

Town of Lauderdale-By-The-Sea

Special Town Commission

Agenda

Tuesday June 27, 2023

5:30 PM



Jarvis Hall

www.Lauderdalebythesea-fl.gov

LAUDERDALE-BY-THE-SEA COMMISSION WORKSHOP

Commissioner Buz Oldaker

Mayor Chris Vincent

Vice Mayor Edmund Malkoon

Commissioner Randy Strauss

Commissioner Theo Pouloupoulos

Special Town Commission

Tuesday, June 27, 2023, 5:30 PM

Jarvis Hall

1. CALL TO ORDER, MAYOR CHRIS VINCENT

2. PLEDGE OF ALLEGIANCE

3. DISCUSSION ITEM

3.a. FY2023-2024 Budget Presentation

[6-27-23 AM FY23-24 Budget Presentation Part 2.pdf](#)

[Ex. 1 FY24 Enhancements.pdf](#)

4. ADJOURNMENT

THE TOWN OF LAUDERDALE-BY-THE-SEA WILL FURNISH APPROPRIATE AUXILIARY AIDS AND SERVICES NECESSARY TO AFFORD INDIVIDUALS AN EQUAL OPPORTUNITY TO PARTICIPATE IN MEETINGS OF THE TOWN COMMISSION. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT AND FLORIDA STATUTE 286.26, PERSONS WITH DISABILITIES NEEDING SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE TOWN CLERK NO LATER THAN TWO (2) DAYS PRIOR TO THE MEETING AT (954) 640-4200 FOR ASSISTANCE.

IF ANY PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE TOWN COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING, HE/SHE WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSES MAY NEED TO ENSURE THAT A VERBATIM RECORDING OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PROCEDURES FOR PUBLIC COMMENTS:

Public Comments may address issues that are not on this meeting's agenda, but should relate to the business of the Town, and should not contain personal attacks. If your comment requires follow up, the Town Manager will have a staff person respond to your concerns, and will advise us of the outcome.

The Town Clerk will read off the names of those who have signed up to speak. When your name is called, please come to the podium, state your name for the record, and indicate whether you are a Town resident. Do not state your address. You have up to three minutes to make your comments, but there is no requirement to use the entire time. If you wish to address a particular Commissioner or member of Town Administration, please do so by use of their title.

If you wish to approach the Commission dais to hand out a document or for some other reason, please request permission and state your reason for doing so. All documents to be provided to the Commission should be handed to the Town Clerk for distribution.

These procedures have been developed to assure that the Town Commission meeting time is efficiently used, and that meetings are conducted in a polite and respectful manner. More information on the decorum rules for Town Commission meetings is available in Section 2-23 of the Town Code of Ordinances.

INVOCATION:

The Invocation before each Town Commission meeting is a voluntary service of a private citizen, offered to serve the spiritual needs of the members of the Town Commission and solemnize the meeting. It is not intended to be an opportunity to advance or disparage one faith or belief over another. The views expressed in the Invocation have not been previously reviewed by the Town and do not necessarily represent the beliefs of any Town employee or official. No person is required to be present at or participate in the Invocation, and the decision whether to be present or participate in the Invocation will not affect any person's right to actively participate in the official business of the Town or obtain any benefit from the Town. The Town's written Invocation policy is available on its website, and upon written request to the Town Clerk.



Town Commission Agenda Item Report

Meeting Date: June 27, 2023

Submitted By: Linda Connors, Town Manager

Submitting Department: Administration

Item Type: Presentation

Agenda Section: DISCUSSION ITEM

Subject Title: FY2023-2024 Budget Presentation

Explanation: Each year, the Town staff is tasked with developing a budget for the upcoming fiscal year. Traditionally, Town staff work together to compose a budget that includes the funding needed to provide the basic functions of the Town (staffing, insurance, retirement, basic responsibilities) and then includes additional items that would enhance the Town or its operations. This fully developed proposed budget is presented to the Commission at a public meeting and when we receive the next year's property values from the Property Appraiser which will affect anticipated revenue from ad valorem taxes, staff recommends a millage rate and adjusts the budget by eliminating programming and enhancements and/or postponing maintenance and facility improvements according to the funding generated from the recommended millage rate.

We are always looking for opportunities for this budget process to be more transparent and provide opportunities for the public to be involved in their government. For this year's budget process, we are presenting the budget to the Commission and public in several stages by adding an additional opportunity for public engagement. The process is being modified in hopes that the additional meetings increase not only the public's involvement in the budgeting process but also the understanding of the process as well.

Our first FY24 budget meeting was held on May 23, 2023 where the Town staff presented the operational costs and a separate list of enhancement items. The intent for that meeting was for the Commission and public to consider the proposed enhancements and provide direction by requesting that the town staff research additional enhancements or remove suggestions from the preliminary list.

From that and subsequent meetings, the Commission asked staff to increasing funding in the budget to include the following additional items:

- Five additional downtown music events to include a total of 10 (2x a month from January – May)
- Funding for traffic calming measures/studies
- A \$500,000 increase to the emergency fund

- \$75,000 in funding for 75th Anniversary Events

Exhibit 1 includes all the operational enhancements that are proposed for FY24.

The purpose of this meeting is to review the enhancement list and determine if the Commission would like to reduce or delete any of the requests. After this process is completed, staff is requesting that the remaining enhancement items are prioritized.

In July, BCPA will provide the new taxable value report for the Town. At this time, we will have a clear understanding of what the Town's budget will be (ad valorem property taxes, Utility Fees, Franchise Taxes, License and Permits and Intergovernmental Revenues). At our July budget meeting, staff will present a budget that includes the basic functions of the Town along with the proposed enhancements. The final draft budget will identify three funding scenarios based on roll back, current millage and an increased millage rate and what programs would be funded with the monies generated in each scenario. This exercise will assist the commission in determining the proper millage rate for FY24.

Recommendation: Staff recommends the Commission discuss the attached list and prioritize the funding requests.

Attachments: Ex. 1 LBTS Budget Enhancements

2024 Budget Enhancements

	Department	Item	Cost
1.	Visitor Center	Open House for Businesses	\$ 1,500
2.	Administration	Strategic Plan	\$ 30,000
3.	Attorney	Ethics Training	\$ 6,000
4.	General Government	Computer Updates	\$ 35,000
5.		Lobbyist	\$ 30,000
6.		Town Topic Printing and Mailing	\$ 25,000
7.	Tourism and Community	Dive Into Summer	\$ 25,000
8.		Friday Night Music*	\$100,000
9.		Kids-By-The-Sea	\$ 16,000
10.		Movies at the Park	\$ 1,800
11.		75 th Celebration*	\$ 75,000
12.		Dancing By The Sea	\$ 7,300
13.		Yoga By The Sea	\$ 2,000
14.	BSO	Enhanced Patrol	\$ 80,000
15.	Development Services	Nuisance Abatement	\$ 30,000
16.		Multi-Hazard Mitigation	\$ 10,000
17.		Florida Friendly Landscape	\$ 2,500
18.		MIMO Scavenger Hunt	\$ 2,000
19.	Public Works	Bathroom Cleaning	\$ 19,500
20.		Enhanced Pressure Cleaning	\$200,000
21.		Beach Bathroom Renovation	\$ 24,000
22.		Increase to the Emergency Fund*	\$500,000
	TOTAL		
	CIP Commission Items to be discussed at the 7/11 Meeting		
		Traffic Calming Measures and Study	

*Commission Request