



Town Commission

Jarvis Hall 4505 N. Ocean Drive

Regular Town Commission

REGULAR TOWN COMMISSION

Being held at Tuesday, June 25, 2019
Jarvis Hall 4505 N. Ocean Drive

1. **CALL TO ORDER, MAYOR CHRIS VINCENT**

2. **PLEDGE OF ALLEGIANCE TO THE FLAG**

3. **INVOCATION**

4. **ADDITIONS, DELETIONS, DEFERRALS OF AGENDA ITEMS**

5. **PRESENTATIONS**

5.a 4th of July Update

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5.b Traffic Crash and Traffic Citation Presentation

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6. **PUBLIC COMMENTS**

7. **PUBLIC SAFETY DISCUSSION**

7.a AMR May 2019 Report

[6-25-19 AM AMR Rpt.pdf](#)

[Ex. 1 AMR LBTS Times 5-19.pdf](#)

8. **TOWN MANAGER REPORT**

8.a Town Manager Report

[TM Report.pdf](#)

9. **TOWN ATTORNEY REPORT**

10. **APPROVAL OF MINUTES**

10.a May 28, Town Commission Meeting Minutes

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[052819 LBTS Commission 1st draft minutes.pdf](#)

11. **CONSENT AGENDA**

11.a Special Event Application Request for "Patriots Fan Weekend" from Village Grille and 101 Ocean for Live Music on Friday, September 13, 2019 (1 of 2)

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[Pats Fan Weekend Friday Night 9-13-19 Spcl Event App.pdf](#)

- 11.b Special Event Application from Village Grille for Fan Day and Bus Transportation on Sunday, September 15, 2019 (2 of 2)

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[SEA Pats Fan Weekend Sunday Buffet and Bus Transport 9-15-19.pdf](#)

- 11.c Budget Transfer for Beach Cleaning Services

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[EX1 Beach Raker Additional Services Quote.pdf](#)

12. **OLD BUSINESS**

- 12.a Considering Penalties for Violations of Section 5-8 (Plastics Ordinance) of the Town Code

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[Exhibit 1.pdf](#)

13. **NEW BUSINESS**

- 13.a FY 20 Non-Profit Funding Request

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[Aging Disability Resource Center.pdf](#)

[Broward Children's Center.pdf](#)

[Broward College.pdf](#)

[Center for Hearing Communication.pdf](#)

[Early Learning Coalition of Broward County.pdf](#)

[Hillsboro Lighthouse- request for funds.pdf](#)

[House of Hope to Lauderdale By The Sea for 2020.pdf](#)

[South Florida WildLife Center Request.pdf](#)

[Women in Distress.pdf](#)

[2-1-1 Broward.pdf](#)

- 13.b Voting Delegate for the Florida League of Cities (FLC) 93rd Annual Conference

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[Voting Delegate Information](#)

14. **COMMISSIONER COMMENTS**

15. **ORDINANCES 1st Reading**

- 15.a Ordinance 2019-05 - AN ORDINANCE OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA AMENDING CHAPTER 30 "UNIFIED LAND DEVELOPMENT REGULATIONS;" ARTICLE V "ZONING;" SECTION 30-313 "GENERAL PROVISIONS" TO MODIFY REGULATIONS CONCERNING CHAIN LINK FENCES AND DELETE ZERO LOT LINE REGULATIONS CONCERNING MAXIMUM

RESIDENTIAL PRIVACY FENCE AND WALL HEIGHT REQUIREMENTS; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE

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- 15.b** Ordinance 2019-07 - AN ORDINANCE OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, AMENDING CHAPTER 30 "UNIFIED LAND DEVELOPMENT REGULATIONS" ARTICLE V "ZONING," DIVISION 2 "DISTRICTS," SUBDIVISION M "B-1 DISTRICT REGULATIONS," SECTION 30-271 "B-1 DISTRICT-BUSINESS" OF THE CODE OF ORDINANCES TO PERMIT WATERFRONT HOTELS AS A CONDITIONAL USE, MODIFYING DISTRICT REGULATIONS AND ESTABLISHING SPECIFIC CONDITIONAL USE REQUIREMENTS FOR WATERFRONT HOTEL USES AND FURTHER AMENDING SUBDIVISION Q "SUPPLEMENTAL REGULATIONS;" PROVIDING FOR CODIFICATION, SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE

[Cover Page.pdf](#)

16. ORDINANCES 2nd Reading

- 16.a** Ordinance 2019-06 - AN ORDINANCE OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, SETTING MARCH 17, 2020 FOR THE TOWN'S 2020 GENERAL MUNICIPAL ELECTIONS DATE TO COINCIDE WITH THE PRESIDENTIAL PREFERENCE PRIMARY ELECTION DATE AS ALLOWED BY SECTION 101.75, FLORIDA STATUTES; ESTABLISHING THE QUALIFYING PERIOD FOR THE 2020 GENERAL MUNICIPAL ELECTIONS TO OCCUR FROM NOON ON THURSDAY, JANUARY 2, 2020 THROUGH NOON ON WEDNESDAY, JANUARY 8, 2020, AS REQUIRED BY THE SUPERVISOR OF ELECTIONS; PROVIDING FOR THE DATE ON WHICH ELECTED OFFICIALS TAKE OFFICE; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

[CoverPage.pdf](#)

[Ex1 Ord 2019-06.pdf](#)

17. RESOLUTIONS – PUBLIC COMMENTS

18. QUASI JUDICIAL PUBLIC HEARINGS

19. ADJOURNMENT

THE TOWN OF LAUDERDALE-BY-THE-SEA WILL FURNISH APPROPRIATE AUXILIARY AIDS AND SERVICES NECESSARY TO AFFORD INDIVIDUALS AN EQUAL OPPORTUNITY TO PARTICIPATE IN MEETINGS OF THE TOWN COMMISSION. IN 4

ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT AND FLORIDA STATUTE 286.26, PERSONS WITH DISABILITIES NEEDING SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE TOWN CLERK NO LATER THAN TWO (2) DAYS PRIOR TO THE MEETING AT (954) 640-4200 FOR ASSISTANCE.

IF ANY PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE TOWN COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING, HE/SHE WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSES MAY NEED TO INSURE THAT A VERBATIM RECORDING OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PROCEDURES FOR PUBLIC COMMENTS:

Public Comments may address issues that are not on this meeting's agenda, but should relate to the business of the Town, and should not contain personal attacks. If your comment requires follow up, the Town Manager will have a staff person respond to your concerns, and will advise us of the outcome.

The Town Clerk will read off the names of those who have signed up to speak. When your name is called, please come to the podium, state your name for the record, and indicate whether you are a Town resident. Do not state your address. You have up to three minutes to make your comments, but there is no requirement to use the entire time. If you wish to address a particular Commissioner or member of Town Administration, please do so by use of their title.

If you wish to approach the Commission dais to hand out a document or for some other reason, please request permission and state your reason for doing so. All documents to be provided to the Commission should be handed to the Town Clerk for distribution.

These procedures have been developed to assure that the Town Commission meeting time is efficiently used, and that meetings are conducted in a polite and respectful manner. More information on the decorum rules for Town Commission meetings is available in Section 2-23 of the Town Code of Ordinances.



Town Commission Agenda Item Report

Meeting Date: June 25, 2019

Submitted by: Debbie Hime

Submitting Department: Administration

Item Type: Presentations

Agenda Section: PRESENTATIONS

Subject Title:

4th of July Update

Explanation:

Brief 4th of July Update

Recommendation:

N/A

Attachments:



Town Commission Agenda Item Report

Meeting Date: June 25, 2019

Submitted by: Thomas Palmer

Submitting Department: Public Safety

Item Type: Presentations

Agenda Section: PRESENTATIONS

Subject Title:

Traffic Crash and Traffic Citation Presentation

Explanation: An important objective for the Broward Sheriff's Office (BSO) Lauderdale by the Sea District is to provide semi-annual traffic crash and citation analysis to the commission. In addition to providing year-to-date data, BSO will conduct and provide historical analysis of trends over the past two years.

While analyzing calendar year 2017 and 2018, the town experienced a 9% decrease in traffic crashes (201 crashes in 2017 to 182 crashes in 2018).

Additionally, we examined traffic crashes and traffic citations from January-June 2017, 2018, and 2019. The town has experienced a 10.4% decrease in traffic crashes when comparing 2018 to 2019 year-to-date semi-annual traffic data, as well as an increase in traffic citations issued (39%).

Recommendation:

N/A

Attachments:



Town Commission Agenda Item Report

Meeting Date: June 25, 2019

Submitted by: Brooke Liddle

Submitting Department: Public Safety

Item Type: Report

Agenda Section: PUBLIC SAFETY DISCUSSION

Subject Title:

AMR May 2019 Report

Explanation:

AMR May 2019 Report

Recommendation:

Approve / Accept

Attachments:

Response Date	Address	Dispatched	Enroute	On Scene	Response Time
5/31/2019	4500 BLK N Ocean Dr	18:15:48	18:15:58	18:16:14	0:00:26
5/10/2019	4500 BLK Bougainvilla Dr	19:36:00	19:36:49	19:36:51	0:00:51
5/30/2019	4600 BLK Bougainvilla Dr	08:06:36	08:07:40	08:07:42	0:01:06
5/17/2019	4400 BLK N Ocean Dr	18:23:58	18:24:55	18:25:05	0:01:07
5/29/2019	100 BLK Commercial Blvd	04:31:27	04:32:40	04:32:40	0:01:13
5/2/2019	5100 BLK N Ocean Blvd	18:00:39	18:01:51	18:01:55	0:01:16
5/17/2019	100 BLK Commercial Blvd	11:34:21	11:34:27	11:35:39	0:01:18
5/28/2019	4200 BLK N Ocean Dr	02:11:38	02:11:50	02:12:56	0:01:18
5/26/2019	4200 BLK Bougainvilla Dr	19:38:19	19:38:30	19:39:45	0:01:26
5/27/2019	100 BLK Commercial Blvd	18:13:40	18:13:46	18:15:08	0:01:28
5/4/2019	200 BLK Commercial Blvd	09:01:06	09:01:43	09:02:40	0:01:34
5/5/2019	4600 BLK Bougainvilla Dr	14:33:30	14:33:41	14:35:08	0:01:38
5/11/2019	5000 BLK N Ocean Blvd	16:36:11	16:36:20	16:37:54	0:01:43
5/15/2019	6000 BLK N Ocean Blvd	20:07:34	20:07:46	20:09:17	0:01:43
5/12/2019	100 BLK Commercial Blvd	14:55:22	14:55:32	14:57:06	0:01:44
5/16/2019	100 BLK Commercial Blvd	13:42:25	13:42:31	13:44:11	0:01:46
5/9/2019	2000 BLK S Ocean Blvd	20:53:45	20:55:18	20:55:33	0:01:48
5/14/2019	1800 BLK S Ocean Blvd	06:07:56	06:08:00	06:09:44	0:01:48
5/8/2019	5000 BLK N Ocean Blvd	03:07:30	03:09:23	03:09:27	0:01:57
5/30/2019	6000 BLK N Ocean Blvd	09:20:53	09:21:04	09:22:54	0:02:01
5/12/2019	4300 BLK N Ocean Dr	08:00:56	08:00:59	08:03:06	0:02:10
5/29/2019	4300 BLK El Mar Dr	15:42:08	15:42:12	15:44:26	0:02:18
5/24/2019	4200 BLK Bougainvilla Dr	13:25:09	13:25:23	13:27:31	0:02:22
5/12/2019	4400 BLK N Ocean Dr	18:31:37	18:31:55	18:34:02	0:02:25
5/18/2019	100 BLK Commercial Blvd	00:20:48	00:20:53	00:23:13	0:02:25
5/19/2019	100 BLK Commercial Blvd	21:20:56	21:21:00	21:23:21	0:02:25
5/20/2019	4900 BLK N Ocean Blvd	10:07:52	10:08:18	10:10:20	0:02:28
5/18/2019	Pine Ave / N Ocean Dr	06:35:59	06:36:27	06:38:34	0:02:35
5/28/2019	4500 BLK N Ocean Dr	23:08:53	23:11:27	23:11:29	0:02:36
5/22/2019	100 BLK Commercial Blvd	14:53:09	14:55:32	14:55:46	0:02:37
5/27/2019	4600 BLK N Ocean Dr	19:21:50	19:22:07	19:24:30	0:02:40
5/5/2019	4100 BLK N Ocean Dr	22:40:53	22:40:57	22:43:34	0:02:41
5/19/2019	100 BLK Commercial Blvd	12:20:14	12:22:52	12:22:56	0:02:42
5/17/2019	4200 BLK El Mar Dr	17:14:13	17:14:25	17:16:55	0:02:42
5/5/2019	1800 BLK S Ocean Blvd	10:19:08	10:19:12	10:21:52	0:02:44
5/25/2019	4600 BLK Poinciana St	10:03:03	10:03:09	10:05:50	0:02:47
5/3/2019	5100 BLK N Ocean Blvd	07:33:48	07:36:44	07:36:48	0:03:00
5/19/2019	200 BLK Commercial Blvd	18:05:52	18:07:08	18:08:52	0:03:00
5/31/2019	Datura Ave / El Mar Dr	11:47:36	11:47:36	11:50:36	0:03:00
5/14/2019	4600 BLK Poinciana St	01:39:38	01:40:02	01:42:39	0:03:01
5/25/2019	100 BLK Commercial Blvd	00:49:50	00:50:22	00:52:51	0:03:01
5/6/2019	1400 BLK S Ocean Blvd	11:46:40	11:46:51	11:49:43	0:03:03
5/1/2019	4100 BLK N Ocean Dr	19:59:14	20:00:36	20:02:20	0:03:06
5/19/2019	4600 BLK El Mar Dr	06:08:23	06:09:42	06:11:29	0:03:06
5/26/2019	2200 BLK N Tradewinds Ave	17:31:28	17:31:45	17:34:35	0:03:07
5/11/2019	4300 BLK N Ocean Dr	19:37:23	19:38:07	19:40:31	0:03:08
5/26/2019	4400 BLK W Tradewinds Ave	21:46:04	21:46:35	21:49:12	0:03:08
5/28/2019	3200 BLK Fiesta Way	09:31:39	09:33:12	09:34:50	0:03:11
5/5/2019	200 BLK Lake Ct	17:49:46	17:52:59	17:53:00	0:03:14
5/7/2019	4000 BLK N Ocean Dr	18:26:28	18:27:28	18:29:43	0:03:15
5/14/2019	100 BLK Commercial Blvd	23:31:40	23:32:32	23:35:05	0:03:25
5/30/2019	4400 BLK N Ocean Dr	06:20:31	06:22:21	06:23:56	0:03:25
5/4/2019	200 BLK Commercial Blvd	20:30:10	20:33:35	20:33:36	0:03:26

5/15/2019	4300 BLK El Mar Dr	06:35:38	06:36:38	06:39:07	0:03:29
5/6/2019	1500 BLK S Ocean Blvd	10:18:04	10:18:18	10:21:33	0:03:29
5/26/2019	100 BLK Commercial Blvd	14:16:32	14:17:51	14:20:02	0:03:30
5/9/2019	200 BLK Avalon Ave	09:28:20	09:30:34	09:31:51	0:03:31
5/4/2019	4100 BLK El Mar Dr	22:50:10	22:50:27	22:53:42	0:03:32
5/31/2019	4500 BLK Bougainvillea Dr	06:05:13	06:06:08	06:08:46	0:03:33
5/13/2019	1700 BLK S Ocean Blvd	18:32:32	18:33:13	18:36:06	0:03:34
5/9/2019	1400 BLK S Ocean Blvd	14:49:09	14:51:59	14:52:48	0:03:39
5/31/2019	4500 BLK Poinciana St	08:54:21	08:54:41	08:58:04	0:03:43
5/10/2019	4900 BLK N Ocean Blvd	21:53:41	21:55:21	21:57:29	0:03:48
5/20/2019	4400 BLK N Ocean Dr	12:51:36	12:55:18	12:55:24	0:03:48
5/19/2019	3900 BLK N Ocean Dr	02:09:12	02:10:55	02:13:00	0:03:48
5/6/2019	100 BLK Commercial Blvd	20:04:22	20:04:27	20:08:13	0:03:51
5/3/2019	200 BLK Commercial Blvd	12:09:15	12:10:30	12:13:07	0:03:52
5/31/2019	2000 BLK Sailfish Pl	09:54:03	09:54:15	09:57:59	0:03:56
5/8/2019	1400 BLK S Ocean Blvd	12:51:36	12:54:59	12:55:33	0:03:57
5/30/2019	6000 BLK N Ocean Blvd	01:31:07	01:33:13	01:35:05	0:03:58
5/8/2019	6000 BLK N Ocean Blvd	02:48:19	02:51:09	02:52:19	0:04:00
5/18/2019	1600 BLK S Ocean Blvd	21:53:37	21:54:13	21:57:38	0:04:01
5/20/2019	200 BLK Allenwood Dr	22:51:30	22:53:17	22:55:33	0:04:03
5/18/2019	1800 BLK S Ocean Blvd	15:32:56	15:33:28	15:37:02	0:04:06
5/10/2019	6000 BLK N Ocean Blvd	14:34:30	14:35:39	14:38:45	0:04:15
5/13/2019	4300 BLK N Ocean Dr	08:48:16	08:48:34	08:52:34	0:04:18
5/12/2019	1400 BLK S Ocean Blvd	12:51:44	12:52:32	12:56:05	0:04:21
5/11/2019	6000 BLK N Ocean Blvd	21:12:54	21:13:28	21:17:22	0:04:28
5/25/2019	N Ocean Dr / Washington Ave	15:41:11	15:41:13	15:45:40	0:04:29
5/7/2019	1620 BLK S Ocean Blvd	20:07:20	20:09:49	20:11:51	0:04:31
5/12/2019	1800 BLK S Ocean Blvd	02:06:24	02:08:11	02:11:00	0:04:36
5/12/2019	5100 BLK N Ocean Blvd	10:33:20	10:34:29	10:37:58	0:04:38
5/9/2019	1400 BLK S Ocean Blvd	23:36:56	23:37:13	23:41:37	0:04:41
5/10/2019	3200 BLK Fiesta Way	16:45:36	16:50:25	16:50:27	0:04:51
5/2/2019	1800 BLK S Ocean Blvd	03:50:17	03:52:23	03:55:17	0:05:00
5/17/2019	1400 BLK S Ocean Blvd	20:05:22	20:05:51	20:10:25	0:05:03
5/21/2019	3200 BLK Fiesta Way	20:21:43	20:21:59	20:26:56	0:05:13
5/17/2019	200 BLK Neptune Ave	22:34:37	22:35:56	22:40:09	0:05:32
5/31/2019	4200 BLK Seagrape Dr	15:11:11	15:11:24	15:17:10	0:05:59
		6 min or less = 100%		Average =	0:02:06



Town Commission Agenda Item Report

Meeting Date: June 25, 2019

Submitted by: Bill Vance

Submitting Department: Administration

Item Type: Report

Agenda Section: TOWN MANAGER REPORT

Subject Title:

Town Manager Report

Explanation:

- Bougainvilla Drive Parking and Transportation Improvements continue and we have a Special Meeting scheduled for July 11, 2019 (7pm) to acquire Church property.
- Coordination of Palm Club Sewer Improvements has been initiated. Design 2020 and construction anticipated for 2021.
- Terra Mar stormwater improvement design process has been initiated by Mathews engineers.
- Ft. Lauderdale/LBTS debris staging area inter-local agreement recently adopted by LBTS Commission has been sent to City of Ft. Lauderdale for formal and near future consideration as confirmed by Ft. Lauderdale's City Manager and Public Works Director.
- Additional El Mar South Parking has become available thanks to efforts of Development Services Director and Parking Department Manager.
- Town Manager has hired a Finance Director and an additional Assistant to the Town Manager.
- Town Manager will provide his 2019/2020 balanced budget proposal to Mayor and Commission prior to July 4. During LBTS Town Commission's 1st regular meeting in July Mayor/Commission can collectively discuss how they would like to proceed with their related consideration and their potential amendment of TM's 2019/2020 fiscal proposals.

Recommendation:

N/A



Town Commission Agenda Item Report

Meeting Date: June 25, 2019

Submitted by: Tedra Allen

Submitting Department: Administration

Item Type: Minutes

Agenda Section: APPROVAL OF MINUTES

Subject Title:

May 28, Town Commission Meeting Minutes

Explanation:

Approval of May 28, 2019 Town Commission Meeting Minutes

Recommendation:

Approve / Accept

Attachments:

[052819 LBTS Commission 1st draft minutes.pdf](#)

**TOWN OF LAUDERDALE-BY-THE-SEA
TOWN COMMISSION
REGULAR MEETING MINUTES
Jarvis Hall
4505 Ocean Drive
Tuesday, May 28, 2019
6:30 PM**

1. CALL TO ORDER, MAYOR CHRIS VINCENT

Mayor Vincent called the meeting to order at 6:34 p.m. Also present were Vice Mayor Elliot Sokolow, Commissioner Edmund Malkoon, Commissioner Alfred “Buz” Oldaker, Commissioner Randy Strauss, Town Manager Bill Vance, Deputy Town Manager Tony Bryan, Town Attorney Susan L. Trevarthen, Municipal Services Director Ken Rubach, Development Services Director Linda Connors, Special Projects Coordinator Debbie Hime, Public Information Officer Steve d’Oliveira, and Town Clerk Tedra Allen.

2. PLEDGE OF ALLEGIANCE TO THE FLAG

3. INVOCATION

Pauline Brooks McGuinness gave the Invocation.

4. ADDITIONS, DELETIONS, DEFERRALS OF AGENDA ITEMS

None.

5. PRESENTATIONS

5.a Update in Strategic Marketing Plan Current Projects

Special Projects Coordinator Debbie Hime advised that Lauderdale-By-The-Sea was one of 10 Broward communities recently honored at the Sunsational event. Recent efforts have included:

- Photo shoot of Town hotels for inclusion in marketing materials
- Brief videos to be featured on Facebook
- Social media influencers/bloggers event in April 2019

Items featured on LBTSevents.com will be moved to DiscoverLBTS.com on Monday, June 3, 2019. The Town is researching a tourism mobile app that will include information from the walking map and Town website.

The Town is currently advertising to the summer travel market using geo-targeted ads. Branding guidelines have recently been updated and have been provided to the Commission. Special Projects Coordinator Hime reminded all present that the Town's annual 4th of July event is coming soon.

6. PUBLIC COMMENTS

At this time Mayor Vincent opened public comment.

A representative of the Community Church noted that there are flags on Seagrape Drive but not Bougainvillea Drive in advance of the upcoming 4th of July event. Municipal Services Director Ken Rubach clarified that this is because there are no streetlight poles on Bougainvillea Drive.

With no other individuals wishing to speak at this time, Mayor Vincent closed public comment.

7. PUBLIC SAFETY DISCUSSION

None.

8. TOWN MANAGER REPORT

8.a Town Manager Report

The report was accepted without discussion.

Commissioner Oldaker noted that the temporary parking lots on the former Villa Caprice and Holiday Inn properties are under construction. The Town will continue to follow up on this issue.

9. TOWN ATTORNEY REPORT

None.

10. APPROVAL OF MINUTES

10.a May 14, 2019 Town Commission Meeting

Commissioner Oldaker made a motion, seconded by Vice Mayor Sokolow, to approve. Motion carried 5-0.

11. CONSENT AGENDA

11.a Bugfest-By-The-Sea (July 23-27, 2019)

11.b Special Event Application – Community Church Ocean Baptism on Saturday, November 2, 2019

Vice Mayor Sokolow made a motion, seconded by Commissioner Malkoon, to approve the Consent Agenda. Motion carried 5-0.

12. OLD BUSINESS

12.a FY 19 Action Plan Status

The report was accepted without discussion.

12.b El Mar FDOT Design Project

Town Manager Bill Vance advised that he has submitted an email copy of the grant agreement with the Florida Department of Transportation (FDOT) in relation to the grant agreement for El Mar Drive improvements. Design work is approximately 30% complete. Supplementary costs associated with complementary Town infrastructure improvements are budgeted at \$150,000; however, this cost is expected to increase to roughly \$270,000. The existing agreement between the Town and FDOT requires Lauderdale-By-The-Sea to work with FDOT project administrators. Town Manager Vance concluded that he is still investigating the possibility of flexibility on this issue.

Mayor Vincent asked if there is clarity regarding the amount of FDOT's grant funding for the project, which has an estimated overall cost of \$4 million. It was clarified that the Broward Metropolitan Planning Organization (MPO) will provide \$1.9 million of this funding, while the Town is expected to pay the balance of the approximate costs. The Town's allocation from the state may increase. Town Manager Vance advised that this will depend upon the Town's comfort level with the project once the design process is complete.

Commissioner Malkoon recalled that he and Town Manager Vance had received an email from former Town Commissioner Mark Brown expressing his concern that this project might be moved to a lower priority. He has reached out to Broward MPO Executive Director Greg Stuart, who confirmed that this would not be an issue.

12.c REVIEWING A DRAFT PURCHASE AGREEMENT FOR THE REAL PROPERTY LOCATED AT 4433 BOUGAINVILLEA DRIVE; DIRECTING STAFF TO PRESENT A FINAL PURCHASE AGREEMENT FOR APPROVAL AT THE JULY 9 COMMISSION MEETING

Town Manager Vance stated that the Town and the Community Church came to terms on a cost of \$15,000 for property acquisition and three directional signs. The Church has requested that their signs be placed at least 10 ft. from the street. A public hearing will be scheduled in conjunction with this acquisition of property. The Commissioners agreed by consensus to proceed with the purchase.

13. NEW BUSINESS

13.a Update to Schedule of Authorized Positions Commissioner Oldaker

Town Manager Vance reported that Deputy Town Manager Tony Bryan will be moving on from his current position with the Town. Individuals who have expressed interest in this position are qualified to serve in other capacities, such as Finance Department Director. This position can be compensated by the salary vacated by Deputy Town Manager Bryan.

Town Manager Vance also recommended that the Town de-fund the Assistant Town Manager position and instead create the position of Assistant to the Town Manager. He explained that he is in need of additional assistance and resources in his office. The Town is expected to save approximately \$60,000 in association with these personnel changes.

Mayor Vincent advised that the Town cannot create the position of Finance Manager; however, a Finance Director may be put into place to oversee significant state documents. Town Attorney Susan Trevarthen clarified that the state does not place specific minimum qualifications on this position, nor are there such requirements in the Town's Charter.

Commissioner Oldaker requested additional information on the responsibilities of a Finance Director and Assistant to the Town Manager so the Commission would have clarity on the individuals who oversee specific items. Mayor Vincent replied that Commissioners direct inquiries to the Town Manager, who in turn directs the individuals

in these positions to respond to the Commission. Town Manager Vance expressed confidence in both the proposed Finance Director and the proposed Assistant to the Town Manager.

Town Manager Vance added that the Finance Director will be responsible for the Town's Finance Department, including bills, audits, and payroll, while the Assistant to the Town Manager will actively assist the Town Manager in the daily operations of his Department. It was further clarified that the new Finance Director will not assume all the responsibilities of the former Deputy Town Manager position.

Vice Mayor Sokolow made a motion, seconded by Commissioner Oldaker, to approve. Motion carried 5-0.

13.b AUTHORIZE NEGOTIATIONS FOR INTERLOCAL AGREEMENT WITH THE CITY OF FORT LAUDERDALE FOR HURRICANE / DISASTER DEBRIS REMOVAL AND DISPOSAL

Town Manager Vance advised that Staff recently held its initial hurricane preparedness meeting, with a second meeting anticipated in the near future. One issue identified was the need to have an agreement in place with a neighboring municipality for a staging area for debris rather than depending upon the availability of County sites. Town Attorney Trevarthen has prepared an agreement proposal with the city of Fort Lauderdale. The same agreement will be sent to the city of Pompano Beach as well.

Town Attorney Trevarthen stated that the agreement expands slightly on a previous hurricane debris agreement signed immediately after Hurricane Irma. It has not yet been reviewed or approved by Fort Lauderdale's Legal Department. Staff is requesting consensus to move forward with approval of the agreement, which would be brought back to the Commission for further review in the event substantial changes are made.

Commissioner Malkoon made a motion, seconded by Commissioner Strauss, to approve, with Town Manager Vance to bring back a similar item with the city of Pompano Beach. Motion carried 5-0.

14.COMMISSIONER COMMENTS

Commissioner Oldaker recognized several members of Staff for their work on recent and upcoming Town events. He requested that a future Agenda include an update on the

Town's actions in relation to international recycling issues, as overseas countries may no longer accept recyclable materials from the United States.

The Mayor, Vice Mayor, and Commissioners thanked Deputy Town Manager Tony Bryan for his years of service to the Town.

Mayor Vincent asked that Staff follow up on the status of the Town's geo-fencing with regard to e-scooters.

15. ORDINANCES 1ST Reading

None.

16. ORDINANCES 2ND Reading

16.a Ordinance 2019-03 – AN ORDINANCE OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, AMENDING CHAPTER 5, “BEACHES AND WATERWAYS,” OF THE TOWN’S CODE OF ORDINANCES TO CREATE SECTION 5-8, “PROHIBITION ON DISTRIBUTION OR SALE OF PLASTIC STRAWS”; PROVIDING FOR CODIFICATION, SEVERABILITY, CONFLICTS, AND FOR AN EFFECTIVE DATE

At this time Mayor Vincent opened public comment, which he closed upon receiving no input.

Town Attorney Trevarthen recalled that Staff received direction from the Commission at first reading to remove the restriction on use of plastic straws. The Ordinance applies only to their sale or distribution. The Ordinance provides for a delayed enforcement date of August 15, 2019 so there can be an educational process regarding plastic straws. Staff will bring forward a Resolution establishing amounts for penalties prior to the enforcement date. The Commission may provide direction regarding penalties if that is their desire.

Mayor Vincent stated that he would like to see the penalties imposed by other coastal Florida cities, as the Town's penalties should be in line with these amounts. Vice Mayor Sokolow proposed a graduated amount, with penalties increasing for multiple offenses.

Commissioner Strauss made a motion, seconded by Commissioner Oldaker, to approve. Motion carried 5-0.

17. RESOLUTIONS – PUBLIC COMMENTS

- 17.a Resolution 2019-14 – A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, AMENDING THE 2018 / 2019 FISCAL YEAR BUDGET IN ACCORDANCE WITH THE ATTACHED EXHIBIT “A”; AUTHORIZING APPROPRIATIONS AND EXPENDITURES IN ACCORDANCE WITH THE 2018 / 2019 FISCAL YEAR BUDGET AS AMENDED; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND AN EFFECTIVE DATE**

At this time Mayor Vincent opened public comment, which he closed upon receiving no input.

Commissioner Oldaker made a motion, seconded by Commissioner Malkoon, to approve. Motion carried 5-0.

18. QUASI JUDICIAL PUBLIC HEARINGS

Town Attorney Trevarthen explained the procedures for the hearing of quasi-judicial items, and the Commissioners disclosed any ex parte communications on the Items. Individuals wishing to speak on the Items were sworn in at this time.

- 18.a Request for extension of a Site Plan Modification (2018-L2-SPM-04) approval for 4625 N. Ocean Drive (Sea Garden) to correct a renovation undertaken by a prior owner without permits.**

Development Services Director Linda Connors explained that the request is for an extension of the Site Plan at the subject address. Site Plan approval was granted nearly one year ago to renovate a hotel and increase the site's intensity through addition of units. The Applicant is still going through the building permit process, with all necessary permits approved save electrical. The request is made in order to prevent the permit from expiring at 12 months. Staff recommends a 90-day extension, although the Commission may grant up to one year if that is their desire.

Vice Mayor Sokolow made a motion, seconded by Commissioner Oldaker, to approve. Motion carried 5-0.

Commissioner Oldaker requested clarification of a proposed state bill that addresses the purchase of a property with an open permit. Development Services Director Connors replied that she and Town Attorney Trevarthen would look further into this issue and clarify it at a subsequent meeting.

19. ADJOURNMENT

With no other business to come before the Commission at this time, the meeting was adjourned at 7:32 p.m.

Mayor Chris Vincent

ATTEST:

Town Clerk Tedra Allen

Date



Town Commission Agenda Item Report

Meeting Date: June 25, 2019

Submitted by: Debbie Hime

Submitting Department: Administration

Item Type: Consent

Agenda Section: CONSENT AGENDA

Subject Title:

Special Event Application Request for "Patriots Fan Weekend" from Village Grille and 101 Ocean for Live Music on Friday, September 13, 2019 (1 of 2)

Explanation:

Village Grille and 101 Ocean have submitted the attached special event application requesting Commission approval to host Patriots Fan Weekend with music on Friday Night and then Village Grill hosting Bus Transportation to the game on Sunday, September 15. While both will be marketed together, each event has its own application due to the Conditions being very different for the two events.

This application (Exhibit 1) is for Patriot Fans Weekend Friday Night Music in the same, which will follow the same footprint and noise radius and Conditions as their seven-month Friday Night Music events, but starting at 6:00 PM instead of 6:30 PM.

Applicants are expecting approximately 275 participants and approximately 30 staff on Friday, September 13, 2019:

Start of Set Up	3:00 PM
Event Begins	6:00 PM
Event Ends	10:30 PM
Event Cleanup Completed	Midnight

Recommendation: Staff recommends approval of the event with the following Conditions:

1. The Police Chief shall specify security requirements and the number of BSO detail officers needed for traffic and crowd control, such as:
 - a. Specify the number of BSO detail officers needed for traffic and crowd control; and,
 - b. Arrange for the number of detail BSO deputies required to work on public property for crowd and traffic control. The Permit Holder will reimburse the Town for this expense.
 - c. On the north and south ends of the event site, barricades and fencing shall be placed as specified by BSO to protect the public from oncoming traffic and provide safe passage along the sidewalk.
2. Road Closings: North and southbound lanes of El Mar Drive from Commercial Boulevard to the north alleys from 3:00 p.m. to midnight. Alleys to remain open at all times.

3. Parking:

- a. If the Permit Holders' request for parking space fees to be waived is not approved, the Permit Holders shall pay as invoiced for all parking spaces closed as a result of the event at the then current meter rate (estimated 20 spots #111 to #132 from 3:00 p.m. – 12:00 a.m.).
 - b. Parking spaces 114, 115, 128 and 129 will be designated as No Parking from 9:00 am until 12:00 am (15 hours) and that area will be used for northbound U-Turns beginning when the event space is blocked.
 - c. Permit Holders shall post signs to control parking in the area designated by the Town as follows:
 - c.1 No public parking on the median lanes on El Mar Drive;
 - c.2 The southbound El Mar median lane from the north alley to the first median cut shall be posted for Golf Cart parking;
 - c.3 The Permit Holders may park service vehicles (band's production vehicles) in the southbound El Mar median lane from the north alley to the first median cut from 3:00 pm to midnight.
 - d. The Permit Holders shall ensure the Driftwood sidewalk access across El Mar and to the beach is not blocked at any time by event activities.
4. The Permit Holders shall provide access to bathroom facilities in their businesses for attendees of the event.
 5. Setup of the event will start at about 3:00 p.m. and the area will be cleaned and open by 12:00 a.m.
 6. All noise will end promptly at 10:30 p.m.
 7. The event site will be organized in a safe manner to protect attendees. All electric cords and similar material will be covered so as to not pose a hazard to the public or event staff.
 8. Canopies, stage, tables, chairs, other equipment, etc., will not interfere with pedestrian walkways, ingress or egress.
 9. The Permit Holders shall keep the sidewalks next to the event site and within the event site open and clear for pedestrian traffic.
 10. The Permit Holders shall maintain at least two (2) exits from the event area.
 11. No alcohol is permitted outside of the designated event area.
 12. A Damage Deposit may be imposed, based on size of event and location.
 13. Streets and sidewalks will be free of any debris and cleaned at the end of tear down.
 14. The Permit Holder shall submit a solid waste and recycling plan for approval at least 30 days prior to the event to the Municipal Services Director. If the Director requires, the Permit Holder shall provide additional waste receptacles and recycling bins.
 15. During the event as needed and at the end of the event, the Permit Holder shall empty all of the waste receptacles and recycling bins and pick up litter within the event site and 100 feet of the site and appropriately dispose of all refuse (such as Town bins within 100 feet of the stage, in the plaza and on sidewalks, as well as at El Mar Parking Lot).
 16. Clean up fee starting at \$150 will be charged if area is not cleaned to Town standards.
 17. A Clean-up Deposit may be required if the Town is required to clean the site. The deposit shall be paid within two weeks of invoice.
 18. Any modification to the Site Plan must be presented for approval at least 48 hours in advance of the event.
 19. The Permit Holders shall have one (1) fire extinguisher (5 lb. or 2A 10 or 40BC) under the stage 5 feet from portable power station and one (1) extinguisher under each canopy during each event.
 20. The Fire Marshal shall inspect and approve the event layout prior to opening
 21. Noise from the event site shall not exceed 85 dba or 85 dbc between the hours of 7:00 a.m. and 10:30 p.m. and otherwise shall meet the requirements of Section 13-6 "Noise Limitations".
 22. Canopies used during the event shall not be placed on the sidewalks.
 23. No open flame devices are allowed in/or under canopies and booth areas.

24. Any inspections or work required by Town Staff after normal working hours will be billed to the Permit Holders.
25. The Permit Holders may sell a limited amount of branded merchandise (t-shirts, hats, etc.) and each band may sell a limited amount of branded merchandise (CDs, t-shirts, hats, etc.).
26. The Permit Holders shall provide written notice to all properties affected by the event series by October 19, 2018. The notice and distribution area is to be approved by the Town prior to distribution.
27. Hamilton's Valet Services: Valet may provide valet service to the general public from 6:00 p.m. until 11:00 p.m. by establishing a transfer point using parking spaces 114, 115, 128 and 129 and may stage a limited number of vehicles temporarily on the northbound median lane of El Mar from 4400 – 4600 El Mar. The valet shall provide site control and at all times allow free and unrestricted access to properties on El Mar.
28. The Permit Holder shall meet the following minimum insurance requirements 30 days in advance of the first event per Ordinance 2015-06, which may be modified by action of the Town Commission for a specific event:
 - a. The Permit Holders shall provide a Certificate of Liability Insurance written in comprehensive form naming the Town as additional insured in the amount of \$1,000,000 per occurrence and \$2,000,000 general aggregate for bodily injury and \$1,000,000 per occurrence and \$2,000,000 general aggregate for property damage with thirty (30) days written notice required for cancellation.
 - b. At least thirty (30) days prior to the first event, Permit Holders shall provide a Certificate of Liquor Liability Insurance written in comprehensive form naming the Town as additional insured in the amount of \$1,000,000 per occurrence and \$2,000,000 general aggregate for bodily injury and \$1,000,000 per occurrence and \$2,000,000 general aggregate for property damage, which provides coverage for each event authorized by this permit. The Certificate shall specify that the Town will be given at least thirty (30) days written notice of any cancellation.
 - c. No required policy shall have a deductible or self-insurance retention greater than \$15,000.
 - d. All policies must be issued by companies authorized to do business in the State of Florida and rated A- or better per Best's Key Rating Guide, latest edition. The certification of insurance will provide for the Town to receive 30 days' written notice prior to any cancellation, non-renewal or material change in the coverage provided, unless the insurance company refuses to provide such notice, as evidenced by affidavit of the policy holder or written documentation from the insurance company. In any event, the Permit Holders will be held responsible for providing the Town notice of any change in insurance coverage. The Town will be named as an additional insured on all required insurance policies, and an endorsement reflecting this requirement will be issued as part of any required policies. The Permit Holders will provide an original certificate of insurance as evidence of continued coverage prior to any annual renewal of the permit. Failure to comply with these requirements will justify a denial, suspension or revocation of the requested approval by the Town Manager or designee.
29. Permit Holder shall notify local residents and businesses of the event no later than August 13, 2019, with prior approval of the notice from Town.
30. At the Town's option, in the event that control of any applicable event or activity, by contract or other arrangement, becomes the responsibility of a party other than the Permit Holders (the "contractor"), the contractor will provide insurance and indemnification meeting the requirements of this Section under which the Permit Holders are applying, as if they were the Permit Holders and will be held responsible for compliance with the Town Code as if the sub-contractor were the Permit Holders.
31. In the event that insurance certificates, licenses and other material requirements are not provided within 14 days of the first event or expire during the event permit, the approval for this event will expire unless the Town Manager finds there are extenuating circumstances that the Permit Holders have cured or can immediately cure without compromising the health, welfare and safety of the citizens of the Town of Lauderdale-By-The-Sea or those attending the event without increasing the administration costs of the Town.
32. Permit Holders shall owe no monies to the Town within 7 days of each event or those events shall be canceled. There will be no past due fines, moneys, fees, permits, licenses, taxes, permits or other

charges owed to the Town by the current or past property owners or operators associated with the Permit Holders.

33. Permission for this event may be suspended or modified by the Commission, Town Manager or his designated Staff.
34. The Town Manager may suspend permission for this event due to construction activities, failure of the Permit Holders to comply with the terms and conditions of the Town's event permit, for health or safety issues, or in the best interests of the Town.
35. Upon showing by the Permit Holder of a valid reason, or if required by the Town, the Town Manager may approve minor logistical changes that are consistent with the Commission's policy direction on special events.
36. The onsite Town representative may terminate an event due to the Permit Holders not complying with the terms and conditions of the Town's event permit, for health or safety issues, and for such as but not limited to, crowds that exceed the capacity of the event site.

Attachments: 1. Patriots Fan Weekend Special Event Application

Patriots Fan Day 2019
Week 2
Fri

SPECIAL EVENT APPLICATION INFORMATION

Exhibit 1



For your event to be considered by the Town Commission, a **fully completed** application must be submitted **at least** 60 days prior to the date of the event.

This application is available in Word format at www.lbts-fl.gov/town/docs.htm. If possible please use the Word document and your computer to complete the application.

An application is not considered complete unless it includes:

1. A full description of the proposed event,
2. A detailed site plan (*very important!*),
3. All required documents, and
4. The application fee.

RECEIVED JUN 05 2019

A meeting with Special Events Permitting is required before submitting a Special Event Application. Questions? Call our Special Projects Coordinator at 954-640-4200 or email debbieh@lbts-fl.gov.

Payment of Special Event Permit fee is required at the time of Application submission via hand delivery or by mail to:

***Town of Lauderdale-By-The-Sea
4501 Ocean Drive
Lauderdale-By-The-Sea, Florida 33308***

A Special Event shall be approved by the Town Commission before an event is advertised to the public. A special event is defined as a concert, festival, race, walk, carnival, show, exhibition, parade, or any other similar outdoor event whether operated totally outdoors, on stage, under tents, or with the use of any temporary building or structure, ***to which members of the public are invited as participants or spectators.***

Please review the Town's special event requirements by clicking on: https://www.Special_Event_Requirements
Or download a copy of the Special Event Requirements from our website and review them before submitting your application.

Important to remember:

1. Your event is approved by the Town Commission with "Conditions" that must be met or your event is cancelled. READ and understand the Conditions. *Talk with us if you have questions.*
2. You are responsible for securing and paying for all fees, licenses, and permits required by any governmental agency having jurisdiction, providing the Town evidence of all required insurances, and providing evidence of organization and/or charity.
3. You have to file all of the required documents shall be provided not later than 30 days prior to the event date or the event authorization terminates (unless prior arrangements have been approved by Town).
 - a. Insurance
 - b. Vendor lists and licenses
 - c. File site plan

4. Parking is limited in Lauderdale-By-The-Sea, and will be a consideration when approving your event.
5. You may have to obtain permits from the Building & Fire Departments to meet Florida Building Code and Fire Code standards.
6. You are responsible for securing and paying for all fees, licenses, and permits required by any governmental agency having jurisdiction.

I (Applicant) have read and fully understand the above:



Signature of Applicant

Print Name: STEVEN DELEON

Event Name: Patriots Fair Day



SPECIAL EVENT APPLICATION

RECEIVED JUN 05 2019

Submit this completed application at least 60 days prior to the proposed date of your event.

DETAILED SITE PLAN REQUIRED (see details at end of application)

Site Plans often do not include details that are necessary to approve an application or to issue a permit and delays are caused by rejections of initial applications.

Once you have completed the written portion of the application, provide a Site Plan on the last page or attach separately to this application. Patriots Weekends

Name of Event: Patriots Fan Day Friday Night

Event Purpose, Description and Activities: Live Music Friday Night, Sunday AM, serving food, Boarding Bus

New Event ☐ or Returning Event ☒ Previous Attendance 275

Day(s) and Date(s) of Event: Friday Sept 13th 2019

Proposed location of the Event (location, streets, landmarks):

4400 TO 4406 Elmer Drive North & South lanes of Elmer Dr.

How many people do you anticipate on site at any peak time?

Participants: 275 #Spectators #Adult volunteers:

Please complete the following table:

Activity	Day	Time
Start of set-up:	Friday Sept 13, 2019	3 PM
Start time of the Event:	Fri. Sept 13 2019	6 PM
EVENT		
End time of the Event:	" "	10:30 PM
Start of Clean up:		10:30 PM
Clean-up completed by: (Site restored to original condition)		MIDNIGHT

Name and address of host or sponsoring organization:

Is applicant a Non-Profit Organization?

YES ☐ NO ☒

Please attach Organization's proof of 501c3 IRS exemption, background, history, accomplishments, and other events:

Person submitting Application ("Responsible Party"):

Name: STEVEN DELEON

Mailing address: 4404 EL MAR DRIVE

Phone: 954-776-5840

Mobile phone: 305-773-5519

Email:

Fax: _____

STEVE-DELEON@HOTMAIL.COM

Representative(s) who will be at each day of the event:

Name(s):

Same as above

Mailing address:

Phone:

Mobile phone:

Evening phone:

Fax:

Email:

Add information as necessary:

Will you have an event contractor or planner?

YES ☐ NO ☒

If yes, please provide the contact information of your event contractor (event planner)

Name:

Company Name:

Business Address:

Company Email:

Phone Office:

Phone Mobile:

List contractors that will be on site before, during or after the event (use separate page if needed) – final list required 30 days prior to event.

Request for Town Involvement:

Are you requesting the Town be involved with this event in any way? YES ☐ NO ☒

If yes, describe services requested, if any:

STATEMENT OF BENEFIT

If the applicant is seeking sponsorship/co-sponsorship from the Town of Lauderdale-By-The-Sea, a Statement of Benefit is required by Town Code and shall be included here or attached to this application.

If the Town is a sponsor or co-sponsor of the event, the Applicant shall keep financial records of the event sufficient to document all revenues and expenditures. These records shall be available at reasonable time within Broward County for inspection by the Town.

(Insert here or denote if attached)

FEES

Are there fees or donations collected on site from the participants or spectators?

YES

NO

If yes, provide details:

SOUND SYSTEMS

The event sound systems shall be operated so as not to violate the Town's Code, including and especially Section 13-6, Noise Limitation. Violations of the Town's noise ordinance are grounds for the immediate termination of the source of the noise and may be grounds to terminate the event.

Do you plan to use amplified sound? Provide details, time and location, and if you require electrical connections for:

NO Proposed amplified sound/speaker system:

NO Proposed live music: List genre, type, ambiance:

NO Planned recorded music

NO Do you require electrical connections for any of the above? Please give details:

CLEAN EVENT STANDARDS

Keeping the event area clean during the event and immediately following the event, including trash removal, walkways, and streets, is the responsibility of the applicant. See Clean Up Deposit under Conditions

Please note that, except for very small events, all events shall provide a recycling plan and follow recycling requirements. See Recycling Requirements under Conditions. For more info email recycle@lbts-fl.gov.

Name the contractor or organization (including contact information) who is responsible for your Event's recycling:

Name:

Email:

Address:

Daytime phone:

Mobile phone:

TENTS, CANOPIES, STAGES, BLEACHERS

Tents are generally defined as temporary structures having two or more sidewalls or drops.

A canopy is a tent without sides.

All Tents, canopies larger than 120 sq. ft., multiple canopies without separation, and stages require a building permit. The use of tents or large canopies require approval of the LBTS Fire Marshal and are required to have building permits obtained via LBTS Building Department prior to Event. Manufacture labels are required to be attached to the tents and canopies.

Rental agencies shall provide documentation of the flame spread labeling of 25 or less submitted with application. All canopies larger than 120 sq. ft. shall submit copies the manufacture's labels attached to the tents or canopies with application.

Stages and bleachers shall include product approvals that are supplied by the manufacturer.

Indicate if any of the following will be assembled at the Event and include locations on Site Plan. List sizes and numbers of each:

Tents: 0
Canopies: 5 10x10
Stages: 0
Bleachers: 0 list size and max load:

UTILITIES

All utilities requirements shall be approved by the Director of Development Services and the Fire Marshall prior to Application submission to Town Commission.

Depending on location of event, electrical and/or water may be available from the Town for a fee.

Electrical Requirements: Electrical work requires an Electrical Building Permit.
Generators over 5KW require an Electrical Building Permit.
A Florida Licensed Electrical Contractor is required to obtain permits.

All electrical requests shall meet the requirements of the Florida Building Code with final approval from the Town's Building Official at least 30 days prior to the Event. Contractor is required to schedule and successfully complete inspection of work prior to Event opening. Florida Building Code 101.4.1, 105.4.5.

Will any **electrical equipment be installed** in conjunction with the Special Event? (i.e. lighting in tents, outlets for cooking, stages, etc.) Yes NO

If the Event requires the following on public property, list what equipment is to be installed and locations (include voltage, amperage, and phases of wiring) as well as company name providing the equipment. Describe below, include location and use, and also include locations on Site Plan:

N/A _____ Electrical power:
_____ Water:
_____ Gas, propane, BBQ grills, generators:
_____ Fuel Storage:

SIGNAGE

All signage shall be included in the application if you wish to exceed the Town Code requirements. Signage shall be reviewed by Development Services (LindaC@lbt-s-fl.gov) before Application is submitted to Town Commission). No signage shall be installed without permit.

Information on signage shall include location, colors, size and number of signs. Indicate signage to be placed in any right of way that directs traffic to the Event and their approximate size.

Are you requesting permission to erect signage for this Event?

YES NO

For each sign please provide: Patriots Logo's

Description, number of signs, proposed dates, location, size of signs in square feet and letter size:

Include sign locations on detailed Site Plan or attach a separate sheet.

RESTROOMS (show on Site Plan)

The number of portable toilets required depends on the number of attendees, length and type of event, as determined by the Building Official.

Local businesses that have more than the required number of restroom facilities that allow their facilities to be used may count towards the extra restroom facilities required.

If Event is downtown, permit holder is required to obtain written approval from restaurants to allow participants to use their restroom facilities.

Number of restroom facilities required by Town: TBD

Number of additional restroom facilities, and type, that will be on event site: Village Grille
Village Inn
(Show on Site Plan)

STREET CLOSURES

Street closures may be required at the Event's expense

Are you requesting that any public streets be closed for the Event? YES NO
I don't know, please advise

If yes, indicate the streets and blocks and times the closure is requested:

TRAFFIC CONTROL/BARRICADES

A traffic control contractor may be required for events which require barricades or traffic control signage.

Please list your traffic control contractor, if applicable:

VEHICLES

Vehicles are not allowed to drive or park on Town property or park grounds due to damage to underground irrigation systems and to the sod. Applicant shall be responsible for restoration of any damage to Town property.

Are you requesting to drive or park on town property or park grounds: YES NO

If you are requesting that vehicles be permitted to drive or park on Town property, please indicate the type(s) of vehicles, the locations, and times they would be parked. Must be approved by Town's Parking Department prior to Event.

LOADING/UNLOADING: If you are requesting that vehicles be permitted to load/unload in non-metered areas, please indicate the location and times loading and unloading would occur:

TRAFFIC CONTROL PLAN

Parking exemptions shall be approved by Assistant Town Manager prior to Application submission to Town Commission). Town may block spaces for safety and other reasons at the expense of the Event.

Include detailed Site Plan indicating how on and off street parking will be accommodated.

Are you requesting the reservation of any Town parking meter spaces for the Event? YES NO

If yes, provide the meter numbers on the Site Plan and purpose for which they will be used.

All parking meter fees are paid 30 days prior to the event. *spaces 130, 131, 132*

OFF DUTY POLICE/CODE COMPLIANCE OFFICERS

Off duty police officers are required, at the applicant's expense, for street closures, events with alcohol, or large crowds, as determined by the Sheriff's Department. Large events may require a code compliance officer to ensure compliance with Town codes.

Do you anticipate needing off duty police officers for your Event?

☒ YES ☐ NO

Do you anticipate needing code compliance officers for your Event?

YES ☒ NO

CONCESSIONS:

A no-compete clause pertaining to local restaurants will be required where applicable.

Are you planning to have any type of concessions?

YES ☐ NO ☒

If YES, has the Florida Health Department approved the food vending Site Plans?

YES ☐ NO ☒

If yes, is the food provided by a Non-Profit _____ or For Profit _____ organization?

Is the food free of charge _____ or for sale _____

Do all food vendors have a temporary food service permit?

YES ☐ NO ☒

Please list the types of food that will be served:

Are you requesting any of the following types of cooking equipment be used on site:

Charcoal Grills _____ *None* Sterno _____ Fryers _____ Open fires _____
Propane Grills _____ Refrigerators _____ Smokers _____ Hoods _____
Concession trailers _____ Warmers _____ LP Tanks _____ Other _____

Provide details of dispensing locations here and on Site Plan

ALCOHOL

State license is required to be submitted to the Town at least 30 days prior to the event

Are you planning on selling alcoholic beverages at the event?

YES ☐ NO ☐

If YES, has a liquor permit been obtained from the State of Florida?

YES ☐ NO ☐

Provide details of dispensing locations here and on Site Plan

Provide contact information for all license holders that will be serving alcohol:

VENDORS

A list of all vendors their company name is required for initial approval and final list is required 30 days prior to event and subject to approval (add here or on separate page, and vendor location on site Plan):

None
Name _____ Company _____ Vendor Type _____

ANIMALS

Any exhibition or similar undertaking in which animals are required to participate in performances for the amusement or entertainment of an audience is subject to Town Commission approval.

Are animals included in your event?

YES ☒ NO

If yes, please give details:

FIREWORKS

(Fireworks require a separate permit approval process and application)

Are you requesting approval to discharge fireworks at the event?

YES ☒ NO

SALE OF MERCHANDISE

Are you requesting approval to offer other items for sale at the event?

YES ☐ NO

List items for sale:

RIDES

Rides or other amusement may require a State of Florida inspection

Copies of contracts with any provider of rides, mechanical devices and amusements shall be submitted to the Town at least 30-days prior to the event.

Are rides to be included in the Event?

YES ☒ NO

If yes, please provide the number and description of each type:

Mechanical/Electrical:

Inflatable (bounce house etc.):

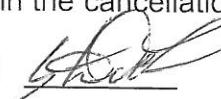
Manual (slides, trampolines):

Other:

NO BALLOONS RELEASED

When balloons are released over the ocean, they become a major source of pollution and significantly increase the mortality rate among sea turtles, birds and other marine life. Sea turtles and fish often mistake the balloons for jellyfish, eat them and die when their stomachs become blocked. Birds can become entangled in the balloon strings and drown. To help reduce the threats caused by balloons, I agree that there will be no release of balloons at this event and I have been informed that the release of balloons is illegal under Florida Statute 379.233. Balloons may be used for decorations at an event but they must either be deflated or taken home at the end of the event, NEVER released into the air. Failure to abide by this requirement will result in the cancellation of the current Event and denial of future special event permits.

I agree no balloons will be released



FIRE WATCH or EMS ONSITE

If required by the Fire Marshall, the applicant shall provide for a fire watch and/or an EMS Crew during the event. Large events or those using combustible materials may require qualified stand-by personnel and the appropriate equipment, the cost of which is the responsibility of the applicant.

First Aid facilities may be required by Town at Event's expense. Initial _____

INSURANCE

Insurance requirements differ depending on the type of event and if alcohol is served.

For events not serving alcohol and without fireworks, the Applicants shall provide a Certificate of Liability Insurance written in comprehensive form naming the Town as additional insured in the amount of \$1,000,000 per occurrence and \$2,000,000 general aggregate for bodily injury and \$1,000,000 per occurrence and \$2,000,000 general aggregate for property damage with thirty days written notice required for cancellation.

Certificate of Liability Insurance naming the Town as additional insured is required from all Event businesses, promoters, and other related event planners

An approved form of a Certificate of Liability Insurance may be required with your Application for approval by the Town Commission and/or shall be provided the Town at least 30 days prior to the Event date.

Talk to Town Staff representative if your Event proposes serving alcohol or having fireworks about insurance requirements, as both require additional insurance.

Do you and all parties involved have the required insurance coverage needed for this Event?

YES NO

EVENT CONDITIONS

Approval for this Event shall expire without future action of the Town if all documents such as but not limited to insurance certificates, health and liquor licenses, BSO police detail contract(s), Fire Marshall or Development Services approvals, MOT Plan, Solid Waste Plan, final Site Plan, any monies due to Town, and other material requirements are not submitted at least 30 days prior to the Event.

Copies of State and County licenses for all vendors and contractors shall be filed with the Town 30 days in advance of the Event. (Final list of vendors and their locations shall be submitted to the Town no later than two weeks prior to the event unless otherwise approved in advance by Town)

If the Event is approved by the Commission, they will establish the Event conditions that the application shall abide by during the Event. Standard Conditions shall include, but are not limited to the following:

1. Permission for this Event may be suspended or modified by the Commission, Town Manager or his designated Staff.
2. Turtle Clause: If any of the set-up will take place on the beach sand please avoid any marked sea turtle nests with a minimum buffer of 30 feet.
3. Setup of the Event will start at about 8am and the area will be cleaned and open by 8pm
4. The Police Chief shall specify the number of BSO detail officers needed for traffic and crowd control. The Applicants shall contract with BSO Detail Office for the detail BSO deputies within ten (10) days of receiving Event approval.

5. The Police Chief shall approve the Applicant's Maintenance of Traffic Plan (MOT), if one is required.
6. The Applicants shall submit a solid waste and recycling plan for approval at least 30 days prior to the Event to the Municipal Services Director. The Applicant shall provide additional waste receptacles and recycling bins. During the event as needed and at the end of the event, the Applicant shall empty all of the waste receptacles and recycling bins and pick up litter within the event site and 100 feet of the site.
7. All signage will be approved and permitted with Development Services at least 30 days prior to the event
8. All related Fire Marshall and Building Official's related requirements have been approved
9. Provide proof of additional restroom facilities ordered at least 30 days prior to event
10. The event and its approved sound systems shall be operated so as not to violate the Town's Code, including and especially Section 13-6, Noise Limitation. All music shall end promptly at _____ pm.
11. The event site shall be organized in a safe manner to protect attendees. All electric cords and similar material shall be covered so as to not pose a hazard to the public or event staff, or will be battery operated.
12. Parking Requirements have been identified, fees paid and listed on site plan
13. The Applicant shall provide a written notice to all properties affected by this event by (date), (30 days in advance) for approval prior to distribution; and confirm in writing which properties have been notified.
14. Clean up Deposit may be imposed, based on the final Site Plan, and due two weeks prior to the event.
15. Clean up fee starting at \$150 will be charged if area is not cleaned to Town standards.
16. Final Site Plan must be presented for approval at least 48 hours in advance of the event.
17. Streets and sidewalks will be free of any debris and cleaned at the end of tear down.
18. A Damage Deposit may be imposed, based on size of event and location.
19. There will be no release of balloons at this Event.
20. Any inspections or work required by Town Staff after normal working hours will incur additional costs set forth by the respective department.
21. Upon showing by the Applicant of a valid reason, or if required by the Town, the Town Manager may approve minor logistical changes that are consistent with the Commission's policy direction on special Events.
22. The Applicant shall meet the following minimum insurance requirements per Ordinance 2015-06, which may be modified by action of the Town Commission for a specific Event:
 - a) Prior to issuance of the requested permit, proof of commercial general liability insurance, whether through a single policy, or a combination of policies, in the amount of \$1,000,000 per occurrence and \$2,000,000 in the aggregate for bodily injury and property damage.
 - b) No required policy shall have a deductible or self-insurance retention greater than \$15,000.
 - c) All policies must be issued by companies authorized to do business in the State of Florida and rated A- or better per Best's Key Rating Guide, latest edition. The certification of insurance shall provide for the Town to receive 30 days' written notice prior to any cancellation, non-renewal or material change in the coverage provided, unless the insurance company refuses to provide such notice, as evidenced by affidavit of the policy holder or written documentation from the insurance company. In any Event, the Applicants shall be held responsible for providing the Town notice of any change in insurance coverage. The Town shall be named as an additional insured on all required insurance policies, and an endorsement reflecting this requirement shall be issued as part of any required policies. The Applicants shall provide an original certificate of insurance as evidence of continued coverage prior to any annual renewal of the permit. Failure

to comply with these requirements shall justify a denial, suspension or revocation of the requested approval by the Town Manager or designee.

- d) In the Event that control of any applicable Event or activity, by contract or other arrangement, becomes the responsibility of a party other than the Applicant (the "sub-applicant"), the sub-applicant shall provide insurance and indemnification meeting the requirements of this Section under which the Applicant is applying, as if they were the Applicant and shall be held responsible for compliance with the Town Code as if the sub-applicant were the Applicant.
 - e) If applicable, at least thirty (30) days prior to the first Event, the Applicants shall provide a Certificate of Liquor Liability Insurance written in comprehensive form naming the Town as additional insured in the amount of \$1,000,000 per occurrence and \$2,000,000 general aggregate for bodily injury and \$1,000,000 per occurrence and \$2,000,000 general aggregate for property damage, which provides coverage for each Event authorized by this permit. The Certificate shall specify that the Town will be given at least thirty (30) days written notice of any cancellation.
23. In the Event that insurance certificates, licenses and other material requirements are not provided by the required dates, the approval for this Event shall expire unless the Town Manager finds there are extenuating circumstances that the Event sponsors have cured or can immediately cure without compromising the health, welfare and safety of the citizens of the Town of Lauderdale-By-The-Sea and those attending the Event, without increasing the administration costs of the Town.
24. Applicant shall owe no monies to the Town at the time of the Event. There shall be no past due fines, moneys, fees, taxes or other charges owed to the Town by the current or past property owners or operators requesting the special Event permit. A special Event permit will not be issued until all past due debts to the Town are paid in full.
25. The Town Manager may suspend permission for this Event due to failure of the Applicants to comply with the terms and conditions of the Town's permit, due to conflicting activities, for health or safety issues, or for the best interests of the Town.
26. The onsite Town representative may terminate an Event due to the Applicant not complying with the terms and conditions of the Town's Event permit, for health or safety issues, and for such as but not limited to, crowds that exceed the capacity of the Event site.

INDEMNIFICATION

Applicant shall indemnify, defend and hold harmless the Town, its officers, agents and employees, from and against any and all claims, suits, actions, damages, liabilities, expenditures or causes of action of any kind arising directly or indirectly from this Special Event and resulting or accruing from any intentional act or any negligent act, omission or error of Applicant which in turn results in or relates to injuries to body, life, limb or property sustained in, about or upon the Special Event Area, and arising from the use of the Town property.

Applicant shall defend, at its sole cost and expense, any legal action, claim or proceeding instituted by any person against the Town as a result of any claim, suit or cause of action accruing or in any way arising out of this Special Event Application for injuries to body, life, limb or property as set forth above.

Applicant shall save the Town harmless from and against all judgments, orders, decrees, attorneys' fees, costs, expenses and liabilities incurred in and about any claim, and the investigation or defense of them, which maybe entered, incurred or assessed as result of the foregoing.

PERMISSION OF THE PROPERTY OWNER

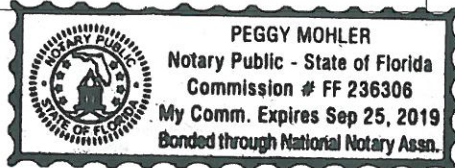
Applicant's and Property Owner's Certification

An event held on property that is not owned by the applicant requires the permission of the property owner, which is granted by having the property owner sign this special event application.

By signing this event application, the petitioner agrees to all terms, conditions, and indemnification in this application, and understands that this application or the approval of this event application by the Town Commission does not grant any permission to violate any laws, ordinances or statutes.

Additions and/or revisions to this application must be submitted in writing.

Applicant	Property Owner
I understand the Town's requirements to hold a special event and the information provided in this application is complete to the best of my knowledge.	I give the applicant permission to use my/our property for the proposed special event and I understand the Town's requirements to hold a special event and the information given by the applicant is complete to the best of my knowledge.
	
Applicant's Signature (required):	Property owner's Signature (required):
Date: <u>3/20/19</u>	Date: _____
Applicant's (Print information below)	Property Owner's (Print information below)
Name: <u>Anthony DeLa</u>	Name: _____
Title: <u>G.M.</u>	Title: _____
Organization: <u>101 00040</u>	Organization: _____
Telephone: <u>954-776-8101</u>	Telephone: _____
Mobile: _____	Mobile: _____
Email: _____	Email: _____
STATE OF FLORIDA:	STATE OF FLORIDA:
COUNTY OF BROWARD:	COUNTY OF BROWARD:
SWORN TO AND SUBSCRIBED BEFORE ME, a Notary Public of the State of Florida, by <u>Anthony DeLa</u> who is personally known to me/provided _____ as identification and who did/did not take an oath.	SWORN TO AND SUBSCRIBED BEFORE ME, a Notary Public of the State of Florida, by _____ who is personally known to me/provided _____ as identification and who did/did not take an oath.
My Commission Expires: <u>23630/ 9/25/19</u>	My Commission Expires: _____
<u>Peggy Mohler</u> Notary Public, State of Florida	_____ Notary Public, State of Florida



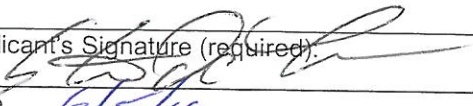
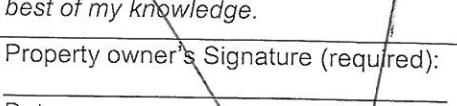
PERMISSION OF THE PROPERTY OWNER

Applicant's and Property Owner's Certification

An event held on property that is not owned by the applicant requires the permission of the property owner, which is granted by having the property owner sign this special event application.

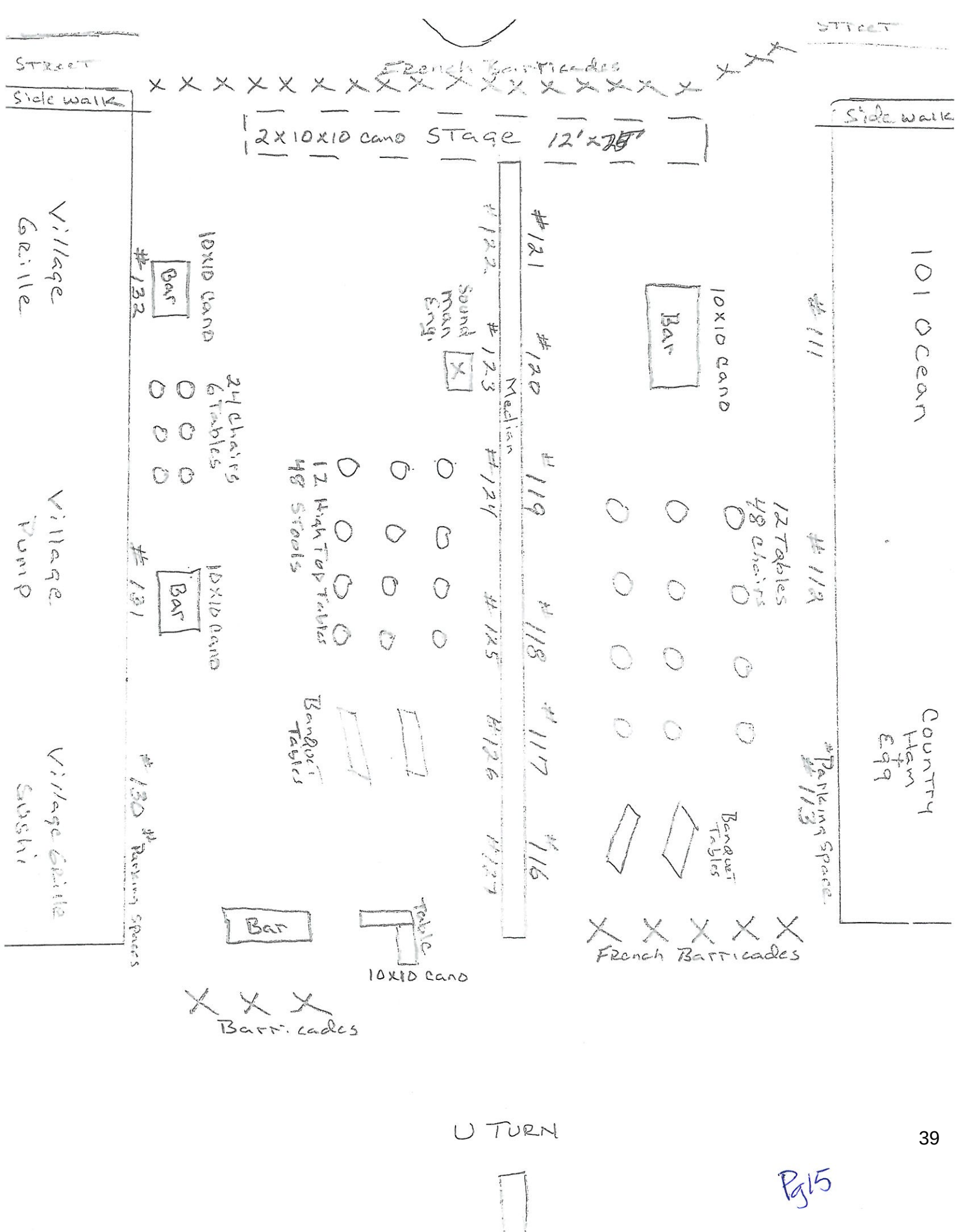
By signing this event application, the petitioner agrees to all terms, conditions, and indemnification in this application, and understands that this application or the approval of this event application by the Town Commission does not grant any permission to violate any laws, ordinances or statutes.

Additions and/or revisions to this application must be submitted in writing.

Applicant	Property Owner
I understand the Town's requirements to hold a special event and the information provided in this application is complete to the best of my knowledge.	I give the applicant permission to use my/our property for the proposed special event and I understand the Town's requirements to hold a special event and the information given by the applicant is complete to the best of my knowledge.
Applicant's Signature (required): 	Property owner's Signature (required): 
Date: <u>6/5/19</u>	Date: _____
Applicant's (Print information below) Name: <u>Steven DeLeon</u> Title: <u>Owner</u> Organization: <u>Village Grille & Pump</u> Telephone: <u>954 776 5840</u> Mobile: <u>305-773-5519</u> Email: <u>Steve-deleon@hotmail.com</u>	Property Owner's (Print information below) Name: _____ Title: _____ Organization: _____ Telephone: _____ Mobile: _____ Email: _____
STATE OF FLORIDA: COUNTY OF BROWARD:	STATE OF FLORIDA: COUNTY OF BROWARD:
SWORN TO AND SUBSCRIBED BEFORE ME, a Notary Public of the State of Florida, by <u>Steven DeLeon</u> who is personally known to me/provided _____ as identification and who did/did not take an oath.	SWORN TO AND SUBSCRIBED BEFORE ME, a Notary Public of the State of Florida, by _____ who is personally known to me/provided _____ as identification and who did/did not take an oath.
My Commission Expires: <u>12/22/21</u>  Notary Public, State of Florida	My Commission Expires: _____ _____ Notary Public, State of Florida



10x10 Grid



Applicant's Certification

By signing this event application, the petitioner agrees to all terms, conditions, and indemnification in this application, and understands that this application or the approval of this event application by the Town Commission does not grant any permission to violate any laws, ordinances or statutes.

Additions and/or revisions to this application shall be submitted in writing.

I understand the Town's requirements to hold a special event and the information provided in this application is complete to the best of my knowledge.


Applicant's Signature (required)

6/5/19
Date

Steven DeLeon owner
Applicant's Printed Name and Title/Organization

305 773 5519
Telephone Number

STATE OF FLORIDA:
COUNTY OF BROWARD:

SWORN TO AND SUBSCRIBED BEFORE ME, a Notary Public of the State of Florida,
by Steven DeLeon who is personally known to me/provided
_____ as identification and who did/did not take an oath.


Notary Public, State of Florida
My Commission Expires: 12/22/21



Applicant's Certification

By signing this event application, the petitioner agrees to all terms, conditions, and indemnification in this application, and understands that this application or the approval of this event application by the Town Commission does not grant any permission to violate any laws, ordinances or statutes.

Additions and/or revisions to this application shall be submitted in writing.

I understand the Town's requirements to hold a special event and the information provided in this application is complete to the best of my knowledge.

Anthony Delia
Applicant's Signature (required)

5/21/19
Date

Anthony DELIA G.M
Applicant's Printed Name and Title/Organization

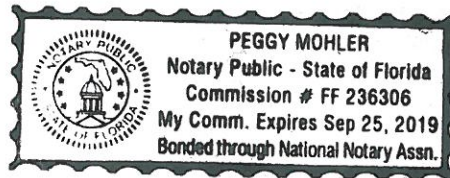
954-776-8101
Telephone Number

101 OCEAN

STATE OF FLORIDA:
COUNTY OF BROWARD:

SWORN TO AND SUBSCRIBED BEFORE ME, a Notary Public of the State of Florida,
by Anthony Delia who is personally known to me/provided
_____ as identification and who did/did not take an oath.

Peggy Mohler
Notary Public, State of Florida
My Commission Expires: 9/25/19
236306





Town Commission Agenda Item Report

Meeting Date: June 25, 2019

Submitted by: Debbie Hime

Submitting Department: Administration

Item Type: Consent

Agenda Section: CONSENT AGENDA

Subject Title:

Special Event Application from Village Grille for Fan Day and Bus Transportation on Sunday, September 15, 2019 (2 of 2)

Explanation: The Village Grille (Applicant) has submitted the attached special event application (Exhibit 1) requesting Commission approval to host bus transportation to the Dolphins football game on Sunday, September 15 as with past annual Patriots vs. Dolphins events.

The Applicant is expecting 275 participants for a buffet breakfast set up inside of Village Pump Restaurant prior to 145 participants embarking on buses to the game and disembarking near the restaurant after the game.

Start of Set-up/Block Parking Spaces	7:00 a.m.
Canopies/Tables Set Up	7:00 a.m.
Buffet Inside in Pump/Sushi Opens	8:00 a.m.
Bus Loading Begins	10:00 a.m.
Buses Embarked/Leave By	10:30 a.m.
Buses Return to Disembark	5:30 p.m.
Start of Clean Up	7:00 p.m.
Clean Up Completed/Parking Spaces Opened	8:00 p.m.

The Applicant is requesting that the three parking spaces in front of Village Grille and Pump be blocked starting at 7:00 a.m. and barricaded off until 8:00 p.m. They will place four canopies, multiple tables, and chairs in this area from 7:00 a.m. until 7:00 p.m., and will have the spaces cleared and opened by 8:00 p.m.

The Applicant will pay for the parking spaces blocked from 7:00 a.m. until 8:00 pm. (13 hours x 3 spaces x \$2.25 = \$87.75 + one handicapped space at no charge).

The Applicant is also requesting that their equipment truck/trailer park on the north- or south-bound median lane of El Mar Drive from 6:30 am until 7:30 a. m, and from 6:30 pm until 8:00 p.m.

The applicant has discussed their crowd control and MOT plan with BSO & Town for the event.

The four buses are proposed to be stationed between 9:45 a.m. and 10:30 a.m. in the north and southbound median lanes in the 4500 block of El Mar Drive for embarkation in the regular El Mar delivery loading zones (inner lanes on the north and south side of El Mar in front of High Noon and Driftwood Beach Hotel) and return 42

(one by one, as loading and traffic warrants) to the Southbound median lane for disembarking between 5:30 p.m. and 6:15 p.m.

Recommendation: We recommend approval of the event with the following conditions:

Event Conditions:

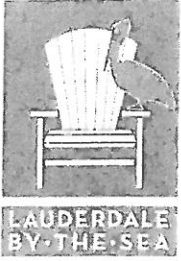
1. The Police Chief shall specify security requirements and the number of BSO detail officers needed for traffic and crowd control, such as:
 - a. Specify the number of BSO detail officers needed for traffic and crowd control; and,
 - b. Arrange for the number of detail BSO deputies required to work on public property for crowd and traffic control. The Permit Holder will reimburse the Town for this expense.
2. Road Closings: No other road closures are requested, but BSO may close certain passages as deemed appropriate between 7 a.m. and 8 p.m., at the expense of Permit Holder
 - a. The southbound and northbound curb lanes of the 4500 block of El Mar Drive at High Noon and Driftwood Hotels may be used from 9:45 to 10:30 a.m. for the purpose of staging four buses and the embarkation of passengers. The buses may park in the same lanes as they return to disembark passengers at various times estimated between 5:30 and 6:45 p.m.
 - b. The Permit Holder shall ensure the Driftwood access across El Mar and to the beach is not blocked at any time.
3. Parking:
 - a. Parking spaces 114, 115, 128 and 129 will be designated as No Parking from 7:00 am until 8:00 p.m. (13 hours)
 - b. The Permit Holder may park two service vehicles in the southbound El Mar median lane from the north alley to the first median cut from 6:30 a.m. to 8:00 a.m. and from 6:00 p.m. until 8:00 p.m. Permit Holder may park service vehicles behind Town Hall at no expense to the Permit Holder between 8:00 am. and 8:00 p.m.
 - c. The Permit Holder shall ensure the Driftwood sidewalk access across El Mar and to the beach is not blocked at any time by event activities.
4. The Permit Holder shall provide access to bathroom facilities in their businesses for attendees of the event.
5. Setup of the event will start at about 7:00 a.m. and the area will be cleaned and open by 8:00 p.m.
6. No alcohol is permitted outside of the designated event area.
7. The event site will be organized in a safe manner to protect attendees. All electric cords and similar material will be covered so as to not pose a hazard to the public or event staff.
8. Canopies, stage, tables, chairs, other equipment, etc., will not interfere with pedestrian walkways, ingress or egress.
9. The Permit Holder shall keep the sidewalks next to the event site and within the event site open and clear for pedestrian traffic.
10. Permit Holder will provide barricades to be placed as specified by BSO to protect the public from oncoming traffic and provide safe passage along the sidewalk.
11. The crosswalks on El Mar Drive and Commercial Blvd. will be open at all times.
12. A Damage Deposit may be imposed, based on size of event and location.
13. Clean up fee starting at \$150 will be charged if area is not cleaned to Town standards.
14. A Clean-up Deposit may be required if the Town is required to clean the site. The deposit shall be paid within two weeks of invoice.
15. The Permit Holder shall submit a solid waste and recycling plan for approval at least 30 days prior to the event to the Municipal Services Director. If the Director requires, the Permit Holder shall provide additional waste receptacles and recycling bins.
16. Sidewalks will be free of any debris and cleaned at the end of tear down.
17. The Applicant shall provide additional waste receptacles and recycling bins within the bus transfer area.
18. During the event as needed and at the end of the event, the Permit Holder shall empty all of the waste receptacles including Town receptacles and recycling bins, and pick up litter within the event site, and

100 feet of the site and appropriately dispose of all refuse (such as Town bins in Dunes plaza and on sidewalks, as well as at El Mar Parking Lot).

19. The Fire Marshal shall inspect and approve the event layout prior to opening.
20. No open flame devices are allowed in/or under canopies and booth areas.
21. The event will be operated so as not to violate the Town's Code, with special care regarding the noise levels in Chapter 13.
22. Any inspections or work required by Town Staff after normal working hours will be billed to the Permit Holder.
23. The Permit Holder shall provide written notice to all properties affected by the event series by August 15, 2019. The notice and distribution area is to be approved by the Town prior to distribution.
24. The Permit Holder shall meet the following minimum insurance requirements 30 days in advance of the first event per Ordinance 2015-06, which may be modified by action of the Town Commission for a specific event:
 - a. The Permit Holder shall provide a Certificate of Liability Insurance written in comprehensive form naming the Town as additional insured in the amount of \$1,000,000 per occurrence and \$2,000,000 general aggregate for bodily injury and \$1,000,000 per occurrence and \$2,000,000 general aggregate for property damage with thirty (30) days written notice required for cancellation.
 - b. At least thirty (30) days prior to the first event, Permit Holder shall provide a Certificate of Liquor Liability Insurance written in comprehensive form naming the Town as additional insured in the amount of \$1,000,000 per occurrence and \$2,000,000 general aggregate for bodily injury and \$1,000,000 per occurrence and \$2,000,000 general aggregate for property damage, which provides coverage for each event authorized by this permit. The Certificate shall specify that the Town will be given at least thirty (30) days written notice of any cancellation.
 - c. No required policy shall have a deductible or self-insurance retention greater than \$15,000.
 - d. All policies must be issued by companies authorized to do business in the State of Florida and rated A- or better per Best's Key Rating Guide, latest edition. The certification of insurance will provide for the Town to receive 30 days' written notice prior to any cancellation, non-renewal or material change in the coverage provided, unless the insurance company refuses to provide such notice, as evidenced by affidavit of the policy holder or written documentation from the insurance company. In any event, the Permit Holder will be held responsible for providing the Town notice of any change in insurance coverage. The Town will be named as an additional insured on all required insurance policies, and an endorsement reflecting this requirement will be issued as part of any required policies. The Permit Holder will provide an original certificate of insurance as evidence of continued coverage prior to any annual renewal of the permit. Failure to comply with these requirements will justify a denial, suspension or revocation of the requested approval by the Town Manager or designee.
25. At the Town's option, in the event that control of any applicable event or activity, by contract or other arrangement, becomes the responsibility of a party other than the Permit Holder (the "contractor"), the contractor will provide insurance and indemnification meeting the requirements of this Section under which the Permit Holder are applying, as if they were the Permit Holder and will be held responsible for compliance with the Town Code as if the sub-contractor were the Permit Holder.
26. In the event that insurance certificates, licenses and other material requirements are not provided within 14 days of the event
27. Permit Holder shall owe no monies to the Town within 7 days of the event. There will be no past due fines, moneys, fees, permits, licenses, taxes, permits or other charges owed to the Town by the current or past property owners or operators associated with the Permit Holder.
28. Any modification to the Site Plan must be presented for approval at least 48 hours in advance of the event.
29. Permission for this event may be suspended or modified by the Commission, Town Manager or his designated Staff.
30. The Town Manager may suspend permission for this event due to construction activities, failure of the Permit Holder to comply with the terms and conditions of the Town's event permit, for health or safety issues, or in the best interests of the Town.

31. Upon showing by the Permit Holder of a valid reason, or if required by the Town, the Town Manager may approve minor logistical changes that are consistent with the Commission's policy direction on special events.
32. The onsite Town representative may terminate an event due to the Permit Holder not complying with the terms and conditions of the Town's event permit, for health or safety issues, and for such as but not limited to, crowds that exceed the capacity of the event site.

Attachments: Special Event Application for Village Grille Fan Day and Transportation 12-9-18



SPECIAL EVENT APPLICATION INFORMATION

For your event to be considered by the Town Commission, a **fully completed** application must be submitted **at least** 60 days prior to the date of the event.

This application is available in Word format at www.lbts-fl.gov/town/docs.htm. If possible please use the Word document and your computer to complete the application.

An application is not considered complete unless it includes:

1. A full description of the proposed event,
2. A detailed site plan (*very important!*),
3. All required documents, and
4. The application fee.

RECEIVED JUN 05 2019

A meeting with Special Events Permitting is required before submitting a Special Event Application. Questions? Call our Special Projects Coordinator at 954-640-4200 or email debbieh@lbts-fl.gov.

Payment of Special Event Permit fee is required at the time of Application submission via hand delivery or by mail to:

***Town of Lauderdale-By-The-Sea
4501 Ocean Drive
Lauderdale-By-The-Sea, Florida 33308***

A Special Event shall be approved by the Town Commission before an event is advertised to the public. A special event is defined as a concert, festival, race, walk, carnival, show, exhibition, parade, or any other similar outdoor event whether operated totally outdoors, on stage, under tents, or with the use of any temporary building or structure, ***to which members of the public are invited as participants or spectators.***

Please review the Town's special event requirements by clicking on: https://www.Special_Event_Requirements
Or download a copy of the Special Event Requirements from our website and review them before submitting your application.

Important to remember:

1. Your event is approved by the Town Commission with "Conditions" that must be met or your event is cancelled. READ and understand the Conditions. *Talk with us if you have questions.*
2. You are responsible for securing and paying for all fees, licenses, and permits required by any governmental agency having jurisdiction, providing the Town evidence of all required insurances, and providing evidence of organization and/or charity.
3. You have to file all of the required documents shall be provided not later than 30 days prior to the event date or the event authorization terminates (unless prior arrangements have been approved by Town).
 - a. Insurance
 - b. Vendor lists and licenses
 - c. File site plan

4. Parking is limited in Lauderdale-By-The-Sea, and will be a consideration when approving your event.
5. You may have to obtain permits from the Building & Fire Departments to meet Florida Building Code and Fire Code standards.
6. You are responsible for securing and paying for all fees, licenses, and permits required by any governmental agency having jurisdiction.

I (Applicant) have read and fully understand the above:



Signature of Applicant

Print Name: STEVEN DeLeon

Event Name: Patriots Fair Day



SPECIAL EVENT APPLICATION

RECEIVED JUN 05 2019

Submit this completed application at least 60 days prior to the proposed date of your event.

DETAILED SITE PLAN REQUIRED (see details at end of application)

Site Plans often do not include details that are necessary to approve an application or to issue a permit and delays are caused by rejections of initial applications.

Once you have completed the written portion of the application, provide a Site Plan on the last page or attach separately to this application. Patriots Weekends

Name of Event: Patriots Fan Day Sunday Morning

Event Purpose, Description and Activities: _____

New Event _____ or Returning Event ☒ Previous Attendance _____

Day(s) and Date(s) of Event: Sunday Sept 15th 2019

Proposed location of the Event (location, streets, landmarks):

4400-4406 North El Mando. Parking Space 130, 131, 132

How many people do you anticipate on site at any peak time?

Participants: 275 #Spectators _____ #Adult volunteers: _____

Please complete the following table:

Activity	Day	Time
Start of set-up:	<u>Sunday Sept 15th 2019</u>	<u>7 AM</u>
Start time of the Event:	<u>Sunday</u>	<u>8 AM</u>
EVENT		
End time of the Event:	<u>Sunday</u>	<u>7 PM</u>
Start of Clean up:	<u>"</u>	<u>7 PM</u>
Clean-up completed by: (Site restored to original condition)	<u>"</u>	<u>8 PM</u>

Name and address of host or sponsoring organization:

Is applicant a Non-Profit Organization?

YES ☒ NO

Please attach Organization's proof of 501c3 IRS exemption, background, history, accomplishments, and other events:

Person submitting Application ("Responsible Party"):

Name: Steven DeLeon

Mailing address: 4404 El Mar Drive

Phone: 954-776-5840

Mobile phone: 305-773-5519

Email:

Fax: _____

Steve-deleon@hotmail.com

Representative(s) who will be at each day of the event:

Name(s):

Same as above

Mailing address:

Phone:

Mobile phone:

Evening phone:

Fax:

Email:

Add information as necessary:

Will you have an event contractor or planner?

YES ☒ NO

If yes, please provide the contact information of your event contractor (event planner)

Name:

Company Name:

Business Address:

Company Email:

Phone Office:

Phone Mobile:

List contractors that will be on site before, during or after the event (use separate page if needed) – final list required 30 days prior to event.

Request for Town Involvement:

Are you requesting the Town be involved with this event in any way? YES ☒ NO

If yes, describe services requested, if any:

STATEMENT OF BENEFIT

If the applicant is seeking sponsorship/co-sponsorship from the Town of Lauderdale-By-The-Sea, a Statement of Benefit is required by Town Code and shall be included here or attached to this application.

If the Town is a sponsor or co-sponsor of the event, the Applicant shall keep financial records of the event sufficient to document all revenues and expenditures. These records shall be available at reasonable time within Broward County for inspection by the Town.

(Insert here or denote if attached)

FEES

Are there fees or donations collected on site from the participants or spectators?

YES

NO

If yes, provide details:

SOUND SYSTEMS

The event sound systems shall be operated so as not to violate the Town's Code, including and especially Section 13-6, Noise Limitation. Violations of the Town's noise ordinance are grounds for the immediate termination of the source of the noise and may be grounds to terminate the event.

Do you plan to use amplified sound? Provide details, time and location, and if you require electrical connections for:

NO Proposed amplified sound/speaker system:

NO Proposed live music: List genre, type, ambiance:

NO Planned recorded music

NO Do you require electrical connections for any of the above? Please give details:

CLEAN EVENT STANDARDS

Keeping the event area clean during the event and immediately following the event, including trash removal, walkways, and streets, is the responsibility of the applicant. See Clean Up Deposit under Conditions

Please note that, except for very small events, all events shall provide a recycling plan and follow recycling requirements. See Recycling Requirements under Conditions. For more info email recycle@lbts-fl.gov.

Name the contractor or organization (including contact information) who is responsible for your Event's recycling:

Name:

Email:

Address:

Daytime phone:

Mobile phone:

TENTS, CANOPIES, STAGES, BLEACHERS

Tents are generally defined as temporary structures having two or more sidewalls or drops.

A canopy is a tent without sides.

All Tents, canopies larger than 120 sq. ft., multiple canopies without separation, and stages require a building permit. The use of tents or large canopies require approval of the LBTS Fire Marshal and are required to have building permits obtained via LBTS Building Department prior to Event. Manufacture labels are required to be attached to the tents and canopies.

Rental agencies shall provide documentation of the flame spread labeling of 25 or less submitted with application. All canopies larger than 120 sq. ft. shall submit copies the manufacture's labels attached to the tents or canopies with application.

Stages and bleachers shall include product approvals that are supplied by the manufacturer.

Indicate if any of the following will be assembled at the Event and include locations on Site Plan. List sizes and numbers of each:

Tents: 0
Canopies: 5 10x10
Stages: 0
Bleachers: 0 list size and max load:

UTILITIES

All utilities requirements shall be approved by the Director of Development Services and the Fire Marshall prior to Application submission to Town Commission.

Depending on location of event, electrical and/or water may be available from the Town for a fee.

Electrical Requirements: Electrical work requires an Electrical Building Permit.
Generators over 5KW require an Electrical Building Permit.
A Florida Licensed Electrical Contractor is required to obtain permits.

All electrical requests shall meet the requirements of the Florida Building Code with final approval from the Town's Building Official at least 30 days prior to the Event. Contractor is required to schedule and successfully complete inspection of work prior to Event opening. Florida Building Code 101.4.1, 105.4.5.

Will any **electrical equipment be installed** in conjunction with the Special Event? (i.e. lighting in tents, outlets for cooking, stages, etc.) Yes NO

If the Event requires the following on public property, list what equipment is to be installed and locations (include voltage, amperage, and phases of wiring) as well as company name providing the equipment. Describe below, include location and use, and also include locations on Site Plan:

N/A _____ Electrical power:
_____ Water:
_____ Gas, propane, BBQ grills, generators:
_____ Fuel Storage:

SIGNAGE

All signage shall be included in the application if you wish to exceed the Town Code requirements. Signage shall be reviewed by Development Services (LindaC@lbtts-fl.gov) before Application is submitted to Town Commission). No signage shall be installed without permit.

Information on signage shall include location, colors, size and number of signs. Indicate signage to be placed in any right of way that directs traffic to the Event and their approximate size.

Are you requesting permission to erect signage for this Event?

YES NO

For each sign please provide: Patriots Logo's

Description, number of signs, proposed dates, location, size of signs in square feet and letter size:

Include sign locations on detailed Site Plan or attach a separate sheet.

RESTROOMS (show on Site Plan)

The number of portable toilets required depends on the number of attendees, length and type of event, as determined by the Building Official.

Local businesses that have more than the required number of restroom facilities that allow their facilities to be used may count towards the extra restroom facilities required.

If Event is downtown, permit holder is required to obtain written approval from restaurants to allow participants to use their restroom facilities.

Number of restroom facilities required by Town: TBD

Number of additional restroom facilities, and type, that will be on event site:
(Show on Site Plan)

*Village Grille
Village Pump*

STREET CLOSURES

Street closures may be required at the Event's expense

Are you requesting that any public streets be closed for the Event? YES

I don't know, please advise

NO

If yes, indicate the streets and blocks and times the closure is requested:

TRAFFIC CONTROL/BARRICADES

A traffic control contractor may be required for events which require barricades or traffic control signage.

Please list your traffic control contractor, if applicable:

VEHICLES

Vehicles are not allowed to drive or park on Town property or park grounds due to damage to underground irrigation systems and to the sod. Applicant shall be responsible for restoration of any damage to Town property.

Are you requesting to drive or park on town property or park grounds: YES NO

If you are requesting that vehicles be permitted to drive or park on Town property, please indicate the type(s) of vehicles, the locations, and times they would be parked. Must be approved by Town's Parking Department prior to Event.

LOADING/UNLOADING: If you are requesting that vehicles be permitted to load/unload in non-metered areas, please indicate the location and times loading and unloading would occur:

TRAFFIC CONTROL PLAN

Parking exemptions shall be approved by Assistant Town Manager prior to Application submission to Town Commission). Town may block spaces for safety and other reasons at the expense of the Event.

Include detailed Site Plan indicating how on and off street parking will be accommodated.

Are you requesting the reservation of any Town parking meter spaces for the Event?

YES NO

If yes, provide the meter numbers on the Site Plan and purpose for which they will be used.

All parking meter fees are paid 30 days prior to the event. *spaces 130, 131, 132*

OFF DUTY POLICE/CODE COMPLIANCE OFFICERS

Off duty police officers are required, at the applicant's expense, for street closures, events with alcohol, or large crowds, as determined by the Sheriff's Department. Large events may require a code compliance officer to ensure compliance with Town codes.

Do you anticipate needing off duty police officers for your Event?

☒ YES ☐ NO

Do you anticipate needing code compliance officers for your Event?

☐ YES ☒ NO

CONCESSIONS:

A no-compete clause pertaining to local restaurants will be required where applicable.

Are you planning to have any type of concessions?

☐ YES ☒ NO

If YES, has the Florida Health Department approved the food vending Site Plans?

☐ YES ☒ NO

If yes, is the food provided by a Non-Profit _____ or For Profit _____ organization?

Is the food free of charge _____ or for sale _____

Do all food vendors have a temporary food service permit?

☐ YES ☒ NO

Please list the types of food that will be served:

Are you requesting any of the following types of cooking equipment be used on site:

Charcoal Grills _____ *None* Sterno _____ Fryers _____ Open fires _____
Propane Grills _____ Refrigerators _____ Smokers _____ Hoods _____
Concession trailers _____ Warmers _____ LP Tanks _____ Other _____

Provide details of dispensing locations here and on Site Plan

ALCOHOL

State license is required to be submitted to the Town at least 30 days prior to the event

Are you planning on selling alcoholic beverages at the event?

☐ YES ☐ NO

If YES, has a liquor permit been obtained from the State of Florida?

☐ YES ☐ NO

Provide details of dispensing locations here and on Site Plan

Provide contact information for all license holders that will be serving alcohol:

VENDORS

A list of all vendors their company name is required for initial approval and final list is required 30 days prior to event and subject to approval (add here or on separate page, and vendor location on site Plan):

None

Name	Company	Vendor Type
------	---------	-------------

ANIMALS

Any exhibition or similar undertaking in which animals are required to participate in performances for the amusement or entertainment of an audience is subject to Town Commission approval.

Are animals included in your event?
If yes, please give details:

YES ☒ NO

FIREWORKS

(Fireworks require a separate permit approval process and application)

Are you requesting approval to discharge fireworks at the event?

YES ☒ NO

SALE OF MERCHANDISE

Are you requesting approval to offer other items for sale at the event?

YES ☐ NO

List items for sale:

RIDES

Rides or other amusement may require a State of Florida inspection

Copies of contracts with any provider of rides, mechanical devices and amusements shall be submitted to the Town at least 30-days prior to the event.

Are rides to be included in the Event?

YES ☒ NO

If yes, please provide the number and description of each type:

Mechanical/Electrical:

Inflatable (bounce house etc.):

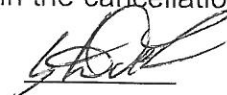
Manual (slides, trampolines):

Other:

NO BALLOONS RELEASED

When balloons are released over the ocean, they become a major source of pollution and significantly increase the mortality rate among sea turtles, birds and other marine life. Sea turtles and fish often mistake the balloons for jellyfish, eat them and die when their stomachs become blocked. Birds can become entangled in the balloon strings and drown. To help reduce the threats caused by balloons, I agree that there will be no release of balloons at this event and I have been informed that the release of balloons is illegal under Florida Statute 379.233. Balloons may be used for decorations at an event but they must either be deflated or taken home at the end of the event, NEVER released into the air. Failure to abide by this requirement will result in the cancellation of the current Event and denial of future special event permits.

I agree no balloons will be released



FIRE WATCH or EMS ONSITE

If required by the Fire Marshall, the applicant shall provide for a fire watch and/or an EMS Crew during the event. Large events or those using combustible materials may require qualified stand-by personnel and the appropriate equipment, the cost of which is the responsibility of the applicant.

First Aid facilities may be required by Town at Event's expense. Initial_____

INSURANCE

Insurance requirements differ depending on the type of event and if alcohol is served.

For events not serving alcohol and without fireworks, the Applicants shall provide a Certificate of Liability Insurance written in comprehensive form naming the Town as additional insured in the amount of \$1,000,000 per occurrence and \$2,000,000 general aggregate for bodily injury and \$1,000,000 per occurrence and \$2,000,000 general aggregate for property damage with thirty days written notice required for cancellation.

Certificate of Liability Insurance naming the Town as additional insured is required from all Event businesses, promoters, and other related event planners

An approved form of a Certificate of Liability Insurance may be required with your Application for approval by the Town Commission and/or shall be provided the Town at least 30 days prior to the Event date.

Talk to Town Staff representative if your Event proposes serving alcohol or having fireworks about insurance requirements, as both require additional insurance.

Do you and all parties involved have the required insurance coverage needed for this Event?

☒ YES ☐ NO

EVENT CONDITIONS

Approval for this Event shall expire without future action of the Town if all documents such as but not limited to insurance certificates, health and liquor licenses, BSO police detail contract(s), Fire Marshall or Development Services approvals, MOT Plan, Solid Waste Plan, final Site Plan, any monies due to Town, and other material requirements are not submitted at least 30 days prior to the Event.

Copies of State and County licenses for all vendors and contractors shall be filed with the Town 30 days in advance of the Event. (Final list of vendors and their locations shall be submitted to the Town no later than two weeks prior to the event unless otherwise approved in advance by Town)

If the Event is approved by the Commission, they will establish the Event conditions that the application shall abide by during the Event. Standard Conditions shall include, but are not limited to the following:

1. Permission for this Event may be suspended or modified by the Commission, Town Manager or his designated Staff.
2. Turtle Clause: If any of the set-up will take place on the beach sand please avoid any marked sea turtle nests with a minimum buffer of 30 feet.
3. Setup of the Event will start at about 8 am and the area will be cleaned and open by 8 pm
4. The Police Chief shall specify the number of BSO detail officers needed for traffic and crowd control. The Applicants shall contract with BSO Detail Office for the detail BSO deputies within ten (10) days of receiving Event approval.

5. The Police Chief shall approve the Applicant's Maintenance of Traffic Plan (MOT), if one is required.
6. The Applicants shall submit a solid waste and recycling plan for approval at least 30 days prior to the Event to the Municipal Services Director. The Applicant shall provide additional waste receptacles and recycling bins. During the event as needed and at the end of the event, the Applicant shall empty all of the waste receptacles and recycling bins and pick up litter within the event site and 100 feet of the site.
7. All signage will be approved and permitted with Development Services at least 30 days prior to the event
8. All related Fire Marshall and Building Official's related requirements have been approved
9. Provide proof of additional restroom facilities ordered at least 30 days prior to event
10. The event and its approved sound systems shall be operated so as not to violate the Town's Code, including and especially Section 13-6, Noise Limitation. All music shall end promptly at ____ pm.
11. The event site shall be organized in a safe manner to protect attendees. All electric cords and similar material shall be covered so as to not pose a hazard to the public or event staff, or will be battery operated.
12. Parking Requirements have been identified, fees paid and listed on site plan
13. The Applicant shall provide a written notice to all properties affected by this event by (date), (30 days in advance) for approval prior to distribution; and confirm in writing which properties have been notified.
14. Clean up Deposit may be imposed, based on the final Site Plan, and due two weeks prior to the event.
15. Clean up fee starting at \$150 will be charged if area is not cleaned to Town standards.
16. Final Site Plan must be presented for approval at least 48 hours in advance of the event.
17. Streets and sidewalks will be free of any debris and cleaned at the end of tear down.
18. A Damage Deposit may be imposed, based on size of event and location.
19. There will be no release of balloons at this Event.
20. Any inspections or work required by Town Staff after normal working hours will incur additional costs set forth by the respective department.
21. Upon showing by the Applicant of a valid reason, or if required by the Town, the Town Manager may approve minor logistical changes that are consistent with the Commission's policy direction on special Events.
22. The Applicant shall meet the following minimum insurance requirements per Ordinance 2015-06, which may be modified by action of the Town Commission for a specific Event:
 - a) Prior to issuance of the requested permit, proof of commercial general liability insurance, whether through a single policy, or a combination of policies, in the amount of \$1,000,000 per occurrence and \$2,000,000 in the aggregate for bodily injury and property damage.
 - b) No required policy shall have a deductible or self-insurance retention greater than \$15,000.
 - c) All policies must be issued by companies authorized to do business in the State of Florida and rated A- or better per Best's Key Rating Guide, latest edition. The certification of insurance shall provide for the Town to receive 30 days' written notice prior to any cancellation, non-renewal or material change in the coverage provided, unless the insurance company refuses to provide such notice, as evidenced by affidavit of the policy holder or written documentation from the insurance company. In any Event, the Applicants shall be held responsible for providing the Town notice of any change in insurance coverage. The Town shall be named as an additional insured on all required insurance policies, and an endorsement reflecting this requirement shall be issued as part of any required policies. The Applicants shall provide an original certificate of insurance as evidence of continued coverage prior to any annual renewal of the permit. Failure

to comply with these requirements shall justify a denial, suspension or revocation of the requested approval by the Town Manager or designee.

- d) In the Event that control of any applicable Event or activity, by contract or other arrangement, becomes the responsibility of a party other than the Applicant (the "sub-applicant"), the sub-applicant shall provide insurance and indemnification meeting the requirements of this Section under which the Applicant is applying, as if they were the Applicant and shall be held responsible for compliance with the Town Code as if the sub-applicant were the Applicant.
 - e) If applicable, at least thirty (30) days prior to the first Event, the Applicants shall provide a Certificate of Liquor Liability Insurance written in comprehensive form naming the Town as additional insured in the amount of \$1,000,000 per occurrence and \$2,000,000 general aggregate for bodily injury and \$1,000,000 per occurrence and \$2,000,000 general aggregate for property damage, which provides coverage for each Event authorized by this permit. The Certificate shall specify that the Town will be given at least thirty (30) days written notice of any cancellation.
23. In the Event that insurance certificates, licenses and other material requirements are not provided by the required dates, the approval for this Event shall expire unless the Town Manager finds there are extenuating circumstances that the Event sponsors have cured or can immediately cure without compromising the health, welfare and safety of the citizens of the Town of Lauderdale-By-The-Sea and those attending the Event, without increasing the administration costs of the Town.
24. Applicant shall owe no monies to the Town at the time of the Event. There shall be no past due fines, moneys, fees, taxes or other charges owed to the Town by the current or past property owners or operators requesting the special Event permit. A special Event permit will not be issued until all past due debts to the Town are paid in full.
25. The Town Manager may suspend permission for this Event due to failure of the Applicants to comply with the terms and conditions of the Town's permit, due to conflicting activities, for health or safety issues, or for the best interests of the Town.
26. The onsite Town representative may terminate an Event due to the Applicant not complying with the terms and conditions of the Town's Event permit, for health or safety issues, and for such as but not limited to, crowds that exceed the capacity of the Event site.

INDEMNIFICATION

Applicant shall indemnify, defend and hold harmless the Town, its officers, agents and employees, from and against any and all claims, suits, actions, damages, liabilities, expenditures or causes of action of any kind arising directly or indirectly from this Special Event and resulting or accruing from any intentional act or any negligent act, omission or error of Applicant which in turn results in or relates to injuries to body, life, limb or property sustained in, about or upon the Special Event Area, and arising from the use of the Town property.

Applicant shall defend, at its sole cost and expense, any legal action, claim or proceeding instituted by any person against the Town as a result of any claim, suit or cause of action accruing or in any way arising out of this Special Event Application for injuries to body, life, limb or property as set forth above.

Applicant shall save the Town harmless from and against all judgments, orders, decrees, attorneys' fees, costs, expenses and liabilities incurred in and about any claim, and the investigation or defense of them, which maybe entered, incurred or assessed as result of the foregoing.

PERMISSION OF THE PROPERTY OWNER

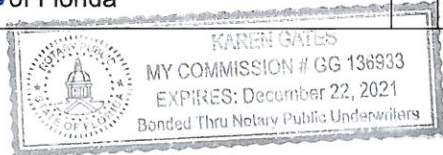
Applicant's and Property Owner's Certification

An event held on property that is not owned by the applicant requires the permission of the property owner, which is granted by having the property owner sign this special event application.

By signing this event application, the petitioner agrees to all terms, conditions, and indemnification in this application, and understands that this application or the approval of this event application by the Town Commission does not grant any permission to violate any laws, ordinances or statutes.

Additions and/or revisions to this application must be submitted in writing.

Applicant	Property Owner
I understand the Town's requirements to hold a special event and the information provided in this application is complete to the best of my knowledge.	I give the applicant permission to use my/our property for the proposed special event and I understand the Town's requirements to hold a special event and the information given by the applicant is complete to the best of my knowledge.
Applicant's Signature (required): <u>[Signature]</u>	Property owner's Signature (required): <u>[Signature]</u>
Date <u>6/5/19</u>	Date: _____
Applicant's (Print information below) Name: <u>Steven DeLeon</u> Title: <u>Owner</u> Organization: <u>Village Pump & Grille</u> Telephone: <u>954-776-5819</u> Mobile: <u>305-773-5519</u> Email: <u>Steve-DeLeon@hotmail.com</u>	Property Owner's (Print information below) Name: _____ Title: _____ Organization: _____ Telephone: _____ Mobile: _____ Email: _____
STATE OF FLORIDA: COUNTY OF BROWARD:	STATE OF FLORIDA: COUNTY OF BROWARD:
SWORN TO AND SUBSCRIBED BEFORE ME, a Notary Public of the State of Florida, by <u>Steven DeLeon</u> who is personally known to me/provided _____ as identification and who did/did not take an oath.	SWORN TO AND SUBSCRIBED BEFORE ME, a Notary Public of the State of Florida, by _____ who is personally known to me/provided _____ as identification and who did/did not take an oath.
My Commission Expires: <u>12/22/21</u> <u>[Signature]</u> Notary Public, State of Florida	My Commission Expires: _____ _____ Notary Public, State of Florida



SITE PLAN DETAILS

Site Plans often do not include the details that are necessary to approve an application or to issue a permit and delays are caused by rejections of initial applications.

The following details are intended to be a guide to assist you in developing a Site Plan. A current survey of the property is most helpful. If a survey is not available, a drawing depicting the area of the Event should include these details, as necessary. More than a one page Site Plan may be included in your application if details of specific areas are important to your Event.

*A detailed map of the Event site identifying location of each of the following **MUST** be drawn here or attached to this application prior to submission. Dimensions are required to determine if available site will support all of the proposed activities.*

Cooking Areas need to be separated from public areas with fences or barricades

Canopy, tents or other covers: locations should include the size, type, & (shelter, vending, food, EMS)

Location:

- The site of the event, with streets, parks and other landmarks identified
- Routes for races, parades, etc.
- Traffic routing and road closures
- Ticket Kiosks
- Access control points
- Signage (*shall be approved by Development Services prior to Application submission to Town Commission*)
- Signs (location, size, color and wording)*

Public Services:

- Fire lanes (emergency access for fire equipment and EMS)
- Restroom facilities (incl. Portable & Private)
- Locate electrical equipment, permanent and temporary (temporary electrical installation (must be to code and approved by Town))
- Trash and Recycling receptacle locations
- Smoking and No Smoking areas
- Pedestrian walkways
- Garbage Cans
- Recycling Bins

Hazard/ Precautions:

- Hazards at the site (ditches, construction areas, obstructions to pedestrian traffic, bodies of water)
- Fencing, barriers, barricades, walls, gates, etc.
- Gasoline, propane, grills, fire, charcoal, generators, any other flammable fuel
- Fuel Storage and dispensing areas
- Fire Extinguishers Minimum size 4A/10BC one every 75 ft. of travel. If cooking, Class K or 1 40BC rated Fire Extinguisher for every cooking station or canopy (at discretion of Fire Marshall)
- Generators (shall be approved by Fire Marshall in advance)

Event:

- Canopies, tents, stages (types shall be specified) locations for sales, food service, etc. *Large tents will require Fire Marshall approval of illuminated exit signs and fire extinguishers*
- Vendor locations (booths or tables and approximate size, (Vendor's company names phone numbers and email addresses required on separate page at least 48 hours in advance of the Event))
- Restrooms – Portable and Private
- First Aid facilities
- Trailers, storage, sleeping facilities, service boxes, displays, etc.
- Alcohol serving/consuming areas
- Rides and Amusements, Rides, demonstrations, performance areas and stages including Musicians and Artists

Parking:

- Parking areas, location, parking spaces, and parking space numbers that will be blocked; to load/unload before, during or after the event and the amount of time for each occurrence

Code or Security Enforcement (paid by Event)

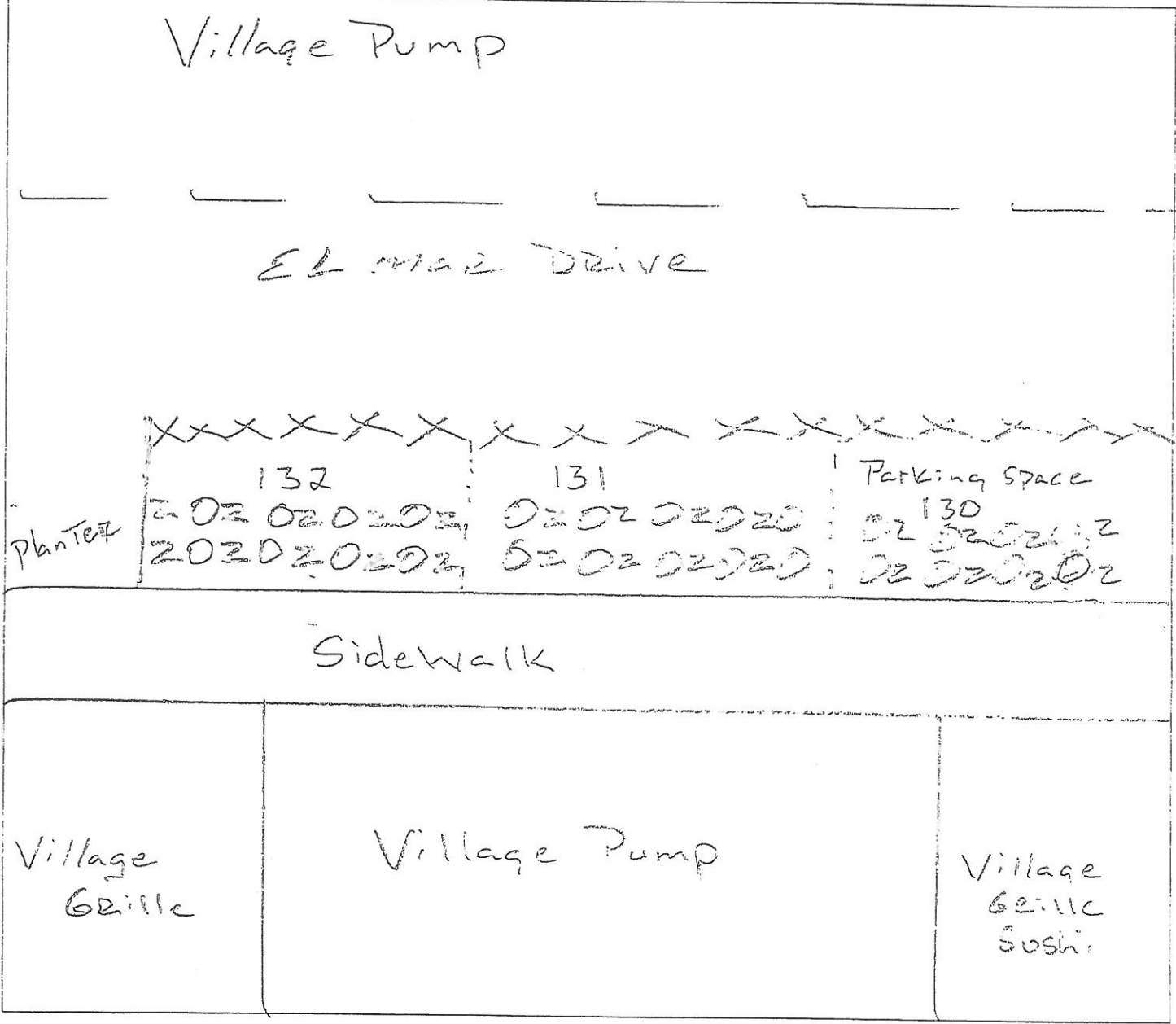
- EMS stand-by or Fire watch areas (include first aid stations)
- Police: Off duty police officers (if known)

Patriots Fan day

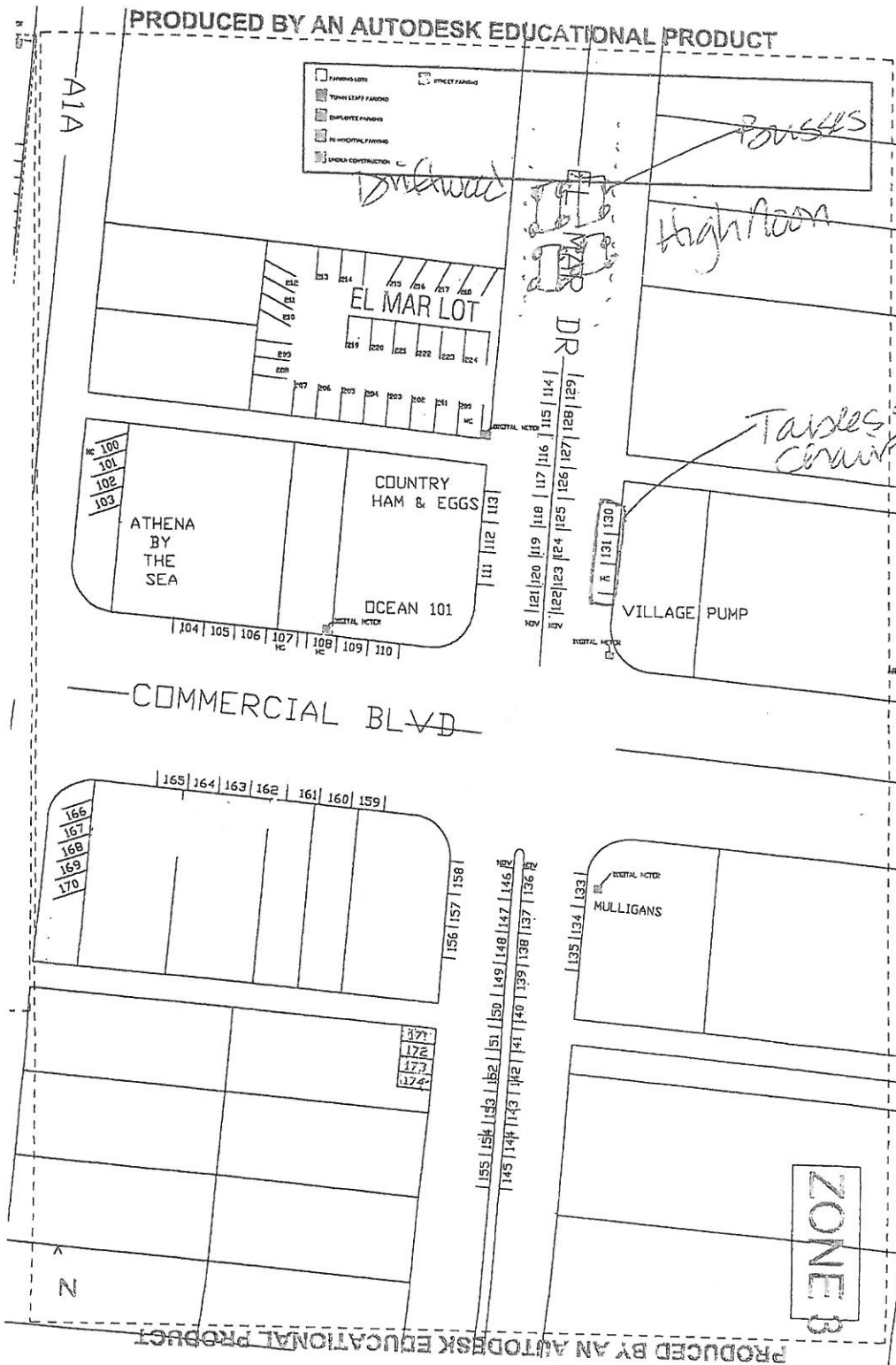
DETAILED SITE PLAN

See above for inclusion examples

A detailed map of the event site identifying location of each of the following **MUST** be drawn here or attached to this application prior to submission. Dimensions are required to determine if available site will support all of the proposed activities.



- O = High Top Table (24)
- Z = Bar stools (65)
- X = French Bazzicades



129-18
Village Grilly Pump
Pat's Game
Breakfast
Boustransport

Applicant's Certification

By signing this event application, the petitioner agrees to all terms, conditions, and indemnification in this application, and understands that this application or the approval of this event application by the Town Commission does not grant any permission to violate any laws, ordinances or statutes.

Additions and/or revisions to this application shall be submitted in writing.

I understand the Town's requirements to hold a special event and the information provided in this application is complete to the best of my knowledge.


Applicant's Signature (required)

Date 6/5/15

Steven DeLeon O'Brien
Applicant's Printed Name and Title/Organization

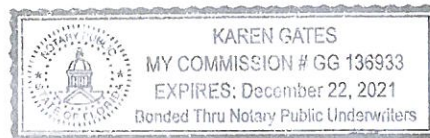
305 773 5555
Telephone Number

STATE OF FLORIDA:
COUNTY OF BROWARD:

SWORN TO AND SUBSCRIBED BEFORE ME, a Notary Public of the State of Florida,
by Steven DeLeon who is personally known to me/provided
as identification and who did/did not take an oath.



Notary Public, State of Florida
My Commission Expires: 12/22/21





Town Commission Agenda Item Report

Meeting Date: June 25, 2019

Submitted by: Lucila Lang / Ken Rubach

Submitting Department: Administration

Item Type: Consent

Agenda Section: CONSENT AGENDA

Subject Title:

Budget Transfer for Beach Cleaning Services

Explanation: Staff was anticipating proposing increasing services levels for mechanical cleaning (seaweed burial) to 7 days a week in the upcoming FY 20 budget however due to the large volume of seaweed the Town has been experiencing over the past several weeks we are requesting that we implement the 7 day a week schedule beginning July 1st. The current contract provides service for 5 to 6 days a week depending on location and thus funds will need to be transferred to cover the additional cost of \$4,000 per month (**Exhibit 1**) for the remainder of the fiscal year

Recommendation: We recommend the Commission authorize the following transfer:

Account	Account Title	From:	To:
001.519.000.500.497	Contingency	\$12,000	
001.541.100.500.345	Contractual Services		\$12,000
Total		\$12,000	\$12,000

Attachments: Beach Raker Additional Services Quote

Beach Raker LLC
220 NE 13th Street, Pompano Fl 33060
Tel: 954-560-3906 Fax: 561-892-0344
customerservice@floridabeachraker.com

SERVICE AGREEMENT

Client Name: Town Of Lauderdale By The Sea

Contact: Ken Rubach

Street Address: 4501 N. Ocean Dr.

City: Lauderdale By The Sea

Zip: 33308

Phone: 954-776-0576

Email: kenr@lauderdalebythesea-fl.gov

Billing Address (If different)

Name:

Contact:

Street Address:

City:

Zip:

Phone:

Email:

Provide and necessary labor and equipment to clean beach an additional two (2) days per week. Current contract provides for five (5) day per week service.....\$4,000.00 per month

Accepted by: (print)_____ Title: _____

Signature: _____ Date: _____



Town Commission Agenda Item Report

Meeting Date: June 25, 2019

Submitted by: Susan Trevarthen

Submitting Department: Administration

Item Type: Discussion Item

Agenda Section: OLD BUSINESS

Subject Title:

Considering Penalties for Violations of Section 5-8 (Plastics Ordinance) of the Town Code

Explanation: On May 28, 2019, the Town Commission adopted Ordinance 2019-03, which amended the Town Code, creating Section 5-8 to prohibit the sale or distribution of plastic straws in any Commercial Establishment, Town Facility, or on Town Property, or by any Special Event Permittee. Section 5-8 provides that the penalties for violation of Section 5-8 shall be adopted by resolution, although based on our analysis and research we may ultimately decide to bring this back as an ordinance.

The Commission asked for input on what other communities are charging for violations of plastics ordinances. Generally, they are setting lower penalties for violations that apply to individuals than for violations by commercial establishments and other entities. Examples include \$25 penalties for requirements affecting individual users of plastics, and anywhere from \$125 to \$250 for violations affecting businesses distributing plastics to consumers. Miami Beach's ordinance sets a graduated penalty schedule based on the number of offenses. While the Town's Ordinance does not directly regulate individual use of plastics the way some other ordinances do, some of the persons regulated as users of Town facilities or as special event permittees may be individuals.

At the last Commission meeting, the Commission directed that we come back with recommended graduated penalties. Below are recommended civil penalties, graduated by number of offenses:

- a) First offense within a 12-month period: \$50.00 civil penalty.
- b) Second offense within a 12-month Period: \$100.00 civil penalty.
- c) Third or subsequent offense within a 12-month period: \$500.00 civil penalty.

We are currently working on creating a schedule of civil penalties for code violations, to make the Code more user-friendly. Section 5-8 has a delayed enforcement date of August 15, 2019 so there is time to resolve this. **(Exhibit 1)** contains a list of all of the current penalties in the Code. An ordinance or resolution establishing an overall schedule of civil penalties, including penalties for violation of Section 5-8, will be brought back to the Commission for approval prior to August 15.

Recommendation:

Town Commission approve the proposed levels of penalties for violation of Section 5-8, which will be brought back for approval with the completed scheduled of civil penalties

Attachments: Chart of penalties found within the Code or Ordinances

Exhibit 1

	Code Section	Description of Violation	Civil Penalty
1	2-25	Campaign finance restrictions	Section 1-12*
2	4-7	Feeding pigeons and sea gulls	\$50 each violation
3	5-34	Beach maintenance	\$100 – First offense \$250 – Second offense within 30 days \$500 – Third or subsequent offense within 30 days
4	6-11	Building regulations	\$100 – First violation \$150 – Second violation within 12 months of adjudication of first violation \$250 – Third violation within 18 months of adjudication of first offense
5	6-12	Time limits for completing construction and repair	\$50 each day of violation, day 1 through 30 \$75 each day of violation, day 31 through 60 \$100 each day of violation, day 61 or greater
6	10-33	Garbage containers and receptacles	\$50 – First violation \$100 – Second violation within 12 months of adjudication of first violation \$500 – Third violation within 18 months of adjudication of first offense
7	11-25	Abandoned real property; obstructing law enforcement officer	\$250 – First violation \$500 – Second violation within 12 months of adjudication of first violation
8	12-4	Business tax receipts – not renewed	10% for month of October, and 5% each month thereafter
9	12-4	Engaging or managing business, occupation, or profession without business tax receipt	25% of tax due
10	12-7	Business tax receipt	Section 1-12*
11	12-24	Home occupations	\$100 – First violation \$150 – Second violation within 12 months of adjudication of first violation \$250 – Third violation within 18 months of adjudication of first offense
12	12-55	Custom made wearing apparel	As provided in Section 1-12*, Chapter 6.5, F.S. ch. 162, pt. II, or as otherwise provided by law.
13	13-8	Noise violations	\$50 – First violation \$100 – Second violation within 12 months of adjudication of first violation \$500 – Third violation within 18 months of adjudication of first offense
14	14-2	Consumption or possession of open containers in certain areas	Section 1-12*
15	14-33	Sale of nicotine vaporizers or liquid nicotine	As provided in sections 6.5-1 through 6.5-13**, and as otherwise provided by law.
16	14-84	Residency requirements for sexual predators	\$500 fine or imprisonment not exceeding 60 days, or both Second or subsequent conviction - \$1000 fine or imprisonment in county jail not more than 12 months, or both.
17	14-90	Public Nuisance	\$250- First offense \$500 – Second offense Up to \$5,000 – violation irreparable in nature
18	14.3-8	Parks and Recreational Facilities	\$50 – First violation \$100 – Second violation within 12 months of adjudication of first violation \$500 – Third violation within 18 months of adjudication of first offense

Exhibit 1

19	17-10	Operation of vehicles; damaging the streets	Section 1-12*
20	17-48	Property identification signs	\$25 – First and all subsequent violations
21	17-93	Sidewalk cafes	As provided in Chapter 162, Florida Statutes.***
22	17-119	Special Events	\$500
23	19-22	Parking restrictions – obstructing sidewalk	\$25 each occurrence
24	19-24	Parking and storage on unpaved surfaces	\$50 – First violation \$100 – Second violation within 12 months of adjudication of first violation \$500 – Third violation within 18 months of adjudication of first offense
25	19-30	Unlawfully parking in handicapped parking	\$250
26	20-16	Connection to sanitary sewer system	\$50 each day of violation, day 1 through 30 \$100 each day of violation, day 31 through 60 \$500 each day of violation, day 61 or greater
27	20-127	Water conservation regulations	\$50 – First violation \$250 – Second and subsequent violation and/or imprisonment in County jail not to exceed 60 days
28	25-46	Communications rights of ways	\$100 per day that violation continues
29	30-9	Unified land development regulations	\$250 per day \$500 per day for repeat violations
* Section 1-12 contains the general penalty provision for the entire Code of Ordinances. It provides: Sec. 1-12. - General penalty; continuing violations; adjudging fines and imprisonments. (a) Whenever in this Code or in any ordinance of the Town any act is prohibited or is made or declared to be unlawful or an offense, or whenever in such Code or ordinance the doing of any act is required or the failure to do any act is declared to be unlawful where no specific penalty is provided therefore, the violation of any such provision of this Code or any ordinance shall be punishable by a fine not exceeding \$500.00 or imprisonment for a term not exceeding 60 days, or by both such fine and imprisonment. (b) In addition to the penalties hereinabove provided, any condition caused or permitted to exist in violation of any of the provisions of this Code or any ordinance shall be deemed a public nuisance and may be, by the Town, abated as provided by law, and each day that such condition continues shall be regarded as a new and separate offense. (Code 1962, § 1-8) ** This citation is to the Code's code enforcement chapter, which sets out the process for bringing violations to the special master. *** Chapter 162 is the code enforcement chapter of the Florida Statutes.			



Town Commission Agenda Item Report

Meeting Date: June 25, 2019

Submitted by: Lucila Lang

Submitting Department: Finance

Item Type: Discussion Item

Agenda Section: NEW BUSINESS

Subject Title:

FY 20 Non-Profit Funding Request

Explanation: The Town has received funding requests for FY 20 from a number of non-profit agencies. The agencies have all been notified that their requests will be considered at this meeting and they were all encouraged to send a representative. The amounts contributed by the Town in the current fiscal year and the FY 20 requested amounts are summarized below:

	FY 19 Town Contribution	FY 20 Requested	Difference	% Change
2-1-1 Broward	5,000	5,000	-	0%
Aging & Disability Resource Council	8,389	9,253	864	10%
Broward Children's Center	10,000	10,000	-	0%
Broward College Foundation	2,000	2,000		0%
Center for Hearing and Communication	2,000	2,000	-	0%
Early Learning Coalition	2,000	2,000	-	0%
Hillsboro Lighthouse Preservation Society	2,500	2,500	-	0%
House of Hope	2,500	2,500	-	0%
LBTS Garden Club	2,500	-	(2,500)	-100%
South Florida Wildlife Center	-	4,500	4,500	
Women in Distress	3,000	3,000	-	0%
Total	39,889	42,753	2,864	7%

Recommendation:

Commission direction regarding the agencies (and amounts) to be included in the Recommended FY 2020 Budget.

Attachments:

1. 2-1-1 Broward
2. Aging & Disability Resource Council
3. Broward Children's Center
4. Broward College Foundation
5. Center for Healing and Communication
6. Early Learning Coalition
7. Hillsboro Lighthouse Preservation Society
8. House of Hope
9. South Florida Wildlife Center
10. Women in Distress

AGING & DISABILITY RESOURCE CENTER OF BROWARD COUNTY



Pointing You in the Right Direction!
www.adrcbroward.org

5300 Hiatus Road, Sunrise, Florida 33351

Elder Helpline: (954) 745-9779

Administration: (954) 745-9567

Fax: (954) 745-9584

Edith Lederberg, Executive Director

AREAWIDE COUNCIL ON AGING BOARD OF DIRECTORS

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Mary Todd

March 29, 2019

The Honorable Chris Vincent
Town of Lauderdale-By-The-Sea
4501 N. Ocean Drive
Lauderdale-By-The-Sea, Florida 33308

Dear Mayor Vincent,

The Areawide Council on Aging of Broward County, Inc., which administers the Aging and Disability Resource Center, is the prime planning, coordinating, funding and advocacy body for projects and services benefitting the needs of over 451,208 year round Broward residents, 60 years of age and over.

Since our incorporation, as a nonprofit 501(c)(3) organization, in 1974, we have utilized a Fair Share Methodology to secure the required match monies from local municipalities and the County Commission.

Each year, the Areawide Council on Aging determines the required match and then develops separate reports for each city or town. The reports include records noting numbers of participants, services rendered, the associated financial costs, and the amount sought to reach the total mandated match.

Since the Federal Older Americans Act and State Community Care for the Elderly Appropriations require a local match, we utilize the base budget and any increases in these funds are reflected in the following year's Fair Share Report. These factors, plus an increase in Broward's population, over 60 years of age, are demonstrated in the Fair Share computations.

We do not employ Alzheimer's Disease Initiative, Home Care for the Elderly, and Respite for Elders Living in Everyday Families figures for compiling the Fair Share Request since the Fair Share figures are developed only to meet mandated Federal and State appropriations. Alzheimer's Disease Initiative, Home Care for the Elderly, and Respite for Elders Living in Everyday Families data are informational only.

Mayor Vincent
Town of Lauderdale-By-The-Sea
March 29, 2019
Page 2

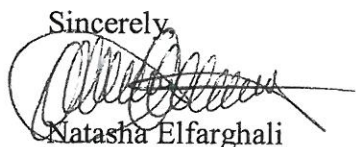
For the 2020 Fair Share request, we are employing the latest estimated population figures provided by the U.S. Census Bureau, 2013-2017 American Community Survey; County Population 2018 from the Office of Economic & Demographic Research (EDR); University of Florida, Bureau of Economic and Business Research, 11/2018; and the Florida Legislature's Office of Economic and Demographic Research through the Department of Elder Affairs. Our request for 2020 is \$9,253. In 2018, we provided your residents with \$12,526 in services.

For each dollar we are seeking, in match, the Areawide Council on Aging supplied \$1.35 in assistance to your constituents.

We are available to discuss Fair Share and other elder related matters with you at your earliest convenience. Please call our office, at 954-745-9603, to calendar a meeting.

The Areawide Council is well aware of the economic problems being faced by our municipalities and the County. That is a prime reason for our expressing both gratitude and admiration to our elected officials. Because of your perpetually evidenced advocacy, on behalf of your senior constituency and their caregivers, we can, and will continue to partner in order to assure the right of Older Browardians to live their retirement years with merited dignity.

Sincerely,



Natasha Elfarghali
Interim Executive Director

EL:cm

cc: Town Commission of Lauderdale-By-The-Sea
William Vance, Town Manager
Gerald "Tony" Bryan, Deputy Town Manager / Finance Director
Tedra Allen, City Clerk

EXPLANATION OF FAIR SHARE

Federal Dollars are provided to the Areawide Council on Aging through Older Americans Act Legislation. State Dollars are allocated by the Community Care for the Elderly Act. Both the Federal and State Dollars must be matched locally on a 90-10% ratio. This means that for every nine dollars provided by the Federal and State Governments, we must raise one dollar in Broward County.

FUNDS REQUIRING LOCAL MATCH FOR 2020

Federal Older Americans Act Dollars	\$9,164,654
General Revenue	681,079
State Community Care for the Elderly	<u>6,403,400</u>
	<u>\$16,249,133</u>
Local Matching Dollars Required	\$1,805,459
Elder Abuse Prevention Program	<u>100,000</u>
Total Matching Funds Requested	<u>\$1,905,459</u>

THE FAIR SHARE FORMULA

Since 1974, the Areawide Council on Aging has utilized a Fair Share Formula to request and receive Matching Funds from Broward's Cities and the County Commission. We divide the required Matching Funds by the number of elderly in Broward County to achieve a figure representing each Broward resident 60 years of age and older.

Projected 2020 Broward Total Population 60 and Over	<u>451,208</u>
Representative Fair Share Dollar Amount per Senior Resident 60 or Over: \$1,905,459 divided by 451,208	<u>\$ 4.22</u>

We request each City to pay 2/3 of the Fair Share Dollars for their senior constituency and the County to pay 1/3. We further ask the County to pay the Full Fair Share for each senior resident of the unincorporated areas.

Fair Share Request per Senior Resident:		<u>\$ 4.22</u>
City Share Request per Senior Resident:	$\$4.22 \times (2/3)$	= \$ 2.81
County Share Request per Senior Resident:	$\$4.22 \times (1/3)$	= <u>\$ 1.41</u>
		<u>\$ 4.22</u>

FAIR SHARE REQUEST FROM LAUDERDALE-BY-THE-SEA

Number of Residents over 60 in Your Town	3,293
Fair Share Request per Senior Resident in Your Town	<u>x 2.81</u>

TOTAL FAIR SHARE REQUEST **\$9,253**

In 2018, the Areawide Council provided Your Town with Services Totaling Over: **\$12,526**

Areawide Council on Aging of Broward County

2018



Services Provided to Senior Citizens

in the

Town of Lauderdale-By-The-Sea



Program	Service Provided	Clients	Units Provided	Unit Cost	Total Cost
OLDER AMERICANS ACT					
	ADULT DAY CARE (III-E)	1	172.00	7.95	1,367.40
	CONGREGATE MEALS	1	45.00	7.76	349.20
	INFORMATION	*	39.00	8.87	345.93
	LEGAL ASSISTANCE (III-B)	1	8.00	57.31	458.48
	REFERRAL (III-B)	1	8.00	65.02	520.16
	SCREENING & ASSESSMENT (III-B)	2	2.00	71.08	142.16
	Program Totals:		274.00		\$3,183.33
COMMUNITY CARE FOR THE ELDERLY					
	CASE MANAGEMENT	3	31.25	56.52	1,766.25
	EMERGENCY ALERT RESPONSE	1	221.00	0.80	176.80
	HOMEMAKER	1	124.00	17.95	2,225.80
	IN-HOME INTAKE	5	6.25	70.88	443.00
	PERSONAL CARE	1	260.75	15.96	4,161.57
	Program Totals:		643.25		\$8,773.42
LOCAL SERVICE PROGRAM					
	SPECIAL DIETARY MEALS	1	70.00	8.13	569.10
	Program Totals:		70.00		\$569.10
Totals:			987.25		\$12,525.85

In 2018, our Project Family provided Lauderdale-By-The-Sea's seniors with \$12,526 in services.

The Aging & Disability Resource Center's 2020 Match Request for Lauderdale-By-The-Sea is \$9,253.

provided Lauderdale-By-The-Sea with \$1.35 in services.

Our figures are secured from the annual service cost reports obtained from our Projects.



Broward Children's Center
An incorporated nonprofit
200 S.E. 19th Avenue
Pompano Beach, FL 33060
Tel: 954 943 7638 Fax: 954 943 5950

June 13, 2019

William Vance
Town Manager
Town of Lauderdale- By-The- Sea
4501 North Ocean Drive
Lauderdale-By-The-Sea, FL 33308

Dear Mr. Vance,

On behalf of the infants, children, young adults, and families we serve at Broward Children's Center, please accept our letter of request for \$10,000 for general operating support for our comprehensive therapy programs (speech, occupational, physical, and recreational.) These programs provide an inclusive continuum of care, improving the quality of life for some of the most medically fragile and technologically dependent individuals in the nation.

Since 1971, it has been our mission to ensure that infants, children, and young adults with special health care needs, and those whose health or welfare is at risk, achieve the highest qualities of life possible through a continuum of health, educational, and wellness programs that promote privacy, respect, independence, dignity and engagement.

For over 47 years, Broward Children's Center has been a national leader in providing essential services to these medically fragile individuals. Marjorie Evans, CEO and Lauderdale-By-The-Sea resident, has lead Broward Children's Center from its humble beginnings as a one-room special needs childcare facility into the Broward County multidisciplinary service provider that we are today. BCC is nationally accredited by the National Accreditation Commission for Early Care and Education Programs, and the Commission for Accreditation of Rehabilitation Facilities (CARF.) Both exemplify our dedication to providing the highest levels of professionalism and program quality. Last fiscal year, Broward Children's Center served over 1,200 children and their families from all racial and ethnic backgrounds. Approximately 10 of those families reside in Lauderdale By The Sea.

Funders often see therapies, more specifically Recreational Therapy, as "play," but children learn significant lessons through play (trial and error, physical and social skills, the development of cognitive concepts, etc.) and through generous funding provided by the city of Lauderdale By The Sea in the last fiscal year, Broward Children's Center was able to provide these vital therapies and equipment not otherwise funded to these children.

Our children continue to make great strides in their development plans. Last year, with help from Lauderdale By The Sea, over 50% of infants showed enough improvement to increase a developmental age bracket, nearly all children showed improvements in cognition, and the ratio of infant to Therapist time increased by more than 100%.

It is with certainty that the funding provided by the town of Lauderdale By The Sea creates life-changing impact for



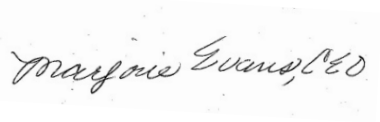
the children and families we serve, helping them to overcome challenges, and allowing them to continue to make crucial advancements through aggressive therapy programs.

Broward Children's Center is in need of funding support in order to continue to offer extended speech, occupational, physical, and recreational therapies to each of these children. **It is with respect that we ask that you please consider our request for support in the amount of \$10,000**, to allow us to continue to provide these important services to even more important children.

If you would like any additional information or a tour of our programs to witness your support in action, please contact Myrna Miott, Development and Marketing Director, at 954.295.4910 or by email at MyrnaM@BCKkids.org.

Thank you in advance for your consideration in support.

Sincerely,

A handwritten signature in cursive script that reads "Marjorie Evans, CEO". The signature is written in dark ink on a light-colored, slightly textured background.

Marjorie Evans
Chief Executive Officer



June 5, 2019

A formal request is coming from the **Broward College Foundation**, the non-profit arm of Broward College. This memo is just a heads up so we can budget the funds if they are approved.

Project: Benthic monitoring at Lauderdale-By-The-Sea

Timeline: August 2019 – February 2019

Funding Request: \$2,000 for equipment

Who: Broward College has a SCUBA Diving program and club and in fall 2019 is offering a benthic monitoring course. Dr. Pamela Fletcher, a professor in the bachelor's Environmental Science Program will lead the effort alongside the Broward College Dive Safety Officer. Students enrolled in the benthic monitoring course are SCUBA certified. Approximately 12 students and/or members of the Broward College SCUBA Club will participate in the project.

What: The benthic monitoring curriculum is a 24-week pilot project focused on teaching standardized protocols to characterize reef health. Lauderdale-By-The-Sea is an ideal study site possessing nearshore hardbottom and beach access. There are three components of the course. First, students participate in a 6-week classroom session studying and practicing monitoring techniques. Second, students conduct surveys in the water with the Dive Safety Officer and course instructor for a 6-week field program. Finally, students and SCUBA club members conduct monitoring surveys and are responsible for data management and reporting over the period of 12 weeks with Dive Safety Officer and instructor oversight. All data will be shared with the Lauderdale-By-The-Sea Commission as a summary report and a presentation to the commission.

Dr. Pamela Fletcher
Broward College



2900 W. Cypress Creek Road, Suite 3
Fort Lauderdale, FL 33309
Voice: 954 601-1930
Fax: 954 601-1399
TTY: 954 601-1938
VRS: 866 954-2681
www.chchearing.org

Danny Goyochea
Accounting Specialist
4501 N. Ocean Drive
Lauderdale-By-The Sea, FL 33308

June 13, 2019

Dear Mr. Goyochea -

I am writing to introduce myself as well as, to request support for our organization from the City of Lauderdale-By-The-Sea.

CHC-FL continues to be the **ONLY** full-service not-for-profit agency in Broward County serving the various needs of residents with all degrees of hearing loss. We are committed to improving the quality of life for the nearly 200,000 individuals with hearing loss, which includes residents in the City of Lauderdale-By-The-Sea. We have been providing our services in Broward County for the past 38 years.

Between June 1, 2018 and June 13, 2019, CHC-FL provided the following services to 92 residents (N=38 33062 and N=54 33308) from the City of Lauderdale-By-The-Sea:

- **FREE** new amplified telephones, training, telephone modification, and/or exchange of equipment
- Education on hearing loss and prevention
- Audiology services (e.g., screening, evaluations, testing)
- Hearing aids and other assistive devices accompanied with counseling by our audiologist(s)
- Social and mental health counseling w/licensed mental health care providers
- Case management
- After school programming for elementary, middle, and high school students, and summer camp

While we do receive funding support from other agencies, it does not meet all the needs of providing services to the Broward Community. Many of the children and adults we serve with social services, mental health counseling, education, and audiology care are living well below the poverty level. Without our organization's services, they would have limited access to Hearing Healthcare. For example, while initial audiological appointments may be covered by a funder, additional appointments are not.

We ask that your municipality consider making a contribution in the amount of \$2,000.00 to our agency to help us defray our additional costs. Your past support has helped us to fulfill our mission and we look forward to your continued partnership in helping the residents of Lauderdale-By-The-Sea with hearing loss. We encourage you to call upon us as a community resource when considering care for residents with hearing loss.

Thank you for considering our request for funding!

Magaret H. Brown
Regional Executive Director, CHC-FL



Renee Jaffe
Chief Executive Officer

Board of Directors

Laurie Sallarulo
Board Chair

Michael Asseff
First Vice Chair

Renee Podolsky, MBA
Second Vice Chair

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Mason Jackson
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Dawn Liberta
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Schmeka Lyons
Dr. Avis Proctor
Dolly Rump
Ellie Schrot
Cindy Arenberg Seltzer
Khalil Zeinich

Ralph Bently, Town Manager
Town of Lauderdale-By-The-Sea
4501 Ocean Road
Lauderdale-By-The-Sea, Florida 33308
February 11, 2019

Dear Mr. Bently,

On behalf of the nearly 35,000 children the Early Learning Coalition (ELC) serves in Broward County, I would like to thank you again for the Town of Lauderdale-By-The-Sea's support of high quality child care. The city's continued contribution allows us to maximize federal and state dollars to provide access to quality and dependable child care to families in Lauderdale-By-The-Sea

As you know the Early Learning Coalition of Broward County, a 501(c)(3) non-profit organization, is the State designated administrator of all publicly-funded early child care and education programs in Broward. In order to ensure Lauderdale-By-The-Sea's families have access to child care and early education services, I ask again for the City's support through the Child Care Match Program.

This Program is essential to economically disadvantaged working families who live in Lauderdale-By-The-Sea, and to all the working families in Broward County, who require child care for the children. The program allows parents, who are either working or attending school and who are at 150% of the federal poverty level, to access affordable child care at a licensed facility of their choice.

Every year the ELC seeks out partners within the Broward County community – like the City of Lauderdale-By-The-Sea – to raise local funds to match 6% of the federal and state funding allocated for child care subsidies. The \$2,000 requested from the Town of Lauderdale-By-The-Sea for the 2019/2020 fiscal year will be used to meet a portion of the required 6% Local Match (other local match funders include the Children's Services Council, United Way and other municipalities).

The City's match dollars will enable low income parents in Lauderdale-By-The-Sea to keep their job, while ensuring their children are safe and prepared for success in school and life. Lauderdale-By-The-Sea's match contribution will also help draw down over \$47 million in Federal funding that is allocated to the ELC for its administration of the Federal Child Care Block Grant.

Last year, we were able to serve 3 children and their families who live in Lauderdale-By-The-Sea to access quality child care programs. The average subsidy per child per month is \$408, an annual average of \$4,896.67 per child per year. Unfortunately, this is only a small percentage of the total number of families who have requested child care. There are currently 4,060 children on the waitlist.

Our partnership benefits families as well as the child care business community, providing economic support to the Town of Lauderdale-By-The-Sea and Broward County as a whole. Investment in quality early child care and education provides the foundation for all children to succeed in school and in life as productive members of their communities.

I look forward to your continued support, and please contact me if you have any questions,

Renee Jaffe, CEO
Early Learning Coalition of Broward County



Hillsboro Lighthouse Preservation Society, Inc.
P.O. Box 610236
(954) 942-2102
www.HillsboroLighthouse.org



Town of Lauderdale-by-the-Sea
Town Manager: William Vance
Town Clerk: Tedra Allen
Attn: Assistant Town Manager, Tony Bryan

May 30th, 2019

To whom it may concern,

The Hillsboro Lighthouse Preservation Society, Inc. is grateful for the participation of the town of Lauderdale-by-the-sea in sharing the operating expenses of the Hillsboro Inlet Lighthouse along with the other surrounding Inlet Municipalities.

Attached to this letter, please find our FY2020 Board approved budget. As indicated, the figures have not changed much since last year, therefore, the LBTS share is \$2,500.00 – unchanged from previous years.

We are pleased to see the Constituents of LBTS visiting the Lighthouse, and also enjoying the Great beam shining over your Town every night.

Thank you very much for your assistance.

Very Respectfully,

A handwritten signature in black ink that reads "Ken Herman". The signature is fluid and cursive, with the first name "Ken" and last name "Herman" clearly distinguishable.

Ken Herman,
President Hillsboro Lighthouse Preservation Society, Inc.
president@hillsborolighthouse.org
954-695-7535



March 1, 2019

William Vance
Town Manager
Town of Lauderdale-By-The-Sea
4501 N Ocean Dr
Lauderdale By The Sea, FL 33308-3610

Dear Manager Vance,

Thank you so much for Lauderdale-by-the-Sea's generous financial support in 2018-2019. I am writing to update you on things at House of Hope in Fort Lauderdale and ask for your financial support again this year.

As you know, House of Hope is a 501©3 charitable organization in Fort Lauderdale, accredited by CARF at the highest, three-year level and licensed by the Florida Department of Children and Families. As such, House of Hope provides residential and outpatient rehabilitation for men and women who suffer from substance abuse and/or mental health issues in Broward County. This year, House of Hope celebrates 50 years providing hope and healing to these men, women and their families. Over 500 residents and their families turn to House of Hope each year for help on their journey towards sobriety and to guide them in their recovery.

Through House of Hope's life-altering programs, residents are provided with the skills needed to rebuild relationships, develop personal responsibility and return to the community as vital, active citizens committed to staying sober. Current programming includes residential care for both men and women, with capacity for 42 women and 92 men. Many of House of Hope's clients are indigent or come from homelessness or correctional facilities, most frequently for offenses related to their diagnosis. Once enrolled in House of Hope's care, these clients receive a wide array of services – all designed to help give these men and women the gift of a second chance.

These services include individual and group therapy, psychoeducational groups, and a group living environment focused on recovery. Other programs include 12-step groups, GED instruction and programming and job skills training to assist clients in job searches and placement. In addition, House of Hope will soon be opening Hope House, a short-term, medication-assisted treatment facility for residents recovering from opioid use disorders.

House of Hope believes these services and programs play an integral role in decreasing homelessness, crime, psychiatric hospitalization and criminal recidivism. House of Hope prides

itself on empowering its residents with the skills and ability to make positive life-changing choices, maintain stable employment and foster healthy support systems for a drug-free lifestyle.

House of Hope's goal is to continue strengthening our communities by providing these critical services in the year ahead. The number of Lauderdale-by-the-Sea residents that House of Hope serves continues to grow. We hope you will renew your support of House of Hope with a contribution of \$2,500 again this year and continue supporting these therapeutic, life-saving services we provide.

Thank you again for your commitment to House of Hope in advance for your time and consideration of this request. We look forward to hearing back from you soon.

Sincerely,



Ed Corley

Development Manager

ecorley@houseofhope.org

954-524-8989, x1019

Did you know...



91 Americans die every day from an opioid overdose, bringing the total annual death rate to over 33,000



Opiates now claim the lives of over 500 in Broward County each year



Drug deaths are now averaging two a day in Broward County



Heroin deaths alone in Broward County rose a startling 80% from 2015 to 2016 and continue to rise



Taking an opioid for more than three months (even at a low dose) increases the risk of addiction by 15%



43.6 million Americans experience a mental illness in a year; about half of these (21.5 million) Americans have a substance use disorder



90% of Americans with a substance use disorder do not receive appropriate care

Sources: Broward County Medical Examiner's Office, Centers for Disease Control and Prevention; The Kennedy Forum; United States Department of Health & Human Services; United Way of Broward County Commission on Substance Abuse.

Hope Women's Centers opened New Fort Lauderdale Center

After Hope Women's Centers' lease was up at their Fort Lauderdale Center where they have seen patients for many years and also where many renovations were needed to what was an already older building; they began looking and are now very happy to report that they opened their doors at their

new medical center location in Fort Lauderdale.

The most amazing news came when some of their staff came to pray over the new center before they opened to the public. "We invited Hope's very first Center Director Margy Richardson to join us in prayer and she shared with us that this "new" center is actu-

ally NOT a new center at all! This was the very first center Hope Women's Centers saw patients in 30+ years ago!" said President/CEO Nancy McDonald.

The Fort Lauderdale Center is now located at 1400 E. Oakland Park Boulevard, Suite #201, Ft. Lauderdale, 33334 and can be reached at

954-568-2616.

"If you know of anyone that could benefit from our services in the Fort Lauderdale area, we encourage patients to go to our website for complete hours of operation and to schedule an appointment online: HopeWomensCenters.com/contact," said McDonald.



House of Hope Receives \$10,000 From Holman Enterprises

House of Hope is the proud recipient of a Community Grant for \$10,000 from Holman Enterprises. The grant was used to help purchase a Honda Odyssey vehicle that will transport House of Hope's clients to a variety of appointments and better ensure their path to recovery is continued.

"The support we have received from Holman Enterprises year after year has contributed to the continued success of countless individuals going through substance abuse treat-

ment at House of Hope," said Chief Executive Officer of House of Hope Sue Glasscock. "This community grant will allow us to transport our clients to job interviews and necessary medical appointments that are essential to their continued rehabilitation efforts - we can't thank Holman enough for this support."

This year's gift represents the third consecutive year Holman has awarded a \$10,000 grant to House of Hope. The first two years supported repairs,

renovation, and improvements to the nonprofit's facilities, such as roof repairs, upgrades to plumbing and HVAC systems, new security cameras, and window replacements.

"House of Hope is changing the lives of people who suffer from substance abuse disorders," said Steve Holman, Director of Community Affairs for Holman Enterprises. "Holman is grateful that it can play a role in supporting that important mission."



Frank Perrone, Jason Etheridge, Sue Glasscock, Ed Corley and Henry Tomassini





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May 28, 2019

Lauderdale-By-The-Sea Town Commission
4501 North Ocean Drive
Lauderdale-By-The-Sea, FL 33308

Dear Mayor Vincent, Vice Mayor Sokolow and Commissioners Oldaker, Malkoon and Strauss,

Thank you for giving South Florida Wildlife Center the opportunity to speak about our programs and services at your May 14 Commission meeting. We are honored and deeply-appreciative that the Commission is willing to consider including a South Florida Wildlife Center donation in its 2020 budget. As you know, we rely on community support. Your gift will provide a wide range of services to benefit the Lauderdale-By-The-Sea community.

As one of the nation's highest-volume wildlife rehabilitation facilities, South Florida Wildlife Center treats nearly 12,000 wild animals onsite annually and helps double that number through phone consultations with citizens and wildlife professionals. The Center also provides training for veterinary students and first responders and handles more than 5,000 telephone calls for assistance every month. The Center's rescue vehicles, driven by staff and volunteers, travel throughout South Florida, including frequent trips to Lauderdale-By-The-Sea.

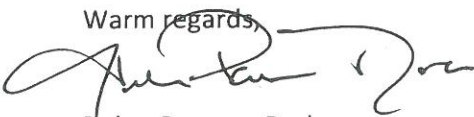
This year, patients from Lauderdale-By-The-Sea have included pelicans, doves, terns, sanderlings, squirrels, sparrows, warblers and more, all of whom received expert veterinary care. Their treatment included radiographs to diagnose breaks and locate fishhooks; surgery to close wounds; fluids to combat dehydration; formula to nourish young orphans and medications to fight infection and ease pain.

We also frequently rescue injured patients at Anglin's Fishing Pier, where we maintain signage about the dangers of improperly-discarded fishing line and receptacles for safe disposal of line and tackle.

South Florida Wildlife Center respectfully requests \$4,500 – this gift will be applied to the cost of animal field rescues, veterinary examinations, lifesaving medical treatment and rehabilitative care in your area.

Thank you for partnering with us to protect wildlife, preserve our ecosystem and maintain a high quality of life for our community's people and animals.

Warm regards,



Debra Parsons-Drake
Executive Director

cc: William Vance, Town Manager
Tony Bryan, Deputy Town Manager



WOMEN IN DISTRESS

OF BROWARD COUNTY, INC.™

JIM & JAN MORAN FAMILY CENTER

86

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May 30th, 2019

Mayor, Chris Vincent
Town of Lauderdale by the Sea

Dear Mayor Vincent,

On behalf of the families we serve, we would like to thank the Town of Lauderdale by the Sea for taking a continued stance against domestic violence abuse. Without the continued support of your municipality, Women In Distress of Broward County, Inc. (WID) would not be able to positively impact the lives of domestic violence survivors in our community.

Women In Distress respectfully requests \$3,000 in funding from the Town of Lauderdale by the Sea, in order to maintain a seamless continuation of domestic violence services to the residents of Lauderdale by the Sea. WID began as a modest 4-bedroom refuge for homeless women in 1974, has now grown to serve more than 3,000 survivors of domestic violence on an annual basis. As we continue to work *to stop domestic violence abuse for everyone through intervention, advocacy and education*, it is important for us to reflect upon our recent accomplishments.

Last fiscal year, Women In Distress was able to provide 3,051 adults and children with much-needed services to those recovering from domestic violence abuse including over 33,330 nights of emergency shelter, 26,825 calls into our Crisis Hotline, and 21,571 hours of advocacy and therapy. WID is the only nationally accredited, state certified, full service domestic violence agency in Broward County, the largest domestic violence agency in Florida and one of the oldest in the country. Our programs continue to empower survivors of domestic violence to safely flee their abusers and establish a life free from abuse.

Domestic violence is a pervasive issue that is detrimental to all communities – it occurs among all ethnic and racial groups, across all socioeconomic backgrounds, in urban, suburban and rural areas alike. The exposure of young children to such violence is occurring at an alarming rate. The U.S. Advisory Board on Child Abuse and Neglect suggests that domestic violence may be the single major precursor to child abuse and fatalities in this country. According to the National Coalition Against Domestic Violence (NCADV) one in three women and one in four men will experience abuse in their lifetime. At that rate, 309,205 of the 936,985 women living in Broward County (2010 U.S. Census Bureau) will experience abuse, and so may her dependent children based on statistics that indicate the majority of perpetrators of intimate partner violence also abuse children in the household.

Women In Distress addresses the issue of domestic violence by offering a 24-hour crisis hotline, emergency shelter, individual counseling, support groups and professional trainings aimed at





WOMEN IN DISTRESS
OF BROWARD COUNTY, INC.[™]
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educating the community on domestic violence. While our first priority is to address the critical needs of domestic violence victims – emergency shelter, food, clothing, transportation, medical assistance – our services are designed to empower victims to live a self-sufficient, self-determined, violence-free life. Most recently Women In Distress became one of three domestic violence shelters in Florida to open a pet shelter, reducing yet another barrier for those seeking services. All services at WID are provided to domestic violence victims and their children at no cost.

The approved \$3,000 in funding from the Town of Lauderdale by the Sea will supplement a portion of the cost associated with providing residents of Lauderdale by the Sea with domestic violence programs to include:

- Emergency Shelter
- Crisis Hotline
- Therapy
- Counseling and Advocacy
- Education and Prevention
- Economic Empowerment and Justice
- Injunction for Protection (IFP)
- Pet Shelter

As we prepare for another fiscal year at our Jim and Jan Moran Family Center, we begin a long journey marked with growing need in our community and thank the Town of Lauderdale by the Sea for your ongoing support as we continue to fight for these families.

If you require any additional information, please do not hesitate to contact Richard McDuffe MNM, Grant Specialist, at 954-760-9800 ext. 1253 or grants@womenindistress.org.

Sincerely,

Mary Riedel
President and CEO

Your First Call For Help!

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Administration

Sheila J. Smith
President/CEO

April 2, 2019

William Vance, Town Manager
Town of Lauderdale by the Sea
4501 N. Ocean Drive
Lauderdale by the Sea, FL 33308

Dear Town Manager Vance,

2-1-1 Broward is a unique service which connects Broward County residents who are in need with the organizations and services that can help them. Always available (24/7/365), 2-1-1 Broward offers crisis intervention, suicide prevention, emotional support, important information and valuable referrals. In fiscal year 2017-18, 2-1-1 Broward successfully managed 88908 requests for assistance. These calls identified 147394 specific needs of Broward County residents. This figure includes: incoming calls, chats and texts, advocacy to help navigate essential services, intervention for life-threatening situations, problem solving and planning, eligibility screening for programs such as rent or utility assistance, and outgoing reassurance calls to seniors living on their own in order to ensure their safety and wellbeing. More than half of all contacts requested support for basic needs such as food and shelter. Last year counselors also responded to 1572 suicide related calls which reflects an increase of 24% over the prior year.

Services to Lauderdale by the Sea Residents: 7/1/17- 6/30/18

138 residents provided with 279 referrals
2 Suicide prevention / intervention calls
1 non-English speaking callers seeking assistance
53 residents identified a senior (55+) living in their household
100% caller satisfaction rate

Top five major needs for Lauderdale by the Sea residents

Basic needs such as food/shelter: 84
Government/Community Services: 34
Mental Health: 68
Health and Wellness: 27
Substance Use: 19

One example of a recent crisis teen call:

A 17 year old called stating that she was raped and did not tell anyone until two months ago when she delivered a baby. She stated her parents “made me keep the baby” and that her parents are saying it is her fault the rape and pregnancy occurred. The caller feels tremendous guilt and shame about the rape and the counselor assessed for safety and continued to actively listen as she shared her story. The teen also shared she is feeling overly controlled by her parents and it’s giving her thoughts of suicide. Upon a suicide assessment, she added the thoughts say “ just do it , just kill yourself”, but she indicated she had no plan to harm herself. When assessing life connections, the youth stated she has one aunt that has tried to help her get counseling but it was too expensive. Talking further with the caller she informed that she has an appointment with her medical doctor next week. The counselor encouraged her to talk openly to her doctor about how she was feeling. The caller agreed she would. This counselor shared information about Henderson for her to share with her parents. After listening, the teen stated she was feeling a bit better and agreed to a follow-up call.

2-1-1 Broward changes and saves lives, yet it functions without direct tax revenue or support. We rely on generous funders such as United Way, Children’s Services Council, and municipalities such as Lauderdale by the Sea. We are grateful for the leadership and support which you have provided in the past. We strive to garner dollars from every city and town in Broward. This year we respectfully request that you consider a grant in the amount of \$5000. This grant will enable us to continue delivering services *free of charge* to residents of Lauderdale by the Sea. Thank you for your kind consideration. We are happy to provide any additional information that you request.

Sincerely,

Sheila J. Smith
President/CEO



Town Commission Agenda Item Report

Meeting Date: June 25, 2019

Submitted by: Tedra Allen

Submitting Department: Administration

Item Type: Discussion Item

Agenda Section: NEW BUSINESS

Subject Title:

Voting Delegate for the Florida League of Cities (FLC) 93rd Annual Conference

Explanation:

The Florida League of Cities 93rd Annual Conference will take place in Orlando, Florida August 15-17th 2019. The League asks that each municipality designate one official to serve as the Voting Delegate for Resolutions and other matters on which the League takes a stand at the conference

Recommendation:

Town Commission designate one of their Officials to serve as Voting Delegate to the Florida League of Cities Annual Conference

Attachments: 93rd Annual FLC Conference Voting Delegate Information



Office of the

MAY 23, 2019

Town Manager

301 South Bronough Street • Suite 300 • P.O. Box 1757 • Tallahassee, FL 32302-1757 • (850) 222-9684 • Fax (850) 222-3806 • www.floridaleagueofcities.com

TO: Key Official

FROM: Michael Sittig, Executive Director 

DATE: May 13, 2019

SUBJECT: 93rd Annual FLC Conference
VOTING DELEGATE INFORMATION
August 15-17, 2019 – World Center Marriott, Orlando

The Florida League of Cities' Annual Conference will be held at the World Center Marriott, Orlando, Florida on August 15-17. This conference will provide valuable educational opportunities to help Florida's municipal officials serve their citizenry more effectively.

It is important that each municipality designate one official to be the voting delegate. Election of League leadership and adoption of resolutions are undertaken during the business meeting. One official from each municipality will make decisions that determine the direction of the League.

In accordance with the League's by-laws, each municipality's vote is determined by population, and the League will use the Estimates of Population from the University of Florida for 2018.

Conference registration materials will be sent to each municipality in the month of June. Materials will also be posted on-line. Call us if you need additional copies.

If you have any questions on voting delegates, please call Eryn Russell at the League (850) 701-3616. **Voting delegate forms must be received by the League no later than August 9, 2019.**

Attachments: Form Designating Voting Delegate

**93rd Annual Conference
Florida League of Cities, Inc.
August 15-17, 2019
Orlando, Florida**

It is important that each member municipality sending delegates to the Annual Conference of the Florida League of Cities, designate one of their officials to cast their votes at the Annual Business Session. League By-Laws requires that each municipality select one person to serve as the municipalities voting delegate. ***Municipalities do not need to adopt a resolution to designate a voting delegate.***

Please fill out this form and return it to the League office so that your voting delegate may be properly identified.

Designation of Voting Delegate

Name of Voting Delegate: _____

Title: _____

Municipality of: _____

AUTHORIZED BY:

Name

Title

Return this form to:

Eryn Russell
Florida League of Cities, Inc.
Post Office Box 1757
Tallahassee, FL 32302-1757
Fax to Eryn Russell at (850) 222-3806 or email erussell@flcities.com

Important Dates

May 2019

Notice to Local and Regional League Presidents and Municipal Associations
regarding the Legislative Committee and Resolutions Committee

June 2019

Appointment of Legislative Committee and Resolutions Committee Members

July 10th

Deadline for Submitting Resolutions to the League office

August 15th

Legislative Policy Committee Meetings
Voting Delegates Registration

August 16th

Legislative Committee and Resolutions Committee Meetings

August 17th

Immediately Following Breakfast -- Pick Up Voting Delegate Credentials
Followed by Annual Business Session



Town Commission Agenda Item Report

Meeting Date: June 25, 2019

Submitted by: Linda Connors

Submitting Department: Administration

Item Type: Ordinances 1st Reading

Agenda Section: ORDINANCES 1st Reading

Subject Title:

Ordinance 2019-05 - AN ORDINANCE OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA AMENDING CHAPTER 30 "UNIFIED LAND DEVELOPMENT REGULATIONS;" ARTICLE V "ZONING;" SECTION 30-313 "GENERAL PROVISIONS" TO MODIFY REGULATIONS CONCERNING CHAIN LINK FENCES AND DELETE ZERO LOT LINE REGULATIONS CONCERNING MAXIMUM RESIDENTIAL PRIVACY FENCE AND WALL HEIGHT REQUIREMENTS; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE

Recommendation:

Staff is requesting that Ordinance 2019-05 be opened for public comment then deferred to a date certain of July 9, 2019.



Town Commission Agenda Item Report

Meeting Date: June 25, 2019

Submitted by: Linda Connors

Submitting Department: Administration

Item Type: Ordinances 1st Reading

Agenda Section: ORDINANCES 1st Reading

Subject Title:

Ordinance 2019-07 - AN ORDINANCE OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, AMENDING CHAPTER 30 "UNIFIED LAND DEVELOPMENT REGULATIONS" ARTICLE V "ZONING," DIVISION 2 "DISTRICTS," SUBDIVISION M "B-1 DISTRICT REGULATIONS," SECTION 30-271 "B-1 DISTRICT-BUSINESS" OF THE CODE OF ORDINANCES TO PERMIT WATERFRONT HOTELS AS A CONDITIONAL USE, MODIFYING DISTRICT REGULATIONS AND ESTABLISHING SPECIFIC CONDITIONAL USE REQUIREMENTS FOR WATERFRONT HOTEL USES AND FURTHER AMENDING SUBDIVISION Q "SUPPLEMENTAL REGULATIONS;" PROVIDING FOR CODIFICATION, SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE

Recommendation:

Staff is requesting that Ordinance 2019-07 be opened for public comment then deferred to a date certain of July 9, 2019.



Town Commission Agenda Item Report

Meeting Date: June 25, 2019

Submitted by: Tedra Allen

Submitting Department: Administration

Item Type: Ordinances 2nd Reading

Agenda Section: ORDINANCES 2nd Reading

Subject Title:

Ordinance 2019-06 - AN ORDINANCE OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, SETTING MARCH 17, 2020 FOR THE TOWN'S 2020 GENERAL MUNICIPAL ELECTIONS DATE TO COINCIDE WITH THE PRESIDENTIAL PREFERENCE PRIMARY ELECTION DATE AS ALLOWED BY SECTION 101.75, FLORIDA STATUTES; ESTABLISHING THE QUALIFYING PERIOD FOR THE 2020 GENERAL MUNICIPAL ELECTIONS TO OCCUR FROM NOON ON THURSDAY, JANUARY 2, 2020 THROUGH NOON ON WEDNESDAY, JANUARY 8, 2020, AS REQUIRED BY THE SUPERVISOR OF ELECTIONS; PROVIDING FOR THE DATE ON WHICH ELECTED OFFICIALS TAKE OFFICE; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

Explanation: Ordinance 2019-06 (Exhibit 1) sets the election date, qualifying period and schedule for swearing in of the newly elected officials for the Town's 2020 Municipal Elections to coincide with the March 17, 2020 Presidential Preference Primary as permitted under Section §101.075, Florida Statutes. We assumed the Commission would want to do that to assure good voter turnout in the municipal election and to avoid the cost of holding our election on a different day.

Ordinance 2019-06 (Exhibit 1) sets the qualifying period for the Town's Municipal Election as Noon, January 2, 2020 thru Noon, January 8, 2020 in accordance with the Broward County Supervisor of Election's scheduled. Because the municipal election would normally have been March 10th, the ordinance extends the term of the existing officeholders whose seats are up for election and schedules the swearing in of the newly elected officials.

Recommendation:

Approve / Adopt

Attachments: Ordinance 2019-06

ORDINANCE 2019-06

AN ORDINANCE OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, SETTING MARCH 17, 2020 FOR THE TOWN'S 2020 GENERAL MUNICIPAL ELECTIONS DATE TO COINCIDE WITH THE PRESIDENTIAL PREFERENCE PRIMARY ELECTION DATE AS ALLOWED BY SECTION 101.75, FLORIDA STATUTES; ESTABLISHING THE QUALIFYING PERIOD FOR THE 2020 GENERAL MUNICIPAL ELECTIONS TO OCCUR FROM NOON ON THURSDAY, JANUARY 2, 2020 THROUGH NOON ON WEDNESDAY, JANUARY 8, 2020, AS REQUIRED BY THE SUPERVISOR OF ELECTIONS; PROVIDING FOR THE DATE ON WHICH ELECTED OFFICIALS TAKE OFFICE; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

1 **WHEREAS**, for the 2020 election cycle, the 2020 Presidential Preference Primary
2 Election is scheduled to be held on March 17, 2020; and

3 **WHEREAS**, Section 6.1(4) of the Town of Lauderdale-By-The-Sea ("Town") Charter sets
4 the date of the municipal election as the second Tuesday in March, "or as provided for by law";
5 and

6 **WHEREAS**, Section 101.75, Florida Statutes, authorizes municipalities to move their
7 elections to the same date as the Presidential Preference Primary Election (or other statewide or
8 countywide election) by adopting an ordinance; and

9 **WHEREAS**, the Broward County Supervisor of Elections ("Supervisor") has established
10 dates and deadlines for the March 17, 2020 election, and has provided that all qualifying periods
11 be completed no later than Wednesday, January 8, 2020, in order to meet the Supervisor's timeline
12 for preparation for the March 17, 2020 ballot; and

13 **WHEREAS**, should the Town decide to hold a separate General Municipal Election in
14 March, the Town will be responsible for the total election costs of approximately \$30,000; and

15 **WHEREAS**, if the Town moves its 2020 General Municipal Election date to coincide with
16 the Presidential Preference Primary Election, it will only be responsible for limited election costs,
17 resulting in a significant financial savings to the Town; and

18 **WHEREAS**, Section 101.75, Florida Statutes, provides that the ordinance moving the date
19 of the Town’s General Municipal Election must establish a qualifying period for the election; and

20 **WHEREAS**, the Town Commission deems it to be in the best interest of the citizens and
21 residents of the Town to modify its General Municipal Election in 2020, to coincide with the
22 Presidential Preference Primary Election on March 17, 2020; and

23 **WHEREAS**, the Town Commission desires to schedule the swearing in of duly elected
24 Town Officials.

25 **NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN**
26 **OF LAUDERDALE-BY-THE-SEA, FLORIDA, THAT:**

27 **SECTION 1. Recitals.** The preceding “Whereas” clauses are ratified and incorporated as
28 the legislative intent of this Ordinance.

29 **SECTION 2. Election Date Modified.** The Town Commission of the Town of
30 Lauderdale-By-The-Sea, pursuant to the authority of Section 101.75, Florida Statutes, modifies
31 the date of its 2020 General Municipal Election to occur on March 17, 2020, to coincide with the
32 Presidential Preference Primary Election.

33 **SECTION 3. Qualifying Period Set.** The Town Commission hereby provides that the
34 qualifying period for the 2020 General Municipal Election shall run for seven (7) calendar days from
35 noon on Thursday January 2, 2020, through noon on Wednesday January 8, 2020.

SECTION 4. Swearing In. The Mayor-Commissioner and the Town Commissioners who are elected in the March 2020 election, shall be sworn in and assume the duties of office at the commencement of the first regular Town Commission meeting that is at least two days following the release of certification of the results by the Supervisor of Elections.

SECTION 5. Terms Extended. The term of office for the Mayor-Commissioner and the Town Commissioners currently seated in Seat 3 and Seat 4, shall pursuant to the authority in Section 100.3605 and 166.021(4), Florida Statutes, be extended until their successors to office are sworn in.

SECTION 6. Severability. If any section, sentence, clause, or phrase of this Ordinance is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall in no way affect the validity of the remaining portions of this Ordinance.

SECTION 7. Conflicts. All prior ordinances or resolutions, or parts thereof, in conflict herewith are hereby repealed to the extent of said conflict.

SECTION 8. Effective Date. This Ordinance shall be in full force and effect immediately upon its passage on second reading.

Passed on the first reading, this ____ day of _____, 2019.

Passed and adopted on the second reading, this ____ day of _____, 2019.

MAYOR CHRIS VINCENT

	First Reading	Second Reading
Mayor Vincent	_____	_____
Vice-Mayor Sokolow	_____	_____
Commissioner Malkoon	_____	_____
Commissioner Oldaker	_____	_____
Commissioner Strauss	_____	_____

63 ATTEST:

64

65

66 _____
Tedra Allen, Town Clerk

67

68 APPROVED AS TO FORM:

69

70

71 _____
Susan L. Trevarthen, Town Attorney