | -150,000.00                            | 0.00 %          |
| <a href="#">001-303000-334915</a> Fdot-reimbursable Grant        | 18,064.00                | 18,064.00               | 0.00               | 19,164.20           | 1,100.20                               | 106.09 %        |
| <a href="#">001-303000-334930</a> Emergency Supplemental Funding | 0.00                     | 0.00                    | 0.00               | 16,138.52           | 16,138.52                              | 0.00 %          |
| <b>Department: 303000 - Intergovernmental Revenues Total:</b>    | <b>1,264,309.00</b>      | <b>1,264,309.00</b>     | <b>97,202.18</b>   | <b>509,618.97</b>   | <b>-754,690.03</b>                     | <b>40.31%</b>   |
| <b>Department: 304000 - Charges for Services</b>                 |                          |                         |                    |                     |                                        |                 |
| <a href="#">001-304000-343902</a> Site Plan Application Fees     | 2,000.00                 | 2,000.00                | 0.00               | 0.00                | -2,000.00                              | 0.00 %          |
| <a href="#">001-304000-347500</a> Tennis - Shuffle Key           | 11,000.00                | 11,000.00               | 1,690.00           | 11,480.00           | 480.00                                 | 104.36 %        |
| <b>Department: 304000 - Charges for Services Total:</b>          | <b>13,000.00</b>         | <b>13,000.00</b>        | <b>1,690.00</b>    | <b>11,480.00</b>    | <b>-1,520.00</b>                       | <b>88.31%</b>   |
| <b>Department: 305000 - Fines &amp; Forfeitures</b>              |                          |                         |                    |                     |                                        |                 |
| <a href="#">001-305000-354150</a> Fines,trafficviolation,citatio | 32,000.00                | 32,000.00               | 3,324.52           | 12,142.35           | -19,857.65                             | 37.94 %         |
| <a href="#">001-305000-354160</a> Code Enforcement Fines         | 30,000.00                | 30,000.00               | 5,600.00           | 8,600.00            | -21,400.00                             | 28.67 %         |
| <a href="#">001-305000-359100</a> Other Fines & Alarms           | 3,000.00                 | 3,000.00                | 0.00               | 0.00                | -3,000.00                              | 0.00 %          |
| <b>Department: 305000 - Fines &amp; Forfeitures Total:</b>       | <b>65,000.00</b>         | <b>65,000.00</b>        | <b>8,924.52</b>    | <b>20,742.35</b>    | <b>-44,257.65</b>                      | <b>31.91%</b>   |
| <b>Department: 306000 - Miscellaneous Revenues</b>               |                          |                         |                    |                     |                                        |                 |
| <a href="#">001-306000-361100</a> Interest Earnings              | 6,000.00                 | 6,000.00                | 10,221.83          | 20,507.17           | 14,507.17                              | 341.79 %        |
| <a href="#">001-306000-362000</a> Rent/lease Royalties           | 79,503.00                | 79,503.00               | 20,000.00          | 52,907.12           | -26,595.88                             | 66.55 %         |

## Budget Report

For Fiscal: 2022-2023 Period Ending: 03/31/2023

|                                                           |                                | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity | Fiscal<br>Activity | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Used |
|-----------------------------------------------------------|--------------------------------|--------------------------|-------------------------|--------------------|--------------------|----------------------------------------|-----------------|
| <a href="#">001-306000-365400</a>                         | Recycling Revenue              | 5,000.00                 | 5,000.00                | 0.00               | 0.00               | -5,000.00                              | 0.00 %          |
| <a href="#">001-306000-366100</a>                         | Donations                      | 10,000.00                | 10,000.00               | 0.00               | 20,500.00          | 10,500.00                              | 205.00 %        |
| <a href="#">001-306000-369100</a>                         | Miscellaneous Revenues         | 80,000.00                | 80,000.00               | 3,507.34           | 86,701.91          | 6,701.91                               | 108.38 %        |
| <a href="#">001-306000-369200</a>                         | Miscellaneous Applications     | 15,000.00                | 15,000.00               | 300.00             | 2,700.00           | -12,300.00                             | 18.00 %         |
| <a href="#">001-306000-369201</a>                         | Miscellaneous Merchandisesales | 0.00                     | 0.00                    | 237.01             | 1,689.76           | 1,689.76                               | 0.00 %          |
| <a href="#">001-306000-369250</a>                         | Recreational Activities Fee    | 1,250.00                 | 1,250.00                | 100.00             | 1,120.00           | -130.00                                | 89.60 %         |
| <a href="#">001-306000-369500</a>                         | miscellaneous Lobbyist         | 250.00                   | 250.00                  | 300.00             | 350.00             | 100.00                                 | 140.00 %        |
| <a href="#">001-306000-369901</a>                         | Insurance Reimbursement        | 15,000.00                | 15,000.00               | 0.00               | 0.00               | -15,000.00                             | 0.00 %          |
| <b>Department: 306000 - Miscellaneous Revenues Total:</b> |                                | <b>212,003.00</b>        | <b>212,003.00</b>       | <b>34,666.18</b>   | <b>186,475.96</b>  | <b>-25,527.04</b>                      | <b>87.96%</b>   |
| <b>Department: 511000 - Commission</b>                    |                                |                          |                         |                    |                    |                                        |                 |
| <a href="#">001-511000-500110</a>                         | Commission Salaries            | 80,843.00                | 80,843.00               | 9,327.54           | 40,271.30          | 40,571.70                              | 49.81 %         |
| <a href="#">001-511000-500210</a>                         | Employer Fica Taxes            | 6,185.00                 | 6,185.00                | 658.14             | 2,840.62           | 3,344.38                               | 45.93 %         |
| <a href="#">001-511000-500220</a>                         | Retirement                     | 46,081.00                | 46,081.00               | 3,544.48           | 19,325.84          | 26,755.16                              | 41.94 %         |
| <a href="#">001-511000-500230</a>                         | Group Insurance                | 54,185.00                | 54,185.00               | 3,457.07           | 31,183.60          | 23,001.40                              | 57.55 %         |
| <a href="#">001-511000-500345</a>                         | Contractual Services           | 4,500.00                 | 4,500.00                | 281.25             | 1,912.50           | 2,587.50                               | 42.50 %         |
| <a href="#">001-511000-500510</a>                         | Office Supplies                | 500.00                   | 500.00                  | 0.00               | 0.00               | 500.00                                 | 0.00 %          |
| <a href="#">001-511000-500540</a>                         | Dues & Subscriptions           | 2,700.00                 | 2,700.00                | 0.00               | 858.00             | 1,842.00                               | 31.78 %         |
| <a href="#">001-511000-500545</a>                         | Training                       | 6,000.00                 | 6,000.00                | 0.00               | 75.00              | 5,925.00                               | 1.25 %          |
| <a href="#">001-511000-500550</a>                         | Operating Expenses             | 10,000.00                | 10,000.00               | 5,236.20           | 5,769.48           | 4,230.52                               | 57.69 %         |
| <b>Department: 511000 - Commission Total:</b>             |                                | <b>210,994.00</b>        | <b>210,994.00</b>       | <b>22,504.68</b>   | <b>102,236.34</b>  | <b>108,757.66</b>                      | <b>48.45%</b>   |
| <b>Department: 511100 - Donation-Non Profits</b>          |                                |                          |                         |                    |                    |                                        |                 |
| <a href="#">001-511100-500820</a>                         | Donations-aids To Private Org  | 71,490.00                | 71,490.00               | 10,000.00          | 66,490.00          | 5,000.00                               | 93.01 %         |
| <b>Department: 511100 - Donation-Non Profits Total:</b>   |                                | <b>71,490.00</b>         | <b>71,490.00</b>        | <b>10,000.00</b>   | <b>66,490.00</b>   | <b>5,000.00</b>                        | <b>93.01%</b>   |
| <b>Department: 511200 - Visitor Center</b>                |                                |                          |                         |                    |                    |                                        |                 |
| <a href="#">001-511200-500120</a>                         | Regular Salaries               | 37,128.00                | 37,128.00               | 4,041.58           | 14,870.58          | 22,257.42                              | 40.05 %         |
| <a href="#">001-511200-500210</a>                         | Employer Fica Taxes            | 2,841.00                 | 2,841.00                | 309.18             | 1,137.58           | 1,703.42                               | 40.04 %         |
| <a href="#">001-511200-500220</a>                         | Retirement                     | 4,422.00                 | 4,422.00                | 256.35             | 1,368.60           | 3,053.40                               | 30.95 %         |
| <a href="#">001-511200-500340</a>                         | Sewer/wastewater               | 3,500.00                 | 3,500.00                | 259.77             | 1,428.05           | 2,071.95                               | 40.80 %         |
| <a href="#">001-511200-500345</a>                         | Contractual Services           | 0.00                     | 0.00                    | 0.00               | 580.00             | -580.00                                | 0.00 %          |
| <a href="#">001-511200-500430</a>                         | Electric Service               | 1,600.00                 | 1,600.00                | 102.58             | 478.85             | 1,121.15                               | 29.93 %         |
| <a href="#">001-511200-500431</a>                         | Water Service                  | 4,200.00                 | 4,200.00                | 301.64             | 1,664.23           | 2,535.77                               | 39.62 %         |
| <a href="#">001-511200-500463</a>                         | Service Maintenance Contracts  | 3,000.00                 | 3,000.00                | 328.26             | 620.62             | 2,379.38                               | 20.69 %         |
| <a href="#">001-511200-500506</a>                         | Printing & Binding             | 0.00                     | 0.00                    | 2,490.00           | 2,490.00           | -2,490.00                              | 0.00 %          |
| <a href="#">001-511200-500520</a>                         | Bldg. Maintenance              | 10,240.00                | 10,240.00               | 0.00               | 0.00               | 10,240.00                              | 0.00 %          |
| <a href="#">001-511200-500550</a>                         | Operating Expenses             | 15,370.00                | 15,370.00               | 1,360.70           | 1,486.53           | 13,883.47                              | 9.67 %          |
| <a href="#">001-511200-500640</a>                         | Capital Outlay - Equipt & Mach | 3,500.00                 | 3,500.00                | 0.00               | 0.00               | 3,500.00                               | 0.00 %          |
| <b>Department: 511200 - Visitor Center Total:</b>         |                                | <b>85,801.00</b>         | <b>85,801.00</b>        | <b>9,450.06</b>    | <b>26,125.04</b>   | <b>59,675.96</b>                       | <b>30.45%</b>   |
| <b>Department: 513000 - Administration</b>                |                                |                          |                         |                    |                    |                                        |                 |
| <a href="#">001-513000-500120</a>                         | Regular Salaries               | 596,812.00               | 596,812.00              | 40,085.34          | 263,937.92         | 332,874.08                             | 44.22 %         |
| <a href="#">001-513000-500140</a>                         | Overtime Salaries              | 3,500.00                 | 3,500.00                | 145.98             | 1,153.89           | 2,346.11                               | 32.97 %         |
| <a href="#">001-513000-500210</a>                         | Employer Fica Taxes            | 46,750.00                | 46,750.00               | 31,598.63          | 46,692.05          | 57.95                                  | 99.88 %         |
| <a href="#">001-513000-500220</a>                         | Retirement                     | 118,212.00               | 118,212.00              | 9,466.55           | 56,272.51          | 61,939.49                              | 47.60 %         |
| <a href="#">001-513000-500230</a>                         | Group Insurance                | 102,707.00               | 102,707.00              | 6,268.15           | 51,250.28          | 51,456.72                              | 49.90 %         |
| <a href="#">001-513000-500315</a>                         | Professional Services          | 29,000.00                | 29,000.00               | 0.00               | 3,700.00           | 25,300.00                              | 12.76 %         |
| <a href="#">001-513000-500320</a>                         | Audit Expense                  | 42,500.00                | 42,500.00               | 3,000.00           | 33,000.00          | 9,500.00                               | 77.65 %         |
| <a href="#">001-513000-500344</a>                         | Hr Expenses                    | 5,000.00                 | 5,000.00                | 0.00               | 2,417.20           | 2,582.80                               | 48.34 %         |
| <a href="#">001-513000-500345</a>                         | Contractual Services           | 40,000.00                | 40,000.00               | 4,664.03           | 31,915.55          | 8,084.45                               | 79.79 %         |
| <a href="#">001-513000-500463</a>                         | Service Maintenance Contracts  | 58,000.00                | 58,000.00               | 3,170.92           | 48,115.26          | 9,884.74                               | 82.96 %         |
| <a href="#">001-513000-500506</a>                         | Printing & Binding             | 3,500.00                 | 3,500.00                | 0.00               | 417.47             | 3,082.53                               | 11.93 %         |
| <a href="#">001-513000-500508</a>                         | Postage                        | 5,500.00                 | 5,500.00                | 1,644.60           | 2,945.67           | 2,554.33                               | 53.56 %         |
| <a href="#">001-513000-500510</a>                         | Office Supplies                | 4,500.00                 | 4,500.00                | 241.82             | 3,358.31           | 1,141.69                               | 74.63 %         |
| <a href="#">001-513000-500540</a>                         | Dues & Subscriptions           | 8,200.00                 | 8,200.00                | 594.26             | 2,896.74           | 5,303.26                               | 35.33 %         |
| <a href="#">001-513000-500545</a>                         | Training                       | 18,500.00                | 18,500.00               | 735.00             | 2,652.53           | 15,847.47                              | 14.34 %         |
| <a href="#">001-513000-500550</a>                         | Operating Expenses             | 21,000.00                | 21,000.00               | 1,204.40           | 15,608.77          | 5,391.23                               | 74.33 %         |
| <b>Department: 513000 - Administration Total:</b>         |                                | <b>1,103,681.00</b>      | <b>1,103,681.00</b>     | <b>102,819.68</b>  | <b>566,334.15</b>  | <b>537,346.85</b>                      | <b>51.31%</b>   |
| <b>Department: 514000 - Town Attorney</b>                 |                                |                          |                         |                    |                    |                                        |                 |
| <a href="#">001-514000-500310</a>                         | Legal Expense                  | 348,500.00               | 348,500.00              | 25,950.00          | 93,719.19          | 254,780.81                             | 26.89 %         |

## Budget Report

For Fiscal: 2022-2023 Period Ending: 03/31/2023

|                                                                   |                                | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity  | Fiscal<br>Activity  | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Used |
|-------------------------------------------------------------------|--------------------------------|--------------------------|-------------------------|---------------------|---------------------|----------------------------------------|-----------------|
| 001-514000-500314                                                 | Litigation                     | 94,860.00                | 94,860.00               | 0.00                | 225.00              | 94,635.00                              | 0.24 %          |
| 001-514000-500319                                                 | Ethics Research, Training & Op | 6,640.00                 | 6,640.00                | 2,250.00            | 3,025.00            | 3,615.00                               | 45.56 %         |
| <b>Department: 514000 - Town Attorney Total:</b>                  |                                | <b>450,000.00</b>        | <b>450,000.00</b>       | <b>28,200.00</b>    | <b>96,969.19</b>    | <b>353,030.81</b>                      | <b>21.55%</b>   |
| <b>Department: 519000 - General</b>                               |                                |                          |                         |                     |                     |                                        |                 |
| 001-519000-500311                                                 | Advertisements                 | 12,500.00                | 12,500.00               | 0.00                | 102.07              | 12,397.93                              | 0.82 %          |
| 001-519000-500315                                                 | Professional Services          | 103,130.00               | 103,130.00              | 11,231.04           | 51,006.80           | 52,123.20                              | 49.46 %         |
| 001-519000-500345                                                 | Contractual Services           | 50,350.00                | 50,350.00               | 17,352.99           | 38,256.38           | 12,093.62                              | 75.98 %         |
| 001-519000-500349                                                 | Community Bus                  | 328,187.00               | 328,187.00              | 9,988.44            | 46,736.24           | 281,450.76                             | 14.24 %         |
| 001-519000-500451                                                 | Auto, Property & Liability Ins | 157,000.00               | 157,000.00              | 36,953.16           | 146,776.66          | 10,223.34                              | 93.49 %         |
| 001-519000-500452                                                 | Workers Compensation Insur     | 52,000.00                | 52,000.00               | 0.00                | 20,450.00           | 31,550.00                              | 39.33 %         |
| 001-519000-500463                                                 | Service Maintenance Contracts  | 66,000.00                | 66,000.00               | 4,896.51            | 33,536.08           | 32,463.92                              | 50.81 %         |
| 001-519000-500497                                                 | Contingency                    | 100,000.00               | 100,000.00              | 0.00                | 0.00                | 100,000.00                             | 0.00 %          |
| 001-519000-500506                                                 | Printing & Binding             | 40,292.00                | 40,292.00               | 1,945.53            | 9,756.86            | 30,535.14                              | 24.22 %         |
| 001-519000-500511                                                 | Computer Expense               | 10,000.00                | 10,000.00               | 5,935.15            | 13,884.60           | -3,884.60                              | 138.85 %        |
| 001-519000-500525                                                 | Uniform Expense                | 225.00                   | 225.00                  | 0.00                | 0.00                | 225.00                                 | 0.00 %          |
| 001-519000-500550                                                 | Operating Expenses             | 27,900.00                | 27,900.00               | 120.50              | 34,101.54           | -6,201.54                              | 122.23 %        |
| 001-519000-500552                                                 | Recycling And Solid Waste Exp  | 32,400.00                | 32,400.00               | 2,490.34            | 12,605.16           | 19,794.84                              | 38.90 %         |
| 001-519000-500610                                                 | Capital Outlay Land/bldg Acqui | 0.00                     | 0.00                    | 1,571,628.82        | 1,571,628.82        | -1,571,628.82                          | 0.00 %          |
| 001-519000-500611                                                 | Land Acquisition               | 0.00                     | 0.00                    | -5,000.00           | 0.00                | 0.00                                   | 0.00 %          |
| <b>Department: 519000 - General Total:</b>                        |                                | <b>979,984.00</b>        | <b>979,984.00</b>       | <b>1,657,542.48</b> | <b>1,978,841.21</b> | <b>-998,857.21</b>                     | <b>201.93%</b>  |
| <b>Department: 519100 - Tourism and Community Outreach</b>        |                                |                          |                         |                     |                     |                                        |                 |
| 001-519100-500120                                                 | Regular Salaries               | 136,894.00               | 136,894.00              | 15,757.46           | 67,604.16           | 69,289.84                              | 49.38 %         |
| 001-519100-500140                                                 | Overtime Salaries              | 5,000.00                 | 5,000.00                | 0.00                | 394.83              | 4,605.17                               | 7.90 %          |
| 001-519100-500210                                                 | Employer Fica Taxes            | 11,238.00                | 11,238.00               | 1,208.57            | 5,177.30            | 6,060.70                               | 46.07 %         |
| 001-519100-500220                                                 | Retirement                     | 17,496.00                | 17,496.00               | 1,234.99            | 6,819.18            | 10,676.82                              | 38.98 %         |
| 001-519100-500230                                                 | Group Insurance                | 23,150.00                | 23,150.00               | 1,534.03            | 11,684.10           | 11,465.90                              | 50.47 %         |
| 001-519100-500311                                                 | Advertisements                 | 21,800.00                | 21,800.00               | 200.00              | 7,420.00            | 14,380.00                              | 34.04 %         |
| 001-519100-500315                                                 | Professional Services          | 63,400.00                | 63,400.00               | 0.00                | 38,420.36           | 24,979.64                              | 60.60 %         |
| 001-519100-500345                                                 | Contractual Services           | 6,138.00                 | 6,138.00                | 560.17              | 11,568.17           | -5,430.17                              | 188.47 %        |
| 001-519100-500347                                                 | Programs                       | 16,300.00                | 16,300.00               | 1,063.00            | 5,938.92            | 10,361.08                              | 36.44 %         |
| 001-519100-500495                                                 | Special Events                 | 179,400.00               | 179,400.00              | 7,948.46            | 39,966.36           | 139,433.64                             | 22.28 %         |
| 001-519100-500506                                                 | Printing & Binding             | 9,948.00                 | 9,948.00                | 0.00                | 7,834.20            | 2,113.80                               | 78.75 %         |
| 001-519100-500540                                                 | Dues & Subscriptions           | 1,945.00                 | 1,945.00                | 250.00              | 789.17              | 1,155.83                               | 40.57 %         |
| 001-519100-500545                                                 | Training                       | 500.00                   | 500.00                  | 0.00                | 498.00              | 2.00                                   | 99.60 %         |
| 001-519100-500550                                                 | Operating Expenses             | 1,000.00                 | 1,000.00                | 613.99              | 1,444.04            | -444.04                                | 144.40 %        |
| <b>Department: 519100 - Tourism and Community Outreach Total:</b> |                                | <b>494,209.00</b>        | <b>494,209.00</b>       | <b>30,370.67</b>    | <b>205,558.79</b>   | <b>288,650.21</b>                      | <b>41.59%</b>   |
| <b>Department: 521000 - Police Department</b>                     |                                |                          |                         |                     |                     |                                        |                 |
| 001-521000-500141                                                 | Bso Overtime                   | 80,000.00                | 80,000.00               | 29,729.75           | 47,898.72           | 32,101.28                              | 59.87 %         |
| 001-521000-500345                                                 | Contractual Services           | 5,681,422.00             | 5,681,422.00            | 473,451.83          | 2,819,116.01        | 2,862,305.99                           | 49.62 %         |
| 001-521000-500352                                                 | Contract Services              | 6,000.00                 | 6,000.00                | 0.00                | 4,996.19            | 1,003.81                               | 83.27 %         |
| 001-521000-500520                                                 | Bldg. Maintenance              | 2,000.00                 | 2,000.00                | 0.00                | 0.00                | 2,000.00                               | 0.00 %          |
| 001-521000-500550                                                 | Operating Expenses             | 6,000.00                 | 6,000.00                | 0.00                | 209.90              | 5,790.10                               | 3.50 %          |
| 001-521000-500640                                                 | Capital Outlay - Equipt & Mach | 3,000.00                 | 3,000.00                | 0.00                | 4,755.00            | -1,755.00                              | 158.50 %        |
| <b>Department: 521000 - Police Department Total:</b>              |                                | <b>5,778,422.00</b>      | <b>5,778,422.00</b>     | <b>503,181.58</b>   | <b>2,876,975.82</b> | <b>2,901,446.18</b>                    | <b>49.79%</b>   |
| <b>Department: 523000 - Emergency Medical Services</b>            |                                |                          |                         |                     |                     |                                        |                 |
| 001-523000-500345                                                 | Contractual Services           | 899,910.00               | 899,910.00              | 74,992.50           | 449,955.00          | 449,955.00                             | 50.00 %         |
| <b>Department: 523000 - Emergency Medical Services Total:</b>     |                                | <b>899,910.00</b>        | <b>899,910.00</b>       | <b>74,992.50</b>    | <b>449,955.00</b>   | <b>449,955.00</b>                      | <b>50.00%</b>   |
| <b>Department: 524000 - Development Services</b>                  |                                |                          |                         |                     |                     |                                        |                 |
| 001-524000-500120                                                 | Regular Salaries               | 254,701.00               | 254,701.00              | 19,846.45           | 87,324.04           | 167,376.96                             | 34.28 %         |
| 001-524000-500140                                                 | Overtime Salaries              | 6,000.00                 | 6,000.00                | 25.07               | 51.67               | 5,948.33                               | 0.86 %          |
| 001-524000-500210                                                 | Employer Fica Taxes            | 19,644.00                | 19,644.00               | 1,565.51            | 6,880.08            | 12,763.92                              | 35.02 %         |
| 001-524000-500220                                                 | Retirement                     | 44,922.00                | 44,922.00               | 2,533.84            | 16,461.84           | 28,460.16                              | 36.65 %         |
| 001-524000-500230                                                 | Group Insurance                | 50,804.00                | 50,804.00               | 1,669.27            | 16,043.83           | 34,760.17                              | 31.58 %         |
| 001-524000-500315                                                 | Professional Services          | 55,000.00                | 55,000.00               | 4,676.88            | 30,435.91           | 24,564.09                              | 55.34 %         |
| 001-524000-500345                                                 | Contractual Services           | 325,000.00               | 325,000.00              | 25,955.19           | 110,554.82          | 214,445.18                             | 34.02 %         |
| 001-524000-500462                                                 | Fuel                           | 0.00                     | 0.00                    | 130.72              | 255.15              | -255.15                                | 0.00 %          |
| 001-524000-500463                                                 | Service Maintenance Contracts  | 6,600.00                 | 6,600.00                | 368.79              | 2,715.30            | 3,884.70                               | 41.14 %         |

## Budget Report

For Fiscal: 2022-2023 Period Ending: 03/31/2023

|                                                                 |                                | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity | Fiscal<br>Activity  | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Used |
|-----------------------------------------------------------------|--------------------------------|--------------------------|-------------------------|--------------------|---------------------|----------------------------------------|-----------------|
| 001-524000-500506                                               | Printing & Binding             | 4,000.00                 | 4,000.00                | 597.20             | 757.11              | 3,242.89                               | 18.93 %         |
| 001-524000-500508                                               | Postage                        | 4,000.00                 | 4,000.00                | 25.80              | 25.80               | 3,974.20                               | 0.65 %          |
| 001-524000-500510                                               | Office Supplies                | 3,000.00                 | 3,000.00                | 0.00               | 65.99               | 2,934.01                               | 2.20 %          |
| 001-524000-500525                                               | Uniform Expense                | 400.00                   | 400.00                  | 0.00               | 0.00                | 400.00                                 | 0.00 %          |
| 001-524000-500540                                               | Dues & Subscriptions           | 4,300.00                 | 4,300.00                | 0.00               | 0.00                | 4,300.00                               | 0.00 %          |
| 001-524000-500545                                               | Training                       | 7,000.00                 | 7,000.00                | 0.00               | 301.00              | 6,699.00                               | 4.30 %          |
| 001-524000-500550                                               | Operating Expenses             | 10,200.00                | 10,200.00               | 91.37              | 677.99              | 9,522.01                               | 6.65 %          |
| <b>Department: 524000 - Development Services Total:</b>         |                                | <b>795,571.00</b>        | <b>795,571.00</b>       | <b>57,486.09</b>   | <b>272,550.53</b>   | <b>523,020.47</b>                      | <b>34.26%</b>   |
| <b>Department: 541100 - Mun Srvsc - Public Works Div</b>        |                                |                          |                         |                    |                     |                                        |                 |
| 001-541100-500120                                               | Regular Salaries               | 951,193.00               | 951,193.00              | 108,658.56         | 470,646.68          | 480,546.32                             | 49.48 %         |
| 001-541100-500140                                               | Overtime Salaries              | 55,000.00                | 55,000.00               | 5,353.92           | 27,459.10           | 27,540.90                              | 49.93 %         |
| 001-541100-500210                                               | Employer Fica Taxes            | 76,974.00                | 76,974.00               | 8,682.39           | 39,951.95           | 37,022.05                              | 51.90 %         |
| 001-541100-500220                                               | Retirement                     | 134,288.00               | 134,288.00              | 10,429.15          | 59,223.76           | 75,064.24                              | 44.10 %         |
| 001-541100-500230                                               | Group Insurance                | 220,606.00               | 220,606.00              | 14,889.74          | 108,816.51          | 111,789.49                             | 49.33 %         |
| 001-541100-500315                                               | Professional Services          | 50,000.00                | 50,000.00               | 0.00               | 15,567.40           | 34,432.60                              | 31.13 %         |
| 001-541100-500340                                               | Sewer/wastewater               | 14,000.00                | 14,000.00               | 820.65             | 4,061.53            | 9,938.47                               | 29.01 %         |
| 001-541100-500345                                               | Contractual Services           | 363,100.00               | 363,100.00              | 23,255.85          | 93,077.15           | 270,022.85                             | 25.63 %         |
| 001-541100-500410                                               | Communications                 | 47,000.00                | 47,000.00               | 6,885.41           | 31,054.70           | 15,945.30                              | 66.07 %         |
| 001-541100-500430                                               | Electric Service               | 48,000.00                | 48,000.00               | 3,809.66           | 19,590.19           | 28,409.81                              | 40.81 %         |
| 001-541100-500431                                               | Water Service                  | 160,000.00               | 160,000.00              | 16,698.12          | 82,445.21           | 77,554.79                              | 51.53 %         |
| 001-541100-500433                                               | Electric Service-streets       | 62,500.00                | 62,500.00               | 1,632.03           | 22,021.52           | 40,478.48                              | 35.23 %         |
| 001-541100-500445                                               | Equip Rent/lease               | 20,000.00                | 20,000.00               | 947.19             | 7,734.24            | 12,265.76                              | 38.67 %         |
| 001-541100-500460                                               | Equipment Maintenance          | 25,000.00                | 25,000.00               | 3,393.76           | 19,035.06           | 5,964.94                               | 76.14 %         |
| 001-541100-500461                                               | Vehicle Maintenance            | 14,000.00                | 14,000.00               | 5,010.38           | 15,471.24           | -1,471.24                              | 110.51 %        |
| 001-541100-500462                                               | Fuel                           | 50,000.00                | 50,000.00               | 2,229.44           | 10,085.24           | 39,914.76                              | 20.17 %         |
| 001-541100-500463                                               | Service Maintenance Contracts  | 20,705.00                | 20,705.00               | 3,545.58           | 12,441.43           | 8,263.57                               | 60.09 %         |
| 001-541100-500470                                               | Radio Maintenance              | 3,000.00                 | 3,000.00                | 0.00               | 0.00                | 3,000.00                               | 0.00 %          |
| 001-541100-500498                                               | Storm Drain Rehab/maint        | 107,500.00               | 107,500.00              | 0.00               | 25,520.00           | 81,980.00                              | 23.74 %         |
| 001-541100-500508                                               | Postage                        | 250.00                   | 250.00                  | 0.00               | 612.66              | -362.66                                | 245.06 %        |
| 001-541100-500510                                               | Office Supplies                | 1,750.00                 | 1,750.00                | 124.74             | 124.74              | 1,625.26                               | 7.13 %          |
| 001-541100-500520                                               | Bldg. Maintenance              | 70,000.00                | 70,000.00               | 13,668.95          | 54,053.72           | 15,946.28                              | 77.22 %         |
| 001-541100-500525                                               | Uniform Expense                | 18,000.00                | 18,000.00               | 5,514.74           | 16,041.35           | 1,958.65                               | 89.12 %         |
| 001-541100-500529                                               | Street Light Maintenance       | 45,000.00                | 45,000.00               | 2,280.45           | 8,731.56            | 36,268.44                              | 19.40 %         |
| 001-541100-500530                                               | Street Maint Repair Supply     | 100,000.00               | 100,000.00              | 2,292.29           | 14,486.13           | 85,513.87                              | 14.49 %         |
| 001-541100-500531                                               | Grounds Maint/landscaping      | 50,000.00                | 50,000.00               | 14,328.16          | 37,979.63           | 12,020.37                              | 75.96 %         |
| 001-541100-500532                                               | Signs                          | 12,500.00                | 12,500.00               | 413.75             | 1,069.50            | 11,430.50                              | 8.56 %          |
| 001-541100-500534                                               | Sidewalk Maint Repair          | 12,500.00                | 12,500.00               | 2,700.09           | 2,700.09            | 9,799.91                               | 21.60 %         |
| 001-541100-500535                                               | Flags                          | 3,000.00                 | 3,000.00                | 0.00               | 0.00                | 3,000.00                               | 0.00 %          |
| 001-541100-500540                                               | Dues & Subscriptions           | 2,285.00                 | 2,285.00                | 564.00             | 909.00              | 1,376.00                               | 39.78 %         |
| 001-541100-500545                                               | Training                       | 6,000.00                 | 6,000.00                | 703.92             | 977.29              | 5,022.71                               | 16.29 %         |
| 001-541100-500547                                               | Hurricane Expenditure          | 10,000.00                | 10,000.00               | 0.00               | 802.05              | 9,197.95                               | 8.02 %          |
| 001-541100-500550                                               | Operating Expenses             | 70,000.00                | 70,000.00               | 5,519.00           | 42,409.98           | 27,590.02                              | 60.59 %         |
| 001-541100-500624                                               | Capital Outlay-bldg. Improvemt | 50,000.00                | 50,000.00               | 0.00               | 9,355.00            | 40,645.00                              | 18.71 %         |
| 001-541100-500640                                               | Capital Outlay - Equip & Mach  | 13,500.00                | 13,500.00               | 0.00               | 9,447.00            | 4,053.00                               | 69.98 %         |
| 001-541100-500644                                               | Capital Outlay-vehicles        | 40,000.00                | 40,000.00               | 6,228.22           | 18,501.20           | 21,498.80                              | 46.25 %         |
| <b>Department: 541100 - Mun Srvsc - Public Works Div Total:</b> |                                | <b>2,927,651.00</b>      | <b>2,927,651.00</b>     | <b>270,580.14</b>  | <b>1,282,403.81</b> | <b>1,645,247.19</b>                    | <b>43.80%</b>   |
| <b>Department: 572000 - Recreation</b>                          |                                |                          |                         |                    |                     |                                        |                 |
| 001-572000-500342                                               | Senior Rec. Ctr. Contract      | 102,698.00               | 102,698.00              | 8,642.97           | 50,204.97           | 52,493.03                              | 48.89 %         |
| 001-572000-500343                                               | Beach Maintenance Contract     | 264,000.00               | 264,000.00              | 20,500.00          | 123,000.00          | 141,000.00                             | 46.59 %         |
| 001-572000-500345                                               | Contractual Services           | 6,000.00                 | 6,000.00                | 0.00               | 2,000.00            | 4,000.00                               | 33.33 %         |
| 001-572000-500347                                               | Programs                       | 8,000.00                 | 8,000.00                | 9.36               | 672.08              | 7,327.92                               | 8.40 %          |
| 001-572000-500430                                               | Electric Service               | 600.00                   | 600.00                  | 65.57              | 321.65              | 278.35                                 | 53.61 %         |
| 001-572000-500460                                               | Equipment Maintenance          | 8,000.00                 | 8,000.00                | 4,157.03           | 18,048.49           | -10,048.49                             | 225.61 %        |
| 001-572000-500463                                               | Service Maintenance Contracts  | 0.00                     | 0.00                    | 319.05             | 1,096.17            | -1,096.17                              | 0.00 %          |
| 001-572000-500469                                               | Buoy Maintenance               | 17,000.00                | 17,000.00               | 0.00               | 0.00                | 17,000.00                              | 0.00 %          |
| 001-572000-500510                                               | Office Supplies                | 1,000.00                 | 1,000.00                | 0.00               | 0.00                | 1,000.00                               | 0.00 %          |
| 001-572000-500520                                               | Bldg. Maintenance              | 30,000.00                | 30,000.00               | 81.96              | 28,004.63           | 1,995.37                               | 93.35 %         |
| 001-572000-500536                                               | Sea Oats                       | 10,000.00                | 10,000.00               | 0.00               | 0.00                | 10,000.00                              | 0.00 %          |

## Budget Report

For Fiscal: 2022-2023 Period Ending: 03/31/2023

|                                                                  |                                | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity   | Fiscal<br>Activity  | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Used |
|------------------------------------------------------------------|--------------------------------|--------------------------|-------------------------|----------------------|---------------------|----------------------------------------|-----------------|
| <a href="#">001-572000-500550</a>                                | Operating Expenses             | 75,000.00                | 75,000.00               | 8,366.25             | 31,666.25           | 43,333.75                              | 42.22 %         |
| <a href="#">001-572000-500640</a>                                | Capital Outlay - Equipt & Mach | 25,000.00                | 25,000.00               | 0.00                 | 10,343.73           | 14,656.27                              | 41.37 %         |
| <b>Department: 572000 - Recreation Total:</b>                    |                                | <b>547,298.00</b>        | <b>547,298.00</b>       | <b>42,142.19</b>     | <b>265,357.97</b>   | <b>281,940.03</b>                      | <b>48.49%</b>   |
| <b>Department: 581100 - Interfund Transfers</b>                  |                                |                          |                         |                      |                     |                                        |                 |
| <a href="#">001-581100-380102</a>                                | Transfer From Bldg-oh Costs    | 82,300.00                | 82,300.00               | 41,150.00            | 41,150.00           | -41,150.00                             | 50.00 %         |
| <a href="#">001-581100-380115</a>                                | Transfer From Fire - Oh Costs  | 50,000.00                | 50,000.00               | 25,000.00            | 25,000.00           | -25,000.00                             | 50.00 %         |
| <a href="#">001-581100-381106</a>                                | Transfer From Parking Fund     | 305,000.00               | 305,000.00              | 152,500.00           | 152,500.00          | -152,500.00                            | 50.00 %         |
| <b>Department: 581100 - Interfund Transfers Total:</b>           |                                | <b>437,300.00</b>        | <b>437,300.00</b>       | <b>218,650.00</b>    | <b>218,650.00</b>   | <b>-218,650.00</b>                     | <b>50.00%</b>   |
| <b>Fund: 001 - General Fund Surplus (Deficit):</b>               |                                | <b>0.00</b>              | <b>0.00</b>             | <b>-2,088,557.08</b> | <b>2,915,132.74</b> | <b>2,915,132.74</b>                    | <b>0.00%</b>    |
| <b>Fund: 101 - Special Revenue-Police Conf</b>                   |                                |                          |                         |                      |                     |                                        |                 |
| <b>Department: 306000 - Miscellaneous Revenues</b>               |                                |                          |                         |                      |                     |                                        |                 |
| <a href="#">101-306000-369100</a>                                | Miscellaneous Revenues         | 0.00                     | 0.00                    | 0.00                 | 219.86              | 219.86                                 | 0.00 %          |
| <b>Department: 306000 - Miscellaneous Revenues Total:</b>        |                                | <b>0.00</b>              | <b>0.00</b>             | <b>0.00</b>          | <b>219.86</b>       | <b>219.86</b>                          | <b>0.00%</b>    |
| <b>Fund: 101 - Special Revenue-Police Conf Total:</b>            |                                | <b>0.00</b>              | <b>0.00</b>             | <b>0.00</b>          | <b>219.86</b>       | <b>219.86</b>                          | <b>0.00%</b>    |
| <b>Fund: 102 - Building Fund</b>                                 |                                |                          |                         |                      |                     |                                        |                 |
| <b>Department: 000000 - NonDesignated</b>                        |                                |                          |                         |                      |                     |                                        |                 |
| <a href="#">102-000000-380200</a>                                | Appropriated Fund Balance      | 30,983.00                | 30,983.00               | 0.00                 | 0.00                | -30,983.00                             | 0.00 %          |
| <b>Department: 000000 - NonDesignated Total:</b>                 |                                | <b>30,983.00</b>         | <b>30,983.00</b>        | <b>0.00</b>          | <b>0.00</b>         | <b>-30,983.00</b>                      | <b>0.00%</b>    |
| <b>Department: 302100 - Building Permit and Inpection</b>        |                                |                          |                         |                      |                     |                                        |                 |
| <a href="#">102-302100-322100</a>                                | Building Permits               | 950,850.00               | 950,850.00              | 97,970.93            | 1,145,439.48        | 194,589.48                             | 120.46 %        |
| <a href="#">102-302100-322105</a>                                | Fire Plan Review Fees          | 17,000.00                | 17,000.00               | 1,300.00             | 6,235.64            | -10,764.36                             | 36.68 %         |
| <b>Department: 302100 - Building Permit and Inpection Total:</b> |                                | <b>967,850.00</b>        | <b>967,850.00</b>       | <b>99,270.93</b>     | <b>1,151,675.12</b> | <b>183,825.12</b>                      | <b>118.99%</b>  |
| <b>Department: 524100 - Building</b>                             |                                |                          |                         |                      |                     |                                        |                 |
| <a href="#">102-524100-500120</a>                                | Regular Salaries               | 80,612.00                | 80,612.00               | 8,378.95             | 37,181.23           | 43,430.77                              | 46.12 %         |
| <a href="#">102-524100-500210</a>                                | Employer Fica Taxes            | 6,167.00                 | 6,167.00                | 756.32               | 3,387.19            | 2,779.81                               | 54.92 %         |
| <a href="#">102-524100-500220</a>                                | Retirement                     | 18,328.00                | 18,328.00               | 2,243.42             | 9,927.60            | 8,400.40                               | 54.17 %         |
| <a href="#">102-524100-500230</a>                                | Group Insurance                | 14,926.00                | 14,926.00               | 824.82               | 6,903.79            | 8,022.21                               | 46.25 %         |
| <a href="#">102-524100-500315</a>                                | Professional Services          | 100,000.00               | 100,000.00              | 18,240.00            | 18,240.00           | 81,760.00                              | 18.24 %         |
| <a href="#">102-524100-500345</a>                                | Contractual Services           | 0.00                     | 0.00                    | 3,450.10             | 8,348.30            | -8,348.30                              | 0.00 %          |
| <a href="#">102-524100-500402</a>                                | Building Permit Services       | 665,000.00               | 665,000.00              | 286,044.17           | 286,044.17          | 378,955.83                             | 43.01 %         |
| <a href="#">102-524100-500463</a>                                | Service Maintenance Contracts  | 0.00                     | 0.00                    | 0.00                 | 318.47              | -318.47                                | 0.00 %          |
| <a href="#">102-524100-500550</a>                                | Operating Expenses             | 1,500.00                 | 1,500.00                | 0.00                 | 2,280.23            | -780.23                                | 152.02 %        |
| <a href="#">102-524100-500624</a>                                | Capital Outlay-bldg. Improvem  | 30,000.00                | 30,000.00               | 0.00                 | 0.00                | 30,000.00                              | 0.00 %          |
| <a href="#">102-524100-581001</a>                                | Transfer To GF-OH Costs        | 82,300.00                | 82,300.00               | 41,150.00            | 41,150.00           | 41,150.00                              | 50.00 %         |
| <b>Department: 524100 - Building Total:</b>                      |                                | <b>998,833.00</b>        | <b>998,833.00</b>       | <b>361,087.78</b>    | <b>413,780.98</b>   | <b>585,052.02</b>                      | <b>41.43%</b>   |
| <b>Fund: 102 - Building Fund Surplus (Deficit):</b>              |                                | <b>0.00</b>              | <b>0.00</b>             | <b>-261,816.85</b>   | <b>737,894.14</b>   | <b>737,894.14</b>                      | <b>0.00%</b>    |
| <b>Fund: 103 - Sewer Fund</b>                                    |                                |                          |                         |                      |                     |                                        |                 |
| <b>Department: 000000 - NonDesignated</b>                        |                                |                          |                         |                      |                     |                                        |                 |
| <a href="#">103-000000-380200</a>                                | Appropriated Fund Balance      | 224,296.00               | 224,296.00              | 0.00                 | 0.00                | -224,296.00                            | 0.00 %          |
| <b>Department: 000000 - NonDesignated Total:</b>                 |                                | <b>224,296.00</b>        | <b>224,296.00</b>       | <b>0.00</b>          | <b>0.00</b>         | <b>-224,296.00</b>                     | <b>0.00%</b>    |
| <b>Department: 304000 - Charges for Services</b>                 |                                |                          |                         |                      |                     |                                        |                 |
| <a href="#">103-304000-343500</a>                                | Sewer Fees                     | 1,303,077.00             | 1,303,077.00            | 0.00                 | 554,227.46          | -748,849.54                            | 42.53 %         |
| <b>Department: 304000 - Charges for Services Total:</b>          |                                | <b>1,303,077.00</b>      | <b>1,303,077.00</b>     | <b>0.00</b>          | <b>554,227.46</b>   | <b>-748,849.54</b>                     | <b>42.53%</b>   |
| <b>Department: 306000 - Miscellaneous Revenues</b>               |                                |                          |                         |                      |                     |                                        |                 |
| <a href="#">103-306000-361100</a>                                | Interest Earnings              | 1,000.00                 | 1,000.00                | 1,242.54             | 1,319.66            | 319.66                                 | 131.97 %        |
| <b>Department: 306000 - Miscellaneous Revenues Total:</b>        |                                | <b>1,000.00</b>          | <b>1,000.00</b>         | <b>1,242.54</b>      | <b>1,319.66</b>     | <b>319.66</b>                          | <b>131.97%</b>  |
| <b>Department: 535000 - Sanitary Sewers</b>                      |                                |                          |                         |                      |                     |                                        |                 |
| <a href="#">103-535000-500120</a>                                | Regular Salaries               | 73,880.00                | 73,880.00               | 8,725.14             | 27,569.41           | 46,310.59                              | 37.32 %         |
| <a href="#">103-535000-500140</a>                                | Overtime Salaries              | 5,500.00                 | 5,500.00                | 524.98               | 760.15              | 4,739.85                               | 13.82 %         |
| <a href="#">103-535000-500210</a>                                | Employer Fica Taxes            | 6,073.00                 | 6,073.00                | 707.94               | 2,167.84            | 3,905.16                               | 35.70 %         |
| <a href="#">103-535000-500220</a>                                | Retirement                     | 15,126.00                | 15,126.00               | 1,179.81             | 5,055.55            | 10,070.45                              | 33.42 %         |
| <a href="#">103-535000-500230</a>                                | Group Insurance                | 9,184.00                 | 9,184.00                | 482.29               | 3,203.27            | 5,980.73                               | 34.88 %         |
| <a href="#">103-535000-500315</a>                                | Professional Services          | 3,000.00                 | 3,000.00                | 0.00                 | 0.00                | 3,000.00                               | 0.00 %          |
| <a href="#">103-535000-500340</a>                                | Sewer/wastewater               | 850,000.00               | 850,000.00              | 73,712.22            | 400,945.54          | 449,054.46                             | 47.17 %         |

## Budget Report

For Fiscal: 2022-2023 Period Ending: 03/31/2023

|                                                               |                                      | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity | Fiscal<br>Activity  | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Used |
|---------------------------------------------------------------|--------------------------------------|--------------------------|-------------------------|--------------------|---------------------|----------------------------------------|-----------------|
| <a href="#">103-535000-500345</a>                             | Contractual Services                 | 60,000.00                | 60,000.00               | 0.00               | 20,554.89           | 39,445.11                              | 34.26 %         |
| <a href="#">103-535000-500430</a>                             | Electric Service                     | 24,000.00                | 24,000.00               | 1,539.44           | 8,415.80            | 15,584.20                              | 35.07 %         |
| <a href="#">103-535000-500431</a>                             | Water Service                        | 360.00                   | 360.00                  | 29.93              | 157.77              | 202.23                                 | 43.83 %         |
| <a href="#">103-535000-500459</a>                             | Sewer Line Maintenance               | 300,000.00               | 300,000.00              | 0.00               | 59,900.00           | 240,100.00                             | 19.97 %         |
| <a href="#">103-535000-500465</a>                             | Pump Station Maintenance             | 3,000.00                 | 3,000.00                | 0.00               | 0.00                | 3,000.00                               | 0.00 %          |
| <a href="#">103-535000-500497</a>                             | Contingency                          | 100,000.00               | 100,000.00              | 0.00               | 0.00                | 100,000.00                             | 0.00 %          |
| <a href="#">103-535000-500506</a>                             | Printing & Binding                   | 1,000.00                 | 1,000.00                | 0.00               | 0.00                | 1,000.00                               | 0.00 %          |
| <a href="#">103-535000-500550</a>                             | Operating Expenses                   | 2,250.00                 | 2,250.00                | 0.00               | 0.00                | 2,250.00                               | 0.00 %          |
| <a href="#">103-535000-500630</a>                             | Cap Outlay Imp Other Than Bldg       | 75,000.00                | 75,000.00               | 650.00             | 650.00              | 74,350.00                              | 0.87 %          |
| <b>Department: 535000 - Sanitary Sewers Total:</b>            |                                      | <b>1,528,373.00</b>      | <b>1,528,373.00</b>     | <b>87,551.75</b>   | <b>529,380.22</b>   | <b>998,992.78</b>                      | <b>34.64%</b>   |
| <b>Fund: 103 - Sewer Fund Surplus (Deficit):</b>              |                                      | <b>0.00</b>              | <b>0.00</b>             | <b>-86,309.21</b>  | <b>26,166.90</b>    | <b>26,166.90</b>                       | <b>0.00%</b>    |
| <b>Fund: 115 - Fire Fund</b>                                  |                                      |                          |                         |                    |                     |                                        |                 |
| <b>Department: 000000 - NonDesignated</b>                     |                                      |                          |                         |                    |                     |                                        |                 |
| <a href="#">115-000000-380203</a>                             | Appropriation From Fire Fund         | 1,175,350.00             | 1,175,350.00            | 0.00               | 0.00                | -1,175,350.00                          | 0.00 %          |
| <b>Department: 000000 - NonDesignated Total:</b>              |                                      | <b>1,175,350.00</b>      | <b>1,175,350.00</b>     | <b>0.00</b>        | <b>0.00</b>         | <b>-1,175,350.00</b>                   | <b>0.00%</b>    |
| <b>Department: 301050 - Fire Assessment</b>                   |                                      |                          |                         |                    |                     |                                        |                 |
| <a href="#">115-301050-311200</a>                             | Property Tax-fire Assessment         | 1,134,209.00             | 1,134,209.00            | 23,091.25          | 1,052,157.49        | -82,051.51                             | 92.77 %         |
| <b>Department: 301050 - Fire Assessment Total:</b>            |                                      | <b>1,134,209.00</b>      | <b>1,134,209.00</b>     | <b>23,091.25</b>   | <b>1,052,157.49</b> | <b>-82,051.51</b>                      | <b>92.77%</b>   |
| <b>Department: 304000 - Charges for Services</b>              |                                      |                          |                         |                    |                     |                                        |                 |
| <a href="#">115-304000-342210</a>                             | Fire Inspection Fees                 | 34,808.00                | 34,808.00               | 463.50             | 37,153.24           | 2,345.24                               | 106.74 %        |
| <b>Department: 304000 - Charges for Services Total:</b>       |                                      | <b>34,808.00</b>         | <b>34,808.00</b>        | <b>463.50</b>      | <b>37,153.24</b>    | <b>2,345.24</b>                        | <b>106.74%</b>  |
| <b>Department: 306000 - Miscellaneous Revenues</b>            |                                      |                          |                         |                    |                     |                                        |                 |
| <a href="#">115-306000-361100</a>                             | Interest Earnings                    | 0.00                     | 0.00                    | 1,557.38           | 2,185.70            | 2,185.70                               | 0.00 %          |
| <b>Department: 306000 - Miscellaneous Revenues Total:</b>     |                                      | <b>0.00</b>              | <b>0.00</b>             | <b>1,557.38</b>    | <b>2,185.70</b>     | <b>2,185.70</b>                        | <b>0.00%</b>    |
| <b>Department: 522000 - Fire Department</b>                   |                                      |                          |                         |                    |                     |                                        |                 |
| <a href="#">115-522000-500151</a>                             | Fire Dept Pension                    | 6,000.00                 | 6,000.00                | 0.00               | 0.00                | 6,000.00                               | 0.00 %          |
| <a href="#">115-522000-500315</a>                             | Professional Services                | 52,300.00                | 52,300.00               | 6,900.00           | 10,649.50           | 41,650.50                              | 20.36 %         |
| <a href="#">115-522000-500320</a>                             | Audit Expense                        | 8,400.00                 | 8,400.00                | 0.00               | 8,400.00            | 0.00                                   | 100.00 %        |
| <a href="#">115-522000-500345</a>                             | Contractual Services                 | 939,167.00               | 939,167.00              | 78,263.92          | 469,583.52          | 469,583.48                             | 50.00 %         |
| <a href="#">115-522000-500520</a>                             | Bldg. Maintenance                    | 2,500.00                 | 2,500.00                | 0.00               | 0.00                | 2,500.00                               | 0.00 %          |
| <a href="#">115-522000-500624</a>                             | Capital Outlay-bldg. Improvem        | 306,000.00               | 306,000.00              | 0.00               | 0.00                | 306,000.00                             | 0.00 %          |
| <a href="#">115-522000-500644</a>                             | Capital Outlay-vehicles              | 980,000.00               | 980,000.00              | 0.00               | 0.00                | 980,000.00                             | 0.00 %          |
| <a href="#">115-522000-500912</a>                             | Transfer To General Fund             | 50,000.00                | 50,000.00               | 25,000.00          | 25,000.00           | 25,000.00                              | 50.00 %         |
| <b>Department: 522000 - Fire Department Total:</b>            |                                      | <b>2,344,367.00</b>      | <b>2,344,367.00</b>     | <b>110,163.92</b>  | <b>513,633.02</b>   | <b>1,830,733.98</b>                    | <b>21.91%</b>   |
| <b>Fund: 115 - Fire Fund Surplus (Deficit):</b>               |                                      | <b>0.00</b>              | <b>0.00</b>             | <b>-85,051.79</b>  | <b>577,863.41</b>   | <b>577,863.41</b>                      | <b>0.00%</b>    |
| <b>Fund: 300 - Capital Project Fund</b>                       |                                      |                          |                         |                    |                     |                                        |                 |
| <b>Department: 000000 - NonDesignated</b>                     |                                      |                          |                         |                    |                     |                                        |                 |
| <a href="#">300-000000-380200</a>                             | Appropriated Fund Balance            | 1,148,866.00             | 1,148,866.00            | 0.00               | 0.00                | -1,148,866.00                          | 0.00 %          |
| <a href="#">300-000000-380211</a>                             | Appropriated El Mar Res.fdg Fi       | 1,650,000.00             | 1,650,000.00            | 0.00               | 0.00                | -1,650,000.00                          | 0.00 %          |
| <b>Department: 000000 - NonDesignated Total:</b>              |                                      | <b>2,798,866.00</b>      | <b>2,798,866.00</b>     | <b>0.00</b>        | <b>0.00</b>         | <b>-2,798,866.00</b>                   | <b>0.00%</b>    |
| <b>Department: 303000 - Intergovernmental Revenues</b>        |                                      |                          |                         |                    |                     |                                        |                 |
| <a href="#">300-303000-334931</a>                             | American Rescue Plan Act Grant       | 1,668,844.00             | 1,668,844.00            | 0.00               | 0.00                | -1,668,844.00                          | 0.00 %          |
| <a href="#">300-303000-344901</a>                             | State of Florida- Funding Codrington | 511,000.00               | 511,000.00              | 0.00               | 0.00                | -511,000.00                            | 0.00 %          |
| <b>Department: 303000 - Intergovernmental Revenues Total:</b> |                                      | <b>2,179,844.00</b>      | <b>2,179,844.00</b>     | <b>0.00</b>        | <b>0.00</b>         | <b>-2,179,844.00</b>                   | <b>0.00%</b>    |
| <b>Department: 306000 - Miscellaneous Revenues</b>            |                                      |                          |                         |                    |                     |                                        |                 |
| <a href="#">300-306000-361100</a>                             | Interest Earnings                    | 600.00                   | 600.00                  | 3,964.54           | 4,301.03            | 3,701.03                               | 716.84 %        |
| <b>Department: 306000 - Miscellaneous Revenues Total:</b>     |                                      | <b>600.00</b>            | <b>600.00</b>           | <b>3,964.54</b>    | <b>4,301.03</b>     | <b>3,701.03</b>                        | <b>716.84%</b>  |
| <b>Department: 519000 - General</b>                           |                                      |                          |                         |                    |                     |                                        |                 |
| <a href="#">300-519000-500120</a>                             | Regular Salaries                     | 51,847.00                | 51,847.00               | 4,882.50           | 22,635.29           | 29,211.71                              | 43.66 %         |
| <a href="#">300-519000-500210</a>                             | Employer Fica Taxes                  | 3,968.00                 | 3,968.00                | 373.50             | 1,731.56            | 2,236.44                               | 43.64 %         |
| <a href="#">300-519000-500220</a>                             | Retirement                           | 14,995.00                | 14,995.00               | 1,478.91           | 6,665.52            | 8,329.48                               | 44.45 %         |
| <a href="#">300-519000-500230</a>                             | Group Insurance                      | 8,955.00                 | 8,955.00                | 669.21             | 5,384.96            | 3,570.04                               | 60.13 %         |
| <a href="#">300-519000-500640</a>                             | Capital Outlay - Equip & Mach        | 263,000.00               | 263,000.00              | 870.00             | 88,277.30           | 174,722.70                             | 33.57 %         |
| <b>Department: 519000 - General Total:</b>                    |                                      | <b>342,765.00</b>        | <b>342,765.00</b>       | <b>8,274.12</b>    | <b>124,694.63</b>   | <b>218,070.37</b>                      | <b>36.38%</b>   |

## Budget Report

For Fiscal: 2022-2023 Period Ending: 03/31/2023

|                                                                    | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity | Fiscal<br>Activity  | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Used |
|--------------------------------------------------------------------|--------------------------|-------------------------|--------------------|---------------------|----------------------------------------|-----------------|
| <b>Department: 519163 - OffsiteRoof Replacement</b>                |                          |                         |                    |                     |                                        |                 |
| <a href="#">300-519163-500630</a> Cap Outlay Imp other than bldg   | 331,000.00               | 331,000.00              | 124,724.00         | 274,104.00          | 56,896.00                              | 82.81 %         |
| <b>Department: 519163 - OffsiteRoof Replacement Total:</b>         | <b>331,000.00</b>        | <b>331,000.00</b>       | <b>124,724.00</b>  | <b>274,104.00</b>   | <b>56,896.00</b>                       | <b>82.81%</b>   |
| <b>Department: 545101 - Downtown Commercial Refurbishm</b>         |                          |                         |                    |                     |                                        |                 |
| <a href="#">300-545101-500630</a> Cap Outlay Imp other than bldg   | 1,200,000.00             | 1,200,000.00            | 103,931.93         | 183,535.02          | 1,016,464.98                           | 15.29 %         |
| <b>Department: 545101 - Downtown Commercial Refurbishm Total:</b>  | <b>1,200,000.00</b>      | <b>1,200,000.00</b>     | <b>103,931.93</b>  | <b>183,535.02</b>   | <b>1,016,464.98</b>                    | <b>15.29%</b>   |
| <b>Department: 559025 - Bel Air - Sewall Repair - East</b>         |                          |                         |                    |                     |                                        |                 |
| <a href="#">300-559025-500630</a> Cap Outlay Imp Other Than Bldg   | 215,545.00               | 215,545.00              | 0.00               | 2,708.91            | 212,836.09                             | 1.26 %          |
| <b>Department: 559025 - Bel Air - Sewall Repair - East Total:</b>  | <b>215,545.00</b>        | <b>215,545.00</b>       | <b>0.00</b>        | <b>2,708.91</b>     | <b>212,836.09</b>                      | <b>1.26%</b>    |
| <b>Department: 559026 - Canal Dredging</b>                         |                          |                         |                    |                     |                                        |                 |
| <a href="#">300-559026-500630</a> Cap Outlay Imp Other Than Bldg   | 380,000.00               | 380,000.00              | 2,076.37           | 40,496.54           | 339,503.46                             | 10.66 %         |
| <b>Department: 559026 - Canal Dredging Total:</b>                  | <b>380,000.00</b>        | <b>380,000.00</b>       | <b>2,076.37</b>    | <b>40,496.54</b>    | <b>339,503.46</b>                      | <b>10.66%</b>   |
| <b>Department: 559027 - Storm Water Rate Study</b>                 |                          |                         |                    |                     |                                        |                 |
| <a href="#">300-559027-500630</a> Cap Outlay Imp Other Than Bldg   | 60,000.00                | 60,000.00               | 0.00               | 0.00                | 60,000.00                              | 0.00 %          |
| <b>Department: 559027 - Storm Water Rate Study Total:</b>          | <b>60,000.00</b>         | <b>60,000.00</b>        | <b>0.00</b>        | <b>0.00</b>         | <b>60,000.00</b>                       | <b>0.00%</b>    |
| <b>Department: 572200 - Beach Renourishment</b>                    |                          |                         |                    |                     |                                        |                 |
| <a href="#">300-572200-500630</a> Cap Outlay Imp Other Than Bldg   | 0.00                     | 0.00                    | 0.00               | 2,463.87            | -2,463.87                              | 0.00 %          |
| <b>Department: 572200 - Beach Renourishment Total:</b>             | <b>0.00</b>              | <b>0.00</b>             | <b>0.00</b>        | <b>2,463.87</b>     | <b>-2,463.87</b>                       | <b>0.00%</b>    |
| <b>Department: 575201 - Pedestrian Amenities</b>                   |                          |                         |                    |                     |                                        |                 |
| <a href="#">300-575201-500630</a> Cap Outlay Imp Other Than Bldg   | 50,000.00                | 50,000.00               | 0.00               | 1,043.82            | 48,956.18                              | 2.09 %          |
| <b>Department: 575201 - Pedestrian Amenities Total:</b>            | <b>50,000.00</b>         | <b>50,000.00</b>        | <b>0.00</b>        | <b>1,043.82</b>     | <b>48,956.18</b>                       | <b>2.09%</b>    |
| <b>Department: 576135 - Street Project Codrington Drive</b>        |                          |                         |                    |                     |                                        |                 |
| <a href="#">300-576135-500630</a> Cap Outlay Imp Other Than Bldg   | 1,700,000.00             | 1,700,000.00            | 1,675.94           | 8,412.13            | 1,691,587.87                           | 0.49 %          |
| <b>Department: 576135 - Street Project Codrington Drive Total:</b> | <b>1,700,000.00</b>      | <b>1,700,000.00</b>     | <b>1,675.94</b>    | <b>8,412.13</b>     | <b>1,691,587.87</b>                    | <b>0.49%</b>    |
| <b>Department: 577100 - Friedt Park</b>                            |                          |                         |                    |                     |                                        |                 |
| <a href="#">300-577100-500630</a> Cap Outlay Imp Other Than Bldg   | 700,000.00               | 700,000.00              | 0.00               | 0.00                | 700,000.00                             | 0.00 %          |
| <b>Department: 577100 - Friedt Park Total:</b>                     | <b>700,000.00</b>        | <b>700,000.00</b>       | <b>0.00</b>        | <b>0.00</b>         | <b>700,000.00</b>                      | <b>0.00%</b>    |
| <b>Fund: 300 - Capital Project Fund Surplus (Deficit):</b>         | <b>0.00</b>              | <b>0.00</b>             | <b>-236,717.82</b> | <b>-633,157.89</b>  | <b>-633,157.89</b>                     | <b>0.00%</b>    |
| <b>Fund: 310 - Parking Fund</b>                                    |                          |                         |                    |                     |                                        |                 |
| <b>Department: 302000 - Licenses &amp; Permits</b>                 |                          |                         |                    |                     |                                        |                 |
| <a href="#">310-302000-313101</a> Pilop Fee                        | 20,000.00                | 20,000.00               | 0.00               | 60,350.00           | 40,350.00                              | 301.75 %        |
| <b>Department: 302000 - Licenses &amp; Permits Total:</b>          | <b>20,000.00</b>         | <b>20,000.00</b>        | <b>0.00</b>        | <b>60,350.00</b>    | <b>40,350.00</b>                       | <b>301.75%</b>  |
| <b>Department: 304000 - Charges for Services</b>                   |                          |                         |                    |                     |                                        |                 |
| <a href="#">310-304000-344500</a> Parking Permits                  | 140,000.00               | 140,000.00              | 13,085.00          | 133,077.29          | -6,922.71                              | 95.06 %         |
| <a href="#">310-304000-344520</a> Parking Agreements               | 94,024.00                | 94,024.00               | 0.00               | 94,024.00           | 0.00                                   | 100.00 %        |
| <a href="#">310-304000-344551</a> South Ocean                      | 190,000.00               | 190,000.00              | 41,968.17          | 151,221.52          | -38,778.48                             | 79.59 %         |
| <a href="#">310-304000-344552</a> Ocean Front Meters               | 300,000.00               | 300,000.00              | 49,731.89          | 227,412.79          | -72,587.21                             | 75.80 %         |
| <a href="#">310-304000-344553</a> Commercial Blvd. Meters          | 75,000.00                | 75,000.00               | 14,963.95          | 50,251.13           | -24,748.87                             | 67.00 %         |
| <a href="#">310-304000-344554</a> Parking Meters - Beach           | 200,000.00               | 200,000.00              | 26,731.83          | 107,510.18          | -92,489.82                             | 53.76 %         |
| <a href="#">310-304000-344555</a> Palm Portal- Fdg                 | 80,000.00                | 80,000.00               | 18,129.46          | 65,094.17           | -14,905.83                             | 81.37 %         |
| <a href="#">310-304000-344556</a> El Prado Parking Lot             | 450,000.00               | 450,000.00              | 85,645.75          | 326,828.74          | -123,171.26                            | 72.63 %         |
| <a href="#">310-304000-344558</a> Town Hall Parking Lot            | 27,000.00                | 27,000.00               | 5,654.43           | 14,827.45           | -12,172.55                             | 54.92 %         |
| <a href="#">310-304000-344559</a> El Mar Parking Lot               | 200,000.00               | 200,000.00              | 30,037.34          | 144,156.69          | -55,843.31                             | 72.08 %         |
| <a href="#">310-304000-344560</a> A1A Parking Lot                  | 450,000.00               | 450,000.00              | 91,556.05          | 351,040.68          | -98,959.32                             | 78.01 %         |
| <a href="#">310-304000-344563</a> Bougainvilla/ Poinciana          | 130,000.00               | 130,000.00              | 34,718.69          | 117,278.35          | -12,721.65                             | 90.21 %         |
| <b>Department: 304000 - Charges for Services Total:</b>            | <b>2,336,024.00</b>      | <b>2,336,024.00</b>     | <b>412,222.56</b>  | <b>1,782,722.99</b> | <b>-553,301.01</b>                     | <b>76.31%</b>   |
| <b>Department: 305000 - Fines &amp; Forfeitures</b>                |                          |                         |                    |                     |                                        |                 |
| <a href="#">310-305000-354100</a> Parking Fines                    | 100,000.00               | 100,000.00              | 14,305.00          | 60,255.58           | -39,744.42                             | 60.26 %         |
| <b>Department: 305000 - Fines &amp; Forfeitures Total:</b>         | <b>100,000.00</b>        | <b>100,000.00</b>       | <b>14,305.00</b>   | <b>60,255.58</b>    | <b>-39,744.42</b>                      | <b>60.26%</b>   |
| <b>Department: 306000 - Miscellaneous Revenues</b>                 |                          |                         |                    |                     |                                        |                 |
| <a href="#">310-306000-361100</a> Interest Earnings                | 1,000.00                 | 1,000.00                | 4,941.37           | 5,268.24            | 4,268.24                               | 526.82 %        |
| <b>Department: 306000 - Miscellaneous Revenues Total:</b>          | <b>1,000.00</b>          | <b>1,000.00</b>         | <b>4,941.37</b>    | <b>5,268.24</b>     | <b>4,268.24</b>                        | <b>526.82%</b>  |
| <b>Department: 545000 - Parking Operations</b>                     |                          |                         |                    |                     |                                        |                 |
| <a href="#">310-545000-500120</a> Regular Salaries                 | 163,721.00               | 163,721.00              | 19,024.51          | 83,546.31           | 80,174.69                              | 51.03 %         |

## Budget Report

For Fiscal: 2022-2023 Period Ending: 03/31/2023

|                                                        |                                | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity   | Fiscal<br>Activity  | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Used |
|--------------------------------------------------------|--------------------------------|--------------------------|-------------------------|----------------------|---------------------|----------------------------------------|-----------------|
| <a href="#">310-545000-500140</a>                      | Overtime Salaries              | 3,500.00                 | 3,500.00                | 550.98               | 3,684.72            | -184.72                                | 105.28 %        |
| <a href="#">310-545000-500210</a>                      | Employer Fica Taxes            | 12,793.00                | 12,793.00               | 1,397.81             | 5,992.47            | 6,800.53                               | 46.84 %         |
| <a href="#">310-545000-500220</a>                      | Retirement                     | 27,291.00                | 27,291.00               | 2,719.64             | 13,146.40           | 14,144.60                              | 48.17 %         |
| <a href="#">310-545000-500230</a>                      | Group Insurance                | 40,301.00                | 40,301.00               | 2,987.85             | 26,704.52           | 13,596.48                              | 66.26 %         |
| <a href="#">310-545000-500345</a>                      | Contractual Services           | 400,000.00               | 400,000.00              | 48,251.25            | 171,228.49          | 228,771.51                             | 42.81 %         |
| <a href="#">310-545000-500353</a>                      | Parking Alternatives           | 175,000.00               | 175,000.00              | 0.00                 | 76,288.68           | 98,711.32                              | 43.59 %         |
| <a href="#">310-545000-500410</a>                      | Communications                 | 3,300.00                 | 3,300.00                | 166.64               | 886.47              | 2,413.53                               | 26.86 %         |
| <a href="#">310-545000-500430</a>                      | Electric Service               | 6,200.00                 | 6,200.00                | 674.56               | 3,142.37            | 3,057.63                               | 50.68 %         |
| <a href="#">310-545000-500431</a>                      | Water Service                  | 25,000.00                | 25,000.00               | 2,740.52             | 6,456.60            | 18,543.40                              | 25.83 %         |
| <a href="#">310-545000-500445</a>                      | Equip Rent/lease               | 12,800.00                | 12,800.00               | 0.00                 | 0.00                | 12,800.00                              | 0.00 %          |
| <a href="#">310-545000-500461</a>                      | Vehicle Maintenance            | 5,000.00                 | 5,000.00                | 0.00                 | 3,351.43            | 1,648.57                               | 67.03 %         |
| <a href="#">310-545000-500462</a>                      | Fuel                           | 20,000.00                | 20,000.00               | 725.87               | 2,774.54            | 17,225.46                              | 13.87 %         |
| <a href="#">310-545000-500463</a>                      | Service Maintenance Contracts  | 31,920.00                | 31,920.00               | 0.00                 | 37,266.10           | -5,346.10                              | 116.75 %        |
| <a href="#">310-545000-500497</a>                      | Contingency                    | 10,000.00                | 10,000.00               | 0.00                 | 0.00                | 10,000.00                              | 0.00 %          |
| <a href="#">310-545000-500506</a>                      | Printing & Binding             | 11,000.00                | 11,000.00               | 0.00                 | 0.00                | 11,000.00                              | 0.00 %          |
| <a href="#">310-545000-500508</a>                      | Postage                        | 3,000.00                 | 3,000.00                | 0.00                 | 285.02              | 2,714.98                               | 9.50 %          |
| <a href="#">310-545000-500510</a>                      | Office Supplies                | 1,000.00                 | 1,000.00                | 252.44               | 252.44              | 747.56                                 | 25.24 %         |
| <a href="#">310-545000-500525</a>                      | Uniform Expense                | 4,000.00                 | 4,000.00                | 453.45               | 1,126.33            | 2,873.67                               | 28.16 %         |
| <a href="#">310-545000-500532</a>                      | Signs                          | 13,000.00                | 13,000.00               | 1,737.95             | 6,406.67            | 6,593.33                               | 49.28 %         |
| <a href="#">310-545000-500533</a>                      | Parking Meter Parts-supplies   | 38,000.00                | 38,000.00               | 0.00                 | 1,952.75            | 36,047.25                              | 5.14 %          |
| <a href="#">310-545000-500545</a>                      | Training                       | 2,000.00                 | 2,000.00                | 0.00                 | 0.00                | 2,000.00                               | 0.00 %          |
| <a href="#">310-545000-500550</a>                      | Operating Expenses             | 30,000.00                | 30,000.00               | 961.41               | 6,419.00            | 23,581.00                              | 21.40 %         |
| <a href="#">310-545000-500610</a>                      | Capital Outlay Land/Bldg Acqui | 0.00                     | 0.00                    | 2,000,000.00         | 2,000,000.00        | -2,000,000.00                          | 0.00 %          |
| <a href="#">310-545000-500629</a>                      | Capital Outlay - Design/permit | 2,000.00                 | 2,000.00                | 0.00                 | 0.00                | 2,000.00                               | 0.00 %          |
| <a href="#">310-545000-500630</a>                      | Cap Outlay Imp Other Than Bldg | 2,000.00                 | 2,000.00                | 0.00                 | 0.00                | 2,000.00                               | 0.00 %          |
| <a href="#">310-545000-500640</a>                      | Capital Outlay - Equipt & Mach | 55,600.00                | 55,600.00               | 0.00                 | 0.00                | 55,600.00                              | 0.00 %          |
| <a href="#">310-545000-500644</a>                      | Capital Outlay-vehicles        | 20,264.00                | 20,264.00               | 10,709.28            | 13,900.61           | 6,363.39                               | 68.60 %         |
| <b>Department: 545000 - Parking Operations Total:</b>  |                                | <b>1,118,690.00</b>      | <b>1,118,690.00</b>     | <b>2,093,354.16</b>  | <b>2,464,811.92</b> | <b>-1,346,121.92</b>                   | <b>220.33%</b>  |
| <b>Department: 545152 - Land Acquisitions</b>          |                                |                          |                         |                      |                     |                                        |                 |
| <a href="#">310-545152-500611</a>                      | Land Acquisition               | 1,033,334.00             | 1,033,334.00            | 0.00                 | 0.00                | 1,033,334.00                           | 0.00 %          |
| <b>Department: 545152 - Land Acquisitions Total:</b>   |                                | <b>1,033,334.00</b>      | <b>1,033,334.00</b>     | <b>0.00</b>          | <b>0.00</b>         | <b>1,033,334.00</b>                    | <b>0.00%</b>    |
| <b>Department: 581100 - Interfund Transfers</b>        |                                |                          |                         |                      |                     |                                        |                 |
| <a href="#">310-581100-500912</a>                      | Transfer To General Fund       | 305,000.00               | 305,000.00              | 152,500.00           | 152,500.00          | 152,500.00                             | 50.00 %         |
| <b>Department: 581100 - Interfund Transfers Total:</b> |                                | <b>305,000.00</b>        | <b>305,000.00</b>       | <b>152,500.00</b>    | <b>152,500.00</b>   | <b>152,500.00</b>                      | <b>50.00%</b>   |
| <b>Fund: 310 - Parking Fund Surplus (Deficit):</b>     |                                | <b>0.00</b>              | <b>0.00</b>             | <b>-1,814,385.23</b> | <b>-708,715.11</b>  | <b>-708,715.11</b>                     | <b>0.00%</b>    |
| <b>Report Surplus (Deficit):</b>                       |                                | <b>0.00</b>              | <b>0.00</b>             | <b>-4,572,837.98</b> | <b>2,915,404.05</b> | <b>2,915,404.05</b>                    | <b>0.00%</b>    |

## Group Summary

| Department                                            | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity   | Fiscal<br>Activity  | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Used |
|-------------------------------------------------------|--------------------------|-------------------------|----------------------|---------------------|----------------------------------------|-----------------|
| <b>Fund: 001 - General Fund</b>                       |                          |                         |                      |                     |                                        |                 |
| 000000 - NonDesignated                                | 477,342.00               | 477,342.00              | 0.00                 | 0.00                | -477,342.00                            | 0.00%           |
| 301000 - Ad Valorem Property Taxes                    | 9,801,757.00             | 9,801,757.00            | 176,302.29           | 9,125,883.31        | -675,873.69                            | 93.10%          |
| 301100 - Utility Taxes                                | 1,086,000.00             | 1,086,000.00            | 96,199.52            | 500,662.28          | -585,337.72                            | 46.10%          |
| 301600 - Franchise Taxes                              | 801,800.00               | 801,800.00              | 70,669.89            | 383,720.60          | -418,079.40                            | 47.86%          |
| 302000 - Licenses & Permits                           | 186,500.00               | 186,500.00              | 16,408.41            | 147,697.12          | -38,802.88                             | 79.19%          |
| 303000 - Intergovernmental Revenues                   | 1,264,309.00             | 1,264,309.00            | 97,202.18            | 509,618.97          | -754,690.03                            | 40.31%          |
| 304000 - Charges for Services                         | 13,000.00                | 13,000.00               | 1,690.00             | 11,480.00           | -1,520.00                              | 88.31%          |
| 305000 - Fines & Forfeitures                          | 65,000.00                | 65,000.00               | 8,924.52             | 20,742.35           | -44,257.65                             | 31.91%          |
| 306000 - Miscellaneous Revenues                       | 212,003.00               | 212,003.00              | 34,666.18            | 186,475.96          | -25,527.04                             | 87.96%          |
| 511000 - Commission                                   | 210,994.00               | 210,994.00              | 22,504.68            | 102,236.34          | 108,757.66                             | 48.45%          |
| 511100 - Donation-Non Profits                         | 71,490.00                | 71,490.00               | 10,000.00            | 66,490.00           | 5,000.00                               | 93.01%          |
| 511200 - Visitor Center                               | 85,801.00                | 85,801.00               | 9,450.06             | 26,125.04           | 59,675.96                              | 30.45%          |
| 513000 - Administration                               | 1,103,681.00             | 1,103,681.00            | 102,819.68           | 566,334.15          | 537,346.85                             | 51.31%          |
| 514000 - Town Attorney                                | 450,000.00               | 450,000.00              | 28,200.00            | 96,969.19           | 353,030.81                             | 21.55%          |
| 519000 - General                                      | 979,984.00               | 979,984.00              | 1,657,542.48         | 1,978,841.21        | -998,857.21                            | 201.93%         |
| 519100 - Tourism and Community Outreach               | 494,209.00               | 494,209.00              | 30,370.67            | 205,558.79          | 288,650.21                             | 41.59%          |
| 521000 - Police Department                            | 5,778,422.00             | 5,778,422.00            | 503,181.58           | 2,876,975.82        | 2,901,446.18                           | 49.79%          |
| 523000 - Emergency Medical Services                   | 899,910.00               | 899,910.00              | 74,992.50            | 449,955.00          | 449,955.00                             | 50.00%          |
| 524000 - Development Services                         | 795,571.00               | 795,571.00              | 57,486.09            | 272,550.53          | 523,020.47                             | 34.26%          |
| 541100 - Mun Srvsc - Public Works Div                 | 2,927,651.00             | 2,927,651.00            | 270,580.14           | 1,282,403.81        | 1,645,247.19                           | 43.80%          |
| 572000 - Recreation                                   | 547,298.00               | 547,298.00              | 42,142.19            | 265,357.97          | 281,940.03                             | 48.49%          |
| 581100 - Interfund Transfers                          | 437,300.00               | 437,300.00              | 218,650.00           | 218,650.00          | -218,650.00                            | 50.00%          |
| <b>Fund: 001 - General Fund Surplus (Deficit):</b>    | <b>0.00</b>              | <b>0.00</b>             | <b>-2,088,557.08</b> | <b>2,915,132.74</b> | <b>2,915,132.74</b>                    | <b>0.00%</b>    |
| <b>Fund: 101 - Special Revenue-Police Conf</b>        |                          |                         |                      |                     |                                        |                 |
| 306000 - Miscellaneous Revenues                       | 0.00                     | 0.00                    | 0.00                 | 219.86              | 219.86                                 | 0.00%           |
| <b>Fund: 101 - Special Revenue-Police Conf Total:</b> | <b>0.00</b>              | <b>0.00</b>             | <b>0.00</b>          | <b>219.86</b>       | <b>219.86</b>                          | <b>0.00%</b>    |
| <b>Fund: 102 - Building Fund</b>                      |                          |                         |                      |                     |                                        |                 |
| 000000 - NonDesignated                                | 30,983.00                | 30,983.00               | 0.00                 | 0.00                | -30,983.00                             | 0.00%           |
| 302100 - Building Permit and Inpection                | 967,850.00               | 967,850.00              | 99,270.93            | 1,151,675.12        | 183,825.12                             | 118.99%         |
| 524100 - Building                                     | 998,833.00               | 998,833.00              | 361,087.78           | 413,780.98          | 585,052.02                             | 41.43%          |
| <b>Fund: 102 - Building Fund Surplus (Deficit):</b>   | <b>0.00</b>              | <b>0.00</b>             | <b>-261,816.85</b>   | <b>737,894.14</b>   | <b>737,894.14</b>                      | <b>0.00%</b>    |
| <b>Fund: 103 - Sewer Fund</b>                         |                          |                         |                      |                     |                                        |                 |
| 000000 - NonDesignated                                | 224,296.00               | 224,296.00              | 0.00                 | 0.00                | -224,296.00                            | 0.00%           |
| 304000 - Charges for Services                         | 1,303,077.00             | 1,303,077.00            | 0.00                 | 554,227.46          | -748,849.54                            | 42.53%          |
| 306000 - Miscellaneous Revenues                       | 1,000.00                 | 1,000.00                | 1,242.54             | 1,319.66            | 319.66                                 | 131.97%         |
| 535000 - Sanitary Sewers                              | 1,528,373.00             | 1,528,373.00            | 87,551.75            | 529,380.22          | 998,992.78                             | 34.64%          |
| <b>Fund: 103 - Sewer Fund Surplus (Deficit):</b>      | <b>0.00</b>              | <b>0.00</b>             | <b>-86,309.21</b>    | <b>26,166.90</b>    | <b>26,166.90</b>                       | <b>0.00%</b>    |
| <b>Fund: 115 - Fire Fund</b>                          |                          |                         |                      |                     |                                        |                 |
| 000000 - NonDesignated                                | 1,175,350.00             | 1,175,350.00            | 0.00                 | 0.00                | -1,175,350.00                          | 0.00%           |
| 301050 - Fire Assessment                              | 1,134,209.00             | 1,134,209.00            | 23,091.25            | 1,052,157.49        | -82,051.51                             | 92.77%          |
| 304000 - Charges for Services                         | 34,808.00                | 34,808.00               | 463.50               | 37,153.24           | 2,345.24                               | 106.74%         |
| 306000 - Miscellaneous Revenues                       | 0.00                     | 0.00                    | 1,557.38             | 2,185.70            | 2,185.70                               | 0.00%           |
| 522000 - Fire Department                              | 2,344,367.00             | 2,344,367.00            | 110,163.92           | 513,633.02          | 1,830,733.98                           | 21.91%          |
| <b>Fund: 115 - Fire Fund Surplus (Deficit):</b>       | <b>0.00</b>              | <b>0.00</b>             | <b>-85,051.79</b>    | <b>577,863.41</b>   | <b>577,863.41</b>                      | <b>0.00%</b>    |
| <b>Fund: 300 - Capital Project Fund</b>               |                          |                         |                      |                     |                                        |                 |
| 000000 - NonDesignated                                | 2,798,866.00             | 2,798,866.00            | 0.00                 | 0.00                | -2,798,866.00                          | 0.00%           |
| 303000 - Intergovernmental Revenues                   | 2,179,844.00             | 2,179,844.00            | 0.00                 | 0.00                | -2,179,844.00                          | 0.00%           |
| 306000 - Miscellaneous Revenues                       | 600.00                   | 600.00                  | 3,964.54             | 4,301.03            | 3,701.03                               | 716.84%         |
| 519000 - General                                      | 342,765.00               | 342,765.00              | 8,274.12             | 124,694.63          | 218,070.37                             | 36.38%          |
| 519163 - OffsiteRoof Replacement                      | 331,000.00               | 331,000.00              | 124,724.00           | 274,104.00          | 56,896.00                              | 82.81%          |
| 545101 - Downtown Commercial Refurbishm               | 1,200,000.00             | 1,200,000.00            | 103,931.93           | 183,535.02          | 1,016,464.98                           | 15.29%          |
| 559025 - Bel Air - Sewall Repair - East               | 215,545.00               | 215,545.00              | 0.00                 | 2,708.91            | 212,836.09                             | 1.26%           |
| 559026 - Canal Dredging                               | 380,000.00               | 380,000.00              | 2,076.37             | 40,496.54           | 339,503.46                             | 10.66%          |
| 559027 - Storm Water Rate Study                       | 60,000.00                | 60,000.00               | 0.00                 | 0.00                | 60,000.00                              | 0.00%           |

## Budget Report

For Fiscal: 2022-2023 Period Ending: 03/31/2023

| Department                                                 | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity   | Fiscal<br>Activity  | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Used |
|------------------------------------------------------------|--------------------------|-------------------------|----------------------|---------------------|----------------------------------------|-----------------|
| 572200 - Beach Renourishment                               | 0.00                     | 0.00                    | 0.00                 | 2,463.87            | -2,463.87                              | 0.00%           |
| 575201 - Pedestrian Amenities                              | 50,000.00                | 50,000.00               | 0.00                 | 1,043.82            | 48,956.18                              | 2.09%           |
| 576135 - Street Project Codrington Drive                   | 1,700,000.00             | 1,700,000.00            | 1,675.94             | 8,412.13            | 1,691,587.87                           | 0.49%           |
| 577100 - Friedt Park                                       | 700,000.00               | 700,000.00              | 0.00                 | 0.00                | 700,000.00                             | 0.00%           |
| <b>Fund: 300 - Capital Project Fund Surplus (Deficit):</b> | <b>0.00</b>              | <b>0.00</b>             | <b>-236,717.82</b>   | <b>-633,157.89</b>  | <b>-633,157.89</b>                     | <b>0.00%</b>    |
| <b>Fund: 310 - Parking Fund</b>                            |                          |                         |                      |                     |                                        |                 |
| 302000 - Licenses & Permits                                | 20,000.00                | 20,000.00               | 0.00                 | 60,350.00           | 40,350.00                              | 301.75%         |
| 304000 - Charges for Services                              | 2,336,024.00             | 2,336,024.00            | 412,222.56           | 1,782,722.99        | -553,301.01                            | 76.31%          |
| 305000 - Fines & Forfeitures                               | 100,000.00               | 100,000.00              | 14,305.00            | 60,255.58           | -39,744.42                             | 60.26%          |
| 306000 - Miscellaneous Revenues                            | 1,000.00                 | 1,000.00                | 4,941.37             | 5,268.24            | 4,268.24                               | 526.82%         |
| 545000 - Parking Operations                                | 1,118,690.00             | 1,118,690.00            | 2,093,354.16         | 2,464,811.92        | -1,346,121.92                          | 220.33%         |
| 545152 - Land Acquisitions                                 | 1,033,334.00             | 1,033,334.00            | 0.00                 | 0.00                | 1,033,334.00                           | 0.00%           |
| 581100 - Interfund Transfers                               | 305,000.00               | 305,000.00              | 152,500.00           | 152,500.00          | 152,500.00                             | 50.00%          |
| <b>Fund: 310 - Parking Fund Surplus (Deficit):</b>         | <b>0.00</b>              | <b>0.00</b>             | <b>-1,814,385.23</b> | <b>-708,715.11</b>  | <b>-708,715.11</b>                     | <b>0.00%</b>    |
| <b>Report Surplus (Deficit):</b>                           | <b>0.00</b>              | <b>0.00</b>             | <b>-4,572,837.98</b> | <b>2,915,404.05</b> | <b>2,915,404.05</b>                    | <b>0.00%</b>    |

## Fund Summary

| Fund                              | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity   | Fiscal<br>Activity  | Variance<br>Favorable<br>(Unfavorable) |
|-----------------------------------|--------------------------|-------------------------|----------------------|---------------------|----------------------------------------|
| 001 - General Fund                | 0.00                     | 0.00                    | -2,088,557.08        | 2,915,132.74        | 2,915,132.74                           |
| 101 - Special Revenue-Police Conf | 0.00                     | 0.00                    | 0.00                 | 219.86              | 219.86                                 |
| 102 - Building Fund               | 0.00                     | 0.00                    | -261,816.85          | 737,894.14          | 737,894.14                             |
| 103 - Sewer Fund                  | 0.00                     | 0.00                    | -86,309.21           | 26,166.90           | 26,166.90                              |
| 115 - Fire Fund                   | 0.00                     | 0.00                    | -85,051.79           | 577,863.41          | 577,863.41                             |
| 300 - Capital Project Fund        | 0.00                     | 0.00                    | -236,717.82          | -633,157.89         | -633,157.89                            |
| 310 - Parking Fund                | 0.00                     | 0.00                    | -1,814,385.23        | -708,715.11         | -708,715.11                            |
| <b>Report Surplus (Deficit):</b>  | <b>0.00</b>              | <b>0.00</b>             | <b>-4,572,837.98</b> | <b>2,915,404.05</b> | <b>2,915,404.05</b>                    |

Town of Lauderdale-by-the-Sea  
Cash and Investment Report  
as of March 31,2023

| Bank /<br>Other                  | GL<br>No. | Bank<br>No. | Account Name                | Account<br>Type | Bank/<br>Pool | Balance<br>3/31/2023 | Interest/<br>Avg % Yield | Interest/Chg<br>Mkt Value | Interest/<br>Year to Date |
|----------------------------------|-----------|-------------|-----------------------------|-----------------|---------------|----------------------|--------------------------|---------------------------|---------------------------|
| 001 General Fund:                |           |             |                             |                 |               |                      |                          |                           |                           |
| SunTrust                         | 101.000   | 8015        | Master Account              | Advantage NOW   | SunTrust      | 7,371,858.57         | 0.02%                    | 6,064.72                  | 14,885.11                 |
| SunTrust                         | 101.009   | 6876        | Emergency Reserve           | Advantage NOW   | SunTrust      | 2,500,000.00         | 0.02%                    | Included Above            | Included Above            |
| GENERAL FUND                     |           |             |                             | BANK SUBTOTAL   |               | 9,871,858.57         |                          | 6,064.72                  | 14,885.11                 |
| SBA                              | 101.300   | 1471-A      | General Fund Invest Acct A  | SBA Invest Pool | SBA           | 179,247.54           | 4.84%                    | 733.53                    | 3,653.02                  |
| SBA                              | 101.400   | 1472-A      | Emergency Reserves Acct A   | SBA Invest Pool | SBA           | 86,964.24            | 4.84%                    | 355.87                    | 1,820.81                  |
| GENERAL FUND                     |           |             |                             | SBA SUBTOTAL    |               | 266,211.78           |                          | 1,089.40                  | 5,473.83                  |
| GENERAL FUND                     |           |             |                             | GRAND TOTAL     |               | 10,138,070.35        |                          | 7,154.12                  | 20,358.94                 |
| 101 Police Forfeiture & Training |           |             |                             |                 |               |                      |                          |                           |                           |
| SunTrust                         | 101.100   | 9613        | Police Forfeiture Fund      | Advantage NOW   | SunTrust      | 15,659.60            | 0.02%                    | Included Above            | Included Above            |
| POLICE FUND                      |           |             |                             | TOTAL           |               | 15,659.60            |                          | 0.00                      | 0.00                      |
| 103 Sewer Enterprise Fund        |           |             |                             |                 |               |                      |                          |                           |                           |
| SunTrust                         | 101.105   | 9999        | Cash                        | Advantage NOW   | SunTrust      | 1,757,494.86         | 0.02%                    | 1,178.22                  | 2,497.88                  |
| SEWER FUND                       |           |             |                             | TOTAL           |               | 1,757,494.86         |                          | 1,178.22                  | 2,497.88                  |
| 115 Fire Fund:                   |           |             |                             |                 |               |                      |                          |                           |                           |
| SunTrust                         | 101.109   | 5379        | Fire Fund Account           | Advantage NOW   |               | 2,137,814.53         | 0.02%                    | 1,547.58                  | 3,166.33                  |
| FIRE FUND                        |           |             |                             | GRAND TOTAL     |               | 2,137,814.53         |                          | 1,547.58                  | 3,166.33                  |
| 300 Capital Improvement Fund:    |           |             |                             |                 |               |                      |                          |                           |                           |
| SunTrust                         | 101.115   | 0010        | Cash                        | Advantage NOW   | SunTrust      | 5,252,774.81         | 0.02%                    | 3,959.23                  | 8,250.93                  |
| CAPITAL IMPROVEMENT FUND         |           |             |                             | TOTAL           |               | 5,252,774.81         |                          | 3,959.23                  | 8,250.93                  |
| 310 Parking Improvement Fund     |           |             |                             |                 |               |                      |                          |                           |                           |
| SunTrust                         | 101.125   | 0120        | Parking Improvement Account | Advantage NOW   | SunTrust      | 7,348,072.15         | 0.02%                    | 5,480.79                  | 10,749.03                 |
| SunTrust                         | 101.128   | 8554        | PILOP Account               | Advantage NOW   | SunTrust      | 148,871.00           | 0.02%                    | 102.35                    | 201.18                    |
| PARKING FUND                     |           |             |                             | TOTAL           |               | 7,496,943.15         |                          | 5,583.14                  | 10,950.21                 |
| 102 Building Fund                |           |             |                             |                 |               |                      |                          |                           |                           |
| SunTrust                         | 101.104   | 8686        | Building Account            | Advantage NOW   | SunTrust      | 1,144,717.39         | 0.02%                    | 808.93                    | 1,938.04                  |
| BUILDING FUND                    |           |             |                             | TOTAL           |               | 1,144,717.39         |                          | 808.93                    | 1,938.04                  |
| ALL FUNDS                        |           |             |                             |                 |               |                      |                          |                           |                           |
|                                  |           |             |                             | GRAND TOTAL     |               | 27,943,474.69        |                          | 20,231.22                 | 47,162.33                 |

Town of Lauderdale-by-the-Sea  
Cash and Investment Report  
as of March 31,2023

| Summary by Investment Type |                               | Amount        | Percent |
|----------------------------|-------------------------------|---------------|---------|
|                            | Interest Bearing Checking     | 27,677,262.91 | 99%     |
|                            | Non-interest Bearing Checking | 0.00          | 0%      |
|                            | SBA Trust Fund/Pools          | 266,211.78    | 1%      |
|                            | Repurchase Agreements         | 0.00          | 0%      |
|                            | Money Market Funds            | 0.00          | 0%      |
|                            | U.S. Securities/Treasuries    | 0.00          | 0%      |
|                            | U.S. Federal Agencies         | 0.00          | 0%      |
|                            | Federal Instrumentalities     | 0.00          | 0%      |
| GRAND TOTAL                |                               | 27,943,474.69 | 100%    |

| Summary by Fund |                          | Amount        | Percent |
|-----------------|--------------------------|---------------|---------|
| 101.000/101-400 | General Fund             | 10,138,070.35 | 36%     |
|                 | Police Fund              | 15,659.60     | 0%      |
|                 | Sewer Fund               | 1,757,494.86  | 6%      |
|                 | Fire Fund                | 2,137,814.53  | 8%      |
|                 | Building Fund            | 1,144,717.39  | 4%      |
|                 | Capital Improvement Fund | 5,252,774.81  | 19%     |
|                 | Parking Fund             | 7,496,943.15  | 27%     |
| GRAND TOTAL     |                          | 27,943,474.69 | 100%    |

| Summary by Bank/Pool |                                     | Amount        | Percent |
|----------------------|-------------------------------------|---------------|---------|
|                      | SunTrust                            | 27,677,262.91 | 99%     |
|                      | Florida Prime/State Board of Admin. | 266,211.78    | 1%      |
| GRAND TOTAL          |                                     | 27,943,474.69 | 100%    |



**Agenda Item No: 10.a**

## **Town Commission Agenda Item Report**

**Meeting Date:** May 23, 2023

**Submitted By:** Katrina Adler, Town Clerk

**Submitting Department:** Administration

**Item Type:** Minutes

**Agenda Section:** Approval of Minutes

---

**Subject Title:** Approval of Minutes

**Explanation:** Approval of 5-9-23 Regular Commission Meeting Minutes

**Recommendation:** Accept / Approve

**Attachments:** Ex.1 5-9-23 Regular Commission Meeting Minutes



**TOWN OF LAUDERDALE-BY-THE-SEA  
TOWN COMMISSION  
MEETING MINUTES  
Jarvis Hall  
4505 Ocean Drive  
Tuesday, May 9, 2023  
6:30 PM**

**1. CALL TO ORDER, MAYOR CHRIS VINCENT**

Mayor Chris Vincent called the meeting to order at 6:32 p.m. Also present were Commissioner Alfred “Buz” Oldaker, Commissioner Theo Pouloupoulos, Commissioner Randy Strauss, Town Manager Linda Connors, Town Attorney Susan Trevarthen, Deputy Town Manager/Public Works Director Ken Rubach, Assistant to the Town Manager Courtney Easley, Director of Budget and Finance Lucila Lang, Special Events and Marketing Coordinator Katie Anderson, and Town Clerk Katrina Adler.

**2. PLEDGE OF ALLEGIANCE TO THE FLAG**

**3. INVOCATION**

All present observed a moment of silence.

**4. ADDITIONS, DELETIONS, DEFERRALS OF AGENDA ITEMS**

None.

**5. PRESENTATIONS**

**a. Senator Jason W.B. Pizzo, District 37 Introduction**

Florida District 37 Senator Jason W. B. Pizzo introduced himself to the Commission and all present, stating that prior to his career in public service, he was a prosecutor in Miami-Dade County. The recent Florida Legislative Session included 1800 bills and addressed a wide range of topics.

Commissioner Oldaker requested information on the Florida Legislature’s address of insurance, noting that many individuals are now uninsured or using Citizens Insurance as a last resort. He stated that he wished to ensure residents knew where to direct their questions and concerns regarding emergencies. Senator Pizzo commented that 66% of his constituents live in condominiums. He advised that he has successfully argued for

an amendment which would remove the requirement for flood insurance in high-rise condominium units; however, very little was done by the Legislature with regard to property insurance other than the elimination of one-way attorneys' fees.

Mayor Vincent also acknowledged the increase in condominium insurance and reserves. Senator Pizzo stated that condominium association fees have been artificially repressed in recent years, which was discovered following the Surfside condominium tragedy in 2021. Now that this practice has ended, the result is often "sticker shock" when owners are asked to pay current fees.

Mayor Vincent also requested an update on bills addressing vacation rental properties. Senator Pizzo explained that he is recognized as a proponent of home rule by the League of Cities, and briefly recalled discussion of bills addressing vacation rentals.

Senator Pizzo concluded that constituents can reach him at (305) 505-8478.

#### **b. Broward County Premium Mobility Plan (PREMO)**

Khalilah Ffrench, representing Broward County Transit (BCT), explained that the strategy for surtax funds is to invest in a Premium Mobility Plan (PREMO), a County-wide network of premium transit that will be attractive, safe, reliable, and frequent. PREMO's goals include:

- Improved mobility for all
- Integration and service to communities
- Enhancement of economic development
- Implementation of equitable transit solutions
- Improved safety and security
- Insurance of environmental stewardship

PREMO will result in an additional 200 miles of new premium service, as well as approximately 23 million annual riders, a 100% electrified bus fleet, new intelligent transportation systems, and localized aesthetic and architectural enhancements. Part of the plan will connect major activity centers in Broward County such as the airport, seaport, and Convention Center. PREMO would also create new construction-related jobs, lay the foundation for transit-oriented development, and expand opportunities for small businesses.

The phases of project delivery are as follows:

- Planning

- Project development and environmental (PD&E)
- Design
- Construction

PREMO is currently in the planning phase. The plan will include commuter rail, light rail transit, bus rapid transit (BRT), and high-frequency bus service. With the exception of high-frequency service, premium transit will use either dedicated or shared rights-of-way. Both frequency and capacity of service will increase.

Commuter rail service would be provided in existing rights-of-way, which can help keep costs lower. Because light rail transit would be a new service for Broward County, its costs would be higher.

Ms. French reviewed the recommended network for PREMO, which proposes 11.5 miles of commuter rail, 23.3 miles of light rail transit, 76 miles of BRT, and 100 miles of complementary high-frequency service. She reviewed how this network system would serve the activity centers mentioned earlier through different types of transit.

There is a proposed 15-year implementation schedule for PREMO, with commuter rail beginning in 2027 and implementation of the system across all corridors by 2038. The County will fully leverage internal and external resources, including pursuit of alternative delivery strategies for the projects, fast-track procurement, and funding of corridors with transportation surtax funds. They will also seek alternative federal and state funding for the project. As corridors are developed, BCT hopes to continuously improve upon its processes.

Risks associated with the proposed schedule include:

- Market price volatility
- Schedule uncertainty associated with availability of materials and equipment
- Consensus-building
- Federal and state reviews
- Regulatory risks
- Environmental reviews
- Property availability and acquisition
- Workforce readiness
- Public expectations

Broward County sees PREMO as a transformational effort which will redefine mobility and connectivity throughout the County. In addition to premium service, the County will

also perform a comprehensive operations analysis and will look at how local service can support and interact with premium transit.

Capital costs for the project are expected to reach an estimated \$4.4 billion for the plan as proposed, which is why state and federal funding will be sought to supplement existing funding sources. Next steps include ongoing public outreach and feedback, presentation to the Broward County Transportation Surtax Oversight Board, and workshops with elected officials on May 23, 2023 prior to proposed Board of County Commissioners adoption on June 13.

Commissioner Strauss addressed light rail transit, asking if the plans would be similar to the “people mover” system in Miami or other existing modes of transit, such as monorails. He also requested further clarification of what would constitute high-frequency bus service.

Ms. Ffrench replied that light rail transit differs from a monorail system, as it would use a modern streetcar that integrates into the existing roadway. Light rail is expected to be elevated for the airport/seaport connection but would remain at grade throughout most of the County, elevating only as necessary to cross heavy rail. She offered the example of Tampa’s trolley system as one type of light rail.

High-frequency bus service would be similar to BCT’s existing Breeze service, which operated more widely prior to the onset of the COVID-19 pandemic. This system would provide 15-minute a.m. and p.m. peak service, which is intended to supplement premium service with fewer infrastructure investments. This system may be accompanied by changes such as traffic signal priority, but would not make major infrastructure investments. This system could also be implemented more quickly than the other improvements.

Commissioner Strauss also requested more information on alternative delivery strategies, as well as the procurement of properties necessary to install new infrastructure in a system with very little remaining room. Ms. Ffrench replied that delivery options will depend upon sequencing of the project’s delivery and sharing of liability between designers and engineers. While traditional mechanisms would design, bid, and build the project, alternative mechanisms could deliver the projects more quickly.

With regard to right-of-way, Ms. Ffrench advised that there is right-of-way remaining in some areas, as well as the possibility of shared and dedicated rights-of-way. A shared

right-of-way would lean heavily on technology and signalization to balance the load on corridors. Examples could include right turn lane combinations or sharing of the corner lane with vehicles.

Commissioner Oldaker noted that the western portions of Broward County are less developed with transit in mind, and asked how the general public might be trained to use a transit system with which they may not be familiar. Ms. Ffrench advised that the goal is to create a system which provides the message of reliable alternatives to car travel, which will build familiarity over time.

Mayor Vincent observed that while implementation of PREMO may be difficult, it is necessary as an option to ride-sharing services, which may be reaching a saturation point. He also asked if the County plans to make public service announcements to promote PREMO as a vision for the future. Ms. Ffrench replied that the County will post videos about the plans, and will hold virtual workshops twice per week for the next three weeks to increase public awareness. The workshops will be open to the public, who may access it on personal devices or at libraries.

**c. Proclamation for “National Police Week” and “National Peace Officers Memorial Day”**

Mayor Vincent read a Proclamation recognizing May 15-21, 2023 as National Police Week and May 15, 2023 as National Peace Officers Memorial Day.

**d. May 21-27 National Public Works Week**

Mayor Vincent read a Proclamation recognizing the week of May 21-27, 2023 as National Public Works Week.

**6. PUBLIC COMMENTS**

At this time Mayor Vincent opened public comment.

Michael Rolfs, resident, addressed the discussion with Senator Jason W.B. Pizzo regarding insurance, stating that his 2023-2024 bill for home and wind insurance represented a 125% increase over last year's policy. The main reasons cited for this increase included a large rate increase for Broward, Miami-Dade, and Palm Beach Counties, as well as the rising costs of labor and materials and increases in home

values. He cautioned other residents that their own insurance policy renewals may also include significant increases.

With no other individuals wishing to speak at this time, Mayor Vincent closed public comment.

## **7. PUBLIC SAFETY DISCUSSION**

None.

## **8. TOWN MANAGER REPORT**

### **a. Town Manager Report for May 9, 2023**

Town Manager Linda Connors stated that the Town has been nominated by *USA Today* as Readers' Choice for Best Beach in the South. She encouraged residents to vote electronically once per day. Voting will remain open for the next 12 days. More information will be posted on the Town's website.

The Town's Planning and Zoning Board has a vacancy. Interested residents are asked to contact the Town Clerk or download an application from the Town's website.

All Town employees are working to keep insurance costs as low as possible, including insurance premiums. Town Staff is participating in a program with Humana Insurance which saved Town residents \$400 on these premiums.

The Town has brought on two new Code employees, who are currently providing outreach to the community to introduce themselves.

The ribbon-cutting ceremony for Circuit was held before tonight's meeting, and the Circuit app is now available for download for free service within the Town. Circuit also has a contract with the Galt Ocean Mile, which means it can take residents between Lauderdale-By-The-Sea and the Galt area.

Town Manager Connors recalled that after municipal elections, the Town Commission is asked to select its representatives to organizations including the Broward League of Cities, the Broward Metropolitan Planning Organization (MPO), the Hillsboro Inland Navigation District, and AMR Review. These appointments typically last for a two-year

period. The Commissioners agreed by consensus to continue the following appointments:

- Broward League of Cities: Vice Mayor Malkoon as representative, with Commissioner Strauss as Alternate and Mayor Vincent as Second Alternate
- Broward MPO: Commissioner Oldaker
- Hillsboro Inland Navigation District: Commissioner Strauss
- AMR Review: Commissioner Pouloupoulos

The May 23, 2023 Commission meeting will be preceded by a special budget meeting at 5:00 p.m. Staff will present the Town's budget for basic services, as well as the costs of "add-on" services which improve quality of life in the Town. The Commissioners are asked to bring up any items they would like to see considered for the budget at this meeting, and Staff will put together an estimate of the costs associated with these items and bring it before the Commission in June.

Mayor Vincent suggested that the QR code associated with Circuit be placed on parking pay station signage throughout the Town, where it can be scanned for use by residents who may not have the Circuit app. Town Manager Connors added that "wave-and-ride" service is offered by Circuit as well.

Town Manager Connors concluded that the previous week, in recognition of Arbor Day, the Town's Public Works Department and the Lauderdale-By-The-Sea Garden Club planted a new orange Geiger tree near the children's playground and the bocce court.

Commissioner Strauss advised that he will be absent from the June 13, 2023 meeting, and suggested that the Commission may wish to hold only one meeting during that month.

It was noted that Vice Mayor Edmund Malkoon's absence from tonight's meeting was excused by consensus.

#### **9. TOWN ATTORNEY REPORT**

None.

#### **10. APPROVAL OF MINUTES**

##### **a. 4-25-23 Ethics Training Minutes**

**b. 4-25-23 Regular Commission Meeting Minutes**

**Commissioner Strauss made a motion, seconded by Commissioner Poulopoulos, to approve. Motion carried 4-0.**

**11. CONSENT AGENDA**

None.

**12. OLD BUSINESS**

None.

**13. NEW BUSINESS**

**a. “Dive Into Summer” Special Event scheduled for Saturday, July 29, 2023**

Special Events and Marketing Coordinator Katie Anderson recalled that for the past 10 years, the Town has held its Bugfest-By-The-Sea event in conjunction with lobster mini-season. This event helped to establish Lauderdale-By-The-Sea as the shore diving capital of Florida, as well as to highlight the reef offshore and boost hotel bookings during the off-season.

Since that time, the Town has found that while many divers in the tri-County area participate in Bugfest events, it does not reach a great many local residents. In 2023, Staff proposes that Bugfest be re-branded as Lauderdale-By-The-Sea’s Dive Into Summer event. This will be an ocean-centric event for the entire community to enjoy. The intent is to retain the more popular aspects of Bugfest programming, such as partnerships with local dive shops, a kickoff party, and live concert supporting SCUBA for Good, which makes adaptive diving more accessible for individuals with disabilities.

Town Staff has reached out to a number of Bugfest partners regarding the proposed rebranding, and they are supportive of the change. Dive Into Summer will include several live music performances, food and beverage stations, a vendor village for local artisans and ocean-centric businesses, games, an auction, and a bug raffle. The Town will also work with local restaurants and businesses to involve them wherever possible.

There was also consensus that a larger space is needed to host the benefit concert due to the popularity of the event. Staff requests permission to use the FDG lot at 416 N. Ocean Drive, with alternative locations if this permission is not granted.

Staff requests Commission approval for the re-branding of Bugfest as Dive Into Summer, with the date set for Saturday, July 29, 2023.

Commissioner Strauss recalled that there has been previous discussion of how to improve this annual event. He noted that the re-branding would extend mini-season throughout the weekend and spread the event from the north to the south end of the Town.

**b. 2023 4<sup>th</sup> of July Celebration Event and RESOLUTION 2023-23: A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, APPROVING A LICENSE AGREEMENT WITH FDG CENTRAL, LLC TO ACCESS AND USE CERTAIN REAL PROPERTY FOR THE TOWN'S FOURTH OF JULY EVENT; PROVIDING FOR EXECUTION, IMPLEMENTATION, AND AN EFFECTIVE DATE.**

At this time Mayor Vincent opened public comment, which he closed upon receiving no input.

Special Events and Marketing Coordinator Anderson advised that planning is underway for the Town's annual Fourth of July celebration, which will follow the format of previous years. There will be a parade in the morning, followed by Family Fun Day in El Prado Park and concluding with a fireworks show on the beach.

Based on feedback from 2022, Staff proposes holding Family Fun Day until 2 p.m. They also recommend the Commission approve Resolution 2023-23, which would authorize use of the 4560 El Mar Drive lot for the fireworks display and allow Town Staff to block off four parking spaces to allow for turnaround traffic on El Mar Drive at Datura.

If the Broward Sheriff's Office (BSO) has to close Anglin Square to vehicular traffic during the evening, Town Staff would also be authorized to create a turnaround at the north alleyway by blocking four parking spaces to be used as a relocation point for valet service. The Commission is also asked to approve public parking in the median lane of El Mar Drive after the parade. The Commission has previously approved charging a \$21 daily rate for special event parking.

**Commissioner Oldaker made a motion, seconded by Commissioner Pouloupoulos, to approve. Motion carried 4-0.**

**14. COMMISSIONER COMMENTS**

Commissioner Strauss thanked all who attended the last Farmers Market of the season, as well as the Air and Sea Show. He reminded all present to make preparations for the coming hurricane season.

Commissioner Pouloupoulos extended birthday wishes to his wife.

Mayor Vincent congratulated BSO for their work in recognition of National Police Week and National Peace Officers Memorial Day, as well as to the Town's Public Works Department and Deputy Town Manager/Public Works Director Ken Rubach.

**15. ORDINANCES 1<sup>ST</sup> READING**

None.

**16. ORDINANCES 2<sup>ND</sup> READING**

None.

**17. RESOLUTIONS – PUBLIC COMMENTS**

- a. **Resolution 2023-22: A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, CODIFYING THE PRACTICE OF PROVIDING CONTINUATION HEALTH INSURANCE BENEFITS FOR TOWN COMMISSIONERS AND THEIR ELIGIBLE DEPENDENTS UNDER THE TOWN'S PLAN; CLARIFYING ELIGIBILITY CRITERIA FOR CONTINUATION HEALTH INSURANCE BENEFITS FOR TOWN COMMISSIONERS UNDER THE TOWN'S GROUP HEALTH INSURANCE PLAN; AUTHORIZING THE TOWN MANAGER TO TAKE ALL ACTIONS NECESSARY TO MAINTAIN CONTINUATION HEALTH COVERAGE UNDER THE GROUP HEALTH INSURANCE PLAN; PROVIDING FOR IMPLEMENTATION AND AN EFFECTIVE DATE.**

At this time Mayor Vincent opened public comment, which he closed upon receiving no input.

Town Manager Connors explained that the Town offers its elected officials the same insurance benefits that are available to Town employees. Historically, once these officials' terms have ended, they have been given the opportunity to continue to participate in this insurance at their own cost: the Town no longer pays for any part of their insurance once their terms of elected service have ended.

Town Manager Connors continued that while this has been a long-standing practice for the Town, it has not been formalized in Town policy. By bringing forward this Resolution, she hoped to ensure there is a clear policy so there are no misunderstandings in the future. If the Commission would like to continue this practice, Staff recommends approval of Resolution 2023-22, which would give elected officials the ability to continue their insurance policies at their own cost once they have left office. She characterized the Resolution as a housekeeping Item.

Commissioner Oldaker requested additional information on how this is allowed by the Town's insurance company, pointing out that when the Town seeks clarification of its annual premiums, insurance companies seek documentation to show who is or is not employed by the Town and eligible for benefits, including demographic information. This is used to determine the Town's premiums. If older individuals are eligible to apply for this insurance, it could skew the overall premium higher. He felt this constituted a subsidy for elected officials' insurance.

Commissioner Oldaker also pointed out that it is not possible for businesses to state whether or not they want particular individuals on their insurance policies: they must prove employment. He asked how this would apply to municipal governments.

Assistant to the Town Manager Courtney Easley replied that in the past, the Town has notified the insurance carriers each year of who would be covered by the policy. The carriers are aware that the policy may cover former elected officials. She added that the current carrier, Humana, has advised the Town that they will end their service as carrier at the end of 2023. The Town is seeking a new medical provider.

One option for selecting a new medical insurance provider is to join with the League of Cities, which significantly expands the Town's insurance pool from 44 Staff members. The addition of former elected officials would have a lesser impact on this larger pool.

Town Manager Connors advised that the Town has allowed this practice for several years and has checked with their insurance carriers to ensure it is allowed. None of the companies have reported issues with the continuation. She added that a former elected official is considered a retiree. The question before the Commission is whether or not to continue this policy.

Joining a larger group to spread insurance costs is another option for the Town. Assistant to the Town Manager Easley stated that the costs associated with joining the Broward League of Cities for a larger group rate should be available by June 2023.

Town Attorney Susan Trevarthen explained that the Resolution covers former elected officials who have served one or more terms of office, with a term defined as either two years as Mayor or four years as Commissioner.

Commissioner Oldaker asserted that he would like constituents to understand that this is not an average benefit open to the public. He also noted that under the Town's Charter, a former elected official who has termed out of office may run for office again. He concluded that he was troubled by a benefit that would affect only elected officials and was not available to an employee.

Commissioner Oldaker also pointed out that, because the Town's insurance plan resets on October 1 with the fiscal year, this could mean there are individuals on the insurance plan who were not in the previous year's calculations. Attorney Trevarthen advised that the Town's insurance carriers have indicated they do not take issue with the policy, and that potential eligibility does not mean a former elected official would take advantage of this benefit.

Commissioner Strauss commented that the insurance option appeared to be one of the benefits of holding elected office, in a similar manner as parking passes. Mayor Vincent emphasized once more that the individual will be paying for their plan. Commissioner Oldaker reiterated that he felt allowing an official to remain on the insurance plan constituted a subsidy.

Commissioner Pouloupoulos observed that an official who remains on the Town's health insurance plan will pay 100% of their premiums. While this is most likely less expensive than COBRA, he did not feel it was a subsidy. He also added that elected officials, unlike Town Staff, may be forced from their positions by the voters or by term limits, while members of Town Staff may remain in their position for life.

**Commissioner Pouloupoulos made a motion, seconded by Commissioner Strauss, to approve the Resolution as it stands. Motion carried 3-1 (Commissioner Oldaker dissenting).**

**18. QUASI JUDICIAL PUBLIC HEARINGS**

None.

**19. ADJOURNMENT**

With no other business to come before the Commission at this time, the meeting was adjourned at 8:03 p.m.

---

Mayor Chris Vincent

ATTEST:

---

Town Clerk

---

Date



## Agenda Item No: 11.a

### Town Commission Agenda Item Report

**Meeting Date:** May 23, 2023

**Submitted By:** Courtney Easley, Assistant to the Town Manager

**Submitting Department:** Administration

**Item Type:** Resolutions

**Agenda Section:** Consent Agenda

---

**Subject Title:** RESOLUTION 2023- 25 A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAUDERDALE BY SEA, FLORIDA, APPROVING AND AUTHORIZING THE PROPER TOWN OFFICIALS TO EXECUTE AND SUBMIT THE APPLICATIONS AND ALL NECESSARY DOCUMENTS RELATED TO THE HAZARD MITIGATION GRANT PROGRAM AND APPROVING THE RECEIPT OF FUNDS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

**Explanation:** The Town is preparing grant applications for the FEMA Hazard Mitigation Grant program. The attached resolution gives the Town Manager authority to execute and submit grant applications and all necessary documents related to is program.

**Recommendation:** Staff recommends that the Commission approve Resolution 2023-25.

**Exhibits:** Ex. 1 Resolution 2023-25 Hazard Mitigation Grant Authority

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33  
34  
35  
36  
37  
38  
39  
40  
41  
42  
43  
44  
45  
46

RESOLUTION NO. 2023-25

A RESOLUTION OF THE TOWN COMMISSION OF THE  
TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA,  
AUTHORIZING THE TOWN MANAGER TO APPLY  
FOR A GRANT THROUGH THE HAZARD MITIGATION  
GRANT PROGRAM AND APPROVING THE RECEIPT  
OF FUNDS, IF AWARDED; PROVIDING FOR  
IMPLEMENTATION AND FOR AN EFFECTIVE DATE.

WHEREAS, the Town Commission of the Town of Lauderdale-By-The-Sea, Florida (“Town”) seeks to obtain grant funding through the Hazard Mitigation Grant Program (the “Grant”) to support its capital improvements program and meet the needs of its residents, businesses, and visitors; and

WHEREAS, the Town Commission deems it to be in the best interests of the Town and its residents to authorize the Town Manager to apply for the Grant, and approve the receipt of funds, if awarded.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA:

**Section 1. Recitals.** Each “WHEREAS” clause set forth above is true and correct, and herein incorporated by this reference.

**Section 2. Approval.** The Town Manager is authorized to apply for the Grant, and the receipt of funds is approved, if awarded.

**Section 3. Authorization to Execute and Make All Non-Substantial Changes.** The Town Manager is authorized to make all non-substantial changes that are acceptable to the Town Manager and Town Attorney.

**Section 4. Conflict.** All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

**Section 5. Severability.** If any clause, section, or other part of this Resolution shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part shall be considered eliminated and will in no way affect the validity of the other provisions of this Resolution.

**Section 6. Effective Date.** This Resolution shall become effective immediately upon its passage.

PASSED AND ADOPTED on this 23rd day of May, 2023.

47  
48  
49  
50  
51  
52  
53  
54  
55  
56  
57  
58  
59  
60  
61  
62  
63

---

Mayor Chris Vincent

Attest:

---

Katrina Adler, Town Clerk  
(CORPORATE SEAL)

APPROVED AS TO FORM:

---

Susan L. Trevarthen, Town Attorney



## Town Commission Agenda Item Report

**Meeting Date:** 5/23/2023

**Submitted by:** Linda Connors, Town Manager & Ken Rubach, Deputy Town Manager

**Submitting Department:** Administration

**Item Type:** Discussion Item

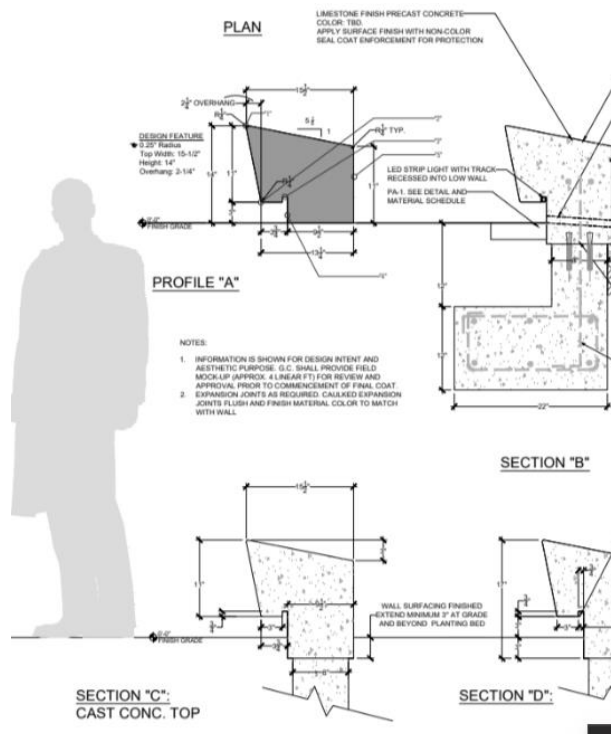
**Agenda Section:** Old Business

**Subject Title:** Downtown Enhancement Design Option Elements and Project Update

**Explanation:** At the February 2, 2023 Commission Meeting the Commission provided authorization to staff along the design firm Architectural Alliance to move forward with plans for the downtown enhancements. At that time pavers and other general features of the project were approved. As we are approaching construction, we need to select the final design elements, this includes the color of the architectural landscape feature, the street lighting color, and the design concepts for the wayfinding.

### Architectural landscape feature

As previously shown at the meeting this feature is designed to provide a buffer between the hardscape of the dining areas and the landscaping beds. This precast structure will be sealed to promote longevity, color retention, and allow for optimal maintenance to remove any staining that might occur.



A light color is recommended to provide a background that will best offset the landscaping. The sealant will protect the color from staining. The three following colors are recommended as the best options are:

Option 1 - White



Option 2 - Mystic Sand



Option 3 - Crema



### Streetlight Fixture Color

The style for the streetlight coordinates with other lighting in Town however provides enough distinction to set it apart from the other fixtures currently used. Where needed, these lights will be equipped with lighting to meet turtle standards but after turtle season has ended, they can be switched to traditional LED lighting.

#### ASP530 LED

Street and Area Lighting

1/14

**we-ef**



#### Description

IP66, Class I, IK08. Marine-grade, die-cast aluminum alloy. 5CE superior corrosion protection including PCS hardware. Silicone CCG® Controlled Compression Gasket. Polycarbonate main lens. CAD-optimized optics for superior illumination and glare control. Integral driver in thermally separated compartment. OLC® One LED Concept. Factory-installed LED circuit board. Recommended mounting height 12-20 ft, depending on lamp type selected; brackets to be ordered separately. Specify product with 7 Digit product code – Finish Color. Accessories, such as mounting, optical, and electrical, must be specified separately. Example: XXX-XXXX-0004 (Black) + XXX-XXXX (Accessory 1)

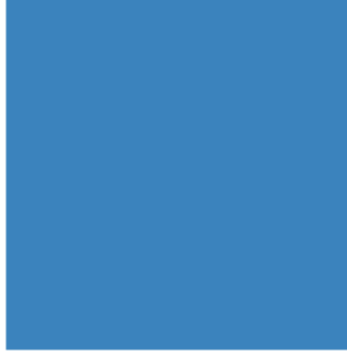


Currently there are a mixture of colors used throughout Town including green, grey, and blue. The newer fixtures that have been installed have used the grey and blue motifs. Staff is recommending staying in the blue color family. The color recommendations are:

Option 1 – Sapphire Blue



Option 2 – Light Blue



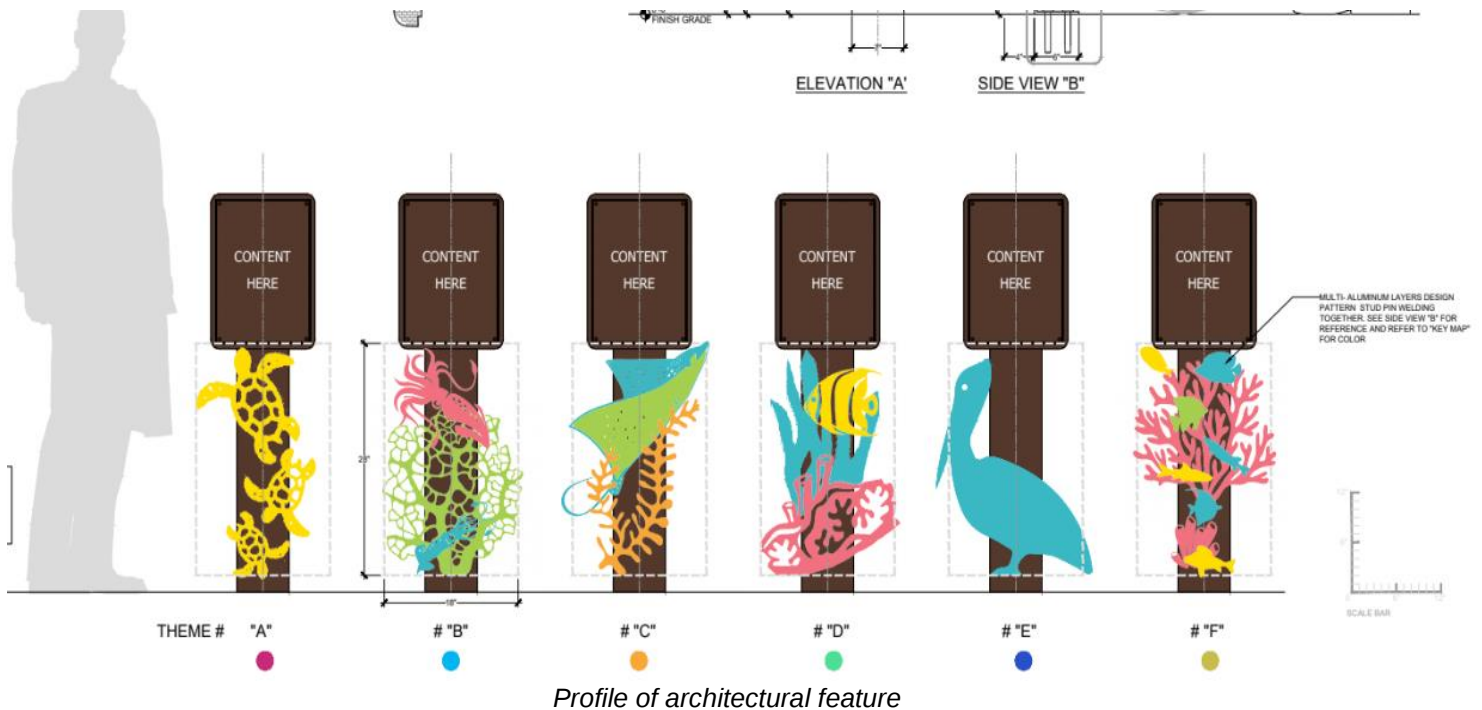
Option 3 – Gentian Blue

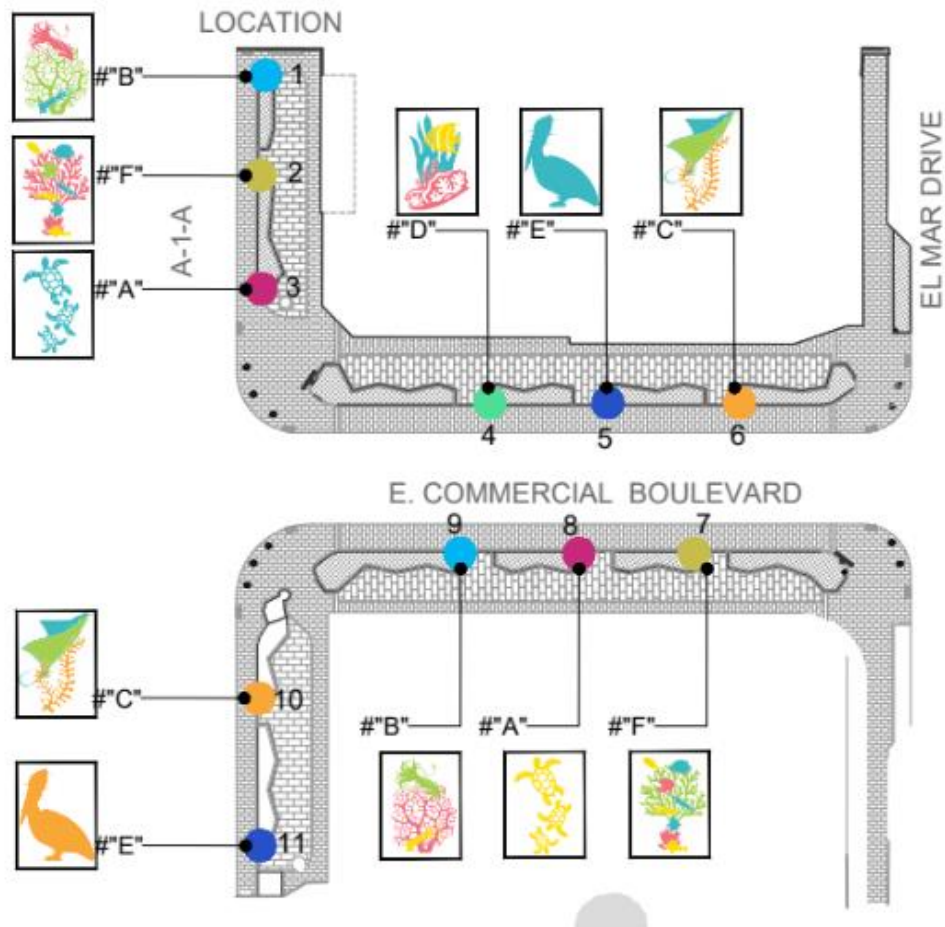


### Wayfinding Signage – Menu Board/Specials

To help identify our businesses as well as their locations wayfinding signage has been recommended as an addition to the project, below are the current recommendations.

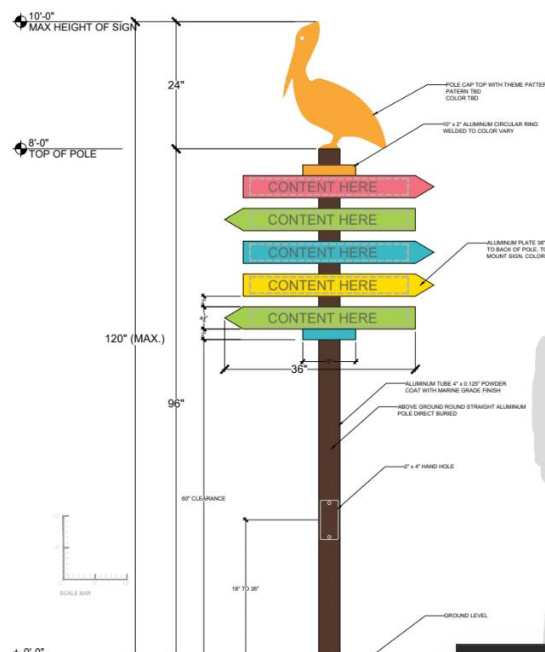
Menu boards to be provided adjacent to the sidewalk area includes designs that reflect the Town's Plaza art. This signage will allow restaurants to advertise their menu without adding the clutter of sandwich board signage in the walking area. Commercial businesses would also have an ability to market specials.



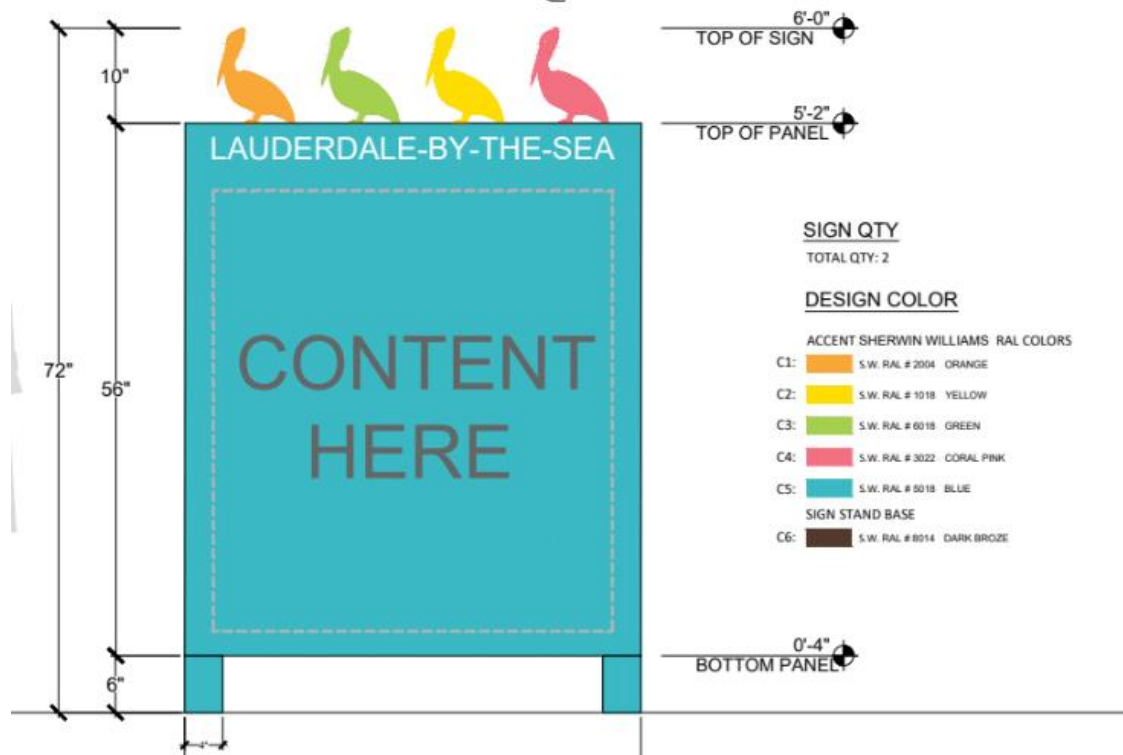


## Wayfinding Signage – Directional Signage

There was also discussion for a directional sign to provide our guests and residents with information on the location and types of stores are in the downtown area. Staff are asking the Commission to approve a sign like the image below that incorporates Town colors and branding. Eventually, this type of sign could be repeated at our plazas.



## Wayfinding Signage



## Scheduling Update

Staff have been working closely with State Contracting to finalize a schedule and construction timeline. We have ordered materials which will be delivered to our offsite in June. Plans have been developed and submitted to various contractors for their review and bidding pricing. We anticipate the GMP to be brought forward for Commission approval in June.

Once details regarding the construction and communications plan are finalized a meeting will be held with the downtown businesses to review the plan and answer any questions, they may have regarding the construction process.

In addition, Conceptual Communications has already started working on a plan to help promote that the downtown businesses will be open during construction.

**Recommendation:** Staff recommends that the Commission:

1. Select the color for the architectural feature;
2. Approve the light fixture and select color;
3. Approve the wayfinding sign design for menu board;
4. Approve the wayfinding sign for locational sign.

**Attachments:** N/A



## Agenda Item No: 13.a

### Town Commission Agenda Item Report

**Meeting Date:** May 23, 2023

**Submitted By:** Katie Anderson, Special Events & Marketing Coordinator

**Submitting Department:** Administration

**Item Type:** Consent

**Agenda Section:** New Business

---

**Subject Title:** Lauderdale-By-The Sea 75<sup>th</sup> Anniversary Celebration Update

**Explanation:** The year 2024 marks the 75<sup>th</sup> Anniversary of the Town Lauderdale-By-The-Sea. To plan for this grand occasion, the Commission created and appointed Vice-Mayor Malkoon as the Chair for the 75<sup>th</sup> Anniversary festivities. A committee was formed and we have been meeting regularly since February. The members of the 75<sup>th</sup> Anniversary Committee include:

Vice Mayor Edmund Malkoon, Chair

Roseanne Minnet

Jim Silverstone

Corina Szeffler

Katie Anderson (staff)

Peggy Mohler

Paul Novak

Linda Connors (staff)

We want residents and visitors to participate in and celebrate our 75<sup>th</sup> Anniversary festivities and as such have planned for both marketing opportunities and community events throughout the year.

#### Marketing

To mark this special year, Town staff is recommending that we utilize a 75<sup>th</sup> Anniversary logo that will be used in the Town's branding throughout the Anniversary year, including on all our documents, on marketing pieces and in anniversary specific merchandise.



Logo options for consideration are represented in **Exhibit 1** with the Committee's suggestion highlighted above. The Town's logo is trademarked and widely used in our

merchandise and advertising. The Town Attorney suggests that, once the Anniversary logo is approved, the Town pursue the process of trademarking it.

Additional marketing ideas include:

- Street banners with vintage photos to be hung along Commercial Blvd., A1A, and El Mar Drive
- A timeline to be displayed at Town Hall during the year highlighting key moments in time from our Town's history. We envision this piece being moved to special event locations as desired and other areas where it can be best appreciated.
- Then / Now photos displayed in front of existing hotels and businesses depicting the origin of these buildings to further appreciate where they are now.

#### Community Events

Four (4) events have been proposed to involve the community during our Anniversary:

| Event                | Date                        |
|----------------------|-----------------------------|
| Christmas By The Sea | Wednesday, December 6, 2023 |
| Taste of the Beach   | Wednesday, March 6, 2024    |
| Founder's Day Picnic | Saturday, October 19, 2024  |
| Christmas By The Sea | December 2024               |

#### Christmas By The Sea 2023 - Kick-Off

The official start of our Town's Anniversary year is November 30<sup>th</sup>, just days before the Town's annual Christmas By The Sea event. The Committee is therefore envisioning that we start the yearlong celebrations during Christmas By The Sea. After a brief commencement speech, we will celebrate in a small, focused way.

#### Taste of the Beach

The Committee was interested in bringing back some of the more iconic events that have been held in LBTS over the years. The group settled on celebrating our history with Taste of the Beach. This return engagement is proposed for Wednesday, March 6, 2024. We are proposing that this year, the event will be held on the beach East of Aruba's Beach Café. This location will allow us to ensure sufficient space is available to accommodate the anticipated capacity, have access to ample electricity, and control the entry /exit point. As in years past, Taste of the Beach will showcase signature culinary creations from local restaurants, bakeries, and specialty businesses. We are suggesting selling tickets for \$25 with the proceeds funding the other celebratory events.

#### Founders' Day Picnic

Founder's Day Picnic aims to recreate that small town charm that this Town's foundation was built upon and remind residents that we are not all just neighbors,

but also friends. The Committee envisions this event to be held at Friedt Family Park and it will include the playground, tennis courts, and adjacent lawn as the site for this family-friendly gathering. This event will consist of kids' games and entertainment, live music performances, food trucks, and more. We have selected October 19, 2024 as the event date.

#### Christmas By The Sea 2024 - Finale

To wrap up the 75<sup>th</sup> Anniversary festivities, Christmas By The Sea 2024 will serve as our marked end of celebrations. We envision the Commission providing a recap of the past year, recognizing those who have been such a large part of our rich history, and inspiring the Town's future to come.

#### Other Opportunities and Ideas

To increase participation, staff has requested time to meet with the Lodging Association, the LBTS Chamber, Small Business Association, Garden Club, and Women's' Club to encourage each group to add their own events into their respective organizations' calendars to honor the Town's 75<sup>th</sup> Anniversary. We are also thinking about ways that we can create opportunities for neighbors to get in on the fun.

#### Costs

Throughout the remainder of the year, staff will be engaging in fundraising efforts to help offset the costs associated with these events and marketing enhancements. As stated previously, we are considering Taste of the Beach to supplement the costs of the events.

#### Budget Information

The committee is requesting \$75,000 to bring all these concepts to life. We plan to offset some of these costs with community funds, donations, and event sponsorships. The major costs associated with Taste of the Beach will be carried by the participating restaurants, with the Town providing tableware for each registered table. Founder's Day will be similar to an enhanced Family Fun Day, which we do not anticipate carrying a large price tag. Fireworks and drone shows are expected to encumber a larger part of the budget should these components be incorporated anywhere along the way. The remainder of the budget will be used for marketing, artwork, and rebranding done to highlight the occasion.

As we continue to plan for this momentous occasion, we welcome any suggestions the Commission may have.

**Recommendation:** Staff is requesting the Commission:

1. Approve a 75<sup>th</sup> Anniversary logo.
2. Approve the proposed event schedule. Further budget details will be included in the FY 24 budget process. Staff will bring an agenda item for each event as it draws near.

**Exhibits:** Ex. 1 - 75<sup>th</sup> Anniversary Logo Options

The background image shows a vibrant beachside plaza. In the foreground, there are several rows of colorful Adirondack chairs (yellow, green, blue, orange) and large matching umbrellas. The plaza is paved with light-colored tiles. In the background, there's a building with a sign that says "ARUBA" and a pavilion structure with a sign that says "LAUDERDALE BY THE SEA". Palm trees and a clear blue sky are also visible.

# 75<sup>th</sup> COMMITTEE RECOMMENDATION

---

# COMMITTEE RECOMENDATION





# ALL LOGO OPTIONS

---



A



D



B



E



C



F





**I**



**K**



**J**





## Town Commission Agenda Item Report

**Meeting Date:** May 23, 2023

**Submitted By:** Katie Anderson, Special Events & Marketing Coordinator

**Submitting Department:** Administration

**Item Type:** Consent

**Agenda Section:** New Business

---

**Subject Title:** Coqui Surf Camp Special Event Application 2023

**Explanation:** Coqui Surf Foundation Inc. ("CSFI"), a non-profit organization, ("the Applicant") has submitted the attached special event application and proposal (Exhibits 1 and 2) for Commission consideration for a proposed surf camp. CSFI hosted their surf camp in Town last year from June 6<sup>th</sup> through July 1<sup>st</sup>. This year, the surf camp ("the Event") is proposed to be held in the same location as last year, El Prado Park, as well as the beach just East of the park, on weekdays from June 12 – July 28, 2023. We received no complaints about the operation last year.

The camp would include activities such as surf instruction, paddle board instruction, skim boarding, arts and crafts, martial arts instruction, yoga, music, and other activities. The proposed cost of the camp is \$250 per week, \$200 for a half-day week or three-day week, or \$80 per day.

The Applicant is projecting to have an average of 15 campers each day, along with six adult volunteers and six spectators.

Below is the daily camp schedule:

| Monday - Friday                                                     |           |
|---------------------------------------------------------------------|-----------|
| Weeks: June 12, June 19, June 26, July 3, July 10, July 17, July 24 |           |
| Start of Set Up                                                     | 8:00 a.m. |
| Parent Drop Off                                                     | 8:30 a.m. |
| Event Begins                                                        | 9:00 a.m. |
| Event Ends                                                          | 2:00 p.m. |
| Parent Pick Up Concluded By                                         | 2:30 p.m. |
| Clean Up Completed                                                  | 3:00 p.m. |

The Applicant will have a battery-operated amplified sound system to give instruction to participants. Campers will bring their lunches, and CSFI counselors will coordinate cleanup and trash removal.

The Applicant is proposing four (4) canopies to be used at the event, with two on the beach and two in El Prado Park, each with “Coqui Surf Camp” on the canopy. The Applicant also requests two (2) yard signs to be placed in El Prado Park during camp hours directing participants to the event area.

The Applicant has requested the use of the Town resident parking spots for loading and unloading. Staff have reviewed this request and are instead suggesting allowing two cars the ability to park for (30) minutes in the morning, and (30) minutes in the afternoon, in the outside lane of Northbound El Mar drive along the park for loading and unloading. This is the same format that we allow for the Farmers Market event. Staff also recommend allowing up to three (3) cars to be stacked on El Mar Drive for after camp pick-up.

The Applicant is requesting three (3) or (4) parking permits for camp counselors during the hours of the Event. The cost associated with providing 4 parking permits for the camp is \$3,800. Staff is suggesting instead that we allow them to purchase employee parking permits at \$35.00 / month, and permit holders would park in the designated employee permit lots. This reduces their cost to \$280 instead of the \$3,800 to park at the beach and it keeps our parking lot available for beachgoers.

The Applicant has asked the Town to post the event on Discover LBTS. We don't generally use the Discover site for advertising events outside of those that are Town sponsored. Instead, we are recommending that we include information about the event on our social media and Town email blasts to let our residents know of this camp opportunity.

The completed application was received on May 16, 2023. Based on Resolution 2017-41, Chapter 17 Special Event Fees, the Applicant paid a \$250 fee for late applications instead of \$100 if the application was submitted 60 days before the event. The Applicant is requesting the Commission refund the \$250 fee, as they are a non-profit organization and they are providing a benefit to the children in the community.

**Recommendation:** Staff requests the Commission:

1. Approve the event permit (Exhibit 3).
2. Approve employee parking or waive parking costs.
3. Decide about their request to refund the \$250 application fee.

**Exhibits:** Ex. 1 Coqui Surf Camp Special Event Application  
Ex. 2 Coqui Surf Camp Proposal  
Ex. 3 Event Permit

**SPECIAL EVENT APPLICATION**

Submit this completed application at least 60 days prior to the proposed date of your event.

**DETAILED SITE PLAN REQUIRED** (see details at end of application)

Site Plans often do not include details that are necessary to approve an application or to issue a permit and delays are caused by rejections of initial applications.

Once you have completed the written portion of the application, provide a Site Plan on the last page or attach separately to this application.

Name of Event: Coqui Surf Camp Surfing  
Paddleboard  
Skim  
Arts & Craft  
Music  
Martial Art  
Yoga

Event Purpose, Description and Activities: Watersport lessons & activities

New Event ☐ or Returning Event ☒ Previous Attendance ☐

Day(s) and Date(s) of Event: June 12, 2023 - July 28, 2023

Proposed location of the Event (location, streets, landmarks):

El Prado Park Beach Surfcamp lessons on the beach/  
Other activities in the Park

How many people do you anticipate on site at any peak time?

# Participants: 10-20 #Spectators 6 #Adult volunteers: 6  
Pr. day

Please complete the following table:

| Activity                                                        | Day         | Time |
|-----------------------------------------------------------------|-------------|------|
| Start of set-up:                                                | 6/12 - 7/28 | 8 am |
| Start time of the Event: <u>Parent drop off</u>                 |             | 8:30 |
| EVENT <u>In the water</u>                                       |             | 9:00 |
| End time of the Event:                                          |             | 2 pm |
| Start of Clean up: <u>Parent pick up</u>                        |             | 2:30 |
| Clean-up completed by:<br>(Site restored to original condition) |             | 3:00 |

\* Waiver Attached

Name and address of host or sponsoring organization:

Is applicant a Non-Profit Organization?

(YES) NO

Please attach Organization's proof of 501c3 IRS exemption, background, history, accomplishments, and other events:

\* Attached

**Person submitting Application ("Responsible Party"):** 8 year resident

Name: Nichole Reaves

Mailing address: 227 Corsair Ave L.B.T.S. FL. 33308

Phone:

Mobile phone: 954 - 790 - 4195

Email: reavesnichole@gmail.com Fax:

**Representative(s) who will be at each day of the event:**

Name(s): Craig Tolz

Mailing address: 4841 NE 19th Ave. Ft. Laud. FL 33308

Phone:

Mobile phone: 754 - 779 - 0332

Evening phone:

Fax:

Email: surfholtz@gmail.com

Add information as necessary:

**Will you have an event contractor or planner?**

YES ☒ NO

If yes, please provide the contact information of your event contractor (event planner)

Name:

Company Name:

Business Address:

Company Email:

Phone Office:

Phone Mobile:

**List contractors that will be on site before, during or after the event** (use separate page if needed) – final list required 30 days prior to event.

**Request for Town Involvement:**

Are you requesting the Town be involved with this event in any way? YES ☒ NO

If yes, describe services requested, if any: 3 or 4 Parking spots  
between 8-3 pm

**STATEMENT OF BENEFIT**

If the applicant is seeking sponsorship/co-sponsorship from the Town of Lauderdale-By-The-Sea, a Statement of Benefit is required by Town Code and shall be included here or attached to this application.

If the Town is a sponsor or co-sponsor of the event, the Applicant shall keep financial records of the event sufficient to document all revenues and expenditures. These records shall be available at reasonable time within Broward County for inspection by the Town.

(Insert here or denote if attached)

As a nonprofit organization we respectfully request your waiving of the application fee as we are providing a benefit to our community's students.

4 | Page

## FEES

Are there fees or donations collected on site from the participants or spectators?

YES **NO**

If yes, provide details: Fees will be collected prior to the event.  
No cash collected at event (see attached for fees)

## SOUND SYSTEMS

The event sound systems shall be operated so as not to violate the Town's Code, including and especially Section 13-6, Noise Limitation. Violations of the Town's noise ordinance are grounds for the immediate termination of the source of the noise and may be grounds to terminate the event.

Do you plan to use amplified sound? Provide details, time and location, and if you require electrical connections for:

☐ Proposed amplified sound/speaker system:

☒ Proposed live music: List genre, type, ambiance: Ukulele Lessons

☐ Planned recorded music

☐ Do you require electrical connections for any of the above? Please give details:

## CLEAN EVENT STANDARDS

Keeping the event area clean during the event and immediately following the event, including trash removal, walkways, and streets, is the responsibility of the applicant. See Clean Up Deposit under Conditions

Please note that, except for very small events, all events shall provide a recycling plan and follow recycling requirements. See Recycling Requirements under Conditions. For more info email recycle@lbts-fl.gov.

Name the contractor or organization (including contact information) who is responsible for your Event's recycling:

Name: Cogui Surf Camp Email: surftolz@gmail.com  
Address: 1057 Hillsboro Mile A1A #812  
Daytime phone: 954-394-7873 Mobile phone: 754-779-0332

## TENTS, CANOPIES, STAGES, BLEACHERS

Tents are generally defined as temporary structures having two or more sidewalls or drops.

A canopy is a tent without sides.

All Tents, canopies larger than 120 sq. ft., multiple canopies without separation, and stages require a building permit. The use of tents or large canopies require approval of the LBTS Fire Marshal and are required to have building permits obtained via LBTS Building Department prior to Event. Manufacture labels are required to be attached to the tents and canopies.

Rental agencies shall provide documentation of the flame spread labeling of 25 or less submitted with application. All canopies larger than 120 sq. ft. shall submit copies the manufacture's labels attached to the tents or canopies with application.

Stages and bleachers shall include product approvals that are supplied by the manufacturer.

Indicate if any of the following will be assembled at the Event and include locations on Site Plan. List sizes and numbers of each:

# Tents: \_\_\_\_\_  
# Canopies: 2-41 (no sides)  
# Stages: \_\_\_\_\_  
# Bleachers: \_\_\_\_\_ list size and max load:

## UTILITIES

All utilities requirements shall be approved by the Director of Development Services and the Fire Marshall prior to Application submission to Town Commission.

Depending on location of event, electrical and/or water may be available from the Town for a fee.

Electrical Requirements: Electrical work requires an Electrical Building Permit.  
Generators over 5KW require an Electrical Building Permit.  
A Florida Licensed Electrical Contractor is required to obtain permits.

All electrical requests shall meet the requirements of the Florida Building Code with final approval from the Town's Building Official at least 30 days prior to the Event. Contractor is required to schedule and successfully complete inspection of work prior to Event opening. Florida Building Code 101.4.1, 105.4.5.

Will any **electrical equipment be installed** in conjunction with the Special Event? (i.e. lighting in tents, outlets for cooking, stages, etc.) Yes NO

If the Event requires the following on public property, list what equipment is to be installed and locations (include voltage, amperage, and phases of wiring) as well as company name providing the equipment. Describe below, include location and use, and also include locations on Site Plan:

       Electrical power: N/A  
       Water:  
       Gas, propane, BBQ grills, generators:  
       Fuel Storage:

## SIGNAGE

All signage shall be included in the application if you wish to exceed the Town Code requirements. Signage shall be reviewed by Development Services ([LindaC@lbts-fl.gov](mailto:LindaC@lbts-fl.gov)) before Application is submitted to Town Commission). No signage shall be installed without permit.

Information on signage shall include location, colors, size and number of signs. Indicate signage to be placed in any right of way that directs traffic to the Event and their approximate size.

Are you requesting permission to erect signage for this Event?

YES NO

For each sign please provide:

Description, number of signs, proposed dates, location, size of signs in square feet and letter size:

Canopies have surf camp logos at tops. Two double-sided yard signs at El Prado Park Monday-Friday during event times.

Requesting posting on event page of Discover Lbts

6 | Page

Requesting event flyers in Buoy now through July 28<sup>th</sup>

Include sign locations on detailed Site Plan or attach a separate sheet.

### RESTROOMS (show on Site Plan)

The number of portable toilets required depends on the number of attendees, length and type of event, as determined by the Building Official.

*All minors will be accompanied to restrooms by an adult counselor*

Local businesses that have more than the required number of restroom facilities that allow their facilities to be used may count towards the extra restroom facilities required.

If Event is downtown, permit holder is required to obtain written approval from restaurants to allow participants to use their restroom facilities.

Number of restroom facilities required by Town: TBD

Number of additional restroom facilities, and type, that will be on event site: \_\_\_\_\_

(Show on Site Plan) *We will be using Friedt Park and the Elmer plaza restrooms.*

### STREET CLOSURES

Street closures may be required at the Event's expense

Are you requesting that any public streets be closed for the Event? YES (NO)  
I don't know, please advise \_\_\_\_\_

If yes, indicate the streets and blocks and times the closure is requested:

### TRAFFIC CONTROL/BARRICADES

A traffic control contractor may be required for events which require barricades or traffic control signage.

Please list your traffic control contractor, if applicable:

**VEHICLES** *Request up to 3 parents to stack in front of park for kids pick up.*

Vehicles are not allowed to drive or park on Town property or park grounds due to damage to underground irrigation systems and to the sod. Applicant shall be responsible for restoration of any damage to Town property.

Are you requesting to drive or park on town property or park grounds: YES (NO)  
*Requesting 3 or 4 parking spots for counselors*

If you are requesting that vehicles be permitted to drive or park on Town property, please indicate the type(s) of vehicles, the locations, and times they would be parked. Must be approved by Town's Parking Department prior to Event.

**LOADING/UNLOADING:** If you are requesting that vehicles be permitted to load/unload in non-metered areas, please indicate the location and times loading and unloading would occur:  
*Request for use of one resident spot to load and unload only.*

### TRAFFIC CONTROL PLAN

Parking exemptions shall be approved by Assistant Town Manager prior to Application submission to Town Commission). Town may block spaces for safety and other reasons at the expense of the Event.

Include detailed Site Plan indicating how on and off street parking will be accommodated.

Are you requesting the reservation of any Town parking meter spaces for the Event?  
(YES) NO

If yes, provide the meter numbers on the Site Plan and purpose for which they will be used.

All parking meter fees are paid 30 days prior to the event.

### OFF DUTY POLICE/CODE COMPLIANCE OFFICERS

*Off duty police officers are required, at the applicant's expense, for street closures, events with alcohol, or large crowds, as determined by the Sheriff's Department. Large events may require a code compliance officer to ensure compliance with Town codes.*

Do you anticipate needing off duty police officers for your Event?

YES ☒ NO

Do you anticipate needing code compliance officers for your Event?

YES ☒ NO

### CONCESSIONS:

*A no-compete clause pertaining to local restaurants will be required where applicable.*

Are you planning to have any type of concessions?

YES ☒ NO

If YES, has the Florida Health Department approved the food vending Site Plans?

YES ☒ NO

If yes, is the food provided by a Non-Profit \_\_\_\_\_ or For Profit \_\_\_\_\_ organization?

Is the food free of charge \_\_\_\_\_ or for sale \_\_\_\_\_

Do all food vendors have a temporary food service permit?

YES ☒ NO

Please list the types of food that will be served:

Are you requesting any of the following types of cooking equipment be used on site:

|                           |                                |                |                  |
|---------------------------|--------------------------------|----------------|------------------|
| Charcoal Grills _____     | <del>Sterno _____</del>        | Fryers _____   | Open fires _____ |
| Propane Grills _____      | <del>Refrigerators _____</del> | Smokers _____  | Hoods _____      |
| Concession trailers _____ | <del>Warmers _____</del>       | LP Tanks _____ | Other _____      |

Provide details of dispensing locations here and on Site Plan

### ALCOHOL

*State license is required to be submitted to the Town at least 30 days prior to the event*

Are you planning on selling alcoholic beverages at the event?

YES ☒ NO

If YES, has a liquor permit been obtained from the State of Florida?

YES ☒ NO

Provide details of dispensing locations here and on Site Plan

Provide contact information for all license holders that will be serving alcohol:

### VENDORS

A list of all vendors their company name is required for initial approval and final list is required 30 days prior to event and subject to approval (add here or on separate page, and vendor location on site Plan):

| Name | Company | Vendor Type |
|------|---------|-------------|
|------|---------|-------------|

N/A

## ANIMALS

*Any exhibition or similar undertaking in which animals are required to participate in performances for the amusement or entertainment of an audience is subject to Town Commission approval.*

Are animals included in your event?  
If yes, please give details:

YES

☒ NO

## FIREWORKS

*(Fireworks require a separate permit approval process and application)*

Are you requesting approval to discharge fireworks at the event?

YES

☒ NO

## SALE OF MERCHANDISE

Are you requesting approval to offer other items for sale at the event?  
List items for sale:

YES

☒ NO

## RIDES

*Rides or other amusement may require a State of Florida inspection*

Copies of contracts with any provider of rides, mechanical devices and amusements shall be submitted to the Town at least 30-days prior to the event.

Are rides to be included in the Event?

YES

☒ NO

If yes, please provide the number and description of each type:

Mechanical/Electrical:

Inflatable (bounce house etc.):

Manual (slides, trampolines):

Other:

## NO BALLOONS RELEASED

When balloons are released over the ocean, they become a major source of pollution and significantly increase the mortality rate among sea turtles, birds and other marine life. Sea turtles and fish often mistake the balloons for jellyfish, eat them and die when their stomachs become blocked. Birds can become entangled in the balloon strings and drown. To help reduce the threats caused by balloons, I agree that there will be no release of balloons at this event and I have been informed that the release of balloons is illegal under Florida Statute 379.233. Balloons may be used for decorations at an event but they must either be deflated or taken home at the end of the event, NEVER released into the air. Failure to abide by this requirement will result in the cancellation of the current Event and denial of future special event permits.

I agree no balloons will be released



## FIRE WATCH or EMS ONSITE

*If required by the Fire Marshall, the applicant shall provide for a fire watch and/or an EMS Crew during the event. Large events or those using combustible materials may require qualified stand-by personnel and the appropriate equipment, the cost of which is the responsibility of the applicant.*

First Aid facilities may be required by Town at Event's expense. Initial CS

## INSURANCE

Insurance requirements differ depending on the type of event and if alcohol is served.

For events not serving alcohol and without fireworks, the Applicants shall provide a Certificate of Liability Insurance written in comprehensive form naming the Town as additional insured in the amount of \$1,000,000 per occurrence and \$2,000,000 general aggregate for bodily injury and \$1,000,000 per occurrence and \$2,000,000 general aggregate for property damage with thirty days written notice required for cancellation.

Certificate of Liability Insurance naming the Town as additional insured is required from all Event businesses, promoters, and other related event planners

An approved form of a Certificate of Liability Insurance may be required with your Application for approval by the Town Commission and/or shall be provided the Town at least 30 days prior to the Event date.

Talk to Town Staff representative if your Event proposes serving alcohol or having fireworks about insurance requirements, as both require additional insurance.

Do you and all parties involved have the required insurance coverage needed for this Event?

YES NO

## EVENT CONDITIONS

Approval for this Event shall expire without future action of the Town if all documents such as but not limited to insurance certificates, health and liquor licenses, BSO police detail contract(s), Fire Marshall or Development Services approvals, MOT Plan, Solid Waste Plan, final Site Plan, any monies due to Town, and other material requirements are not submitted at least 30 days prior to the Event.

Copies of State and County licenses for all vendors and contractors shall be filed with the Town 30 days in advance of the Event. (Final list of vendors and their locations shall be submitted to the Town no later than two weeks prior to the event unless otherwise approved in advance by Town)

*If the Event is approved by the Commission, they will establish the Event conditions that the application shall abide by during the Event. Standard Conditions shall include, but are not limited to the following:*

1. Permission for this Event may be suspended or modified by the Commission, Town Manager or his designated Staff.
2. Turtle Clause: If any of the set-up will take place on the beach sand please avoid any marked sea turtle nests with a minimum buffer of 30 feet.
3. Setup of the Event will start at about 8am and the area will be cleaned and open by 3pm
4. The Police Chief shall specify the number of BSO detail officers needed for traffic and crowd control. The Applicants shall contract with BSO Detail Office for the detail BSO deputies within ten (10) days of receiving Event approval.

5. The Police Chief shall approve the Applicant's Maintenance of Traffic Plan (MOT), if one is required.
6. The Applicants shall submit a solid waste and recycling plan for approval at least 30 days prior to the Event to the Municipal Services Director. The Applicant shall provide additional waste receptacles and recycling bins. During the event as needed and at the end of the event, the Applicant shall empty all of the waste receptacles and recycling bins and pick up litter within the event site and 100 feet of the site.
7. All signage will be approved and permitted with Development Services at least 30 days prior to the event
8. All related Fire Marshall and Building Official's related requirements have been approved
9. Provide proof of additional restroom facilities ordered at least 30 days prior to event
10. The event and its approved sound systems shall be operated so as not to violate the Town's Code, including and especially Section 13-6, Noise Limitation. All music shall end promptly at \_\_\_\_ pm.
11. The event site shall be organized in a safe manner to protect attendees. All electric cords and similar material shall be covered so as to not pose a hazard to the public or event staff, or will be battery operated.
12. Parking Requirements have been identified, fees paid and listed on site plan
13. The Applicant shall provide a written notice to all properties affected by this event by (date), (30 days in advance) for approval prior to distribution; and confirm in writing which properties have been notified.
14. Clean up Deposit may be imposed, based on the final Site Plan, and due two weeks prior to the event.
15. Clean up fee starting at \$150 will be charged if area is not cleaned to Town standards.
16. Final Site Plan must be presented for approval at least 48 hours in advance of the event.
17. Streets and sidewalks will be free of any debris and cleaned at the end of tear down.
18. A Damage Deposit may be imposed, based on size of event and location.
19. There will be no release of balloons at this Event.
20. Any inspections or work required by Town Staff after normal working hours will incur additional costs set forth by the respective department.
21. Upon showing by the Applicant of a valid reason, or if required by the Town, the Town Manager may approve minor logistical changes that are consistent with the Commission's policy direction on special Events.
22. The Applicant shall meet the following minimum insurance requirements per Ordinance 2015-06, which may be modified by action of the Town Commission for a specific Event:
  - a) Prior to issuance of the requested permit, proof of commercial general liability insurance, whether through a single policy, or a combination of policies, in the amount of \$1,000,000 per occurrence and \$2,000,000 in the aggregate for bodily injury and property damage.
  - b) No required policy shall have a deductible or self-insurance retention greater than \$15,000.
  - c) All policies must be issued by companies authorized to do business in the State of Florida and rated A- or better per Best's Key Rating Guide, latest edition. The certification of insurance shall provide for the Town to receive 30 days' written notice prior to any cancellation, non-renewal or material change in the coverage provided, unless the insurance company refuses to provide such notice, as evidenced by affidavit of the policy holder or written documentation from the insurance company. In any Event, the Applicants shall be held responsible for providing the Town notice of any change in insurance coverage. The Town shall be named as an additional insured on all required insurance policies, and an endorsement reflecting this requirement shall be issued as part of any required policies. The Applicants shall provide an original certificate of insurance as evidence of continued coverage prior to any annual renewal of the permit. Failure

to comply with these requirements shall justify a denial, suspension or revocation of the requested approval by the Town Manager or designee.

- d) In the Event that control of any applicable Event or activity, by contract or other arrangement, becomes the responsibility of a party other than the Applicant (the "sub-applicant"), the sub-applicant shall provide insurance and indemnification meeting the requirements of this Section under which the Applicant is applying, as if they were the Applicant and shall be held responsible for compliance with the Town Code as if the sub-applicant were the Applicant.
  - e) If applicable, at least thirty (30) days prior to the first Event, the Applicants shall provide a Certificate of Liquor Liability Insurance written in comprehensive form naming the Town as additional insured in the amount of \$1,000,000 per occurrence and \$2,000,000 general aggregate for bodily injury and \$1,000,000 per occurrence and \$2,000,000 general aggregate for property damage, which provides coverage for each Event authorized by this permit. The Certificate shall specify that the Town will be given at least thirty (30) days written notice of any cancellation.
23. In the Event that insurance certificates, licenses and other material requirements are not provided by the required dates, the approval for this Event shall expire unless the Town Manager finds there are extenuating circumstances that the Event sponsors have cured or can immediately cure without compromising the health, welfare and safety of the citizens of the Town of Lauderdale-By-The-Sea and those attending the Event, without increasing the administration costs of the Town.
24. Applicant shall owe no monies to the Town at the time of the Event. There shall be no past due fines, moneys, fees, taxes or other charges owed to the Town by the current or past property owners or operators requesting the special Event permit. A special Event permit will not be issued until all past due debts to the Town are paid in full.
25. The Town Manager may suspend permission for this Event due to failure of the Applicants to comply with the terms and conditions of the Town's permit, due to conflicting activities, for health or safety issues, or for the best interests of the Town.
26. The onsite Town representative may terminate an Event due to the Applicant not complying with the terms and conditions of the Town's Event permit, for health or safety issues, and for such as but not limited to, crowds that exceed the capacity of the Event site.

## INDEMNIFICATION

Applicant shall indemnify, defend and hold harmless the Town, its officers, agents and employees, from and against any and all claims, suits, actions, damages, liabilities, expenditures or causes of action of any kind arising directly or indirectly from this Special Event and resulting or accruing from any intentional act or any negligent act, omission or error of Applicant which in turn results in or relates to injuries to body, life, limb or property sustained in, about or upon the Special Event Area, and arising from the use of the Town property.

Applicant shall defend, at its sole cost and expense, any legal action, claim or proceeding instituted by any person against the Town as a result of any claim, suit or cause of action accruing or in any way arising out of this Special Event Application for injuries to body, life, limb or property as set forth above.

Applicant shall save the Town harmless from and against all judgments, orders, decrees, attorneys' fees, costs, expenses and liabilities incurred in and about any claim, and the investigation or defense of them, which maybe entered, incurred or assessed as result of the foregoing.

## PERMISSION OF THE PROPERTY OWNER

### *Applicant's and Property Owner's Certification*

*An event held on property that is not owned by the applicant requires the permission of the property owner, which is granted by having the property owner sign this special event application.*

By signing this event application, the petitioner agrees to all terms, conditions, and indemnification in this application, and understands that this application or the approval of this event application by the Town Commission does not grant any permission to violate any laws, ordinances or statutes.

Additions and/or revisions to this application must be submitted in writing.

| <b>Applicant</b>                                                                                                                                                                      | <b>Property Owner</b>                                                                                                                                                                                                                             |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <i>I understand the Town's requirements to hold a special event and the information provided in this application is complete to the best of my knowledge.</i>                         | <i>I give the applicant permission to use my/our property for the proposed special event and I understand the Town's requirements to hold a special event and the information given by the applicant is complete to the best of my knowledge.</i> |
| Applicant's Signature (required):<br>_____                                                                                                                                            | Property owner's Signature (required):<br>_____                                                                                                                                                                                                   |
| Date: _____                                                                                                                                                                           | Date: _____                                                                                                                                                                                                                                       |
| Applicant's (Print information below)<br>Name:<br>Title:<br>Organization:<br>Telephone:<br>Mobile:<br>Email:                                                                          | Property Owner's (Print information below)<br>Name:<br>Title:<br>Organization:<br>Telephone:<br>Mobile:<br>Email:                                                                                                                                 |
|                                                                                                     |                                                                                                                                                                                                                                                   |
| STATE OF FLORIDA:<br>COUNTY OF BROWARD:                                                                                                                                               | STATE OF FLORIDA:<br>COUNTY OF BROWARD:                                                                                                                                                                                                           |
| SWORN TO AND SUBSCRIBED BEFORE ME, a Notary Public of the State of Florida, by _____ who is personally known to me/provided _____ as identification and who did/did not take an oath. | SWORN TO AND SUBSCRIBED BEFORE ME, a Notary Public of the State of Florida, by _____ who is personally known to me/provided _____ as identification and who did/did not take an oath.                                                             |
| My Commission Expires: _____                                                                                                                                                          | My Commission Expires: _____                                                                                                                                                                                                                      |
| Notary Public, State of Florida                                                                                                                                                       | Notary Public, State of Florida                                                                                                                                                                                                                   |

## SITE PLAN DETAILS

**Site Plans often do not include the details that are necessary to approve an application or to issue a permit and delays are caused by rejections of initial applications.**

*The following details are intended to be a guide to assist you in developing a Site Plan. A current survey of the property is most helpful. If a survey is not available, a drawing depicting the area of the Event should include these details, as necessary. More than a one page Site Plan may be included in your application if details of specific areas are important to your Event.*

*A detailed map of the Event site identifying location of each of the following **MUST** be drawn here or attached to this application prior to submission. Dimensions are required to determine if available site will support all of the proposed activities.*

Cooking Areas need to be separated from public areas with fences or barricades

Canopy, tents or other covers: locations should include the size, type, & (shelter, vending, food, EMS)

### Location:

- The site of the event, with streets, parks and other landmarks identified
- Routes for races, parades, etc.
- Traffic routing and road closures
- Ticket Kiosks
- Access control points
- Signage (*shall be approved by Development Services prior to Application submission to Town Commission*)
- Signs (location, size, color and wording)\*

### Public Services:

- Fire lanes (emergency access for fire equipment and EMS)
- Restroom facilities (incl. Portable & Private)
- Locate electrical equipment, permanent and temporary (temporary electrical installation (must be to code and approved by Town)
- Trash and Recycling receptacle locations
- Smoking and No Smoking areas
- Pedestrian walkways
- Garbage Cans
- Recycling Bins

### Hazard/ Precautions:

- Hazards at the site (ditches, construction areas, obstructions to pedestrian traffic, bodies of water)
- Fencing, barriers, barricades, walls, gates, etc.
- Gasoline, propane, grills, fire, charcoal, generators, any other flammable fuel
- Fuel Storage and dispensing areas
- Fire Extinguishers Minimum size 4A/10BC one every 75 ft. of travel. If cooking, Class K or 1 40BC rated Fire Extinguisher for every cooking station or canopy (at discretion of Fire Marshall)
- Generators (shall be approved by Fire Marshall in advance)

### Event:

- Canopies, tents, stages (types shall be specified) locations for sales, food service, etc. *Large tents will require Fire Marshall approval of illuminated exit signs and fire extinguishers*
- Vendor locations (booths or tables and approximate size, (Vendor's company names phone numbers and email addresses required on separate page at least 48 hours in advance of the Event)
- Restrooms – Portable and Private
- First Aid facilities
- Trailers, storage, sleeping facilities, service boxes, displays, etc.
- Alcohol serving/consuming areas
- Rides and Amusements, Rides, demonstrations, performance areas and stages including Musicians and Artists

### Parking:

- Parking areas, location, parking spaces, and parking space numbers that will be blocked; to load/unload before, during or after the event and the amount of time for each occurrence

### Code or Security Enforcement (paid by Event)

- EMS stand-by or Fire watch areas (include first aid stations)
- Police: Off duty police officers (if known)

## DETAILED SITE PLAN

*See above for inclusion examples*

*A detailed map of the event site identifying location of each of the following **MUST** be drawn here or attached to this application prior to submission. Dimensions are required to determine if available site will support all of the proposed activities.*

- = yard sign  
□ = canopies

Add canopies to the beach or park



### *Applicant's Certification*

By signing this event application, the petitioner agrees to all terms, conditions, and indemnification in this application, and understands that this application or the approval of this event application by the Town Commission does not grant any permission to violate any laws, ordinances or statutes.

Additions and/or revisions to this application shall be submitted in writing.

I understand the Town's requirements to hold a special event and the information provided in this application is complete to the best of my knowledge.

*Jerry Gruher*  
Applicant's Signature (required)

5/16/2023  
Date

Jerry GRUHER  
Applicant's Printed Name and Title/Organization

954.394.7873  
Telephone Number

STATE OF FLORIDA:  
COUNTY OF BROWARD:

SWORN TO AND SUBSCRIBED BEFORE ME, a Notary Public of the State of Florida,  
by Jerald Gruher who is personally known to me/provided  
FL DL as identification and who did/did not take an oath.

*Karen Paula Gates*  
Notary Public, State of Florida  
My Commission Expires: 12.22.25





# SPORT PARTICIPANT RELEASE OF LIABILITY, WAIVER OF CLAIMS, EXPRESS ASSUMPTION OF RISK AND INDEMNITY AGREEMENT

Please read and be certain you understand the implications of signing.

## Express Assumption of Risk Associated with Sport, Venue Use and Related Activities.

- ☆ I, signed participants do hereby affirm and acknowledge that I have been fully informed of the inherent hazards and risks associated with paddle boarding/ surfing, transportation of equipment related to the activities, and traveling to and from activity sites in which I am about to engage. **Inherent hazards and risks include but are not limited to:**
1. Risk of injury from the activity and equipment utilized is significant including the potential for broken bones, severe injuries to the head, neck, and back or other bodily injuries that may result in permanent disability and death.
  2. Possible equipment failure and/or malfunction or misuse of my own or others' equipment.
  3. I AGREE THAT I WILL WEAR APPROVED PROTECTIVE GEAR AS DECREED BY THE GOVERNING BODY OF THE SPORT I AM PARTICIPATING IN. However, protective gear cannot guarantee the participant's safety. I further agree that no helmet can protect the wearer against all potential head injuries or prevent injury to the wearer's face, neck or spinal cord.
  4. Variation and/or steepness of terrain, variation or changes in surfaces including but not limited to snow surfaces, ice, bare spots, rocks, stumps, debris, cliffs, trees, fences, posts, trees, light poles, signs, buildings, roads, walkways, ramps, rails, stairs, pyramids, manual pads, bowls, half-pipes, jumps, padded and non-padded barriers, other persons, and other natural and man-made hazards.
  5. My own negligence and/or the negligence of others, including but not limited to operator error and guide decision making including misjudging terrain, weather, riding surfaces or other obstacles.
  6. Exposure to the elements and temperature extremes may result if frost nip, frost bite, heat exhaustion, heat stroke, sunburn, hypothermia and dehydration.
  7. Dangers associated with exposure to natural elements include but are not limited to avalanche, rock fall, inclement weather, thunder and lightning, severe and or varied wind, temperature and other weather conditions. water hazards, including currents, marine life and underwater obstacles
  8. Accidents or illness occurring in remote places where there are no available medical facilities.
  9. Fatigue, exhaustion, chill, and/or dizziness, which may diminish my/our reaction time and increase the risk of accident.
  10. Impact or collision with other athletes, spectators, facility employees, pedestrians, motor vehicles, and cyclists. and boats
- \*I understand the description of these risks is not complete and unknown or unanticipated risks may result in injury, illness, or death.

## Release of Liability, Waiver of Claims and Indemnity Agreement

In consideration for being permitted to participate in the above described activity(ies) and related activities, I hereby agree, acknowledge and appreciate that:

1. I HEREBY RELEASE AND HOLD HARMLESS WITH RESPECT TO ANY AND ALL INJURY, DISABILITY, DEATH, or loss or damage to person or property, WHETHER CAUSED BY NEGLIGENCE OR OTHERWISE, the following named persons or entities, herein referred to as releasees.  
 \_\_\_\_\_ or it's representative

Owner (Company and/or Person)

2. To release the releasees, their officers, directors, employees, representatives, agents, and volunteers from liability and responsibility whatsoever and for any claims or causes of action that I, my estate, heirs, survivors, executors, or assigns may have for personal injury, property damage, or wrongful death arising from the above activities whether caused by active or passive negligence of the releasees or otherwise. By executing this document, I agree to hold the releasees harmless and indemnify them in conjunction with any injury, disability, death, or loss or damage to person or property that may occur as a result of my engaging in the above activities.
3. By entering into this Agreement, I am not relying on any oral or written representation or statements made by the releasees, other than what is set forth in this Agreement.
4. This agreement shall apply to any and all injury, disability, death, or loss or damage to person or property occurring at any time after the execution of this agreement.

This release shall be binding to the fullest extent permitted by law. If any provision of this release is found to be unenforceable, the remaining terms shall be enforceable.

I HAVE READ THIS RELEASE OF LIABILITY AND ASSUMPTION OF RISK AGREEMENT, I FULLY UNDERSTAND ITS TERMS, I UNDERSTAND THAT I HAVE GIVEN UP LEGAL RIGHTS BY SIGNING IT, AND I SIGN IT FREELY AND VOLUNTARILY WITHOUT ANY INDUCEMENT.

☆ \_\_\_\_\_ ☆ \_\_\_\_\_ ☆ Email \_\_\_\_\_  
 Signature of Adult Participant Name of Adult Participant (Please Print)

☆ S/ \_\_\_\_\_ ☆ \_\_\_\_\_ ☆ Email: \_\_\_\_\_  
 Signature of Adult Participant Name of Adult Participant (Please Print)

☆ S/ \_\_\_\_\_ ☆ \_\_\_\_\_ ☆ Email: \_\_\_\_\_  
 Signature of Adult Participant Name of Adult Participant (Please Print)

☆ S/ \_\_\_\_\_ ☆ \_\_\_\_\_ ☆ Email: \_\_\_\_\_  
 Signature of Adult Participant Name of Adult Participant (Please Print)

FOR PARTICIPANTS OF MINORITY AGE: This is to certify that I, as Parent, Guardian, Temporary Guardian with legal responsibility for this participant, do consent and agree not only to his/her release of all Releasees, but also to release and indemnify the Releasees from any and all liabilities incident to his/her involvement in these programs for myself, my heirs, assigns, and next of kin.

☆ S/ \_\_\_\_\_ ☆ \_\_\_\_\_ ☆ \_\_\_\_\_  
 Signature of Parent or adult legal Guardian if Participant is a Minor, and by their signature, they on my behalf release all claims that both they and I have Name of Parent or adult legal Guardian (Please Print) Date

☆ \_\_\_\_\_ ☆ \_\_\_\_\_  
 Name of Minor (Please Print) Name of Minor (Please Print)

☆ \_\_\_\_\_ ☆ \_\_\_\_\_  
 Name of Minor (Please Print) Name of Minor (Please Print)

☐ **Scottsdale Insurance Company**  
 Home Office: One Nationwide Plaza  
 Columbus, Ohio 43215  
 Adm. Office: 8877 North Gainey Center Drive  
 Scottsdale, Arizona 85258

☐ **Scottsdale Surplus Lines Insurance Company**  
 Adm. Office: 8877 North Gainey Center Drive  
 Scottsdale, Arizona 85258

☐ **Scottsdale Indemnity Company**  
 Home Office: One Nationwide Plaza  
 Columbus, Ohio 43215  
 Adm. Office: 8877 North Gainey Center Drive  
 Scottsdale, Arizona 85258

### SPORTS CAMPS/CLINICS/LEAGUES GENERAL LIABILITY APPLICATION

Applicant's Name: Jerry Graher  
Craig TOLZ  
 Mailing Address: 1057 Hillsboro Mile AA #812  
Hillsboro Beach, Fla 33062  
 Location Address: \_\_\_\_\_

Agency Name: Coqui Surf School LLC  
 Agent No.: 954-394-7873  
 Address: 1057 Hillsboro Mile AA #812  
Hillsboro Beach, Fla 33062  
 E-mail: CoquiSurfCamp@gmail.com  
 Phone No.: 954-394-7873 754-779-0332

PROPOSED EFFECTIVE DATE: From 6/12 To 7/28 12:01 A.M., Standard Time at the address of the Applicant

ANSWER ALL QUESTIONS—IF THEY DO NOT APPLY, INDICATE "NOT APPLICABLE" (N/A)

Applicant is: ☐ Individual ☐ Corporation ☐ Partnership ☐ Joint Venture  
☒ Limited Liability Company ☐ Other (Specify): \_\_\_\_\_

Website Address: Coqui Surf Camp. com

E-mail Address: Coqui surf camp@gmail.com Phone No.: 954-394-7873

Limits Of Liability and Deductible Requested: 754 779-0332

|                                                                  |                              |
|------------------------------------------------------------------|------------------------------|
| General Aggregate (other than Products/Completed Operations)     | \$                           |
| Products and Completed Operations Aggregate                      | \$                           |
| Personal and Advertising Injury (any one person or organization) | \$                           |
| Each Occurrence                                                  | \$                           |
| Damage To Premises Rented To You (any one premise)               | \$                           |
| Medical Expense (any one person)                                 | \$                           |
| Limited Participant Coverage                                     | \$25,000/\$50,000 (included) |
| Sexual and/or Physical Abuse Coverage                            | \$25,000/\$50,000 (included) |
| Other Coverages, Restrictions and/or Endorsements:               | \$                           |
| Deductible                                                       | \$                           |

**A. GENERAL INFORMATION:**

1. Operation is: ☒ Camp ☐ Clinic ☐ League
2. Does applicant have any operations as a sports scout, agent or booking agency? ..... ☐ Yes ☒ No  
If yes, advise: \_\_\_\_\_
3. Any previous or pending allegations of sexual and/or physical abuse? ..... ☐ Yes ☒ No  
If yes, explain: \_\_\_\_\_
4. Is there a swimming pool or other bodies of water where swimming is permitted? ..... ☒ Yes ☐ No  
If yes:
  - a. Number of pools: \_\_\_\_\_
  - b. Describe other bodies of water: OCEAN
  - c. Pool area fenced with self-latching gate? ..... ☐ Yes ☐ No
  - d. Depths marked? ..... ☐ Yes ☐ No
  - e. Rules posted? ..... ☐ Yes ☐ No
  - f. Life safety equipment at poolside and/or waterfront? ..... ☐ Yes ☐ No
  - g. Platforms or diving boards? ..... ☐ Yes ☐ No Height: \_\_\_\_\_
  - h. Slides? ..... ☐ Yes ☐ No Height: \_\_\_\_\_
  - i. Lifeguards? ..... ☒ Yes ☐ No
    - (1) If yes, by applicant or outside contractor? \_\_\_\_\_  
If outside contractor, are certificates of insurance on file? ..... ☐ Yes ☐ No
    - (2) Are lifeguards Red Cross certified? ..... ☒ Yes ☐ No
  - j. Ratio of attendants to children while swimming: \_\_\_\_\_
  - k. Swimming pools, wading pools, hot tubs and spas in compliance with the federal Virginia Graeme Baker Pool and Spa Safety Act? ..... ☐ Yes ☐ No
5. Are staff members trained in CPR? ..... ☒ Yes ☐ No  
Is a CPR trained staff member on duty at all times? ..... ☒ Yes ☐ No
6. Does applicant subcontract any operations? ..... ☐ Yes ☐ No  
If yes:
  - a. Description of operations subcontracted: \_\_\_\_\_
  - b. Annual cost of subcontracted work: \_\_\_\_\_
  - c. Are all subcontractors required to carry General Liability and Workers Compensation Insurance? ..... ☐ Yes ☐ No  
If yes, minimum General Liability limits required: \_\_\_\_\_
  - d. Are certificates of insurance required from all subcontractors? ..... ☐ Yes ☐ No
  - e. Is applicant included as an additional insured on all subcontractors policies? ..... ☐ Yes ☐ No
  - f. Do written contracts contain hold-harmless agreements in favor of the applicant? ..... ☐ Yes ☐ No
7. Additional Insured Information:

| Name | Address | Interest |
|------|---------|----------|
|      |         |          |
|      |         |          |
|      |         |          |

8. Any fund-raising events held that applicant sponsors? ..... ☐ Yes ☒ No  
If yes: ☐ Bake sales ☐ Car washes ☐ Other (describe): \_\_\_\_\_
9. Does applicant have a brochure and/or advertising material? ..... ☐ Yes ☒ No  
If yes, please attach. \_\_\_\_\_
10. Does risk engage in the generation of power, other than emergency back-up power, for their own use or sale to power companies? ..... ☐ Yes ☒ No  
If yes, describe: \_\_\_\_\_
11. During the past three years, has any company ever canceled, declined or refused similar insurance to the applicant? (Not applicable in Missouri) ..... ☐ Yes ☒ No  
If yes, explain: \_\_\_\_\_
12. Does applicant have other business ventures for which coverage is not requested? ..... ☐ Yes ☒ No  
If yes, explain and advise where insured: \_\_\_\_\_

13. Prior Carrier Information:

|               | Year: | Year: | Year: | Year: | Year: |
|---------------|-------|-------|-------|-------|-------|
| Carrier       |       |       |       |       |       |
| Coverage      |       |       |       |       |       |
| Policy No.    |       |       |       |       |       |
| Total Premium | \$    | \$    | \$    | \$    | \$    |

14. Loss History:

Indicate all claims or losses (regardless of fault and whether or not insured) or occurrences that may give rise to claims for the prior five years. ☐ Check if no losses last five years.

| Date of Loss | Description of Loss | Amount Paid | Amount Reserved | Claim Status (Open or Closed) |
|--------------|---------------------|-------------|-----------------|-------------------------------|
|              |                     | \$          | \$              |                               |
|              |                     | \$          | \$              |                               |
|              |                     | \$          | \$              |                               |
|              |                     | \$          | \$              |                               |
|              |                     | \$          | \$              |                               |

B. SPORTS CAMPS QUESTIONNAIRE (see SECTION C. for Youth Leagues and Clinics)

1. Name of camp (if different than applicant): \_\_\_\_\_
2. List all sports included: surfing, paddle board, frisbee, football, arts & crafts
3. Will campers stay overnight? ..... ☐ Yes ☒ No  
If no, advise when Day Camp opens: 8:30 Advise when Day Camp closes: 3:00
4. Years in business: \_\_\_\_\_  
Years under present ownership: \_\_\_\_\_
5. Is camp accredited by A.C.A. (American Camp Association)? ..... ☐ Yes ☒ No

6. Is camp a member of another camping association? ..... ☐ Yes ☒ No  
If yes, which one(s)? .....
7. Estimated number of campers per day: ..... 15
8. How many days per week is camp operated? ..... 5  
How many weeks per year? ..... 8
9. Total number of camper days (Total number of "camper days" shall be the sum of the daily number of campers for each day the camp is in operation during the policy period): .....
10. Camp is for: ☒ Boys ☒ Girls ☐ Adults
11. Camp is a:
- |                                                       |                                                                     |                                                           |                                                                     |
|-------------------------------------------------------|---------------------------------------------------------------------|-----------------------------------------------------------|---------------------------------------------------------------------|
| <input type="checkbox"/> Boot camp .....              | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | <input type="checkbox"/> Professional athletes camp ..... | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| <input type="checkbox"/> Cheerleading camp .....      | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | <input type="checkbox"/> Resident camp .....              | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| <input type="checkbox"/> College athletes camp .....  | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | <input type="checkbox"/> Tough love camp .....            | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| <input type="checkbox"/> Other than sports camp ..... | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | <input type="checkbox"/> Travel camp .....                | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| <input type="checkbox"/> Outward bound program .....  | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | <input type="checkbox"/> Wilderness/Survival camp .....   | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
12. Camp is operated by: ☒ Private Organization ☐ Nonprofit Organization ☐ Religious Organization
13. Age range of campers: ..... 8-18
14. Total number of employees: ..... 2-10
15. Ratio of counselors to campers: .....
16. Does the applicant have accident and health coverage on the campers? ..... ☐ Yes ☒ No  
If yes, who is the carrier and what are the limits of liability? .....
17. Any hold harmless agreements? ..... ☒ Yes ☐ No  
If yes, with whom and what is the nature of the agreement? .....
18. Does the camp specialize in camping experiences for developmentally disabled individuals? ☐ Yes ☒ No  
If yes, provide a narrative of such program below or on a separate sheet, if necessary: .....
19. List the locations of the facilities where the camps are being held:  
EL PRADO PARK - Lauderdale By the Sea
20. Describe all activities the campers will be involved in during the duration of their stay:  
ON THE BEACH
- a. Will campers ride horses? ..... ☐ Yes ☒ No
- b. Are there snowmobiles for campers' use? ..... ☐ Yes ☒ No
21. Are there motorized watercraft? ..... ☐ Yes ☒ No  
If yes, advise how many and describe: .....

22. Are there boats in excess of twenty-six (26) feet in length or that have motors over seventy-five (75) HP? ☐ Yes ☒ No  
If yes, how many? \_\_\_\_\_

23. If the campers are participating in activities away from the camp, what is the mode of transportation and what arrangements are made to transport the participants? \_\_\_\_\_

If applicant transports participants, advise name of auto carrier and limits: \_\_\_\_\_

If the questions for SECTION C. YOUTH LEAGUES AND CLINICS do not apply, please turn to the last page, read the fraud warnings, sign and date the application.

C. YOUTH LEAGUES AND CLINICS QUESTIONNAIRE (see SECTION B. for Sports Camps)

1. Name of the league or clinic (if different than applicant): \_\_\_\_\_

2. Any overnight stays? ☐ Yes ☒ No

3. Name and address of the sponsor: \_\_\_\_\_

4. Is the premises or playing field owned by the applicant? ☐ Yes ☒ No

If yes, what is the size and use of the premises, number of fields and owned equipment on the premises?

(Example: bleachers, nets, courts and goals): \_\_\_\_\_

5. Years in business: \_\_\_\_\_ 1

6. Total number of employees: \_\_\_\_\_ 4-10

7. Number of clinic participants: \_\_\_\_\_ 15 range

Number of days for the clinic: \_\_\_\_\_

8. Total number of games for the sports league for the season: \_\_\_\_\_

9. Age range of the participants: \_\_\_\_\_

10. Number of coaches: \_\_\_\_\_

If accredited, by whom? \_\_\_\_\_

11. Ratio of supervisors to participants: \_\_\_\_\_

12. Do coaches carry their own insurance? ☐ Yes ☒ No

If yes, who is the carrier and what are the limits of liability? \_\_\_\_\_

13. Is league or clinic a member of an association? ☐ Yes ☒ No

If yes, which one(s)? \_\_\_\_\_

14. Does the clinic or league specialize in workshops or games for developmentally disabled individuals? ☐ Yes ☒ No

If yes, please provide details of program below or on a separate sheet, if necessary: \_\_\_\_\_

15. Any hold harmless agreements? ☒ Yes ☐ No

If yes, whom and what is the nature of the agreement? \_\_\_\_\_

16. League or clinic is for: ☒ Boys ☒ Girls ☐ Adults ☐ College Athletes ☐ Professional Athletes

17. Indicate all sports/activities played or instructed:

- |                                                        |                                                     |                                            |                                               |
|--------------------------------------------------------|-----------------------------------------------------|--------------------------------------------|-----------------------------------------------|
| <input type="checkbox"/> Archery                       | <input type="checkbox"/> Baseball                   | <input type="checkbox"/> Basketball        | <input type="checkbox"/> Bowling              |
| <input type="checkbox"/> Boxing                        | <input type="checkbox"/> Bubble Soccer              | <input type="checkbox"/> Cheerleading      | <input type="checkbox"/> Cross country hiking |
| <input type="checkbox"/> Diving                        | <input checked="" type="checkbox"/> Football (flag) | <input type="checkbox"/> Football (tackle) | <input type="checkbox"/> Golf                 |
| <input type="checkbox"/> Gymnastics                    | <input type="checkbox"/> Hang gliding               | <input type="checkbox"/> Hockey            | <input type="checkbox"/> Lacrosse             |
| <input type="checkbox"/> Polo                          | <input type="checkbox"/> Rappelling                 | <input type="checkbox"/> Roller derby      | <input type="checkbox"/> Rugby                |
| <input checked="" type="checkbox"/> Running            | <input type="checkbox"/> Scuba diving               | <input type="checkbox"/> Skateboarding     | <input type="checkbox"/> Skydiving            |
| <input type="checkbox"/> Snow skiing/board             | <input checked="" type="checkbox"/> Soccer          | <input type="checkbox"/> Softball          | <input type="checkbox"/> Squash               |
| <input checked="" type="checkbox"/> Surf               | <input checked="" type="checkbox"/> Swimming        | <input type="checkbox"/> Tennis            | <input type="checkbox"/> Volleyball           |
| <input checked="" type="checkbox"/> Water skiing/board | <input type="checkbox"/> Wrestling                  | <input type="checkbox"/> Other: _____      |                                               |

18. Does the applicant have accident and health coverage on the campers? ..... ☐ Yes ☒ No  
If yes, who is the carrier and what are the limits of liability? \_\_\_\_\_

19. Does applicant participate in traveling tournaments? ..... ☐ Yes ☒ No  
If yes:  
a. How many? \_\_\_\_\_  
b. What is the mode of transportation and what arrangements are made to transport the participants? \_\_\_\_\_  
c. If applicant transports participants, advise name of auto carrier: \_\_\_\_\_

20. List what safety equipment is required to be worn by the participants and are they advised to its proper use: \_\_\_\_\_

21. List the locations of the facilities where the games/clinics are being held: \_\_\_\_\_

22. Does applicant have a snack bar, sports shop or other retail business? ..... ☐ Yes ☒ No  
If yes, describe and indicate the estimated gross sales: \_\_\_\_\_

This application does not bind the applicant nor the Company to complete the insurance, but it is agreed that the information contained herein shall be the basis of the contract should a policy be issued.

**FRAUD WARNING:** Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties. (Not applicable in AL, CO, DC, FL, KS, LA, ME, MD, MN, NE, NY, OH, OK, OR, RI, TN, VA, VT or WA.)

**NOTICE TO ALABAMA APPLICANTS:** Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or who knowingly presents false information in an application for insurance is guilty of a crime and may be subject to restitution fines or confinement in prison, or any combination thereof.

**NOTICE TO COLORADO APPLICANTS:** It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance, and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policy holder or claimant for the purpose of defrauding or attempting to defraud the policy holder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado Division of Insurance within the Department of Regulatory Agencies.

**WARNING TO DISTRICT OF COLUMBIA APPLICANTS:** It is a crime to provide false or misleading information to an insurer for the purpose of defrauding the insurer or any other person. Penalties include imprisonment and/or fines. In addition, an insurer may deny insurance benefits if false information materially related to a claim was provided by the applicant.

**NOTICE TO FLORIDA APPLICANTS:** Any person who knowingly and with intent to injure, defraud, or deceive any insurer files a statement of claim or an application containing any false, incomplete, or misleading information is guilty of a felony of the third degree.

**NOTICE TO KANSAS APPLICANTS:** Any person who, knowingly and with intent to defraud, presents, causes to be presented or prepares with knowledge or belief that it will be presented to or by an insurer, purported insurer, broker or any agent thereof, any written, electronic, electronic impulse, facsimile, magnetic, oral, or telephonic communication or statement as part of, or in support of, an application for the issuance of, or the rating of an insurance policy for personal or commercial insurance, or a claim for payment or other benefit pursuant to an insurance policy for commercial or personal insurance which such person knows to contain materially false information concerning any fact material thereto; or conceals, for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

**NOTICE TO LOUISIANA APPLICANTS:** Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

**NOTICE TO MAINE APPLICANTS:** It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties may include imprisonment, fines or a denial of insurance benefits.

**NOTICE TO MARYLAND APPLICANTS:** Any person who knowingly or willfully presents a false or fraudulent claim for payment of a loss or benefit or who knowingly or willfully presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

**NOTICE TO MINNESOTA APPLICANTS:** A person who files a claim with intent to defraud or helps commit a fraud against an insurer is guilty of a crime.

**NOTICE TO OHIO APPLICANTS:** Any person who, with intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud.

**NOTICE TO OKLAHOMA APPLICANTS:** Any person who knowingly, and with intent to injure, defraud or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information is guilty of a felony.

**NOTICE TO RHODE ISLAND APPLICANTS:** Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

**FRAUD WARNING (APPLICABLE IN VERMONT, NEBRASKA AND OREGON):** Any person who intentionally presents a materially false statement in an application for insurance may be guilty of a criminal offense and subject to penalties under state law.

**FRAUD WARNING (APPLICABLE IN TENNESSEE, VIRGINIA AND WASHINGTON):** It is a crime to knowingly provide false, incomplete, or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines, and denial of insurance benefits.

**NEW YORK FRAUD WARNING:** Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime, and shall also be subject to a civil penalty not to exceed five thousand dollars and the stated value of the claim for each such violation.

**APPLICANT'S STATEMENT:**

I have read the above application and I declare that to the best of my knowledge and belief all of the foregoing statements are true, and that these statements are offered as an inducement to us to issue the policy for which I am applying. (Kansas: This does not constitute a warranty.)

APPLICANT'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

CO-APPLICANT'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

PRODUCER'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

AGENT NAME: \_\_\_\_\_ AGENT LICENSE NUMBER: \_\_\_\_\_

(Applicable to Florida Agents Only)

IOWA LICENSED AGENT: \_\_\_\_\_

(Applicable in Iowa Only)

**IMPORTANT NOTICE**

As part of our underwriting procedure, a routine inquiry may be made to obtain applicable information concerning character, general reputation, personal characteristics and mode of living. Upon written request, additional information as to the nature and scope of the report, if one is made, will be provided.

TOWN-OF-LAUDERDALE-BY-  
4501 Ocean Dr.  
Fort Lauderdale, FL 33308  
Phone: (954)640-4200

Term ID: 001

**Sale - Approved**

Date: 05/16/23

Time: 11:27:23

Card Type: Visa

Entry Method: Manual

Card #: XXXXXXXXXXXXX4668

Invoice #: 051623

Approval Code: 096322

**Amount**

**\$250.00**

I agree to pay the above total amount according to the card  
issuer agreement. (Merchant agreement if credit voucher)

Thank You!

Customer Copy

# COQUI SURF CAMP PROPOSAL

---

## Lauderdale By The Sea Florida

Coqui Surf Foundation

1057 Hillsboro Mile A1A #812  
Hillsboro Beach, FL 33062

754.779.0332  
coquisurfcamp@gmail.com

# Coqui Surf Camp Summer Event 2023

## Coqui Philosophy

Coqui Surf Camp aims to influence and teach our campers how important they are as individuals in this world, and how their actions can impact the future of our planet for generations to come. We introduce campers to our magnificent Atlantic Ocean in a fun, exciting, and educational manner. This Coqui Surf Camp Philosophy allows campers to truly understand how important our oceans and beaches really are, while introducing campers to the sport of surfing, creating a very special relationship with the ocean that will last a lifetime.

### COQUI EDUCATION

When attending Coqui Surf Camp campers will learn to embrace the surf lifestyle. Meaning, they will learn to treat nature and the planet with the upmost respect. Campers will always be responsible for anything they bring to the beach and will always help maintain a clean healthy coastline.

The surf lifestyle emphasis balance, on the board, and in the physical and mental welfare of the individual. Spending time by the edge of the sea is always a mind balancing experience, but when blending education and healthy fun activity, takes the entire mind, body, soul experience to a much higher level.

Campers will learn proper surf techniques, starting with picking the right board, paddling different boards, rules and etiquette of the lineup, duck diving, wave selection, paddling left or right, pop up, getting on your feet, bottom turns, top turns, advanced maneuvers, stretching warmups and cool downs for surfing, ocean safety and awareness.

Campers will also learn about ocean wildlife, arts and crafts, martial arts, music, gymnastics, yoga, and meditation.

Coqui Surf Camp advertises on Facebook and Instagram and will be creating advertisements with Google and YouTube in the future.

#### ACTIVITIES:

Surfing  
Skimboarding  
Paddleboarding  
Snorkeling  
Beach Games and Activities  
Music  
Arts and Crafts  
Martial Arts  
Gymnastics  
Yoga  
Meditation

#### Location:

Prado Park, Lauderdale By The Sea

4 Week Program

June 12th 2023 - July 28th 2023

Mondays - Fridays

9 am - 2 pm

Parent drop off - 8:30 am

Parent pick up - 2pm - 2:30

## Camper's Daily Agenda

Mondays, Wednesdays, and Fridays:

- 8:30 am - Drop Off
- 9 am - Morning Stretch, Yoga, and Meditation
- 9:30 am - Optional Continued Advanced Stretching and Yoga
- 9:30 am - First Group Surf Lessons ( Beach and Water )  
Second Group Start Beach Games
- 10:30 am - First Group Start Beach Games/  
Second Group Surf Lessons Begin
- 11:30 am - First Group Lunch Break
- 12 noon - First Group Lunch Clean Up / Begin Light Stretch and Meditation  
Second Group Lunch Break
- 12:30 pm - First Group Second Surf Lesson Session  
Second Group Clean Up / Begin Light Stretching and Meditation
- 1 pm - First and Second Group in the water Surfing Lessons and Water Games
- 2 pm - Dry Off, Clean Up, Pack Up, and Pick Up
- 2:30 pm - Last Parent Pick Up

3

## Tuesdays and Thursdays: ( Theme Days )

- 8:30 am - Drop Off
- 9 am - Morning Stretch, Yoga, and Meditation
- 9:30 am - Optional Continued Advanced Stretching and Yoga
- 9:30 am - First Group Surf Lessons ( Beach and Water )  
Second Group Start Theme Activities
- 10:30 am - First Group Start Theme Activities/  
Second Group Surf Lessons Begin
- 11:30 am - First Group Lunch Break
- 12 noon - First Group Lunch Clean Up / Begin Light Stretch and Meditation  
Second Group Lunch Break
- 12:30 pm - First Group Second Surf Lesson Session  
Second Group Clean Up / Begin Light Stretching and Meditation
- 1 pm - First and Second Group in the water Surfing Lessons and Water Games / Optional Continuing Theme Activity Finish Goal
- 2 pm - Dry Off, Clean Up, Pack Up, and Pick Up
- 2:30 pm - Last Parent Pick Up

Camp will be in the sand approximately 150 feet south of the beach stair entrance.

Two 10 x 10 ft pop up tents will be adjoined for our weekly lessons and events.

During our themed days of Tuesdays and Thursdays we would like access to the grass area with a 10 x10 pop up tent, possibly two tents, to provide shade away from the wind and the sand for arts and crafts, music, and martial arts activities.

Themed days will have special guest activity counselors giving expertise instruction in each of their fields.

Specialty counselors will be joined by our daily staff consisting of CPR trained and certified staff members, 5 or 6: 1 ratio counselor to camper supervision. Adult counselors will also have CIT ( Counselor In Training ) and interns accompanying them with daily monitoring of campers.

Our Camp Director Nichole Reaves 227 Corsair Ave. Lauderdale by the Sea and Camp Operating Manager Craig Tolz 4841 NE 19<sup>th</sup> Ave Ft Lauderdale will direct and supervise counselors and staff accordingly. Management maintaining and conveying focus on safety, organizing activities, and monitoring campers.

We look forward to working with our local municipalities and local organizations for a long and productive development of our summer surf camp in South Florida.

Coqui Surf Camp... an earth, water, mind experience... Combining surf, sun, and fun here in South Florida, influencing local youth's mindset toward ocean conservation and protecting our pristine coastline.

Camp registration is for all ages. Campers must be able to swim

Campers bring lunch from home and camp provides snacks

This will be our first year for Coqui Surf Camp Florida, so it is difficult for us to anticipate how many campers will attend. We are hoping for a minimum of ten campers and a maximum of thirty.

We are expecting registration from local families in the Lauderdale By the Sea neighborhoods and surrounding neighborhoods. With the support of these local families, we plan to grow a large community of ocean minded people that care about the well being of our oceans and waterways. We also expect a small percentage of families to travel from outside areas and visit the beautiful beaches of Lauderdale By The Sea while they're children attend summer camp.

Coqui Surf Camp also works directly in conjunction with the Coqui Surf Foundation. The foundation provides one to three underprivileged youths the opportunity to join each session and provides them lunch. Next summer the Coqui Surf Foundation will be creating an entire summer session for only underprivileged youths to attend. Coqui Surf Foundation also helps underprivileged youths with the purchase of their own boards, allowing campers to practice surfing during the school year.

We are hoping and will be honored to have camp become a reoccurring annual event at Prado Park Lauderdale By The Sea, Florida

## Pricing

\$250 week

\$200 half day week or three day week

\$80 one day

COQUI SURF FOUNDATION 501.c (3) - 88-1217151

COQUI SURF SCHOOL LLC DBA

COQUI SURF CAMP

Craig Tolz  
Owner/ Operating Manager  
4841 NE 19<sup>th</sup> Ave  
Ft Lauderdale, FL 33308  
754-779-0332

Nichole Reaves  
Camp Director  
227 Corsair Ave.  
Lauderdale By The Sea, FL 33308  
954-790-4195

Jerald Gruher  
Camp Coordinator  
1057 Hillsboro Mile A1A #812  
Hillsboro Beach, FL 33062  
954-394-7873





## Town of Lauderdale-By-The-Sea Special Event Permit

### PERMIT HOLDER INFORMATION

|                   |                           |                 |                    |
|-------------------|---------------------------|-----------------|--------------------|
| NAME/ORGANIZATION | Coqui Surf Foundation Inc | REPRESENTATIVE  | Craig Tolz         |
| STREET ADDRESS    | 4636 El Mar Dr #101       | CITY, STATE ZIP | LBTS, FL 33308     |
| PHONE NUMBER(S)   | 754-779-0332              | EMAIL           | surftolz@gmail.com |

### DATE AND LOCATION OF EVENT

|                      |                   |                              |                                                                        |
|----------------------|-------------------|------------------------------|------------------------------------------------------------------------|
| TYPE OF EVENT        | Surf Camp         | DATE(S) OF EVENT             | Weekdays (M-F) June 12 – July 28, 2023<br>*no camp on Tuesday, July 04 |
| HOUR(S) OF OPERATION | 8:00 AM – 3:00 PM | ADDRESS OR LOCATION OF EVENT | El Prado Park & Beach                                                  |

### DESCRIPTION OF EVENT (TEMPORARY STRUCTURES, SIGNAGE, BANNERS, BALLOONS, ETC. - LOCATION, COLORS, SIZE AND NUMBER)

BATTERY OPERATED SOUND SYSTEM, 2 CANOPIES ON BEACH AND 2 ON PARK GRASS. TWO YARD SIGNS DURING CAMP HOURS. APPROX 15 PARTICIPANTS PER DAY. SURFBOARDS, PADDLEBOARDS, OTHER ACTIVITIES

### SPECIAL CONDITIONS

1. Applicant will give 24 hour written notice of Event being postponed due to weather conditions to Special Event Manager, if possible.
2. Final Site Plan must be presented for approval at least 48 hours in advance of the Event.
3. No registration fees will be accepted onsite at the Event.
4. Applicant shall provide adequate lifeguards during the Event, and counselors will escort campers to restrooms as needed.
5. Turtle Season is **March 1 and October 31**. If any of the activities take place on the beach sand, the event organizers shall ensure that a minimum buffer of 10 feet is kept clear around all marked sea turtle nests. All proposed event activities will stay clear of all active nests. No activities adjacent to a nest that might directly or indirectly disturb the area within the staked circle. No holes will be dug west of the high tide line.
6. Two vehicles may park along El Mar Drive between 8:00 a.m. and 8:30 a.m. and 2:00 p.m. and 3:00 p.m. for transferring of Event equipment. Three "parent" cars may stack on El Mar for pick up. Otherwise, no road closures or special parking permits have been approved.
7. Canopies, tables, and chairs will not interfere with pedestrian walkways or paths, ingress or egress. Canopies will be anchored in the ground.
8. The Applicant shall provide additional waste receptacles and recycling bins. During the Event as needed and at the end of the Event, the Applicant shall empty all the waste receptacles and recycling bins and pick up litter within the Event site and 100 feet of the site.
9. Clean-up deposit may be imposed, based on the final Site Plan, and due two weeks prior to the Event and a clean-up fee starting at \$150 will be charged if area is not cleaned to Town standards.
10. The beach, streets, and sidewalks shall be free of any debris and cleaned at the end of tear down.
11. Sound system will be operated so as not to violate the Town's Code with special care regarding the noise levels in Chapter 13 of the Town Code.

12. All signage, other than two yard signs, shall be submitted to Development Services at least 15 days prior to the Event for approval and permitting.
13. All related Fire Marshall and Building Official's related requirements have been approved.
14. At least thirty (30) days prior to the Event, the Applicant shall provide a Certificate of Liability Insurance written in comprehensive form naming the Town as additional insured in the amount of \$1,000,000 per occurrence and \$2,000,000 general aggregate for bodily injury and \$1,000,000 per occurrence and \$2,000,000 general aggregate for property damage with thirty (30) days written notice required for cancellation.
15. Any inspections or work required by Town Staff after normal working hours will incur additional costs set forth by the respective department.
16. Upon showing by the Applicant of a valid reason, or if required by the Town, the Town Manager may approve minor logistical changes that are consistent with the Commission's policy direction on special events.
17. In the event that insurance certificates, licenses, and other material requirements are not provided by the required dates, the approval for this Event will expire unless the Town Manager finds there are extenuating circumstances that the Applicant has cured or can immediately cure without compromising the health, welfare and safety of the citizens of the Town of Lauderdale-By-The-Sea and those attending the Event, and without increasing the administration costs of the Town.
18. Applicant shall owe no monies to the Town at the time of the Event. There will be no past due fines, moneys, fees, taxes, or other charges owed to the Town by the current or past property owners or operators requesting the special event permit. A special event permit will not be issued until all past due debts to the Town are paid in full.
19. The Town Manager may suspend permission for this Event due to failure of the Applicants to comply with the terms and conditions of the Town's event permit, due to conflicting activities, for health or safety issues, or for the best interests of the Town.
20. Permission for this Event may be suspended or modified by the Commission, Town Manager or designee.

## DOCUMENTS AND PERMITS REQUIRED

## APPROVAL

This Special Event Permit was approved by the Town Commission on (DATE) with the following conditions:

|                                                                     |           |
|---------------------------------------------------------------------|-----------|
| Monday, Tuesday, Wednesday, Thursday and Friday                     |           |
| Weeks: June 12, June 19, June 26, July 3, July 10, July 17, July 24 |           |
| Start of Set Up                                                     | 8:00 a.m. |
| Parent Drop Off                                                     | 8:30 a.m. |
| Event Begins                                                        | 9:00 a.m. |
| Event Ends                                                          | 2:00 p.m. |
| Parent Pick up by                                                   | 2:30 p.m. |
| Clean Up Completed                                                  | 3:00 p.m. |

Signature:  
Courtney Easley, Assistant to Town Manager

Date:

**APPLICANT: I AGREE TO COMPLY WITH ALL OF THE CONDITIONS OF THIS PERMIT.**

Signature of Applicant:  
Print Name:

Date:



## Town Commission Agenda Item Report

**Meeting Date:** May 23, 2023

**Submitted By:** Jhanelle Campbell, Development Services Director

**Submitting Department:** Development Services

**Item Type:** Quasi Judicial Public Hearings

**Agenda Section:** Quasi Judicial

---

**Subject Title:** Conditional Use (2023-CU-01) request to construct a duplex dwelling within the RM-25 Zoning District for property located at 4200 N Ocean Drive.

**Explanation:** Marlowe LLC has submitted a Conditional Use application (**Exhibit 1**) for the property located at 4200 N Ocean Drive (the "Property") to construct a residential duplex within the RM-25 zoning district.



1- Proposed Duplex

Section 30-241(a)(4)b of the Town Code requires a conditional use permit for a duplex located within the RM-25 district. The proposed duplex would be constructed on a 0.13-

acre property that is zoned RM-25 and has a land use designation of multi-family residence. A detailed explanation of the subject project is provided in the attached Planning and Zoning Board staff report (**Exhibit 2**).

A public participation meeting, pursuant to section 30-114 of the Town Code of Ordinances, took place on March 20, 2023. A summary of the meeting (**Exhibit 3**) was submitted on March 28, 2023.

The Planning and Zoning Board reviewed the application at its May 3, 2023 meeting (**Exhibit 4 – Meeting Minutes**) and voted to approve the request with the following conditions:

1. Adequate storm water facilities shall be provided to meet regulatory requirements. No off-site drainage will be allowed.
2. Landscape plans may be amended to take into consideration plant availability and final site conditions, subject to approval by the Development Services Director or designee, provided that in no instance will the landscape plan be allowed to fall below the minimum standards, criteria and requirements established within the Town Code.
3. The Applicant shall secure a building permit for the project and begin construction within twelve (12) months of the effective date of the development order approval.
4. The construction shall be in accordance with the submitted plans for the hearing incorporated into this document as **Exhibit 1**, except as modifications may be required by the approved Site Plan and any changes required as part of the building permit and/or architectural review process.
5. The approved plan does not in any way create a right on the part of the Applicant to obtain a permit from a state or federal agency and does not create liability on the part of the Town for issuance of the approval if the Applicant fails to obtain requisite approvals or fulfill the obligations imposed by a state or federal agency or undertakes action that result in a violation of federal or state law.
6. All applicable state and federal permits shall be obtained before commencement of construction.
7. Prior to issuance of a building permit, the Town Clerk shall certify that there are no outstanding fines, moneys, fees, taxes, or other charges owed to the Town by the current or past owners or operators of the property in which the building permit is being issued. If fees are related to a code violation that requires a building permit to correct the violation, only the building permits required by the Town for correction of the violation may be issued. No other building permits will be issued until all outstanding debts to the Town are paid in full.

Architectural review was conducted by the Town's architect and the proposed design was approved (**Exhibit 5**).

Staff sent the required notices to all property owners located 300 feet from the Property in accordance with the Town code. The Property was properly posted, and the notice was

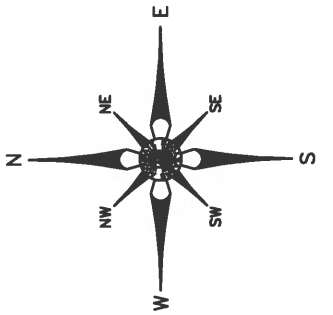
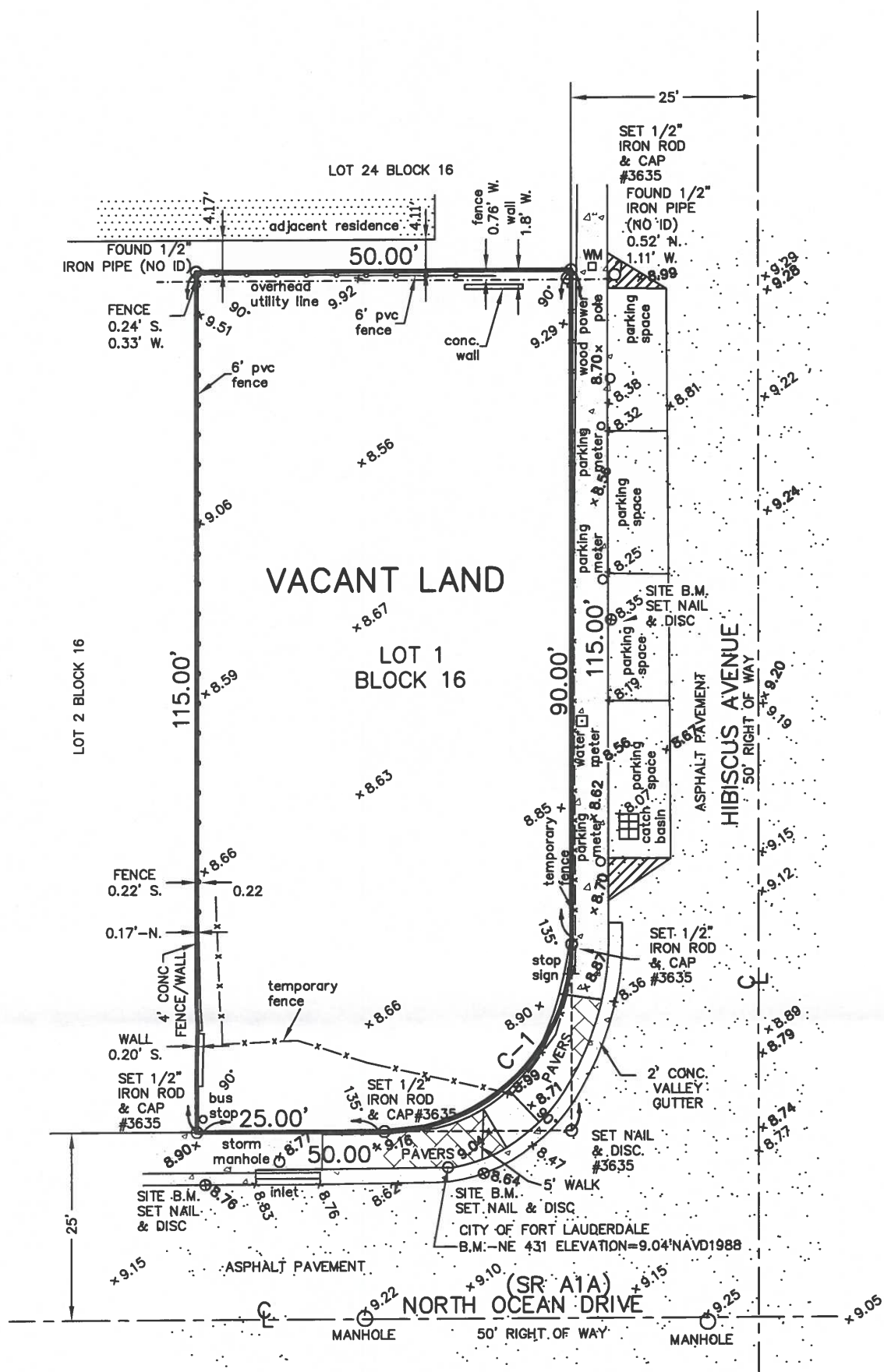
placed on the Town's website. To date, no correspondence has been received for or against the request to construct a proposed duplex.

**Recommendation:** Staff recommends that the Commission **APPROVE** the Applicant's request, as the proposed project meets the criteria for recommendation of approval, as provided in the Development Order (**Exhibit 6**).

**Exhibits:**

1. Plans and Application
2. Planning and Zoning Staff Report
3. Citizen Participation summary
4. Planning and Zoning Board Minutes – May 3, 2023
5. Architectural Review approval
6. Development Order

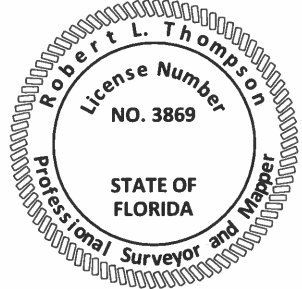




GRAPHIC SCALE  
1"=20'

C-1  
 $R = 25'$   
 $\Delta = 90^\circ$   
 $A = 39.27'$

SEAL



Not valid without the signature and  
the original raised seal of a Florida  
Licensed Surveyor and Mapper.

NOTES:

- Unless otherwise noted field measurements are in agreement with record measurements.
- Angles shown hereon are per Plat book 6, Page 2, Broward County Records.
- The lands shown hereon were not abstracted for ownership, rights of way, easements, or other matters of records by Accurate Land Surveyors, Inc.
- Ownership of fences and walls if any are not determined.
- This survey is the property of Accurate Land Surveyors, Inc. and shall not be used or reproduced in whole or in part without written authorization.
- Any and all underground features such as foundations, utility lines, Ext. were not located on this survey. This is an above ground survey only.
- The flood zone information shown hereon is for the dwellable structure only unless otherwise indicated.
- The location of overhead utility lines are approximate in nature due to their proximity above ground. size, type and quantity must be verified prior to design or construction.
- Accuracy statement: This survey meets or exceeds the horizontal accuracy for SUBURBAN LINEAR : 1 FOOT IN 7,500 FEET.
- +1.00' Denotes elevations based on the North American Vertical Datum of 1988.

REVISIONS & SURVEY UPDATES

DATE OF SURVEY  
& REVISIONS

BY

UPDATE/TOPO SURVEY SU-22-0270

02-16-2022

AL/RLT

UPDATE/TOPO SURVEY SU-21-2406

10-07-2021

AL/RLT

CERTIFICATION:

This is to certify that this above ground sketch of boundary survey was made under my responsible charge and is accurate and correct to the best of my knowledge and belief. I further certify that this sketch meets the current Standards of Practice, established by the Board of Professional Surveyors and Mappers, Chapter 5J-17, Florida Administrative Codes, pursuant to current Section 472.027, Florida Statutes.

*Robert L. Thompson* 02-24-2022

ROBERT L. THOMPSON (PRESIDENT)

PROFESSIONAL SURVEYOR AND MAPPER No.3869 - STATE OF FLORIDA

ORIGINAL DATE OF SURVEY  
03-19-2021

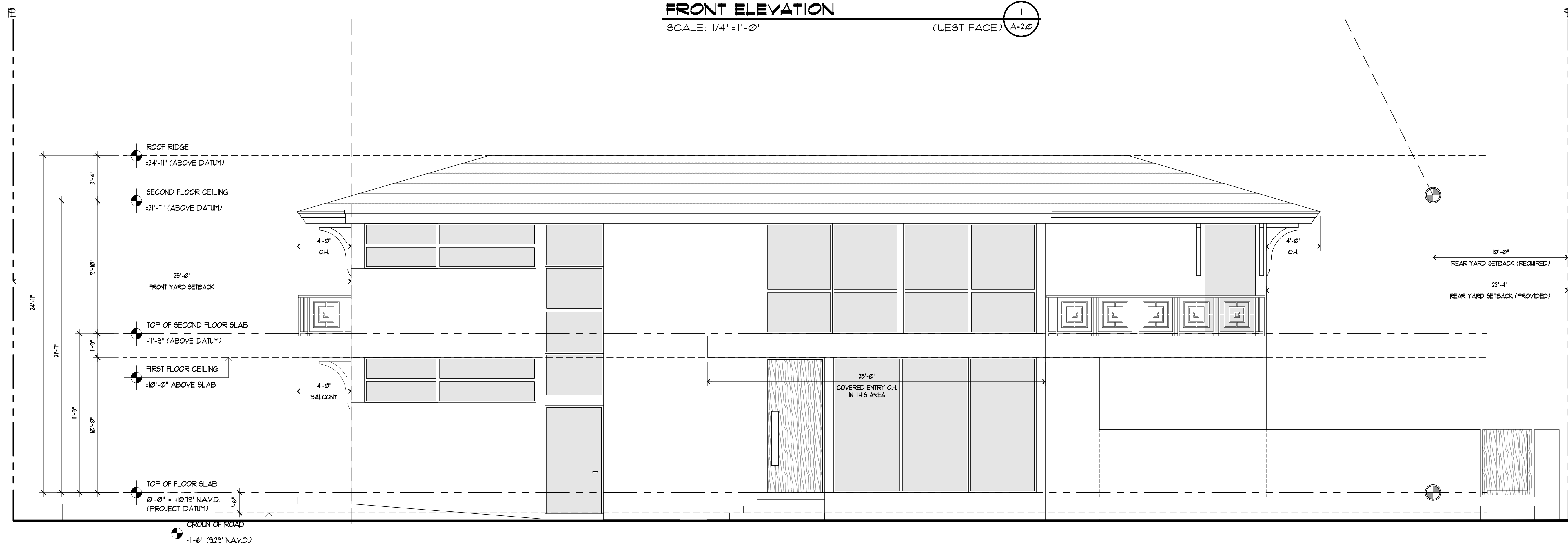
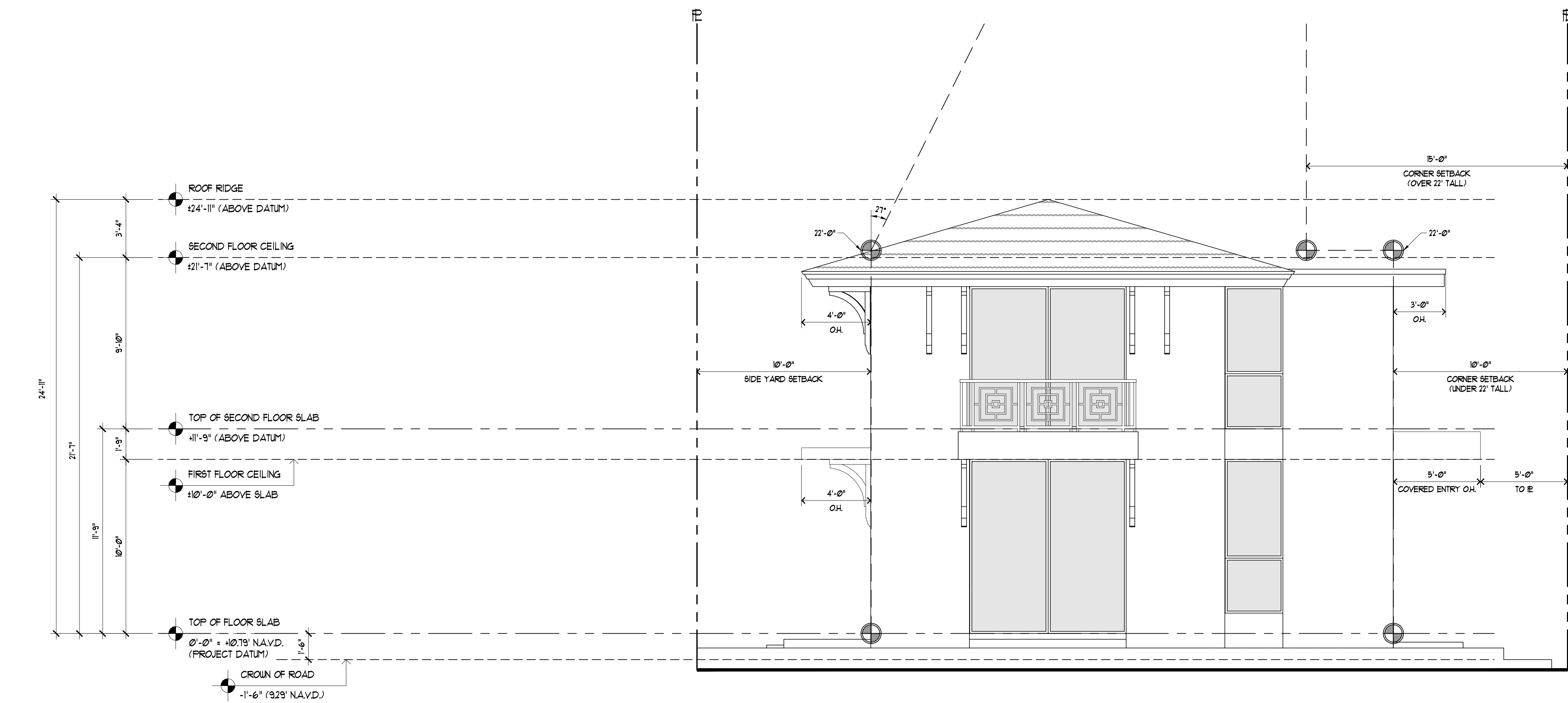
DRAWN BY  
SP

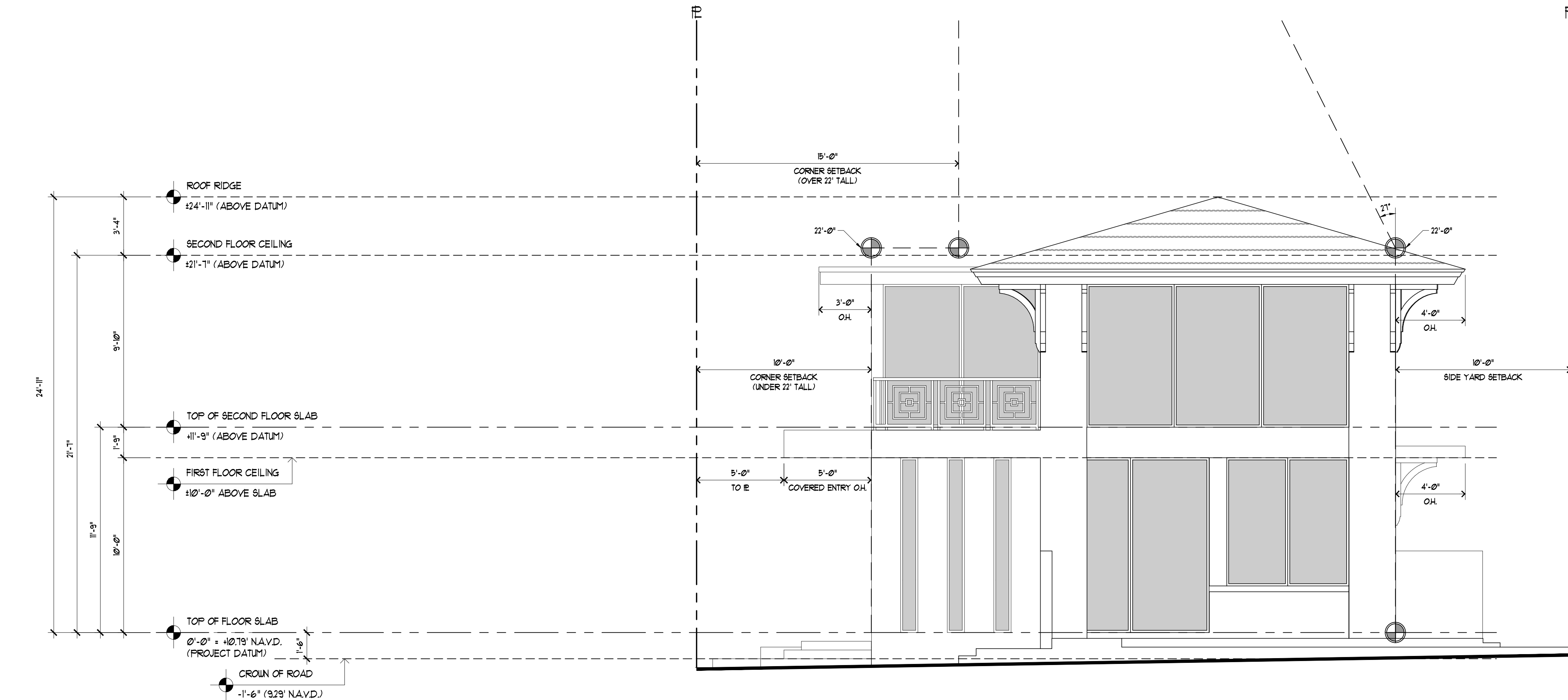
CHECKED BY  
RLT

FIELD BOOK  
21-0585

SCALE 1"=20'

SKETCH  
NUMBER SU-21-0585



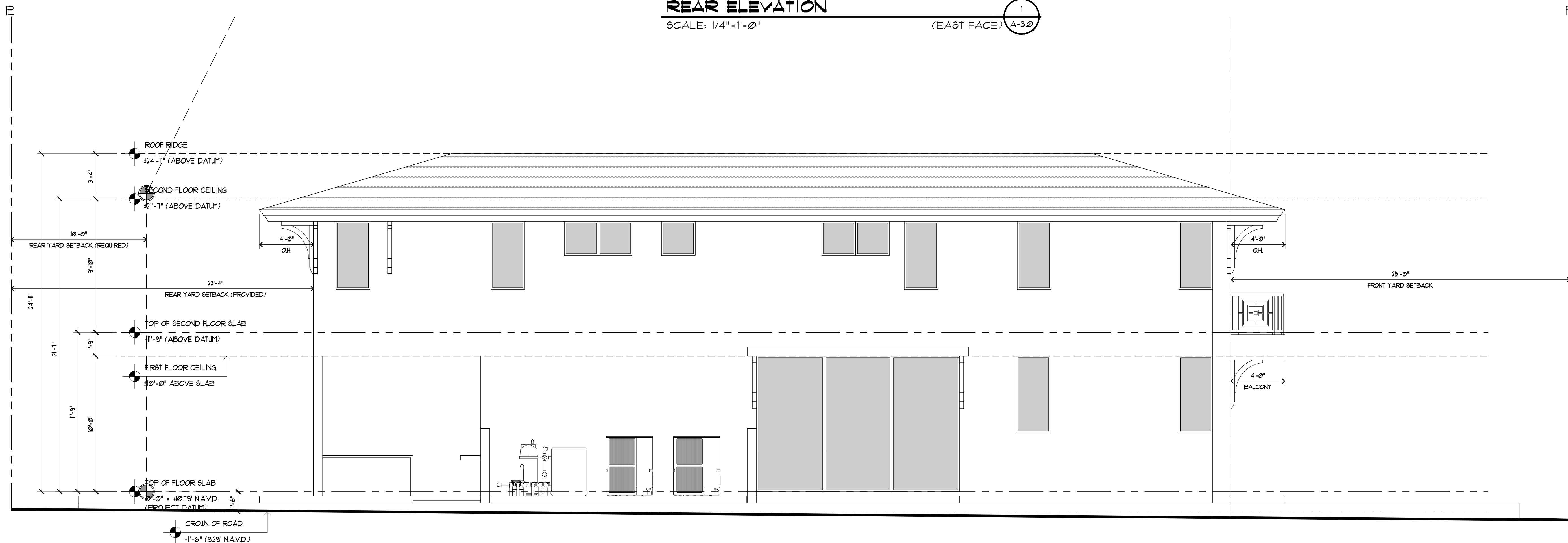


## REAR ELEVATION

SCALE: 1/4"=1'-0"

(EAST FACE)

1  
A-3.0



## LEFT SIDE ELEVATION

SCALE: 1/4"=1'-0"

(NORTH FACE)

2  
A-3.0

### ZONING SITE & BUILDING DATA

TOTAL AREA OF SITE: 5.616 sq.ft.

PRINCIPAL + ACCESSORY BUILDING FOOTPRINT: 1642 sq.ft.

BUILDING HEIGHT: 24'-11"

NUMBER OF BEDROOMS/BATHROOMS: 4 / 4.5

NUMBER OF UNITS: 2

LOT SQUARE FOOTAGE PER UNIT: 2,808 sq.ft.

UNITS/ACRE: 15 / 12

PROPOSED LOT COVERAGE: 73.2%  
(BUILDING AREA/SITE AREA) x 100 (1642 / 5.616)

PROPOSED FLOOR AREA RATIO: 0.60 (ULDR MAX.: 0.75)  
(GROSS FLOOR AREA/SITE AREA) x 100 (1336.3 / 5.616)

COMMON GROUND FLOOR AREA: 194 sq.ft.      STAIR + ENTRY UNIT #1

FIRST FLOOR UNIT FLOOR AREA: 1448 sq.ft.

SECOND FLOOR UNIT FLOOR AREA: 171 sq.ft.      UNIT #2

DRIVEWAY: 606 sq.ft.

\* PORCH/TERRACE/ENTRY ETC.: 549 sq.ft.

TOTAL LIVING AREA (A/C): 3363 sq.ft.

### SETBACK DATA

|                             | REQUIRED | PROPOSED |
|-----------------------------|----------|----------|
| FRONT SETBACK (WEST):       | 25'-0"   | 25'-0"   |
| REAR SETBACK (EAST):        | 10'-0"   | 22'-4"   |
| LEFT SIDE SETBACK (NORTH):  | 10'-0"   | 10'-0"   |
| RIGHT SIDE SETBACK (SOUTH): | 10'-0"   | 10'-0"   |

## PARKING DATA

|                                    | REQUIRED                              | PROPOSED             |
|------------------------------------|---------------------------------------|----------------------|
| GROUND FLOOR SINGLE BEDROOM UNIT:  | 15 SPACES                             | 2 (1 STD./1 COMPACT) |
| UPPER FLOOR 3 BEDROOM UNIT:        | 2 SPACES                              | 2 SPACES             |
| TOTAL PARKING:                     | 33 SPACES                             | 4 SPACES             |
| COMPACT SPECIFIC SPACES (25% MAX.) | 0 SPACES<br>(4 x 25 = 1 THEREFORE OK) | 1 SPACE              |

PERVIOUS/IMPERVIOUS DATA

|                                |             |           |
|--------------------------------|-------------|-----------|
| TOTAL SITE AREA:               | 5616 sq.ft. | (100.00%) |
| FIRST FLOOR AREA:              | 1671 sq.ft. |           |
| ENTRY PORCH + WALKWAY:         | 146 sq.ft.  |           |
| WEST PORCH:                    | 69 sq.ft.   |           |
| NORTH PORCH:                   | 79 sq.ft.   |           |
| NORTH EQUIP SLAB:              | 81 sq.ft.   |           |
| POOL DECK:                     | 454 sq.ft.  |           |
| POOL:                          | 199 sq.ft.  |           |
| STEPS + EAST SIDE OF DRIVEWAY: | 19 sq.ft.   |           |
| DRIVEWAY:                      | 606 sq.ft.  |           |
| TOTAL IMPEVIOUS:               | 3210 sq.ft. | (58.23%)  |
| TOTAL PERVIOUS:                | 2346 sq.ft. | (41.77%)  |

## SETBACK LANDSCAPE DATA

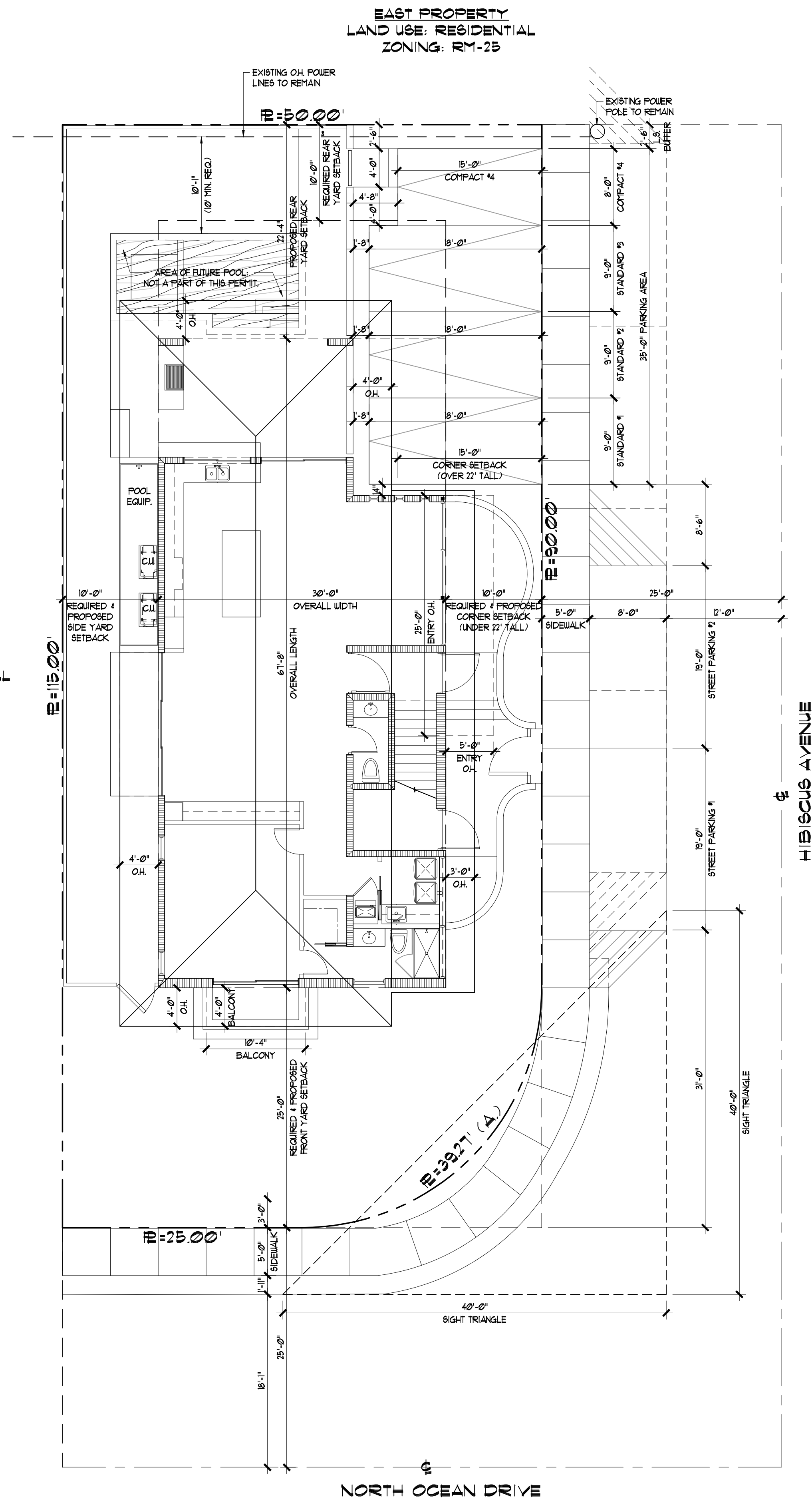
|                                     |             |           |
|-------------------------------------|-------------|-----------|
| TOTAL SITE AREA:                    | 5616 sq.ft. | (100.00%) |
| TOTAL SETBACK AREA:                 | 3216 sq.ft. | (57.26%)  |
| LANDSCAPED PORTION OF SETBACK AREA: | 2267 sq.ft. | (70.49%)  |

## UTILITY PROVIDER DATA

|                           |                          |
|---------------------------|--------------------------|
| ELECTRICAL POWER SERVICE: | FLORIDA POWER & LIGHT    |
| WATER SUPPLY SERVICE:     | FT. LAUDERDALE UTILITIES |
| SEWER SERVICE:            | POMPANO BEACH UTILITIES  |
| SOLID WASTE SERVICE:      | WASTE PRO                |

NORTH PROPERTY  
LAND USE: RESIDENTIAL  
ZONING: RM-25

SOUTH PROPERTY  
(ACROSS ROAD)  
LAND USE: RESIDENTIAL  
ZONING: RM-25



NORTH OCEAN DRIVE

WEST PROPERTY  
(ACROSS ROAD)  
LAND USE: RESIDENTIAL  
ZONING: RM-25

**SITE PLAN**  
SCALE: 1/8"=1'-0"

1  
SP-1.0



REVISIONS

LOWE MULTIFAMILY RESIDENCE  
NEW DUPLEX

4200 NORTH OCEAN DRIVE # 1-2  
LAUDERDALE BY THE SEA, FL, 33301

# tutthill architecture

architecture planning and design  
512 e-broward boulevard suite 104a  
orlando, florida 33301  
tel. 954-527-0007  
fax. 954-527-0092  
AA 0002918

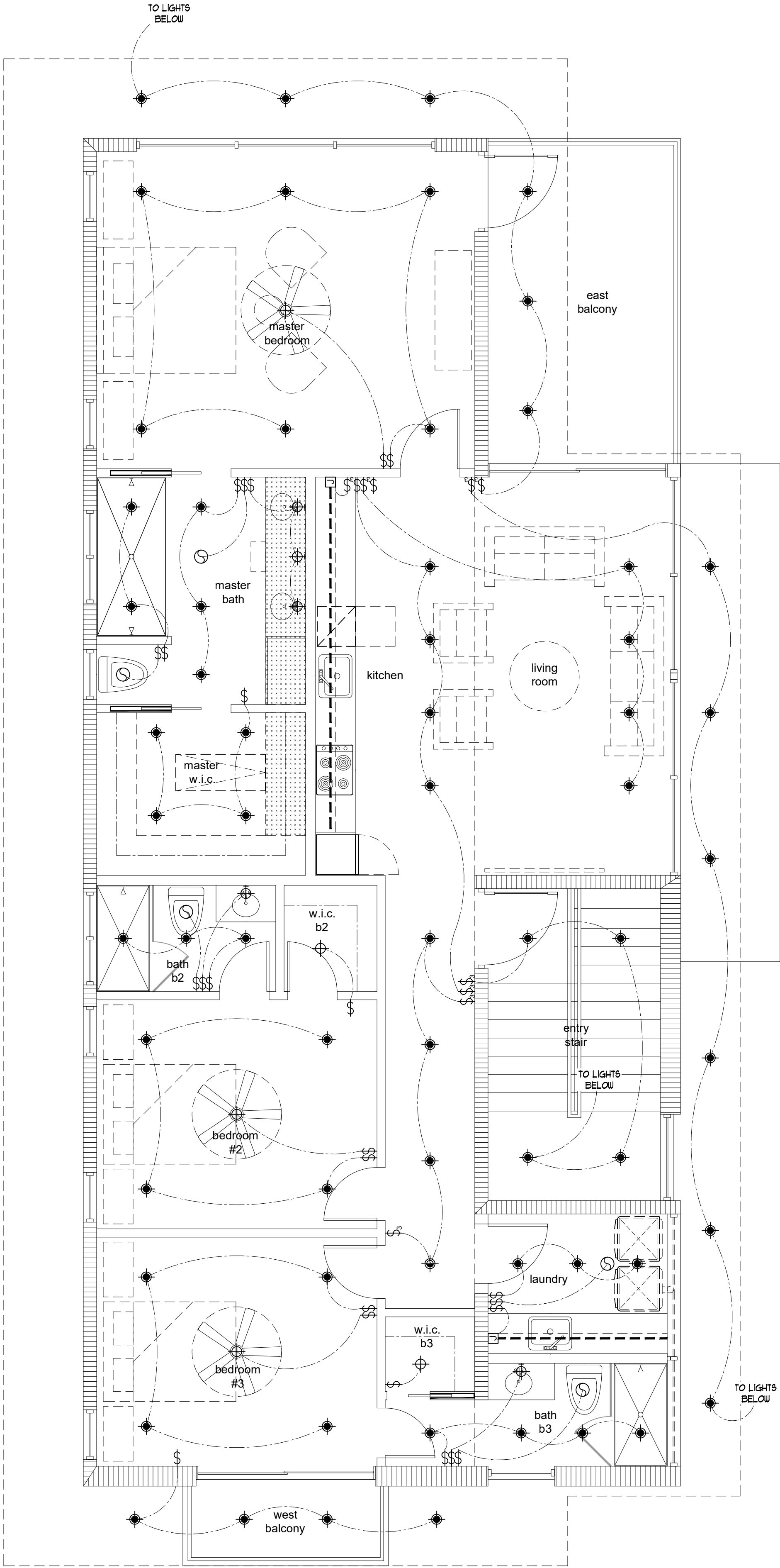
|          |          |
|----------|----------|
| DESIGNED | RT       |
| MODIFIED | JK       |
| CHECKED  | RT       |
| DATE     | 04-14-23 |

SP-1.0  
PROJECT NUMBER  
2215

GENERAL ELECTRICAL NOTES:

- DO NOT SCALE DRAWINGS. REFER TO ARCHITECTURAL PLANS AND ELEVATIONS FOR APPROXIMATE EQUIPMENT LOCATIONS. CONFIRM EXACT LOCATIONS WITH OWNER'S REPRESENTATIVE. (ALLOW FOR OWNER/ARCHITECT WALK-THRU)
- ALL WORK SHALL BE DONE IN STRICT COMPLIANCE WITH THE NATIONAL ELECTRICAL CODE AND ALL OTHER RULES AND ORDINANCES OF THE LOCAL JURISDICTION.
- ELECTRICAL CONTRACTOR SHALL FURNISH AND INSTALL ALL ITEMS FOR A COMPLETE ELECTRICAL SYSTEM AND PROVIDE ALL REQUIREMENTS NECESSARY FOR EQUIPMENT TO BE PLACED IN PROPER WORKING ORDER.
- ELECTRICAL SYSTEM SHALL BE COMPLETELY GROUNDED AS REQUIRED BY THE LATEST EDITION OF THE NATIONAL ELECTRICAL (NEC 250) AND SHALL CONSIST OF COPPER CONDUCTORS IN CONDUIT WITH BOLTED OR BRACED CONNECTIONS TO COLD WATER PIPE AND GROUND RODS. ALL METALLIC RACEWAYS SHALL BE GROUNDED.
- ALL MATERIALS SHALL BE NEW AND BEAR UNDERWRITER'S LABELS AS APPLICABLE.
- ALL WORK SHALL BE PERFORMED BY A LICENSED ELECTRICAL CONTRACTOR IN A PROFESSIONAL WORKMANLIKE MANNER. THE COMPLETED SYSTEM SHALL BE FULLY OPERATIVE & ACCEPTED BY THE OWNER/REP. AND ARCHITECT.
- PLANS ARE GENERALLY DIAGNAMTIC. ELECTRICIAN IS TO COORDINATE HIS WORK WITH OTHER TRADES, AS REQUIRED TO AVOID INTERFERENCE WITH THE PROGRESS OF CONSTRUCTION, AND TO FEED CONNECT-CONTROLS FOR A/C, HEATERS, WATER HEATERS, AND ANY OTHER ELECTRICAL REQUIREMENTS FOR EQUIPMENT TO WORK PROPERLY.
- ELECTRICAL CONTRACTOR SHALL PROVIDE ALL REQUIRED INSURANCE FOR PROTECTION AGAINST PUBLIC LIABILITY AND PROPERTY DAMAGE FOR THE DURATION OF WORK.
- ELECTRICAL CONTRACTOR SHALL PAY FOR ALL PERMITS, FEES, INSPECTIONS AND TESTS, UNLESS ARRANGED OTHERWISE BY CONTRACT.
- THE ELECTRICAL INSTALLATION SHALL MEET ALL STANDARD REQUIREMENTS OF POWER AND TELEPHONE COMPANIES.
- MINIMUM WIRE SIZE SHALL BE #12 ALUG. EXCLUDING CONTROL WIRING (LIGHTING). UNLESS OTHERWISE NOTED, WIRING TO BE SOFT-DRAIN COPPER WITH THIN/THIN 600 VOLT INSULATION MIN SIZE SHALL BE #12 FOR POWER WIRING (OUTLETS) AND #14 FOR CONTROL WIRING (LIGHTING). CONDUIT SHALL BE RGS OR MC FOR EXTERIOR RUNS, EMT FOR CONCEALED AND INTERIOR RUNS NOT EXPOSED TO WEATHER OR MECHANICAL DAMAGE. PVC MAY BE USED UNDERGROUND (WHERE BURIED 18") AND PROVIDED WITH A GROUND WIRE AS PER NEC 250. TYPE "NM" GROUNDED COPPER CABLE, AS MANUFACTURED BY "ROMEX" (OR APPROVED EQUAL), MAY BE USED WHERE IN PARTITIONS AND INTERIOR SPACES.
- OUTLET BOXES SHALL BE PRESSED STEEL IN DRY LOCATIONS, CAST ALLOY WITH THREADED HUBS IN WET OR DAMP AREAS, AND SPECIAL ENCLOSURES FOR OTHER CLASSIFIED AREAS.
- DO NOT INSTALL OUTLET BOXES BACK TO BACK INSIDE ANY INTERIOR PARTITIONS. OFFSET BOXES IN ORDER TO PREVENT SOUND TRANSMISSION BETWEEN ROOMS.
- DISCONNECT SWITCHES SHALL BE HP, RATED, HEAVY DUTY, QUICK-MAKE, QUICK-BREAK ENCLOSURES AS REQUIRED BY EXPOSURE.
- MOTOR STARTERS SHALL BE MANIAL OR MAGNETIC WITH OVERLOAD RELAYS IN EACH HOT LEG.
- ALL UNDERGROUND RACEWAYS SHALL BE 1/2" CONDUIT (MIN).
- ALL CIRCUIT BREAKERS, TWO OR MORE POLE, SHALL BE A COMMON TRIP, NO TIE HANDLES OR TANDEM'S ARE PERMITTED.
- UNLESS NOTED OTHERWISE (UNO.), ALL FUSES SHALL BE CURRENT LIMITED FUSES RATED FOR 200/000 AIC.
- ELECTRIC SERVICE MUST BE INSTALLED AT 3'-0" ABOVE M.S.L.
- ALL CONVENIENCE OUTLETS SHALL BE GROUNDED TYPE, WITH FACTORY INSTALLED LEAD.
- PROVIDE ATTIC LIGHTS AT ALL ATTIC ACCESS LOCATIONS WITH SWITCH AT ENTRY.
- ALL 120-VOLT, SINGLE PHASE, 15 AND 20 AMP BRANCH CIRCUITS SUPPLYING OUTLETS INSTALLED IN DUELLING UNIT FAMILY ROOMS, DINING ROOMS, LIVING ROOMS, PARLORS, LIBRARIES, DEN'S, BEDROOMS, SUNROOMS, RECREATION ROOMS, OR AREAS, OR SIMILAR ROOMS OR AREAS SHALL BE PROTECTED BY A LISTED ARC-FALLT CIRCUIT INTERRUPTER, COMBINATION-TYPE, INSTALLED TO PROVIDE PROTECTION OF THE BRANCH CIRCUIT.
- PANELS TO BE SQUARE "D", 17.5, GE, OR APPROVED EQUAL TO COMPLY WITH THE TYPE SPECIFIED IN THESE DRAWINGS.
- ALL LIGHTING FIXTURE SELECTIONS AND LOCATIONS ARE TO BE CONFIRMED WITH OWNER/INTERIOR DESIGNER/OWNER REP/ARCHITECT PRIOR TO INSTALLATION.
- CEILING PATTERNS SHOWN ARE DEMONSTRATIVE ONLY. COORDINATE DRAWINGS WITH INTERIOR DESIGNER'S DRAWINGS AND/OR OWNER INSTRUCTIONS.
- FOR PREPARATION OF RECORD DRAWINGS, WHEREUPON FIELD INSTALLATION DIFFERS FROM APPROVED PERMIT SETS DUE TO NECESSARY ALTERATIONS, IT IS THE CONTRACTOR'S AND SUB-CONTRACTOR'S RESPONSIBILITY TO FURNISH THE ARCHITECT, OR ENGINEER OF RECORD, AS-BUILT DRAWINGS AS PREPARED BY A LICENSED ELECTRICAL CONTRACTOR OR ENGINEER, DEPICTING ALL RELATED ALTERATIONS, ALONG WITH SUPPORTING CALCULATIONS, DETAILS AND/OR EQUIPMENT OUT SHEETS AS NECESSARY, UPON THE TERMINATION OF JOB AND MINIMUM 1 MONTH PRIOR TO APPLYING FOR THE CERTIFICATE OF OCCUPANCY.
- WEATHERPROOF (W.P.) EXTERIOR OUTLET COVERS SHALL BE AS MANUFACTURED BY "COOPER WIRING DEVICES" MODEL: #52366W-SP, OR APPROVED EQUAL.
- WHEREUPON FIELD REVISIONS HAVE TAKEN PLACE OR ARE YET TO BE MADE, "AS-BUILT" AND/OR "REVISED" ELECTRICAL PLANS, ALONG WITH SUPPORTING CALCULATIONS AS NECESSARY, SHALL BE PREPARED BY A LICENSED ELECTRICAL CONTRACTOR, AS APPLICABLE.

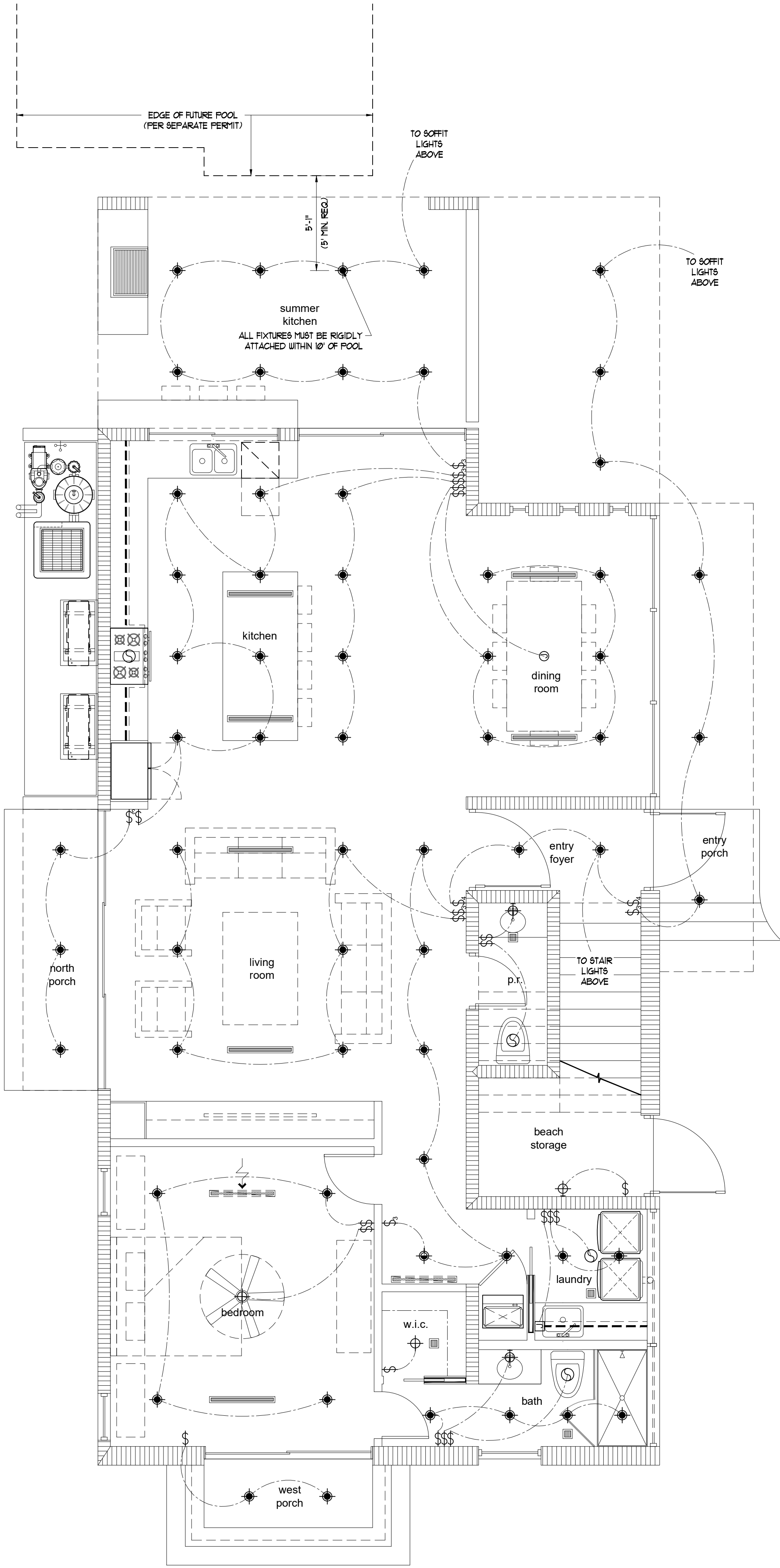
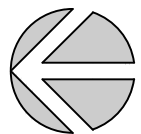
| ELECTRICAL SYMBOL LEGEND |                                               |   |                                                                                            |
|--------------------------|-----------------------------------------------|---|--------------------------------------------------------------------------------------------|
| ⌚                        | SINGLE OR MULTI-SWITCH AT 46" AFF.            | ⌚ | EXHAUST FAN                                                                                |
| ⌚                        | 3 WAY SWITCH AT 46" ABOVE FINISHED FLOOR      | ⌚ | THERMOSTAT CONTROL                                                                         |
| ⌚                        | 10 VOLT SINGLE OUTLET                         | ⌚ | OCCUPANCY SENSOR                                                                           |
| ⌚                        | 10 VOLT DUPLEX OUTLET AT 12" AFF.             | ⌚ | INDICATES ELECTRICAL PANEL                                                                 |
| ⌚                        | 10 VOLT SPLIT WIRED DUPLEX OUTLET AT 12" AFF. | ⌚ | INDICATES ELECTRICAL METER                                                                 |
| ⌚                        | 10 VOLT QUAD OUTLET AT 12" AFF.               | ⌚ | CARBON MONOXIDE DETECTOR                                                                   |
| ⌚                        | SPECIALTY HIGH VOLTAGE APPLIANCE OUTLET       | ⌚ | SMOKE DETECTOR                                                                             |
| ⌚                        | DATA/CABLE TV JACK BY OTHERS                  | ⌚ | POWER SUPPLY DISCONNECT RATED FOR VOLTS/AMPS REQUIRED BY THE SPECIFIC EQUIPMENT SERVED.    |
| ⌚                        | VACUUM OUTLET BY OTHERS                       | ⌚ | UNDER COUNTER FLUORESCENT DOWN LIGHT FIXTURE W/ INTEGRAL BALLAST (FIXTURE LENGTH MAY VARY) |
| ⌚                        | SURFACE-MOUNT INCANDESCENT                    | ⌚ | LOW VOLTAGE RHEOSTAT LIGHTING AT CEILING COFFERS (LENGTH OF FIXTURE MAY VARY)              |
| ⌚                        | WALL MOUNTED INCANDESCENT                     | ⌚ | SURFACE MOUNTED 48"x24" LED PANEL                                                          |
| ⌚                        | RECESSED INCANDESCENT DOWN LIGHT              | ⌚ | JUNCTION BOX FOR LIGHT AND FAN PROVIDES REINFORCEMENT FOR AS REQUIRED FOR CEILING FAN.     |
| ⌚                        | INCANDESCENT UP & DOWN LIGHT                  | ⌚ | SPEAKER LOCATION BY OTHERS                                                                 |
| ⌚                        | VAPOR PROOF RECESSED DOWN LIGHT               |   |                                                                                            |
| ⌚                        | MINIATURE RECESSED DIRECTIONAL                |   |                                                                                            |
| ⌚                        | MINIATURE RECESSED DOWNLIGHT                  |   |                                                                                            |
| ⌚                        | JUNCTION BOX                                  |   |                                                                                            |



SECOND FLOOR LIGHTING PLAN

SCALE: 1/4"=1'-0"

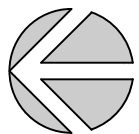
(UNIT #2) E-10



FIRST FLOOR LIGHTING PLAN

SCALE: 1/4"=1'-0"

(UNIT #1) E-10



REVISIONS

LOWE MULTIFAMILY RESIDENCE  
NEW DUPLEX

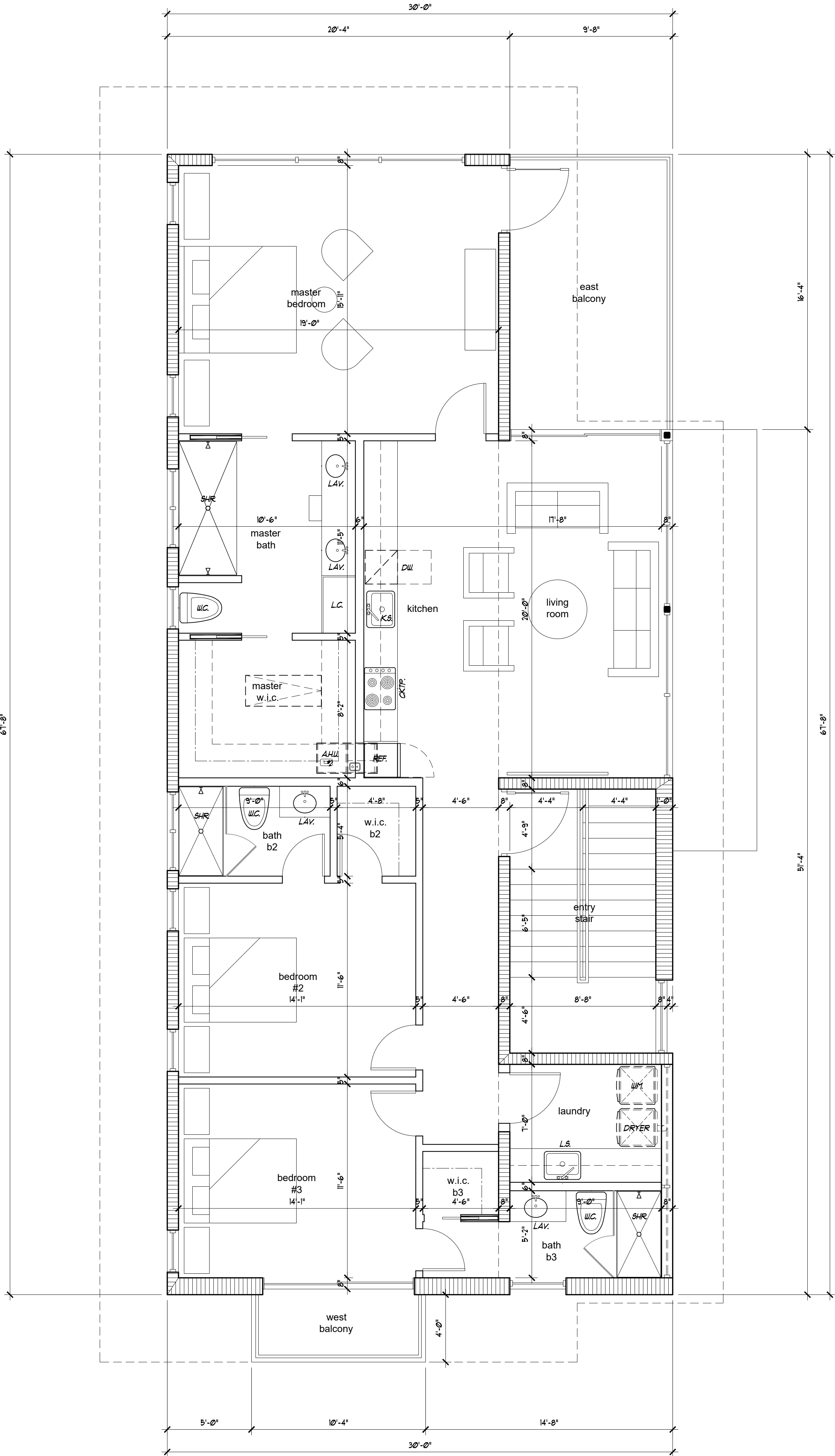
4200 NORTH OCEAN DRIVE # 1-2  
LAUDERDALE BY THE SEA, FL. 33308

tuthill architecture  
architects, interior designers, landscape architects  
4612 el boulevard | fort lauderdale, florida 33301  
tel: 954-527-0097  
fax: 954-527-0092

DESIGNED RT  
MODIFIED JK  
CHECKED RT  
DATE 04-14-23

PROJECT NUMBER  
2215

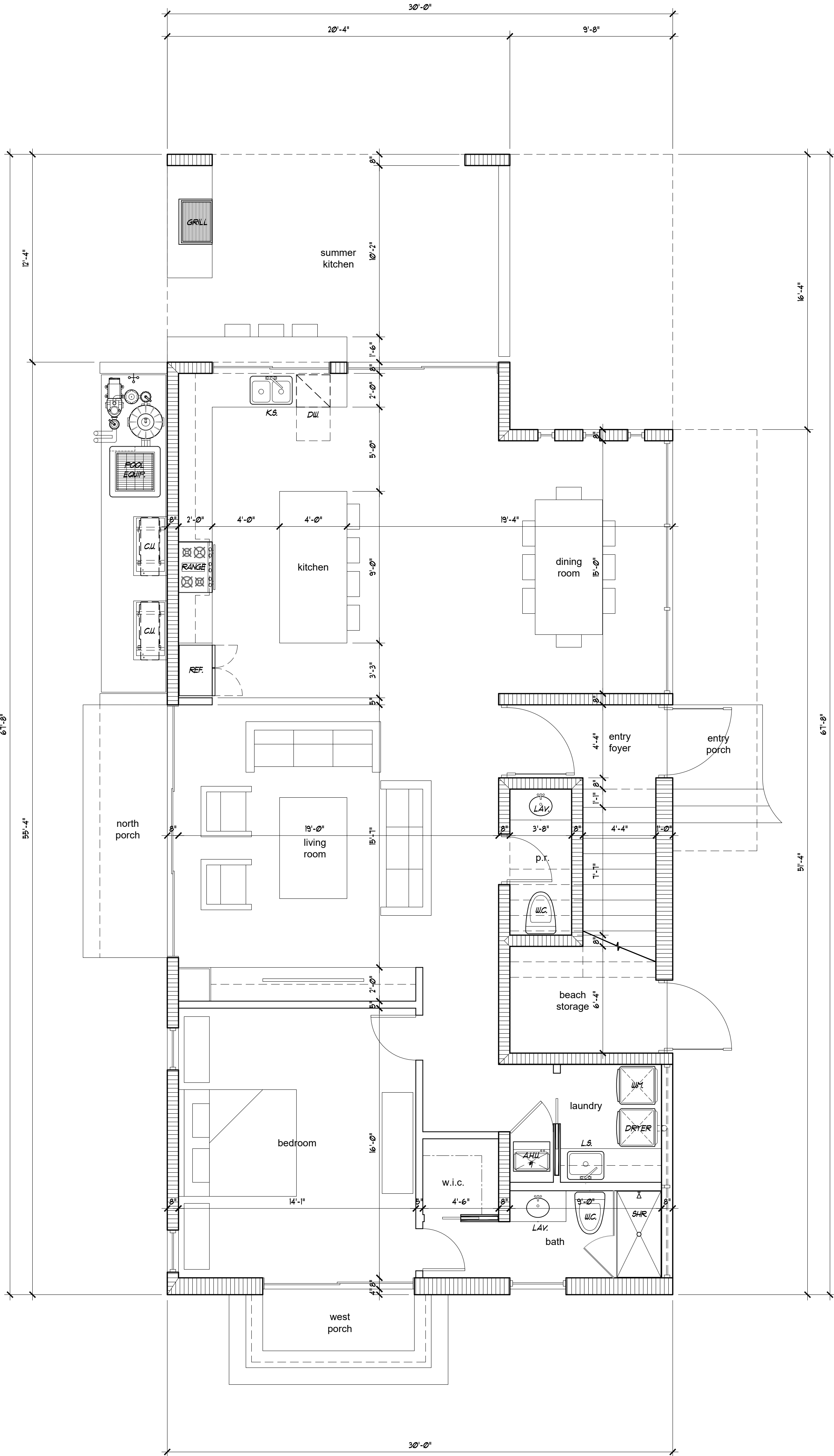
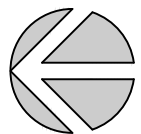
REINFORCED UNIT MASONRY NOTE:  
THIS BUILDING SHALL BE CONSTRUCTED USING REINFORCED UNIT MASONRY PURSUANT TO THE REQUIREMENTS OF SECTION 2122 OF THE FLORIDA BUILDING CODE. INSPECTION OF ALL REINFORCED MASONRY STRUCTURES SHALL BE FURNISHED BY A FLORIDA REGISTERED ARCHITECT OR PROFESSIONAL ENGINEER.



SECOND FLOOR PLAN

SCALE: 1/4"=1'-0"

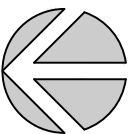
(UNIT #2) 2 A-10



FIRST FLOOR PLAN

SCALE: 1/4"=1'-0"

(UNIT #1) 1 A-10



| REVISIONS |  |
|-----------|--|
|           |  |
|           |  |
|           |  |
|           |  |
|           |  |
|           |  |
|           |  |
|           |  |
|           |  |

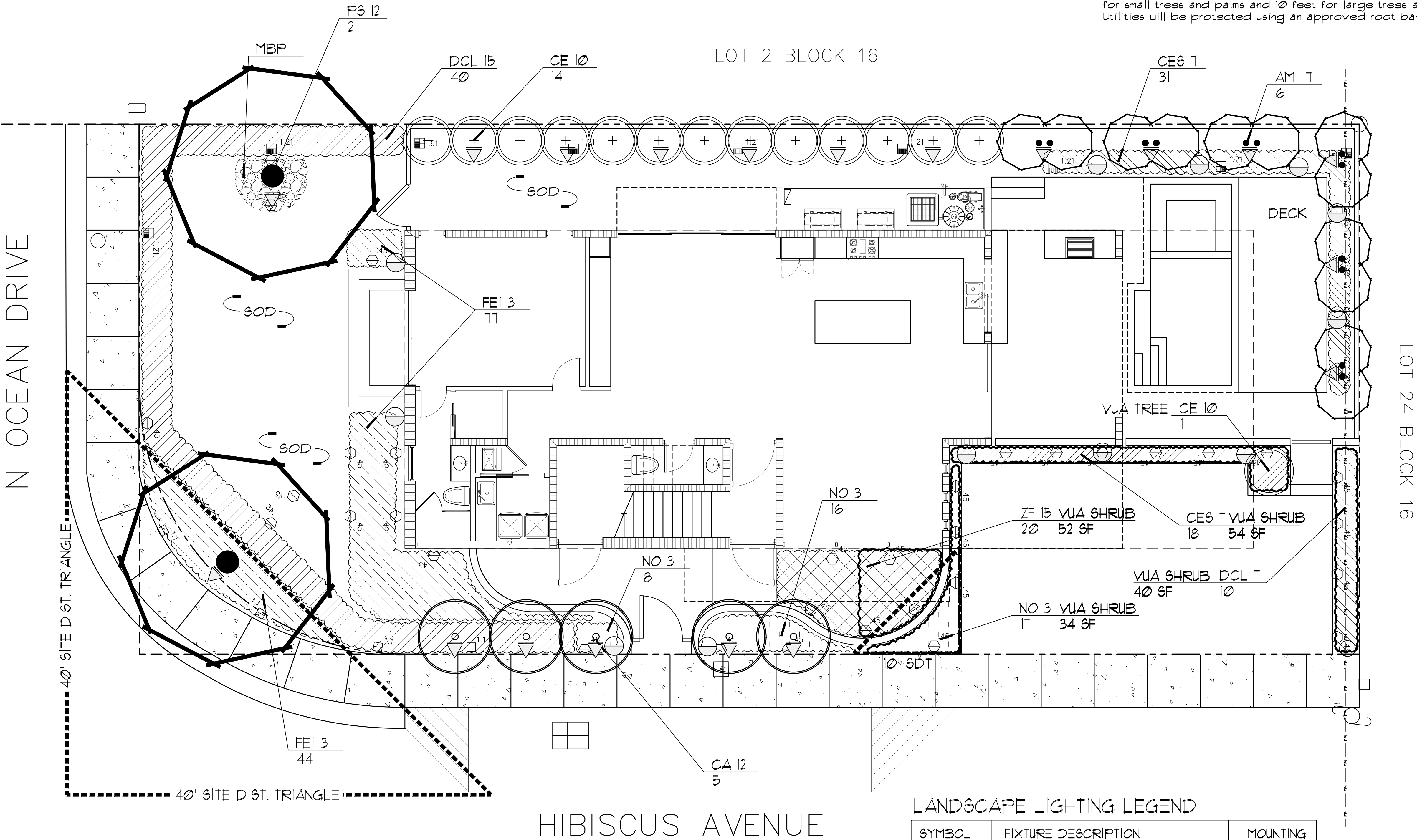
LOWE MULTIFAMILY RESIDENCE  
NEW DUPLEX  
4200 NORTH OCEAN DRIVE # 1-2  
LAUDERDALE BY THE SEA, FL. 33308

tuthill architecture  
architects, planners, and designers  
1612 el broward boulevard, suite 104a  
fort lauderdale, florida 33301  
tel: 954-527-0007  
fax: 954-527-0092

|          |          |
|----------|----------|
| DESIGNED | RT       |
| MODIFIED | JK       |
| CHECKED  | RT       |
| DATE     | 01-09-23 |

A-10  
PROJECT NUMBER  
2215

UTILITIES AND ROOT BARRIERS  
Landscaping will provide a minimum horizontal clearance to utilities of 5 feet for small trees and palms and 10 feet for large trees and palms.  
Utilities will be protected using an approved root barrier such as Bio-Barrier



LANDSCAPE LIGHTING LEGEND

| SYMBOL | FIXTURE DESCRIPTION                                                                        | MOUNTING           |
|--------|--------------------------------------------------------------------------------------------|--------------------|
| ⊕      | KICHLER LIGHTING MODEL 15800 AZT<br>12 V. PATHWAY LIGHT ARCH. BRONZE FIN.                  | 8" IN GROUND STAKE |
| △      | KICHLER LIGHTING MODEL 15152 AZT<br>12.4 WATT 35 DEG. MEDIUM. ACCENT LT. ARCH. BRONZE FIN. | 8" IN GROUND STAKE |

ELECTRICAL CONTRACTOR TO VERIFY LOCATION OF ALL UNDERGROUND UTILITIES PRIOR TO INSTALLATION OF LANDSCAPE LIGHTING.

ELECTRICAL CONTRACTOR TO INCLUDE ALL HARDWARE, WIRING, J-BOXES AND TRANSFORMERS IN SCOPE OF INSTALLATION.

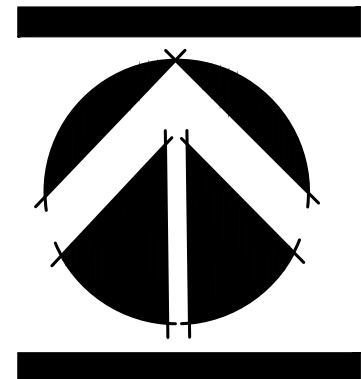
NO LIGHTING SUBSTITUTIONS SHALL BE ACCEPTED WITHOUT THE PRIOR WRITTEN PERMISSION OF THE LANDSCAPE ARCHITECT

gwk  
GEORGE KEEN  
LANDSCAPE ARCHITECT  
3696 N FEDERAL HWY  
SUITE 302  
FORT LAUDERDALE  
FLORIDA 33308  
TEL. 954-296-5377  
FAX . 954-763-4704  
lndscap@bellsouth.net

LOWE RESIDENCE  
4200 N OCEAN DRIVE  
LAUDERDALE BY THE SEA  
LANDSCAPE PLAN

DATE: 10-29-22  
DRAWN BY: GWK  
SCALE: 3/16"=1'-0"

REVISIONS:  
1. LANDSCAPE 12-19-22  
2. COMMENTS 04-12-23



SEAL:

SHEET:  
LS-1

48 HOURS BEFORE DIGGING  
CALL FROM ANYWHERE IN FLORIDA  
811  
SUNSHINE STATE 1 CALL  
UNDERGROUND UTILITIES  
NOTIFICATION CENTER  
http://www.callsunshine.com

THIS DRAWING IS NOT A SURVEY

PLANTING NOTES

SPECIES AND SIZE shall conform to those indicated on the drawings. Nomenclature shall conform to STANDARDIZED PLANT NAMES, 1942 edition. All nursery stock shall be in accordance with Grades and Standards for Nursery Plants Parts I & II, latest edition published by the Florida Department of Agriculture and Consumer Services. All plants not otherwise specified as being Florida Fancy or Specimen, shall be Florida Grade Number 1 or better as determined by the Florida Division of Plant Industry. Specimen means an exceptionally heavy, symmetrical, tightly knit plant, so trained or favored in its development that first appearance is unquestionable and outstandingly superior in form, number of branches, compactness and symmetry.

GENERAL REQUIREMENTS

All plants shall be freshly dug, sound, healthy, vigorous, well branched, and free of disease and insect eggs and larvae, and shall have adequate root systems. Trees for planting rows shall be uniform in size and shape. All materials shall be subject to approval by the Landscape Architect. Where any requirements are omitted from the plant list, the plants furnished shall be normal for the variety. Plants shall be pruned prior to delivery only upon the approval of the Landscape Architect.

SOIL

Planting soil for use in preparing backfill for plant pits shall be added at a rate of seventy-five (75%) percent to twenty-five (25%) percent existing soil. This soil mix shall be used in all plant pits except Sabal palms which shall be backfilled with clean sand. Planting soil shall be a fertile, friable natural topsoil or loamy character. It shall contain forty (40) to fifty (50) percent decomposed organic matter and shall be free from heavy clay, stones, lime, plants, roots or other foreign materials or noxious grasses (such as Bermuda or nut grass) and noxious weeds. It shall not contain toxic substances which may be harmful to plant growth.

COMMERCIAL FERTILIZER

Two fertilizer shall be used in all types of plantings, except palms. Granular fertilizer shall be uniform in composition, dry and free flowing. This fertilizer shall be delivered to the site in the original unopened bags, each bearing the Manufacturer's statement of analysis, and shall meet the following requirements: sixteen (16%) percent nitrogen, seven (7%) percent phosphorus, twelve (12%) percent potassium, plus iron. Tablet fertilizer ('Agriform' or equal) in 21 gram size shall meet the following requirements: twenty (20%) percent nitrogen, ten (10%) percent phosphorous, five (5%) percent potassium.

The two fertilizers will be applied at the following rates:

| PLANT SIZE    | 16-7-12           | 'AGRIFORM' TABLET (21 Grams) |
|---------------|-------------------|------------------------------|
| 1 gal.        | 1/4 lb.           | 1                            |
| 3 gal.        | 1/3 lb.           | 2                            |
| 7-15 gal.     | 1/2 lb.           | 4                            |
| 1'-6" caliper | 2 lbs./1" caliper | 2/1" caliper                 |
| 6" and larger | 3 lbs./1" caliper | 2/1" caliper                 |

'Florida East Coast Palm Special' will be applied to all palms at installation at a rate of 1/2 lb. per inch of trunk caliper unless otherwise specified.

MULCH

Mulch material shall be three (3) inches of shredded NON CYRESS mulch (sterilized and free of seeds) or approved equal, moistened at the time of application to prevent wind displacement.

SUBSTITUTIONS

No substitutions of plant material types or size will be allowed without written consent of the Landscape Architect. B&B material will not be accepted as substitute for container grown material unless previously approved. Alternate substitutions shall be indicated in bid.

CONTAINER GROWN STOCK

All container grown material shall be healthy, vigorous, well rooted plants, and established in the container in which they are sold. The plants shall have tops which are good quality and in a healthy growing condition.

An established container grown plant shall be grown in that container sufficiently long enough for the new fibrous roots to have developed so that the root mass will retain its shape and hold together when removed from the container.

MISC. NOTES

All plant material, unless specified as being Florida Fancy or Specimen, shall be Florida Grade Number 1 or better as determined by the Florida Division of Plant Industry.

All plant materials and sod shall have an automatic irrigation system providing 100% coverage. - Maintain positive drainage away from residence.

All plant material shall be planted, fertilized and mulched as per the Plant Details and Plant Specifications noted on this plan. Landscape Contractor shall research plans and contact appropriate agencies to determine location of utilities and obstructions prior to commencing work. Any utilities or unanticipated obstructions shall be reported immediately to the Landscape Architect.

Landscape Contractor will be responsible for obtaining all necessary permits, licenses, inspections, and insurance as required by the State and local agencies.

Landscape Contractor shall refer to the Certified Arborists Tree survey and report for information pertaining to existing trees on site

UTILITIES AND ROOT BARRIERS

Landscaping will provide a minimum horizontal clearance to utilities of 5 feet for small trees and palms and 10 feet for large trees and palms.

Utilities will be protected using an approved root barrer such as Bio-Barrier

48 HOURS BEFORE DIGGING  
CALL FROM ANYWHERE IN FLORIDA  
**811**  
SUNSHINE STATE 1 CALL  
UNDERGROUND UTILITIES  
NOTIFICATION CENTER  
http://www.callsunshine.com

THIS DRAWING IS NOT A SURVEY

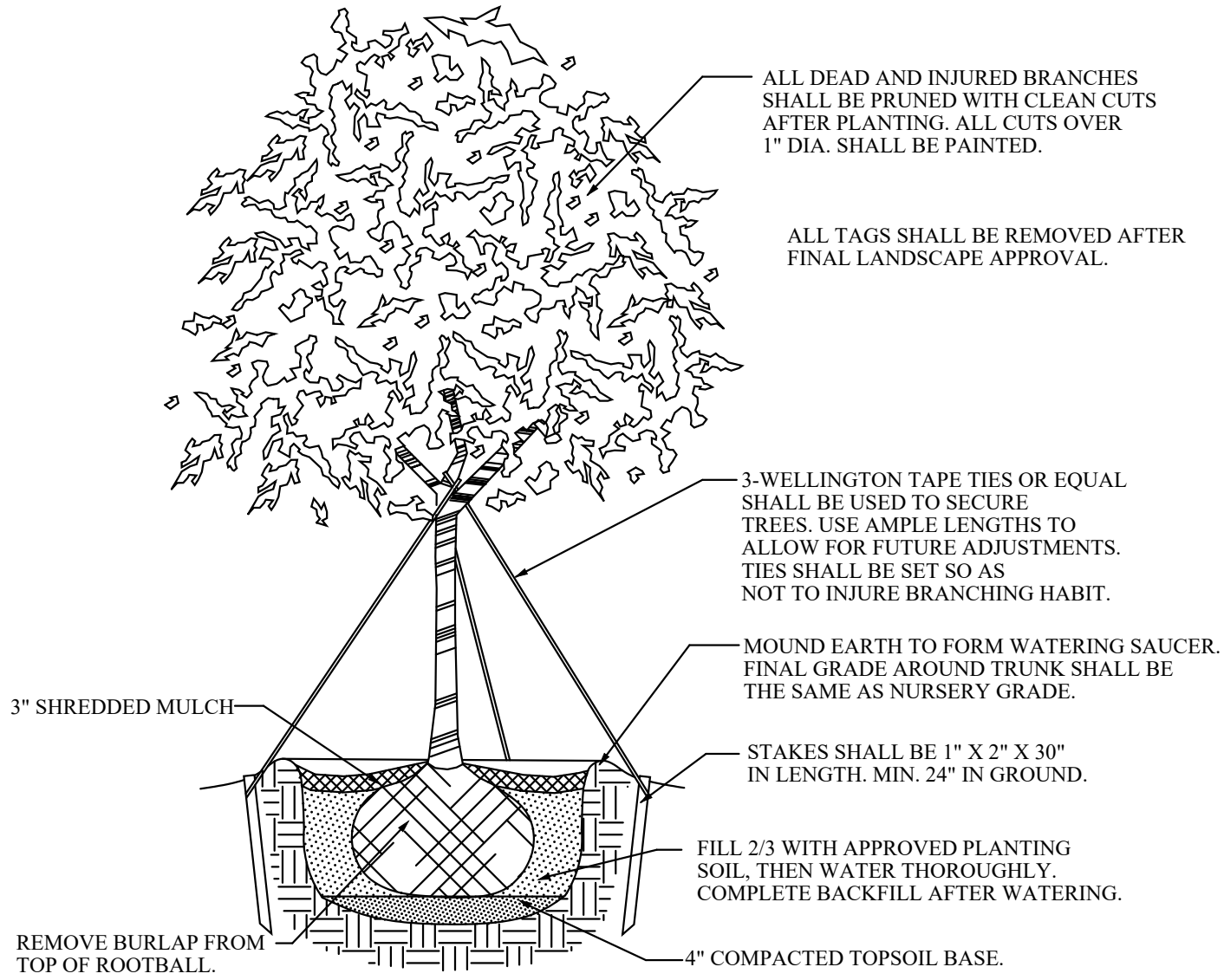
PLANT MATERIAL SCHEDULE

| SYM    | BOTANICAL NAME          | DESCRIPTION             | SPECIFICATION                       | NATIVE |
|--------|-------------------------|-------------------------|-------------------------------------|--------|
| AM 7   | ADONIDIA MERELLII       | CHRISTMAS PALM - DOUBLE | 2 Canes, 7' c.t., matched           |        |
| CA 12  | COPERNECIA ALBA         | COPERNECIA PALM         | 12' c.t., matched                   |        |
| CE 10  | CONOCARPUS ERECTUS      | GREEN BUTTONWOOD        | 10' o.a. ht., 4'-5' spr. Std.       | *      |
| CES 7  | CONOCARPUS ERECTUS SER. | SILVER BUTTONWOOD HEDGE | 7 gal., 24" ht., 24" o.c. FTB.      | *      |
| DCL 15 | CLUSIA ROSEA            | CLUSIA HEDGE            | 15 gal., 30" ht., 30" spr. 30" o.c. | *      |
| DCL 7  | CLUSIA ROSEA            | CLUSIA HEDGE            | 7 gal., 24" ht., 24" o.c. FTB.      | *      |
| FEI 3  | FICUS MICROCARPA        | GREEN ISLAND FICUS      | 3 gal., 15" ht., 15" spr.           |        |
| NO 3   | NEPHROLEPSIS OBLITERATA | KIMBERLY FERN           | 1 gal., 12" ht., 12" o.c.           | *      |
| PS 12  | PHOENIX SYLVESTRIX      | WILD DATE PALM          | 12' c.t., matched                   |        |
| SOD    | STENOTAPHRUM SECUNDATUM | ST AUGUSTINE SOD        | Solid weed free sod                 |        |
| ZF 15  | ZAMIA FLORIDANA         | FLORIDA COONTIE         | 15 gal., 3' ht., full to base       | *      |

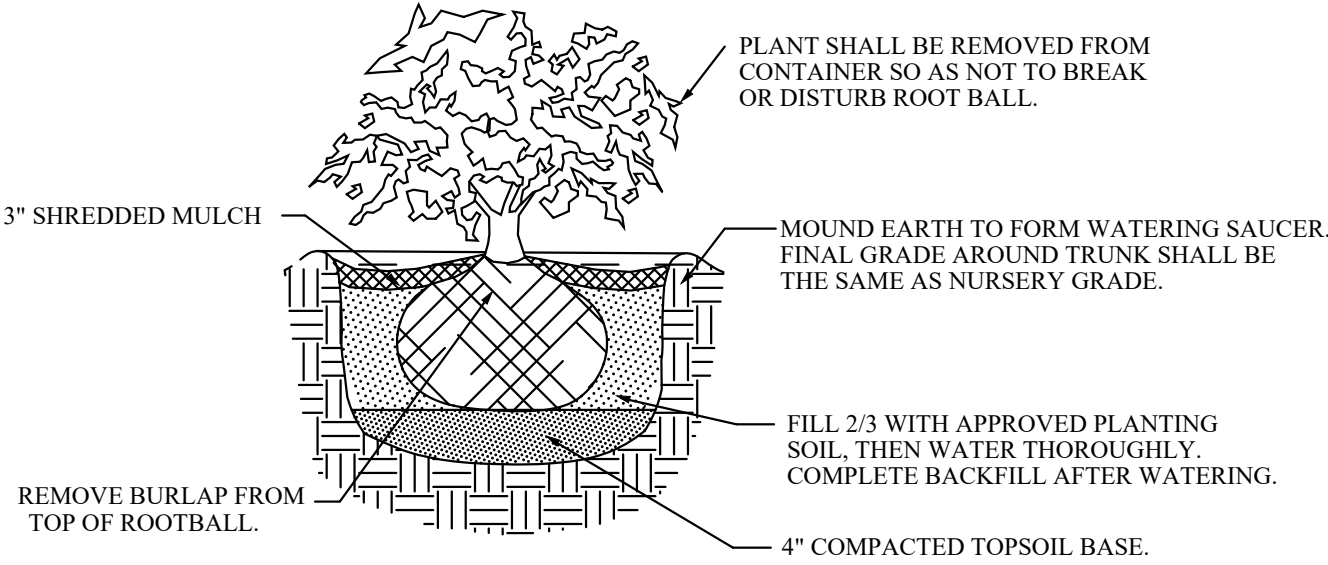
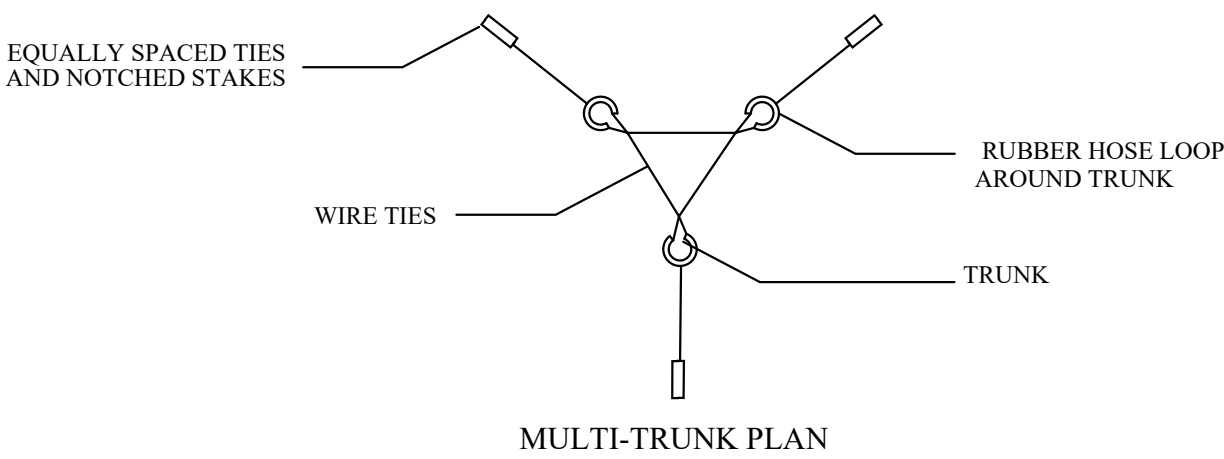
LANDSCAPE REQUIREMENT TABLE

1. SITE PERVIOUS AREA  
REQUIRED = 25% OF TOTAL GROSS AREA = 1,404 SF REQUIRED  
PROVIDED = 2,346 SF
2. TOTAL TREES REQUIRED  
REQUIRED = 5616 SF CORNER LOT - 5 TREES, 20 SHRUBS REQUIRED  
PROVIDED = 2, IA-12. 2, PS 12. 3, THR. 14, CE 10.
3. TOTAL SITE AREA (5,615 SF.)  
1. PERVIOUS - 2,346 - 42%  
2. IMPERVIOUS - 3,270 OR 58.2%  
3. V.U.A. AREA - 606 SF.  
4. 20% OF GREEN AREA = 121 S.F. REQUIRED  
5. 181 S.F. GREEN AREA PROVIDED  
6. TREES - 1 CE 10, PROVIDED  
7. SHRUBS - 17 NO 3, 10 DCL 7, 10, ZF 15, 18, CES 7 PROVIDED

PLANT DETAILS

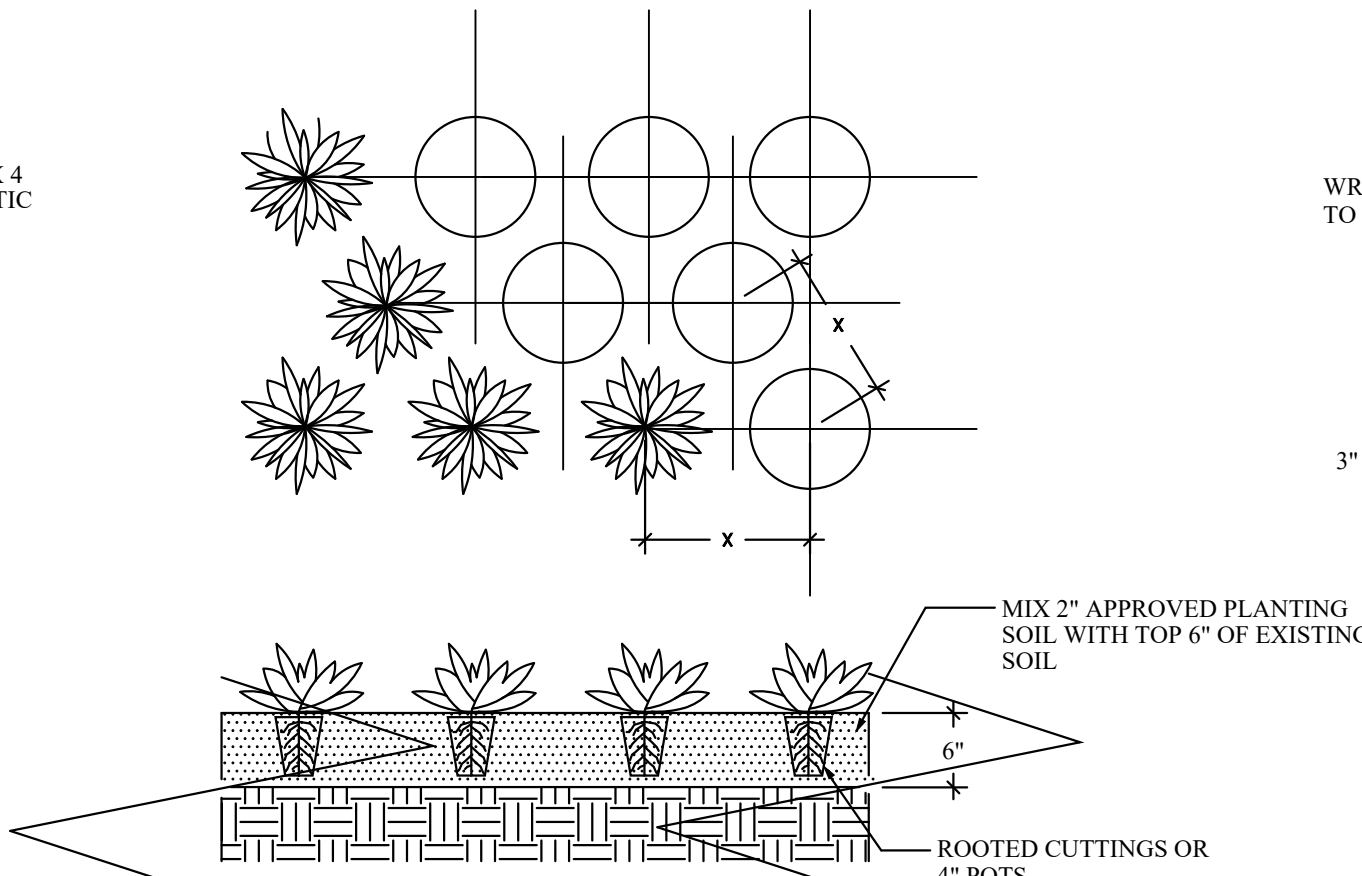


PLANTING AND STAKING DETAIL-UP TO 6" CALIPER

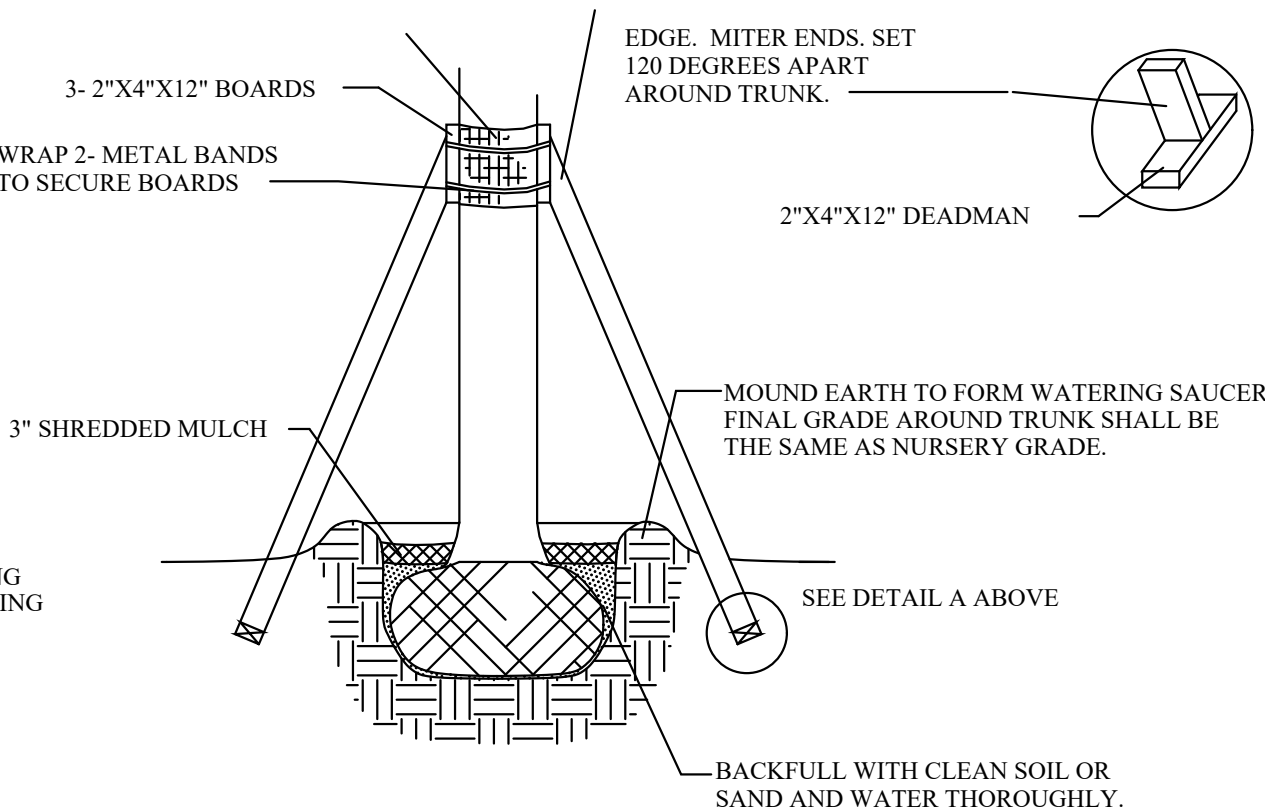


PLANTING DETAIL-CONTAINER GROWN SHRUBS

SHRUB PLANTING DETAIL



PLANTING DETAIL-GROUNDCOVER BEDS



PLANTING AND STAKING DETAIL-PALMS

gwk

GEORGE KEEN

LANDSCAPE•ARCHITECT

3696 N FEDERAL HWY  
SUITE 302  
FORT LAUDERDALE  
FLORIDA 33308  
TEL. 954-296-5377  
FAX . 954-763-4704  
lndscapg@bellsouth.net

LOWE RESIDENCE  
4200 N OCEAN DRIVE  
LAUDERDALE BY THE SEA  
LANDSCAPE NOTES / DETAILS

DATE: 10-29-22  
DRAWN BY: GWK

SCALE: N.T.S.

REVISIONS:  
1.LANDSCAPE 12-19-22  
2.COMMENTS 04-12-23

SEAL:

SHEET:

LS-2



## 4200 N OCEAN DRIVE

### Conditional Use Criteria

- (1) The proposed conditional use, a new duplex, is compatible with the neighboring properties and was a duplex previously until it was demolished to make way for this new project. It will coexist harmoniously with neighboring properties and will not negatively impact, or be negatively impacted by, nearby uses.
  - (i) The proposed conditional use, a new duplex, is compatible with neighboring uses on larger properties, such as hotels and apartment buildings. Because of the small size of the subject property, a hotel or apartment building is not a feasible use of the property.
  - (ii) The proposed building location and scale are compatible to the neighboring properties. The dimensions of the building and its height are in keeping with all zoning requirements, and attempt to create a balanced transition between the one-story building to the north, the two story building to the east, and the two story building across Hibiscus Avenue to the south. The FAR of the project is 0.60.
  - (iii) The location of the parking for the new proposed duplex has been moved off of A1A, where it was previously located for the original duplex. There are no access drives or service areas in our proposed site plan. The town currently has four parallel metered parking spots along Hibiscus Avenue to the south, and our design allows two of those four metered spots to remain, and two be removed to allow for four onsite parking spots for the new duplex.
  - (iv) The proposed new duplex is compatible with neighboring properties with respect to traffic generation (four cars parked off-street), noise levels (duplex similar to apartments but at a smaller scale, and outdoor lighting (wall mounted sconces and soffit downlights match neighboring properties).
  - (v) The proposed new duplex is compatible with neighboring properties with respect to its alteration of light and air. The scale of the building allows neighboring properties to still access natural light and prevailing breezes from the east.
  - (vi) The proposed new duplex is compatible with neighboring properties with respect to setbacks, buffers, landscaping, and open space treatment. A new landscaped front yard (open space) along A1A is being created in place of what was previously a paved parking area. New walls along Hibiscus Avenue are designed to be sculptural and harmonious with new proposed landscaping that will beautify the streetscape, and improve neighbor's experience when walking down the sidewalk along Hibiscus Avenue.
  - (vii) The architectural and site design are compatible with the character of the surrounding area by improving the street scape and continuing the functional use of south facing balconies to the east. As noted above, the wall and landscape designs, in addition to the new duplex itself, will vastly improve the pedestrian experience and visual interest of a showcase corner that will be seen by many visitors as the enter town from the south.



- (viii) The existing stop sign at the corner of Hibiscus Avenue and A1A will remain as part of the proposed design, and there are no new signs proposed. Lighting is designed to be harmonious with neighboring buildings and will only serve to improve surrounding areas.
- (2) The shape and size of the site is adequate to accommodate the proposed use. Vehicular and pedestrian access have been moved off A1A and onto Hibiscus Avenue for safety and to improve the urban design on this corner. As noted above, there are adequate areas of open space, landscaping, and buffers included in the site design to improve the neighbor's experience and easily accommodate the proposed use. Four off street parking spots have been provided, and two of the four on street parking spots are able to remain as part of the proposed design.
- (3) The conditional use complies with environmental, zoning, concurrency, and other applicable regulations of the town's Code of Ordinances, and is consistent with the town's Comprehensive plan in the following ways:
  - the project provides onsite parking
  - the project maintains runoff onsite
  - it maintains the town's year round residential character
  - it implements compact design principles to preserve open space
  - it maintains the overall scale of the town through a proper height building
- (4) The proposed use and site design plans to incorporate any mitigative techniques to prevent negative impacts on adjacent land uses as suggested by the town. In addition, the design scheme will appropriately address any off-site impacts brought up by the town, to ensure that land use activities in the immediate vicinity are not burdened with adverse impacts detrimental to the general public health, safety, and welfare.

# LAUDERDALE•BY•THE•SEA

## Universal Development Application



4501 N. OCEAN DRIVE, LAUDERDALE-BY-THE-SEA, FL 33308  
 (954)-640-4210  
[ZONING@LBTS-FL.GOV](mailto:ZONING@LBTS-FL.GOV)  
 M-F 8:30-4:30 PM

### Administrative Purpose

Application Number: \_\_\_\_\_

BTR #: \_\_\_\_\_

Date Application Submitted: \_\_\_\_\_

Date Application found Completed: \_\_\_\_\_

Pre-Application Meeting Date: \_\_\_\_\_

Non-Refundable Application Fee: \_\_\_\_\_

Cost Recovery Fee: \_\_\_\_\_

In accordance with Section 30.111-30.113 of the Town's Unified Land Development Regulations: Development applications are required to be provided before any development permit is issued. Please refer to the Town's website to obtain a copy of the corresponding Application Checklist and Fee Schedule.

Check appropriate application and block:

- |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Appeal of Administrative Decision<br><input type="checkbox"/> Site Plan<br><input type="checkbox"/> Site Plan Level 1 Modification<br><input type="checkbox"/> Site Plan Level 2 Modification<br><input checked="" type="checkbox"/> Conditional Use _____<br><input type="checkbox"/> Conditional Use Modification _____<br><input type="checkbox"/> Administrative Adjustment _____<br><input type="checkbox"/> Variance _____<br><input type="checkbox"/> Plat _____<br>Architectural Review _____ | <input type="checkbox"/> Historic Designation<br><input type="checkbox"/> Certificate of Appropriateness<br><input type="checkbox"/> Zoning Relief<br><input type="checkbox"/> Rezoning<br><input type="checkbox"/> Right-of-Way Vacation<br><input type="checkbox"/> Comprehensive Plan Amendment<br><input type="checkbox"/> Payment in Lieu of Parking<br><input type="checkbox"/> Parking Reduction _____<br><input type="checkbox"/> Other: _____ |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Project Name: LOWE MULTIFAMILY RESIDENCE

Folio Numbers: 494318011470

Street Address: 4200 N OCEAN DRIVE #1-2, LAUDERDALE BY THE SEA, FL, 33308

Legal Description: LAUDERDALE BY THE SEA 6-2B LOT 1 BLOCK 16

Name of Property Owner: MARLOWE LLC Property Owner's Phone #: 512-940-7717

Address of Property Owner: 237 DESERT WILLOW WAY, AUSTIN, TX, 78737

Property Owner's Email Address: BRIANLOWE@GMAIL.COM

Name of Applicant: BRIAN LOWE Applicant's Phone #: 512-940-7717

Applicant's Address: 237 DESERT WILLOW WAY, AUSTIN, TX, 78737

Applicant Email Address: BRIANLOWE@GMAIL.COM

Name of Agent (e.g. Contractor Representing the Project): JOHN KOURY - TUTHILL ARCHITECTURE

Agent's Email Address: TUTHILLARCHITECTURE@GMAIL.COM Agent's Phone #: 954-527-0007  
 Agent's Address: 1512 E. BROWARD BLVD. #104-A, FORT LAUDERDALE, FL, 33301  
 Land Use Plan Designation: MULTIFAMILY RESIDENCE Zoning District: RM-25  
 Existing Use of the Subject Property: DUPLEX  
 Proposed Use of the Subject Property: DUPLEX

### APPROVAL OF WAIVER OF TIME ALLOWED TO REVIEW APPLICATION

I BRIAN LOWE (Applicant/ Property Owner) hereby waive my rights as to the required review time stated in House Bill 7103 as it relates to time limits to review applications for approval of a development permit or development order.

Print Name of Property Owner: BRIAN LOWE Date: 1/4/23  
 Signature of Property Owner: 

### DEVELOPMENT APPLICATION SIGNATURE SECTION

#### Property Owner

Print Name of Property Owner: BRIAN LOWE Date: 1/4/23  
 Signature of Property Owner: 

State of Florida:

County:

SWORN AND SUBSCRIBED before me by means of ☒ physical presence or ☐ online notarization, this day 4<sup>th</sup> of JANUARY, 20 23.

The person signing is ☒ personally known to me or has ☐ produced identification

Print Notary Name: TEDY SASSI-GAMIO My Commission Expires: 03/23/23

Notary Signature: 



TEDY SASSI-GAMIO  
 Commission # GG 289778  
 Expires March 23, 2023  
 Bonded Thru Budget Notary Services

#### Applicant

Print Name of Property Owner: BRIAN LOWE Date: 1/4/23

Signature of Property Owner: 

State of Florida:

County: BROWARD



SWORN AND SUBSCRIBED before me by means of \_\_\_\_\_ physical presence or \_\_\_\_\_ online notarization, this day

4<sup>th</sup> of JANUARY, 2023

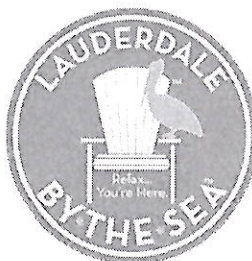
The person signing is ☒ personally known to me or has ☐ produced identification

Print Notary Name: TED SASSI-GAMIO My Commission Expires: \_\_\_\_\_

Notary Signature: 



TEDY SASSI-GAMIO  
Commission # GG 289778  
Expires March 23, 2023  
Bonded Thru Budget Notary Services





## 4200 N OCEAN DRIVE

### Conditional Use Checklist

- Fee for Conditional Use & Consultant Deposit
  - Attached
- A completed Development Application
  - Attached
- A boundary survey
  - Attached
- Two hard copies of architectural elevations
  - Attached
- A site plan showing proposed setbacks & landscape specifications
  - Attached: SP-1.0 (setbacks) LS-1 (landscape specs)
- A traffic impact study
  - We have not included this item, but can if required
- The square feet designated inside and out of each specific use
  - Attached: please refer to SP-1.0 on the zoning site & data table
- The number of estimated employment
  - 0
- The estimated number and type of service vehicles
  - 0
- Any unique facilities or structures proposed
  - N/A
- A description of any mitigative techniques to abate any possible adverse impacts of the proposed use on properties in the immediate vicinity including smoke, odor, noise, and other impacts
  - N/A



## exhibit 2

To: Planning and Zoning Board (the "Board")  
From: Jhanelle Campbell, Acting Development Services Director  
Meeting Date: May 3, 2023  
Project: Conditional Use (2023-CU-01) request to construct a duplex dwelling within the RM-25 Zoning District for property located at 4200 N Ocean Drive.

The purpose of this memorandum is to provide Staff's findings and recommendations regarding the Conditional Use application (**Exhibit 1**) submitted to the Town of Lauderdale-By-The-Sea, Florida (the "Town") for a proposed duplex dwelling to be located at 4200 North Ocean Drive (the "Property") (**Diagram 1**).

Diagram 1



The Applicant, Brian Lowe, has paid the appropriate fee and submitted the required documents. Notice has been provided to all property owners located within a three hundred (300) foot radius of the Property. The Property has been posted and the public hearing concerning the Conditional Use application has been advertised, pursuant to Section 30-139 of the Town Code of Ordinances (the "Town Code") (**Exhibit 2**). To date, no one has contacted the Town with respect to the proposed project.

### **Background and Request**

The Property is a vacant 0.13 acre parcel located within the RM-25 zoning district with a future land use classification of Medium High (25) Residential.

In December of 2021, a prior duplex dwelling located on this Property was demolished.

Duplex dwellings are permitted in the RM-25 zoning district as a conditional use; as such, the Applicant has submitted a Conditional Use application to construct a duplex dwelling on the Property.

## **Documents**

Staff has reviewed the documents submitted pursuant to the requirements of the Town Code. This review is based on the following plat, surveys and plans:

1. Cover page with rendering, prepared by Tuthill Architecture, dated January 9, 2023, revised April 14, 2023, Sheet A-0.0.
2. Front and right side elevations, prepared by Tuthill Architecture, dated January 9, 2023, Sheet A-2.0.
3. Rear and left side elevations, prepared by Tuthill Architecture, dated January 9, 2023, Sheet A-3.0.
4. Site Plan, prepared by Tuthill Architecture, dated January 9, 2023, revised April 14, 2023, Sheet SP-1.0.
5. Lighting Plan, prepared by Tuthill Architecture, dated April 14, 2023, Sheet E-1.0.
6. First, and Second Floor Plans, prepared by Tuthill Architecture, dated January 9, 2023, Sheet A-1.0.
7. Landscape Plan, prepared by George Keen, Landscape Architect, dated October 29, 2022, revised December 19, 2022, revised April 12, 2023, Sheet LS-1.
8. Landscape Details and Plant Materials Schedule, prepared by George Keen, Landscape Architect, dated October 29, 2022, revised December 19, 2022, revised April 12, 2023, Sheet LS-2.
9. Rendering with Materials Board, prepared by Tuthill Architecture, no date, revised February 8, 2023, Sheet A-6.0.

## **Town Code Provision**

Section 30-126, "Conditional uses review" of the Town Code (**Exhibit 3**) provides the process by which conditional uses may be granted. Conditional use applications require review by the Town Staff, Planning and Zoning Board and final review and consideration by the Town Commission.

## **Public Participation**

A public participation meeting, pursuant to section 30-114, "Public participation required" of the Town Code (**Exhibit 4**), took place on March 20, 2023. A summary of the meeting (**Exhibit 5**) was submitted on March 28, 2023.

## **Review**

The plans have been reviewed by one of the Town's Planners, Susan Leven. Comments are discussed below.

## **Conditional Use Requirements (30-126)**

Pursuant to Town Code Section 30-126(d), "Specific criteria for approving a conditional use," the Applicant must demonstrate the following:

- (1) **Land use compatibility.** The conditional use, including its proposed scale and intensity, traffic generating characteristics, and off-site impacts shall be compatible and harmonious with adjacent land uses and shall not adversely impact land use activities and residential areas in the immediate vicinity.

For purposes of a conditional use review, compatibility is defined as a condition in which land uses or conditions can coexist in relative proximity to each other in a stable fashion over time such that no use or condition is unduly negatively impacted directly or indirectly by another use or condition.

Compatibility of land uses is dependent on numerous development characteristics, which may impact adjacent or surrounding uses. They include: type of use, density, intensity, height, general appearance and aesthetics, odors, noise, smoke, vibration, traffic generation and nuisances. The Town Manager shall recommend whether the conditional use is compatible. Compatibility shall be measured based on all of the following characteristics of the proposed use or development in relationship to surrounding development in the immediate area:

- i. Permitted uses, structures and activities allowed within the land use category;
  - ii. Building location, dimensions, height, and floor area ratio;
  - iii. Location and extent of parking, access drives and service areas;
  - iv. Traffic generation, hours of operation, noise levels and outdoor lighting;
  - v. Alteration of light and air;
  - vi. Setbacks and buffers such as fences, walls, landscaping and open space treatment;
  - vii. The architectural and site design are compatible with the character of the surrounding area; and
  - viii. Any existing or proposed signs or lighting will not adversely affect surrounding areas or vehicular traffic.
- (2) **Sufficient site size, site specifications, and infrastructure to accommodate the proposed use.** The size and shape of the site, the proposed access and internal circulation, and the urban design must be adequate to accommodate the proposed scale and intensity of the conditional use requested. The site shall be of sufficient size to provide adequate screening, buffers, landscaping, open space, off-street parking, efficient internal traffic circulation, infrastructure and similar site plan improvements needed to mitigate against potential adverse impacts of the proposed use.
- (3) **Compliance with the Comprehensive Plan and Code of Ordinances.** The conditional use shall comply with environmental, zoning, concurrency and other applicable regulations of this Code of Ordinances and shall be consistent with the Comprehensive Plan.
- (4) **Proper use of mitigative techniques.** The conditional use and site plan shall incorporate mitigative techniques needed to prevent adverse impacts to adjacent land uses. In addition, the design scheme shall appropriately address off-site impacts to ensure that land use activities in the immediate vicinity, including community infrastructure, are not burdened with adverse impacts detrimental to the general public health, safety and welfare.

The Applicant has presented the following response regarding the criteria for the Conditional Use:

- (1) The proposed conditional use, a new duplex, is compatible with the neighboring properties and was a duplex previously until it was demolished to make way for this new project. It will coexist harmoniously with neighboring properties and will not negatively impact, or be negatively impacted by, nearby uses.
  - (i) The proposed conditional use, a new duplex, is compatible with neighboring uses on larger properties, such as hotels and apartment buildings. Because of the small size of the subject property, a hotel or apartment building is not a feasible use of the property.

- (ii) The proposed building location and scale are compatible to the neighboring properties. The dimensions of the building and its height are in keeping with all zoning requirements and attempt to create a balanced transition between the one-story building to the north, the two-story building to the east, and the two story building across Hibiscus Avenue to the south. The FAR of the project is 0.60.
- (iii) The location of the parking for the new proposed duplex has been moved off of A1A, where it was previously located for the original duplex. There are no access drives or service areas in our proposed site plan. The town currently has four parallel metered parking spots along Hibiscus Avenue to the south, and our design allows two of those four metered spots to remain, and two be removed to allow for four onsite parking spots for the new duplex.
- (iv) The proposed new duplex is compatible with neighboring properties with respect to traffic generation (four cars parked off-street), noise levels (duplex similar to apartments but at a smaller scale, and outdoor lighting (wall mounted sconces and soffit downlights match neighboring properties).
- (v) The proposed new duplex is compatible with neighboring properties with respect to its alteration of light and air. The scale of the building allows neighboring properties to still access natural light and prevailing breezes from the east.
- (vi) The proposed new duplex is compatible with neighboring properties with respect to setbacks, buffers, landscaping, and open space treatment. A new landscaped front yard (open space) along A1A is being created in place of what was previously a paved parking area. New walls along Hibiscus Avenue are designed to be sculptural and harmonious with new proposed landscaping that will beautify the streetscape and improve neighbor's experience when walking down the sidewalk along Hibiscus Avenue.
- (vii) The architectural and site design are compatible with the character of the surrounding area by improving the street scape and continuing the functional use of south facing balconies to the east. As noted above, the wall and landscape designs, in addition to the new duplex itself, will vastly improve the pedestrian experience and visual interest of a showcase corner that will be seen by many visitors as the enter town from the south.
- (viii) The existing stop sign at the corner of Hibiscus Avenue and A1A will remain as part of the proposed design, and there are no new signs proposed. Lighting is designed to be harmonious with neighboring buildings and will only serve to improve surrounding areas.

**Staff Finding: This criterion has been met.**

- (2) The shape and size of the site is adequate to accommodate the proposed use. Vehicular and pedestrian access have been moved off A1A and onto Hibiscus Avenue for safety and to improve the urban design on this corner. As noted above, there are adequate areas of open space, landscaping, and buffers included in the site design to improve the neighbor's experience and easily accommodate the proposed use. Four off street parking spots have been provided, and two of the four on street parking spots are able to remain as part of the proposed design.

**Staff Finding: This criterion has been met.**

- (3) The conditional use complies with environmental, zoning, concurrency, and other applicable regulations of the town's Code of Ordinances, and is consistent with the town's Comprehensive plan in the following ways:
  - the project provides onsite parking

- the project maintains runoff onsite
- it maintains the town's year round residential character
- it implements compact design principles to preserve open space
- it maintains the overall scale of the town through a proper height building

**Staff Finding: This criterion has been met.**

- (4) The proposed use and site design plans to incorporate any mitigative techniques to prevent negative impacts on adjacent land uses as suggested by the town. In addition, the design scheme will appropriately address any off-site impacts brought up by the town, to ensure that land use activities in the immediate vicinity are not burdened with adverse impacts detrimental to the general public health, safety, and welfare.

**Staff Finding: This criterion has been met.**

#### **Summary Findings and Recommendations**

The proposed plans submitted by the Applicant are consistent with the Land Development Code and Town Staff believe that the Applicant has addressed the criteria for granting of the Conditional Use.

Town Staff recommends that the Board vote to recommend the Town Commission's approval of the Conditional Use request, subject to compliance with the following conditions:

1. Adequate storm water facilities shall be provided to meet regulatory requirements. No off-site drainage will be allowed.
2. Landscape plan may be amended to take into consideration plant availability and final site conditions, subject to approval by the Development Services Director or designee, provided that in no instance will the landscape plan be allowed to fall below the minimum standards, criteria and requirements established within the Town Code.
3. The Applicant shall secure a building permit for the project and begin construction within twelve (12) months of the effective date of the development order approval.
4. The construction shall be in accordance with the submitted plans for the hearing incorporated into this document as **Exhibit 1**, except as modifications may be required by the approved Site Plan and any changes required as part of the building permit and/or architectural review process.
5. The approved plan does not in any way create a right on the part of the Applicant to obtain a permit from a state or federal agency and does not create liability on the part of the Town for issuance of the approval if the Applicant fails to obtain requisite approvals or fulfill the obligations imposed by a state or federal agency or undertakes action that result in a violation of federal or state law.
6. All applicable state and federal permits shall be obtained before commencement of construction.
7. Prior to issuance of a building permit, the Town Clerk shall certify that there are no outstanding fines, moneys, fees, taxes, or other charges owed to the Town by the current or past owners or operators of the property in which the building permit is being issued. If fees are related to a code violation that requires a building permit to correct the violation, only the building permits required by the Town for correction of the violation may be issued. No other building permits will be issued until all outstanding debts to the Town are paid in full.

#### **Summary Findings**

Staff has reviewed the application and concludes the application as conditioned herein meets the Town Code requirements.

**Exhibits**

1. Plans and application
2. Section 30-139 - Notice of Public Hearings
3. Section 30-126 - Conditional Use Procedures and Requirements
4. Section 30-114 – Public Participation Required
5. Public Participation meeting summary

**Citizen Participation Meeting Summary for  
2023-CU-01 4200 N Ocean Drive**

Meeting Date: March 20, 2023

Location: Jarvis Hall

- Susan Leven opens the citizen participation meeting at 6:30pm for the project on 4200 North Ocean Dr.
- Brian and Claudia Lowe, who are the owners of the property, introduce themselves and present their project.
- John Koury, from Tuthill Architecture, presents a rendering of the project, elevations and orientation of the proposed two-story duplex.
- Two citizens are present at the meeting. One of them asks a question about the future building layout and use.
- No more questions are presented, and the meeting is adjourned by Susan Leven at 6:45pm.

**NON APPROVED**  
**TOWN OF LAUDERDALE-BY-THE SEA**  
**PLANNING AND ZONING BOARD MEETING MINUTES**  
**LIVE STREAMED FROM JARVIS HALL**  
*Wednesday, May 3, 2023*

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Chair Piersante called the in-person Planning and Zoning (P&Z) Board meeting for the Town of Lauderdale-By-The-Sea (L-B-T-S) to order at approximately 6:15PM.

2. PLEDGE OF ALLEGIANCE TO THE FLAG

The Pledge of Allegiance was recited.

ROLL CALL & WELCOME

Board Clerk Megan Small called the roll and present in-person were Chair Ron Piersante, Vice Chair Howard Goldberg, Patricia Omana, Denise Lambert and Wayne Dillistin. For the record, Karen Sylvester arrived 6 minutes late. Also present in person were Town Attorney James White, Development Services Director Jhanelle Campbell, Town Planner Susan Leven, and Board Clerk Megan Small.

3. APPROVAL OF MINUTES

a. Planning & Zoning (P&Z) Meeting Minutes – February 16, 2023

Board Member Lambert made a motion to approve the minutes of the P&Z Meeting of February 16, 2023 as written. The motion was seconded by Vice Chair Goldberg. The motion to approve the February 16, 2023 minutes as written carried 5-0.

4. PUBLIC COMMENTS

Chair Piersante opened the meeting to the public for any comments on items not on the agenda. When an agenda item was presented, public comments regarding that item would be heard at that time. As there were no public comments for items not on the agenda, the Chair closed this portion of Public Comments.

5. TOWN PLANNER REPORT

There was no report for this evening.

6. NEW BUSINESS

6.a Conditional Use (2023-CU-01) request to construct a duplex dwelling within the RM-25 Zoning District for property located at 4200 N Ocean Drive.

Susan Leven, Town Planner, presented this item with the application to construct a new duplex dwelling within the RM-25 Zoning District which required a conditional use to construct the duplex. The lot was presently vacant. She gave a PowerPoint presentation showing amongst other things, site plan, floor plan, criteria for conditional use and the responses from the applicant, etc. which were also in the Staff Report. The project went through architectural review and she explained the Town Architect's request. The owner's architect was in attendance tonight and the property owner was available via Zoom.

*Karen Sylvester arrived.*

It was explained that the next step was the Commission Meeting on May 23, 2023 for final approval. The Town Planner said staff recommended approval of the conditional use application. Questions were called for with Chair Piersante asking for the location of the garbage totes which was answered by John Kovry. Vice Chair Goldberg commented that this was a beautiful looking property. The architect did a beautiful job. The Chair called for public comment but no one from the public wished to speak on this matter and this portion of public comment was closed. As no one else requested to speak or comment, the Chair called for a motion.

Vice Chair Goldberg made a motion to recommend approval to the Town Commission of Case Number 2023-CU-01 subject to the seven conditions as outlined by the staff. The motion was seconded by Board Member Dillistin. The motion to recommend approval with conditions to the Town Commission carried 5-0 and one abstention. (Five "Yea" Votes, Zero "Nay" Votes, and One Abstention by Board Member Sylvester who said her reason for abstaining was she was not in attendance for the presentation).

6.b Case Number 2023-V-01: Edward Maslanka (Applicant) – Requests a Variance from Section 30-313(d)(1)h of the Town's Code of Ordinances, to permit the construction of a fence and gate within the required front setback for the property located at 291 Imperial Lane.

Susan Leven, Town Planner, presented this item for a variance to permit a fence and driveway gate within the required front setback for 291 Imperial Lane. She gave a PowerPoint presentation giving a brief history of the home, the location, the proposal, etc. which were also in the Staff Report. She explained why the variance was required. She mentioned that both the properties, left and right of tonight's property, received variances in the 1990s for a fence and gate. She showed the listing of the criteria for a variance and mentioned that the applicant was in attendance and would speak to the board. She said that the applicant felt that since they were the only property without a fence and gate, their property would be used as a cut through to the intracoastal, etc. However, Staff had no choice but to recommend denial because of the way the code was written that a variance required specific findings related to the criteria. The project only met one of the criteria. She said that this item would go to the Town Commission on May 23, 2023 with the board's recommendation. She called for board questions and the Chair also called for questions. Board Member Sylvester wanted to know how long the owner lived there and was told twelve years. As there were no further questions, the property owner presented.

Edward Maslanka introduced himself and said that he was a resident of Lauderdale-By-The-Sea for twenty-five years. He loves this Town and did what he could for the community. He was getting older and was thinking about security. He gave some examples of why he felt his place was not secure. He also pointed out that in 1995, a variance was approved but that owner backed out of the installation. He explained about the vehicles using his driveway and breaking his pavers that he had to replace. A fence would not allow that. He needed the board's help on this. Chair Piersante said staff deemed the granting of this variance was not justified based on the requirements of the Town, however, in his personal opinion he saw no reason why this board should not approve this. The fence would complete the cul-de-sac with three beautiful fences plus no came forward from the public to dispute this variance request. Vice Chair Goldberg said he saw no problem with putting an electric fence up now when it was allowed over twenty years ago. He was for it. Board Member Dillistin did not have a problem but said that he spoke with Development Services Director Campbell who spoke about this quaint community changing with fences and compounds. However, he was for fences and

compounds because of what was happening. Development Services Director Campbell clarified for the record that she followed the code and in this case there was a requirement for a twenty-five foot setback. Board Member Dillistin was answered by the property owner that the fence he would install would be metal (aluminum) and you could see through it. Board Member Sylvester felt that the code should be followed and that the property was purchased twelve years ago without a fence. However, the decision of allowing the variance in 1995 should be grandfathered for this one situation. Board Member Dillistin said it was a unique situation. Development Services Director Campbell said that the owner did have a peculiar shaped property at the end of the cul-de-sac and that was why that criteria was met. Chair Piersante spoke about staff's recommendation to the board and the board's three options. He read the three options into the record. He acknowledged staff's denial based on their report but he believed overall that there were sufficient reasons to approve the variance. He was in favor of the second option to recommend approval with conditions. The Chair called for public comment but no one from the public wished to speak on this matter and this portion of public comment was closed. As no one else requested to speak or comment, the Chair called for a motion. For the record, Development Services Director Campbell read the conditions into the record.

Vice Chair Goldberg made a motion to recommend approval to the Town Commission of Case Number 2023-V-01 subject to the four conditions as outlined by staff. The motion was seconded by Board Member Sylvester. The motion to recommend approval with conditions to the Town Commission carried 6-0.

7. OLD BUSINESS

8. UPDATES/BOARD MEMBER COMMENTS

Vice Chair Goldberg reminded about next Tuesday night at 5:15 in the Square, the Grand Ribbon Cutting of the new circuit shuttle. The Mayor, Chamber, and various members of the community would be there. Come on down!

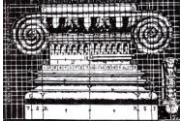
9. ADJOURNMENT

Board Member Dillistin made a motion to adjourn at approximately 6:44PM. The motion was seconded by Board Member Lambert. The motion to adjourn carried unanimously.

\_\_\_\_\_  
Chair Ron Piersante

ATTEST:

Date Accepted: \_\_\_\_\_



LEO HANSEN, A.I.A., ARCHITECT

330 Himarshee Street #104 Fort Lauderdale, FL 33312 954-462-8925 lchaia9093@gmail.com

MEMORANDUM: ARCHITECTURAL REVIEW

To: Susan Leven, AICP, Town of Lauderdale-by-the-Sea

Email: susanl@lauderdalebythesea-fl.gov

Re: Architectural Review (ULDR Sec. 30-51)

Project: Lowe Multifamily Residence

Review No.: 2023-AR-01-1

Project Address: 4200 N. Ocean Drive #1-#2

Date: February 13, 2023

ARCHITECTURAL REVIEW COMMENTARY

The applicant has revised the drawings and addressed the concerns of the previous review. Our office recommends approval of the application and the revised "Description of Materials".

Leo Hansen

Leo Hansen, A.I.A., Architect



**SITE PLAN DEVELOPMENT ORDER  
TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA  
Development Order 2023-CU-01**

PROJECT NAME: 4200 N Ocean Drive

ADDRESS OF PROPERTY: 4200 N Ocean Drive

FOLIO #: 4943 18 01 1470

PROPERTY OWNER: Marlowe LLC

APPLICANT: Brian Lowe

APPLICANT ADDRESS: 237 Desert Willow Way, Austin, TX 78737

REQUEST: Pursuant to Town Code Section 30-126, “Conditional Uses,” the Applicant has requested Conditional Use approval to allow the construction of a residential duplex in the RM-25 zoning district on property located at 4200 N Ocean Drive (the “Application”).

SECTION 1. FINDINGS. THIS MATTER came before the TOWN Commission of the TOWN of LAUDERDALE-BY-THE-SEA, Florida, on May 23, 2023, following due public notice. The TOWN Commission having considered the public testimony, evidence in the record, the testimony of the Applicant, and the recommendation of the TOWN Planning and Zoning Board and administrative staff, finds that the application, as conditioned herein, is in compliance with the applicable standards and minimum requirements of Chapter 30 “Unified Land Development Regulations” of the Town Code.

SECTION 2. APPROVAL. The request to approve a Conditional Use to construct a residential duplex in the RM-25 zoning district is hereby APPROVED as shown on the plans submitted on January 4,

2023, attached as **Exhibit 1**, except as modifications may be required by this approval or the Building Official.

SECTION 3. CONDITIONS. The APPROVAL granted herein is subject to the following conditions:

1. Adequate storm water facilities shall be provided to meet regulatory requirements. No off-site drainage will be allowed.
2. Landscape plan may be amended to take into consideration plant availability and final site conditions, subject to approval by the Development Services Director or designee, provided that in no instance will the landscape plan be allowed to fall below the minimum standards, criteria and requirements established within the Town Code.
3. The Applicant shall secure a building permit for the project and begin construction within twelve (12) months of the effective date of the development order approval.
4. The construction shall be in accordance with the submitted plans for the hearing incorporated into this document as **Exhibit 1**, except as modifications may be required by the approved Site Plan and any changes required as part of the building permit and/or architectural review process.
5. The approved plan does not in any way create a right on the part of the Applicant to obtain a permit from a state or federal agency and does not create liability on the part of the Town for issuance of the approval if the Applicant fails to obtain requisite approvals or fulfill the obligations imposed by a state or federal agency or undertakes action that result in a violation of federal or state law.
6. All applicable state and federal permits shall be obtained before commencement of construction.

7. Prior to issuance of a building permit, the Town Clerk shall certify that there are no outstanding fines, moneys, fees, taxes, or other charges owed to the Town by the current or past owners or operators of the property in which the building permit is being issued. If fees are related to a code violation that requires a building permit to correct the violation, only the building permits required by the Town for correction of the violation may be issued. No other building permits will be issued until all outstanding debts to the Town are paid in full.

SECTION 4. VIOLATION OF CONDITIONS. Failure to adhere to the terms and conditions of this Development Order shall be considered a violation of the Town Code and persons found violating the conditions shall be subject to the penalties prescribed by the Town Code, including but not limited to, the revocation of any of the approval(s) granted in this Development Order. The Applicant understands and acknowledges that it must comply with all other applicable requirements of the Town Code before it may commence construction or operation, and that the foregoing approval in this Development Order may be revoked by the Town at any time upon a determination that the Applicant is in non-compliance with the Town Code or the conditions of this Approval.

SECTION 5. APPEAL. In accordance with Section 30-140(d)(11) of the Town Code, the Applicant, or any aggrieved property owner in the area, may appeal the decision of the Town Commission in the Circuit Court of Broward County, Florida, in accordance with the Florida Rules of Appellate Procedure.

SECTION 6. EFFECTIVE DATE. This Development Order shall become effective upon Approval by the Commission.

**APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 2023

**MAYOR CHRIS VINCENT**

**ATTEST:**

---

Katrina Adler, Town Clerk

**Approved as to form:**

---

Susan L. Trevarthen, Town Attorney

R:\0 Agenda\Commission Agendas 2023\05-23-23\Development Services\2023- CU-01 4200 N OCEAN-DUPLEX\Ex 6 Development Order 4200 N Ocean\_rvs-46J4944.docx



## Town Commission Agenda Item Report

**Meeting Date:** May 23, 2023

**Submitted By:** Jhanelle Campbell, Development Services Director

**Submitting Department:** Development Services

**Item Type:** Quasi Judicial Public Hearings

**Agenda Section:** Quasi Judicial

---

**Subject Title:** Case Number 2023-V-01: Edward Maslanka (Applicant) – Requests a Variance from Section 30-313(d)(1)h of the Town’s Code of Ordinances, to permit the construction of a fence and gate within the required front setback for the property located at 291 Imperial Lane.

**Explanation:** Edward Maslanka has submitted a Variance application (**Exhibit 1**) for the property located at 291 Imperial Lane (the “Property”) to construct a gate and fence within the front yard setback, where the Town Code requires a twenty-five (25) foot setback.



The 0.26-acre Property is zoned RS-5 and has a land use designation of single-family residence. A variance is required for a proposed fence that is to be located on the property line and 8’4” from the edge of pavement. A detailed explanation of the subject project is provided in the attached Planning and Zoning Board staff report (**Exhibit 2**).

The Planning and Zoning Board reviewed the application at its May 3, 2023 meeting (**Exhibit 3 – Meeting Minutes**) and voted to recommend **APPROVAL** of the request with the following conditions:

1. All construction shall be in accordance with the plans, incorporated into an approved Development Order as **Exhibit 1**, which are listed in this report and incorporate all modifications and conditions approved by the Town Commission.

If changes occur as part of the building permit and/or architectural review process, the Applicant will be required to provide this information to Staff to determine if a modification of the Site Plan approval is required.

2. Prior to issuance of a building permit, the Town Clerk shall certify that there are no outstanding fines, moneys, fees, taxes or other charges owed to the Town by the current or past owners or operators of the property in which the building permit is being issued. If fees are related to a code violation that requires a building permit to correct the violation, only the building permits required by the Town for correction of the violation may be issued. No other building permits will be issued until all outstanding debts to the Town are paid in full.
3. The approved site plan does not in any way create a right on the part of the Applicant to obtain a permit from a state or federal agency and does not create liability on the part of the Town for issuance of the approval if the Applicant fails to obtain requisite approvals or fulfill the obligations imposed by a state or federal agency or undertakes action that result in a violation of federal or state law.
4. All applicable state and federal permits shall be obtained before commencement of construction.

Staff sent the required notices to all property owners within 300 feet of the Property in accordance with the Town Code. The Property was properly posted, and the notice was placed on the Town's website. To date, no correspondence has been received in favor of or against the variance request.

**Recommendation:** Staff recommends that the Commission **DENY** the Applicant's request, as the proposed project does not meet the criteria for recommendation of approval of a variance (**Exhibit 4**)

**Exhibits:**

1. Plans and Application
2. Planning and Zoning Staff Report
3. Planning and Zoning Board Minutes – May 3, 2023
4. Development Order

U:\0 Properties\Imperial Lane\Imperial 291\2023-V-01\Commission\5-23-23 AM 291 Imperial  
variance.docx

In accordance with Section 30.111-30.113 of the Town's Unified Land Development Regulations: Development applications are required to be provided before any development permit is issued. Please refer to the Town's website to obtain a copy of the corresponding Application Checklist and Fee Schedule.

Check appropriate application and block:

- |                                                             |                                                         |
|-------------------------------------------------------------|---------------------------------------------------------|
| <input type="checkbox"/> Appeal of Administrative Decision  | <input type="checkbox"/> Historic Designation           |
| <input type="checkbox"/> Site Plan                          | <input type="checkbox"/> Certificate of Appropriateness |
| <input type="checkbox"/> Site Plan Level 1 Modification     | <input type="checkbox"/> Zoning Relief                  |
| <input type="checkbox"/> Site Plan Level 2 Modification     | <input type="checkbox"/> Rezoning                       |
| <input type="checkbox"/> Conditional Use _____              | <input type="checkbox"/> Right-of-Way Vacation          |
| <input type="checkbox"/> Conditional Use Modification _____ | <input type="checkbox"/> Comprehensive Plan Amendment   |
| <input type="checkbox"/> Administrative Adjustment _____    | <input type="checkbox"/> Payment in Lieu of Parking     |
| <input checked="" type="checkbox"/> Variance _____          | <input type="checkbox"/> Parking Reduction _____        |
| <input type="checkbox"/> Plat _____                         | <input type="checkbox"/> Other: _____                   |
| <input type="checkbox"/> Architectural Review _____         |                                                         |

Project Name: Fence 291 Imperial

Folio Numbers: 4943 18 04 0240

Street Address: 291 Imperial Lane

Legal Description: Lauderdale Surf & Yacht Estates 22-46 Blot 21 Blk 1

Name of Property Owner: Edward Maslanka Property Owner's Phone #: 954-701-3931

Address of Property Owner: 291 Imperial Lane

Property Owner's Email Address: EMASL28341@AOL.com

Name of Applicant: Edward Maslanka Applicant's Phone #: 954-701-3931

Applicant's Address: 291 Imperial Lane

Applicant Email Address: EMASL28341@AOL.com

Name of Agent (e.g. Contractor Representing the Project): Caribbean Roofing and General Construction  
RALPH Paula  
(727)-812-1820

Agent's Email Address: RalphPaula.RP@gmail.com Agent's Phone #: 772-812-1820

Agent's Address: 352 SW BUSWELL AVE; Port St. Lucie, FL 34983

Land Use Plan Designation: \_\_\_\_\_ Zoning District: \_\_\_\_\_

Existing Use of the Subject Property: 01-01 Single Family Residence

Proposed Use of the Subject Property: 01-01 Single Family Residence

APPROVAL OF WAIVER OF TIME ALLOWED TO REVIEW APPLICATION

I E. Maslanka (Applicant/Property Owner) hereby waive my rights as to the required review time stated in House Bill 7103 as it relates to time limits to review applications for approval of a development permit or development order.

Print Name of Property Owner: Edward Maslanka Date: 01/12/2023

Signature of Property Owner: X Edward Maslanka

DEVELOPMENT APPLICATION SIGNATURE SECTION

Property Owner

Print Name of Property Owner: Edward Maslanka Date: 01/12/2023

→ Signature of Property Owner: X Edward Maslanka

State of Florida:

County:

SWORN AND SUBSCRIBED before me by means of ☒ physical presence or ☐ online notarization, this day 13<sup>th</sup> of Jan, 2023

The person signing is ☒ personally known to me or has ☐ produced identification

Print Notary Name: Ralph Paula My Commission Expires: Oct 6<sup>th</sup>, 2023

Notary Signature: Ralph Paula

Applicant

Print Name of Property Owner: Edward Maslanka Date: 01/17/2023

Signature of Property Owner: Edward Maslanka

State of Florida:

County: Broward

5/28/2020  
Universal Application



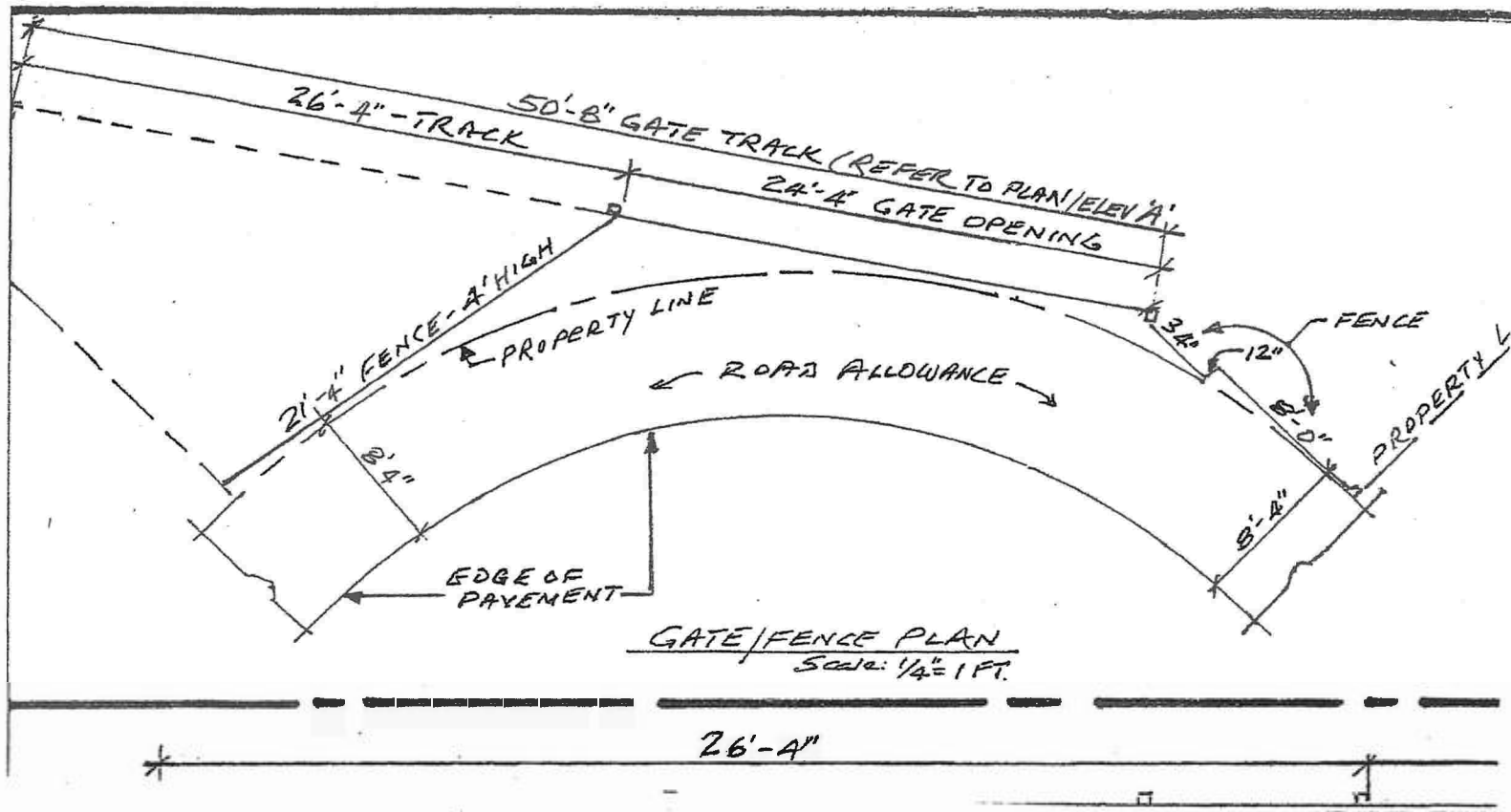


**MARTY KIAR**  
**BROWARD**  
 COUNTY  
 PROPERTY APPRAISER

|                               |                                                      |                |                 |
|-------------------------------|------------------------------------------------------|----------------|-----------------|
| <b>Site Address</b>           | 291 IMPERIAL LANE, LAUDERDALE BY THE SEA FL 33308    | <b>ID #</b>    | 4943 18 04 0240 |
| <b>Property Owner</b>         | MASLANKA, EDWARD<br>EDWARD MASLANKA LIV TR           | <b>Millage</b> | 0211            |
| <b>Mailing Address</b>        | 291 IMPERIAL LN LAUDERDALE BY THE SEA FL 33308       | <b>Use</b>     | 01-01           |
| <b>Abbr Legal Description</b> | LAUDERDALE SURF & YACHT ESTATES 22-46 B LOT 21 BLK 1 |                |                 |

The just values displayed below were set in compliance with **Sec. 193.011, Fla. Stat.**, and include a reduction for costs of sale and other adjustments required by **Sec. 193.011(8)**.

| * 2022 values are considered "working values" and are subject to change. |               |                      |                         |                                       |               |
|--------------------------------------------------------------------------|---------------|----------------------|-------------------------|---------------------------------------|---------------|
| Year                                                                     | Land          | Building/Improvement | Just/ Market Value      | Assessed/ SOH Value                   | Tax           |
| 2022*                                                                    | \$666,820     | \$1,557,600          | \$2,224,420             | \$1,548,110                           |               |
| 2021                                                                     | \$666,820     | \$1,177,870          | \$1,844,690             | \$1,503,020                           | \$129.85      |
| 2020                                                                     | \$666,820     | \$1,042,420          | \$1,709,240             | \$1,482,270                           | \$129.85      |
| <b>2022* Exemptions and Taxable Values by Taxing Authority</b>           |               |                      |                         |                                       |               |
|                                                                          | <b>County</b> | <b>School Board</b>  | <b>Municipal</b>        | <b>Independent</b>                    |               |
| <b>Just Value</b>                                                        | \$2,224,420   | \$2,224,420          | \$2,224,420             | \$2,224,420                           |               |
| <b>Portability</b>                                                       | 0             | 0                    | 0                       | 0                                     |               |
| <b>Assessed/SOH 13</b>                                                   | \$1,548,110   | \$1,548,110          | \$1,548,110             | \$1,548,110                           |               |
| <b>Homestead 100%</b>                                                    | YES           | YES                  | YES                     | YES                                   |               |
| <b>Add. Homestead</b>                                                    | 0             | 0                    | 0                       | 0                                     |               |
| <b>Wid/Vet/Dis</b>                                                       | 0             | 0                    | 0                       | 0                                     |               |
| <b>Senior</b>                                                            | 0             | 0                    | 0                       | 0                                     |               |
| <b>Exempt Type 03</b>                                                    | \$1,548,110   | \$1,548,110          | \$1,548,110             | \$1,548,110                           |               |
| <b>Taxable</b>                                                           | 0             | 0                    | 0                       | 0                                     |               |
| <b>Sales History</b>                                                     |               |                      |                         | <b>Land Calculations</b>              |               |
| <b>Date</b>                                                              | <b>Type</b>   | <b>Price</b>         | <b>Book/Page or CIN</b> | <b>Price</b>                          | <b>Factor</b> |
| 12/20/2012                                                               | WD-Q          | \$1,500,000          | 49366 / 1399            | \$59.40                               | 11,226        |
| 8/26/2008                                                                | QCD-T         | \$100                | 45670 / 352             |                                       |               |
| 2/7/2003                                                                 | WD            | \$1,500,000          | 34552 / 901             |                                       |               |
| 10/30/2002                                                               | WD            | \$750,000            | 34043 / 363             |                                       |               |
| 4/28/1998                                                                | WD            | \$1,150,000          | 28191/15                |                                       |               |
|                                                                          |               |                      |                         | <b>Adj. Bldg. S.F. (Card, Sketch)</b> | 3859          |
|                                                                          |               |                      |                         | <b>Units/Beds/Baths</b>               | 1/3/3         |
|                                                                          |               |                      |                         | <b>Eff./Act. Year Built:</b>          | 1996/1995     |
| <b>Special Assessments</b>                                               |               |                      |                         |                                       |               |
| <b>Fire</b>                                                              | <b>Garb</b>   | <b>Light</b>         | <b>Drain</b>            | <b>Impr</b>                           | <b>Safe</b>   |
| 02                                                                       |               |                      |                         |                                       | LB            |
| R                                                                        |               |                      |                         |                                       |               |
| 1                                                                        |               |                      |                         |                                       | 1             |





## Town of Lauderdale-By-The-Sea

### Development Services Department

To: Planning & Zoning Board (the "Board")

From: Jhanelle Campbell, Acting Development Services Director

Meeting Date: May 3, 2023

New Business: Case Number 2023-V-01: Edward Maslanka (Applicant) – Requests a Variance from Section 30-313(d)(1)h of the Town's Code of Ordinances, to permit the construction of a fence and gate within the required front setback for the property located at 291 Imperial Lane.

The Applicant, Edward Maslanka, is requesting a Variance (**Exhibit 1**) from Town Code Section 30-313(d)(1)h to construct a fence and gate within the front setback and sight visibility triangles, for property located at 291 Imperial Lane( the "Property"), where the Town Code requires a twenty-five (25) foot setback. The Property is located at the end of Imperial Lane, abutting the Intracoastal Waterway.



The Applicant has paid the appropriate fee and submitted the required documents.

Notice was sent to all property owners within 300 feet of the subject property on April 21, 2023. The Property has been posted and the hearing has been advertised pursuant to Section 30-139 of the Code of Ordinances (**Exhibit 2**). To date, we have not received any responses to the notice.

#### **Description of the Existing Site**

The subject property, zoned RS-5, is located at 291 Imperial Lane and is currently used as a single-family residence. The Property is located on the western end of Imperial Lane and abuts the Intracoastal Waterway.

#### **Background**

The existing building was constructed in the mid 1990's. The property is 11,226 SF (0.26 acres) in size. The Applicant wishes to construct a fence and gate within the front setback and sight visibility triangles. Since the Town Code does not permit a fence and gate at the front property line, staff required that the Applicant submit a variance application to address the proposed location of the structures.

#### **Variance Request – Location of fence and gate within the front setback and sight visibility triangles**

The Applicant has requested a Variance to permit the proposed fence to be installed in the front setback where twenty-five (25) feet is required. Section 30-313(d)(1)h of the Town Code (**Exhibit 3**) does not allow fences within twenty-five (25) feet of the front property line or within the sight visibility triangles.

### **Criteria and Analysis**

Section 30-127 of the Town Code (**Exhibit 4**) provides that a variance application shall be evaluated by considering the following criteria. Please note that the Applicant's response is taken directly from the application. For the full narrative from the Applicant, please see **Exhibit 5**.

1. *Special conditions and circumstances exist affecting the land, structure or building involved preventing the reasonable use of such land, structure or building.*

**Applicant statement:** Clear access to Intracoastal allows intruders through my yard to the water. Due to being on a dead end street, the end house and on the Intracoastal, a fence and gate is required intruders and police chases from access.

**Staff findings:** The abutting properties both have fences and gates that were approved through the variance process (**Exhibits 6 & 7**). The Applicant's property is the only property on the end of Imperial Lane that does not have a gate and fence to prevent someone from crossing the property to access the Intracoastal Waterway. It should also be noted that the unique shape of this property makes it difficult for the property owner to construct a fence at the required distance from the front setback.

**This criterion has been met.**

2. *The circumstances which cause the hardship are peculiar to the property or to such a small number of properties that they clearly constitute a marked exception to other properties in the district.*

**Applicant Statement:** Numerous occasions deputies have chased people to my house, only for them to go through my yard and swim away. Without a fence and gate police would not be able to stop law breakers from gaining access to the Intracoastal and getting away. This happened twice in November 2022 where once sheriffs chased a man on a motorcycle. He dropped the bike in my driveway, ran through my yard, jumped in the Intracoastal and swam away.

Also would match the 7-foot setback to the neighbor's fence and would add security to entire neighborhood, blocking access to the Intracoastal during police chases. This would also add beauty to the neighborhood.

**Staff Findings:** Staff contacted the Broward County Sheriff's Office to see how many times in the last year a report was made concerning the subject property being used as a pass-through to access the Intracoastal Waterway. They were aware of one such instance in November of 2022. The circumstances could be seen as peculiar to the Property on this street since it is the only property that provides direct access to the Intracoastal without a gate and fence.

**This criterion has not been met.**

3. *The literal interpretation of the provisions of the applicable regulation would result in a particular hardship upon the owner, as distinguished from a mere inconvenience.*

**Applicant Statement:** The current setback law of 25 feet would be an eyesore and out of place as both neighbor's fences have 7-foot setbacks. Also, a 25-foot setback would put the fence 5-feet from my front door and garage, making it difficult to get down the steps. I am a 100% disabled vet and my sister had a stroke six years ago and walks with a walker and on a good day a cane.

**Staff Findings:** The Applicant's proposed fence and gate would line up to those of adjacent properties that were both granted variances in the past. However, this does not result in a particular hardship upon the owner. It should also be noted that the unique shape of this property makes it difficult for the property owner to construct a fence at the required distance from the front setback.

**This criterion has not been met.**

4. *The hardship is not self-created or the result of mere disregard for, or ignorance of the provisions of the regulations.*

**Applicant Statement:** A fence proposed in 1996 around the time the house was built was never installed. But both neighbors installed their fences and gates with a 7-foot setback after the approval of their variances.

**Staff Findings:** A prior owner of the subject property applied for a variance to install a fence and gate within the front setback but was denied (**Exhibit 6**). However, the adjacent parcels on both sides of the subject property applied for and received variances for their fences and gates (288 Imperial: #91-04 (**Exhibit 7**), 287 Imperial: #93-01 (**Exhibit 8**)).

**This criterion has not been met.**

5. *The variance is the minimum variance that will make possible the reasonable use of the property and that the variance will be in harmony with the general purposes and intent of the applicable zoning regulations and will not be injurious to the neighborhood or otherwise detrimental to the public welfare.*

**Applicant Statement:** The new fence and gate would match the neighbors' 7-foot setback. It will be in harmony with the neighbors and will add security for the residents living on Imperial Lane. The new fence will be constructed of black metal to match 288 Imperial Lane.

**Staff Findings:** The installation of the gate and fence will eliminate access onto the Property as well as cutting off access to the Intracoastal Waterway. However, installation of a gate and fence at the front property line is not in harmony with the intent of the zoning regulations. The zoning code requires fences to be installed at a distance of twenty-five (25) feet from the front setback line.

**This criterion has not been met.**

6. *The grant of the variance does not permit a use not generally permitted in the district involved or a use expressly or by implication prohibited by the terms of the regulations of the district in which the affected property lies.*

**Applicant Statement:** Fence allowed on north and south sides of my house.

**Staff Finding:** Fences and gates are permitted in the front yard at a distance of twenty-five (25) feet from the front setback.

**This criterion has not been met.**

7. *Financial hardship is not a basis for granting a variance unless the failure to grant the variance will render the property unusable as a permitted use in the zoning district in which the property lies.*

**Applicant Statement:** Safety is the priority for owner of property as 3 times in last 6 months sheriff deputies have chased people only for them to escape through my open yard to water.

**Staff Finding:** Financial hardship is not the basis for granting the variance.

**This criteria has been met.**

## **STAFF RECOMMENDATIONS:**

The Board has the following options:

1. Recommend approval of the Variance to the Town Commission;
2. Recommend approval of the Variance to the Town Commission with conditions; or
3. Recommend denial of the Variance to the Town Commission.

Staff believes that the granting of the is not justified based on the requirements of the Town Code and recommends **DENIAL**. The criteria to grant the request have been met.

Should the Board recommend approval of the request to the Town Commission, staff recommends the following conditions of approval:

1. All construction shall be in accordance with the plans, incorporated into an approved Development Order as **Exhibit 1**, which are listed in this report, which incorporate all modifications and conditions approved by the Town Commission. If changes occur as part of the building permit and/or architectural review process, that Applicant will be required to provide this information to Staff to determine if a modification of the Site Plan approval is required.
2. Prior to issuance of a building permit, the Town Clerk shall certify that there are no outstanding fines, moneys, fees, taxes or other charges owed to the Town by the current or past owners or operators of the property in which the building permit is being issued. If fees are related to a code violation that requires a building permit to correct the violation, only the building permits required by the Town for correction of the violation may be issued. No other building permits will be issued until all outstanding debts to the Town are paid in full.
3. The approved site plan does not in any way create a right on the part of the applicant to obtain a permit from a state or federal agency, and does not create liability on the part of the Town for issuance of the approval if the applicant fails to obtain requisite approvals or fulfill the obligations imposed by a state or federal agency or undertakes action that result in a violation of federal or state law.
4. All applicable state and federal permits shall be obtained before commencement of construction.

In any case, the Board should list its findings and conclusions to support its recommendation to the Town Commission.

The Variance request is scheduled for the Town Commission meeting of May 23, 2023.

**Exhibits:**

1. 2023 V-01 Zoning Variance Application and Plans
2. Public Notice and Notice Requirements 30-139
3. Section 30-313(d)(1)h – Fences and Gates
4. Variance Requirements 30-127
5. Applicant narrative
6. Prior Variance Denial for 291 Imperial Lane
7. Variance #91-04 for 288 Imperial Lane
8. Variance #93-01 for 287 Imperial Lane

Z:\- PLANNING & ZONING BOARD\ Meetings\2023\3-May\2023-V-01 291 IMPERIAL LANE- FENCE\2023-V-01 Variance (291 Imperial Lane) Staff Report\_rvs- 46D8374.docxZ:\- PLANNING & ZONING BOARD\ Meetings\2023\3-May\2023-V-01 291 IMPERIAL LANE- FENCE\2023-V-01 Variance (291 Imperial Lane) Staff Report\_rvs- 46D8374.docx

# EXHIBIT 3

## NON APPROVED

### TOWN OF LAUDERDALE-BY-THE SEA PLANNING AND ZONING BOARD MEETING MINUTES LIVE STREAMED FROM JARVIS HALL Wednesday, May 3, 2023

#### 1. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Chair Piersante called the in-person Planning and Zoning (P&Z) Board meeting for the Town of Lauderdale-By-The-Sea (L-B-T-S) to order at approximately 6:15PM.

#### 2. PLEDGE OF ALLEGIANCE TO THE FLAG

The Pledge of Allegiance was recited.

#### ROLL CALL & WELCOME

Board Clerk Megan Small called the roll and present in-person were Chair Ron Piersante, Vice Chair Howard Goldberg, Patricia Omana, Denise Lambert and Wayne Dillistin. For the record, Karen Sylvester arrived 6 minutes late. Also present in person were Town Attorney James White, Development Services Director Jhanelle Campbell, Town Planner Susan Leven, and Board Clerk Megan Small.

#### 3. APPROVAL OF MINUTES

##### a. Planning & Zoning (P&Z) Meeting Minutes – February 16, 2023

Board Member Lambert made a motion to approve the minutes of the P&Z Meeting of February 16, 2023 as written. The motion was seconded by Vice Chair Goldberg. The motion to approve the February 16, 2023 minutes as written carried 5-0.

#### 4. PUBLIC COMMENTS

Chair Piersante opened the meeting to the public for any comments on items not on the agenda. When an agenda item was presented, public comments regarding that item would be heard at that time. As there were no public comments for items not on the agenda, the Chair closed this portion of Public Comments.

#### 5. TOWN PLANNER REPORT

There was no report for this evening.

#### 6. NEW BUSINESS

##### 6.a Conditional Use (2023-CU-01) request to construct a duplex dwelling within the RM-25 Zoning District for property located at 4200 N Ocean Drive.

Susan Leven, Town Planner, presented this item with the application to construct a new duplex dwelling within the RM-25 Zoning District which required a conditional use to construct the duplex. The lot was presently vacant. She gave a PowerPoint presentation showing amongst other things, site plan, floor plan, criteria for conditional use and the responses from the applicant, etc. which were also in the Staff Report. The project went through architectural review and she explained the Town Architect's request. The owner's architect was in attendance tonight and the property owner was available via Zoom.

*Karen Sylvester arrived.*

It was explained that the next step was the Commission Meeting on May 23, 2023 for final approval. The Town Planner said staff recommended approval of the conditional use application. Questions were called for with Chair Piersante asking for the location of the garbage totes which was answered by John Kovry. Vice Chair Goldberg commented that this was a beautiful looking property. The architect did a beautiful job. The Chair called for public comment but no one from the public wished to speak on this matter and this portion of public comment was closed. As no one else requested to speak or comment, the Chair called for a motion.

Vice Chair Goldberg made a motion to recommend approval to the Town Commission of Case Number 2023-CU-01 subject to the seven conditions as outlined by the staff. The motion was seconded by Board Member Dillistin. The motion to recommend approval with conditions to the Town Commission carried 5-0 and one abstention. (Five "Yea" Votes, Zero "Nay" Votes, and One Abstention by Board Member Sylvester who said her reason for abstaining was she was not in attendance for the presentation).

6.b Case Number 2023-V-01: Edward Maslanka (Applicant) – Requests a Variance from Section 30-313(d)(1)h of the Town's Code of Ordinances, to permit the construction of a fence and gate within the required front setback for the property located at 291 Imperial Lane.

Susan Leven, Town Planner, presented this item for a variance to permit a fence and driveway gate within the required front setback for 291 Imperial Lane. She gave a PowerPoint presentation giving a brief history of the home, the location, the proposal, etc. which were also in the Staff Report. She explained why the variance was required. She mentioned that both the properties, left and right of tonight's property, received variances in the 1990s for a fence and gate. She showed the listing of the criteria for a variance and mentioned that the applicant was in attendance and would speak to the board. She said that the applicant felt that since they were the only property without a fence and gate, their property would be used as a cut through to the intracoastal, etc. However, Staff had no choice but to recommend denial because of the way the code was written that a variance required specific findings related to the criteria. The project only met one of the criteria. She said that this item would go to the Town Commission on May 23, 2023 with the board's recommendation. She called for board questions and the Chair also called for questions. Board Member Sylvester wanted to know how long the owner lived there and was told twelve years. As there were no further questions, the property owner presented.

Edward Maslanka introduced himself and said that he was a resident of Lauderdale-By-The-Sea for twenty-five years. He loves this Town and did what he could for the community. He was getting older and was thinking about security. He gave some examples of why he felt his place was not secure. He also pointed out that in 1995, a variance was approved but that owner backed out of the installation. He explained about the vehicles using his driveway and breaking his pavers that he had to replace. A fence would not allow that. He needed the board's help on this. Chair Piersante said staff deemed the granting of this variance was not justified based on the requirements of the Town, however, in his personal opinion he saw no reason why this board should not approve this. The fence would complete the cul-de-sac with three beautiful fences plus no came forward from the public to dispute this variance request. Vice Chair Goldberg said he saw no problem with putting an electric fence up now when it was allowed over twenty years ago. He was for it. Board Member Dillistin did not have a problem but said that he spoke with Development Services Director Campbell who spoke about this quaint community changing with fences and compounds. However, he was for fences and

compounds because of what was happening. Development Services Director Campbell clarified for the record that she followed the code and in this case there was a requirement for a twenty-five foot setback. Board Member Dillistin was answered by the property owner that the fence he would install would be metal (aluminum) and you could see through it. Board Member Sylvester felt that the code should be followed and that the property was purchased twelve years ago without a fence. However, the decision of allowing the variance in 1995 should be grandfathered for this one situation. Board Member Dillistin said it was a unique situation. Development Services Director Campbell said that the owner did have a peculiar shaped property at the end of the cul-de-sac and that was why that criteria was met. Chair Piersante spoke about staff's recommendation to the board and the board's three options. He read the three options into the record. He acknowledged staff's denial based on their report but he believed overall that there were sufficient reasons to approve the variance. He was in favor of the second option to recommend approval with conditions. The Chair called for public comment but no one from the public wished to speak on this matter and this portion of public comment was closed. As no one else requested to speak or comment, the Chair called for a motion. For the record, Development Services Director Campbell read the conditions into the record.

Vice Chair Goldberg made a motion to recommend approval to the Town Commission of Case Number 2023-V-01 subject to the four conditions as outlined by staff. The motion was seconded by Board Member Sylvester. The motion to recommend approval with conditions to the Town Commission carried 6-0.

7. OLD BUSINESS

8. UPDATES/BOARD MEMBER COMMENTS

Vice Chair Goldberg reminded about next Tuesday night at 5:15 in the Square, the Grand Ribbon Cutting of the new circuit shuttle. The Mayor, Chamber, and various members of the community would be there. Come on down!

9. ADJOURNMENT

Board Member Dillistin made a motion to adjourn at approximately 6:44PM. The motion was seconded by Board Member Lambert. The motion to adjourn carried unanimously.

\_\_\_\_\_  
Chair Ron Piersante

ATTEST:

Date Accepted: \_\_\_\_\_



**VARIANCE DEVELOPMENT ORDER  
TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA  
Development Order 2023-V-01**

PROJECT NAME: 291 Imperial Lane

ADDRESS OF PROPERTY: 291 Imperial Lane

FOLIO #: 4943 18 04 0240

PROPERTY OWNER: Edward Maslanka

APPLICANT: Edward Maslanka

APPLICANT ADDRESS: 291 Imperial Lane, Lauderdale-By-The-Sea, FL 33308

REQUEST: Pursuant to the requirements of Town Code Section 30-127, “Variances Procedures and Requirements,” the Applicant has requested a Variance from Town Code Section 30-313(d)(1) to locate a fence and gate within the required front setback for the property located at 291 Imperial Lane (the “Application”).

SECTION 1. FINDINGS. THIS MATTER came before the TOWN Commission of the TOWN of LAUDERDALE-BY-THE-SEA, Florida, on May 23, 2023, following due public notice. The TOWN Commission having considered the public testimony, evidence in the record, the testimony of the Applicant, and the recommendation of the TOWN Planning and Zoning Board and administrative staff, finds that the application, as conditioned herein, complies with the applicable standards and minimum requirements of Chapter 30 “Unified Land Development Regulations” of the Town Code.

SECTION 2. APPROVAL. The request to approve a Variance to locate a fence and gate within the required front setback is hereby approved as shown on the plans submitted on January 17, 2023, attached as **Exhibit 1**, except as modifications may be required by this approval or the Building Official.

SECTION 3. CONDITIONS. The APPROVAL granted herein is subject to the following conditions:

1. All construction shall be in accordance with the plans, incorporated into the approved Development Order as **Exhibit 1**, which are listed in this report and incorporate all modifications and conditions approved by the Town Commission. If changes occur as part of the building permit and/or architectural review process, the Applicant will be required to provide this information to Staff to determine if a modification of the Site Plan approval is required.
2. Prior to issuance of a building permit, the Town Clerk shall certify that there are no outstanding fines, moneys, fees, taxes or other charges owed to the Town by the current or past owners or operators of the property in which the building permit is being issued. If fees are related to a code violation that requires a building permit to correct the violation, only the building permits required by the Town for correction of the violation may be issued. No other building permits will be issued until all outstanding debts to the Town are paid in full.
3. The approved site plan does not in any way create a right on the part of the Applicant to obtain a permit from a state or federal agency and does not create liability on the part of the Town for issuance of the approval if the Applicant fails to obtain requisite approvals or fulfill the obligations imposed by a state or federal agency or undertakes action that result in a violation of federal or state law.
4. All applicable state and federal permits shall be obtained before commencement of construction.

SECTION 4. VIOLATION OF CONDITIONS. Failure to adhere to the terms and conditions of this Development Order shall be considered a violation of the Town Code and persons found violating the conditions shall be subject to the penalties prescribed by the Town Code, including but not limited to, the revocation of any of the approval(s) granted in this Development Order. The Applicant understands and acknowledges that it must comply with all other applicable requirements

of the Town Code before it may commence construction or operation, and that the foregoing approval in this Development Order may be revoked by the Town at any time upon a determination that the Applicant is in non-compliance with the Town Code or the conditions of this Approval.

SECTION 5. APPEAL. In accordance with Section 30-140(d)(11) of the Town Code, the Applicant, or any aggrieved property owner in the area, may appeal the decision of the Town Commission in the Circuit Court of Broward County, Florida, in accordance with the Florida Rules of Appellate Procedure.

SECTION 6. EFFECTIVE DATE. This Development Order shall become effective upon Approval by the Commission.

**APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 2023

---

**MAYOR CHRIS VINCENT**

**ATTEST:**

---

Katrina Adler, Town Clerk

**Approved as to form:**

---

Susan L. Trevarthen, Town Attorney

R:\0 Agenda\Commission Agendas 2023\05-23-23\Development Services\291 IMPERIAL VARIANCE FENCE\Ex 4 Development Order 291 Imperial Lane\_rvs-46J4739-.docx