



**Town Commission
Jarvis Hall 4505 N. Ocean Drive**

Regular Town Commission

Regular Town Commission

Tuesday, May 24, 2022, 6:30 PM
Jarvis Hall 4505 N. Ocean Drive

1. CALL TO ORDER, MAYOR CHRIS VINCENT

2. PLEDGE OF ALLEGIANCE TO THE FLAG

3. INVOCATION – Pastor Fred Powell-Haig, Community Church of Lauderdale-By-The-Sea

4. ADDITIONS, DELETIONS, DEFERRALS OF AGENDA ITEMS

5. PRESENTATIONS

- 5.a. Legislative Update-Candice Ericks
[5-24-22 AM Ericks Consultant Update.pdf](#)

6. PUBLIC COMMENTS

7. PUBLIC SAFETY DISCUSSION

- 7.a. BSO April 2022 Report
[5-24-22 AM BSO Report.pdf](#)
[BSO April 2022 Report.pdf](#)
- 7.b. VFD April 2022 Report
[5-24-22 AM VFD Report.pdf](#)
[VFD April 2022 Report.pdf](#)
- 7.c. AMR April 2022 Report
[5-24-22 AM AMR Report.pdf](#)
[AMR April 2022 Report.pdf](#)

8. TOWN MANAGER REPORT

- 8.a. March 2022 Finance Report
[5-24-2022 AM March 2022 Finance Report1.pdf](#)
[Ex. 1 Revenue Expenditure Report-March 2022.pdf](#)
[Ex. 2 CASH-INVESTMENT REPORT_MARCH 2022.pdf](#)
- 8.b. Town Manager Report for May 24, 2022
[05-24-22 AM Town Manager Report.pdf](#)
- 8.c. Development Services Quarterly Report
[5-24-22 AM Development Services Quarterly Report.pdf](#)
[DSD QUARTERLY REPORT 1- FY 22.pdf](#)

9. TOWN ATTORNEY REPORT

10. APPROVAL OF MINUTES

- 10.a. Approval of Minutes: April 26, 2022 Town Commission Meeting
[5-24-22 AM Approval of Minutes for 4-26-22.pdf](#)
[Ex. 1 4-26-22 Commission Minutes.pdf](#)
[Ex. 2 Form 8B Memorandum of Voting Conflict.pdf](#)

11. CONSENT AGENDA

12. OLD BUSINESS

13. NEW BUSINESS

- 13.a. The Town's Special Event "BugFest" July 26-30, 2022
[05-24-22 AM BugFest Event.pdf](#)
[Ex 1 Map of Location of Tuesday Event Parking.pdf](#)
[Ex 2 Site Map of Pavilion and Ocean Plaza Wednesday.pdf](#)
[Ex 3 Site Map of Scuba4Good Concert at Plunge.pdf](#)
- 13.b. Fees For Expanded Sidewalk Cafe Dining in Parking Spaces and on Ocean Plaza
[5-24-22 AM Sidewalk Cafe Fee revised 5.23.22.pdf](#)

14. COMMISSIONER COMMENTS

15. ORDINANCES 1st Reading

- 15.a. AN ORDINANCE OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES AT CHAPTER 2 "ADMINISTRATION," ARTICLE II "TOWN COMMISSION," SECTION 2-18 "SPECIAL MEETINGS" TO ALLOW FOR INDIVIDUAL NOTICE OF A SPECIAL COMMISSION MEETING TO BE PROVIDED VIA EMAIL.
[5-24-22 AM Ordinance 2022-04 Special Meetings.pdf](#)
[Ex1 2022-04 Chapter 2 Amendments Ordinance.pdf](#)

16. ORDINANCES 2nd Reading

17. RESOLUTIONS – PUBLIC COMMENTS

- 17.a. Resolution 2022-23 Firefighters Pension Trust Fund Board of Trustees
[5-24-22 Resolution 2022-23 Firefighters Pension Trust Fund Board of Trustees.pdf](#)
[Ex. 1 Resolution 2022-23.pdf](#)
[EX-2 Florida Statute Section 175.61.pdf](#)
[EX-3 Code of Ordinances Section 2-137.pdf](#)

18. QUASI JUDICIAL PUBLIC HEARINGS

19. ADJOURNMENT

THE TOWN OF LAUDERDALE-BY-THE-SEA WILL FURNISH APPROPRIATE AUXILIARY AIDS AND SERVICES NECESSARY TO AFFORD INDIVIDUALS AN EQUAL OPPORTUNITY TO PARTICIPATE IN MEETINGS OF THE TOWN COMMISSION. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT AND FLORIDA STATUTE 286.26, PERSONS WITH DISABILITIES NEEDING SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE TOWN CLERK NO LATER THAN TWO (2) DAYS PRIOR TO THE MEETING AT (954) 640-4200 FOR ASSISTANCE.

IF ANY PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE TOWN COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING, HE/SHE WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSES MAY NEED TO INSURE THAT A VERBATIM RECORDING OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PROCEDURES FOR PUBLIC COMMENTS:

Public Comments may address issues that are not on this meeting's agenda, but should relate to the business of the Town, and should not contain personal attacks. If your comment requires follow up, the Town Manager will have a staff person respond to your concerns, and will advise us of the outcome.

The Town Clerk will read off the names of those who have signed up to speak. When your name is called, please come to the podium, state your name for the record, and indicate whether you are a Town resident. Do not state your address. You have up to three minutes to make your comments, but there is no requirement to use the entire time. If you wish to address a

particular Commissioner or member of Town Administration, please do so by use of their title.

If you wish to approach the Commission dais to hand out a document or for some other reason, please request permission and state your reason for doing so. All documents to be provided to the Commission should be handed to the Town Clerk for distribution.

These procedures have been developed to assure that the Town Commission meeting time is efficiently used, and that meetings are conducted in a polite and respectful manner. More information on the decorum rules for Town Commission meetings is available in Section 2-23 of the Town Code of Ordinances.



Town Commission Agenda Item Report

Meeting Date: May 24, 2022

Submitted By: Linda Connors, Town Manager

Submitting Department: Administration

Item Type: Presentation

Agenda Section: Presentation

Subject Title: Legislative Update

Explanation: Candice Ericks will provide an update on Florida's legislative session.

Recommendation: N/A

Attachments: None



Town Commission Agenda Item Report

Meeting Date: May 24, 2022

Submitted By: Captain Thomas Palmer

Submitting Department: Public Safety

Item Type: Report

Agenda Section: PUBLIC SAFETY DISCUSSION

Subject Title: BSO April 2022 Report

Recommendation: Accept/Approve

Attachments: Ex.1 BSO April 2022 Report



Date: May 5, 2022

To: Linda Connors
Town Manager

From: Captain Thomas Palmer *TPM*
Commander, Lauderdale by the Sea District

Subject: BSO Public Safety Report- April 2022

PERSONNEL CHANGES:

Deputy Kerry Justice transferred to the Pompano Beach District.

EMPLOYEE OF THE MONTH: Deputies Michael Kratz

On April 8, 2022, Deputy Kratz responded to a delayed auto-theft report. Upon his arrival, Kratz began his investigation and utilized the town's Automated License Plate Reader (ALPR) and discovered that the victim's vehicle was captured leaving town at approximately 5:30am. Additionally, the deputy inquired if the vehicle had any security or tracking systems and learned that the vehicle's "On-Star" was active. Deputy Kratz contacted "On-Star" in an attempt to discover where the vehicle was located. Much to the deputy's surprise, "On-Star" notified him that the vehicle was moving and was currently travelling eastbound on Commercial Boulevard from Federal Highway. Deputy Kratz immediately mobilized district units and provided constant updates of the vehicle's whereabouts. Within minutes, deputies located the vehicle and coordinated with "On-Star" to disable the vehicle, causing the vehicle to come to a stop. Two juveniles were placed into custody and interviewed by a detective. The investigation revealed that the driver was checking door handles in the area and found the vehicle unlocked and the key in the center console.

Deputy Kratz conducted a detailed on-scene investigation and coordinated the immediate and safe recovery of the stolen vehicle and the apprehension of the suspect responsible for the crime. Due to his outstanding work, Deputy Kratz is awarded the Deputy of the Month for April 2022.

COMMUNITY PROGRAMS AND SERVICES: These ancillary programs and services are available to residents on an ongoing basis.

- **Elder Links:** This program offers referral services to elderly residents and other senior citizens in need of medical and mental health care, meal delivery or other social services.
- **Business and Residential Security Surveys:** The Business and Residential Security Survey program teaches participants to secure their business, home or condominium to reduce the likelihood of burglary and theft. Security surveys, conducted by a certified law enforcement security specialist, are provided upon request, at no charge to the business owner or resident.
- **Vacation House Watch Program:** Residents who are traveling out-of-town may register for this program. Deputies will conduct periodic checks of their residence until their return.
- **Neighborhood Crime Prevention Program:** The Neighborhood Crime Prevention program liaison organizes and conducts crime prevention and security seminars at the request of neighborhood civic and condominium associations. We will also help facilitate any Neighborhood Crime Watch programs in which the residents wish to participate.
- **Identity Theft and Scam Prevention Program:** The Identity Theft and Scam Prevention program is designed to inform residents about identity theft and how to lessen their chances of becoming a victim of a scam. Residents are informed on the importance of shredding documents, awareness of suspicious individuals, protection of passwords and use of caution in revealing information. Our Shred-A-Thon to reduce identity theft event is incorporated into this program.
- **Enhanced Marine Law Enforcement Patrol Program:** The BSO Marine Patrol Unit participates in the Enhanced Marine Law Enforcement Grant on behalf of Lauderdale-by-the-Sea. This grant allows for additional maritime patrols throughout the Town's waterways and adjacent ocean area.
- **Citizen Observer Patrol (COP) Program:** COP volunteers are local residents who receive public safety training. They are a tremendous asset to the Town of Lauderdale-by-the-Sea. COP members alternate assisting in administrative duties or patrolling local neighborhoods as an extra pair of eyes and ears to supplement deputy sheriff patrols. COP members also attend monthly patrol information and criminal intelligence briefings. A summary of COP statistical activity is included at the end of this report.
- **Sexual Offender Tracking Program:** There are **no** individuals legally classified as a sexual offender residing within Town limits. The sex offender database is routinely checked by BSO to ensure compliance with State of Florida legal mandates. Existing municipal ordinances prohibit persons classified as sexual offenders or sexual predators from residing within Town limits.
- **Bicycle Patrol:** Deputies utilize specialized patrol bicycles to enhance public safety and community outreach. This mode of patrol allows the deputies to interact one-on-one with our residents and visitors. The patrol bicycles were utilized for a total of 5 ¾ hours this month.

- **All-Terrain Vehicle Patrol:** The ATV / Polaris are primarily utilized on the beach areas in order to conduct patrols to deter criminal activity and maintain the security of the beach-area properties. The ATV patrol is instrumental in marine fisheries regulation enforcement and protection. Deputies used the ATV / Polaris for 304 miles and 28.75 hours this month.
- **Crisis Intervention Team / Homeless Outreach Team Programs:** The C.I.T. / H.O.T. program is comprised of specially trained patrol deputies and supervisors who are able to intervene in situations involving persons with mental illness or are otherwise experiencing mental health crises or are homeless and in need of services. Six (6) individuals experiencing homelessness were contacted during the month. Two of the individuals accepted services and were transported to the Broward County Homeless Task Force for assistance, one of the individuals requested relocation and was relocated. The remaining three (3) individuals refused services.
- **Automated License Plate Reader Camera System:** The ALPR system installation was completed in October 2014. The system is proving to be an effective tool to Public Safety. **See Notable Incidents/Arrests below.**
- **e – Alerts:** This information initiative allows Town residents to stay informed, via email or text messages, of important topics such as criminal activity, traffic information, upcoming events, security issues and other important public safety information throughout Broward County and Lauderdale-by-the-Sea. Residents can register for this program through either the Lauderdale-by-the-Sea or the Broward Sheriff's Office internet website @ www.sheriff.org.
- **Electronic Message Board:** The BSO Lauderdale-by-the-Sea district continues to utilize the electronic traffic safety message board at various locations within the Town. This allows the district to alert residents about any traffic problems and other important public safety issues impacting them.
- **SaferWatch:** SaferWatch is an application (app) that gives citizens the power to record or report non-emergency incidents as they happen. It provides another option to the "If you see something, say something" message and allows individuals that "If you see something, SEND something" via a mobile application (app) from your smartphone.
- **TWITTER:** The Broward Sheriff's Office has provided an official Twitter account to Captain Palmer and Lieutenant Wesolowski to provide information to the public via social media. Follow us **@BSOLBTS**.

SPECIAL EVENTS: These events required the participation of the BSO LBTS district.

Easter Egg Hunt: BSO assisted the Volunteer Fire Department with the annual Easter Egg Hunt at Friedt Park. Captain Palmer and BSO Citizen Observer Patrol (COP) attended the successful event.

Easter Sunrise Service: BSO assisted with traffic MOT for the annual Easter Sunrise Service. Sergeant LaGana and BSO COPs attended the event.

NOTABLE INCIDENTS / ARRESTS:

CASE: 13-2204-000123
DATE/TIME: 04/04/22 between 0130 hours and 0530 hours
LOCATION: 1 Commercial Blvd
SUSPECT: UNKNOWN
VEHICLE: 2021 "ASPT" 6 passenger golf cart
INCIDENT: Auto Theft
SUMMARY: The above listed golf cart was removed from the parking lot by an unknown means. As of this date the vehicle remains unrecovered. Investigation is ongoing.

CASE: 13-2204-000175
DATE/TIME: 04/05/2022 @ 1619
LOCATION: N Ocean Dr & Commercial Blvd
ARRESTEE: Martin Santos, 6/18/1984
INCIDENT: Traffic (**Arrest**)
SUMMARY: Santos was stopped for a traffic infraction during which it was determined that he never had a driver's license. His vehicle was towed and he was arrested and transported to the Main Jail.

CASE: 13-2204-000218
DATE/TIME: 4/07/22 1420-1520hrs
LOCATION: 2025 Tropic Isle
VEHICLE: Red Nissan Rogue SUV
SUSPECTS: 2 W/H/M one male was tall and slender (approx. 6') and the other was shorter (approx. 5'6")
INCIDENT: Burglary Residence (Unoccupied)
SUMMARY: The victim left his residence for approximately one hour and when he returned he observed his residence ransacked. The suspects removed the victim's Swedish passport, checkbook and designer jacket and hats. The suspects gained entry by forcibly smashing an impact window. Through investigation and the use of the Town of Lauderdale by the Sea's technology (LPR and town cameras) it was determined that the burglary was linked to another residential burglary that occurred in the City of Pompano Beach shortly after this incident. BSO Lauderdale by the Sea Detectives, Pompano Beach Detectives, and the BSO Burglary Apprehension Team are actively investigating this case.

CASE: 13-2204-000054
DATE/TIME: 4/8/2022 1111 hrs.
LOCATION: 1500 S Ocean Blvd.
VEHICLE: 2014 Chevy Equinox
SUBJECT #1 Juvenile
SUBJECT #2 Juvenile
INCIDENT: Auto Theft (**Arrest**)
SUMMARY: On 4/8/2022 at about 1111 hrs., the victim noticed her vehicle was stolen and contacted BSO. Upon arrival, Deputy Kratz met with the victim at her residence to report her vehicle stolen. While on scene, it was learned that the vehicle had On-Star. Kratz called On-Star and learned the vehicle was actively driving and was currently travelling eastbound on Commercial Blvd. & Federal Hwy. Deputy Kratz continued to notify dispatch of the direction of travel as it was advised by On-Star. The vehicle eventually re-entered LBS via Commercial Blvd bridge. Contact was made by BSO units and a felony stop was conducted at the dead end of

224 Hibiscus Av. Without incident, two juveniles were taken into custody. It appears that the victim's vehicle was left un-locked and a key fob left inside. Both juveniles were transported to the district office where they were interviewed by a detective. The driver was charged with auto theft & theft and transported to the Juvenile Assessment Center. The passenger was released to his mother on a juvenile civil citation for trespass conveyance. The vehicle was released on scene to the victim.

CASE: 13-2204-000288

DATE/TIME: 04/10/22 @ 1711 hrs

LOCATION: 4660 EL Mar Drive

INCIDENT: Warrant Arrest

DEFENDANT: Thomas Bagnoli, 12/17/1973

SUMMARY: Deputies were dispatched to the Plunge in reference to a male trespasser. Contact was made with the subject and a records check revealed an active arrest warrant for Theft. Defendant arrested TOT main jail.

CASE: 13-2204-000611

DATE/TIME: 04/15/22 @ 2047 hrs

LOCATION: 4220 EL Mar Drive

SUSPECT: Cindy Rodriguez-Hernandez 02/16/89

INCIDENT: Battery on Elderly

SUMMARY: Victim contacted BSO to report a delayed battery. Victim reported on Friday, 04/15/22 @ approximately 2047 Hours she was dropped off by her Lyft driver at the above location. The victim told the Lyft Driver she was unhappy that the driver was looking at a cell phone while she was driving the victim home. The victim reported that the Lyft driver exited the vehicle, walked over to the victim and pushed her. The victim reported she lost her balance from the push and fell to the ground. Detectives conducted a follow-up investigation and identified the suspect and she was subsequently arrested and transported to jail.

CASE: 13-2204-000534

DATE/TIME: 04/16/22 @ 1930-0700 hrs

LOCATION: 240 block Codrington Ave

INCIDENT: Burglary Conveyance (UNLOCKED)

SUMMARY: Victim advised that a neighbor had located paperwork that belonged to the victim in his yard. The victim advised that the paperwork had been inside of his UNLOCKED vehicle and that an unknown suspect entered the unlocked vehicle and removed a binder that was located on the front floorboard. Investigation is ongoing.

CASE: 13-2204-000930

DATE/TIME: 04/16/22 @ 1532 hrs

LOCATION: 4501 Bougainvillea Dr (LBTS/VFD Station 12)

INCIDENT: Hit and Run

SUMMARY: Dep Barrios and Dep Koos responded to the above location in reference to a Silver Nissan Altima that had backed into a parked LBTS VFD Command Truck #12. This crash caused minor damage and the driver left the scene without providing information. Dep Koos conducted a search of the Town Camera system and observed the incident on video. A further review of the CCTV revealed the driver had dropped off a pedestrian at the Town's basketball courts. Contact was made with this individual and investigation revealed that the driver of the

suspect vehicle was known to this person. Contact was made with the suspect who returned to the scene and was issued a criminal citation for leaving the scene of an accident.

CASE: 13-2204-000561

DATE/TIME: 04/17/22 @ 0039 hrs

LOCATION: 4600 Blk N Ocean Dr

INCIDENT: Hit & Run

SUMMARY: Deputy Suarez was dispatched to 4433 N Ocean Blvd to meet with the victim who stated her vehicle was struck by a Black SUV with a luggage rack on top, and the vehicle fled Northbound on A1A. Her vehicle had minor damage along with black paint transfer. The LBTS LPR camera system was checked and the above listed vehicle that matched the description was captured on the town's LPR camera system a few minutes after the incident exiting LBTS at Tera Mar/A1A. The suspect resided in the City of Pompano Beach a short distance outside of LBTS. Deputy Suarez and Sgt. Ramirez responded to the suspect's residence and observed the suspect vehicle occupied and driving on the roadway from the suspect's residence location. The driver was interviewed and admitted to being involved in an accident and leaving the scene. The victim responded to the suspect's location and positively identified the vehicle. The suspect was positively identified and issued a criminal citation for leaving the scene of an accident.

CASE: 13-2204-0000565

DATE/TIME: 04/17/22 @ 0306 hrs

LOCATION: 4326 Bougainville Drive

ARRESTEE: Daniel Look, WM DOB: 04/20/1964

INCIDENT: Suspicious Vehicle/Warrant Arrest

SUMMARY: Deputy Almodovar was on patrol when he on-viewed a suspicious vehicle parked at the above location with three people inside. Contact was made with all three suspects (two adult males/1 adult female) and it was learned all three suspects were from out of state loitering in the LBTS area. A record's checked revealed the above defendant had an active traffic warrant. The suspect was arrested and transported to the BSO main jail. The other two suspects were issued trespass warnings and left the area.

CASE: 13-2204-000583

DATE/TIME: 04/18/2022 @ 1130 hrs

LOCATION: 224 Hibiscus Ave

INCIDENT: Petit Theft (bicycle)-delayed

SUMMARY: Victim advised that sometime between April 11th and 15th, unknown subject(s) took the victim's bike from the condo bike rack after cutting the lock. The bike is valued at \$400.

CASE: 13-2204-000792

DATE/TIME: 04/18/22 @ 0230 hrs

LOCATION: 4340 Seagrape Dr

SUSPECT: unknown w/m & w/f

INCIDENT: Burglary Structure

SUMMARY: On March 18 at 2:30am hours, an unknown white male and unknown white female entered the property through an unsecured gate. Both walked directly to an open-air meter room and removed two leaf blowers (\$150 each) and a pressure washer (\$300). This was captured on video. Owner waited a month or end of the season to report the incident, not to alarm his guests. BSO LBTS Detectives are following up on several investigative leads.

CASE: 13-2204-000823
DATE/TIME: 04/25/22 @ 2130 hrs
LOCATION: 4220 El Mar Dr
SUSPECT: Unknown white male and female
VEHICLE: 2020 Black Nissan Pathfinder
INCIDENT: Auto Theft (**KEY FOB**)
SUMMARY: The victim advised that he rented a 2020 Black Nissan Pathfinder from Budget Rental Cars. The victim advised that he thought his keys were on the dresser in the room but, stated they might have fallen out of his shorts pocket at some point without his knowledge. Upon returning from dinner, the victim didn't look for the vehicle or notice that it wasn't there. The next day, 4/26/22 at 11:30am, the victim advised that he went to the parking lot and noticed his vehicle was missing. Investigation revealed that Volusia County Sheriff's Office made contact with the stolen vehicle and driver within hours of the theft; however, the suspects were released after being unable to determine vehicle status (not reported yet). FHP later recovered the vehicle in Daytona. Investigation is ongoing.

CASE: 13-2204-000717
DATE/TIME: 4/22/22-4/23/22 2330-1200hrs
LOCATION: 5450 N Ocean Blvd
SUSPECT: unknown
INCIDENT: Petit Theft (bike)
SUMMARY: The victim stated that both of his bicycles were stolen from his north side open patio area overnight. The victim stated that both bicycles are made by Electra and both models are Townie. The first bicycle is dark green in color with rear child seat (valued at \$1,000) and the second bicycle is white with front basket (valued at \$800). The victim does not know the serial numbers at this time. Investigation is ongoing.

MONTHLY ARREST LOGS:

M	Larceny-Grand Theft Greater Than \$750 Less Than \$5K	4321	N Ocean Dr
M	Larceny-Petit Theft 1st Degree 1st Offense	4425	N Ocean Dr
M	Operate Motor Vehicle Without Valid Drivers License		N Ocean Dr/Commercial Blvd
M	Grand Theft Auto	224	Hibiscus Av
M	Warrant Arrest (Petit Theft) Court Case: 21005372MM10A	4660	El Mar Dr
M	Warrant Arrest - Court Case: 22002319TC10A	4326	Bougainvilla Dr

CRIME STATISTICS:

CRIME	CURRENT MONTH	PRIOR MONTH	2021 YTD	2022 YTD
AUTO THEFT	3	1	4	5
BURGLARY-BUSINESS	0	0	1	0
BURGLARY-CONVEYANCE	2	1	10	3
BURGLARY-RESIDENCE	1	0	1	3
BURGLARY-STRUCTURE	1	0	0	0
FORCIBLE SEX	0	0	0	0
ARSON	0	0	0	0
ASSAULT-AGGRAVATED	0	0	2	0
HOMICIDE	0	0	0	0
ROBBERY	0	0	1	0
THEFT-GRAND	2	5	2	13
THEFT-PETIT	3	4	14	16
TOTALS	12	11	35	41

CITIZEN OBSERVER PATROL STATISTICAL SUMMARY:

COP Activity	Total
Number of Volunteers	36
COP Hours Worked - Month	223
COP Patrol Miles - Month	365
COP Hours Worked - YTD	764
COP Patrol Miles - YTD	1360

COP Bike Patrol Hours - Month	0
COP Bike Patrol Hours - YTD	14

COP Beach Patrol Hours - Month	7
COP Beach Patrol Hours - YTD	118

RESERVE DEPUTY ASSISTANCE: Reserve Deputies are part-time, fully-sworn deputies who provide supplemental staffing to LBTS, when available, at NO cost to the Town.

	Month	2022 YTD
Reserve Deputy - Days Worked	3	21
Reserve Deputy - Hours Worked	29	193.5

MONTHLY STAFFING AND STATISTICAL REPORT:

The April 2022 Monthly Staffing and Statistical Report is attached.



Lauderdale by the Sea Monthly Activity APRIL 2022

Reports/Calls	
Miscellaneous Service	
Event Reports	42
Accidents	18
Calls for Service	974

Traffic	
Types of Citation	
Non-Moving / Moving Citation	110
Parking	0
Warnings	182
Total Citations	292

Arrests	
Type of Arrest	
Felony	2
Misdemeanor	2
NTA	0
Warrant	2
DUI	0
NIC (Felony)	0
NIC (Misdemeanor)	0
DV (Felony)	0
DV (Misd.)	0
Total Arrests	6

Time Worked	
Hours Worked	
Bike Patrol	5.75
Court Overtime	3
Training	9
Detached	20
Other Overtime	46.25
Days Worked	30

General	
FI	22
Truant	0
Truant Debriefed	0
Elder Link	0

Narrative
ATV/UTV: 304 Miles / 28.75 Hours Reserve Deputies worked 3 shifts (29 hrs)



**MONTHLY STAFFING AND STATISTICAL REPORT
LAUDERDALE-BY-THE-SEA DISTRICT**

April 30, 2022

CURRENT STAFFING ALLOCATIONS

Position	Budgeted Positions	Actual Positions	Vacant Positions
District Chief	1	1	
Executive Lieutenant	1	1	
Sergeant	4	4	
Deputy Sheriff	19	18	1
Community Service Aide	1	1	
Administrative Specialist	1	1	
Clerical Specialist (P/T)	1	1	
TOTAL	28	27	1

PERSONNEL ON LIGHT DUTY, PROMOTED, TRANSFERRED, ETC.

Name	CCN	Status	Circumstances
Deputy Jeffrey Bickel	15551	Light Duty	Illness
Sergeant Craig Bachan	7892	FMLA	Illness
Deputy Kerry Justice	9423	Transferred	District 11 - Pompano Beach

DETACHED PERSONNEL / LOCATION

Name	CCN	Detached to	Reason	Hours
Detective Glen Genovese	13738	QRF	Adjunct Training	20
TOTAL				20



**LAUDERDALE BY THE SEA DISTRICT
NEARBY SEX OFFENDERS (2 Mile Radius) – APRIL, 2022**



**ANTHONY MANGANARO
JR.**

11/08/1965
2751 NE 58th St
Fort Lauderdale, FL 33308

SEX OFFENSE, OTHER
STATE (ATTEMPTED
DISSEMINATE INDECENT
MATERIAL TO MINORS
1ST DEGREE)
(GUILTY/CONVICTED –
11/20/2003)
New York, NY



MICHAEL DAVID SCHMEHL

05/26/1974
4141 Bayview Dr.
Ft. Lauderdale, FL 33308

SEX OFFENSE, OTHER
STATE (SEXUAL
ASSAULT)
(GUILTY/CONVICTED
– 08/26/1998)
Bucks, PA



ANGEL MAURY

01/22/1966
4011 N Ocean Blvd. #314
Fort Lauderdale, FL 33308

SEX BAT/COERCES BY THREAT;
F.S. 794.011(4)(b)

SEX BAT BY ADULT/VCTM
UNDER 12; F.S. 794.011(2) **TIMES 2**

Lewd or lascivious molestation
victim under 12 years offender 18
or older; F.S. 800.04(5)(b) ((2
COUNTS)) **TIMES 2**

Lewd, Lascivious batt sex
w/victim 12-15 years old; F.S.
800.04(4)(a) **TIMES 2**

Unlawful Sexual Activity with
Certain Minors 16/17 yr old; F.S.
794.05(1)

(GUILTY/CONVICTED –
10/28/2013)
Broward, FL



LAUDERDALE BY THE SEA DISTRICT
NEARBY SEX OFFENDERS (2 Mile Radius) – APRIL, 2022



DAVID RAPHAEL ROSENRAUCH
07/26/1971
3100 NE 46th ST.
Fort Lauderdale, FL 33308
PROV.OBSCENE
MAT.MINOR; F.S. 847.0133
(PRINCIPAL)
SEXUAL PERFORMANCE BY
A CHILD/POSSESS PHOTO OR
PICTURE; F.S. 827.071(4)
(PRINCIPAL)
PRODUCE, DIRECT,
PROMOTE SEXUAL
PERFORM. BY CHILD; F.S.
827.071(3) (PRINCIPAL IN
ATTEMPT)
ADJUDICATION WITHHELD
11/12/1996
Lake, FL

**NO
IMAGE**

MURPHY HANDY
11/04/1956
1500 S Ocean Blvd.
Apt: 1105 Pompano
Beach, FL 33062
ABSCONDED FROM
PROBATION
LEWD,LASCIVIOUS
CHILD U/16; F.S. 800.04
(PRINCIPAL)
(GUILTY/CONVICTED
- 09/21/1995)
Broward, FL



JAMES ORLIN CLARKE
05/14/1980
4011 N Ocean Blvd. #105
Fort Lauderdale, FL 33308
Ocean Reef Hotel
SEX OFFENSE, OTHER
STATE(3RD DEGREE
CRIMINAL SEXUAL
CONDUCT-PERSON 13 TO
15)
(GUILTY/CONVICTED -
11/09/1999)
Macomb, MI



Town Commission Agenda Item Report

Meeting Date: May 24, 2022

Submitted By: Chief Judson Hopping, VFD

Submitting Department: Public Safety

Item Type: Report

Agenda Section: PUBLIC SAFETY DISCUSSION

Subject Title: VFD April 2022 Report

Recommendation: Accept/Approve

Attachments: Ex.1 VFD April 2022 Report



Lauderdale-By-The-Sea Volunteer Fire Department

Overview

During the month of April 2022, the Volunteer Fire Department continued its focus on fire prevention for high-rise buildings and commercial properties. There were 33 annual fire inspections, no re-inspections, and 2 complaints which were addressed.

Responses:

The Volunteer Fire Department responded to 42 fire rescue calls within the limits of our contract.

- Of the 42 emergency fire calls dispatched, there were 14 fire alarms/3 commercial/1 structure, 1/water break, 1 electrical/utility fire, 8 vehicle accident w/injuries/1 bicyclist accident, 3 elevator rescues, 3 drownings, and 7 "other" fires.
- There were 91 medical 911 calls for April 2022. The department was dispatched to 12 of those calls, of which, 2 were cleared by M12 or the chief on duty. E12 provided assisted on 10 of those calls to M12/212.

Training:

The Volunteer Fire Department had 8 Regular in-town, and 26 Associate out-of-town members for a total of 34 active members.

For the month of April there were 4 fire drills, 2 days of hose testing, 1 inspection, and an ocean rescue drill.

- 123 Hrs - Fire drills & New class Orientation/P.O.'s
- 115 Hrs - Annual Hose Testing
- 32 Hrs - Ocean Rescue training
- 4 Hrs - Assisted FM with a permit inspection

A total of 274+ hours were spent in the month of April on training.

In closing, the Volunteer Fire Department will continue to improve and increase its members training, as required by ISO and established state training curriculums. We continue to recruit new members through the fire academies, our website, and local town events.

Respectfully,

A handwritten signature in black ink, appearing to read "Judson Hopping".

Judson Hopping,
Fire Chief



Town of Lauderdale-By-The-Sea Fire Department Monthly Report April 2022

	Regular In - Town	Associate Out of Town
Active Member	8	26
Fire 1 non-certified	0	0
Fire 1 Certified	2	0
Fire II Certified	6	26
CPR/1 st Responder	5	9
EMT-B (FL)	2	13
Paramedic (FL)	1	4

Emergency 911 Calls

Fire/Rescue	42
Total Medical 911 calls	91
Medical calls V.F.D. Not Dispatched	79
Medical calls V.F.D. Dispatched	12
Medical calls Canceled by COD/M12	2
Medical calls V.F.D. provided care/assisted	10

Training

274++ Total Hrs.

Firefighter & New class P.O.'s	123 Hrs
Annual Hose Testing	115 Hrs
Ocean Rescue training	32 Hrs
Assist FM w/permit inspection	4 Hrs

Station Hours

Firefighter Station Watch	1,060.5+ Hrs
Ocean Rescue patrol	179 + Hrs
Chief on Duty/Command	720 Hrs

1,959.5+ Total Hrs.

LBTS Volunteer Fire Department - April 2022, Active Roster

Last Name	First Name	LBTS FF No.	Membership	*Town Resident	Rank	Fire Certifications	EMS Certification	MTD Calls	YTD Calls
Agostinone	Valentina	188744	Associate Member		Firefighter	Firefighter II	EMT-B (FL)	6	33
Benrubi	Aaron	173349	Associate Member		Driver Engineer	Firefighter II	Paramedic (FL)	2	33
Besosa	Jose	193537	Associate Member		Firefighter	Firefighter II	EMT-B (FL)	11	11
Cabrera	Ricardo	177336	Associate Member		Firefighter	Firefighter II	CPR for healthcare provider	4	36
Carlton	Ryan	186384	Associate Member		Lieutenant	Firefighter II	EMT-B (FL)	12	52
Cosenza	Vincent	169533	Associate Member		Firefighter	Firefighter II	EMT-B (FL)	9	47
Cowles	James	186248	Regular Member	*	Firefighter	Firefighter I	CPR for healthcare provider	36	220
DeZayas	Mauricio	186553	Associate Member		Firefighter	Firefighter II	CPR for healthcare provider	0	8
Edouard	Myriam	708	Associate Member		Firefighter	Firefighter II	EMT-B (FL)	8	48
Fair	Deonta	191412	Associate Member		Firefighter	Firefighter II	CPR for healthcare provider	11	17
Fixman	Daniella	190965	Associate Member		Firefighter	Firefighter II	CPR for healthcare provider	9	37
Hernandez	Rosa	190618	Associate Member		Firefighter	Firefighter II	CPR for healthcare provider	0	29
Hopping	Judson	054	Regular Member		Fire Chief	Firefighter II - D/E - Officer I	EMT-B (FL)	15	71
Horan	Sean	177190	Regular Member		Driver Engineer	Firefighter I - D/E	CPR for healthcare provider	4	48
Kahler	Derek	190471	Associate Member		Firefighter	Firefighter II	EMT-B (FL)	2	5
Kane	Mark	155	Associate Member		Captain	Firefighter II-D/E - Officer I	EMT-B (FL)	16	111
Louvaris	John	078	Regular Member		Deputy Chief	Firefighter II-D/E - Officer II	CPR for healthcare provider	37	251
Maggard	Dylan	165765	Associate Member		Driver Engineer	Firefighter II - D/E	Paramedic (FL)	5	36
Mangin	Andrew	735	Associate Member		Driver Engineer	Firefighter II - D/E	Paramedic (FL)	7	34
Nemia	John	190426	Associate Member		Firefighter	Firefighter II	EMT-B (FL)	4	35
Neves	Lucas	183412	Associate Member		Firefighter	Firefighter II	CPR for healthcare provider	8	20
Paine	Kyle	173	Regular Member		Firefighter	Firefighter II	EMT-B (FL)	0	7
Paine	Riley	704	Regular Member		Battalion Chief	Firefighter II-D/E - Officer II	Paramedic (FL)	26	176
Paine	Stephen	140	Regular Member		Fire Marshal	Firefighter II	CPR for healthcare provider	8	95
Piper	Kyle	184815	Associate Member		Firefighter	Firefighter II	CPR for healthcare provider	7	34
Porcelli	Joseph	184121	Associate Member		Firefighter	Firefighter II	Paramedic (FL)	2	11
Ritchey	Dylan	160895	Associate Member		Firefighter	Firefighter II	CPR for healthcare provider	4	17
Samler, Jr.	Thomas	187730	Associate Member		Firefighter	Firefighter II	EMT-B (FL)	4	49
Secord	Samantha	192788	Associate Member		Firefighter	Firefighter II	EMT-B (FL)	6	6
Shuyler	Justin	189663	Associate Member		Firefighter	Firefighter II	EMT-B (FL)	5	5
Silverstone	James	025	Regular Member	*	Driver Engineer	Firefighter II	CPR for healthcare provider	6	43
Stewart	Theodore	190140	Associate Member		Firefighter	Firefighter II	EMT-B (FL)	6	31
Swerdloff	Tyler	189739	Associate Member		Firefighter	Firefighter II	CPR for healthcare provider	9	37
Warden	Stephanie	195840	Associate Member		Firefighter	Firefighter II	EMT-B (FL)	1	9

Monthly Activity Report - April 2022

Date	Fire/Rescue Calls	Event Description	Start Time	End Time	No. of FF
03-Apr-22	1430 South Ocean Blvd.	Fire alarm	9:57:00 AM	10:24:00 AM	7
03-Apr-22	1500 South Ocean Blvd.	Fire alarm	10:24:00 AM	10:37:00 AM	8
03-Apr-22	1431 South Ocean Blvd.	Motor vehicle accident w/injuries	5:48:00 PM	6:32:00 PM	5
04-Apr-22	4425 North Ocean Drive	MVA vs bicyclist	11:41:00 AM	12:40:00 PM	6
05-Apr-22	1750 South Ocean Blvd.	Elevator rescue	9:04:00 AM	9:33:00 AM	6
07-Apr-22	104 Commercial Blvd.	Structure fire	2:31:00 AM	4:50:00 AM	8
07-Apr-22	106 Commercial Blvd	Fire alarm	7:57:00 AM	8:25:00 AM	9
07-Apr-22	106 Commercial Blvd	Fire alarm	9:16:00 AM	10:19:00 AM	5
07-Apr-22	4629 Poinciana Street	Other fire - svc call assist resident up 5 floors due to elevators being out of svc.	4:09:00 PM	4:47:00 PM	5
08-Apr-22	Commercial/N. Ocean	Accident w/injuries	3:17:00 AM	4: 26:00 AM	4
09-Apr-22	4510 El Mar Drive	Drowning - woman on raft pass bouy - no distress	5:24:00 PM	5:27:00 PM	6
09-Apr-22	4105 North Ocean Drive	Accident w/injuries	6:17:00 PM	6:30:00 PM	7
10-Apr-22	1600 South Ocean Blvd.	Fire alarm	1:28:00 AM	1:59:00 AM	4
10-Apr-22	1600 South Ocean Blvd	Fire alarm	3:25:00 AM	3:50:00 AM	3
10-Apr-22	4660 North Ocean Blvd.	Bicyclist down	4:5 8:00 PM	5:47:00 PM	4
11-Apr-22	4701 North Ocean Drive	Commercial fire alarm	8:44:00 AM	9:00:00 AM	5
11-Apr-22	1800 South Ocean Blvd.	Fire alarm	11:59:00 AM	12:19:00 PM	5
11-Apr-22	El Mar & Commercial	Other fire - person locked in bathroom	6:10:00 PM	6:20:00 PM	6
12-Apr-22	276 Commercial Blvd.	Fire alarm	8:40:00 AM	8:52:00 AM	6
12-Apr-22	2000 South Ocean Blvd.	Fire alarm	4:26:00 PM	4:34:00 PM	7
12-Apr-22	5400 North Ocean Blvd.	Fire alarm	7:02:00 PM	7:18:00 PM	6
13-Apr-22	4320 El Mar Drive	Water break	6: 20:00 AM	6:55:00 AM	5
14-Apr-22	1800 South Ocean Blvd.	Fire alarm - commercial structure	4:25:00 AM	4:49:00 AM	3
14-Apr-22	1800 South Ocean Blvd.	Elevator rescue	6:11:00 PM	6:36:00 PM	5
15-Apr-22	6000 North Ocean Blvd.	Elevator rescue	12:14:00 PM	12:34:00 PM	5
16-Apr-22	2 Commercial Blvd.	Open water drowning - 2 swimmers rescued	1:54:00 PM		4
16-Apr-22	4501 Bougainville Drive	Traffic accident	3:31:00 PM	3:56:00 PM	5
17-Apr-22	4229 North Ocean Blvd.	Other fire - suspicious incident DLE matter	6:39:00 PM	6:49:00 PM	5
18-Apr-22	Oleander Way	Other fire - tree laying on powerline	8:03:00 AM	9:07:00 AM	6
18-Apr-22	259 Miramar Avenue	Electrical/utility fire	10:54:00 AM	11:12:00 AM	6
18-Apr-22	4900 North Ocean Blvd	Motorvehicle vs motorcycle	11: 23:00 AM	11:54:00 AM	6
18-Apr-22	1410 South Ocean Blvd.	Other fire - welfare check	10:39:00 PM	11:38:00 PM	6
19-Apr-22	1900 South Ocean Blvd.	Fire alarm	8:13:00 AM	8:20:00 AM	6
19-Apr-22	4660 El Mar Drive	Drowning - kite surfer - no distress	5:05:00 PM		6
19-Apr-22	6000 North Ocean Drive	Drowning - kite surfer no distress	5:10:00 PM		6
19-Apr-22	4405 W. Tradewinds Ave.	Accident w/injuries	5:29:00 PM	5:33 :00 PM	6
21-Apr-22	224 Hibiscus Avenue	Other fire - welfare check	6:53:00 PM	7:15:00 PM	4
23-Apr-22	1460 South Ocean Blvd	Fire alarm	9:25:00 AM	9:33:00 AM	9
27-Apr-22	1460 South Ocean Blvd.	Fire alarm	9:19:00 AM	9:28:00 AM	3
27-Apr-22	1030-1300 block -South Ocean Blvd.	Other fire - plane crash - unfounded	10:53:00 AM	10:55:00 AM	3
28-Apr-22	4900 North Ocean Blvd.	Fire alarm	2:27:00 PM	2:45:00 PM	5
30-Apr-22	276 Commercial Blvd.	MVA- rollover	12:19:00 AM	1:14:00 AM	5
Total Calls				42	

Date	First Responder	Event Description	Start Time	End Time	No. of FF
01-Apr-22	North Ocean Drive	medical, E12 assisted M12	10:07:00 PM	10:09:00 PM	6
01-Apr-22	Commercial Blvd.	medical, E1 2 cleared by M12	10:03:00 PM	10:09:00 PM	6
03-Apr-22	South Ocean Blvd.	medical, E12 assisted M212	8:12:00 AM	9:09:00 AM	5
06-Apr-22	El Mar Drive	medical, OR212 assisted M12	10:37:00 AM	11:38:00 AM	3
09-Apr-22	North Ocean Blvd.	medical, E212 assisted M12	1:31:00 PM	2:14:00 PM	4
10-Apr-22	North Ocean Drive	medical, E12 assisted M212	5:32:00 PM	5:34:00 PM	3
17-Apr-22	El Mar Drive	medical, OR212 assisted M12	4:31:00 PM	4:50:00 PM	5
18-Apr-22	North Ocean Drive	medical, E12 cleared by M1 2	11:10:00 AM	11:21:00 AM	6
19-Apr-22	North Ocean Drive	medical, E12 assisted M12	2:01:00 PM	2: 34:00 PM	4
23-Apr-22	El Mar Drive	medical, OR212 assisted M12	3:54:00 PM	4:40:00 PM	5
28-Apr-22	North Ocean Drive	medical, E12 E12 assisted M212	8:27:00 AM	9:53:00 AM	4
30-Apr-22	El Mar Drive	medical, ER 1 2 assisted M12	3:55:00 PM	4:37:00 PM	4
Total Calls				12	

Date	Public Service	Event Description	Start Time	End Time	No. of FF
09-Apr-22	Station 12	Station Tour	2:00:00 PM	2:30:00 PM	4
16-Apr-22	Friedt Family Park	Easter Egg Hunt	8:00:00 AM	10:30:00 AM	10
16-Apr-22	Beach Pavilion	Easter Sunrise Service; set-up & breakdown chairs	5:00:00 AM	6:00:00 AM	8
16-Apr-22	Station 12	Station Tour	5:30:00 PM	6:00:00 PM	3
21-Apr-22	5000 North Ocean Drive	Fire Prevention ELLS Mtg. w/Condo Board & residents (22)	7:00:00 PM	8:30:00 PM	2
25-Apr-22	Station 12	Station Tour - 4 adults/4 kids	3:00:00 PM	4:00:00 PM	2

Date	Drill/Training	Event Description	Start Time	End Time	No. of FF
02-Apr-22	2001 South Ocean Blvd.	Hose testing E12 & E212 hoses	8:30:00 AM	1:00:00 PM	15
04-Apr-22	Station 12	New class P.O.'s	8:00:00 PM	10:00:00 PM	10
06-Apr-22	Station 12	New class training - finish P.O.'s	5:00:00 PM	8:00:00 PM	5
07-Apr-22	4536 El Mar Drive	Assisted FM w/sprinkler pump inspection @ L8T5 Apts.	11:00:00 AM	12:00:00 PM	4
11-Apr-22	Station 12	Air Consumption /2 minute drill - SCBA	6:00:00 PM	10:00:00 PM	6
18-Apr-22	Station 12	Air Consumption /2 minute drill - SCBA	6:00:00 PM	10:00:00 PM	5
23-Apr-22	2001 South Ocean Blvd.	Hose Testing SQ12 & station hoses	8:30:00 AM	1:00:00 PM	8
28-Apr-22	Station 12	2 Min SCBA drill/video's on vehicle extrication	6:00:00 PM	10:00:00 PM	6

Date	Ocean Rescue	Event Description	Start Time	End Time	No. of FF
01-Apr-22	Beach	Ocean rescue patrol; 10-11a, 1-2p, & 4-5:30p	11:00:00 AM	1:45:00 PM	2
02-Apr-22	Beach	Ocean rescue patrol; 11a-1p & 4-5p	11:00:00 AM	12:30:00 PM	2
03-Apr-22	Beach	Ocean rescue patrol; 11-1p, & 3-5p	3:00:00 PM	5:00:00 PM	3
04-Apr-22	Beach	Ocean rescue patrol & trng.; 10-11a & 2-3p	11:00:00 AM	1:00:00 PM	2
05-Apr-22	Beach	Ocean rescue patrol; 10-11a, & 3-4:30p	11:00:00 AM	1:30:00 PM	2
06-Apr-22	Beach	Ocean rescue patrol & trng; 10-10:40a, 1:30-2:30p, & 3:40-4:45p	11:00:00 AM	2:15:00 PM	2
07-Apr-22	Beach	Ocean rescue patrol; 10-11a & 2-2:30p	10:00:00 AM	11:00:00 AM	2
08-Apr-22	Beach	Ocean rescue patrol; 10-11a, 1-2p & 4:30-5:30p	11:30:00 AM	2:00:00 PM	2
09-Apr-22	Beach	Ocean rescue patrol & trng.; 3p-6p	3:00:00 PM	5:30:00 PM	3
11-Apr-22	Beach	Ocean rescue patrol; 10-11a, 2-3p & 4-5p	11:30:00 AM	2:00:00 PM	2
12-Apr-22	Beach	Ocean rescue patrol & trng.; 10-11a, & 2:30-4p	11:00:00 AM	1:30:00 PM	2
13-Apr-22	Beach	Ocean rescue patro & trng.; 10:15-11:15a, 12:10-1p, 2-2:50p & 4:30-5:20p	11:00:00 AM	2:30:00 PM	2
14-Apr-22	Beach	Ocean rescue patrol & trng.; 12-1p, 2-3p & 4-5:30p	12:00:00 PM	2:00:00 PM	2
15-Apr-22	Beach	Ocean rescue patrol; 2:15-3:15p & 4:15-4:30p	2:00:00 PM	3:15:00 PM	2
16-Apr-22	Beach	Ocean rescue patrol; 11:30-1:30p & 4:30-5:30p	12:30:00 PM	3:30:00 PM	3
17-Apr-22	Beach	Ocean rescue patrol; 10-12:30p & 3-5p	11:00:00 AM	3:00:00 PM	3
18-Apr-22	Beach	Ocean rescue patrol; 10-11a, 2-3p, & 4-5p	12:00:00 PM	3:00:00 PM	2
19-Apr-22	Beach	Ocean rescue patrol; 10-11a, 1-2p, & 4-5p	10:30:00 AM	2:00:00 PM	2
20-Apr-22	Beach	Ocean rescue patrol & trng.; 10:30-12:30p & 3:30-5:30p	11:00:00 AM	3:00:00 PM	3
22-Apr-22	Beach	Ocean rescue patrol; 10-11a, 1-2p & 4-5p	11:00:00 AM	1:30:00 PM	2
23-Apr-22	Beach	Ocean rescue patrol; 2p-6p	2:00:00 PM	6:00:00 PM	2
24-Apr-22	Beach	Ocean rescue patrol; 10-12n, & 3-5p	1:00:00 PM	5:00:00 PM	2
25-Apr-22	Beach	Ocean rescue patrol; 10-11a, 1-2p & 4:45-5:15	11:00:00 AM	1:30:00 PM	2
26-Apr-22	Beach	Ocean rescue patrol; 10-11a, 1-2p, & 4-5:30p	11:00:00 AM	2:00:00 PM	2
27-Apr-22	Beach	Ocean rescue patrol; 10:45-11:45a, 2-3p, & 4:30-5:30p	11:00:00 AM	2:00:00 PM	2
28-Apr-22	Beach	Ocean rescue patrol; 11-1:30p & 2-3:30p	11:00:00 AM	2:30:00 PM	2
29-Apr-22	Beach	Ocean rescue patrol; 10-11a, 1-2pm & 4-5pm	11:00:00 AM	1:30:00 PM	2
30-Apr-22	Beach	Ocean rescue patrol; 10-12:30 & 1:30-6p	11:00:00 AM	4:00:00 PM	3

*Ocean Rescue patrol consist of checking poles/life rings, educating public on flags, rips currents & any fire related issued near or on the beach.

Unit Response Time 3- Month Average

Apr-22

Apparatus	Batt. Chief 12	Engine 12	Engine 212	Squirt 12
Call Count	36	46	2	1
Response Time	0:04:53	0:04:47	0:00:00	0:00:00

Total Average Response Time :

4:39

Mar-22

Apparatus	Batt. Chief 12	Engine 12	Engine 212	Squirt 12
Call Count	30	48	2	5
Response Time	0:05:17	0:05:12	0:00:00	0:00:00

Total Average Response Time :

4:10

Feb-22

Apparatus	Batt. Chief 12	Engine 12	Engine 212	Squirt 12
Call Count	43	48	1	3
Response Time	0:05:16	0:05:15	0:00:00	0:00:00

Total Average Response Time :

4:54



Town Commission Agenda Item Report

Meeting Date: May 24, 2022

Submitted By: Brooke Liddle, AMR

Submitting Department: Public Safety

Item Type: Report

Agenda Section: PUBLIC SAFETY DISCUSSION

Subject Title: AMR April 2022 Report

Recommendation: Accept/Approve

Attachments: Ex.1 AMR April 2022 Report

Response Date	Address	Dispatched	Enroute
4/1/2022	1600 BLK S Ocean Blvd	09:01:28	09:01:49
4/1/2022	4500 BLK N Ocean Dr	11:03:52	11:06:05
4/1/2022	4300 BLK N Ocean Dr	19:45:41	19:46:11
4/1/2022	100 BLK E Commercial Blvd	22:04:02	22:04:20
4/1/2022	100 BLK W Commercial Blvd	23:47:52	23:48:57
4/2/2022	100 BLK Commercial Blvd	00:20:58	00:21:44
4/2/2022	2000 BLK Sailfish Pl	02:39:25	02:40:30
4/3/2022	1400 BLK S Ocean Blvd	08:15:18	08:17:13
4/3/2022	4300 BLK N Ocean Dr	16:33:56	16:34:09
4/3/2022	1400 BLK S Ocean Blvd	17:48:35	17:49:38
4/4/2022	1500 BLK Blue Water Ter N	03:16:20	03:17:34
4/4/2022	1500 BLK S Ocean Blvd	04:39:10	04:40:01
4/4/2022	4400 BLK N Ocean Dr	11:41:07	11:43:38
4/5/2022	200 BLK Washington Ave	02:54:04	02:55:28
4/5/2022	4660 BLK El Mar Dr	12:46:37	12:51:28
4/5/2022	200 BLK Marine Ct	17:37:51	17:38:01
4/6/2022	4600 BLK El Mar Dr	08:41:05	08:43:01
4/6/2022	4300 BLK El Mar Dr	10:39:04	10:39:46
4/6/2022	5200 BLK N Ocean Blvd	12:40:36	12:41:31
4/7/2022	100 BLK Commercial Blvd	02:30:51	02:34:13
4/7/2022	4600 BLK Poinciana St	16:17:16	16:19:00
4/8/2022	4300 BLK Sr-A1a	03:22:54	03:24:21
4/8/2022	1800 BLK S Ocean Blvd	22:18:21	22:18:30
4/9/2022	4300 BLK N Ocean Dr	02:05:47	02:07:05
4/9/2022	5200 BLK N Ocean Blvd	13:32:03	13:33:46
4/9/2022	4000 BLK N Ocean Dr	14:19:44	14:21:11
4/9/2022	4100 BLK N Ocean Dr	18:19:00	18:19:49
4/9/2022	1500 BLK S Ocean Blvd	19:53:10	19:56:21
4/10/2022	El Mar Dr / Commercial Blvd	02:20:19	02:22:08
4/10/2022	N Ocean Dr / Commercial Blvd	13:37:15	13:38:34
4/10/2022	4100 BLK N Ocean Dr	16:28:26	16:29:00
4/10/2022	4600 BLK N Ocean Dr	16:58:12	16:59:13
4/10/2022	Commercial Blvd / N Ocean Dr	18:39:07	18:42:00
4/11/2022	5400 BLK N Ocean Blvd	11:17:10	11:17:22
4/12/2022	4600 BLK El Mar Dr	10:32:19	10:34:01
4/12/2022	4600 BLK N Ocean Dr	13:29:31	13:32:09
4/13/2022	1700 BLK S Ocean Dr	11:20:21	11:20:52
4/14/2022	4400 BLK El Mar Dr	20:46:06	20:47:52
4/14/2022	1400 BLK S Ocean Blvd	23:14:41	23:15:33
4/17/2022	2000 BLK S Ocean Blvd	13:39:19	13:39:34
4/17/2022	4400 BLK W Trade Winds Ave	15:36:59	15:37:03
4/17/2022	4600 BLK N Ocean Dr	19:23:03	19:23:39
4/18/2022	5500 BLK N Ocean Blvd	00:40:12	00:40:25
4/18/2022	20 BLK Miramar Ave	10:54:11	10:56:34
4/18/2022	5200 BLK N Ocean Dr	11:11:42	11:12:36
4/18/2022	4500 BLK Poinciana St	18:21:58	18:22:57
4/18/2022	4100 BLK N Ocean Dr	21:16:50	21:17:47
4/18/2022	1400 BLK S Ocean Blvd	22:53:19	22:54:44
4/19/2022	4600 BLK El Mar Dr	17:07:39	17:07:43
4/19/2022	4400 BLK W Tradewinds Ave	17:30:42	17:30:58

4/20/2022	200 BLK Codrington Dr	12:07:38	12:08:22
4/21/2022	1400 BLK S Ocean Blvd	07:54:05	07:57:51
4/21/2022	1900 BLK E Terra Mar Dr	08:05:09	08:06:35
4/21/2022	200 BLK Marine Ct	09:39:08	09:40:33
4/21/2022	1400 BLK S Ocean Blvd	13:29:40	13:30:06
4/21/2022	Datura Ave / El Mar Dr	16:04:47	16:05:26
4/21/2022	200 BLK Hibiscus Ave	18:53:36	18:55:53
4/23/2022	4500 BLK N Ocean Dr	12:24:07	12:25:39
4/23/2022	4600 BLK El Mar Dr	15:55:54	15:56:13
4/23/2022	1700 BLK S Ocean Blvd	17:05:03	17:05:57
4/23/2022	5100 BLK N Ocean Blvd	20:38:24	20:38:52
4/23/2022	100 BLK Commercial Blvd	21:41:24	21:41:40
4/25/2022	1800 BLK S Ocean Blvd	01:24:46	01:26:02
4/25/2022	4400 BLK W Trade Winds Ave	16:51:13	16:51:23
4/25/2022	100 BLK Commercial Blvd	19:02:25	19:02:44
4/25/2022	200 BLK Basin Dr	19:30:47	19:31:23
4/25/2022	4000 BLK N Ocean Dr	20:45:43	20:45:58
4/25/2022	5400 BLK N Ocean Blvd	21:11:46	21:13:41
4/26/2022	5200 BLK N Ocean Blvd	03:51:07	03:52:03
4/26/2022	5100 BLK N Ocean Blvd	06:45:35	06:46:42
4/26/2022	4300 BLK Seagrape Dr	07:26:51	07:29:09
4/26/2022	4600 BLK Bougainvillea Dr	17:20:44	17:22:14
4/26/2022	200 BLK Commercial Blvd	17:59:19	17:59:34
4/27/2022	1800 BLK S Ocean Blvd	12:58:14	13:01:18
4/28/2022	5200 BLK N Ocean Dr	08:27:51	08:29:20
4/28/2022	5100 BLK N Ocean Blvd	23:18:08	23:20:10
4/29/2022	1800 BLK S Ocean Blvd	14:16:29	14:18:33
4/29/2022	1400 BLK S Ocean Blvd	17:15:27	17:15:39
4/29/2022	4700 BLK N Ocean Blvd	19:13:50	19:14:00
4/30/2022	200 BLK Commercial Blvd	00:20:46	00:20:55
4/30/2022	1800 BLK S Ocean Blvd	02:12:59	02:13:07
4/30/2022	4100 BLK Bougainvillea Dr	10:01:06	10:02:14
4/30/2022	200 BLK Hibiscus Ave	15:03:53	15:04:20
4/30/2022	4200 BLK El Mar Dr	15:55:46	15:57:40
4/30/2022	3900 BLK N Ocean Dr	19:38:05	19:39:10

6 Min or less = 100%

On Scene	Response time
09:04:30	
	00:03:02
11:06:09	
	00:02:17
19:49:22	00:03:41
22:06:53	00:02:51
23:51:49	00:03:57
00:23:20	00:02:22
02:43:55	00:04:30
08:19:59	00:04:41
16:38:36	00:04:40
17:52:11	00:03:36
03:21:55	00:05:35
04:42:33	00:03:23
11:44:23	00:03:16
02:56:58	
	00:02:54
12:51:30	
	00:04:53
17:39:52	00:02:01
08:43:29	00:02:24
10:41:39	00:02:35
12:43:23	00:02:47
02:36:25	00:05:34
16:21:13	00:03:57
03:24:29	00:01:35
22:21:45	00:03:24
02:08:57	00:03:10
13:35:26	00:03:23
14:21:34	00:01:50
18:21:42	00:02:42
19:56:28	00:03:18
02:23:14	00:02:55
13:40:39	00:03:24
16:30:53	00:02:27
17:00:06	00:01:54
18:42:03	00:02:56
11:19:47	00:02:37
10:35:17	00:02:58
13:33:26	00:03:55
11:22:58	00:02:37
20:49:06	00:03:00
23:18:49	00:04:08
13:42:12	00:02:53
15:39:03	00:02:04
19:25:27	00:02:24
00:44:33	00:04:21
10:56:42	00:02:31
11:14:10	00:02:28
18:24:41	00:02:43
21:19:31	00:02:41
22:58:03	00:04:44
17:10:03	00:02:24
17:33:09	00:02:27

12:11:30	00:03:52
07:57:51	00:03:46
08:09:10	00:04:01
09:42:46	00:03:38
13:32:57	00:03:17
16:07:12	00:02:25
18:58:46	00:05:10
12:26:31	00:02:24
15:58:08	00:02:14
17:08:55	00:03:52
20:40:50	00:02:26
21:43:26	00:02:02
01:28:25	00:03:39
16:54:25	00:03:12
19:04:28	00:02:03
19:33:17	00:02:30
20:47:57	00:02:14
21:13:57	00:02:11
03:53:34	00:02:27
06:48:51	00:03:16
07:29:09	00:02:18
17:23:54	00:03:10
18:01:49	00:02:30
13:01:25	00:03:11
08:31:15	00:03:24
23:21:50	00:03:42
14:20:18	00:03:49
17:18:24	00:02:57
19:15:11	00:01:21
00:23:31	00:02:45
02:15:46	00:02:47
10:04:03	00:02:57
15:08:21	00:04:28
15:58:39	00:02:53
19:43:11	00:05:06
Overall Average =	0:03:08



Town Commission Agenda Item Report

Meeting Date: May 24, 2022

Submitted by: Lucila Lang, Director of Finance and Budget

Submitting Department: Finance Department

Item Type: Report

Agenda Section: TOWN MANAGER REPORT

Subject Title: March 2022 Finance Report

Explanation: Presented is the March 2022 financial report which consists of the attached Revenue Expenditure Report (Exhibit 1) and the Cash & Investment Report (Exhibit 2). At the end of March, The Town was 50% through the fiscal year.

The following is a summary of the operating results through 3/31/2022:

Fund	Annual Budget	Budgeted Appropriations	Budgeted Revenues Excluding Appropriations	YTD Revenues		YTD Expenditures		Net Amount
				Amount	% of Budget	Amount	% of Budget	
General Fund	\$ 14,287,803.00	\$ 1,688,752.00	\$ 12,599,051.00	\$ 9,991,181.47	79.30%	\$ 6,221,697.17	49.38%	\$ 3,769,484.30
Building Fund	\$ 930,681.00	\$ 105,998.00	\$ 824,683.00	\$ 681,527.70	82.64%	\$ 303,447.01	36.80%	\$ 378,080.69
Sewer Fund	\$ 1,394,936.00	\$ 200,281.00	\$ 1,194,655.00	\$ 652,900.35	54.65%	\$ 460,579.27	38.55%	\$ 192,321.08
Fire Fund	\$ 1,964,755.00	\$ 917,507.00	\$ 1,047,248.00	\$ 982,201.21	93.79%	\$ 516,431.64	49.31%	\$ 465,769.57
Capital Fund	\$ 8,534,253.00	\$ 5,214,847.00	\$ 3,319,406.00	\$ 2,644,083.01	79.66%	\$ 2,576,448.58	30.19%	\$ 67,634.43
Parking Fund	\$ 2,294,883.00		\$ 2,294,883.00	\$ 1,655,488.48	72.14%	\$ 1,056,455.47	46.04%	\$ 599,033.01
Grand Total	\$ 29,407,311.00	\$ 8,127,385.00	\$ 21,279,926.00	\$ 16,607,382.22		\$ 11,135,059.14		\$ 5,472,323.08

Notable items this month are as follows:

General Fund:

- During the month of March, the Town collected \$158,585.23 in Ad Valorem Property Taxes. This brings the Town to a collection rate of 94.7%, which is within expectations.

March REPORT INFORMATION						
Collection Rates	2017	2018	2019	2020	2021	2022
March	92.7%	93.6%	92.8%	92.6%	92.8%	94.7%
April	97.7%	97.5%	97.4%	95.9%	97.6%	
May	98.8%	98.8%	99.0%	97.6%	98.8%	
June	99.9%	99.7%	99.9%	98.8%	100.2%	
July	101.8%	101.5%	101.4%	101.0%	101.5%	

- Overall expenditures are at 43.7%, again within expectations.

Building Fund-102:

- Building Fund revenues are at 73.2%, slightly higher than anticipated, while expenditures are within budgeted amounts.

Sewer Fund-103:

- Sewer Fund revenues and expenditures are within expectations for the fiscal year.

Fire Fund-115:

- During the month of March, the Town received \$15,144.49 in Property Tax-Fire Assessment, which brings us to 93.8% collection rate; well within expectations.
- Expenditures are within expectations.

Capital Projects Fund-300:

- Activity for capital projects for the month of March is listed below:

MARCH, 2022 REPORT INFORMATION						
G/L Number	CIP Projects	Budget	March Expenditures	YTD Expenditures	% Completion	Comments
300-519.155-500.630	A1A Hibiscus Crosswalk	\$ 45,000.00	\$ 34,060.00	\$ 50,407.93	112.02%	Payment to Kilowatt Electric Company: supply and install materials to install typical solar set up on 2 aluminum poles.
300-519.162-500.624	Town Hall Complex	\$ 321,755.00	\$ -	\$ -	0.00%	No activity for this month.
300-545.100-500.630	Downtown Parking Reconfiguration	\$ 350,000.00	\$ -	\$ 25,291.18	7.23%	No activity for this month.
300-559.025-500.630	Bel Air-Seawall Repair-East	\$ 220,297.00	\$ -	\$ 2,112.83	0.96%	No activity for this month.
300-559.026-500.630	Canal Dredging	\$ 109,954.00	\$ 1,867.29	\$ 24,155.86	21.97%	Payment to The Chappell Group, Inc.: bidding assistance.
300-559.027-500.630	Storm Water Rate Study	\$ 40,000.00	\$ 2,707.76	\$ 2,707.76	6.77%	Payment to Baxter & Woodman, Inc.: 20-year Needs Analysis.
300-559.028-500.630	East Tradewinds Improvement	\$ 50,000.00	\$ -	\$ -	0.00%	No activity for this month.
300-572.200-500.630	Beach Renourishment	\$ 54,518.00	\$ 3,389.35	\$ 23,052.87	42.28%	Payment to Moffatt & Nichol: preliminary master plan and consultation meetings.
300-575.201-500.630	Pedestrian Amenities	\$ 150,000.00	\$ -	\$ 2,034.35	1.36%	No activity for this month.
300-576.129-500.630	Palm Club Sewer	\$ 3,156,061.00	\$ 138,446.25	\$ 2,309,876.00	73.19%	Payments to Baxter & Woodman, Inc. for construction administration and inspection and Man Con, Inc.-construction services at risk management-payment #6.
300-576.135-500.630	Street Project-Codrington Drive	\$ 1,254,359.00	\$ -	\$ 29,249.02	2.33%	No activity for this month.
300-576.136-500.630	Street Project-Bougainvillea-Poinciana	\$ 240,000.00	\$ -	\$ -	0.00%	No activity for this month.
300-577.101-500.630	Dog Park Pilot	\$ 50,000.00	\$ -	\$ -	0.00%	No activity for this month.
300-579.169-500.630	Greenway-El Mar Drive	\$ 2,327,566.00	\$ -	\$ -	0.00%	No activity for this month.
Totals:		\$ 8,369,510.00	\$ 180,470.65	\$ 2,468,887.80		

Parking Fund-310:

- Parking revenues are at 72.1%, above expectations for the 6th month of the fiscal year.
- Expenditures are within expectations.

In addition to the detailed information of parking revenues, the following chart shows the collection of parking fines:

Parking Fines	October 2021	November 2021	December 2021	January 2022	February 2022	March 2022	Total
	\$ 2,377.50	\$ 1,717.50	\$ 15,280.00	\$ 3,272.00	\$ 14,860.00	\$ 3,160.00	\$40,667.00

Below is a breakdown of parking revenue by lots:

FY22	December, 2021		January, 2022		February, 2022		March, 2022	
	Revenue	\$ (+/_) from 12/20	Revenue	\$ (+/_) from 01/21	Revenue	\$ (+/_) from 02/21	Revenue	\$ (+/_) from 03/21
South Ocean	\$ 16,895.21	\$ 8,223.81	\$ 18,576.42	\$ 7,258.14	\$ 27,753.88	\$ 12,642.20	\$ 40,136.01	\$ 10,842.87
Ocean Front Meters	\$ 26,684.24	\$ (484.37)	\$ 33,965.08	\$ 9,981.19	\$ 29,325.88	\$ 4,968.53	\$ 43,971.98	\$ 10,872.71
Commercial Blvd. Meters	\$ 7,129.44	\$ (1,810.28)	\$ 6,680.97	\$ (1,575.39)	\$ 7,479.19	\$ (2,797.86)	\$ 11,162.04	\$ (2,836.79)
Parking Meters-Beach	\$ 13,029.99	\$ (5,008.94)	\$ 14,444.94	\$ (3,301.68)	\$ 18,987.87	\$ (2,130.37)	\$ 26,389.24	\$ (2,920.29)
Palm Portal-FDG	\$ 6,993.37	\$ 6,993.37	\$ 7,033.52	\$ 7,033.52	\$ 9,995.03	\$ 9,995.03	\$ 15,335.53	\$ 15,335.53
El Prado Parking Lot	\$ 36,104.75	\$ 5,699.72	\$ 41,374.47	\$ 10,217.17	\$ 56,067.23	\$ 18,358.94	\$ 80,637.53	\$ 17,591.13
Town Hall Parking Lot	\$ 1,479.97	\$ 961.41	\$ 1,727.58	\$ 341.45	\$ 4,312.70	\$ 2,157.99	\$ 5,337.66	\$ 2,415.53
El Mar Parking Lot	\$ 17,742.52	\$ (1,647.57)	\$ 23,657.92	\$ 4,917.74	\$ 24,303.93	\$ 5,267.21	\$ 31,093.82	\$ 5,061.99
A1A Parking Lot	\$ 40,347.80	\$ 12,213.38	\$ 47,276.14	\$ 18,098.19	\$ 59,990.97	\$ 23,662.77	\$ 85,707.16	\$ 25,316.28
Bougainvilla/Poinciana	\$ 13,219.25	\$ 2,836.71	\$ 13,854.39	\$ 2,414.75	\$ 19,274.73	\$ 6,513.54	\$ 28,503.05	\$ 8,083.73
Eastward Strand Parking Spaces	\$ -	\$ (6,992.78)		\$ (6,499.69)	\$ -	\$ (3,205.22)		\$ -
Monthly Total:	\$ 179,626.54		\$ 208,591.43		\$ 257,491.41		\$ 368,274.02	
<i>Difference from last year \$:</i>	<i>\$ 20,984.46</i>		<i>\$ 48,885.39</i>		<i>\$ 75,432.76</i>		<i>\$ 89,762.69</i>	
<i>Difference from last year %:</i>	<i>13.23%</i>		<i>30.61%</i>		<i>41.43%</i>		<i>32.23%</i>	

The top producing lots for March 2022 are:

- 1 A1A Parking Lot
- 2 El Prado Parking Lot
- 3 Ocean Front Meters
- 4 South Ocean

Attachments:

- Ex. 1-Revenue/Expenditure Report
Ex. 2-Cash & Investment Report

REVENUE/EXPENDITURE REPORT

Page: 1

5/16/2022

7:05 pm

Town of Lauderdale by the Sea

For the Period: 10/1/2021 to 3/31/2022

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 001 - General Fund							
Revenues							
Dept: 000.000 Appropriated Fund Balance							
380.200 Appropriated Fund Balance	1,688,752.00	1,688,752.00	0.00	0.00	0.00	1,688,752.00	0.0
Appropriated Fund Balance	1,688,752.00	1,688,752.00	0.00	0.00	0.00	1,688,752.00	0.0
Dept: 301.000 Ad Valorem Property Taxes							
311.100 Ad Valorem Property Taxes	8,996,323.00	8,996,323.00	8,517,505.13	158,585.23	0.00	478,817.87	94.7
Ad Valorem Property Taxes	8,996,323.00	8,996,323.00	8,517,505.13	158,585.23	0.00	478,817.87	94.7
Dept: 301.100 Utility Taxes							
311.101 FPL Utility Tax	897,700.00	897,700.00	364,096.97	66,267.22	0.00	533,603.03	40.6
311.440 Gas Utility Tax	18,000.00	18,000.00	7,693.20	2,045.45	0.00	10,306.80	42.7
314.300 Water Utility Tax	167,400.00	167,400.00	70,827.72	15,846.42	0.00	96,572.28	42.3
Utility Taxes	1,083,100.00	1,083,100.00	442,617.89	84,159.09	0.00	640,482.11	40.9
Dept: 301.600 Franchise Taxes							
313.100 FI Power & Light Franchise	600,500.00	600,500.00	275,214.22	59,685.00	0.00	325,285.78	45.8
313.300 Waste Franchise Collection	171,000.00	171,000.00	35,432.28	20,575.90	0.00	135,567.72	20.7
313.301 Waste Franchise Adm-Fee	9,000.00	9,000.00	7,459.11	0.00	0.00	1,540.89	82.9
313.400 Gas Franchise	19,000.00	19,000.00	9,225.03	2,751.59	0.00	9,774.97	48.6
313.600 Towing Franchise Fees	700.00	700.00	0.00	0.00	0.00	700.00	0.0
Franchise Taxes	800,200.00	800,200.00	327,330.64	83,012.49	0.00	472,869.36	40.9
Dept: 302.000 Licenses & Permits							
321.100 Business License Taxes	86,000.00	86,000.00	73,173.96	2,235.61	0.00	12,826.04	85.1
321.110 Sidewalk Cafe ROW	40,000.00	40,000.00	0.00	0.00	0.00	40,000.00	0.0
322.150 Miscellaneous Permits	500.00	500.00	30.00	0.00	0.00	470.00	6.0
322.400 Sign Permits	3,000.00	3,000.00	280.00	0.00	0.00	2,720.00	9.3
Licenses & Permits	129,500.00	129,500.00	73,483.96	2,235.61	0.00	56,016.04	56.7
Dept: 303.000 Intergovernmental Revenues							
311.120 Municipal Revenue Sharing	169,000.00	169,000.00	83,793.18	13,965.53	0.00	85,206.82	49.6
311.150 Alcoholic Beverage License	16,700.00	16,700.00	97.89	0.00	0.00	16,602.11	0.6
311.180 Sales Tax	422,700.00	422,700.00	212,024.12	41,534.69	0.00	210,675.88	50.2
312.405 Local Op Gas Tax 1 - 6 cent	67,499.00	67,499.00	26,400.04	4,791.10	0.00	41,098.96	39.1
312.410 Local Op Gas Tax 1 - 5 cent	47,857.00	47,857.00	18,712.27	3,623.56	0.00	29,144.73	39.1
315.100 Communication Service Tax	321,000.00	321,000.00	133,049.11	26,223.24	0.00	187,950.89	41.4
334.910 BCC-Senior Center Grant	19,233.00	19,233.00	19,801.00	0.00	0.00	-568.00	103.0
334.914 BCC-Transportation Grant	150,000.00	150,000.00	0.00	0.00	0.00	150,000.00	0.0
334.915 FDOT-Reimbursable Grant	18,606.00	18,606.00	0.00	0.00	0.00	18,606.00	0.0
334.932 DUNE MANAGEMENT GRANT	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	0.0
Intergovernmental Revenues	1,262,595.00	1,262,595.00	493,877.61	90,138.12	0.00	768,717.39	39.1
Dept: 304.000 Charges for Services							
343.902 Site Plan Application Fees	1,650.00	1,650.00	1,350.00	1,350.00	0.00	300.00	81.8
347.500 Tennis - Shuffle Key	6,000.00	6,000.00	9,650.00	1,700.00	0.00	-3,650.00	160.8
Charges for Services	7,650.00	7,650.00	11,000.00	3,050.00	0.00	-3,350.00	143.8
Dept: 305.000 Fines & Forfeitures							
354.150 Fines,TrafficViolation,Citatio	32,000.00	32,000.00	7,201.28	606.96	0.00	24,798.72	22.5
354.160 Code Enforcement Fines	25,000.00	25,000.00	13,645.00	8,145.00	0.00	11,355.00	54.6
359.100 Other Fines & Alarms	3,000.00	3,000.00	1,500.00	0.00	0.00	1,500.00	50.0
Fines & Forfeitures	60,000.00	60,000.00	22,346.28	8,751.96	0.00	37,653.72	37.2
Dept: 306.000 Miscellaneous Revenues							
361.100 Interest Earnings	30,000.00	30,000.00	1,140.99	190.21	0.00	28,859.01	3.8
362.000 Rent/Lease Royalties	79,503.00	79,503.00	42,164.10	7,420.20	0.00	37,338.90	53.0
365.400 Recycling Revenue	0.00	0.00	813.26	81.55	0.00	-813.26	0.0
366.100 Donations	6,000.00	6,000.00	11,950.00	2,500.00	0.00	-5,950.00	199.2
369.100 Miscellaneous Revenues	75,000.00	75,000.00	30,530.62	4,711.24	0.00	44,469.38	40.7
369.200 Miscellaneous Applications	15,000.00	15,000.00	2,310.00	400.00	0.00	12,690.00	15.4

REVENUE/EXPENDITURE REPORT

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5/16/2022

7:05 pm

Town of Lauderdale by the Sea

For the Period: 10/1/2021 to 3/31/2022	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 001 - General Fund							
Revenues							
Dept: 306.000 Miscellaneous Revenues							
369.201 Miscellaneous Merchandise Sales	0.00	0.00	147.00	3.00	0.00	-147.00	0.0
369.250 Recreational Activities Fee	1,430.00	1,430.00	680.00	50.00	0.00	750.00	47.6
369.500 Miscellaneous Lobbyist	250.00	250.00	200.00	0.00	0.00	50.00	80.0
369.901 Insurance Reimbursement	30,500.00	30,500.00	2,083.99	0.00	0.00	28,416.01	6.8
Miscellaneous Revenues	237,683.00	237,683.00	92,019.96	15,356.20	0.00	145,663.04	38.7
Dept: 581.100 Interfund Transfers							
380.115 Transfer from Fire - OH Costs	22,000.00	22,000.00	11,000.00	5,500.00	0.00	11,000.00	50.0
Interfund Transfers	22,000.00	22,000.00	11,000.00	5,500.00	0.00	11,000.00	50.0
Revenues	14,287,803.00	14,287,803.00	9,991,181.47	450,788.70	0.00	4,296,621.53	69.9
Expenditures							
Dept: 511.000 Commission							
500.110 Commission Salaries	68,415.00	68,415.00	30,341.67	5,012.06	0.00	38,073.33	44.3
500.210 Employer FICA Taxes	5,234.00	5,234.00	2,171.57	359.24	0.00	3,062.43	41.5
500.220 Retirement	35,179.00	35,179.00	13,024.53	2,577.22	0.00	22,154.47	37.0
500.230 Group Insurance	82,347.00	82,347.00	28,523.77	3,183.33	0.00	53,823.23	34.6
500.345 Contractual Services	4,500.00	4,500.00	2,043.75	318.75	0.00	2,456.25	45.4
500.510 Office Supplies	500.00	500.00	0.00	0.00	0.00	500.00	0.0
500.512 Elections	13,400.00	13,400.00	772.81	0.00	0.00	12,627.19	5.8
500.540 Dues & Subscriptions	2,700.00	2,700.00	350.00	0.00	0.00	2,350.00	13.0
500.545 Training	6,000.00	6,000.00	0.00	0.00	0.00	6,000.00	0.0
500.550 Operating Expenses	15,000.00	15,000.00	3,094.02	2,507.49	0.00	11,905.98	20.6
Commission	233,275.00	233,275.00	80,322.12	13,958.09	0.00	152,952.88	34.4
Dept: 511.100 Donation-Non Profits							
500.820 Donations-Aids to Private Org	63,259.00	63,259.00	9,000.00	5,000.00	0.00	54,259.00	14.2
Donation-Non Profits	63,259.00	63,259.00	9,000.00	5,000.00	0.00	54,259.00	14.2
Dept: 511.200 Visitor Center							
500.120 Regular Salaries	13,427.00	13,427.00	6,565.91	1,098.87	0.00	6,861.09	48.9
500.140 Overtime Salaries	1,500.00	1,500.00	250.21	0.00	0.00	1,249.79	16.7
500.210 Employer FICA Taxes	1,142.00	1,142.00	502.29	84.06	0.00	639.71	44.0
500.220 Retirement	1,453.00	1,453.00	656.60	109.89	0.00	796.40	45.2
500.230 Group Insurance	4,019.00	4,019.00	1,497.68	166.28	0.00	2,521.32	37.3
500.340 Sewer/Wastewater	3,300.00	3,300.00	1,598.06	300.57	0.00	1,701.94	48.4
500.430 Electric Service	1,600.00	1,600.00	438.32	89.54	0.00	1,161.68	27.4
500.431 Water Service	3,000.00	3,000.00	1,711.44	324.96	0.00	1,288.56	57.0
500.520 Bldg. Maintenance	10,000.00	10,000.00	662.50	0.00	0.00	9,337.50	6.6
500.550 Operating Expenses	10,000.00	10,000.00	736.59	112.00	2,202.84	7,060.57	29.4
500.553 Visitor Center Staff Salaries	55,000.00	55,000.00	1,912.50	1,012.50	0.00	53,087.50	3.5
Visitor Center	104,441.00	104,441.00	16,532.10	3,298.67	2,202.84	85,706.06	17.9
Dept: 513.000 Administration							
500.120 Regular Salaries	596,812.00	596,812.00	262,991.66	38,437.57	0.00	333,820.34	44.1
500.121 Temporary Salaries/ Interns	15,000.00	15,000.00	2,401.50	0.00	0.00	12,598.50	16.0
500.140 Overtime Salaries	2,500.00	2,500.00	291.00	57.55	0.00	2,209.00	11.6
500.210 Employer FICA Taxes	45,848.00	45,848.00	19,292.26	2,945.21	0.00	26,555.74	42.1
500.220 Retirement	101,767.00	101,767.00	38,233.26	7,499.64	0.00	63,533.74	37.6
500.230 Group Insurance	156,748.00	156,748.00	55,830.11	6,715.76	0.00	100,917.89	35.6
500.315 Professional Services	54,000.00	54,000.00	0.00	0.00	2,900.00	51,100.00	5.4
500.320 Audit Expense	38,000.00	38,000.00	6,000.00	5,000.00	0.00	32,000.00	15.8
500.344 HR Expenses	5,000.00	5,000.00	2,192.10	517.10	0.00	2,807.90	43.8
500.345 Contractual Services	45,840.00	45,840.00	18,327.71	5,431.22	0.00	27,512.29	40.0
500.463 Service Maintenance Contracts	21,300.00	21,300.00	16,270.18	1,564.80	0.00	5,029.82	76.4
500.506 Printing & Binding	3,500.00	3,500.00	322.54	200.66	0.00	3,177.46	9.2
500.508 Postage	4,500.00	4,500.00	3,632.78	438.69	0.00	867.22	80.7

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Town of Lauderdale by the Sea

For the Period: 10/1/2021 to 3/31/2022

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 001 - General Fund							
Expenditures							
Dept: 513.000 Administration							
500.510 Office Supplies	6,000.00	6,000.00	1,707.52	200.36	0.00	4,292.48	28.5
500.540 Dues & Subscriptions	7,795.00	7,795.00	3,124.50	366.75	0.00	4,670.50	40.1
500.545 Training	10,800.00	10,800.00	1,249.15	59.09	0.00	9,550.85	11.6
500.550 Operating Expenses	15,820.00	15,820.00	6,920.65	473.69	2,558.00	6,341.35	59.9
Administration	1,131,230.00	1,131,230.00	438,786.92	69,908.09	5,458.00	686,985.08	39.3
Dept: 514.000 Town Attorney							
500.310 Legal Expense	315,000.00	315,000.00	111,735.15	27,258.47	0.00	203,264.85	35.5
500.314 Litigation	105,000.00	105,000.00	187.79	0.00	0.00	104,812.21	0.2
500.319 Ethics Research, Training & Op	6,000.00	6,000.00	1,762.80	113.00	0.00	4,237.20	29.4
Town Attorney	426,000.00	426,000.00	113,685.74	27,371.47	0.00	312,314.26	26.7
Dept: 519.000 General							
500.120 Regular Salaries	162,750.00	162,750.00	75,329.66	14,097.11	0.00	87,420.34	46.3
500.210 Employer FICA Taxes	12,451.00	12,451.00	5,791.58	1,081.85	0.00	6,659.42	46.5
500.220 Retirement	17,610.00	17,610.00	6,656.57	1,431.75	0.00	10,953.43	37.8
500.230 Group Insurance	33,808.00	33,808.00	12,357.10	1,384.11	0.00	21,450.90	36.6
500.311 Advertisements	12,000.00	12,000.00	6,670.10	0.00	0.00	5,329.90	55.6
500.315 Professional Services	40,000.00	40,000.00	15,504.34	2,500.00	0.00	24,495.66	38.8
500.345 Contractual Services	40,200.00	40,200.00	9,068.65	746.09	0.00	31,131.35	22.6
500.349 Community Bus	160,216.00	160,216.00	57,502.68	11,204.00	0.00	102,713.32	35.9
500.451 Auto, Property & Liability Ins	134,800.00	134,800.00	128,463.00	0.00	0.00	6,337.00	95.3
500.452 Workers Compensation Insur	44,000.00	44,000.00	19,450.50	0.00	0.00	24,549.50	44.2
500.463 Service Maintenance Contracts	12,000.00	12,000.00	2,215.84	1,940.84	0.00	9,784.16	18.5
500.497 Contingency	100,000.00	100,000.00	1,200.84	0.00	0.00	98,799.16	1.2
500.506 Printing & Binding	18,500.00	18,500.00	7,099.00	1,688.00	0.00	11,401.00	38.4
500.508 Postage	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
500.511 Computer Expense	91,575.00	91,575.00	45,245.26	6,315.01	0.00	46,329.74	49.4
500.525 Uniform Expense	225.00	225.00	0.00	0.00	0.00	225.00	0.0
500.545 Training	500.00	500.00	0.00	0.00	0.00	500.00	0.0
500.550 Operating Expenses	23,000.00	23,000.00	18,540.77	1,049.88	0.00	4,459.23	80.6
500.552 Recycling and Solid Waste Exp	30,000.00	30,000.00	4,222.82	1,417.23	0.00	25,777.18	14.1
General	936,635.00	936,635.00	415,318.71	44,855.87	0.00	521,316.29	44.3
Dept: 519.100 Business Dev & Marketing							
500.311 Advertisements	34,700.00	34,700.00	2,940.00	0.00	0.00	31,760.00	8.5
500.315 Professional Services	91,500.00	91,500.00	15,286.64	3,257.81	0.00	76,213.36	16.7
500.345 Contractual Services	17,758.00	17,758.00	7,536.68	19.17	0.00	10,221.32	42.4
500.495 Special Events	9,400.00	9,400.00	4,023.80	0.00	0.00	5,376.20	42.8
500.506 Printing & Binding	15,275.00	15,275.00	1,112.15	0.00	0.00	14,162.85	7.3
500.540 Dues & Subscriptions	1,780.00	1,780.00	744.00	0.00	0.00	1,036.00	41.8
500.550 Operating Expenses	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
Business Dev & Marketing	171,413.00	171,413.00	31,643.27	3,276.98	0.00	139,769.73	18.5
Dept: 521.000 Police Department							
500.141 BSO Overtime	80,000.00	80,000.00	29,725.81	29,725.81	0.00	50,274.19	37.2
500.345 Contractual Services	5,378,907.00	5,378,907.00	2,689,453.50	444,094.76	0.00	2,689,453.50	50.0
500.352 Contract Services	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
500.520 Bldg. Maintenance	1,500.00	1,500.00	429.00	0.00	0.00	1,071.00	28.6
500.550 Operating Expenses	5,000.00	5,000.00	3,401.98	2,365.00	0.00	1,598.02	68.0
500.640 Capital Outlay - Equipt & Mach	2,200.00	2,200.00	2,375.00	375.00	0.00	-175.00	108.0
Police Department	5,472,607.00	5,472,607.00	2,725,385.29	476,560.57	0.00	2,747,221.71	49.8
Dept: 523.000 Emergency Medical Services							
500.345 Contractual Services	873,699.00	873,699.00	436,849.50	72,808.25	0.00	436,849.50	50.0
Emergency Medical Services	873,699.00	873,699.00	436,849.50	72,808.25	0.00	436,849.50	50.0
Dept: 524.000 Development Services							
500.120 Regular Salaries	272,842.00	272,842.00	87,305.48	18,518.94	0.00	185,536.52	32.0

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Town of Lauderdale by the Sea

For the Period: 10/1/2021 to 3/31/2022

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 001 - General Fund							
Expenditures							
Dept: 524.000 Development Services							
500.140 Overtime Salaries	5,000.00	5,000.00	140.49	78.52	0.00	4,859.51	2.8
500.210 Employer FICA Taxes	21,255.00	21,255.00	6,562.59	1,423.37	0.00	14,692.41	30.9
500.220 Retirement	61,131.00	61,131.00	16,984.55	3,525.12	0.00	44,146.45	27.8
500.230 Group Insurance	74,259.00	74,259.00	14,672.28	1,689.53	0.00	59,586.72	19.8
500.315 Professional Services	66,500.00	66,500.00	21,958.82	3,671.25	0.00	44,541.18	33.0
500.345 Contractual Services	319,574.00	319,574.00	154,979.09	26,338.02	0.00	164,594.91	48.5
500.461 Vehicle Maintenance	250.00	250.00	85.88	0.00	0.00	164.12	34.4
500.462 Fuel	500.00	500.00	170.28	45.86	0.00	329.72	34.1
500.463 Service Maintenance Contracts	6,600.00	6,600.00	3,160.29	172.05	0.00	3,439.71	47.9
500.506 Printing & Binding	1,300.00	1,300.00	2,501.16	429.15	0.00	-1,201.16	192.4
500.508 Postage	5,000.00	5,000.00	242.86	46.40	0.00	4,757.14	4.9
500.510 Office Supplies	2,500.00	2,500.00	411.99	0.00	0.00	2,088.01	16.5
500.525 Uniform Expense	600.00	600.00	0.00	0.00	0.00	600.00	0.0
500.540 Dues & Subscriptions	3,300.00	3,300.00	50.00	50.00	0.00	3,250.00	1.5
500.545 Training	4,500.00	4,500.00	59.00	0.00	0.00	4,441.00	1.3
500.550 Operating Expenses	9,000.00	9,000.00	1,244.12	451.71	0.00	7,755.88	13.8
500.640 Capital Outlay - Equip't & Mach	0.00	0.00	8,400.00	0.00	0.00	-8,400.00	0.0
Development Services	854,111.00	854,111.00	318,928.88	56,439.92	0.00	535,182.12	37.3
Dept: 541.100 Mun Svcs - Public Works Div							
500.120 Regular Salaries	888,471.00	888,471.00	404,168.64	65,353.44	0.00	484,302.36	45.5
500.140 Overtime Salaries	50,000.00	50,000.00	14,295.19	3,449.82	0.00	35,704.81	28.6
500.210 Employer FICA Taxes	71,793.00	71,793.00	31,674.14	5,165.52	0.00	40,118.86	44.1
500.220 Retirement	112,979.00	112,979.00	44,419.67	8,631.69	0.00	68,559.33	39.3
500.230 Group Insurance	285,494.00	285,494.00	106,374.49	11,142.42	0.00	179,119.51	37.3
500.315 Professional Services	75,000.00	75,000.00	40,072.40	22,501.25	0.00	34,927.60	53.4
500.340 Sewer/Wastewater	14,000.00	14,000.00	4,383.71	816.94	0.00	9,616.29	31.3
500.345 Contractual Services	322,817.00	322,817.00	90,103.85	18,170.45	0.00	232,713.15	27.9
500.410 Communications	41,800.00	41,800.00	28,916.06	6,607.25	0.00	12,883.94	69.2
500.430 Electric Service	48,000.00	48,000.00	18,011.02	3,841.22	0.00	29,988.98	37.5
500.431 Water Service	160,000.00	160,000.00	79,894.65	13,463.06	0.00	80,105.35	49.9
500.433 Electric Service-Streets	62,500.00	62,500.00	26,946.59	4,871.85	0.00	35,553.41	43.1
500.445 Equip Rent/Lease	17,500.00	17,500.00	4,338.50	456.25	0.00	13,161.50	24.8
500.460 Equipment Maintenance	27,080.00	27,080.00	4,709.39	1,041.98	0.00	22,370.61	17.4
500.461 Vehicle Maintenance	14,000.00	14,000.00	9,458.86	1,967.25	0.00	4,541.14	67.6
500.462 Fuel	24,000.00	24,000.00	19,663.73	2,894.39	0.00	4,336.27	81.9
500.463 Service Maintenance Contracts	20,705.00	20,705.00	11,606.21	3,566.85	0.00	9,098.79	56.1
500.470 Radio Maintenance	2,400.00	2,400.00	0.00	0.00	0.00	2,400.00	0.0
500.498 Storm Drain Rehab/Maint	50,000.00	50,000.00	1,563.30	1,563.30	7,221.70	41,215.00	17.6
500.508 Postage	250.00	250.00	88.21	0.00	0.00	161.79	35.3
500.510 Office Supplies	1,750.00	1,750.00	0.00	0.00	0.00	1,750.00	0.0
500.520 Bldg. Maintenance	65,000.00	65,000.00	30,930.76	8,244.30	0.00	34,069.24	47.6
500.525 Uniform Expense	12,000.00	12,000.00	12,841.28	2,275.22	0.00	-841.28	107.0
500.529 Street Light Maintenance	35,000.00	35,000.00	18,742.56	-34,060.00	0.00	16,257.44	53.6
500.530 Street Maint Repair Supply	85,000.00	85,000.00	6,591.69	2,490.83	0.00	78,408.31	7.8
500.531 Grounds Maint/Landscaping	50,000.00	50,000.00	14,570.15	3,692.69	0.00	35,429.85	29.1
500.532 Signs	12,500.00	12,500.00	3,064.29	196.00	0.00	9,435.71	24.5
500.534 Sidewalk Maint Repair	15,000.00	15,000.00	9,296.74	3,500.00	5,026.83	676.43	95.5
500.535 Flags	2,500.00	2,500.00	694.20	694.20	0.00	1,805.80	27.8
500.540 Dues & Subscriptions	2,285.00	2,285.00	1,060.00	0.00	0.00	1,225.00	46.4
500.545 Training	6,000.00	6,000.00	884.59	116.92	0.00	5,115.41	14.7
500.547 Hurricane Expenditure	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.0
500.550 Operating Expenses	70,000.00	70,000.00	27,140.12	3,143.35	4,126.60	38,733.28	44.7
500.624 Capital Outlay-Bldg. Improvem't	50,000.00	50,000.00	28,647.99	1,697.99	0.00	21,352.01	57.3
500.640 Capital Outlay - Equip't & Mach	6,000.00	6,000.00	5,567.66	0.00	0.00	432.34	92.8
500.644 Capital Outlay-Vehicles	39,263.00	39,263.00	23,542.30	3,346.61	0.00	15,720.70	60.0
Mun Svcs - Public Works Div	2,761,087.00	2,761,087.00	1,124,262.94	170,843.04	16,375.13	1,620,448.93	41.3
Dept: 572.000 Recreation							

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Town of Lauderdale by the Sea

For the Period: 10/1/2021 to 3/31/2022	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 001 - General Fund							
Expenditures							
Dept: 572.000 Recreation							
500.311 Advertisements	1,800.00	1,800.00	940.73	0.00	0.00	859.27	52.3
500.342 Senior Rec. Ctr. Contract	94,834.00	94,834.00	45,707.21	6,677.83	0.00	49,126.79	48.2
500.343 Beach Maintenance Contract	264,000.00	264,000.00	123,000.00	20,500.00	0.00	141,000.00	46.6
500.345 Contractual Services	11,000.00	11,000.00	4,000.00	4,000.00	0.00	7,000.00	36.4
500.347 Programs	8,000.00	8,000.00	2,900.25	1,079.25	0.00	5,099.75	36.3
500.430 Electric Service	600.00	600.00	234.38	49.41	0.00	365.62	39.1
500.460 Equipment Maintenance	8,000.00	8,000.00	2,032.74	660.00	0.00	5,967.26	25.4
500.469 Buoy Maintenance	9,000.00	9,000.00	0.00	0.00	0.00	9,000.00	0.0
500.495 Special Events	105,000.00	105,000.00	20,215.54	365.39	0.00	84,784.46	19.3
500.510 Office Supplies	650.00	650.00	576.58	0.00	0.00	73.42	88.7
500.520 Bldg. Maintenance	45,000.00	45,000.00	9,009.25	0.00	0.00	35,990.75	20.0
500.536 Sea Oats	12,000.00	12,000.00	800.00	0.00	0.00	11,200.00	6.7
500.550 Operating Expenses	112,000.00	112,000.00	24,644.02	4,605.93	0.00	87,355.98	22.0
500.640 Capital Outlay - Equipt & Mach	47,500.00	47,500.00	6,590.00	0.00	0.00	40,910.00	13.9
Recreation	719,384.00	719,384.00	240,650.70	37,937.81	0.00	478,733.30	33.5
Dept: 581.100 Interfund Transfers							
500.910 Transfer to CIP Fund	540,662.00	540,662.00	270,331.00	135,165.50	0.00	270,331.00	50.0
Interfund Transfers	540,662.00	540,662.00	270,331.00	135,165.50	0.00	270,331.00	50.0
Expenditures	14,287,803.00	14,287,803.00	6,221,697.17	1,117,424.26	24,035.97	8,042,069.86	43.7
Net Effect for General Fund	0.00	0.00	3,769,484.30	-666,635.56	24,035.97	-3,745,448.33	0.0
Change in Fund Balance:			3,769,484.30				

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Town of Lauderdale by the Sea

For the Period: 10/1/2021 to 3/31/2022	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - Special Revenue-Police Conf							
Revenues							
Dept: 306.000 Miscellaneous Revenues							
369.100 Miscellaneous Revenues	0.00	0.00	60.31	0.00	0.00	-60.31	0.0
Miscellaneous Revenues	0.00	0.00	60.31	0.00	0.00	-60.31	0.0
Revenues	0.00	0.00	60.31	0.00	0.00	-60.31	0.0
Net Effect for Special Revenue-Police Conf	0.00	0.00	60.31	0.00	0.00	-60.31	0.0
Change in Fund Balance:			60.31				

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Town of Lauderdale by the Sea

For the Period: 10/1/2021 to 3/31/2022	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 102 - Building Fund							
Revenues							
Dept: 000.000 Appropriated Fund Balance							
380.200 Appropriated Fund Balance	50,000.00	105,998.00	0.00	0.00	0.00	105,998.00	0.0
Appropriated Fund Balance	50,000.00	105,998.00	0.00	0.00	0.00	105,998.00	0.0
Dept: 302.100 Building Permit and Inpection							
322.100 Building Permits	808,183.00	808,183.00	671,741.70	228,687.69	0.00	136,441.30	83.1
322.105 Fire Plan Review Fees	16,500.00	16,500.00	9,786.00	1,600.00	0.00	6,714.00	59.3
Building Permit and Inpection	824,683.00	824,683.00	681,527.70	230,287.69	0.00	143,155.30	82.6
Revenues	874,683.00	930,681.00	681,527.70	230,287.69	0.00	249,153.30	73.2
Expenditures							
Dept: 524.100 Building							
500.120 Regular Salaries	80,642.00	80,642.00	30,808.18	5,543.05	0.00	49,833.82	38.2
500.210 Employer FICA Taxes	6,170.00	6,170.00	2,655.48	452.36	0.00	3,514.52	43.0
500.220 Retirement	15,802.00	15,802.00	3,603.22	737.84	0.00	12,198.78	22.8
500.230 Group Insurance	22,069.00	22,069.00	6,118.82	720.30	0.00	15,950.18	27.7
500.315 Professional Services	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00	0.0
500.402 Building Permit Services	650,000.00	650,000.00	260,261.31	98,191.82	0.00	389,738.69	40.0
500.624 Capital Outlay-Bldg. Improvemnt	0.00	55,998.00	0.00	0.00	0.00	55,998.00	0.0
Building	874,683.00	930,681.00	303,447.01	105,645.37	0.00	627,233.99	32.6
Expenditures	874,683.00	930,681.00	303,447.01	105,645.37	0.00	627,233.99	32.6
Net Effect for Building Fund	0.00	0.00	378,080.69	124,642.32	0.00	-378,080.69	0.0
Change in Fund Balance:			378,080.69				

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Town of Lauderdale by the Sea

For the Period: 10/1/2021 to 3/31/2022	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 103 - Sewer Fund							
Revenues							
Dept: 000.000 Appropriated Fund Balance							
380.200 Appropriated Fund Balance	200,281.00	200,281.00	0.00	0.00	0.00	200,281.00	0.0
Appropriated Fund Balance	200,281.00	200,281.00	0.00	0.00	0.00	200,281.00	0.0
Dept: 304.000 Charges for Services							
343.500 Sewer Fees	1,193,155.00	1,193,155.00	652,807.90	116,391.39	0.00	540,347.10	54.7
Charges for Services	1,193,155.00	1,193,155.00	652,807.90	116,391.39	0.00	540,347.10	54.7
Dept: 306.000 Miscellaneous Revenues							
361.100 Interest Earnings	1,500.00	1,500.00	92.45	18.35	0.00	1,407.55	6.2
Miscellaneous Revenues	1,500.00	1,500.00	92.45	18.35	0.00	1,407.55	6.2
Revenues	1,394,936.00	1,394,936.00	652,900.35	116,409.74	0.00	742,035.65	46.8
Expenditures							
Dept: 535.000 Sanitary Sewers							
500.120 Regular Salaries	58,968.00	58,968.00	36,916.92	6,087.20	0.00	22,051.08	62.6
500.140 Overtime Salaries	5,250.00	5,250.00	2,618.14	535.67	0.00	2,631.86	49.9
500.210 Employer FICA Taxes	4,913.00	4,913.00	3,009.10	503.88	0.00	1,903.90	61.2
500.220 Retirement	10,422.00	10,422.00	5,965.02	999.57	0.00	4,456.98	57.2
500.230 Group Insurance	8,773.00	8,773.00	3,056.99	391.13	0.00	5,716.01	34.8
500.315 Professional Services	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
500.340 Sewer/Wastewater	800,000.00	800,000.00	366,593.48	60,077.98	0.00	433,406.52	45.8
500.345 Contractual Services	18,000.00	18,000.00	8,658.16	1,026.21	0.00	9,341.84	48.1
500.430 Electric Service	24,000.00	24,000.00	7,128.12	1,410.32	0.00	16,871.88	29.7
500.431 Water Service	360.00	360.00	126.25	37.06	0.00	233.75	35.1
500.459 Sewer Line Maintenance	280,000.00	280,000.00	7,970.00	4,770.00	0.00	272,030.00	2.8
500.465 Pump Station Maintenance	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
500.497 Contingency	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00	0.0
500.506 Printing & Binding	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
500.550 Operating Expenses	2,250.00	2,250.00	59.09	0.00	0.00	2,190.91	2.6
500.630 Cap Outlay Imp other than bldg	75,000.00	75,000.00	18,478.00	0.00	0.00	56,522.00	24.6
Sanitary Sewers	1,394,936.00	1,394,936.00	460,579.27	75,839.02	0.00	934,356.73	33.0
Expenditures	1,394,936.00	1,394,936.00	460,579.27	75,839.02	0.00	934,356.73	33.0
Net Effect for Sewer Fund	0.00	0.00	192,321.08	40,570.72	0.00	-192,321.08	0.0
Change in Fund Balance:			192,321.08				

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Town of Lauderdale by the Sea

For the Period: 10/1/2021 to 3/31/2022	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 115 - Fire Fund							
Revenues							
Dept: 000.000 Appropriated Fund Balance							
380.203 Appropriation from Fire Fund	898,507.00	917,507.00	0.00	0.00	0.00	917,507.00	0.0
Appropriated Fund Balance	898,507.00	917,507.00	0.00	0.00	0.00	917,507.00	0.0
Dept: 301.050 Fire Assessment							
311.200 Property Tax-Fire Assessment	1,012,348.00	1,012,348.00	949,393.53	15,144.49	0.00	62,954.47	93.8
Fire Assessment	1,012,348.00	1,012,348.00	949,393.53	15,144.49	0.00	62,954.47	93.8
Dept: 304.000 Charges for Services							
342.210 Fire Inspection Fees	33,900.00	33,900.00	32,695.74	1,149.00	0.00	1,204.26	96.4
Charges for Services	33,900.00	33,900.00	32,695.74	1,149.00	0.00	1,204.26	96.4
Dept: 306.000 Miscellaneous Revenues							
361.100 Interest Earnings	1,000.00	1,000.00	111.94	25.11	0.00	888.06	11.2
Miscellaneous Revenues	1,000.00	1,000.00	111.94	25.11	0.00	888.06	11.2
Revenues	1,945,755.00	1,964,755.00	982,201.21	16,318.60	0.00	982,553.79	50.0
Expenditures							
Dept: 522.000 Fire Department							
500.151 Fire Dept Pension	6,000.00	6,000.00	0.00	0.00	0.00	6,000.00	0.0
500.315 Professional Services	69,500.00	69,500.00	25,873.00	0.00	0.00	43,627.00	37.2
500.320 Audit Expense	8,400.00	8,400.00	0.00	0.00	0.00	8,400.00	0.0
500.345 Contractual Services	919,855.00	919,855.00	459,927.48	76,654.58	0.00	459,927.52	50.0
500.520 Bldg. Maintenance	2,000.00	2,000.00	1,028.08	175.00	0.00	971.92	51.4
500.644 Capital Outlay-Vehicles	918,000.00	937,000.00	18,603.08	18,603.08	887,740.00	30,656.92	96.7
500.912 Transfer to General Fund	22,000.00	22,000.00	11,000.00	5,500.00	0.00	11,000.00	50.0
Fire Department	1,945,755.00	1,964,755.00	516,431.64	100,932.66	887,740.00	560,583.36	71.5
Expenditures	1,945,755.00	1,964,755.00	516,431.64	100,932.66	887,740.00	560,583.36	71.5
Net Effect for Fire Fund	0.00	0.00	465,769.57	-84,614.06	887,740.00	421,970.43	0.0
Change in Fund Balance:			465,769.57				

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Town of Lauderdale by the Sea

For the Period: 10/1/2021 to 3/31/2022

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 300 - Capital Project Fund							
Revenues							
Dept: 000.000 Appropriated Fund Balance							
380.200 Appropriated Fund Balance	406,337.00	2,887,281.00	0.00	0.00	0.00	2,887,281.00	0.0
380.204 Appropriated from El Mar Reser	677,566.00	677,566.00	0.00	0.00	0.00	677,566.00	0.0
380.211 Appropriated El Mar Res.FDG Fi	1,650,000.00	1,650,000.00	0.00	0.00	0.00	1,650,000.00	0.0
Appropriated Fund Balance	2,733,903.00	5,214,847.00	0.00	0.00	0.00	5,214,847.00	0.0
Dept: 303.000 Intergovernmental Revenues							
334.931 American Rescue Plan Act Grant	1,668,844.00	1,668,844.00	1,668,844.00	0.00	0.00	0.00	100.0
Intergovernmental Revenues	1,668,844.00	1,668,844.00	1,668,844.00	0.00	0.00	0.00	100.0
Dept: 306.000 Miscellaneous Revenues							
361.100 Interest Earnings	600.00	600.00	258.01	52.74	0.00	341.99	43.0
361.104 Pompano Beach-Palm Club Sewer	0.00	0.00	150,000.00	0.00	0.00	-150,000.00	0.0
Miscellaneous Revenues	600.00	600.00	150,258.01	52.74	0.00	-149,658.01	25,043.0
Dept: 581.100 Interfund Transfers							
381.105 Transfer from General Fund	540,662.00	540,662.00	270,331.00	135,165.50	0.00	270,331.00	50.0
381.106 Transfer from Parking Fund	1,109,300.00	1,109,300.00	554,650.00	277,325.00	0.00	554,650.00	50.0
Interfund Transfers	1,649,962.00	1,649,962.00	824,981.00	412,490.50	0.00	824,981.00	50.0
Revenues	6,053,309.00	8,534,253.00	2,644,083.01	412,543.24	0.00	5,890,169.99	31.0
Expenditures							
Dept: 519.000 General							
500.120 Regular Salaries	24,591.00	24,591.00	13,598.18	2,284.61	0.00	10,992.82	55.3
500.210 Employer FICA Taxes	1,882.00	1,882.00	1,040.25	174.77	0.00	841.75	55.3
500.220 Retirement	7,134.00	7,134.00	4,580.03	692.02	0.00	2,553.97	64.2
500.230 Group Insurance	6,136.00	6,136.00	2,418.48	324.29	0.00	3,717.52	39.4
500.640 Capital Outlay - Equipt & Mach	125,000.00	125,000.00	57,011.00	0.00	56,576.00	11,413.00	90.9
General	164,743.00	164,743.00	78,647.94	3,475.69	56,576.00	29,519.06	82.1
Dept: 519.155 A1A Hibiscus Crosswalk							
500.630 Cap Outlay Imp other than bldg	0.00	45,000.00	50,407.93	34,060.00	4,495.00	-9,902.93	122.0
A1A Hibiscus Crosswalk	0.00	45,000.00	50,407.93	34,060.00	4,495.00	-9,902.93	122.0
Dept: 519.162 Town Hall Complex							
500.624 Capital Outlay-Bldg. Improvemnt	251,000.00	321,755.00	28,912.84	28,912.84	278,085.16	14,757.00	95.4
Town Hall Complex	251,000.00	321,755.00	28,912.84	28,912.84	278,085.16	14,757.00	95.4
Dept: 545.100 Downtown Parking Reconfigurati							
500.630 Cap Outlay Imp other than bldg	350,000.00	350,000.00	25,291.18	0.00	0.00	324,708.82	7.2
Downtown Parking Reconfigurati	350,000.00	350,000.00	25,291.18	0.00	0.00	324,708.82	7.2
Dept: 559.025 Bel Air -Seawall Repair- East							
500.630 Cap Outlay Imp other than bldg	0.00	220,297.00	2,112.83	0.00	0.00	218,184.17	1.0
Bel Air -Seawall Repair- East	0.00	220,297.00	2,112.83	0.00	0.00	218,184.17	1.0
Dept: 559.026 Canal Dredging							
500.630 Cap Outlay Imp other than bldg	70,000.00	109,954.00	24,155.86	1,867.29	0.00	85,798.14	22.0
Canal Dredging	70,000.00	109,954.00	24,155.86	1,867.29	0.00	85,798.14	22.0
Dept: 559.027 Storm Water Rate Study							
500.630 Cap Outlay Imp other than bldg	40,000.00	40,000.00	2,707.76	2,707.76	0.00	37,292.24	6.8
Storm Water Rate Study	40,000.00	40,000.00	2,707.76	2,707.76	0.00	37,292.24	6.8
Dept: 559.028 East Tradewinds Improvement							
500.630 Cap Outlay Imp other than bldg	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0.0

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Town of Lauderdale by the Sea

For the Period: 10/1/2021 to 3/31/2022

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 300 - Capital Project Fund							
Expenditures							
East Tradewinds Improvement	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0.0
Dept: 572.200 Beach Renourishment							
500.630 Cap Outlay Imp other than bldg	0.00	54,518.00	23,052.87	3,389.35	0.00	31,465.13	42.3
Beach Renourishment	0.00	54,518.00	23,052.87	3,389.35	0.00	31,465.13	42.3
Dept: 575.201 Pedestrian Amenities							
500.630 Cap Outlay Imp other than bldg	150,000.00	150,000.00	2,034.35	0.00	0.00	147,965.65	1.4
Pedestrian Amenities	150,000.00	150,000.00	2,034.35	0.00	0.00	147,965.65	1.4
Dept: 576.129 Palm Club Sewer							
500.630 Cap Outlay Imp other than bldg	1,450,000.00	3,156,061.00	2,309,876.00	138,446.25	0.00	846,185.00	73.2
Palm Club Sewer	1,450,000.00	3,156,061.00	2,309,876.00	138,446.25	0.00	846,185.00	73.2
Dept: 576.135 Street Project Codrington Driv							
500.629 Capital Outlay - Design/Permit	0.00	0.00	19,466.80	0.00	0.00	-19,466.80	0.0
500.630 Cap Outlay Imp other than bldg	1,150,000.00	1,254,359.00	9,782.22	0.00	0.00	1,244,576.78	0.8
Street Project Codrington Driv	1,150,000.00	1,254,359.00	29,249.02	0.00	0.00	1,225,109.98	2.3
Dept: 576.136 Street Proj.Bougain.Poinciana							
500.630 Cap Outlay Imp other than bldg	0.00	240,000.00	0.00	0.00	0.00	240,000.00	0.0
Street Proj.Bougain.Poinciana	0.00	240,000.00	0.00	0.00	0.00	240,000.00	0.0
Dept: 577.101 Dog Park Pilot							
500.630 Cap Outlay Imp other than bldg	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0.0
Dog Park Pilot	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0.0
Dept: 579.169 Greenway- El Mar Drive							
500.630 Cap Outlay Imp other than bldg	2,327,566.00	2,327,566.00	0.00	0.00	0.00	2,327,566.00	0.0
Greenway- El Mar Drive	2,327,566.00	2,327,566.00	0.00	0.00	0.00	2,327,566.00	0.0
Expenditures	6,053,309.00	8,534,253.00	2,576,448.58	212,859.18	339,156.16	5,618,648.26	34.2
Net Effect for Capital Project Fund	0.00	0.00	67,634.43	199,684.06	339,156.16	271,521.73	0.0
Change in Fund Balance:			67,634.43				

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Town of Lauderdale by the Sea

For the Period: 10/1/2021 to 3/31/2022

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 310 - Parking Fund							
Revenues							
Dept: 302.000 Licenses & Permits							
313.101 PILOP Fee	18,300.00	18,300.00	100,000.00	100,000.00	0.00	-81,700.00	546.4
Licenses & Permits	18,300.00	18,300.00	100,000.00	100,000.00	0.00	-81,700.00	546.4
Dept: 304.000 Charges for Services							
344.500 Parking Permits	130,000.00	130,000.00	89,049.14	7,292.25	0.00	40,950.86	68.5
344.520 Parking Agreements	65,331.00	65,331.00	78,913.00	0.00	0.00	-13,582.00	120.8
344.551 South Ocean	185,000.00	185,000.00	130,524.49	40,136.01	0.00	54,475.51	70.6
344.552 Ocean Front Meters	290,000.00	290,000.00	191,062.56	43,971.98	0.00	98,937.44	65.9
344.553 Commercial Blvd. Meters	60,000.00	60,000.00	44,197.74	11,162.04	0.00	15,802.26	73.7
344.554 Parking Meters - Beach	200,000.00	200,000.00	99,671.60	26,389.24	0.00	100,328.40	49.8
344.555 Palm Portal- FDG	70,252.00	70,252.00	49,593.12	15,335.53	0.00	20,658.88	70.6
344.556 El Prado Parking Lot	400,000.00	400,000.00	275,255.96	80,637.53	0.00	124,744.04	68.8
344.558 Town Hall Parking Lot	25,000.00	25,000.00	15,824.49	5,337.66	0.00	9,175.51	63.3
344.559 El Mar Parking Lot	200,000.00	200,000.00	135,499.83	31,093.82	0.00	64,500.17	67.7
344.560 A1A Parking Lot	400,000.00	400,000.00	306,929.94	85,707.16	0.00	93,070.06	76.7
344.563 Bougainvillea/ Poinciana	125,000.00	125,000.00	97,834.74	28,503.05	0.00	27,165.26	78.3
Charges for Services	2,150,583.00	2,150,583.00	1,514,356.61	375,566.27	0.00	636,226.39	70.4
Dept: 305.000 Fines & Forfeitures							
354.100 Parking Fines	125,000.00	125,000.00	40,667.00	3,160.00	0.00	84,333.00	32.5
Fines & Forfeitures	125,000.00	125,000.00	40,667.00	3,160.00	0.00	84,333.00	32.5
Dept: 306.000 Miscellaneous Revenues							
361.100 Interest Earnings	1,000.00	1,000.00	464.87	102.46	0.00	535.13	46.5
Miscellaneous Revenues	1,000.00	1,000.00	464.87	102.46	0.00	535.13	46.5
Revenues	2,294,883.00	2,294,883.00	1,655,488.48	478,828.73	0.00	639,394.52	72.1
Expenditures							
Dept: 545.000 Parking Operations							
500.120 Regular Salaries	190,793.00	190,793.00	91,093.71	14,942.06	0.00	99,699.29	47.7
500.140 Overtime Salaries	3,300.00	3,300.00	1,154.30	18.62	0.00	2,145.70	35.0
500.210 Employer FICA Taxes	14,848.00	14,848.00	5,711.90	934.78	0.00	9,136.10	38.5
500.220 Retirement	32,048.00	32,048.00	11,622.77	2,078.12	0.00	20,425.23	36.3
500.230 Group Insurance	68,531.00	68,531.00	16,077.97	2,638.56	0.00	52,453.03	23.5
500.345 Contractual Services	350,818.00	350,818.00	172,276.21	52,008.19	0.00	178,541.79	49.1
500.353 Parking Alternatives	294,000.00	294,000.00	124,156.55	35,728.16	0.00	169,843.45	42.2
500.410 Communications	2,400.00	2,400.00	487.80	93.76	0.00	1,912.20	20.3
500.430 Electric Service	5,280.00	5,280.00	2,715.83	587.42	0.00	2,564.17	51.4
500.431 Water Service	23,004.00	23,004.00	10,088.86	1,849.28	0.00	12,915.14	43.9
500.445 Equip Rent/Lease	0.00	0.00	4,790.16	798.36	0.00	-4,790.16	0.0
500.461 Vehicle Maintenance	5,000.00	5,000.00	626.94	60.90	0.00	4,373.06	12.5
500.462 Fuel	10,000.00	10,000.00	3,452.27	736.80	0.00	6,547.73	34.5
500.463 Service Maintenance Contracts	30,200.00	30,200.00	22,770.00	0.00	0.00	7,430.00	75.4
500.497 Contingency	10,000.00	7,310.00	0.00	0.00	0.00	7,310.00	0.0
500.506 Printing & Binding	7,900.00	7,900.00	1,533.64	797.12	0.00	6,366.36	19.4
500.508 Postage	2,000.00	2,000.00	1,007.10	19.44	0.00	992.90	50.4
500.510 Office Supplies	1,000.00	1,000.00	148.64	0.00	0.00	851.36	14.9
500.525 Uniform Expense	3,000.00	3,000.00	712.10	0.00	0.00	2,287.90	23.7
500.532 Signs	10,000.00	10,000.00	7,700.80	2,304.70	0.00	2,299.20	77.0
500.533 Parking Meter Parts-Supplies	30,750.00	30,750.00	1,703.24	0.00	0.00	29,046.76	5.5
500.545 Training	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
500.550 Operating Expenses	26,610.00	26,610.00	12,185.84	435.72	0.00	14,424.16	45.8
500.629 Capital Outlay - Design/Permit	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
500.630 Cap Outlay Imp other than bldg	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
500.640 Capital Outlay - Equip & Mach	0.00	46,790.00	9,788.84	9,788.84	30,189.15	6,812.01	85.4
500.644 Capital Outlay-Vehicles	58,101.00	14,001.00	0.00	0.00	0.00	14,001.00	0.0

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5/16/2022
7:05 pm

Town of Lauderdale by the Sea

For the Period: 10/1/2021 to 3/31/2022	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 310 - Parking Fund							
Expenditures							
Parking Operations	1,185,583.00	1,185,583.00	501,805.47	125,820.83	30,189.15	653,588.38	44.9
Dept: 581.100 Interfund Transfers							
500.910 Transfer to CIP Fund	1,109,300.00	1,109,300.00	554,650.00	277,325.00	0.00	554,650.00	50.0
Interfund Transfers	1,109,300.00	1,109,300.00	554,650.00	277,325.00	0.00	554,650.00	50.0
Expenditures	2,294,883.00	2,294,883.00	1,056,455.47	403,145.83	30,189.15	1,208,238.38	47.4
Net Effect for Parking Fund	0.00	0.00	599,033.01	75,682.90	30,189.15	-568,843.86	0.0
Change in Fund Balance:			599,033.01				
Grand Total Net Effect:	0.00	0.00	5,472,383.39	-310,669.62	1,281,121.28	-4,191,262.11	

Town of Lauderdale-by-the-Sea
Cash and Investment Report
as of March 28,
2022

Bank / Other	GL No.	Bank No.	Account Name	Account Type	Bank/ Pool	Balance 3/31/2022	Interest/ Avg % Yield	Interest/Chg Mkt Value	Interest/ Year to Date
001 General Fund:									
SunTrust	101.000	8015	Master Account	Advantage NOW	SunTrust	10,575,461.90	0.02%	155.13	743.74
SunTrust	101.009	6876	Emergency Reserve	Advantage NOW	SunTrust	2,500,000.00	0.02%	Included Above	Included Above
GENERAL FUND						BANK SUBTOTAL		155.13	743.74
SBA	101.300	1471-A	General Fund Invest Acct A	SBA Invest Pool	SBA	174,145.81	0.29%	43.21	132.75
SBA	101.400	1472-A	Emergency Reserves Acct A	SBA Invest Pool	SBA	84,489.10	0.29%	20.97	64.42
GENERAL FUND						SBA SUBTOTAL		64.18	197.17
GENERAL FUND						GRAND TOTAL		219.31	940.91
101 Police Forfeiture & Training									
SunTrust	101.100	9613	Police Forfeiture Fund	Advantage NOW	SunTrust	14,429.74	0.02%	Included Above	Included Above
POLICE FUND						TOTAL		0.00	0.00
103 Sewer Enterprise Fund									
SunTrust	101.105	9999	Cash	Advantage NOW	SunTrust	1,727,864.53	0.02%	18.34	92.44
SEWER FUND						TOTAL		18.34	92.44
115 Fire Fund:									
SunTrust	101.109	5379	Fire Fund Account	Advantage NOW		2,062,427.80	0.02%	25.11	111.94
FIRE FUND						GRAND TOTAL		25.11	111.94
300 Capital Improvement Fund:									
SunTrust	101.115	0010	Cash	Advantage NOW	SunTrust	4,070,890.51	0.02%	52.74	258.01
CAPITAL IMPROVEMENT FUND						TOTAL		52.74	258.01
310 Parking Improvement Fund									
SunTrust	101.125	0120	Parking Improvement Account	Advantage NOW	SunTrust	7,574,832.18	0.02%	102.46	463.19
SunTrust	101.128	8554	PILOP Account	Advantage NOW	SunTrust	47,621.00	0.02%	1.91	6.28
PARKING FUND						TOTAL		104.37	469.47
102 Building Fund									
SunTrust	101.104	8686	Building Account	Advantage NOW	SunTrust	474,794.95	0.02%	3.76	19.04
BUILDING FUND						TOTAL		3.76	19.04
ALL FUNDS						GRAND TOTAL		423.63	1,891.81

Town of Lauderdale-by-the-Sea
Cash and Investment Report
as of March 28,
2022

Summary by Investment Type		Amount	Percent
Interest Bearing Checking		29,048,322.61	99%
Non-interest Bearing Checking		0.00	0%
SBA Trust Fund/Pools		258,634.91	1%
Repurchase Agreements		0.00	0%
Money Market Funds		0.00	0%
U.S. Securities/Treasuries		0.00	0%
U.S. Federal Agencies		0.00	0%
Federal Instrumentalities		0.00	0%
GRAND TOTAL		29,306,957.52	100%

Summary by Fund		Amount	Percent
101.000/101-400	General Fund	13,334,096.81	45%
	Police Fund	14,429.74	0%
	Sewer Fund	1,727,864.53	6%
	Fire Fund	2,062,427.80	7%
	Building Fund	474,794.95	2%
	Capital Improvement Fund	4,070,890.51	14%
	Parking Fund	7,622,453.18	26%
GRAND TOTAL		29,306,957.52	100%

Summary by Bank/Pool		Amount	Percent
SunTrust		29,048,322.61	99%
Florida Prime/State Board of Admin.		258,634.91	1%
GRAND TOTAL		29,306,957.52	100%



Town Commission Agenda Item Report

Meeting Date: May 24, 2022

Submitted By: Linda Connors, Town Manager

Submitting Department: Administration

Item Type: Reports

Agenda Section: TOWN MANAGER REPORT

Subject Title: Town Manager Report for May 24, 2022

Explanation: Following is the Town Manager's report for May 24, 2022.

1. Downtown Meeting

On May 16th, the Commission held a workshop to discuss the refresh of the public area east of Ocean Drive to enhance the pedestrian and dining experience. This meeting was to further refine concepts that had been presented to the public and businesses on two separate dates – April 19th and May 4th. The Town's architect will be presenting designs at the June 14th Commission meeting to secure approval of the concept and move forward with final design. We encourage community participation.

2. Sea Shorts Play Festival

Sea Shorts, the always anticipated festival highlighting short comedies written by Florida playwrights, will be having performances on:

Friday June 3 & 10 @ 7:00 p.m.

Saturday June 4 & 5 @ 2 p.m. and 7:00 p.m.

Sunday June 5 & 12 @ 2:00 p.m.

Reservations are not needed, and the admission is free! Doors open ½ hour before showtime. Come and enjoy our local talent!

3. Hurricane Season

Hurricane season starts on June 1 and runs through November 30th. This year forecasters predict that this season will be an active one and we encourage our residents to prepare in advance. To help with preparations, the State of Florida has approved a Disaster Preparedness Sales Tax Holiday for May 28 – June 10th. For more information, please go to <https://www.flsenate.gov/Media/PressRelease/Show/4133>.

4. Staffing Changes

We had several excellent candidates apply for the Assistant to the Town Manager position and held our first round of interviews last week. We have scheduled skills testing for the finalists and expect to select a final candidate by mid-June.

5. Upcoming Meetings

May 26	Special Magistrate Meeting	Jarvis Hall	5:00 p.m.
June 1	Planning and Zoning Board	Jarvis Hall	6:00 p.m.
June 14	Commission Meeting	Jarvis Hall	6:30 p.m.



Agenda Item No: 8.c

Town Commission Agenda Item Report

Meeting Date: May 24, 2022

Submitted by: Jhanelle Campbell, Director of Development Services

Submitting Department: Development Services

Item Type: Report

Agenda Section: TOWN MANAGER REPORT

Subject Title: Development Services Quarterly Report

Explanation: Presented is the Development Services Quarterly Report for January 1, 2022 through March 31, 2022.

Attachments:

Ex. 1 – DSD Quarterly Report 1 FY 22



DEVELOPMENT SERVICES QUARTERLY REPORT JANUARY 1, 2022- MARCH 31, 2022



Business Tax Receipt Activities

- 3 New business opened; 5 applications were received.

New Businesses Opened

BTR License Number	Type of Business	Date Opened	Business Name	Street Number	Street Name	Suite
2698	Restaurant	1/10/2022	Uptown Deli Café	235	Commercial	102
2707	Restaurant	2/16/2022	Bocadillo By The Sea	213	Commercial	B
2706	Retail- Clothing	3/3/2022	Grim's World	211	Commercial	

Development Services – The following Development Services Division items were addressed during the reporting period.

Address	Issue	Planning & Zoning	Commission
4112 El Mar Drive	Conditional Use for a single-family home	X	X
4403/05 West Tradewinds Ave	Variance request to extend a commercial dock beyond the Town's limit of 8 feet.	X	X
4229 N. Ocean Drive	Horizon By-The-Sea- Site Plan- Modification request to legalize 13 hotel units.	X	X
262 Lombardy Avenue	Administrative Adjustment request to enclose a rear patio in a single-family home	X	X
5000 N. Ocean Drive, Unit 1711	Code Lien Mitigation		X
Business District Ordinance	Revised permitted uses in the Town's business district	X	X
Building Separation Ordinance	Removes requirement for separation of 20 feet between buildings. Second reading of this Ordinance is scheduled for June 14, 2022.	X	X
Marine Structures Ordinance	Revises regulations for marine structures. Second reading of this ordinance is scheduled for June 14, 2022.	X	X

Nicotine Products Ordinance-	Town Code amended to require nicotine products to be screened from public view.		X
Tidal Ordinance	Adopted Broward County requirements for seawalls		X

Other Applications

Development Services Applications

Type	Number
ROW Permit	5
Lien Search Requests	157
Landscape Permit	5
Sign Permit	12
Conditional Use	1
Administrative Adjustment	1
Architectural Review	4

CODE COMPLIANCE ACTIVITIES

Code Compliance hearings are held on the 4th Thursday of every month.

Code Activity Summary	
Case Inspections	
New Incidents Investigated	118
Total Inspections Completed	348
Cases with Active Violations	
Under Magistrate Jurisdiction	90
Under Code Office Jurisdiction	65
Liens with Active Violations	13
Total Cases with Active Violations	168
Vacation and Short-Term Rentals	
Registered Units	119

BUILDING DEPARTMENT AND ZONING ACTIVITIES

A list of the Building Department permits activity and fees collected during the reporting is noted below. The total amount of funds collected was \$467,702.66.

	January- March 2022
Permit Applications	473
Permits Issued	458
Permits over \$100,000	16
Inspections Completed	2,347
Funds Collected	\$467,702.66

PERMITS WITH JOB COST OVER \$100,000				
Owner	Address	Description	Job Cost	Fee Collected
The Palm Yacht and Beach Club, Inc.	1431 S. Ocean Blvd.	Plumbing	\$3,130,291.50	\$39,764.10
Sky 230 Development LLC	241 Shore Court	Residential New Construction	\$1,196,690.50	\$25,638.96
Fountainhead Condo HOA	3900 N Ocean Drive	Residential Alterations	\$1,156,915.46	\$36,595.43
Turnbull, Glendon F & Diana Roos	2081 Blue Water Terrace	Residential New Construction	\$949,119.00	\$20,425.39
Phillips, Rosa and Phillips, Scott	228 Imperial Lane	Residential New Construction	\$925,000.00	\$20,330.98
Crane Crest Apartments	1850 S Ocean Blvd	Electrical	\$624,250.00	\$13,147.10
IMCO By C LLC	233 E Commercial Blvd	Commercial Alterations	\$232,500.00	\$14,093.81
Megaa 2038 FAM TR Breda, Elia & Pillo, Joe TRSTEEES	5100 N Ocean Blvd, Unit 412	Residential Alterations	\$196,400.00	\$6,502.74
Bloom, Erik W., Bloom Julie M.	4340 El Mar Drive, Unit 3	Residential Alterations	\$183,373.00	\$6,339.61
Ocean Bay Club Association	5555 N Ocean Blvd	Roofing	\$178,400.00	\$2,928.66
Lococo, Marialana	4325 W Tradewinds Avenue	Swimming Pool	\$176,605.00	\$4,396.09
Sunil Gosain LIV TR	3900 N . Ocean Drive, Unit 14 G	Residential Alterations	\$165,138.75	\$5,516.17
Sardo Family Residence TR Sardo, Joan TRSTEE	4338 El Mar Drive, Unit 4	Residential Alterations	\$141,945.00	\$4,709.08
La Mer LBTS LLC	4529 N. Ocean Drive	Residential Alterations	\$138,394.00	\$4,685.39
Oceantime LLC	4200 El Mar Drive	Electrical	\$112,720.00	\$2,461.34
Aguirre Marin, Jorge A Martin	4461 W. Tradewinds Avenue	Structural	\$100,000.00	\$2,367.89

Jhanelle M. Campbell

Jhanelle Campbell, Development Services Director





Agenda Item No: 10.a

Town Commission Agenda Item Report

Meeting Date: May 24, 2022

Submitted By: Katrina Adler, Town Clerk

Submitting Department: Administration

Item Type: Minutes

Agenda Section: APPROVAL OF MINUTES

Subject Title: Approval of Minutes: April 26, 2022 Town Commission Meeting

Explanation: Approval of the following Town Commission Meeting Minutes:

- April 26, 2022 Town Commission Meeting

Recommendation: Accept / Approve

Attachments:

Ex.1	April 26, 2022 Town Commission Meeting Minutes
Ex.2	Form 8B Memorandum of Voting Conflict



DRAFT
TOWN OF LAUDERDALE-BY-THE-SEA
TOWN COMMISSION
MEETING MINUTES
Jarvis Hall
4505 Ocean Drive
Tuesday, April 26, 2022
6:30 PM

1. CALL TO ORDER

Mayor Chris Vincent called the meeting to order at 6:30 p.m. Also present were Vice Mayor Edmund Malkoon, Commissioner Alfred “Buz” Oldaker, Commissioner Theo Pouloupoulos, Commissioner Randy Strauss, Town Manager Linda Connors, Town Attorney Susan Trevarthen, Public Works Director Ken Rubach, Director of Finance and Budget Lucila Lang, Development Services Director Jhanelle Campbell, and Special Events and Marketing Manager Debbie Hime.

2. PLEDGE OF ALLEGIANCE TO THE FLAG

3. INVOCATION

Rabbi Bentzion Singer gave the Invocation.

4. ADDITIONS, DELETIONS, DEFERRALS OF AGENDA ITEMS

None.

5. PRESENTATIONS

a. Arbor Day Proclamation

Mayor Vincent read a Proclamation recognizing April 29, 2022 as Arbor Day. The Town will host a tree-planting ceremony on that day at the southeast corner of the Town’s tennis courts beginning at 10 a.m.

Members of the Garden Club were present to accept the Proclamation.

6. PUBLIC COMMENT

At this time Mayor Vincent opened public comment.

Happy Vasil, resident, expressed concern with traffic on Seagrape Drive due to speeding and littering, and requested assistance from the Town.

Phil Vasil, resident, also stated his concerns with traffic on Seagrape Drive.

David Wessels, resident, also addressed traffic on Seagrape Drive, pointing out that most traffic on this street does not slow down where a speed hump is located. He added that a number of commercial vehicles also use this roadway, despite signage prohibiting this traffic. He recommended additional enforcement in the area.

Howard Goldberg, resident, stated that the Chamber of Commerce will request the waiver of a fee for events planned on May 3, 2022, during National Business Week. He added that the Chamber has entered into a partnership with the Canadian Chamber of Commerce.

With no other individuals wishing to speak at this time, Mayor Vincent closed public comment.

7. PUBLIC SAFETY DISCUSSION

a. AMR March 2022 Report

Commissioner Oldaker made a motion, seconded by Commissioner Strauss, to approve. Motion carried 5-0.

b. VFD March 2022 Report

Commissioner Pouloupoulos made a motion, seconded by Commissioner Oldaker, to approve. Motion carried 5-0.

Mayor Vincent addressed the traffic concerns raised by residents of Seagrape Drive, including speeding, "cut-through" traffic, and the presence of commercial vehicles. Captain Tom Palmer of the Broward Sheriff's Office (BSO) advised that over the past several years, the Town has twice requested that Broward County make the intersection of Seagrape Drive and Washington Avenue a three-way stop; however, after conducting traffic surveys, the County has indicated that there was insufficient information to justify this change.

Captain Palmer continued that the Town installed LED stop signs near this intersection, and BSO Staff conducts enforcement activities in this area. He advised that BSO will deploy measures in this area to determine speeds and will report this information back to the Town. Regarding commercial vehicles, he noted that Broward County states the prohibition of these trucks is not enforceable. He concluded that he would speak further with residents of this area.

Commissioner Oldaker requested that both North and South Seagrape Drive be investigated to determine what can be done about traffic. He also stated his concern that the traffic signs and measures the Town tries to implement on Commercial Boulevard are often ignored by drivers, and asked if patrols could be increased. Captain Palmer advised that there have been BSO Deputies assigned strictly to traffic enforcement on Commercial Boulevard when available. He added that he would discuss the addition of Deputies as part of the Town's upcoming budget conversations.

8. TOWN MANAGER REPORT

a. Town Manager Report for April 26, 2022

Town Manager Linda Connors asked the Commission to select a Chair to assist Staff with the upcoming Fourth of July and Veterans' Day events. It was decided that Commissioner Pouloupoulos would assist with the Fourth of July and Commissioner Strauss would assist with Veterans' Day.

Town Manager Connors reported that the Chamber of Commerce has requested use of the Dune Plaza on May 3, 2022 from 2 p.m. to 6 p.m. to celebrate Small Business Week. She recommended the waiver of a special event application as well as a waiver of the fee. The Commission agreed to both waivers by unanimous consensus.

Town Manager Connors continued that meetings between Staff, residents, and Downtown businesses regarding the Downtown redesign have been successful. The next meetings are scheduled for the morning and evening of May 4, 2022. A Commission workshop will be scheduled for 6 p.m. on Monday, May 16, 2022 to discuss this issue further.

Town Manager Connors announced that in addition to the *Town Topics* digital e-blasts, the Town now has an official presence on Facebook, Twitter, and NextDoor. Residents will be able to sign up for this information on the Town's website within a few days.

Town Manager Connors concluded that the positions of Assistant to the Town Manager and Special Events and Community Marketing Coordinator are now open.

Commissioner Oldaker asked if the Town has maintained its vacation rental map so it remains up-to-date. Development Services Director Jhanelle Campbell replied that this map was last updated in November 2021, although there is a more recent list of these properties.

Commissioner Oldaker explained that he has heard questions from residents due to the sale of houses in residential neighborhoods, many of which become vacation rental properties. Development Services Director Campbell confirmed that the Town has seen an increase in applications for these properties. She added that the map will be updated more frequently, as it now uses geographic information system (GIS) technology.

Commissioner Oldaker also requested an update on Terra Mar Island. Public Works Director Ken Rubach replied that he and the Town Manager will meet with Pompano Beach's Assistant City Manager to discuss this further.

Mayor Vincent requested a brief overview of recent vacation rental complaints. Development Services Director Campbell replied that the most common concern is renters who are on the property for fewer than seven days. Town Manager Connors added that because the Town is preempted from most regulation by the state, they may only require a minimum stay in single-family homes and town homes. Duplexes, triplexes, and quadruplexes may not regulate the length of stay, although there are maximum occupancy limits.

Mayor Vincent asked if figures are available showing the number of verified complaints regarding these properties. Development Services Director Campbell replied that once a complaint is received, Code Enforcement follows up on it, as this is a Commission priority. She offered to bring back these numbers at the next meeting.

Mayor Vincent cautioned all present that vacation rentals are an allowable business in Florida and must be treated as such unless they have violated Town Code. Town Manager Connors added that these properties, however, are required to meet the same standards for noise as other residents. She encouraged individuals who have experienced noise issues with any nearby properties to contact BSO on their non-emergency line immediately, even at night. If the property responsible for the violation is a vacation rental, BSO will ensure Code Enforcement receives a copy of the complaint report. If residents do not call Code Enforcement or BSO while the issue is occurring,

there will be no evidence with which the property can be brought before the Special Magistrate.

Vice Mayor Malkoon commented that the purchasers of many vacation rentals are now corporations, and asked if there is anything in state law that would preempt the Town from limiting the number of properties owned by a single entity. Town Attorney Susan Trevarthen confirmed that hedge fund investment in vacation rentals is a growing trend. The Town may not regulate on the basis of ownership alone. She concluded that there is no clear solution that may be enacted through an Ordinance.

b. February 2022 Finance Report

Director of Finance and Budget Lucila Lang advised that the Town has submitted its American Rescue Plan Act funding report through April 30, 2022. She added that Conceptual Communications, acting in the capacity of Public Information Officer, has developed a donation request form, which is available online for use during the upcoming budget preparation process.

Commissioner Oldaker noted that during the month of March 2022, the Town realized nearly \$360,000 in parking revenue.

c. Q1 2022 Visitor Center Report

Town Manager Connors advised that each month, a different Town Department will provide the Commission with a quarterly report. Next month the report will be presented by Development Services, followed by Public Works.

Special Events and Marketing Manager Debbie Hime provided a report from the Visitors Center, stating that this building can be a major asset for the Town. Additional analytics are also available on the DiscoverLBTS.com website.

9. TOWN ATTORNEY REPORT

Commissioner Pouloupoulos requested an update on Senate Bill (SB) 620. Town Attorney Trevarthen replied that as of April 25, 2022, this bill has not yet been presented to the Governor for further action.

10. APPROVAL OF MINUTES

None.

11. CONSENT AGENDA

None.

12. OLD BUSINESS

None.

13. NEW BUSINESS

a. Special Event Application for Coqui Surf Camp

It was clarified that this request is from a nonprofit organization which wishes to host a surf or paddleboard camp at El Prado Park and El Prado Beach for four weeks in June 2022, lasting from 8 a.m. to 2:30 p.m. Monday through Friday. The Town has conducted due diligence on this request. The event will include lifeguard training for camp counselors. It was noted that children crossing the street will be accompanied by a counselor. Because the entity is a nonprofit organization, the Town has the option to lower or waive the special event fee.

Craig Tolz, owner and coordinator of Coqui Surf Camp, explained that the camp will provide instruction for young campers learning to surf and paddleboard. They will learn about ocean safety, weather conditions, marine life, conservation, and coastal cleanup. Additional activities may include arts and crafts, music lessons, yoga, gymnastics, and martial arts.

It was clarified that trained lifeguards will be on hand throughout the extent of the camp. Mayor Vincent requested that the camp be mindful of nearby residences when using loudspeakers or other amplification.

At this time Mayor Vincent opened public comment.

Jerry Gruher, resident, advised that he is a volunteer at the camp, and hoped the event can be beneficial to the Town.

With no other individuals wishing to speak at this time, Mayor Vincent closed public comment.

The Commissioners determined by consensus to waive the special event fee for the camp.

Commissioner Pouloupoulos made a motion, seconded by Commissioner Strauss, to approve and to waive the fee. Motion carried 5-0.

b. Authorize the Town Manager to Negotiate a Contract for the Purchase of the 4312 N. Ocean Drive Parking Lot

Public Works Director Rubach recalled that in 2015, the Town entered into an agreement with Flamingo East to develop a parking lot with cost sharing. The owner of the lot will receive 85% of the revenue, with the Town to receive the remaining 15%. 1/20th of the cost of the lease, approximately \$208,000, will be used toward improving the land.

As the lot has become more commonly used in recent years, the property owner has approached the Town with regard to selling the parcel. Public Works Director Rubach explained that the Town's purchasing policy determines how property may be acquired. The first step requires appraisal of the property, followed by permission from the Town Commission for the Town Commission to negotiate further. The existing lease is set to expire in 2035, and the Town has two 10-year options to renew it. This would follow even if the current owner sells the property.

Mayor Vincent stated that he was in favor of acquisition of the property, noting that it is contiguous with other parcels owned by the Town and provides a substantial benefit. Commissioner Oldaker agreed, noting that other Town parking lots are currently at full capacity.

Commissioner Strauss clarified that the Commission is not voting to purchase the property at tonight's meeting, but to give the Town Manager the authority to negotiate. He was also in favor of the proposed purchase.

Vice Mayor Malkoon observed that the cost of land is becoming more expensive, and added that the revenue raised by the parcel would be used toward its purchase. Commissioner Pouloupoulos agreed as well, requesting additional details on the negotiation process as it continues, including whether or not there are other offers on the table, as well as how the purchase would be financed.

Commissioner Strauss made a motion, seconded by Commissioner Oldaker, to authorize the Town Manager to negotiate a contract for the purchase of the property at 4312 N. Ocean Boulevard. Motion carried 5-0.

14. COMMISSIONER COMMENTS

Commissioner Poulopoulos stated that he had recently walked Terra Mar Drive following the discussion at the previous Commission meeting, and had noticed the traffic safety issues reported by residents. While he was not certain that this experience justified the cost of implementing a sidewalk, he felt steps should be taken to improve safety, as there is significant pedestrian activity. He suggested that the addition of hedges on the corner between A1A and Terra Mar Drive could prevent vehicles from driving over the curb to make a right turn onto the roadway.

Commissioner Oldaker advised that the Town should address similar safety issues on Hibiscus Drive between Bougainvillea Drive and Seagrape Drive.

15. ORDINANCES 1ST READING

None.

16. ORDINANCES 2ND READING

None.

17. RESOLUTIONS – PUBLIC COMMENTS

- a. Resolution 2022-17 – A RESOLUTION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, REVISING THE TOWN COMMISSION MEETING AND AGENDA PROCEDURES; PROVIDING FOR CONFLICTS; PROVIDING FOR AN EFFECTIVE DATE.**

At this time Mayor Vincent opened public comment, which he closed upon receiving no input.

Town Attorney Trevarthen recalled that this Item was carried over from the April 12, 2022 Agenda.

Commissioner Oldaker commented that it may be appropriate to have the parties in charge of public safety contracts be present at least on a quarterly basis to present the reports. He also requested clarification of whether Resolutions moved under the heading of Consent Agenda would still be read into the record. Town Attorney Trevarthen replied that this would not be necessary for Consent Resolutions, although if one of these Items is pulled for additional discussion, its title would be read.

Commissioner Strauss addressed the possibility of providing a single representative speaker with 10 minutes on an Item rather than having testimony offered by multiple representatives, suggesting that this be limited to occasions where three or more representatives are present. He also spoke in favor of the proposal to revise Code to allow for use of email notices.

Town Attorney Trevarthen clarified that a group providing testimony would receive the sum total of their shared time; if more than three representatives of a group will speak, the total testimony would be limited to 10 minutes unless the Mayor approves a longer time period.

Mayor Vincent observed that in the past, motions have not been read back to the public by the Town Clerk after their adoption unless requested by a member of the Commission. This procedure would be formally deleted as part of the proposed changes. He pointed out that Commissioners will still have the opportunity to request that a motion be read back prior to a vote in order to ensure clarity on its language. Town Attorney Trevarthen encouraged that this be done in the future if there are any questions regarding a motion's language prior to a vote.

Mayor Vincent advised that he had worked with Town Manager Connors and Town Attorney Trevarthen on other small language amendments to the procedures.

Commissioner Oldaker made a motion, seconded by Commissioner Pouloupoulos, to approve with the addition of having the public safety Captains show up quarterly, as well as providing notice for special meetings via email. Motion carried 5-0.

- b. Resolution 2022-18 – A RESOLUTION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, ADOPTING POLICIES FOR THE USE OF THE TOWN'S OCEAN AND DUNE PLAZAS AND BEACH PAVILION BY ENTITIES OTHER THAN THE TOWN.**

At this time Mayor Vincent opened public comment.

Bill Ciani, resident, advised that he had measured the Beach Pavilion and determined that the width of the gateway to the beach is 71 ft. One restaurant is currently using 27 ft. on one side, and he presumed the other restaurant will use the same dimensions on the opposite side, leaving a 17 ft. space for beach access.

Ann Marchetti, resident, stated that she represented the Aruba Beach Café and Anglin's Pier restaurants. Both entities agreed with the Town Manager's memo on this topic; however, she noted that the diagrams provided in the Commissioners' backup materials are not consistent with the current configuration of the Plaza as used by the Aruba Beach Café. She noted that both residents and visitors seem satisfied with the existing boundaries, and asked for a minimum of two weeks' notice if the space currently used by the Café were to be reduced by any amount.

With no other individuals wishing to speak at this time, Mayor Vincent closed public comment.

Town Manager Connors recalled that during the height of the COVID-19 pandemic, the Town opened its Ocean Plaza to allow its use by the adjacent Aruba Beach Café and Anglin's Pier restaurants. The Commission has been asked to continue to allow use of the Plaza by the two restaurants.

In January 2022, the Commission directed Staff to amend the existing policies for the use of Ocean Plaza, the Beach Pavilion, and Dune Plaza. Staff reviewed the existing procedures, which provided for use only four times a year by businesses, and amended these to allow adjacent property owners to use a portion of the Plaza for dining.

Many of the terms included in the new policy are similar to those used for sidewalk café policy. The Town Manager has worked closely with the management of the two affected restaurants, and has also spoken with their ownership to ensure they are comfortable with the language presented.

One question discussed at the April 12, 2022 meeting addressed fees for both the Plaza and sidewalk cafés, as the sidewalk café fees had not been revisited in several years. The Commissioners had asked if these costs could be reconsidered along with the costs associated with use of the Plaza. Staff recommends language regarding fees that would tie these fees to a Resolution approved by the Commission, which will be

considered during summer 2022 following additional discussion with sidewalk café owners.

If the Commission votes to continue allowing the use of the Plaza by the Aruba Beach Café and Anglin's Pier, Staff recommends holding these fees until the reconfiguration of the Plaza and the Downtown are complete.

The question before the Commission at tonight's meeting is whether or not they wish to allow the restaurants to continue using the Plaza, and if so, in what configuration. There are three alternatives for this continued use, two of which are reflected in the Commissioners' backup materials. The alternatives are as follows:

- Placing the gate immediately behind the pillar at the Plaza entrance, which is the existing configuration; the table layout would remain similar as well
- Aligning the area with the palm trees on the outside of the Plaza, which would require removing one row of seating along the gate
- Moving the gates at the rear of the palm trees, which would require the removal of two full rows from the seating area

A fourth proposal that may be considered is no continued use of the Plaza.

Commissioner Strauss requested clarification of what Exhibits 3 and 4 in the backup materials would look like. Town Manager Connors replied that Exhibit 3 would remove one row of tables, while Exhibit 4 represents the existing conditions.

Commissioner Strauss also pointed out that whatever version is approved by the Commission, it will be reviewed annually, using some of the same criteria used for approval of sidewalk cafés. The Town will also remain able to use the area for special events.

Mayor Vincent commented that he had expected to see more explicit versions of the proposed configurations for the Commission's consideration. The lack of these visuals made it difficult for him to vote on the proposals. He strongly emphasized the importance of having a plan to go forward, and recalled that the intent of this discussion is to identify the best possible design that will benefit the Town as well as both restaurants. He recommended a more creative design reflecting what the finished product might look like before voting on square footage.

Mayor Vincent also addressed the concern regarding the gateway to the beach raised during public comment, pointing out that this opening will continue to exist. He felt,

however, that there should be other options and ideas clearly presented for consideration.

Commissioner Oldaker stated that many Town residents are not aware that the discussion of continued outdoor dining in the Plaza is underway, and he wished to ensure that these residents have the opportunity to provide comments on the proposal. He noted that they may attend the upcoming community meeting or reach out to Commissioners or Town Staff in order to give input before a decision is made. Mayor Vincent observed that there have already been a number of public meetings, and reiterated that he wanted to vote on a more detailed proposal for the subject area.

Vice Mayor Malkoon stated that he had also received calls from members of the community on this topic, and pointed out that there are a number of residents who do not wish to see public space used for private business. He reiterated his position from the April 12, 2022 meeting, which recommends preserving public space, particularly on the oceanfront. The specific designs presented did not change his position.

Commissioner Pouloupoulos advised that he would need to abstain from voting upon this Item due to a conflict. He noted, however, that there should be some type of partnership between the Town and the businesses in question, and recognized the value of outdoor seating for restaurants. He asserted that if the Plaza space is to be used by the two restaurants, he would like to see a design that complements the Pavilion.

Commissioner Strauss observed that he also felt the issue of allowing the restaurants to use the Plaza had already been decided, as it has been discussed for months. He cautioned against the use of barriers or metal fences that would separate the Plaza into portions, as it would be difficult to clear these barriers when the Pavilion is used for special events.

Town Manager Connors suggested that in order to provide more detailed renderings, the Town's consultant should become more involved in the design of the space. She recommended postponing further discussion of this Item until the second meeting in May, as the first May meeting will include a number of Ordinances proposed by the Development Services Department. This would allow the consultant time to provide the design.

Town Manager Connors also requested that in the interim between discussions of this Item, the Commission determine whether or not to allow the use of the Plaza to continue until a final decision is made.

Commissioner Pouloupoulos commented that he was under the impression the Commission had already voted to allow the continued use of the Plazas by the restaurants. He requested clarification of whether or not this has been decided. Town Manager Connors replied that no decision has been made on the policy thus far. She recalled that at the January 23, 2022 meeting, the Commission had asked Staff to bring back an amendment so the Commission may vote on whether or not to amend this policy and allow use of the Plaza by businesses for more than four nights per year. She concluded that the Commission had voted to bring back this policy for a decision.

Mayor Vincent stated that his understanding was that the Commission has already voted to allow the use of the Plaza. Town Manager Connors replied that the Commission had discussed whether or not to continue with outdoor use, and asked Staff to bring back the policy. Mayor Vincent asserted that while there has been no vote thus far on the policy, the Commission had agreed to allow the use.

Town Manager Connors recalled that a good deal of information had been presented as part of the policy, and the Commission had indicated that they wished to consider whether or not to move forward with a change. Mayor Vincent asked why the policy was brought back if the Commission had not wished to vote on the use of the Plaza.

Vice Mayor Malkoon noted that the existing policy currently does not allow use of the Plaza by the businesses, which was why an amended policy must come back to the Commission for a vote. Mayor Vincent stated that the consensus had been to allow the Plaza to be used. He felt if the Commission had been adamant about not allowing use of the Plaza by the restaurants, they would not have asked that the policy be brought forward to discuss changes to it.

Vice Mayor Malkoon described the Commission's decision as wishing to explore a change in policy rather than voting to change the policy. Mayor Vincent advised that the Commission had agreed to discuss the change to policy.

Peggy Mohler, owner of the Aruba Beach Café, stated that both the April 12 meeting and tonight's meeting had been confusing. She expressed frustration with the lack of a decision on how to move forward.

Ann Marchetti, resident, stated that while the Town has been supportive of its businesses throughout the COVID-19 pandemic, she felt what they are being put through at present is unreasonable. She recalled that she had provided the results of a

survey of residents and visitors at a previous Commission meeting which reflected that 98% of respondents were in favor of continued use of public space for outdoor dining.

Town Attorney Trevarthen advised that the minutes of the January 25, 2022 meeting reflect extensive discussion of the Ocean Plaza with multiple points of view. A motion was made by Commissioner Strauss at that meeting, and seconded by former Commissioner Elliot Sokolow, to move forward with the proposed plan. It was also noted that the Town Manager had confirmed Staff could bring back a Resolution addressing policy changes, based on the Commissioners' input.

Town Manager Connors explained that she had spoken about this issue with Ms. Mohler on a number of occasions, as Ms. Mohler had indicated. Because there was some question of the dimensions as they were drawn on a computer, she had asked Town Engineer Jay Flynn to assist her in calculating the square footage. She and Town Engineer Flynn had made these measurements, which differed from the numbers provided by Aruba Beach Café as well as from the numbers in the computer rendering.

Town Manager Connors continued that she had then spoken with Ms. Mohler to determine three options for the proposed configuration, which included measurements from the knee wall, the outside of the tree, and the inside of the tree. She pointed out that voting "no" on these options constituted a fourth option. She also noted that the Commissioners may vote against making any amendments to the policy, to change the policy to reflect the existing configuration, or for either of the two remaining options on either the outside or inside of a palm tree. She characterized this as a temporary measure, which was why no elaborate designs had been discussed regarding the use of the space for outdoor dining.

Town Manager Connors added that she had spoken with Ms. Mohler about the possibility of using planters similar to those in the Dune Plaza as a barrier to the walkway. Ms. Mohler had recommended against this, and the Town Manager had agreed with this assessment. They also discussed the planters being used on the Aruba Beach Café's boundary, which are low in height. Town Manager Connors recalled that she had discussed this option with Commissioner Strauss, who recommended that if this type of planter was used, it should be higher so it does not constitute a trip hazard.

Another option for a barrier is the fencing currently used by Aruba Beach Café. Town Manager Connors noted that neither the Café's ownership nor Town Staff felt these would be appropriate, and that one recommended alternative is a covering for this fencing, although it was not available at this time. She pointed out that in order to

maximize the space available for tables, the most appropriate configuration would be “a straight line with some minimal, movable barrier.”

Because there had been a difference in the square footage calculations, Town Manager Connors added that she had discussed this issue with Ms. Mohler and agreed on the location of the proposed fencing. They also agreed that they would measure the proposed square footage together. The only remaining issue to be discussed was the cost, which both parties agreed to talk about further when the sidewalk café fees for other businesses are addressed.

Town Manager Connors continued that there were no plans or discussions at the previous meetings suggesting the need for a more elaborate design. She has received one phone call from a resident who opposed the reconfiguration of the Plaza, and has spoken in person with another resident who opposed the plans. She concluded that over the last three weeks, the Town has worked to get more residents involved through email notification.

If the Commission elects not to proceed with any of the proposed policy changes, the Town would continue to follow its current policy regarding use of the Plaza, which limits the use of Plaza dining to four times per year.

Mayor Vincent observed that there should have been sufficient time to discuss different designs for the placement of tables with both restaurants. He stated again that he was displeased with what was presented to the Commission for a vote at tonight’s meeting, and that more information should have been provided, such as a floor plan. Town Manager Connors pointed out that floor plans are not required for sidewalk café areas, and that the vote to use parking spaces to expand sidewalk café dining had not required a policy change.

Town Attorney Trevarthen clarified that current policy allows the use of the Plaza four times per year. The current use was established through COVID-19 emergency orders, followed by Resolutions that recognized the extraordinary circumstances made necessary during recovery from the pandemic. These actions were the basis for allowing the current use of Plaza space: it has not gone through the policy change process. When the Commission requests a change to a Resolution, Staff brings back a written Resolution for Commission review, which must be voted upon.

Town Attorney Trevarthen concluded that in January 2022, the Commissioners had endorsed bringing back an updated Resolution, which has been brought before them tonight for consideration.

Mayor Vincent suggested that the Commission may amend the proposed Resolution in order to require more specific design for the use of the Plaza by the restaurants. Town Attorney Trevarthen confirmed that the Commission may make “any number of amendments” to the proposed Resolution. If they wish to consider the Item further, they may also vote to defer the Resolution until more detailed visuals are provided.

Commissioner Strauss made a motion to adopt the policy changes as written in the proposed Ordinance.

Mayor Vincent ceded the gavel to Vice Mayor Malkoon at this time.

Mayor Vincent seconded the motion.

Commissioner Strauss **restated** his **motion** as follows: **motion to adopt Resolution 2022-18 as stated, with accompanying exhibits.**

Town Manager Connors noted that the Resolution includes a blank space in which the size of the area to be used could be inserted. She requested that the Commission provide Staff with direction on the size of the Plaza area.

Mayor Vincent noted that the additional detail he would like to see would include a floor plan for the use of tables. Town Manager Connors replied that Staff would bring back a floor plan with three options: one with seating at the knee wall, one with seating at the outer edge of the first row of palm trees, and one with seating at the inner edge of the first row of palm trees. The Commissioners agreed by consensus that the drawings should reflect these configurations.

Town Attorney Trevarthen recalled that the Resolution was originally written to state “up to one-third of the area of the Ocean Plaza;” however, the actual amount of space has yet to be determined. She recommended that this not be left blank. Commissioner Strauss stated that he would like the phrase “up to one-third” to remain. Town Attorney Trevarthen advised that this language can be amended at a later time if that is the Commission’s wish.

Town Attorney Trevarthen stated that the **motion** on the table would adopt Resolution 2022-18 as it appears in the backup materials, with the addition of the words “one-third” in the blank in Section 1B, and with separate direction to bring back layouts for what the configuration might look like.

Commissioner Oldaker reiterated that his concern, as previously indicated, was for more community input on this issue. He recalled that Staff meetings with the business community had been well-attended, while the community meeting had had significantly lower attendance.

Mayor Vincent referred to the survey results provided by Ms. Marchetti at a previous meeting as public input. He pointed out the volume of responses received had been significant, and was not certain how much more could be done to stimulate public input. Commissioner Oldaker continued that there are residents who are totally unaware of the ongoing discussion, and requested that more time be taken to discuss this issue.

Commissioner Strauss reiterated that the Commission already voted to move forward on this issue at their January 25, 2022 meeting after several months of discussion and community involvement.

Motion failed.

18. QUASI JUDICIAL PUBLIC HEARINGS

None.

19. ADJOURNMENT

With no other business to come before the Commission at this time, the meeting was adjourned at 9:07 p.m.

Mayor Chris Vincent

ATTEST:

Lauderdale-By-The-Sea
Regular Town Commission Meeting
April 26, 2022

Town Clerk

Date

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME <i>Periopoulos - Theophilos - George</i>		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE <i>Candidate-by-the-Sea Commission</i>
MAILING ADDRESS <i>1460 S. Ocean Blvd. #403</i>		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:
CITY <i>Candidate-by-the-Sea</i>	COUNTY <i>Broward</i>	☒ CITY ☐ COUNTY ☐ OTHER LOCAL AGENCY
DATE ON WHICH VOTE OCCURRED <i>04/26/2022</i>		NAME OF POLITICAL SUBDIVISION: <i>Candidate-by-the-Sea</i>
		MY POSITION IS: ☒ ELECTIVE ☐ APPOINTIVE

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; and

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)



APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Theophilos George Poutopoulos, hereby disclose that on April 26th, 2022:

(a) A measure came or will come before my agency which (check one or more)

☐ inured to my special private gain or loss;

☐ inured to the special gain or loss of my business associate, _____;

☒ inured to the special gain or loss of my relative, Spiro Marchelos;

☐ inured to the special gain or loss of _____, by whom I am retained; or

☐ inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

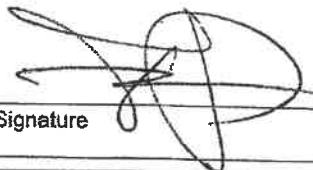
Resolution 2022-18 - Adopting Policies for the use of the Town's Ocean Plaza
by Entities other than the Town. I abstained from voting on this resolution on April 26, 2022.
One of the parties seeking permission to use the Town's Ocean Plaza is Anglin's Beach
Cafe, LLC which is owned by my father-in-law, Spiro Marchelos. My relationship with Anglin's
Beach Cafe, LLC has previously been disclosed to the Town Attorney and Town Manager.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

Date Filed

04/28/2022

Signature



NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.



Town Commission Agenda Item Report

Meeting Date: May 24, 2022

Submitted By: Debbie Hime, Special Events Manager

Submitting Department: Administration

Item Type: Consent

Agenda Section: NEW BUSINESS

Subject Title: The Town's Special Event "BugFest" July 26 – 30, 2022

Explanation: This year will be the 10th Anniversary of "Florida's Biggest Lobster Mini-Season Dive Party" and "The Great Florida Bug Hunt" as a part of BugFest in Lauderdale-By-The-Sea, and we are going all out to celebrate the milestone this year.



The annual event was created ten years ago by former Town staffer Steve d'Oliveira, who was challenged by then Town Manager Connie Hoffmann to create an event that would bring the niche dive market of visitors to LBTS. Since then, the Town has garnered the designation as "the Shore Diving Capital of Florida," and our great beach diving and revitalized downtown helped further popularize BugFest and attract out-of-town scuba divers to the Town in late July.

Florida's Annual Lobster Mini Season is the last consecutive Wednesday and Thursday in July (26 and 27) which is traditionally a slower season for LBTS. We are planning to bring more scuba divers to the Town this year with a broader reach to Florida's west coast and Orlando divers to encourage them to compete, socialize, and celebrate the sport of diving in LBTS. We will especially promote the benefits of diving in LBTS and Broward County compared to The Keys, where Monroe County does not have shore diving, prohibits night diving, and limits how many lobsters divers can catch to six (6) which is half of the twelve (12) allowed in Broward County.

Registered divers who hold a current State of Florida fishing license with a lobster stamp may compete in BugFest, which allows divers to enter those lobsters caught in Miami-Dade, Broward, and Palm Beach counties and weighed-in at our BugFest designated stations. But even if a registered diver does not "bag the big one," each diver gets a raffle ticket for registering and additional raffle tickets for each lobster they catch. During the diver awards ceremony these tickets will be entered into a raffle for dive gear, Town hotel stays and other fun prizes that will be awarded at the Awards party.

We have had two major businesses that help organize Bugfest. Our main business partner is Gold Coast Scuba who assists with registration, the midnight weigh-in at El Prado Park and numerous prizes for the

Awards Party. South Florida Diving Headquarters is our second major partner. They work with Gold Coast Scuba to organize boat dives. Each of these businesses are an integral part of the success of BugFest.

In addition to our traditional partners, staff is excited to collaborate with Gold Coast Scuba's new owner, Blue Live (parent company is Brownies), VisitLauderdale (Broward County's Convention and Visitor Center), and other prominent dive related organizations and sponsors to expand the reach of BugFest and provide new and exciting relationship opportunities. And of course, we would be remiss if we did not mention Plunge Beach Resort that hosts the kickoff party and benefit concert, Aruba Beach Café that assists with the Lobster Chef contest and Anglin's Fishing Pier that supports the underwater pier clean up.

To date, the BugFest 10th year Anniversary Event includes the following events:

Wednesday, June 15: **Registration opens** for the Great Florida Bug Hunt online at discoverlbs.com or in person at Gold Coast Scuba and South Florida Diving Headquarters (Pompano Boat Dive Operator)

Tuesday, July 26: **BugFest Lobster Mini-Season Kickoff Party at Plunge Beach Resort (7-9PM).** Divers can enjoy the camaraderie of fellow divers and last day to register for the Great Florida Bug Hunt. Hosted by Greg Holt from Scuba Radio, with music by Scuba Cowboy, and sponsored by Gold Coast Scuba.

To ensure adequate parking for both hotel and event guests, Staff is requesting the Town Commission allow free parking between 5:30 and 9:30 PM on both the inside northbound and southbound lanes of El Mar between Plunge and Washington Avenue. **(Exhibit 1)**

Wednesday, July 27: **The Great Florida Bug Hunt.** This is a one-day contest starting at 12:01 AM and ending at 5 PM where divers compete in various categories to catch the biggest lobsters, including the "Midnight Beach Dive" off El Prado Park from 12:01 AM to 2:00 AM. The weigh-in tents will be in El Prado Park and at the Sands Marina in Pompano Beach. **(Exhibit 2)**

Wednesday, July 27: **Lobster Chef Contest & Diver Awards Ceremony (6-9PM) at the Pavilion/Ocean Plaza.** The Lobster Chef Competition and Divers Awards Ceremony will be held on Wednesday night in the Ocean Plaza.

Friday, July 28: **Free "Scuba 4 Good" Benefit Concert at Plunge Beach Resort (6-9PM).** This event will raise funds for "Scuba 4 Good," a non-profit that teaches people with disabilities how to dive. The non-profit partners with Gold Coast Scuba in coordinating boat dives for adaptive divers. The event will be on the beach in front of Plunge's Backflip Bar and is proposed to include two bands and expects to draw around 150 people. The concert is open to the public and we will inform residents in the adjacent condominiums to join in raising funds for a good cause. **(Exhibit 3)**

Saturday, July 31: **Anglin's Pier Underwater Clean-Up with Gold Coast Scuba (8-10AM).** Anglin Pier has approved Gold Coast Scuba to coordinate the underwater pier clean up once again on Saturday. Much of the underwater debris that accumulates under the pier poses a hazard to marine life, and thus, this event is a big environmental win for our marine neighbors.

The approved event's budget is \$18,000 which is included in the Town's FY22 Recreation Budget.

Recommendation: Staff recommends approval of the event and for the use of the inside median lanes on El Mar Drive for parking during Tuesday's Kickoff Party.

Exhibits:

- Ex. 1. Map of location of Tuesday event parking in median lanes.
- Ex. 2. Site map of Pavilion and Ocean Plaza for Wednesday
- Ex. 3. Site map of Scuba4Good Concert at Plunge

Exhibit 1
Parking along El Mar Tuesday

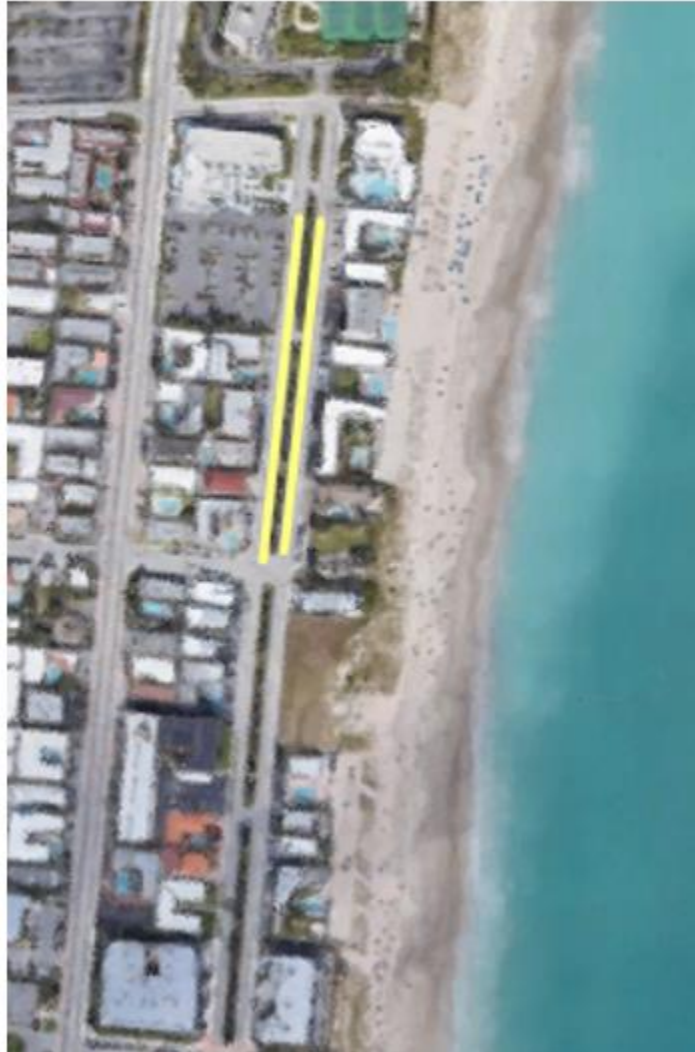


EXHIBIT 2

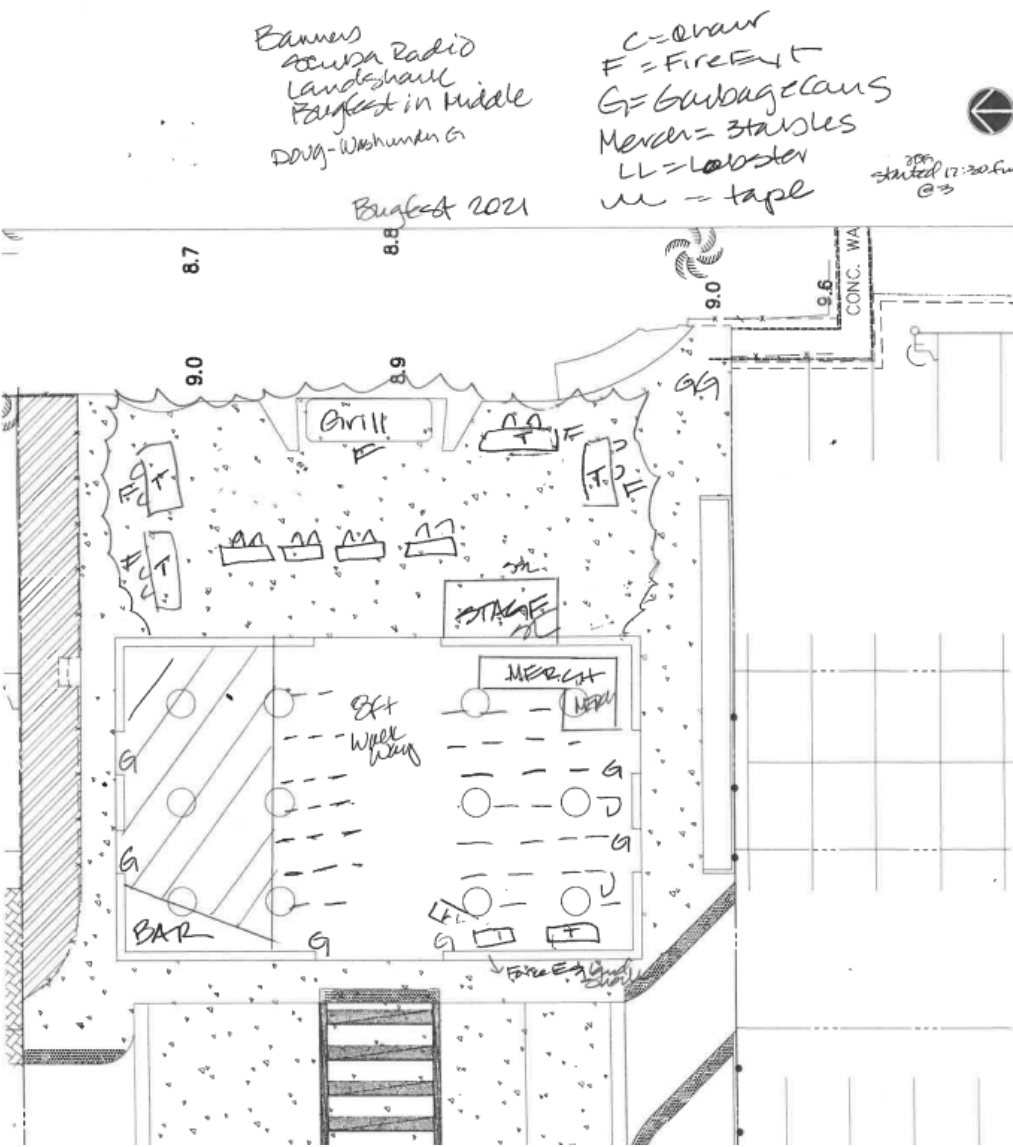


EXHIBIT 3

6-9PM

Stage is being set-up just south of the volleyball net (as marked).

*Electric from building (not generator,
PostaBotics 24' x 12' STAGE*





Town Commission Agenda Item Report

Meeting Date: May 24, 2022

Submitted By: Commissioner Buz Oldaker

Submitting Department: Commission

Item Type: Discussion Item

Agenda Section: New Business

AMENDED

Subject Title: Fees For Expanded Sidewalk Café Dining in Parking Spaces and on Ocean Plaza

Explanation: To allow the restaurants additional outdoor dining during COVID, the Town allowed restaurants to expand their sidewalk cafés into the parking spaces along Commercial Boulevard and El Mar Drive. While we no longer have an emergency or extenuating circumstance because of COVID, we have allowed this practice to continue while the Town discusses and implements the redesign of the downtown area. We also separately decided to continue to allow Aruba dining in Ocean Plaza.

It is important to note that the Commission decided to cancel the fees associated with the sidewalk cafés during FY20 and FY21 because of the hardships associated with COVID. In October, the Commission decided to begin charging the fees again, and sidewalk cafés have been billed for the FY22 budget year. However, at that time, the Commission did not decide to charge any fees for the use of the parking spaces for expanded sidewalk café dining, or for the use of Ocean Plaza.

Recently, the Commission again extended the use of the parking areas for dining, from April 15 through November 10. We gave the same extension for Aruba dining in Ocean Plaza. We did not specify the issue of fees. The restaurants have repeatedly stated their willingness to pay for their use of public property. Once the redesign is complete and the sidewalks are widened, amended sidewalk café agreements will be processed for all of the affected restaurants and fees will be collected for the entire dining area.

I believe the Commission should discuss charging a fee for the area now being used as sidewalk café instead of parking, and ~~that the same rate should be charged~~ for Aruba's use of Ocean Plaza.

The Town collects fees from restaurants that use the sidewalks for sidewalk cafés. The Town currently charges \$18 per square foot for sidewalk café east of Seagrape Drive and \$10 west of Seagrape Drive. I propose that we should charge \$18 per square foot for the parking areas being used as sidewalk café. For Aruba's use of Ocean Plaza in this timeframe, I am updating this item to reflect that Aruba reached out to me and offered to pay \$34 per square foot. I appreciate that offer, and recommend that we accept it.

Recommendation:

Charge and collect \$18 S/F (the current sidewalk café rate) from April 15, 2022 - November 10, 2022 for the dining in the parking spaces. Charge and collect \$34 per square foot for Aruba's use of and on Ocean Plaza, and Leave for discussion to a future date any adjustments to the sidewalk café and Ocean Plaza rates.

Exhibits:



Town Commission Agenda Item Report

Meeting Date: May 24, 2022

Submitted by: Linda Connors, Town Manager

Submitting Department: Administration

Item Type: Ordinance

Agenda Section: Ordinance – 1st Reading

Subject Title: AN ORDINANCE OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES AT CHAPTER 2 "ADMINISTRATION," ARTICLE II "TOWN COMMISSION," SECTION 2-18 "SPECIAL MEETINGS" TO ALLOW FOR INDIVIDUAL NOTICE OF A SPECIAL COMMISSION MEETING TO BE PROVIDED VIA EMAIL.

Explanation: In addition to the notice required for Town meetings under the Sunshine Law, Section 2-18 of the Town Code provides for the ability for the Mayor, Town Commissioners, or Town Manager to call a special commission meeting upon 24 hours' written notice to each member of the Commission, the Town Manager, the Town Clerk, the Town Attorney, and the Chief of Police. The written notice must be provided by personal service at their regular place of residence or directly presented to the person.

At their April 24, 2022 meeting, the Commission voted to amend the Commission's policy to allow notice to also be provided by email. Because this language was included in Chapter 2 of the Town Code, the change requires an ordinance to ensure that the Town code is consistent with Town policy.

Ordinance 2022-04 provides the following amendment:

Sec. 2-18. Special Meetings.

The Mayor, any member of the Town Commission or the Town Manager may call special meetings of the Town Commission upon at least 24 hours' written notice to each member, the Town Manager, Town Clerk, Town Attorney and Chief of Police, served personally, or left at his or her their usual place of residence, or sent via email to their Town business email address.

Recommendation: Staff recommends approval of Ordinance 2022-04 on first reading and setting second reading for June 28, 2022.

Attachments:

EX-1 Ordinance 2022-04

Reviewed by Town Attorney:

☐	Yes	☒	No
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WHEREAS, in addition to the notice required for Town meetings under the Sunshine Law, § 2-18 of the Town Code provides for the ability for the Mayor, Town Commissioners, or Town Manager to call a special commission meeting upon 24 hours' written notice to each member of the Commission, the Town Manager, the Town Clerk, the Town Attorney, and the Chief of Police, and

WHEREAS, the Town Commission desires to amend Section 2-18 to allow for notice of a special meeting to be provided to the Town Commission, Town Manager, Town Clerk, Town Attorney, and Chief of Police via email; and

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, AS FOLLOWS:

85

31 **SECTION 2. Amending Section 2-18.** Chapter 2 “Administration,” Article II “Town
32 Commission,” Section 2-18 “Special Meetings” is hereby amended to read as follows:¹

33 **CHAPTER 2. – ADMINISTRATION**

34 ***

35 **Article II. – Town Commission.**

36 ***

37 **Sec. 2-18. Special Meetings.**

38 The Mayor, any member of the Town Commission or the Town Manager may call special
39 meetings of the Town Commission upon at least 24 hours’ written notice to each member, the
40 Town Manager, Town Clerk, Town Attorney and Chief of Police, served personally, ~~or left at his~~
41 ~~or her~~ their usual place of residence, or sent via email to their Town business email address.

42 Alternatively, special meetings may be called on such shorter notice as any two Commissioners
43 shall deem necessary in case of an emergency affecting life, health, property or the public peace.
44 Immediately upon convening such special meeting, the Town Commission shall consider any such
45 determination of emergency, and may continue the meeting if an emergency is found to exist by
46 at least three Commissioners. Emergency special meetings shall always be scheduled with as much
47 notice as is possible under the circumstances. The regularity or validity of any proceedings taken
48 at any special meeting at which a majority of members of the Town Commission and the Town
49 Clerk are present shall not be questioned because of any omission or irregularity in calling such
50 special meeting.

¹Proposed additions to existing Town Code text are shown by underlining; proposed deletions from existing Town Code text are shown by ~~strike through~~.

SECTION 3. Severability. If any section, sentence, clause, or phrase of this Ordinance is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall in no way affect the validity of the remaining portions of this Ordinance.

SECTION 4. Conflicts. All prior ordinances or resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 5. Effective Date. This Ordinance shall become effective upon adoption on second reading.

Passed on the first reading, this ____ day of _____, 2022.

Passed and adopted on the second reading, this ____ day of _____, 2022.

MAYOR CHRIS VINCENT

	First Reading	Second Reading
Mayor Vincent	_____	_____
Vice-Mayor Malkoon	_____	_____
Commissioner Oldaker	_____	_____
Commissioner Pouloupoulos	_____	_____
Commissioner Strauss	_____	_____

ATTEST:

Katrina Adler, Town Clerk

APPROVED AS TO FORM:

Susan L. Trevarthen, Town Attorney



Town Commission Agenda Item Report

Meeting Date: 5/24/2022

Submitted by: Linda Connors, Town Manager

Submitting Department: Administration

Item Type: Resolution

Agenda Section: Resolution

Subject Title: Resolution 2022-23 Firefighters Pension Trust Fund Board of Trustees

Explanation:

Section 2-137(a) of the Town of Lauderdale-By-The-Sea Code of Ordinances and Section 175.061(1)(a), Florida Statutes, provide that the Volunteer Firefighters' Pension Plan Board of Trustees (the "Board") shall be composed of five members: two legal residents of the Town, two firefighters who are elected by a majority of the firefighters who are members of the plan, and one person chosen by the majority of the other four members of the Board.

On April 18, 2022, the Town Commission appointed two residents, Ken Brenner and Bill Johansen, to the Fire Pension Board. On May 5, 2022, the Volunteer Fire Department ("VFD") elected Riley Paine and Judson Hopping to the Board as the firefighter members.

Section 175.061(1)(a) of the Florida Statutes (Exhibit 2) and Section 2-137 of the Town's Code of Ordinances (Exhibit 3) provide that a fifth member is to be selected by the Town-appointed Board members and the VFD elected Board members. The fifth member is not required to be a Town resident. A meeting was held on May 5, 2022 and the Board selected Jim Silverstone as the fifth member. Both the statute and the Town Code state that the Town Commission has a ministerial duty to appoint the fifth member.

Section 2-137(f) of the Code and Section 175.061(1)(a), Florida Statutes, provide that members of the Board shall serve two-year terms. Jim Silverstone, if his appointment is approved, shall serve for a two-year term ending on May 23, 2024.

Recommendation: Staff recommends the Commission adopt Resolution 2022-23, approving the Board's selection of Jim Silverstone as it's fifth member of the Board.

Attachments:

EX-1 Resolution 2022-23

EX-2 Florida Statute Section 175.61

EX-3 Code of Ordinances Section 2-137

Reviewed by Town Attorney:

☒	Yes	☐	No
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A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, APPOINTING THE FIFTH MEMBER SELECTED BY THE FIREFIGHTERS PENSION TRUST FUND BOARD OF TRUSTEES; PROVIDING FOR CONFLICTS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Section 2-137(a) of the Town of Lauderdale-By-The-Sea Code of Ordinances and Section 175.061(1)(a), Florida Statutes, provide that the Volunteer Firefighters' Pension Plan Board of Trustees (the "Board") shall be composed of five members: two legal residents of the Town, two firefighters who are elected by a majority of the firefighters who are members of the plan, and one person chosen by the majority of the other four members of the Board; and

WHEREAS, in accordance with Section 2-137(a) of the Town Code and Section 175.061(1)(a), Florida Statutes, the Town Commission must, as a ministerial duty, appoint the fifth member of the Board chosen by the existing Board members; and

WHEREAS, on May 5, 2022, the Board selected Jim Silverstone as the fifth member of the Board; and

WHEREAS, Section 2-137(f) of the Code and Section 175.061(1)(a), Florida Statutes, provide that members of the Board shall serve two-year terms.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF
THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA THAT:**

Section 1. Recitals. Each “WHEREAS” clause set forth herein is true and correct and is hereby ratified and confirmed by the Town Commission and incorporated herein.

28 **Section 2. Appointments.** The Town Commission hereby appoints Jim Silverstone as
29 the fifth member of the Board, with a term ending on May 23, 2024.

30 **Section 3. Conflicts.** All resolutions or parts of resolutions in conflict herewith are
31 hereby repealed to the extent of such conflict.

32 **Section 4. Effective Date.** This Resolution shall become effective immediately upon
33 its passage.

34 **PASSED AND ADOPTED** on this ____ day of _____ 2022.

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40 _____
41 Mayor Chris Vincent

42 Attest:

APPROVED AS TO FORM:

43
44 _____
45 Katrina Adler, Town Clerk

Susan L. Trevarthen, Town Attorney

46
47
48 (CORPORATE SEAL)

Select Year: 2021 ▼ Go

The 2021 Florida Statutes

[Title XII](#)
MUNICIPALITIES

[Chapter 175](#)
FIREFIGHTER PENSIONS

[View Entire Chapter](#)

175.061 Board of trustees; members; terms of office; meetings; legal entity; costs; attorney's fees.—For any municipality, special fire control district, chapter plan, local law municipality, local law special fire control district, or local law plan under this chapter:

(1) In each municipality and in each special fire control district there is hereby created a board of trustees of the firefighters' pension trust fund, which shall be solely responsible for administering the trust fund. Effective October 1, 1986, and thereafter:

(a) The membership of the board of trustees for a chapter plan consists of five members, two of whom, unless otherwise prohibited by law, must be legal residents of the municipality or special fire control district and must be appointed by the governing body of the municipality or special fire control district, and two of whom must be full-time firefighters as defined in s. [175.032](#) who are elected by a majority of the active firefighters who are members of such plan. With respect to any chapter plan or local law plan that, on January 1, 1997, allowed retired firefighters to vote in such elections, retirees may continue to vote in such elections. The fifth member shall be chosen by a majority of the previous four members as provided herein, and such person's name shall be submitted to the governing body of the municipality or special fire control district. Upon receipt of the fifth person's name, the governing body of the municipality or special fire control district shall, as a ministerial duty, appoint such person to the board of trustees. The fifth member shall have the same rights as each of the other four members, shall serve as trustee for a period of 2 years, and may succeed himself or herself in office. Each resident member shall serve as trustee for a period of 2 years, unless sooner replaced by the governing body at whose pleasure he or she serves, and may succeed himself or herself as a trustee. Each firefighter member shall serve as trustee for a period of 2 years, unless he or she sooner leaves the employment of the municipality or special fire control district as a firefighter, whereupon a successor shall be chosen in the same manner as an original appointment. Each firefighter may succeed himself or herself in office. The terms of office of the appointed and elected members may be amended by municipal ordinance, special act of the Legislature, or resolution adopted by the governing body of the special fire control district to extend the terms from 2 years to 4 years. The length of the terms of office shall be the same for all board members.

(b) The membership of boards of trustees for local law plans shall be as follows:

1. If a municipality or special fire control district has a pension plan for firefighters only, the provisions of paragraph (a) apply.
2. If a municipality has a pension plan for firefighters and police officers, the provisions of paragraph (a) apply, except that one member of the board must be a firefighter and one member of the board must be a police officer as defined in s. [185.02](#), respectively elected by a majority of the active firefighters or police officers who are members of the plan.
3. A board of trustees operating a local law plan on July 1, 1999, which is combined with a plan for general employees shall hold an election of the firefighters, or firefighters and police officers, if included, to determine whether a plan is to be established for firefighters only, or for firefighters and police officers where included. Based on the election results, a new board shall be established as provided in subparagraph 1. or subparagraph 2., as appropriate. The municipality or fire control district shall enact an ordinance or resolution to implement the new board by October 1, 1999. The newly established board shall take whatever action is necessary to determine

the amount of assets attributable to firefighters, or firefighters and police officers where included. Such assets include all employer, employee, and state contributions made by or on behalf of firefighters, or firefighters and police officers where included, and any investment income derived from such contributions. All such moneys shall be transferred into the newly established retirement plan, as directed by the board.

With respect to a board of trustees operating a local law plan on June 30, 1986, this paragraph does not permit the reduction of the membership percentage of firefighters, or of firefighters and police officers where a joint or mixed fund exists. However, for the sole purpose of changing municipal representation, a municipality may by ordinance change the municipal representation on the board of trustees operating a local law plan by ordinance, only if such change does not reduce the membership percentage of firefighters, or firefighters and police officers, or the membership percentage of the municipal representation.

(c) Whenever the active firefighter membership of a closed chapter plan or closed local law plan as provided in s. 175.371 falls below 10, an active firefighter member seat may be held by either a retired member or an active firefighter member of the plan who is elected by the active and retired members of the plan. If there are no active or retired firefighters remaining in the plan or capable of serving, the remaining board members may elect an individual to serve in the active firefighter seat. Upon receipt of such person's name, the legislative body of the municipality or special fire control district shall, as a ministerial duty, appoint such person to the board of trustees. This paragraph applies only to those plans that are closed to new members under s. 175.371(2), and does not apply to any other municipality or fire control district having a chapter or local law plan.

(2) The trustees shall by a majority vote elect from their number a chair and a secretary. The secretary of the board shall keep a complete minute book of the actions, proceedings, or hearings of the board. The trustees shall not receive any compensation as such, but may receive expenses and per diem as provided by Florida law.

(3) The board of trustees shall meet at least quarterly each year.

(4) Each board of trustees shall be a legal entity with, in addition to other powers and responsibilities contained herein, the power to bring and defend lawsuits of every kind, nature, and description.

(5) In any judicial proceeding or administrative proceeding under chapter 120 brought under or pursuant to the provisions of this chapter, the prevailing party shall be entitled to recover the costs thereof, together with reasonable attorney's fees.

(6) The provisions of this section may not be altered by a participating municipality or special fire control district operating a chapter plan or local law plan under this chapter.

(7) The board of trustees may, upon written request of the retiree of the plan, or by a dependent, if authorized by the retiree or the retiree's beneficiary, authorize the plan administrator to withhold from the monthly retirement payment funds that are necessary to pay for the benefits being received through the governmental entity from which the employee retired, to pay the certified bargaining agent of the governmental entity, and to make any payments for child support or alimony. Upon the written request of the retiree of the plan, the board may also authorize the plan administrator to withhold from the retirement payment those funds necessary to pay for premiums for accident, health, and long-term care insurance for the retiree and the retiree's spouse and dependents. A retirement plan does not incur liability for participation in this permissive program if its actions are taken in good faith.

(8)(a) The board of trustees shall:

1. Provide a detailed accounting report of its expenses for each fiscal year to the plan sponsor and the Department of Management Services and make the report available to each member of the plan and post the report on the board's website, if the board has a website. The report must include all administrative expenses that, for purposes of this subsection, are expenses relating to any legal counsel, actuary, plan administrator, and all other consultants, and all travel and other expenses paid to or on behalf of the members of the board of trustees or anyone else on behalf of the plan.

2. Operate under an administrative expense budget for each fiscal year, provide a copy of the budget to the plan sponsor, and make available a copy of the budget to plan members before the beginning of the fiscal year. If

the board of trustees amends the administrative expense budget, the board must provide a copy of the amended budget to the plan sponsor and make available a copy of the amended budget to plan members.

(b) Notwithstanding s. 175.351(2) and (3), a local law plan created by special act before May 27, 1939, must comply with the provisions of this subsection.

History.—s. 1, ch. 63-249; s. 2, ch. 81-168; s. 3, ch. 86-41; s. 15, ch. 93-193; s. 919, ch. 95-147; s. 5, ch. 99-1; s. 3, ch. 2002-66; s. 7, ch. 2004-21; s. 4, ch. 2009-97; s. 5, ch. 2011-216; s. 3, ch. 2015-39.

Sec. 2-137. - Board of Trustees.

- (a) *Composition.* The general administration and responsibility for the proper operation of the Volunteer Firefighters' Pension Plan and for making effective the provisions of this division are hereby vested in a Board of Trustees consisting of five persons as follows:
- (1) Two legal residents of the Town to be appointed by the Town Commission;
 - (2) Two firefighters who are elected by a majority of the firefighters who are members of the plan; and
 - (3) A fifth person chosen by a majority of the other four members of the Board of Trustees. The name of the fifth person shall be submitted to the Town Commission which shall, as a ministerial duty, appoint him to the Board.
- (b) *Election of Firefighter-Trustee.* The elective Firefighter-Trustee shall be elected by vote of all actively employed members at meetings to be held at places designated by the Board. All qualified members entitled to vote shall be notified of such meetings in person or by written notice ten days in advance of the meetings. The two candidates receiving the highest number of votes shall be declared elected and shall take office immediately upon the commencement of the term of office for which elected or as soon thereafter as they shall qualify therefor. An election shall be held not more than 30 and not less than ten days prior to the commencement of the terms for which Trustees are to be elected. The Board shall establish and administer the election procedure for each election.
- (c) *Oath.* Each Trustee shall, within ten days after his appointment or election, take an oath of office before the Town Clerk that, so far as it develops upon him, he will diligently and honestly administer the affairs of the Board, and that he will not knowingly violate or willingly permit to be violated any of the provisions of the law applicable to the plan. Such oath shall be subscribed to by the members making it and certified by the Town Clerk and filed in the Office of the Clerk.
- (d) *Election of Chairman and Secretary; duties of Secretary; meetings.* The Board shall by majority vote elect from its members a Chairman and a Secretary. The Secretary shall keep a complete minute book of the actions, proceedings or hearings of the Board. The Board shall meet at least once during each calendar quarter of each year.
- (e) *Compensation.* The Trustees shall serve without compensation, but they may be reimbursed from the fund for all necessary expenses which they may actually expend through service on the Board.
- (f) *Term of office.* Each resident member shall serve for a period of two years, unless sooner replaced by the Town Commission. The resident member shall serve at the pleasure of the Town Commission and may succeed himself in office. Each member elected by other members of the plan shall serve for a period of two years unless he sooner leaves the employment of the Town as a firefighter, whereupon the Town Commission shall choose his successor in the same manner as

an original appointment. Each firefighter member may succeed himself in office. The fifth member of the Board shall have the same rights as each of the other four members and may succeed himself in office.

- (g) *Filling vacancies.* If a vacancy occurs in the office of Trustee, the vacancy shall be filled for the unexpired term in the same manner as the office was previously filled.
- (h) *Employees.* The Board of Trustees shall engage such persons, agents or entities as shall be required to transact the business of the plan. The compensation of all persons engaged by the Board and all other expenses of the Board necessary for the operation of the plan shall be paid at such rates and in such amounts as the Board shall agree.
- (i) *Rules of procedure.* Subject to the limitations of this division, the Board of Trustees shall from time to time establish uniform rules and regulations for the administration of funds created by this division and for transactions of its business, including provisions for expulsion due to nonattendance of its members which could result in a vacancy.
- (j) *Voting.* Each Trustee shall be entitled to one vote on the Board. Three affirmative votes shall be necessary for a decision by the Trustees at any meeting of the Board. The Chairman shall have the right to one vote only. No Trustee shall take part in any action in connection with the Trustee's own participation in the fund, and no unfair discrimination shall be shown to any individual firefighter participating in the fund.
- (k) *Duties and responsibilities.* The sole and exclusive administration of, and the responsibilities for, the proper operation of the fund and for making effective the provisions of this division are vested in the Board; however, nothing herein shall empower a Board to amend the provisions of a retirement plan without the approval of the Town. The Board shall keep in convenient form such data as shall be necessary for an actuarial valuation of the fund and for checking the actual experience of the fund. The duties and responsibilities of the Board shall include, but not necessarily be limited by, the following:
 - (1) To construe the provisions of the plan and determine all questions arising thereunder;
 - (2) To determine all questions relating to eligibility and participation. The Board's action on all claims for retirement under this act shall be final, provided, however, that the rules and regulations of the Board have been complied with;
 - (3) To determine and certify the amount of all retirement allowances or other benefits;
 - (4) To establish uniform rules and procedures to be followed for administrative purposes, benefit applications and all matters required to administer the plan;
 - (5) To distribute at regular intervals information concerning the plan;
 - (6) To receive and process all applications for participation and benefits;
 - (7) To authorize all payments whatsoever from the fund, and to notify the disbursing agent, in writing, of approved benefit payments and other expenditures arising through operation of

the plan and fund;

- (8) To review reports of and have meetings with the custodian and investment agent or advisor; to require written reports from the custodian on fund assets and transactions on a semiannual or more frequent basis if deemed advisable by the Board; to require written and oral reports from the investment agent or advisor on at least a semiannual basis, such reports to reflect trust fund investment performance, investment recommendations and overall review of fund investment policies;
- (9) To determine or have determined that the plan complies at all times with the provisions of State law, both substantively and in operation, and including the following:
 - a. Have prepared annually and distributed to all members a plan description and a summary of pertinent updated financial and actuarial information;
 - b. Ensure that member contributions are deposited into the trust fund at least monthly, Town contributions at least quarterly and State refund monies immediately;
 - c. Ensure that all regular and special actuarial reports are filed with the State Division of Retirement and the Department of Insurance within 60 days of receipt;
 - d. Have actuarial valuations performed on a regular basis and have special actuarial work performed in advance so as to determine costs of any plan changes or amendments prior to their adoption, with such valuations and impact statements performed at least as often as is required by applicable State law;
 - e. Establish a uniform procedure for prompt review and rehearing of all claims by members or beneficiaries;
- (10) To maintain a minute book containing the minutes and records of proceedings and meetings of the Board, including a complete record of all receipts and disbursements;
- (11) To perform such other duties as are specified in this division.
- (12) To issue drafts on the fund pursuant to this division and rules prescribed by the Board. All such drafts must be consecutively numbered, be signed by the Chair and Secretary, or by two individuals designated by the Board who are subject to the same fiduciary standards as the Board, and state upon their faces the purpose for which the drafts are drawn. No money may be otherwise drawn from the fund. Funds may be disbursed by the Finance Department or other disbursing agent as determined by the Board, but only upon written authorization by the Board.
- (13) The Secretary of the Board or a designee shall keep a record of all persons receiving retirement payments under the provisions of this division, in which shall be noted the time when the pension is allowed and when the pension shall cease to be paid. In this record, the

Secretary shall keep a list of all volunteer firefighters for the Town. The record shall show the name, address, and time of service of such firefighters and when they cease to be a part of the rolls of the volunteer firefighters of the Town.

(Ord. No. 273, § 6, 9-10-85; Ord. No. 280, §§ 2-7, 3-10-87; Ord. No. 2015-18, § 2, 11-11-2015)