



Town Commission

NOTICE OF VIRTUAL TOWN COMMISSION MEETING

Pursuant to Executive Order 20-69 issued by the Governor and the Town Local Declaration of Public Emergency, a VIRTUAL Town Commission meeting will be held on Tuesday, August 11, 2020, at 6:30 p.m. and broadcast from Town Hall.

The August 11, 2020 Town Commission meeting will be held as a VIRTUAL MEETING with elected officials and Town staff participating through video conferencing. This virtual meeting will be broadcast live for members of the public to view on the Town's website (www.lbts-fl.gov), Comcast Channel 78, and AT&T U-verse Channel 99.

The Town of Lauderdale-By-The-Sea Town Commission welcomes and encourages the public to participate at its virtual meetings and offers two ways for residents to be heard.

WRITTEN PUBLIC COMMENTS

Send an e-mail to public_comments@lbts-fl.gov Your comment will be read into the record during the meeting by the Town Clerk.

ACTIVE PARTICIPATION

Notify the Town Clerk via e-mail at public_comments@lbts-fl.gov by August 11, 2020 5:00 pm of your desire to speak during a live virtual meeting. Please provide us with your name email address and phone number.

We will then send you the Zoom Meeting ID and link. For security reasons, please do not share the Meeting ID with anyone else. If a friend or neighbor also wishes to speak, have them sign-up with the Town Clerk. When contacting the Town Clerk, please specify if you wish to speak during Public Comments or during a specific agenda item. The Town will enable the Waiting Room function on Zoom and allow public speakers to enter the virtual meeting during Public Comments or for a specific agenda item. You can join the meeting either by calling in or using a laptop or computer webcam. Once you are finished commenting, the Town will disconnect you from the meeting.

A copy of the agenda for the virtual Town Commission meeting can be accessed on the Town's website, at <https://www.lauderdalebythesea-fl.gov/341/Agendas-Video>.

Please note that Governor DeSantis' Executive Order Number 20-69 suspended the requirements of Section 286.011, Florida Statutes, the Florida Sunshine law, that a quorum be present and that a local government body meet at a specific public place. The Executive Order also allows local government bodies to utilize communications media technology, such as telephonic and video conferencing for local government body meetings.

Should any person desire to appeal any decision of the Town Commission with respect to any matter to be considered at this meeting, that person shall ensure that a verbatim record of the proceedings is made including all testimony and evidence upon which any appeal may be based (Section 286.0105, Fla. Stat).

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT AND FLORIDA STATUTE 286.26, PERSONS WITH DISABILITIES NEEDING SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE TOWN CLERK NO LATER THAN TWO (2) DAYS PRIOR TO THE MEETING AT (954) 640-4200 FOR ASSISTANCE.

Broadcast from Jarvis Hall 4505 N. Ocean Drive

Virtual Town Commission Meeting

VIRTUAL TOWN COMMISSION MEETING

Tuesday, August 11, 2020, 6:30 PM
Broadcast from Jarvis Hall 4505 N. Ocean Drive

1. CALL TO ORDER, MAYOR CHRIS VINCENT

2. PLEDGE OF ALLEGIANCE TO THE FLAG

3. INVOCATION - Moment of Silence

4. ADDITIONS, DELETIONS, DEFERRALS OF AGENDA ITEMS

5. PRESENTATIONS

- 5.a 2019 Uniform Crime Report (UCR) Crime Statistics (Captain Thomas Palmer, BSO)
[AM UCR Presentation.docx](#)
[Ex1.pdf](#)
- 5.b El Mar Drive Design Draft Concept Presentation (EDSA)

6. PUBLIC COMMENTS

7. PUBLIC SAFETY DISCUSSION

- 7.a BSO July 2020 Report (Captain Thomas Palmer, BSO)
[AM BSO Report.docx](#)
[TM Report- July 2020.pdf](#)
- 7.b AMR July 2020 Report (Chief Brooke Liddle, AMR)
[AgendaMemo.docx](#)
[AMR Times 7-2020.pdf](#)

8. TOWN MANAGER REPORT

- 8.a LBTS Welcome Center 2nd Qtr Report (Amy Smith, Chamber)
[AgendaMemo - Chamber.docx](#)
[2nd Quarter Town Reports.pdf](#)
- 8.b June 2020 Finance Report (Lucila Lang, Finance, Director)
[Agenda Memo.docx](#)
[revenue_expenditure report 063020.pdf](#)
[CASH-INVESTMENT REPORT_ JUNE 2020.xlsx](#)
- 8.c Town Manager Report (Bill Vance, Town Manager/Neysa Herrea, Assistant to the Town Manager)

9.TOWN ATTORNEY REPORT

10.APPROVAL OF MINUTES

11.CONSENT AGENDA

- 11.a Agreement with Bien-Aime, Inc. for Program Development and Delivery Services.

[AgendaMemo - Bien-Aime.docx](#)

[Reso 2020-31 - Bien-Aime.docx](#)

[Senior Center Programming Agreement - Bien-Aime.docx](#)

12.OLD BUSINESS

13.NEW BUSINESS

14.COMMISSIONER COMMENTS

15.ORDINANCES 1st Reading

16.ORDINANCES 2nd Reading

17.RESOLUTIONS - PUBLIC COMMENTS

- 17.a RESOLUTION 2020-32 - A RESOLUTION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, ESTABLISHING AN AUDITOR SELECTION COMMITTEE, FOR THE PURPOSE OF ASSISTING THE TOWN COMMISSION IN SELECTING AN AUDITOR TO CONDUCT THE ANNUAL FINANCIAL AUDIT REQUIRED IN SECTION 218.39, FLORIDA STATUTES; PROVIDING FOR CONFLICTS, SEVERABILITY, AND FOR AN EFFECTIVE DATE. (Lucila Lang, Finance Director

[AgendaMemo -reso 2020-32.docx](#)

[reso 2020-32.docx](#)

18.QUASI JUDICIAL PUBLIC HEARING

19.ADJOURNMENT

THE TOWN OF LAUDERDALE-BY-THE-SEA WILL FURNISH APPROPRIATE AUXILIARY AIDS AND SERVICES NECESSARY TO AFFORD INDIVIDUALS AN EQUAL OPPORTUNITY TO PARTICIPATE IN MEETINGS OF THE TOWN COMMISSION. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT AND FLORIDA STATUTE 286.26, PERSONS WITH DISABILITIES NEEDING SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE TOWN CLERK NO LATER THAN TWO (2) DAYS PRIOR TO THE MEETING AT (954) 640-4200 FOR ASSISTANCE.

IF ANY PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE TOWN COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING, HE/SHE WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH

PURPOSES MAY NEED TO INSURE THAT A VERBATIM RECORDING OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.



Town Commission Agenda Item Report

Meeting Date: August 11, 2020

Submitted by: Thomas Palmer

Submitting Department: Public Safety

Item Type: Presentations

Agenda Section: PRESENTATIONS

Subject Title:

2019 Uniform Crime Report (UCR) Crime Statistics (Captain Thomas Palmer, BSO)

Explanation: Annually, the Broward Sheriff's Office evaluates the changes in UCR statistics for the Town of Lauderdale-by-the-Sea (LBTS) against crime trends in Broward County for the same period of time. The accompanying chart (Exhibit 1) shows both UCR Crimes and clearance rates for Broward County. The statistics show that the Town of Lauderdale by the Sea experienced a -16.3% decrease in the overall crimes as compared to 2018, the fourth (4th) largest decline in Broward County. Overall, ten(10) other jurisdictions reported crime increases from 2018.

Additionally, LBTS compares favorably with other communities in Broward County in regards to the crime rate as well, even though the crime rate is based on our permanent population of 6,236 (UCR data). LBTS has one of the highest seasonal population increases of any municipality in Broward County (almost 100% increase in seasonal population), and that is not reflected in the crime rate. We have the eighth (8th) lowest crime rate of all cities in the county, and the 3rd largest crime rate decrease in Broward County (-16.8%). The Town of Lauderdale-by-the-Sea has the third (3rd) lowest number of total crimes in the county behind Sea Ranch Lakes, and Hillsboro Beach. In comparison to similarly sized beach communities in Florida, our overall crimes were lower than Surfside, Neptune Beach, Cocoa Beach, Fernandina Beach, and St. Petersburg Beach.

The crime clearance rate for Part 1 offenses in 2019 was 36.3% (an 11.9% increase from 2018). Clearance rates are the percentage of crimes solved that meet the requirements of UCR guidelines of being classified as "cleared". Of the 30 municipalities in Broward, LBTS ranks 2nd overall (behind only the Village of Sea Ranch Lakes) and 1st in BSO contract cities.

Recommendation:

Accept/Approve

Attachments:

1. 2019 FDLE Offense Data for Broward County

COUNTY AND MUNICIPAL OFFENSE DATA

January - December 2019			Total Crime Index	% Index Change 2018/2019	Murder ⁽¹⁾	Rape	Robbery	Aggravated Assault ⁽²⁾	Burglary	Larceny	Motor Vehicle Theft	Crime Rate Per 100,000 Population	% Rate Change 2018/2019	Clearance Rate per 100 Offenses
Annual Report	Year	Population												
Broward County	2018	1,897,976	58,658		96	628	2,083	4,264	6,274	39,804	5,509	3,090.6		
FL006	2019	1,919,644	57,348	-2.2	111	688	2,134	4,398	5,480	39,393	5,144	2,987.4	-3.3	
Broward County Sheriff's Office	2019	15,330	1,043	2.1	2	26	93	228	99	527	68	6,803.7	0.8	22.8
Dania Beach Police Department	2019	31,768	1,227	-13.5	2	31	59	129	112	780	114	3,862.4	-13.6	20.5
Deerfield Beach Police Department	2019	79,497	2,512	-10.9	6	31	99	215	211	1,703	247	3,159.9	-11.9	21.4
Fort Lauderdale Police Department	2019	186,220	10,180	1.2	21	93	408	576	1,275	6,945	862	5,466.7	-0.6	15.2
Hallandale Beach Police Department	2019	39,834	1,422	-6	2	12	57	107	97	1,028	119	3,569.8	-7.9	13.3
Hollywood Police Department	2019	150,878	4,615	-1.9	10	45	148	253	536	3,187	436	3,058.8	-3.1	19.2
Plantation Police Department	2019	90,354	2,789	-5.3	2	10	91	108	161	2,152	265	3,086.7	-6.1	16.9
Pompano Beach Police Department	2019	112,058	5,177	-0.1	8	73	317	502	661	3,058	558	4,619.9	-1.6	18.3
Pembroke Pines Police Department	2019	168,023	3,699	1.4	7	36	71	241	205	2,873	266	2,201.5	-0.2	23.2
Wilton Manors Police Department	2019	12,849	496	3.1	1	7	25	29	67	334	33	3,860.2	3.0	23.6
Cooper City PD	2019	33,991	386	-17.7	0	7	8	11	34	303	23	1,135.6	-17.9	22.8
Coconut Creek Police Department	2019	58,742	1,092	-2.2	2	13	19	48	89	802	119	1,859.0	-2.8	27.8
Davie Police Department	2019	104,249	3,072	1.3	2	21	63	190	203	2,316	277	2,946.8	0.2	17.2
Hillsboro Beach Police Department	2019	1,939	14	-22.2	0	0	1	1	0	11	1	722.0	-23.1	21.4
Lauderdale-By-The-Sea PD	2019	6,236	113	-16.3	1	3	0	13	6	82	8	1,812.1	-16.8	36.3
Lauderdale Lakes PD	2019	36,714	1,294	-14.9	2	28	77	222	103	750	112	3,524.5	-15.5	20.6
Lauderhill Police Department	2019	72,410	2,702	-5.7	13	42	103	413	361	1,541	229	3,731.5	-6.5	9.2
Lighthouse Point Police Department	2019	10,587	192	3.8	0	1	4	4	13	153	17	1,813.5	3.5	30.7
Margate Police Department	2019	59,116	1,034	-5.6	1	9	28	61	99	731	105	1,749.1	-6.8	27.9
Miramar Police Department	2019	138,837	2,257	-8.4	3	29	71	207	191	1,490	266	1,625.6	-9.6	26.2
North Lauderdale Police Department	2019	45,207	1,047	-0.4	7	32	71	120	81	639	97	2,316.0	-1.2	26.6
Oakland Park Police Department	2019	45,576	2,064	9.6	3	28	86	177	229	1,400	141	4,528.7	8.9	17.6
Sea Ranch Lakes Police Department	2019	688	11	10	0	0	0	0	0	11	0	1,598.8	11.1	45.5
Sunrise Police Department	2019	93,365	2,205	-13.1	4	17	63	107	157	1,673	184	2,361.7	-13.7	27.3
Coral Springs Police Department	2019	129,067	2,504	12	2	40	55	98	163	1,977	169	1,940.1	11.7	28.2
Pembroke Park Police Department	2019	6,408	267	-20.5	2	4	10	35	31	162	23	4,166.7	-20.8	9.4
Tamarac Police Department	2019	65,377	1,567	8.4	3	17	51	115	126	1,112	143	2,396.9	7.3	17.4
Ft. Lauderdale Intl. Airport PD	2019	0	357	-16	0	1	0	9	9	289	49			11.2
Parkland PD	2019	34,109	198	-28.8	0	2	2	5	16	151	22	580.5	-31.6	22.7
Seminole Police Department	2019	0	613	18.1	1	2	27	42	23	462	56			34.3
Town of Southwest Ranches	2019	7,704	153	16.8	0	1	1	5	29	94	23	1,986.0	16.8	10.5
West Park Police Department	2019	15,197	515	-14	3	8	18	56	59	300	71	3,388.8	-15.2	18.6
DOC Inspector General - Broward	2019	0	0		0	0	0	0	0	0	0			
DABT - Broward	2019	0	0		0	0	0	0	0	0	0			
DIFS - Broward	2019	0	0		0	0	0	0	0	0	0			
FWC - Broward	2019	0	0		0	0	0	0	0	0	0			
Weston PD	2019	67,314	395	-4.8	1	12	8	12	34	288	40	586.8	-5.3	12.9
FHP - Fort Lauderdale	2019	0	78	420	0	0	0	51	0	27	0			100.0
Port Everglades PD	2019	0	58	-33.3	0	7	0	8	0	42	1			12.1

SOURCE: Florida Department of Law Enforcement. Crime in Florida, Annual 2019 Florida uniform crime report [Computer program].



Town Commission Agenda Item Report

Meeting Date: August 11, 2020

Submitted by: Tedra Allen

Submitting Department: Development Services

Item Type: Presentations

Agenda Section: PRESENTATIONS

Subject Title:

El Mar Drive Design Draft Concept Presentation (EDSA)

Explanation:

El Mar Drive Project Presentation

Recommendation:

Attachments:



Town Commission Agenda Item Report

Meeting Date: August 11, 2020

Submitted by: Thomas Palmer

Submitting Department: Public Safety

Item Type: Report

Agenda Section: PUBLIC SAFETY DISCUSSION

Subject Title:

BSO July 2020 Report (Captain Thomas Palmer, BSO)

Explanation:

BSO July 2020 Report

Recommendation:

Approve/Accept

Attachments:

1. BSO July 2020 Report



Date: August 3, 2020

To: William Vance
Town Manager
Lauderdale-By-The-Sea

From: Captain Thomas Palmer *Tom*
Lauderdale-By-The-Sea District

Subject: Monthly Report to Commission – July 2020

PERSONNEL CHANGES:

N/A

EMPLOYEE OF THE MONTH: Deputy Ben Koos

On 7/15/20, Dep. Koos was parked near the Walgreen's, located at 4321 N Ocean Drive, in a proactive effort to deter more of the numerous recent alcohol thefts which have occurred from the liquor store. He observed 2 subjects walking toward the store that had just exited a Broward County Transit Bus. Dep. Koos relocated his unit near the storefront, and observed one of the suspects exit with large bulges in her pants. The manager confirmed that she had just stolen items, so Dep. Koos located her a short distance away and detained her, retrieving 3 bottles of liquor valued at \$52.97. The subject was charged with Petit Theft and transported to BSO Main Jail.

On 7/16/20, having knowledge of numerous recent bicycle thefts, Dep. Koos conferred with Pompano Beach detectives, who advised they had developed probable cause to arrest known bicycle thief Patrick Damico. Dep. Koos searched the area and located and detained Damico near the LBTS public restrooms on El Mar Drive. Damico was in possession of a stolen bicycle. He was transported to the BSO Pompano Beach offices, where detectives interviewed him and he admitted to his involvement in numerous thefts, including 1 in LBTS. Due to his prior convictions for similar crimes in Pompano Beach and LBTS, he was charged with 4 counts of Felony Theft. It should be noted that, since the arrest, there have been no more bicycle thefts reported in LBTS.

Due to Dep. Koos's proactive police work and attention to detail, two theft suspects were removed from the streets of Lauderdale by the Sea. As a result of his exemplary actions and professionalism, I have awarded Deputy Ben Koos the July 2020 Employee of the Month honors.

COMMUNITY PROGRAMS AND SERVICES: These ancillary programs and services are available to residents on an ongoing basis.

- **Elder Links:** This program offers referral services to elderly residents and other senior citizens in need of medical and mental health care, meal delivery or other social services.
- **Business and Residential Security Surveys:** The Business and Residential Security Survey program teaches participants to secure their business, home or condominium to reduce the likelihood of burglary and theft. Security surveys, conducted by a certified law enforcement security specialist, are provided upon request, at no charge to the business owner or resident.
- **Vacation House Watch Program:** Residents who are traveling out-of-town may register for this program. Deputies will conduct periodic checks of their residence until their return.
- **Neighborhood Crime Prevention Program:** The Neighborhood Crime Prevention program liaison organizes and conducts crime prevention and security seminars at the request of neighborhood civic and condominium associations. We will also help facilitate any Neighborhood Crime Watch programs in which the residents wish to participate.
- **Identity Theft and Scam Prevention Program:** The Identity Theft and Scam Prevention program is designed to inform residents about identity theft and how to lessen their chances of becoming a victim of a scam. Residents are informed on the importance of shredding documents, awareness of suspicious individuals, protection of passwords and use of caution in revealing information. Our Shred-A-Thon to reduce identity theft event is incorporated into this program.
- **Enhanced Marine Law Enforcement Patrol Program:** The BSO Marine Patrol Unit participates in the Enhanced Marine Law Enforcement Grant on behalf of Lauderdale-by-the-Sea. This grant allows for additional maritime patrols throughout the Town's waterways and adjacent ocean area.
- **Citizen Observer Patrol (COP) Program:** COP volunteers are local residents who receive public safety training. They are a tremendous asset to the Town of Lauderdale-by-the-Sea. COP members alternate assisting in administrative duties or patrolling local neighborhoods as an extra pair of eyes and ears to supplement deputy sheriff patrols. COP members also attend monthly patrol information and criminal intelligence briefings. A summary of COP statistical activity is included at the end of this report.
- **Sexual Offender Tracking Program:** There are no individuals legally classified as a sexual offender residing within Town limits. The sex offender database is routinely checked by BSO to ensure compliance with State of Florida legal mandates. Existing municipal ordinances prohibit persons classified as sexual offenders or sexual predators from residing within Town limits.
- **Bicycle Patrol:** Deputies utilize specialized patrol bicycles to enhance public safety and community outreach. This mode of patrol allows the deputies to interact one-on-one with our residents and visitors. The patrol bicycles were utilized for a total of 1 hour this month.

- **All-Terrain Vehicle Patrol:** The ATV / Polaris are primarily utilized on the beach areas in order to conduct patrols to deter criminal activity and maintain the security of the beach-area properties. The ATV patrol is instrumental in marine fisheries regulation enforcement and protection. Deputies used the ATV / Polaris for 637 miles and 115 hours this month.
- **Crisis Intervention Team / Homeless Outreach Team Programs:** The C.I.T. / H.O.T. program is comprised of specially trained patrol deputies and supervisors who are able to intervene in situations involving persons with mental illness or are otherwise experiencing mental health crises or are homeless and in need of services. Two (2) individuals were contacted and were involuntarily Baker Acted after displaying signs of mental illness and were a threat to themselves or others. Nine (9) individuals experiencing homelessness were contacted during the month. Six individuals refused services, two individuals were transported to area shelters for assistance and one individual was Baker Acted.
- **Automated License Plate Reader Camera System:** The ALPR system installation was completed in October 2014. The system is proving to be an effective tool to Public Safety. **See Notable Incidents/Arrests below.**
- **e – Alerts:** This information initiative allows Town residents to stay informed, via email or text messages, of important topics such as criminal activity, traffic information, upcoming events, security issues and other important public safety information throughout Broward County and Lauderdale-by-the-Sea. Residents can register for this program through either the Lauderdale-by-the-Sea or the Broward Sheriff's Office internet website.
****PLEASE NOTE:** The e-Alert system is being phased out and will be replaced with the Sheriff's new BSO ALERTS. Users must register for the new ALERT system to receive notifications. Citizens can sign up by visiting the Sheriff's website www.sheriff.org and click on BSO ALERTS or I have provided a hyperlink below:
<https://member.everbridge.net/index/892807736729054#/login> **
- **Electronic Message Board:** The BSO Lauderdale-by-the-Sea district continues to utilize the electronic traffic safety message board at various locations within the Town. This allows the district to alert residents about any traffic problems and other important public safety issues impacting them.
- **SaferWatch:** SaferWatch is an application (app) that gives citizens the power to record or report non-emergency incidents as they happen. It provides another option to the "If you see something, say something" message and allows individuals that "If you see something, SEND something" via a mobile application (app) from your smartphone.
- **TWITTER:** The Broward Sheriff's Office has provided an official Twitter account to Captain Palmer and Lieutenant Wesolowski to provide information to the public via social media. Follow us **@BSOLBTS**.

SPECIAL EVENTS: These events required the participation of the BSO LBTS district.

ALL EVENTS WERE SUSPENDED DUE TO COVID-19

NOTABLE INCIDENTS / ARRESTS:

CASE: 13-2007-000094

DATE/TIME: 07/05/20 @ 1833 hrs

LOCATION: 4438 Bougainvillea Dr

SUSPECT: Reycita Nieves (H/F, 10/13/1983)

INCIDENT: DOMESTIC BATTERY (STRANGULATION)

SUMMARY: Victim and Arrestee are a legally married couple visiting from New York. Arrestee became upset at her husband/wife who was speaking with her ex-partner. The arrestee placed the victim in a choke hold. A witness stated that the arrestee had the victim in a choke hold when they separated them. The arrestee was transported to the Broward County Main Jail at which time she had to be medically cleared due to recently arriving from New York. She was medically cleared and transported back to the Broward County Main Jail.

CASE: 13- 2007-000134

DATE/TIME: 07/06/2020 @ 1119 hrs

LOCATION: 4244 El Mar Drive (shoreline)

VICTIM: Mary Schmidt, 60yoa

INCIDENT: Death Investigation-drowning

SUMMARY: The victim was snorkeling with a group when she felt ill and attempted to swim ashore by herself. The group could not locate the victim who was located near the Anglin's Pier in the ocean floating. Bystanders pulled her to the shore behind 4244 El Mar Dr and initiated CPR. AMR continued life-saving procedures and transported the victim to Holy Cross Hospital where she was pronounced deceased at 1207 hrs. No foul play suspected, official cause of death is pending.

CASE: 13-2007-000260

DATE/TIME: 07/12/2020 @ 1427 hours

LOCATION: 2 Commercial Blvd. LBS (Anglin's Fishing Pier)

VICTIM: Jose Guerra, 38 YOA

INCIDENT: AOA Near-Drowning

SUMMARY: Deputies responded to Anglin's Fishing Pier in reference to a snorkeler in distress. Upon arrival deputies found a Hispanic male on the beach just south of the pier breathing but unresponsive. While on scene AMR began treating the subject who started regaining some consciousness. The victim was in the ocean snorkeling when he became separated from his group. The victim was transported to Holy Cross Hospital for medical treatment.

CASE: 13-2007-000292
DATE/TIME: 07/15/20 @ 1107 hrs
LOCATION: 4321 N Ocean Dr. (Walgreen's Liquor)
ARRESTEE: Prichard, Lashawnta 12/17/84
VICTIM: Walgreens
INCIDENT: Retail Theft

SUMMARY: Deputy Koos was parked near Walgreen's to deter thefts from occurring. He saw 2 subjects walking toward the store that had just come off of the N/B Broward County Transit Bus. Dep. Koos then parked in front of the store entry/exit doors, at which time one of the suspects exited with large bulges in her pants. The manager then confirmed that she had just stolen items, so Dep. Koos located her a short distance away and detained her. 3 bottles of liquor were retrieved from her pants totaling \$52.97. She was charged with petit theft and transported to BSO Main Jail.

CASE: 13-2007-000314
DATE/TIME: 07/16/20 @ 1330hrs
LOCATION: 4321 N Ocean Dr (Walgreen's Liquor)
ARRESTEE: B/M Horne, Tauris 6/19/82
INCIDENT: Theft/Felony, Resisting Arrest with Violence

SUMMARY: Walgreens called to report a suspect had just stolen liquor and walked north on N Ocean Dr. Dep. Wendt located the suspect in front of Town Hall. Det. Genovese assisted Dep. Wendt, while Dep. Koos transported the clerk/witness for a show up. The suspect was positively identified by the witness. While trying to handcuff the suspect, he violently resisted both deputies. While taking the suspect to the ground, Det. Genovese badly injured his knee. The suspect had to be shackled midway through transport and remained hostile all the way to the jail. He was charged with Resisting Arrest with Violence and Felony Theft.

****There were 3 additional delayed shoplifting cases reported from Walgreens Liquors, each case was reported after the suspects had left and with significant time delays. There were no repeat suspects. ****

CASE: 13-2007-000311 (Koos)
DATE/TIME: 07/16/20 @ 1218hrs
LOCATION: 4345 El Mar Dr
ARRESTEE: W/M Damico, Patrick 8/11/70
INCIDENT: Theft/Felony

SUMMARY: Dep. Koos located a subject wanted by the Pompano Beach District for multiple bike thefts. He was detained outside of the public restrooms on El Mar Drive. The suspect was in possession of a possible stolen bike, which was taken as evidence. He was charged with 4 counts of felony theft.

CASE: 13-2007-000466
DATE/TIME: 7/19/2020 1752 hrs.
LOCATION: 207 Washington Ave
SUSPECTS: Unknown
INCIDENT: Theft (grand)
SUMMARY: Deputy Wendt met with the victim at the Lauderdale by the Sea District Office in reference to the theft of an Apple MacBook Pro computer. Noelle ordered the computer from Amazon on July 11, 2020, and Amazon showed it as being delivered to her home on July 19, 2020, at 1752 Hours. Noelle said she never received the computer. Amazon requested that she make a police report and provide them with a case number documenting the theft. Total Value \$969.00.

CASE: 13-2007-000547 (Kratz)
DATE/TIME: 07-29-2020 / 1714 hrs
LOCATION: 4500 El Mar Drive (beachside)
SUSPECT: unknown
INCIDENT: Theft
SUMMARY: While on beach patrol, Dep Kratz was flagged down on the beach near the El Prado Park entrance where the three (3) victims reported the theft of a large black Victoria Secret bag w/pink stripes and three (3) handles. The bag contained phones, wallets and other property owned by all victims. The bag was taken while left unattended on the beach for over 30 minutes. No witnesses found or suspect(s) developed. Investigation is ongoing.

MONTHLY ARREST LOGS:

Battery by Strangulation- Domestic Violence Felony	4438	Bougainvilla Dr
Violation of Injunction for Protection -Misdemeanor	4217	El Mar Dr
Pettit Theft 1st Offense-Misdemeanor	4321	N Ocean Dr
Pettit Theft 3rd or Subsequent offense-2nd Degree Felony	4321	N Ocean Dr

CRIME STATISTICS:

CRIME	CURRENT MONTH	PRIOR MONTH	2019 YTD	2020 YTD
AUTO THEFT	0	0	4	6
BURGLARY-BUSINESS	0	0	0	0
BURGLARY-CONVEYANCE	0	0	9	5
BURGLARY-RESIDENCE	0	0	3	6
BURGLARY-STRUCTURE	0	0	0	0
FORCIBLE SEX	0	0	0	1
ARSON	0	0	0	0
ASSAULT-AGGRAVATED	0	0	1	2
HOMICIDE	0	0	0	0
ROBBERY	0	0	1	0
THEFT-GRAND	3	2	12	8
THEFT-PETIT	8	8	32	28
TOTALS	11	10	63	56

CITIZEN OBSERVER PATROL STATISTICAL SUMMARY:

COP Activity	Total
Number of Volunteers	32
COP Hours Worked - Month	0
COP Patrol Miles - Month	0
COP Hours Worked - YTD	643
COP Patrol Miles - YTD	1281

COP Bike Patrol Hours - Month	0
COP Bike Patrol Hours - YTD	32

COP Beach Patrol Hours - Month	0
COP Beach Patrol Hours - YTD	112

Due to COVID-19 Captain Palmer stopped all COP patrols on March 12, 2020

RESERVE DEPUTY ASSISTANCE: Reserve Deputies are part-time, fully-sworn deputies who provide supplemental staffing to LBTS, when available, at NO cost to the Town.

	Month	2020 YTD
Reserve Deputy - Days Worked	7	49
Reserve Deputy - Hours Worked	115	468.75

MONTHLY STAFFING AND STATISTICAL REPORT:

The July 2020 Monthly Staffing and Statistical Report is attached.



Lauderdale by the Sea Monthly Activity July 2020

Reports/Calls	
Miscellaneous Service	
Event Reports	34
Accidents	7
Calls for Service	617

Traffic	
Types of Citation	
Non-Moving / Moving Citation	4
Parking	0
Warnings	2
Total Citations	6

Arrests	
Type of Arrest	
Felony	1
Misdemeanor	2
NTA	1
Capias/Warrant	0
Traffic	0
NIC (Felony)	2
NIC (Misdemeanor)	1
DV (Felony)	1
DUI	0
Total Arrests	8

Time Worked	
Hours Worked	
Bike Patrol	1
Court Overtime	3
Training	8
Detached	0
Other Overtime	832
Days Worked	31

General	
FI	16
Truant	0
Truant Debriefed	0
Elder Link	0

Narrative
ATV/UTV: 637 Miles / 115 Hours Reserve Deputies worked 7 shifts (48 hrs)



MONTHLY STAFFING AND STATISTICAL REPORT LAUDERDALE-BY-THE-SEA DISTRICT

July 31, 2020

CURRENT STAFFING ALLOCATIONS

Position	Budgeted Positions	Actual Positions	Vacant Positions
District Chief	1	1	
Executive Lieutenant	1	1	
Sergeant	3	3	
Deputy Sheriff	19	18	1
Community Service Aide	1	1	
Administrative Specialist	1	1	
Clerical Specialist (P/T)	2	1	1
TOTAL	28	26	2

PERSONNEL ON LIGHT DUTY, PROMOTED, TRANSFERRED, ETC.

Name	CCN	Status	Circumstances
Lt. William Wesolowski	9392	W/C	Medical
Deputy Kerry Justice	9423	W/C	Medical
Deputy Patrick Fletcher	9472	W/C	Medical
Deputy Roberto Colon	11509	L/D	Work Related Injury
Detective Glen Genovese	13738	L/D	Work Related Injury
Deputy Javier Barrios	16797	W/C	Medical

DETACHED PERSONNEL / LOCATION

Name	CCN	Detached to	Reason	Hours
			TOTAL	0



LAUDERDALE BY THE SEA DISTRICT
NEARBY SEX OFFENDERS (3 Mile Radius) – JULY, 2020



Still shows on FDLE Website



JOSEPH P MESSIER
12/11/1974

111 Briny Ave.
 Apt 1602
 Pompano Bch, 33062

SEX OFFENSE,
 FEDERAL
 (KNOWINGLY
 ENTICING A MINOR
 VIA COMPUTER TO
 ENGAGE IN SEXUAL
 ACTIVITY)

(GUILTY/CONVICTED
 – 09/19/2003)

Federal, FL



**MICHAEL WALTER
 MORALES**
04/22/1974

516 S. Ocean Blvd #1
 Pompano Beach 33062

USE OF COMPUTER TO
 SOLICIT OR LURE A
 CHILD TO ENGAGE IN
 SEXUAL CONDUCT F.S.
 847.0135(3)(a) (PRINCIPAL)

(GUILTY/CONVICT)
 10/24/2014)

Broward, FL



JAMES ORIN CLARKE
05/14/1980

4109 N Ocean Dr.
 LBTs, FL 33308
 (Unknown location)

SEX OFFENSE, OTHER STATE
 (3RD DEGREE CRIMINAL
 SEXUAL CONDUCT-PERSON
 13 TO 15)

(GUILTY/CONVICTED –
 11/09/1999)

Macomb, MI



**ROBERT ANTHONY
 OHARE**

11/01/1961

2 Compass Ln
 Fort Lauderdale, FL 33308

POSS OF
 PHOTO/PICTURE
 SHOWING SEXUAL
 PERFORMANCE BY A
 CHILD; F.S. 827.071(5) (50
 COUNTS)

(GUILTY/CONVICTED –
 01/08/2018)

Lake, FL

2/19/20 CI Sgt. Was advised
 3/23/20 Advised by CI unit that
 Sex Offender was removed from
 4109 N Ocean Dr.



LAUDERDALE BY THE SEA DISTRICT
NEARBY SEX OFFENDERS (3 Mile Radius) – JULY, 2020



ANTHONY MANGANARO JR.

11/08/1965
 2751 NE 58th St
 Fort Lauderdale, FL 33308

SEX OFFENSE, OTHER
 STATE (ATTEMPTED
 DISSEMINATE INDECENT
 MATERIAL TO MINORS
 1ST DEGREE)

(GUILTY/CONVICTED –
 11/20/2003)

New York, NY



DERWIN JOHN FRAZER

06/26/1957
 2901 NE 55th Place
 Ft. Lauderdale, FL 33308
 SEX OFFENSE, OTHER
 STATE (Assault/Battery of
 High and Aggravated nature)
 (GUILTY/CONVICT –
 11/15/2010)
 Richland, SC



MICHAEL DAVID SCHMEHL

05/26/1974
 4141 Bayview Dr.
 Ft. Lauderdale, FL 33308
 SEX OFFENSE, OTHER
 STATE (SEXUAL
 ASSAULT)
 (GUILTY/CONVICTED
 – 08/26/1998)
 Bucks, PA



VINCENT ALBERGO

04/17/1959
 3305 NE 16TH PL.
 Ft. Lauderdale, FL 33308
 LEWD ASLT/SEX BAT
 VCTM<16; F.S. 800.04(3)
 (PRINCIPAL)
 (GUILTY/CONVICTED
 – 12/01/1999)
 Broward, FL



LAUDERDALE BY THE SEA DISTRICT
NEARBY SEX OFFENDERS (3 Mile Radius) – JULY, 2020



**DOMINICK ANTHONY
AMENTO**
04/11/1943
3100 Blk Oakland Park Blvd.
Fort Lauderdale, FL 33308
(Transient)
ABUSE OF CHILD, ENG SEX
PERFM; F.S.
FALSE IMPRISON ANY
OTHER; F.S. 787.02
(PRINCIPAL)
PROV. OBSCENE
MAT. MINOR; F.S. 847.0133
(PRINCIPAL)
(GUILTY/CONVICTED –
09/22/2004
Broward, FL



HUBERT HERNANDEZ
12/06/1960
63rd St and Federal Hwy.
Fort Lauderdale, FL 33306
(Transient)
LEWD OR LASCIVIOUS
EXHIBITION VICTIM
UNDER 16 YEARS OLD
OFFENDER 18 OR OLDER;
F.S. 800.04(7)(C)
(PRINCIPAL) **TIMES 3**
(GUILTY/CONVICTED –
05/22/2002)
Broward, FL



**DAVID RAPHAEL
ROSENRAUCH**
07/26/1971
3100 NE 46th ST.
Fort Lauderdale, FL 33308
PROV. OBSCENE
MAT. MINOR; F.S. 847.0133
(PRINCIPAL)
SEXUAL PERFORMANCE BY
A CHILD (POSSESS PHOTO OR
PICTURE); F.S. 827.071(4)
(PRINCIPAL)
PRODUCE, DIRECT,
PROMOTE SEXUAL
PERFORM. BY CHILD; F.S.
827.071(3) (PRINCIPAL IN
ATTEMPT)
ADJUDICATION WITHHELD
11/12/1996
Lake, FL



**PAUL LAWSON
MACINTOSH EPSTEIN**
05/16/1967
1551 SE 23RD Ave.
Pompano Beach, FL 33062
SEX BAT/INJ NOT
LIKELY; F.S. 794.011(5)
(GUILTY/CONVICTED
1/14/1997)
Broward, FL



ROBERTO BADILLO
10/10/1963
2621 N Ocean Blvd. #27
Fort Lauderdale, FL 33308
SEX BAT/INJ NOT
LIKELY; F.S. 794.011(5)
(GUILTY/CONVICTED
1/31/1994)
Miami-Dade, FL



LAUDERDALE BY THE SEA DISTRICT
NEARBY SEX OFFENDERS (3 Mile Radius) – JULY, 2020



ANDREW WALKER HARRIS

08/07/1964

4117 N Ocean Blvd #116
 Fort Lauderdale, FL 33308

SEX BAT BY ADULT/VCTM
 UNDER 12; F.S. 794.011(2)
 (PRINCIPAL IN ATTEMPT)

LEWD, LASCIVIOUS CHILD
 U/16; F.S. 800.04 (PRINCIPAL)

(GUILTY/CONVICTED –
 10/04/1990)

Broward, FL



JAWARA S. MURRAY

11/06/1970

2115 N Ocean Blvd Apt. 2
 Fort Lauderdale, FL 33305

SEX BATT/COERCE
 CHILD BY ADULT; F.S.
 794.011(2)(b) (PRINCIPAL)

LEWD ASLT/SEX BAT
 VCTM<16; F.S. 800.04(3)
 (PRINCIPAL)

(GUILTY/CONVICTED –
 06/13/1995)

Broward, FL



Town Commission Agenda Item Report

Meeting Date: August 11, 2020

Submitted by: Brooke Liddle

Submitting Department: Public Safety

Item Type: Report

Agenda Section: PUBLIC SAFETY DISCUSSION

Subject Title:

AMR July 2020 Report (Chief Brooke Liddle, AMR)

Explanation:

AMR July 2020 Report

Recommendation:

Accept/Approve

Attachments:

1. AMR July 2020 Report

Response Date	Address	Dispatched	Enroute	On Scene	Response Time
7/11/2020	4600 Blk Bougainvilla Dr	01:45:17	01:45:27	01:45:30	0:00:13
7/20/2020	1440 Blk S Ocean Blvd	12:48:23	12:48:33	12:49:28	0:01:05
7/6/2020	100 Blk Commercial Blvd	11:22:51	11:23:11	11:23:58	0:01:07
7/26/2020	4300 Blk El Mar Dr	08:36:15	08:36:26	08:37:27	0:01:12
7/10/2020	4200 Blk N Ocean Dr	11:30:12	11:30:19	11:31:27	0:01:15
7/20/2020	4500 Blk N Ocean Dr	17:17:49	17:17:56	17:19:08	0:01:19
7/21/2020	4200 Blk N Ocean Dr	10:21:51	10:23:21	10:23:23	0:01:32
7/2/2020	100 Blk Commercial Blvd	16:37:15	16:37:20	16:38:51	0:01:36
7/13/2020	4300 Blk El Mar Dr	13:07:00	13:07:11	13:08:36	0:01:36
7/7/2020	1900 Blk Sailfish Pl	10:43:20	10:43:32	10:45:04	0:01:44
7/28/2020	4300 Blk El Mar Dr	11:48:52	11:49:04	11:50:39	0:01:47
7/14/2020	4400 Blk El Mar Dr	08:46:32	08:46:40	08:48:22	0:01:50
7/7/2020	4400 Blk Poinciana St	20:19:30	20:19:41	20:21:22	0:01:52
7/9/2020	1800 Blk S Ocean Blvd	13:18:36	13:18:58	13:20:32	0:01:56
7/13/2020	4600 Blk El Mar Dr	11:26:08	11:26:24	11:28:06	0:01:58
7/27/2020	4500 Blk El Mar Dr	19:03:44	19:03:52	19:05:48	0:02:04
7/27/2020	1800 Blk S Ocean Blvd	13:34:12	13:34:23	13:36:17	0:02:05
7/14/2020	S Ocean Blvd / Terra Mar Dr	20:18:06	20:18:10	20:20:14	0:02:08
7/12/2020	100 Blk Commercial Blvd	14:31:41	14:33:36	14:33:51	0:02:10
7/31/2020	4500 Blk Bougainvilla Dr	23:48:40	23:49:03	23:50:50	0:02:10
7/13/2020	4200 Blk El Mar Dr	19:28:02	19:28:22	19:30:13	0:02:11
7/26/2020	5000 Blk N Ocean Blvd	09:09:58	09:12:08	09:12:10	0:02:12
7/9/2020	1800 Blk S Ocean Blvd	09:45:59	09:46:05	09:48:12	0:02:13
7/9/2020	200 Blk Marine Ct	12:18:23	12:18:50	12:20:42	0:02:19
7/1/2020	4900 Blk N Ocean Blvd	18:21:54	18:22:09	18:24:18	0:02:24
7/5/2020	100 Blk Commercial Blvd	11:13:50	11:15:22	11:16:20	0:02:30
7/5/2020	4600 Blk Poinciana St	12:12:46	12:14:40	12:15:18	0:02:32
7/2/2020	200 Blk Commercial Blvd	15:29:53	15:30:05	15:32:25	0:02:32
7/21/2020	1400 Blk S Ocean Blvd	08:19:07	08:19:13	08:21:44	0:02:37
7/20/2020	5400 Blk N Ocean Blvd	07:20:00	07:20:12	07:22:37	0:02:37
7/4/2020	4200 Blk N Ocean Dr	02:36:38	02:37:00	02:39:18	0:02:40
7/9/2020	1800 Blk S Ocean Blvd	16:36:59	16:38:11	16:39:41	0:02:42
7/13/2020	200 Blk Pine Ave	14:28:09	14:28:25	14:30:52	0:02:43
7/6/2020	4100 Blk Sea Grape Dr	13:15:50	13:16:16	13:18:40	0:02:50
7/2/2020	1500 Blk S Ocean Blvd	09:16:51	09:16:57	09:19:43	0:02:52
7/18/2020	1900 Blk S Ocean Blvd	19:12:08	19:12:21	19:15:00	0:02:52
7/14/2020	5200 Blk N Ocean Blvd	14:09:10	14:09:25	14:12:07	0:02:57
7/21/2020	4200 Blk Seagrape Dr	19:17:28	19:17:33	19:20:25	0:02:57
7/19/2020	4400 Blk Seagrape Dr	07:42:02	07:42:06	07:45:05	0:03:03
7/24/2020	101 Blk Commercial Blvd	21:39:28	21:40:46	21:42:31	0:03:03
7/23/2020	5100 Blk N Ocean Blvd	16:58:31	17:00:02	17:01:37	0:03:06
7/26/2020	3900 Blk N Ocean Dr	15:59:48	15:59:57	16:02:56	0:03:08
7/25/2020	3900 Blk N Ocean Dr	17:18:09	17:18:11	17:21:25	0:03:16
7/31/2020	1700 Blk S Ocean Blvd	17:18:05	17:18:12	17:21:22	0:03:17
7/27/2020	4400 Blk N Ocean Dr	11:56:06	11:57:31	11:59:29	0:03:23
7/4/2020	5100 Blk N Ocean Blvd	19:12:04	19:12:28	19:15:30	0:03:26
7/8/2020	Commercial Blvd/E Tradewinds Ave	13:04:59	13:05:06	13:08:26	0:03:27
7/19/2020	100 Blk Commercial Blvd	16:30:19	16:33:51	16:33:54	0:03:35
7/18/2020	5100 Blk N Ocean Blvd	23:41:28	23:43:15	23:45:03	0:03:35
7/12/2020	4400 Blk El Mar Dr	20:54:13	20:55:27	20:57:55	0:03:42
7/30/2020	3900 Blk N Ocean Dr	11:11:30	11:12:11	11:15:14	0:03:44
7/14/2020	3200 Blk Seaward Dr	16:54:01	16:54:04	16:57:46	0:03:45
7/8/2020	4300 Blk N Ocean Dr	19:24:48	19:25:35	19:28:37	0:03:49
7/20/2020	Commercial Blvd/W Tradewinds Ave	16:42:56	16:44:55	16:46:55	0:03:59
7/13/2020	1500 Blk S Ocean Blvd	21:31:57	21:32:11	21:36:01	0:04:04

7/29/2020	200 Blk Commercial Blvd	16:24:53	16:26:15	16:29:09	0:04:16
7/28/2020	1900 Blk S Ocean Blvd	22:23:12	22:23:20	22:27:32	0:04:20
7/1/2020	4400 Blk El Mar Dr	00:35:50	00:40:12	00:40:15	0:04:25
7/14/2020	1400 Blk S Ocean Blvd	19:36:27	19:36:36	19:40:56	0:04:29
7/15/2020	2000 Blk Waters Edge	11:13:58	11:14:25	11:18:48	0:04:50
7/31/2020	1900 Blk Ocean Mist Dr	23:20:48	23:21:04	23:25:40	0:04:52
7/24/2020	1800 Blk S Ocean Blvd	14:10:37	14:15:18	14:15:29	0:04:52
7/12/2020	1400 Blk S Ocean Blvd	23:41:35	23:43:18	23:46:32	0:04:57
7/13/2020	5400 Blk N Ocean Blvd	23:28:08	23:28:50	23:33:06	0:04:58
7/16/2020	1900 Blk S Ocean Blvd	00:23:05	00:28:09	00:28:11	0:05:06
7/3/2020	200 Blk Shore Ct	05:47:12	05:48:19	05:52:24	0:05:12
7/17/2020	4100 Blk Bougainvilla Dr	03:22:18	03:24:37	03:27:34	0:05:16
7/10/2020	3200 Blk Fiesta Way	18:52:53	18:53:56	18:58:20	0:05:27
6 min or less = 100%		Average = 0:02:58			



Town Commission Agenda Item Report

Meeting Date: August 11, 2020

Submitted by: Amy Smith

Submitting Department: Administration

Item Type: Report

Agenda Section: TOWN MANAGER REPORT

Subject Title:

LBTS Welcome Center 2nd Qtr Report (Amy Smith, Chamber)

Recommendation:

Accept/Approve

Attachments:

1. 2nd Qtr Report

LBTS Welcome Center
Profit & Loss Statement
Periods 2nd Quarter

Report Prepared By:



LAUDERDALE-BY-THE-SEA
CHAMBER OF COMMERCE

	1st Quarter	2nd Quarter	2020
Income			
Town LBTS Contribution	\$ 13,450.00	\$ 13,450.00	\$ 26,900.00
CVB Funds	\$ -	\$ -	\$ -
TOTAL INCOME	\$ 13,450.00	\$ 13,450.00	\$ 26,900.00
Expense			
Office Supplies & Expense	\$ 343.45	\$ 12.29	\$ 355.74
Welcome Center Bags	\$ -	\$ -	\$ -
Gross Visitor Center Wages	\$ 10,191.35	\$ 8,130.59	\$ 18,321.94
Bookkeeper Services	\$ 437.97	\$ 414.85	\$ 852.82
CVB Consultant	\$ 4,325.00	\$ 3,000.00	\$ 7,325.00
Office Maintenance	\$ 5.50	\$ -	\$ 5.50
Postage	\$ 697.65	\$ 180.65	\$ 878.30
Printing	\$ -	\$ -	\$ -
Telephone Expense	\$ 937.74	\$ 805.30	\$ 1,743.04
Computer Maintenance	\$ -	\$ -	\$ -
TOTAL EXPENSES	\$ 16,938.66	\$ 12,543.68	\$ 29,482.34
NET INCOME	(\$3,488.66)	\$ 906.32	(\$2,582.34)

LBTS Welcome Center
Wages Report
Periods 2nd Quarter

	1st Quarter	2nd Quarter	2020
Gross Visitor Center Wages/Consultants	\$ 13,820.55	\$ 11,545.44	\$ 25,365.99
TOTAL GROSS WAGES	\$ 13,820.55	\$ 11,545.44	\$ 25,365.99
	1st Quarter	2nd Quarter	2020
TOTAL HOURS FOR MONTH	578	325	903

LBTS Welcome Center

Activity Report

Periods: June



LAUDERDALE-BY-THE-SEA
CHAMBER OF COMMERCE

DATE	MONTH	CATEGORY	2020	2019	2018	# CHANGE
06/30/2020	June	Car Rental Inquiries	9	12	54	-3
06/30/2020	June	Diving Inquires	25	37	62	-12
06/30/2020	June	Hotel Accommodation Inquiries	901	1,364	2,447	-463
06/30/2020	June	Website Active Users of LBTS.com	1,038	1,388	2,316	-350
06/30/2020	June	Visitor Guides Mailed	6	21	28	-15
06/30/2020	June	Walk-In Visitors	0	604	589	-604

LBTS Welcome Center

Activity Report Summary

Periods: January - June



LAUDERDALE-BY-THE-SEA
CHAMBER OF COMMERCE

	Category	2020	2019	Change
Year to Date	Car Rental Inquiries	137	94	43
	Diving Inquires	297	369	-72
	Hotel Accommodation Inquiries	5,478	10,095	-4617
	Website Active Users of LBTS.com	8,127	11,430	-3303
	Visitor Guides Mailed	124	189	-65
	Walk-In Visitors	3,908	4,748	-840

Hours of Operation
April 2020



LAUDERDALE-BY-THE-SEA
CHAMBER OF COMMERCE

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Open				9:00 AM	9:00 AM	9:00 AM	10:00 AM
Close				5:00 PM	5:00 PM	5:00 PM	4:00 PM
Total Hours							
Open		9:00 AM	9:00 AM	9:00 AM	9:00 AM	9:00 AM	10:00 AM
Close		5:00 PM	5:00 PM	5:00 PM	5:00 PM	5:00 PM	4:00 PM
Total Hours							
Open		9:00 AM	9:00 AM	9:00 AM	9:00 AM	9:00 AM	10:00 AM
Close		5:00 PM	5:00 PM	5:00 PM	5:00 PM	3:00 PM	2:00 PM
Total Hours							
Open		9:00 AM	9:00 AM	9:00 AM	9:00 AM	9:00 AM	10:00 AM
Close		5:00 PM	5:00 PM	5:00 PM	5:00 PM	5:00 PM	4:00 PM
Total Hours							
Open		9:00 AM	9:00 AM	9:00 AM	9:00 AM		
Close		5:00 PM	5:00 PM	5:00 PM	5:00 PM		
Total Hours							

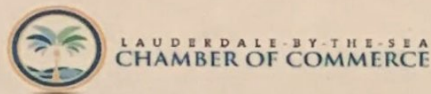
April 2020

Daily Statistics	SUNDAYS	MONDAYS	TUESDAYS	WEDNESDAYS	THURSDAYS	FRIDAYS	SATURDAYS
Daily Total	0						
Daily Average	0						

Weekly Statistics	Week 1	Week 2	Week 3	Week 4	Week 5
Weekly Total Hours	24	24	24	24	24
Days in Week	0	0	0	0	0

Monthly Statistics		
Total Hours of Operation During Month	120	The Chamber is Officially Closed as of 3/17 but 1 Staff Member is
Total Days of Operating During Month	26	maintaining the office PT and one Volunteer is continuing to keep
Total Days Closed	26	the exterior stocked and take in the mail

Hours of Operation
May 2020



	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Open						9:00 AM	10:00 AM
Close						5:00 PM	4:00 PM
Total Hours							
Open		9:00 AM	9:00 AM	9:00 AM	9:00 AM	9:00 AM	10:00 AM
Close		5:00 PM	5:00 PM	5:00 PM	5:00 PM	5:00 PM	4:00 PM
Total Hours							
Open		9:00 AM	9:00 AM	9:00 AM	9:00 AM	9:00 AM	10:00 AM
Close		5:00 PM	5:00 PM	5:00 PM	5:00 PM	5:00 PM	4:00 PM
Total Hours							
Open		9:00 AM	9:00 AM	9:00 AM	9:00 AM	9:00 AM	10:00 AM
Close		5:00 PM	5:00 PM	5:00 PM	5:00 PM	5:00 PM	4:00 PM
Total Hours							
Open		9:00 AM	9:00 AM	9:00 AM	9:00 AM	9:00 AM	10:00 AM
Close		5:00 PM	5:00 PM	5:00 PM	5:00 PM	5:00 PM	4:00 PM
Total Hours							

May 2020

Daily Statistics	SUNDAYS	MONDAYS	TUESDAYS	WEDNESDAYS	THURSDAYS	FRIDAYS	SATURDAYS
Daily Total							
Daily Average							

Weekly Statistics	Week 1	Week 2	Week 3	Week 4	Week 5
Weekly Total Hours	5	24	24	24	24
Days in Week					

Monthly Statistics		
Total Hours of Operation During Month	101	The Chamber is Officially Closed as of 3/17 but 1 Staff Member is maintaining the office PT and one Volunteer is continuing to keep the exterior stocked and take in the mail
Total Days of Operating During Month	0	
Total Days Closed	26	

Hours of Operation
June 2020



	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Open		9:00 AM	9:00 AM	9:00 AM	9:00 AM	9:00 AM	10:00 AM
Close		5:00 PM	5:00 PM	5:00 PM	5:00 PM	5:00 PM	4:00 PM
Total Hours							
Open		9:00 AM	9:00 AM	9:00 AM	9:00 AM	9:00 AM	10:00 AM
Close		5:00 PM	5:00 PM	5:00 PM	5:00 PM	5:00 PM	4:00 PM
Total Hours							
Open		9:00 AM	9:00 AM	9:00 AM	9:00 AM	9:00 AM	10:00 AM
Close		5:00 PM	5:00 PM	5:00 PM	5:00 PM	5:00 PM	4:00 PM
Total Hours							
Open		9:00 AM	9:00 AM	9:00 AM	9:00 AM	9:00 AM	10:00 AM
Close		5:00 PM	5:00 PM	5:00 PM	5:00 PM	5:00 PM	4:00 PM
Total Hours							
Open		9:00 AM	9:00 AM				
Close		5:00 PM	5:00 PM				
Total Hours							

June 2020

	SUNDAYS	MONDAYS	TUESDAYS	WEDNESDAYS	THURSDAYS	FRIDAYS	SATURDAYS
Daily Total							
Daily Average							
	Week 1	Week 2	Week 3	Week 4	Week 5		
Weekly Total Hours	24	24	24	24	8	104	
Days in Week							

Total Hours of Operation During Month	104	The Chamber is Officially Closed as of 3/17 but 1 Staff Member is
Total Days of Operating During Month	0	maintaining the office PT and one Volunteer is continuing to keep
Total Days Closed	26	the exterior stocked and take in the mail



Town Commission Agenda Item Report

Meeting Date: August 11, 2020

Submitted by: Lucila Lang

Submitting Department: Finance Department

Item Type: Finance Report

Agenda Section: Town Manager Report

Subject Title: June 2020 Finance Report (Lucila Lang, Finance Director)

Explanation: Presented is the FY20-June 2020 financial report which consists of the attached Revenue/Expenditure Report (Exhibit 1) and the Cash & Investment Report (Exhibit 2).

Recommendation: Review

The following is a summary of the operating results through : 6/30/2020

Fund	Annual Budget	Budgeted Appropriations	Budgeted Rev Excl Appr	YTD Revenues		YTD Expenditures		Net Amount
				Amount	% of Budget	Amount	% of Budget	
General Fund	\$ 13,345,354.00		\$ 13,345,354.00	\$ 12,099,981.00	91%	\$ 9,313,701.31	70%	\$ 2,786,279.69
Sewer Fund	1,130,896.00		\$ 1,130,896.00	899,687.00	80%	760,994.00	67%	\$ 138,693.00
Fire Fund	1,313,147.00	231,393.00	\$ 1,081,754.00	1,080,498.00	100%	686,521.00	52%	\$ 393,977.00
Capital Fund	2,303,130.00	2,000,000.00	\$ 303,130.00	16,385.00	5%	246,946.00	11%	\$ (230,561.00)
Parking Fund	2,177,562.00		\$ 2,177,562.00	1,588,702.00	73%	1,394,565.00	64%	\$ 194,137.00
Grand Total	\$ 20,270,089.00	\$ 2,231,393.00	\$ 18,038,696.00	\$ 15,685,253.00		\$12,402,727.31		\$ 3,282,525.69

Attachments:

1. Revenue Expenditure Report
2. Cash and Investment Report

Notable items this month are as follows:

General Fund Revenue:

- The Town has collected 91% of its budgeted General Fund Revenues. In comparing to June 2019, the town had collected 93.1% of revenues with the Building Permits being the difference. Last year, the Town had collected 102% of its budgeted revenues in this category and for FY20, the Town has collected 77% of the budgeted amount.

General Fund Expenditures:

- General Fund Expenditures are in line with the 9 months of the FY at 69.8%.

Sewer Fund-103:

- In June, Sewer Fund revenues responsibly exceeded Sewer Fund Expenditures and are in line with to-date projected amounts at 79.6%.

Fire Fund-115:

- Fire Assessment Revenues are in line with budget with a collection rate of 99.6%.
- Fire Fund Expenditures are in line at 52.3% of budget.

Capital Fund-300:

- Capital Project Fund has had limited expense at 13%
 - o For the month of June, the following expenses were incurred:
 - Dredging Study: \$19,407.25
 - Palm Club Sewer: \$9,730.00
 - Friedt Park: \$3,633.47
 - Greenway-El Mar Drive: \$3,009.40

Parking Fund-310:

- Parking had revenues of \$216,680.54 for the month of June.

REVENUE/EXPENDITURE REPORT

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8/6/2020

10:50 am

Town of Lauderdale by the Sea

For the Period: 10/1/2019 to 6/30/2020	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund Type: GOV Governmental							
Fund: 001 - General Fund							
Revenues							
Dept: 301.000 Ad Valorem Property Taxes							
311.100 Ad Valorem Property Taxes	8,710,268.00	8,710,268.00	8,601,714.89	97,405.74	0.00	108,553.11	98.8
Ad Valorem Property Taxes	8,710,268.00	8,710,268.00	8,601,714.89	97,405.74	0.00	108,553.11	98.8
Dept: 301.100 Utility Taxes							
311.101 FPL Utility Tax	830,000.00	830,000.00	559,795.77	71,391.52	0.00	270,204.23	67.4
311.440 Gas Utility Tax	16,500.00	16,500.00	9,081.50	796.94	0.00	7,418.50	55.0
314.300 Water Utility Tax	167,000.00	167,000.00	113,371.33	20,879.08	0.00	53,628.67	67.9
Utility Taxes	1,013,500.00	1,013,500.00	682,248.60	93,067.54	0.00	331,251.40	67.3
Dept: 301.600 Franchise Taxes							
313.100 FI Power & Light Franchise	600,000.00	600,000.00	385,649.82	46,070.11	0.00	214,350.18	64.3
313.300 Waste Franchise Collection	93,000.00	93,000.00	101,323.87	12,414.41	0.00	-8,323.87	109.0
313.301 Waste Franchise Adm-Fee	10,000.00	10,000.00	2,356.92	0.00	0.00	7,643.08	23.6
313.400 Gas Franchise	15,000.00	15,000.00	9,004.06	686.99	0.00	5,995.94	60.0
313.600 Towing Franchise Fees	600.00	600.00	510.00	250.00	0.00	90.00	85.0
Franchise Taxes	718,600.00	718,600.00	498,844.67	59,421.51	0.00	219,755.33	69.4
Dept: 302.000 Licenses & Permits							
321.100 Business License Taxes	80,000.00	80,000.00	77,241.92	1,822.85	0.00	2,758.08	96.6
321.110 Sidewalk Cafe ROW	50,000.00	50,000.00	45,777.40	0.00	0.00	4,222.60	91.6
322.100 Building Permits	681,500.00	681,500.00	528,124.09	64,648.68	0.00	153,375.91	77.5
322.105 Fire Plan Review Fees	21,000.00	21,000.00	13,139.00	560.00	0.00	7,861.00	62.6
322.150 Miscellaneous Permits	2,497.00	2,497.00	0.00	0.00	0.00	2,497.00	0.0
322.400 Sign Permits	4,000.00	4,000.00	1,110.00	50.00	0.00	2,890.00	27.8
Licenses & Permits	838,997.00	838,997.00	665,392.41	67,081.53	0.00	173,604.59	79.3
Dept: 303.000 Intergovernmental Revenues							
311.120 Municipal Revenue Sharing	155,600.00	155,600.00	104,340.51	5,072.72	0.00	51,259.49	67.1
311.150 Alcoholic Beverage License	15,500.00	15,500.00	9,671.68	0.00	0.00	5,828.32	62.4
311.180 Sales Tax	394,000.00	394,000.00	261,873.69	21,953.03	0.00	132,126.31	66.5
312.405 Local Op Gas Tax 1 - 6 cent	65,651.00	65,651.00	40,067.52	3,342.23	0.00	25,583.48	61.0
312.410 Local Op Gas Tax 1 - 5 cent	46,630.00	46,630.00	28,101.13	2,108.06	0.00	18,528.87	60.3
315.100 Communication Service Tax	320,000.00	320,000.00	220,275.33	26,297.73	0.00	99,724.67	68.8
334.904 Hurricane-Storm/FEMA	0.00	0.00	131,977.85	0.00	0.00	-131,977.85	0.0
334.910 BCC-Senior Center Grant	18,507.00	18,507.00	18,506.96	0.00	0.00	0.04	100.0
334.914 BCC-Transporation Grant	51,704.00	51,704.00	40,041.30	40,041.30	0.00	11,662.70	77.4
334.915 FDOT-Reimbursable Grant	18,064.00	18,064.00	0.00	0.00	0.00	18,064.00	0.0
Intergovernmental Revenues	1,085,656.00	1,085,656.00	854,855.97	98,815.07	0.00	230,800.03	78.7
Dept: 304.000 Charges for Services							
343.902 Site Plan Application Fees	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
347.500 Tennis - Shuffle Key	9,200.00	9,200.00	9,549.12	42.72	0.00	-349.12	103.8
Charges for Services	11,200.00	11,200.00	9,549.12	42.72	0.00	1,650.88	85.3
Dept: 305.000 Fines & Forfeitures							
354.150 Fines,TrafficViolation,Citatio	31,452.00	31,452.00	22,114.60	1,309.55	0.00	9,337.40	70.3
354.160 Code Enforcement Fines	50,000.00	50,000.00	27,930.00	8,100.00	0.00	22,070.00	55.9
359.100 Other Fines & Alarms	2,000.00	2,000.00	125.00	0.00	0.00	1,875.00	6.3
Fines & Forfeitures	83,452.00	83,452.00	50,169.60	9,409.55	0.00	33,282.40	60.1
Dept: 306.000 Miscellaneous Revenues							
361.100 Interest Earnings	26,000.00	26,000.00	90,880.31	971.54	0.00	-64,880.31	349.5
362.000 Rent/Lease Royalties	67,620.00	67,620.00	55,974.56	6,321.69	0.00	11,645.44	82.8
365.400 Recycling Revenue	3,041.00	3,041.00	0.00	0.00	0.00	3,041.00	0.0
366.100 Donations	5,000.00	5,000.00	1,840.00	0.00	0.00	3,160.00	36.8
369.100 Miscellaneous Revenues	36,308.00	36,308.00	35,849.02	2,150.01	0.00	458.98	98.7
369.200 Miscellaneous Applications	18,975.00	18,975.00	9,223.30	25.00	0.00	9,751.70	48.6
369.201 Miscellaneous MerchandiseSales	689.00	689.00	421.24	0.00	0.00	267.76	61.1
369.250 Recreational Activities Fee	1,250.00	1,250.00	1,429.98	0.00	0.00	-179.98	114.4

REVENUE/EXPENDITURE REPORT

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8/6/2020

10:50 am

Town of Lauderdale by the Sea

For the Period: 10/1/2019 to 6/30/2020

Original Bud.

Amended Bud.

YTD Actual

CURR MTH

Encumb. YTD

UnencBal % Bud

Fund Type: GOV Governmental

Fund: 001 - General Fund

Revenues

Dept: 306.000 Miscellaneous Revenues

369.500 Miscellaneous Lobbyist 600.00 600.00 900.00 50.00 0.00 -300.00 150.0

369.901 Insurance Reimbursement 3,281.00 3,281.00 0.00 0.00 0.00 3,281.00 0.0

Miscellaneous Revenues 162,764.00 162,764.00 196,518.41 9,518.24 0.00 -33,754.41 120.7

Dept: 581.100 Interfund Transfers

380.115 Transfer from Fire - OH Costs 22,000.00 22,000.00 16,500.00 5,500.00 0.00 5,500.00 75.0

381.106 Transfer from Parking Fund 698,917.00 698,917.00 524,187.75 174,729.25 0.00 174,729.25 75.0

Interfund Transfers 720,917.00 720,917.00 540,687.75 180,229.25 0.00 180,229.25 75.0

Revenues 13,345,354.00 13,345,354.00 12,099,981.42 614,991.15 0.00 1,245,372.58 90.7

Expenditures

Dept: 511.000 Commission

500.110 Commission Salaries 71,826.00 71,826.00 46,110.95 5,012.06 0.00 25,715.05 64.2

500.210 Employer FICA Taxes 5,300.00 5,300.00 3,289.67 346.26 0.00 2,010.33 62.1

500.220 Retirement 33,400.00 33,400.00 23,245.28 4,893.74 0.00 10,154.72 69.6

500.230 Group Insurance 57,084.00 57,084.00 42,518.20 4,579.09 0.00 14,565.80 74.5

500.345 Contractual Services 3,500.00 3,500.00 2,662.55 262.50 0.00 837.45 76.1

500.510 Office Supplies 650.00 650.00 17.67 0.00 0.00 632.33 2.7

500.512 Elections 2,300.00 2,300.00 558.48 0.00 0.00 1,741.52 24.3

500.540 Dues & Subscriptions 1,912.00 1,912.00 350.00 0.00 0.00 1,562.00 18.3

500.545 Training 4,500.00 4,500.00 0.00 0.00 0.00 4,500.00 0.0

500.550 Operating Expenses 9,500.00 9,500.00 7,728.75 0.00 0.00 1,771.25 81.4

Commission 189,972.00 189,972.00 126,481.55 15,093.65 0.00 63,490.45 66.6

Dept: 511.100 Donation-Non Profits

500.820 Donations-Aids to Private Org 42,753.00 42,753.00 42,753.00 0.00 0.00 0.00 100.0

Donation-Non Profits 42,753.00 42,753.00 42,753.00 0.00 0.00 0.00 100.0

Dept: 511.200 Visitor Center

500.120 Regular Salaries 12,782.00 12,782.00 10,885.43 983.60 0.00 1,896.57 85.2

500.140 Overtime Salaries 1,500.00 1,500.00 1,066.79 0.00 0.00 433.21 71.1

500.210 Employer FICA Taxes 1,044.00 1,044.00 832.74 75.25 0.00 211.26 79.8

500.220 Retirement 1,128.00 1,128.00 1,188.69 107.41 0.00 -60.69 105.4

500.230 Group Insurance 3,454.00 3,454.00 2,295.05 213.20 0.00 1,158.95 66.4

500.340 Sewer/Wastewater 2,700.00 2,700.00 1,593.30 164.57 0.00 1,106.70 59.0

500.345 Contractual Services 29,900.00 29,900.00 26,900.00 0.00 0.00 3,000.00 90.0

500.430 Electric Service 1,600.00 1,600.00 738.01 82.42 0.00 861.99 46.1

500.431 Water Service 2,800.00 2,800.00 1,633.28 149.06 0.00 1,166.72 58.3

500.520 Bldg. Maintenance 3,000.00 3,000.00 3,525.00 0.00 0.00 -525.00 117.5

500.640 Capital Outlay - Equipmt & Mach 6,000.00 6,000.00 0.00 0.00 0.00 6,000.00 0.0

Visitor Center 65,908.00 65,908.00 50,658.29 1,775.51 0.00 15,249.71 76.9

Dept: 513.000 Administration

500.120 Regular Salaries 645,616.00 645,616.00 467,475.28 50,313.58 0.00 178,140.72 72.4

500.140 Overtime Salaries 2,500.00 2,500.00 1,364.78 0.00 0.00 1,135.22 54.6

500.210 Employer FICA Taxes 49,500.00 49,500.00 35,411.12 3,826.29 0.00 14,088.88 71.5

500.220 Retirement 106,164.00 106,164.00 63,169.38 15,175.00 0.00 42,994.62 59.5

500.230 Group Insurance 129,722.00 129,722.00 95,095.12 9,340.79 0.00 34,626.88 73.3

500.315 Professional Services 50,000.00 50,000.00 20,990.00 3,290.00 0.00 29,010.00 42.0

500.320 Audit Expense 31,500.00 31,500.00 33,500.00 0.00 0.00 -2,000.00 106.3

500.344 HR Expenses 30,000.00 30,000.00 455.71 0.00 0.00 29,544.29 1.5

500.345 Contractual Services 20,000.00 20,000.00 15,461.85 1,473.79 0.00 4,538.15 77.3

500.463 Service Maintenance Contracts 40,000.00 40,000.00 21,058.92 1,342.56 1,800.00 17,141.08 57.1

500.506 Printing & Binding 5,000.00 5,000.00 6,240.00 0.00 0.00 -1,240.00 124.8

500.508 Postage 4,500.00 4,500.00 1,908.22 69.55 0.00 2,591.78 42.4

500.510 Office Supplies 7,500.00 7,500.00 4,577.94 165.64 0.00 2,922.06 61.0

500.540 Dues & Subscriptions 8,000.00 8,000.00 3,787.17 844.60 0.00 4,212.83 47.3

500.545 Training 8,000.00 8,000.00 2,701.28 0.00 0.00 5,298.72 33.8

REVENUE/EXPENDITURE REPORT

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8/6/2020

10:50 am

Town of Lauderdale by the Sea

For the Period: 10/1/2019 to 6/30/2020	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund Type: GOV Governmental							
Fund: 001 - General Fund							
Expenditures							
Dept: 513.000 Administration							
500.550 Operating Expenses	10,000.00	10,000.00	12,850.39	1,144.23	9,612.32	-12,462.71	224.6
Administration	1,148,002.00	1,148,002.00	786,047.16	86,986.03	11,412.32	350,542.52	69.5
Dept: 514.000 Town Attorney							
500.310 Legal Expense	255,000.00	255,000.00	251,916.33	55,532.62	0.00	3,083.67	98.8
500.314 Litigation	100,000.00	100,000.00	4,617.74	0.00	0.00	95,382.26	4.6
500.319 Ethics Research, Training & Op	8,000.00	8,000.00	3,593.40	655.40	0.00	4,406.60	44.9
Town Attorney	363,000.00	363,000.00	260,127.47	56,188.02	0.00	102,872.53	71.7
Dept: 519.000 General							
500.120 Regular Salaries	80,000.00	80,000.00	53,538.58	6,153.86	0.00	26,461.42	66.9
500.210 Employer FICA Taxes	6,200.00	6,200.00	4,115.98	473.10	0.00	2,084.02	66.4
500.220 Retirement	6,800.00	6,800.00	4,951.69	1,042.46	0.00	1,848.31	72.8
500.230 Group Insurance	14,372.00	14,372.00	9,697.18	884.51	0.00	4,674.82	67.5
500.311 Advertisements	8,000.00	8,000.00	2,553.80	0.00	0.00	5,446.20	31.9
500.313 Legal Exp- Other Issues	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
500.315 Professional Services	75,000.00	75,000.00	22,597.50	2,597.50	0.00	52,402.50	30.1
500.345 Contractual Services	5,000.00	5,000.00	1,359.98	0.00	0.00	3,640.02	27.2
500.349 Community Bus	173,488.00	173,488.00	99,124.18	5,911.24	0.00	74,363.82	57.1
500.451 Auto, Property & Liability Ins	125,000.00	125,000.00	106,083.00	0.00	0.00	18,917.00	84.9
500.452 Workers Compensation Insur	45,020.00	45,020.00	37,506.00	0.00	0.00	7,514.00	83.3
500.497 Contingency	46,253.00	46,253.00	0.00	0.00	0.00	46,253.00	0.0
500.506 Printing & Binding	10,950.00	10,950.00	324.72	0.00	0.00	10,625.28	3.0
500.508 Postage	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
500.511 Computer Expense	130,000.00	130,000.00	139,318.43	3,777.72	0.00	-9,318.43	107.2
500.525 Uniform Expense	500.00	500.00	0.00	0.00	0.00	500.00	0.0
500.540 Dues & Subscriptions	500.00	500.00	0.00	0.00	0.00	500.00	0.0
500.545 Training	2,600.00	2,600.00	383.00	0.00	0.00	2,217.00	14.7
500.550 Operating Expenses	37,575.00	37,575.00	20,765.73	19.98	0.00	16,809.27	55.3
500.552 Recycling and Solid Waste Exp	60,000.00	60,000.00	36,489.20	4,758.09	0.00	23,510.80	60.8
500.640 Capital Outlay - Equip't & Mach	13,700.00	13,700.00	9,476.38	900.00	0.00	4,223.62	69.2
General	848,958.00	848,958.00	548,285.35	26,518.46	0.00	300,672.65	64.6
Dept: 519.100 Business Dev & Marketing							
500.311 Advertisements	77,185.00	77,185.00	15,160.61	1,531.81	0.00	62,024.39	19.6
500.315 Professional Services	65,500.00	65,500.00	33,607.40	8,906.31	0.00	31,892.60	51.3
500.345 Contractual Services	32,650.00	32,650.00	6,668.82	551.65	0.00	25,981.18	20.4
500.495 Special Events	36,400.00	36,400.00	892.50	892.50	0.00	35,507.50	2.5
500.506 Printing & Binding	41,442.00	41,442.00	8,691.69	3,995.00	0.00	32,750.31	21.0
500.540 Dues & Subscriptions	1,735.00	1,735.00	425.00	0.00	0.00	1,310.00	24.5
500.550 Operating Expenses	1,500.00	1,500.00	116.61	0.00	0.00	1,383.39	7.8
Business Dev & Marketing	256,412.00	256,412.00	65,562.63	15,877.27	0.00	190,849.37	25.6
Dept: 521.000 Police Department							
500.345 Contractual Services	4,811,226.00	4,811,226.00	3,567,006.22	376,119.40	0.00	1,244,219.78	74.1
500.352 Contract Services	5,000.00	5,000.00	4,996.19	0.00	0.00	3.81	99.9
500.520 Bldg. Maintenance	1,500.00	1,500.00	28.56	0.00	0.00	1,471.44	1.9
500.550 Operating Expenses	5,808.00	5,808.00	297.00	0.00	0.00	5,511.00	5.1
500.640 Capital Outlay - Equip't & Mach	30,000.00	30,000.00	400.00	0.00	0.00	29,600.00	1.3
Police Department	4,853,534.00	4,853,534.00	3,572,727.97	376,119.40	0.00	1,280,806.03	73.6
Dept: 523.000 Emergency Medical Services							
500.345 Contractual Services	823,545.00	823,545.00	617,658.48	68,628.72	0.00	205,886.52	75.0
Emergency Medical Services	823,545.00	823,545.00	617,658.48	68,628.72	0.00	205,886.52	75.0
Dept: 524.000 Development Services							
500.120 Regular Salaries	290,191.00	290,191.00	200,130.15	22,313.64	0.00	90,060.85	69.0
500.140 Overtime Salaries	4,000.00	4,000.00	1,836.80	0.00	0.00	2,163.20	45.9
500.210 Employer FICA Taxes	22,300.00	22,300.00	15,280.39	1,687.92	0.00	7,019.61	68.5

REVENUE/EXPENDITURE REPORT

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8/6/2020

10:50 am

Town of Lauderdale by the Sea

For the Period: 10/1/2019 to 6/30/2020

Original Bud.

Amended Bud.

YTD Actual

CURR MTH

Encumb. YTD

UnencBal % Bud

Fund Type: GOV Governmental

Fund: 001 - General Fund

Expenditures

Dept: 524.000 Development Services

500.220 Retirement	45,900.00	45,900.00	40,769.22	8,032.10	0.00	5,130.78	88.8
500.230 Group Insurance	65,378.00	65,378.00	40,395.84	3,815.58	0.00	24,982.16	61.8
500.315 Professional Services	104,500.00	104,500.00	60,525.65	5,131.81	15,000.00	28,974.35	72.3
500.345 Contractual Services	331,600.00	331,600.00	168,047.24	18,784.68	0.00	163,552.76	50.7
500.402 Building Permit Services	520,000.00	520,000.00	318,706.26	35,976.35	0.00	201,293.74	61.3
500.461 Vehicle Maintenance	250.00	250.00	0.00	0.00	0.00	250.00	0.0
500.462 Fuel	1,000.00	1,000.00	185.61	0.00	0.00	814.39	18.6
500.463 Service Maintenance Contracts	2,220.00	2,220.00	3,565.20	395.53	0.00	-1,345.20	160.6
500.506 Printing & Binding	800.00	800.00	-52.53	0.17	0.00	852.53	-6.6
500.508 Postage	6,000.00	6,000.00	1,533.93	132.75	0.00	4,466.07	25.6
500.510 Office Supplies	3,500.00	3,500.00	1,215.38	484.45	0.00	2,284.62	34.7
500.525 Uniform Expense	600.00	600.00	142.61	0.00	0.00	457.39	23.8
500.540 Dues & Subscriptions	2,000.00	2,000.00	513.40	0.00	0.00	1,486.60	25.7
500.545 Training	6,000.00	6,000.00	2,868.16	100.00	0.00	3,131.84	47.8
500.550 Operating Expenses	9,350.00	9,350.00	6,294.36	377.58	0.00	3,055.64	67.3
500.630 Cap Outlay Imp other than bldg	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.0

Development Services

1,435,589.00

1,435,589.00

861,957.67

97,232.56

15,000.00

558,631.33 61.1

Dept: 541.100 Mun Svcs - Public Works Div

500.120 Regular Salaries	845,096.00	845,096.00	602,966.39	64,916.98	0.00	242,129.61	71.3
500.140 Overtime Salaries	35,000.00	35,000.00	31,872.54	1,294.34	0.00	3,127.46	91.1
500.210 Employer FICA Taxes	64,700.00	64,700.00	47,795.95	4,971.97	0.00	16,904.05	73.9
500.220 Retirement	86,521.00	86,521.00	80,088.85	14,720.63	0.00	6,432.15	92.6
500.230 Group Insurance	238,858.00	238,858.00	161,639.32	15,217.99	0.00	77,218.68	67.7
500.315 Professional Services	25,000.00	25,000.00	40,541.76	2,161.35	0.00	-15,541.76	162.2
500.340 Sewer/Wastewater	12,500.00	12,500.00	13,089.26	977.07	0.00	-589.26	104.7
500.345 Contractual Services	134,271.00	134,271.00	119,383.50	4,839.50	0.00	14,887.50	88.9
500.410 Communications	40,440.00	40,440.00	41,494.94	4,253.08	0.00	-1,054.94	102.6
500.430 Electric Service	42,000.00	42,000.00	23,406.63	2,885.94	0.00	18,593.37	55.7
500.431 Water Service	120,000.00	120,000.00	90,065.48	12,399.24	0.00	29,934.52	75.1
500.433 Electric Service-Streets	60,000.00	60,000.00	37,180.59	4,329.69	0.00	22,819.41	62.0
500.445 Equip Rent/Lease	16,500.00	16,500.00	52,443.46	22,233.26	0.00	-35,943.46	317.8
500.460 Equipment Maintenance	23,000.00	23,000.00	15,150.79	1,798.07	0.00	7,849.21	65.9
500.461 Vehicle Maintenance	13,000.00	13,000.00	9,379.17	994.66	0.00	3,620.83	72.1
500.462 Fuel	18,000.00	18,000.00	15,990.58	0.00	0.00	2,009.42	88.8
500.463 Service Maintenance Contracts	12,776.00	12,776.00	10,118.66	299.87	0.00	2,657.34	79.2
500.470 Radio Maintenance	2,400.00	2,400.00	0.00	0.00	0.00	2,400.00	0.0
500.498 Storm Drain Rehab/Maint	50,000.00	50,000.00	12,029.92	2,196.30	0.00	37,970.08	24.1
500.508 Postage	300.00	300.00	245.31	1.80	0.00	54.69	81.8
500.510 Office Supplies	2,000.00	2,000.00	650.74	0.00	0.00	1,349.26	32.5
500.520 Bldg. Maintenance	60,000.00	60,000.00	49,818.57	2,269.66	0.00	10,181.43	83.0
500.525 Uniform Expense	8,000.00	8,000.00	9,616.58	933.63	0.00	-1,616.58	120.2
500.529 Street Light Maintenance	17,538.00	17,538.00	9,407.73	2,160.66	0.00	8,130.27	53.6
500.530 Street Maint Repair Supply	137,000.00	137,000.00	92,220.18	17,994.89	0.00	44,779.82	67.3
500.531 Grounds Maint/Landscaping	32,500.00	32,500.00	27,344.15	2,326.97	0.00	5,155.85	84.1
500.532 Signs	10,000.00	10,000.00	5,666.46	228.60	0.00	4,333.54	56.7
500.534 Sidewalk Maint Repair	22,000.00	22,000.00	17,777.00	2,000.00	0.00	4,223.00	80.8
500.535 Flags	1,200.00	1,200.00	1,548.50	0.00	0.00	-348.50	129.0
500.540 Dues & Subscriptions	1,000.00	1,000.00	2,165.00	0.00	0.00	-1,165.00	216.5
500.545 Training	5,300.00	5,300.00	1,094.33	0.00	0.00	4,205.67	20.6
500.547 Hurricane Expenditure	25,000.00	25,000.00	287.50	0.00	0.00	24,712.50	1.2
500.550 Operating Expenses	55,000.00	55,000.00	54,183.34	3,177.13	0.00	816.66	98.5
500.624 Capital Outlay-Bldg. Improvemnt	75,000.00	75,000.00	18,268.06	850.00	0.00	56,731.94	24.4
500.640 Capital Outlay - Equipmt & Mach	26,500.00	26,500.00	4,306.13	2,764.63	0.00	22,193.87	16.2
500.644 Capital Outlay-Vehicles	289,500.00	289,500.00	220,985.01	0.00	0.00	68,514.99	76.3

Mun Svcs - Public Works Div

2,607,900.00

2,607,900.00

1,920,222.38

195,197.91

0.00

687,677.62 73.6

Dept: 572.000 Recreation

500.311 Advertisements	3,150.00	3,150.00	1,170.60	0.00	0.00	1,979.40	37.2
500.342 Senior Rec. Ctr. Contract	79,631.00	79,631.00	60,095.62	6,177.58	0.00	19,535.38	75.5

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Town of Lauderdale by the Sea

For the Period: 10/1/2019 to 6/30/2020	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund Type: GOV Governmental							
Fund: 001 - General Fund							
Expenditures							
Dept: 572.000 Recreation							
500.343 Beach Maintenance Contract	264,000.00	264,000.00	175,677.00	20,500.00	0.00	88,323.00	66.5
500.345 Contractual Services	26,500.00	26,500.00	24,500.00	24,500.00	0.00	2,000.00	92.5
500.347 Programs	20,000.00	20,000.00	4,184.60	0.00	0.00	15,815.40	20.9
500.430 Electric Service	800.00	800.00	358.87	39.36	0.00	441.13	44.9
500.460 Equipment Maintenance	8,000.00	8,000.00	6,770.57	206.49	0.00	1,229.43	84.6
500.469 Buoy Maintenance	9,000.00	9,000.00	2,350.80	0.00	0.00	6,649.20	26.1
500.495 Special Events	114,100.00	114,100.00	67,732.34	7,188.67	0.00	46,367.66	59.4
500.510 Office Supplies	600.00	600.00	621.44	0.00	0.00	-21.44	103.6
500.520 Bldg. Maintenance	44,500.00	44,500.00	12,433.09	0.00	0.00	32,066.91	27.9
500.536 Sea Oats	12,000.00	12,000.00	8,269.89	0.00	0.00	3,730.11	68.9
500.550 Operating Expenses	82,000.00	82,000.00	57,622.24	694.46	0.00	24,377.76	70.3
500.640 Capital Outlay - Equipmt & Mach	32,500.00	32,500.00	29,682.30	1,648.00	0.00	2,817.70	91.3
Recreation	696,781.00	696,781.00	451,469.36	60,954.56	0.00	245,311.64	64.8
Dept: 581.100 Interfund Transfers							
500.997 To Fire Fund - Ocean Patrol	13,000.00	13,000.00	9,750.00	3,250.00	0.00	3,250.00	75.0
Interfund Transfers	13,000.00	13,000.00	9,750.00	3,250.00	0.00	3,250.00	75.0
Expenditures	13,345,354.00	13,345,354.00	9,313,701.31	1,003,822.09	26,412.32	4,005,240.37	70.0
Net Effect for General Fund	0.00	0.00	2,786,280.11	-388,830.94	26,412.32	-2,759,867.79	0.0
Change in Fund Balance:			2,786,280.11				

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Town of Lauderdale by the Sea

For the Period: 10/1/2019 to 6/30/2020	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund Type: GOV Governmental							
Fund: 101 - Special Revenue-Police Conf							
Revenues							
Dept: 306.000 Miscellaneous Revenues							
369.100 Miscellaneous Revenues	0.00	0.00	156.56	0.00	0.00	-156.56	0.0
Miscellaneous Revenues	0.00	0.00	156.56	0.00	0.00	-156.56	0.0
Revenues	0.00	0.00	156.56	0.00	0.00	-156.56	0.0
Net Effect for Special Revenue-Police Conf	0.00	0.00	156.56	0.00	0.00	-156.56	0.0
Change in Fund Balance:			156.56				

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Town of Lauderdale by the Sea

For the Period: 10/1/2019 to 6/30/2020		Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund Type: GOV Governmental								
Fund: 115 - Fire Fund								
Revenues								
Dept: 000.000 Appropriated Fund Balance								
380.203 Appropriation from FireFd/Veh R		231,393.00	231,393.00	0.00	0.00	0.00	231,393.00	0.0
Appropriated Fund Balance		231,393.00	231,393.00	0.00	0.00	0.00	231,393.00	0.0
Dept: 301.050 Fire Assessment								
311.200 Property Tax-Fire Assessment		1,033,754.00	1,033,754.00	1,029,581.14	9,235.19	0.00	4,172.86	99.6
Fire Assessment		1,033,754.00	1,033,754.00	1,029,581.14	9,235.19	0.00	4,172.86	99.6
Dept: 304.000 Charges for Services								
342.210 Fire Inspection Fees		33,000.00	33,000.00	35,486.74	290.00	0.00	-2,486.74	107.5
Charges for Services		33,000.00	33,000.00	35,486.74	290.00	0.00	-2,486.74	107.5
Dept: 306.000 Miscellaneous Revenues								
361.100 Interest Earnings		2,000.00	2,000.00	5,680.03	126.65	0.00	-3,680.03	284.0
Miscellaneous Revenues		2,000.00	2,000.00	5,680.03	126.65	0.00	-3,680.03	284.0
Dept: 581.100 Interfund Transfers								
381.105 Transfer from General Fund		13,000.00	13,000.00	9,750.00	3,250.00	0.00	3,250.00	75.0
Interfund Transfers		13,000.00	13,000.00	9,750.00	3,250.00	0.00	3,250.00	75.0
Revenues		1,313,147.00	1,313,147.00	1,080,497.91	12,901.84	0.00	232,649.09	82.3
Expenditures								
Dept: 522.000 Fire Department								
500.151 Fire Dept Pension		6,000.00	6,000.00	0.00	0.00	0.00	6,000.00	0.0
500.315 Professional Services		10,000.00	10,000.00	7,770.50	0.00	0.00	2,229.50	77.7
500.320 Audit Expense		7,000.00	7,000.00	7,000.00	0.00	0.00	0.00	100.0
500.345 Contractual Services		849,106.00	849,106.00	636,829.47	70,758.83	0.00	212,276.53	75.0
500.624 Capital Outlay-Bldg. Improvemnt		369,041.00	369,041.00	18,421.20	9,291.70	0.00	350,619.80	5.0
500.644 Capital Outlay-Vehicles		50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0.0
500.912 Transfer to General Fund		22,000.00	22,000.00	16,500.00	5,500.00	0.00	5,500.00	75.0
Fire Department		1,313,147.00	1,313,147.00	686,521.17	85,550.53	0.00	626,625.83	52.3
Expenditures		1,313,147.00	1,313,147.00	686,521.17	85,550.53	0.00	626,625.83	52.3
Net Effect for Fire Fund		0.00	0.00	393,976.74	-72,648.69	0.00	-393,976.74	0.0
Change in Fund Balance:				393,976.74				

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Town of Lauderdale by the Sea

For the Period: 10/1/2019 to 6/30/2020	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund Type: GOV Governmental							
Fund: 300 - Capital Project Fund							
Revenues							
Dept: 000.000 Appropriated Fund Balance							
380.200 Appropriated Fund Balance	1,700,000.00	1,700,000.00	0.00	0.00	0.00	1,700,000.00	0.0
380.204 Appropriated from El Mar Reser	300,000.00	300,000.00	0.00	0.00	0.00	300,000.00	0.0
Appropriated Fund Balance	2,000,000.00	2,000,000.00	0.00	0.00	0.00	2,000,000.00	0.0
Dept: 303.000 Intergovernmental Revenues							
334.928 Broward County-Palm Club Sewer	150,000.00	150,000.00	0.00	0.00	0.00	150,000.00	0.0
Intergovernmental Revenues	150,000.00	150,000.00	0.00	0.00	0.00	150,000.00	0.0
Dept: 306.000 Miscellaneous Revenues							
361.100 Interest Earnings	3,130.00	3,130.00	16,385.31	296.70	0.00	-13,255.31	523.5
361.104 Pompano Beach-Palm Club Sewer	150,000.00	150,000.00	0.00	0.00	0.00	150,000.00	0.0
Miscellaneous Revenues	153,130.00	153,130.00	16,385.31	296.70	0.00	136,744.69	10.7
Revenues	2,303,130.00	2,303,130.00	16,385.31	296.70	0.00	2,286,744.69	0.7
Expenditures							
Dept: 519.000 General							
500.120 Regular Salaries	29,000.00	29,000.00	21,554.11	2,286.16	0.00	7,445.89	74.3
500.210 Employer FICA Taxes	2,330.00	2,330.00	1,621.92	174.89	0.00	708.08	69.6
500.220 Retirement	7,300.00	7,300.00	9,915.36	1,489.46	0.00	-2,615.36	135.8
500.230 Group Insurance	4,500.00	4,500.00	3,393.41	402.90	0.00	1,106.59	75.4
500.315 Professional Services	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.0
500.497 Contingency	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.0
General	83,130.00	83,130.00	36,484.80	4,353.41	0.00	46,645.20	43.9
Dept: 519.153 Hibiscus- Seagrape to A1A							
500.630 Cap Outlay Imp other than bldg	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0.0
Hibiscus- Seagrape to A1A	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0.0
Dept: 519.154 Neighborhood Street Lighting							
500.630 Cap Outlay Imp other than bldg	100,000.00	100,000.00	4,350.00	0.00	0.00	95,650.00	4.4
Neighborhood Street Lighting	100,000.00	100,000.00	4,350.00	0.00	0.00	95,650.00	4.4
Dept: 519.162 Town Hall Complex							
500.631 Capital Outlay - ADA	65,000.00	65,000.00	0.00	0.00	63,543.00	1,457.00	97.8
Town Hall Complex	65,000.00	65,000.00	0.00	0.00	63,543.00	1,457.00	97.8
Dept: 534.169 A1A Commercial Street Lightin							
500.630 Cap Outlay Imp other than bldg	250,000.00	250,000.00	0.00	0.00	0.00	250,000.00	0.0
A1A Commercial Street Lightin	250,000.00	250,000.00	0.00	0.00	0.00	250,000.00	0.0
Dept: 545.161 Sidewalk Compliance Study							
500.630 Cap Outlay Imp other than bldg	20,000.00	20,000.00	13,056.60	0.00	0.00	6,943.40	65.3
Sidewalk Compliance Study	20,000.00	20,000.00	13,056.60	0.00	0.00	6,943.40	65.3
Dept: 559.023 Dredging Study							
500.630 Cap Outlay Imp other than bldg	35,000.00	35,000.00	21,364.70	19,407.25	0.00	13,635.30	61.0
Dredging Study	35,000.00	35,000.00	21,364.70	19,407.25	0.00	13,635.30	61.0
Dept: 559.024 East Terra Mar Drive							
500.630 Cap Outlay Imp other than bldg	700,000.00	700,000.00	39,810.39	0.00	0.00	660,189.61	5.7
East Terra Mar Drive	700,000.00	700,000.00	39,810.39	0.00	0.00	660,189.61	5.7
Dept: 559.025 Bel Air -Seawall Repair- East							
500.630 Cap Outlay Imp other than bldg	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00	0.0
Bel Air -Seawall Repair- East	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00	0.0
Dept: 576.115 Datura Portal							

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Town of Lauderdale by the Sea

For the Period: 10/1/2019 to 6/30/2020	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund Type: GOV Governmental							
Fund: 300 - Capital Project Fund							
Expenditures							
Dept: 576.115 Datura Portal							
500.630 Cap Outlay Imp other than bldg	200,000.00	200,000.00	0.00	0.00	0.00	200,000.00	0.0
Datura Portal	200,000.00	200,000.00	0.00	0.00	0.00	200,000.00	0.0
Dept: 576.129 Palm Club Sewer							
500.630 Cap Outlay Imp other than bldg	400,000.00	400,000.00	123,676.75	34,369.37	0.00	276,323.25	30.9
Palm Club Sewer	400,000.00	400,000.00	123,676.75	34,369.37	0.00	276,323.25	30.9
Dept: 577.100 Friedt Park							
500.630 Cap Outlay Imp other than bldg	0.00	0.00	3,633.47	3,633.47	12,815.01	-16,448.48	0.0
Friedt Park	0.00	0.00	3,633.47	3,633.47	12,815.01	-16,448.48	0.0
Dept: 579.169 Greenway- El Mar Drive							
500.630 Cap Outlay Imp other than bldg	300,000.00	300,000.00	4,569.40	3,009.40	0.00	295,430.60	1.5
Greenway- El Mar Drive	300,000.00	300,000.00	4,569.40	3,009.40	0.00	295,430.60	1.5
Expenditures	2,303,130.00	2,303,130.00	246,946.11	64,772.90	76,358.01	1,979,825.88	14.0
Net Effect for Capital Project Fund	0.00	0.00	-230,560.80	-64,476.20	76,358.01	306,918.81	0.0
Change in Fund Balance:			-230,560.80				

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Town of Lauderdale by the Sea

For the Period: 10/1/2019 to 6/30/2020	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Net Effect for Governmental	0.00	0.00	2,949,852.61	-525,955.83	102,770.33	-2,847,082.28	
Fund Type: PROP PROPRIETARY							
Fund: 103 - Sewer Fund							
Revenues							
Dept: 304.000 Charges for Services							
343.500 Sewer Fees	1,128,896.00	1,128,896.00	894,314.36	100,561.26	0.00	234,581.64	79.2
Charges for Services	1,128,896.00	1,128,896.00	894,314.36	100,561.26	0.00	234,581.64	79.2
Dept: 306.000 Miscellaneous Revenues							
361.100 Interest Earnings	2,000.00	2,000.00	5,373.19	106.82	0.00	-3,373.19	268.7
Miscellaneous Revenues	2,000.00	2,000.00	5,373.19	106.82	0.00	-3,373.19	268.7
Revenues	1,130,896.00	1,130,896.00	899,687.55	100,668.08	0.00	231,208.45	79.6
Expenditures							
Dept: 535.000 Sanitary Sewers							
500.120 Regular Salaries	76,200.00	76,200.00	55,331.01	5,950.20	0.00	20,868.99	72.6
500.140 Overtime Salaries	5,000.00	5,000.00	1,895.89	14.64	0.00	3,104.11	37.9
500.210 Employer FICA Taxes	5,900.00	5,900.00	4,211.05	454.77	0.00	1,688.95	71.4
500.220 Retirement	13,500.00	13,500.00	8,639.32	924.86	0.00	4,860.68	64.0
500.230 Group Insurance	9,307.00	9,307.00	6,187.85	501.51	0.00	3,119.15	66.5
500.315 Professional Services	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	0.0
500.340 Sewer/Wastewater	672,500.00	672,500.00	579,262.05	1,057.87	0.00	93,237.95	86.1
500.345 Contractual Services	17,689.00	17,689.00	12,951.09	1,439.01	0.00	4,737.91	73.2
500.430 Electric Service	16,210.00	16,210.00	11,261.64	2,170.68	0.00	4,948.36	69.5
500.431 Water Service	360.00	360.00	95.78	0.00	0.00	264.22	26.6
500.459 Sewer Line Maintenance	12,500.00	12,500.00	80,155.93	0.00	0.00	-67,655.93	641.2
500.465 Pump Station Maintenance	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
500.497 Contingency	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00	0.0
500.550 Operating Expenses	1,750.00	1,750.00	1,002.16	0.00	0.00	747.84	57.3
500.630 Cap Outlay Imp other than bldg	150,180.00	150,180.00	0.00	0.00	0.00	150,180.00	0.0
500.640 Capital Outlay - Equip & Mach	16,800.00	16,800.00	0.00	0.00	0.00	16,800.00	0.0
Sanitary Sewers	1,130,896.00	1,130,896.00	760,993.77	12,513.54	0.00	369,902.23	67.3
Expenditures	1,130,896.00	1,130,896.00	760,993.77	12,513.54	0.00	369,902.23	67.3
Net Effect for Sewer Fund	0.00	0.00	138,693.78	88,154.54	0.00	-138,693.78	0.0
Change in Fund Balance:			138,693.78				

REVENUE/EXPENDITURE REPORT

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Town of Lauderdale by the Sea

For the Period: 10/1/2019 to 6/30/2020	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund Type: PROP PROPRIETARY							
Fund: 310 - Parking Fund							
Revenues							
Dept: 000.000 Appropriated Fund Balance							
380.200 Appropriated Fund Balance	0.00	427,786.00	0.00	0.00	0.00	427,786.00	0.0
Appropriated Fund Balance	0.00	427,786.00	0.00	0.00	0.00	427,786.00	0.0
Dept: 302.000 Licenses & Permits							
313.101 PILOP Fee	8,000.00	8,000.00	12,560.10	100.00	0.00	-4,560.10	157.0
Licenses & Permits	8,000.00	8,000.00	12,560.10	100.00	0.00	-4,560.10	157.0
Dept: 304.000 Charges for Services							
344.500 Parking Permits	130,000.00	130,000.00	90,501.06	3,788.00	0.00	39,498.94	69.6
344.520 Parking Agreements	62,962.00	62,962.00	62,962.50	0.00	0.00	-0.50	100.0
344.551 South Ocean	150,000.00	150,000.00	103,224.96	16,195.26	0.00	46,775.04	68.8
344.552 Ocean Front Meters	270,000.00	270,000.00	209,284.26	28,582.27	0.00	60,715.74	77.5
344.553 Commercial Blvd. Meters	200,000.00	200,000.00	126,457.90	17,692.03	0.00	73,542.10	63.2
344.554 Parking Meters - Beach	330,000.00	330,000.00	158,912.45	22,020.55	0.00	171,087.55	48.2
344.556 El Prado Parking Lot	301,000.00	301,000.00	227,905.18	38,083.73	0.00	73,094.82	75.7
344.558 Town Hall Parking Lot	15,000.00	15,000.00	7,540.58	2,750.95	0.00	7,459.42	50.3
344.559 El Mar Parking Lot	195,000.00	195,000.00	136,534.50	16,720.83	0.00	58,465.50	70.0
344.560 A1A Parking Lot	350,000.00	350,000.00	241,017.04	39,048.85	0.00	108,982.96	68.9
344.563 Bougainvillea/ Poinciana	90,000.00	90,000.00	68,140.58	9,057.32	0.00	21,859.42	75.7
344.564 Eastward Strand Parking Spaces	0.00	0.00	37,658.00	7,055.66	0.00	-37,658.00	0.0
Charges for Services	2,093,962.00	2,093,962.00	1,470,139.01	200,995.45	0.00	623,822.99	70.2
Dept: 305.000 Fines & Forfeitures							
354.100 Parking Fines	75,000.00	75,000.00	86,033.59	15,213.25	0.00	-11,033.59	114.7
Fines & Forfeitures	75,000.00	75,000.00	86,033.59	15,213.25	0.00	-11,033.59	114.7
Dept: 306.000 Miscellaneous Revenues							
361.100 Interest Earnings	600.00	600.00	19,969.07	371.84	0.00	-19,369.07	3328.2
Miscellaneous Revenues	600.00	600.00	19,969.07	371.84	0.00	-19,369.07	3,328.2
Revenues	2,177,562.00	2,605,348.00	1,588,701.77	216,680.54	0.00	1,016,646.23	61.0
Expenditures							
Dept: 545.000 Parking Operations							
500.120 Regular Salaries	151,670.00	151,670.00	106,391.76	11,712.32	0.00	45,278.24	70.1
500.140 Overtime Salaries	2,000.00	2,000.00	1,815.56	254.06	0.00	184.44	90.8
500.210 Employer FICA Taxes	11,650.00	11,650.00	7,900.19	893.84	0.00	3,749.81	67.8
500.220 Retirement	18,300.00	18,300.00	14,258.20	2,226.90	0.00	4,041.80	77.9
500.230 Group Insurance	38,298.00	38,298.00	28,634.55	2,962.13	0.00	9,663.45	74.8
500.315 Professional Services	0.00	0.00	8,000.00	0.00	0.00	-8,000.00	0.0
500.345 Contractual Services	356,617.00	356,617.00	177,643.67	3,490.42	0.00	178,973.33	49.8
500.353 Parking Alternatives	201,000.00	201,000.00	99,632.45	14,400.92	0.00	101,367.55	49.6
500.410 Communications	8,316.00	8,316.00	742.08	74.90	0.00	7,573.92	8.9
500.430 Electric Service	4,158.00	4,158.00	2,979.02	335.70	0.00	1,178.98	71.6
500.431 Water Service	16,500.00	16,500.00	12,925.66	771.26	0.00	3,574.34	78.3
500.445 Equip Rent/Lease	21,871.00	21,871.00	0.00	0.00	0.00	21,871.00	0.0
500.461 Vehicle Maintenance	5,000.00	5,000.00	2,368.65	0.00	0.00	2,631.35	47.4
500.462 Fuel	600.00	600.00	2,129.97	0.00	0.00	-1,529.97	355.0
500.463 Service Maintenance Contracts	24,750.00	24,750.00	16,470.00	0.00	0.00	8,280.00	66.5
500.497 Contingency	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	0.0
500.506 Printing & Binding	6,000.00	6,000.00	220.00	0.00	0.00	5,780.00	3.7
500.508 Postage	2,000.00	2,000.00	521.74	142.55	0.00	1,478.26	26.1
500.510 Office Supplies	1,000.00	1,000.00	272.93	0.00	0.00	727.07	27.3
500.525 Uniform Expense	1,665.00	1,665.00	818.54	0.00	0.00	846.46	49.2
500.532 Signs	8,000.00	8,000.00	6,789.51	818.07	0.00	1,210.49	84.9
500.533 Parking Meter Parts-Supplies	65,100.00	65,100.00	51,246.49	115.90	0.00	13,853.51	78.7
500.545 Training	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.0
500.550 Operating Expenses	20,000.00	20,000.00	10,958.26	554.79	0.00	9,041.74	54.8
500.630 Cap Outlay Imp other than bldg	393,460.00	821,246.00	272,154.94	0.00	273,210.74	275,880.32	66.4

REVENUE/EXPENDITURE REPORT

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Town of Lauderdale by the Sea

For the Period: 10/1/2019 to 6/30/2020	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund Type: PROP PROPRIETARY							
Fund: 310 - Parking Fund							
Expenditures							
Dept: 545.000 Parking Operations							
500.640 Capital Outlay - Equipt & Mach	75,190.00	75,190.00	45,503.00	0.00	0.00	29,687.00	60.5
500.644 Capital Outlay-Vehicles	18,000.00	18,000.00	0.00	0.00	0.00	18,000.00	0.0
Parking Operations	1,478,645.00	1,906,431.00	870,377.17	38,753.76	273,210.74	762,843.09	60.0
Dept: 581.100 Interfund Transfers							
500.912 Transfer to General Fund	698,917.00	698,917.00	524,187.75	174,729.25	0.00	174,729.25	75.0
Interfund Transfers	698,917.00	698,917.00	524,187.75	174,729.25	0.00	174,729.25	75.0
Expenditures	2,177,562.00	2,605,348.00	1,394,564.92	213,483.01	273,210.74	937,572.34	64.0
Net Effect for Parking Fund	0.00	0.00	194,136.85	3,197.53	273,210.74	79,073.89	0.0
Change in Fund Balance:			194,136.85				
Net Effect for PROPRIETARY	0.00	0.00	332,830.63	91,352.07	273,210.74	-59,619.89	
Grand Total Net Effect:	0.00	0.00	3,282,683.24	-434,603.76	375,981.07	-2,906,702.17	

Town of Lauderdale-by-the-Sea
Cash and Investment Report
as of June
2020

Bank / Other	GL No.	Bank No.	Account Name	Account Type	Bank/ Pool	Balance 6/30/2020	Interest/ Avg % Yield	Interest/Chg Mkt Value	Interest/ Year to Date
001 General Fund:									
SunTrust	101.000	8015	Master Account	Advantage NOW	SunTrust	8,672,523.32	0.05%	329.52	62,362.66
SunTrust	101.009	6876	Emergency Reserve	Advantage NOW	SunTrust	2,500,000.00	0.05%	Included Above	Included Above
GENERAL FUND						11,172,523.32		329.52	62,362.66
SBA	101.300	1471-A	General Fund Invest Acct A	SBA Invest Pool	SBA	173,574.22	0.57%	80.97	1,626.56
SBA	101.400	1472-A	Emergency Reserves Acct A	SBA Invest Pool	SBA	84,211.77	0.57%	39.28	906.45
GENERAL FUND						257,785.99		120.25	2,533.01
GENERAL FUND						11,430,309.31		449.77	64,895.67
101 Police Forfeiture & Training									
SunTrust	101.100	9613	Police Forfeiture Fund	Advantage NOW	SunTrust	13,743.03	0.05%	Included Above	Included Above
POLICE FUND						13,743.03		0.00	0.00
103 Sewer Enterprise Fund									
SunTrust	101.105	9999	Cash	Advantage NOW	SunTrust	1,429,077.04	0.05%	44.41	5,417.60
SEWER FUND						1,429,077.04		44.41	5,417.60
115 Fire Fund:									
SunTrust	101.109	5379	Fire Fund Account	Advantage NOW		1,792,698.11	0.05%	51.04	5,731.07
FIRE FUND						1,792,698.11		51.04	5,731.07
300 Capital Improvement Fund:									
SunTrust	101.115	0010	Cash	Advantage NOW	SunTrust	4,059,546.37	0.05%	120.54	16,505.85
CAPITAL IMPROVEMENT FUND						4,059,546.37		120.54	16,505.85
310 Parking Improvement Fund									
SunTrust	101.125	0120	Parking Improvement Account	Advantage NOW	SunTrust	4,991,021.76	0.05%	151.99	20,057.96
SunTrust	101.128	8554	PILOP Account	Advantage NOW	SunTrust	2,251.00	0.05%	0.65	63.75
PARKING FUND						4,993,272.76		152.64	20,121.71
ALL FUNDS						23,718,646.62		818.40	112,671.90

Town of Lauderdale-by-the-Sea
Cash and Investment Report
as of June
2020

Summary by Investment Type		Amount	Percent
Interest Bearing Checking		23,460,860.63	99%
Non-interest Bearing Checking		0.00	0%
SBA Trust Fund/Pools		257,785.99	1%
Repurchase Agreements		0.00	0%
Money Market Funds		0.00	0%
U.S. Securities/Treasuries		0.00	0%
U.S. Federal Agencies		0.00	0%
Federal Instrumentalities		0.00	0%
GRAND TOTAL		23,718,646.62	100%

Summary by Fund		Amount	Percent
101.000/101-400	General Fund	11,430,309.31	48%
	Police Fund	13,743.03	0%
	Sewer Fund	1,429,077.04	6%
	Fire Fund	1,792,698.11	8%
	Capital Improvement Fund	4,059,546.37	17%
	Parking Fund	4,993,272.76	21%
GRAND TOTAL		23,718,646.62	100%

Summary by Bank/Pool		Amount	Percent
	SunTrust	23,460,860.63	99%
	Florida Prime/State Board of Admin.	257,785.99	1%
GRAND TOTAL		23,718,646.62	100%



Town Commission Agenda Item Report

Meeting Date: August 11, 2020

Submitted by: Bill Vance

Submitting Department: Administration

Item Type: Report

Agenda Section: TOWN MANAGER REPORT

Subject Title:

Town Manager Report (Bill Vance, Town Manager/Neysa Herrea, Assistant to the Town Manager)

Explanation:

Recommendation:

Attachments:

[August 11 TM Report.docx](#)

[ACTION PLAN.pdf](#)



Town Commission Agenda Item Report

Meeting Date: August 11, 2020

Submitted by: Bill Vance, Town Manager; Neysa Herrera, Assistant to the Town Manager

Submitting Department: Administration

Item Type: Report

Agenda Section: TOWN MANAGER REPORT

Subject Title: Town Manager Report

Explanation:

LBTS Phase 1 Opening

On Wednesday, July 29, Broward County Administrator Bertha Henry issued Emergency Order 20-23. There are the highlights of this order:

- While the facial covering requirements remain in full effect, the Emergency Order clarifies that residents are not required to wear them in their home, nor are they liable for facial covering violations of their guests.
- Requires vacation rentals allowed to operate to provide the email and telephone number of their on-site management or security personnel.
- Outdoor, open air events are not permissible unless a reopening or operating plan is submitted to Reopening@Broward.org and approved by the County Administrator.
- Restaurants and retail establishments have been operating under signage requirements for some time. The signage requirements now apply to all establishments and specifies that signs must be placed conspicuously for easy visibility throughout the establishment, 8.5" x 11" in size, printed in color whenever possible, and posted in English, Creole, and Spanish languages at all main entry points. A printable version of the required signage can be found on the County's website at: <https://www.broward.org/CoronaVirus/Pages/EmergencyOrders.aspx>
- Clarifies that [Attachment 15](#) of EO 20-23, governing beaches, exempts environmental activities permitted by the Florida Fish and Wildlife Commission to operate beyond sunrise to sunset (e.g. sea turtle nesting program).

Currently, there are no curfews in effect for the Broward County area. the limitation on on-premises dining for restaurants remains in place: not allowed between 10 pm and 5 am.

It is time to renew employee parking permits. Out of courtesy to our permit holders, Karen Gates, the Town's Customer Service Representative, took the initiative to reach out to permit holders notifying them of their parking permit's upcoming expiration date. The town has been processing parking permits over the phone and delivering the permits to employees following social distancing and CDC guidelines.

Development Services Update

On Monday, August 4, the **U.S. Census** Bureau announced that it would suspend all enumerating efforts (that includes all door-to-door knocking, mail, phone, and online responses) by September 30, 2020, instead of the

planned October 31st deadline. Although the pandemic continues to be an immediate source of concern, LBTS needs your help with the 2020 Census. To date, the Lauderdale-By-The-Sea response rate is at 42%, almost 10 points behind the County's rate (59%) and 20 points below the State's (60%). Please help us promote it to every resident. Please encourage everyone you know to go to www.my2020census.gov and respond as soon as possible.

This year, the Town's Development Services Department is responsible for **Business Tax Receipt** program. They have updated the renewal process and have made it possible for businesses to pay for the renewal fees online on the Business Tax Renewal page of the Town's website:

www.lauderdalebythesea-fl.gov/251/Business-Tax-Renewals. We have gotten positive feedback from the business community for adding this convenience and will expedite the issuance process.

Capital Improvement Projects

Plans for **Terra Mar Storm Sewer** are 100% complete. Guaranteed Maximum Price is being presented to the Commission at the 1st Budget meeting in September. Tentative start date, if the project is approved, is November 2020, construction is anticipated to take 4-6 months.

The **Jarvis Hall Exterior Portico Repairs** continue to take place. Flooring has been completed. The railing has been installed and requires some modifications; anticipated completion of this work is the end of August. Painting the walls and ceiling in the portico area as well as replacing the ceiling fans has been completed. Fans should be operational within the 1-2 weeks due to some additional wiring work.

As part of the **Friedt Park Courtyard Improvements**, the installation of landscaping has been completed. The reinstallation of turf is expected within the next 1-2 weeks. Final grading work will occur in the planting beds around this oak trees this month. Staff is working with FPL to relocate the pole and its guy wires further to the west and out of the immediate court yard improvements.

Other Projects

Development Services staff have been working with Broward County Transit (BCT) on proposals to update and improve **bus shelters** in Town. We are pleased to announce that work on the first 3 shelters is set to commence on Monday, August 10, 2020. Since this is a County project, BCT has prepared an MOT and has their own contractor that will be doing the work.

Work will be done at the following stops:

1. Stop 966, SB on A1A at 1541 S Ocean Boulevard (Gardens by the Sea)
2. Stop 972, SB on A1A at 4505 N Ocean Drive (Jarvis Hall)
3. Stop 974, SB on A1A at 4201 N Ocean Drive (Chamber of Commerce/Visitor Center) NOTE: This shelter will be moving from its current location about a block south of the Chamber building to an area just south of the path to the Chamber building.

The first phase of construction will include the installation of the concrete pad on which the new bus shelter will sit. This will likely take most of the first week. The second week will be the installation of the new shelters and associated street furniture (trash receptacles and bicycle racks).

Lighting bollards have been installed at the Bougainvilla/Poinciana Parking area.

In preparation for **Tropical Storm Isaias**, staff enacted its hurricane plan, and is in the process of returning all furniture and signage to their locations throughout Town. The Town sustained no damage from the storm.

Staff has been working with Development Services and Riteway demolition to ensure all **debris at the FDG South property** (former Holiday Inn) is being addressed on Public ROW.

The Town's contracted tree trimming company has been performing **maintenance on the Town-owned palm trees** over the past two weeks and it is anticipated the work will be completed by mid-August.

As part of hardening the **offsite warehouse structure**, new overhead doors are scheduled to be installed within the next month.

Staff installed a bike repair station adjacent to the bathrooms at 4345 El Mar Drive.

LBTS sewer lateral repair continued in the 4400 block of El Mar Drive on July 22.

Debbie Hime, Special Projects Coordinator and Marketing Specialist, has been working on a new phase of the **Box Wraps and Pier Signs**. The installation of new box wraps artwork started this week (August 3). This project is expected to be completed by the end of September.

On Wednesday, July 22, thanks to the coordination of the Town's PIO and IT Administrator, Steve D'Oliveira, Design Computer Systems successfully installed **new Channel 78 servers** in Town Hall and Jarvis Hall. This is a long-term fix that solves the Channel 78 problems we had earlier when the channel was down temporarily last month.

Marketing Update

Since Broward County began social distancing in March, we have been navigating new ways to stay "top of mind" in the market while also being respectful within the current COVID-19 environment. Here are a few of our initiatives:

- Local Facebook ads pointing to new landing page promoting local restaurants take-out and delivery, followed by online shopping landing page and 10-mile radius with Facebook ads.
- Our Discover LBTS landing page offers a welcoming invitation to shop or dine
- "Wear Mask – Stay 6' Apart" signs in buoys, street corners and banners at the Pavilion which have gotten a great deal of press locally and internationally

Recommendation: N/A

Attachments:

1. Action Plan

AREA 1: SUSTAINABILITY ● RESILIENCY ● ENVIRONMENT

Goal 1.1	PROTECT THE BEACH	
1.1.1	Planting took place at Coastal Arms Dune on 1-18-20 & 2-8-20 Post and rope was added around the new dune in February 2020	Ken Rubach
1.1.2	January 2020 Staff has begun working with a consultant on the initial steps to creating a dune management plan, this is expected to continue throughout the rest of 2020 and reaching into 2021	
Goal 1.2	PROTECT EXISTING CORAL REEFS AND DEVELOP NEW ONES	Steve d'Oliveira
1.2.1	Update Commission in March/April on latest out-planting. Explore media coverage for our second 5-year coral restoration project	
1.2.2	Coordinate with Broward county on their mitigation reef project stemming from the Segment II beach re-nourishment project. The County plans to deploy several acres of concrete reef modules in 20 feet of water north and south of the pier. The project was held up due to a bid appeal. The bid has now been awarded. Construction may possibly begin this summer. Waiting on final word from the county	
1.2.3	Fund Phase II plantings of the NSU Staghorn Coral project in LBTS. COMPLETE 2-20-2020 1,000 corals were out-planted in December 2019. NSU plans to plant 500 more corals by April and 500 more in the fall. 7-21-20 Because of the extreme warm ocean temperatures, NSU plans to wait until the fall or winter to finish the out-planting for the second five-year project the Commission approved	
1.2.4	Implement a limestone boulder project to create a new habitat for tropical fish that can be easily accessed by snorkelers. The proposal calls for placing several tons of limestone boulders in 12 feet of water off El Prado Park close to swim buoys. 7-21-20 Because of the pandemic, staff recommends waiting until the economy recovers, as a TDC reef grant will probably not be feasible until tourism dollars rebound.	
Goal 1.3	PROACTIVELY ADDRESS LOCAL LEA LEVEL RISE ISSUES	

1.3.1	Evaluate seawall standards and recommend ordinance 9-26-18 - Collected recent seawall ordinances. Waiting for County and Corp of Engineers' study 10-23-18 - Municipal seawall workshop on Nov. 16, 2018 - staff attended 9-26-19 - The Planning Council will review language regarding resiliency that includes regulations regarding sea wall height at the September 26, 2019 meeting 5-26-20 - The county approved a Countywide standard on March 31, 2020. Development Services staff will moving forward to ensure the Town is in compliance with the County's new regulations regarding sea wall height. County deadline is March 2022.	Linda Connors
1.3.2	Stormwater Master Plan study is underway, it will be completed later this year	
AREA 2: PARKING & TRANSPORTATION		
Goal 2.1	IMPROVE OUR PARKING SYSTEM	Bill Vance Neysa Herrea Ken Rubach
2.1.1	Change to staff, will install EV charging station in A1A lot in March 2020 4-28-20 - Charging Station equipment has been received, the concrete pad has been pour, and the wiring has be run. Awaiting a scheduled install date from ChargePoint, anticipating May 2020. 5-20-20: On May 7th, 2020, ChargePoint installed the EV Charging station in the A1A lot. Electric car users, will be able to find the station via the ChargePoint App, Google Maps, Apple Maps. 5-20-20 - Parking Consultant (Desman) submitted a draft of their study to staff for review. The memorandum includes recommendations related to potential properties for parking, updates to the existing Parking Study from 2015, and technologies for maximizing efficiency in parking utilization.	
2.1.2	Implement a system that notifies the driving the public of available parking spaces. i. Analyze the cost of the technology to identify and display available parking spaces in lots. ii. Decide whether to proceed to Requests for Proposals 4-28-20: Staff participated in call with Parking Consultant (Desman) on Thursday, April 23, to discuss potential software options and mobile applications that notifies drivers of available spaces. Consultant will submit recommendations to staff by May 8. 5-26-20 - Implement a system that notifies the driving the public of available parking spaces	

2.1.3	January 2020 - Installation of Bollards along the path of the new island adjacent to Bougainvillea/Poinciana is scheduled for Spring 2020. 4-28-20 - Conduit for bollards have been run and pouring of concrete footers anticipated the week of 4/27. Bollards will be installed once they arrive, anticipated delivery date is in May 2020 barring any COVID related delays	
Goal 2.2	EVALUATE THE TOWN'S TRANSIT SERVICES / BUS SHELTERS	
2.2.1	Evaluate public transportation options and report to Commission: (Debbie Hime and Lucila Lang) i. Identify the current services. (Broward County Transit (BCT), Pelican Hopper) Broward County Transit currently has Routes 11 (North/south on A1A) and 55 (east/west on Commercial) in LBTS ii. Evaluate option to improve the efficiency of the Pelican Hopper (hours, route and frequency) 1-24-20 BCT/Penny Surtax began reimbursing Town for our current \$44 hourly rate beginning FY20 2-1-20 The new Community Shuttle route is expected to go into effect in April with a new app that is already being tested on the current route. 5-20-20 Due to CV-19 the Hopper is running a limited daytime schedule on Monday, Wednesday and Friday until further notice. With BCT requiring designated stops, we will be re-evaluating the evening route to ensure we are providing adequate service. iii. What alternative services could be offered? (door-to-door, ridesharing or ?) Evaluate the need for a parking shuttle on Friday evenings, Saturdays (day & night), and Sunday (day & night) during season to determine cost, utilization and impact on parking perceptions and utilization. Town has designated a location for a ride share pickup/drop off and we are researching funding for a shelter. We have begun research for on demand rideshare in Town; first estimates are \$180k per car per year; ADA compliancy is also an important factor. 1-24-20 BCT is testing on demand for a year in three west Broward areas and will advise us of their test next year. Bus Shelters: There are three new BCT bus shelters proposed for FY20 which are being coordinated at this time. 4-24-20 Due to COVID-19, BCT has suspended all updates to routes until further notice, so they may focus all resources on the current environment 8-11-20 Three permits have been issued for bus shelters and construction will begin on August 8th. The Town continues to work with BCT to evaluate other bus stops for shelters	

Goal 2.3	REDUCE CUT-THROUGH TRAFFIC IN RESIDENTIAL NEIGHBORHOODS THROUGH THE USE OF TRAFFIC CALMING INITIATIVES IN NEIGHBORHOODS	
2.3.1	Analyze results and determine whether to continue on a more permanent basis	Tom Palmer Ken Rubach Jay Flynn
2.3.2	February 2020 portable signs use is ongoing in several areas throughout Town. FDOT is still testing the manufacturers usage of speed sign on their roadways	
Goal 2.4	REDUCE TRAFFIC, PEDESTRIAN, AND BICYCLE VIOLATIONS THROUGH INCREASED TRAFFICE ENFORCEMENT	

2.4.1	Analyze results and report to the Commission Semi Annually In 2019 there was a 5.5% decrease in traffic crashes and an increase of 10.8% in traffic citations issued as compared to 2018. The breakdown are as follows: 2018 crashes 182 vs 2019 crashes 172, 2018 citations 2,288 vs. 2019 citations 2,535. It is nearly a 50/50 split between written warnings and non-moving violations	Tom Palmer
Goal 3.1	PRESERVE THE TOWN'S HISTORY	Linda Connors
3.1.1	Develop historic information markers or boards. FY17 – FY 21 Create a Mid Century Modern Map (MIMO)	Debbie Hime Linda Connors Steve d'Oliveira
Goal 3.2	MAINTAIN AND IMPROVE THE WALKABILITY OF THE TOWN	
3.2.1	Develop Walkability and Bike Master Plan for the main streets in Town. The FY19 budget includes \$20,000 to develop the plan. 2-26-19 Staff is drafting RFP for release in March 9-26-19 The RFP was released this summer. One firm responded. We are currently reviewing their submittal and anticipate a contract to be scheduled for the Commission agenda in November. 2-25-20 Commission approved the Corradino Group. Staff has held kick-off meeting. Consulting are gathering public information. We expect a public meeting in April. 4-28-20 The Commission hired a consultant to develop the pedestrian plan. However, the public meeting was cancelled due to COVID19. With the success of the El Mar design project's online participation efforts, the staff will propose an online participation meeting for this project as well. 5-26-20 - The Town is moving forward with the Pedestrian Plan through online participation survey that will begin on May 26 and be available for the next two weeks.	Linda Connors
Goal 4.1	IMPROVE NEIGHBORHOODS	Linda Connors Ken Rubach
4.1.1	Neighborhood Plans. Work with neighbors that want to create a plan to improve their neighborhood. Elements of the plan may include streetscape, swale restoration, sidewalks and streetlights	
Goal 4.2	ADDRESS STORMWATER FLOODING	Ken Rubach
4.2.1	Promote the merits of swale restoration - Ongoing 9-20-19 - staff is examining where swales would have the most impact. This will be a part of the stormwater master plan Promote the merits of swale restoration - Ongoing	

Goal 4.3	DEVELOP CONCEPTS FOR A TOWN HALL/PUBLIC SAFETY COMPLEX	Ken Rubach Tom Palmer Jud Hopping
4.3.1	February 2020 - a space needs analysis is currently being conducted by a firm who met with FIRE and BSO to determine the amount of sq. footage and the types of usage needed for their operations 4-28-20 - Study has been completed and will be reviewed by staff. Commission Assignment- Striping- 4-23-20 Contractor completed thermal striping identified areas in the week of 4/20 with the exception of Commercial Blvd between El Mar & A1A, anticipated completion the week of 4/27. Staff continues to refresh lines for parking spaces town wide on an as needed basis.	
Goal 4.4	SEWER RESTORATION	
4.4.1	January 2020 - staff will line several laterals this year to test out the process and request additional funding for next year. January 2020 - staff will incorporate schedule for televising and cleaning of sewer mains.	
AREA 5: ECONOMIC DEVELOPMENT		
Goal 5.1	PROMOTE THE HOTEL HOSPITALITY SECTORS	Linda Connors
5.1.1	Fast track develop building permits reviews for hotels. Ongoing	
5.1.2	The Thunderbird (4521 N Ocean) was cited for property maintenance issues and the case was heard by the Special Magistrate at the April 26, 2018 hearing. Compliance is required by May 22nd or fines will begin to run. This property already has fines running for the lack of maintenance on its sign. These fines totaled \$730,000 as of May 2nd. Awaiting update from attorney 8-11-20 Awaiting action plan from Attorney's office.	
Goal 5.2	Assist in making business viable on Commercial Boulevard west of Bougainvillea Drive	
5.2.1	January 2020- Wiring of banner poles will take place in Feb/March. Once these are wired new lights will be installed upon receiving them. Additional outlets in the islands adjacent to the businesses in the plazas will also be installed in Spring 2020 to provide additional opportunities for lighting/decorations.	
	· New benches and chairs are on order for the West Business	Ken Rubach
	· A landscaping company has been hired to focus on enhancing the West Commercial District's overall attractiveness	

	· Address guidelines to help businesses west of Bougainvillea to enhance their outside promotional efforts	Debbie Hime
	· New Holiday and Generic plaza banners are being produced	Debbie Hime
	· A giant Addy chair is on order and will be tested in a plaza to gauge whether a large decorative piece will bring more foot traffic to the area	Debbie Hime
	· Coordinating a May “Addy Stroll” with West Businesses and local artists showcased in LBTS businesses for the “Addy Chair Art Project “ where wooden Addy chairs will be sponsored by local businesses, painted by local artists, and showcased in the four plazas. Tabled until further notice	Debbie Hime
AREA 6: IT /PIO		
6.1.1	Complete Jarvis Hall / Community Center AV upgrades	
6.1.2	Town Computers/Monitors	
6.1.3	Granicus Dais voter encoder - Researching	Town Clerk
6.1.4	Proposed cyber-security measures (subscription & 45 minute test)	
6.1.5	Explore possible IT class/course	
6.1.6	Explore AT&T cyber-security options	
6.1.7	Possible network assessment Konica-Minolta	
6.1.8	Lunch & learn seminar in January for all employees with computers	
6.1.9	January town topics	
6.1.10	Website updates (ongoing) / new environmental pages	Debbie Hime
6.1.11	Hire vendor for fillable forms / front page back-up	
6.1.12	Explore no index uploads for docs with time-sensitive documents	
6.1.13	Create Town Facebook page	
6.1.14	Promote notify me to Town residents (ongoing)	
6.1.15	Update channel 78 graphics	
6.1.16	BugFest Set-up February kickoff meeting	
6.1.17	Review resources provided by CivicPlus for online fillable forms and payments, resident engagement, workflow management, finance, etc. (two year plan) – staff is meeting bi-weekly to assess each department’s needs	

COMMISSION ASSIGNMENTS

4/10/2018	Commission Malkoon asked that the Town evaluate the condition of the seawall on Bel Air Drive (SE 15 th Street), which is owned by the Palm Club, Leisure Gardens and the Town. 	
4/10/2018	Commissioner Strauss asked that we request FDOT to conduct a safety studies of the Commercial Boulevard and West Tradewinds intersection. This would also include the concepts to relocation the west to south turn lane on Commercial at this intersection. 	
9/20/2018	Money has been budgeted in FY20 budget to repair Town owned section of the wall. Prior to repairs a survey will do done to ensure all Town owned areas are repaired.	
9/26/2018	Commissioner Oldaker requested staff to check street striping though out Town and replace when appropriate.	Ken Rubach
9/20/2019	Staff reached out to Broward County and striping within their jurisdiction has been done. Several areas throughout town have also been refreshed e by staff. Striping has been included within the FY20 budget in order to install thermal striping which lasts much longer than paint or “tape” stripes.	

FY 19 BUDGETED PROJECTS & STAFF PROJECTS

1.	Evaluate switching from the quarterly Town Topics written format to an e-newsletter. FY18	Steve d'Oliveira
2.	9/20/19 We have purchased software are prepared for e-newsletter deployment	Debbie Hime
3.	Monitor the request to FDOT to move the turn lane at the foot of the Intracoastal Bridge to the east thus closing the Commercial median at West Tradewinds. 9-20-19 Discussed with FDOT and MPO at 9/17/19 Meeting; FDOT asked Staff to formally recommend the project as they have an upcoming Commercial Blvd plan being developed.	
4.	Evaluate hardening off-site warehouse for use after a hurricane. FY18	
5.	9/20/19: Staff has begun the process of reviewing what work needs to be done to improve site.	
6.	Evaluate the feasibility of offering beach concessions.	TBD



Town Commission Agenda Item Report

Meeting Date: August 11, 2020

Submitted by: Tedra Allen

Submitting Department: Administration

Item Type: RESOLUTION

Agenda Section: CONSENT

Subject Title:

Agreement with Bien-Aime, Inc. for the Senior Center Program Development and Delivery Services

Explanation: In June, the Town issued RFP# 20-06-01 requesting proposals for the development and delivery of programs to seniors and for general interest programming for the Evenings at Jarvis Hall series for fiscal years 2021, 2022 and 2023. We received only one response and that was from the current service provider, Bien-Aime Inc. ("Bien-Aime"). Town staff determined the proposal was responsive to the RFP and recommended that Bien-Aime Inc.'s proposal be accepted.

Both Town staff and the Town Commission have observed that Bien-Aime does an outstanding job and is respected and well-liked by the Community Center patrons. He has also done a fine job presenting the Jarvis Hall evening series program, bringing in a variety of speakers, plays, and interactive events.

Bien-Aime proposed a modest increase in his fees, as illustrated below:

	Current Fees	Proposed FY21	Proposed FY22	Proposed FY23
Senior Center Programming	\$ 74,130.00	\$ 77,800.00	\$ 80,134.00	\$ 82,538.02
Jarvis Hall Evening Program	\$ 5,500.00	\$ 5,800.00	\$ 5,800.00	\$ 5,974.00
TOTAL	\$ 79,630.00	\$ 83,600.00	\$ 85,934.00	\$ 88,512.02
% increase over prior year		5%	3%	3%

As the Commission is aware, we have applied for a small grant from Broward County's Community Development Block Grant Program that helps fund the senior programming and requires that we allow any senior resident of Broward County to participate in our programs at no cost.

The proposed agreement with Bien-Aime being presented for the Commission approval outlines the services to be provided at the prices noted above, and allows for two one-year extensions to the agreement by mutual agreement of the parties.

Recommendation: Adopt Resolution 2020-31 approving and authorizing execution of the agreement between Bien-Aime, Inc and the Town.

Attachments:

1. Resolution 2020-31
2. Agreement

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RESOLUTION 2020-31

A RESOLUTION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, APPROVING AN AGREEMENT WITH BIEN-AIME, INC. FOR SENIOR COMMUNITY CENTER PROGRAM DEVELOPMENT AND DELIVERY AND EVENING GENERAL INTEREST PROGRAMS; AUTHORIZING THE TOWN MANAGER TO EXECUTE THE AGREEMENT; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

12 **WHEREAS**, in June 2020, the Town issued Request for Proposals No. 20-06-01 (the
13 “RFP”) for Program Development and Delivery for the Senior Community Center and Evening
14 General Interest Programs (the “Services”); and

15 **WHEREAS**, only one response was submitted, which was from the Town’s current service
16 provider, Bien-Aime, Inc. (“Bien-Aime”), in a total amount of \$258,046.02 over a three-year term;
17 and

18 **WHEREAS**, Town staff has determined the proposal to be responsive to the RFP and
19 recommends that Bien-Aime Inc.’s proposal be accepted; and

20 **WHEREAS**, Town staff recommends that the Town Commission approve the agreement
21 with Bien-Aime for the Services for a three-year term, in a total amount not to exceed \$258,046.02,
22 attached as Exhibit “A” (the “Agreement”).

23 **NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE**
24 **TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA:**

25 **Section 1.** Each “WHEREAS” clause set forth is true and correct and herein
26 incorporated by this reference.

27 **Section 2.** The Town Commission hereby approves the Agreement with Bien-Aime,
28 attached as Exhibit “A,” for the Services.

29 **Section 4.** The Town Commission hereby authorizes the Town Manager to execute the
30 Agreement with Bien-Aime for the Services, in substantial conformity with Exhibit “A,” together
31 with such non-substantial changes as are acceptable to the Town Manager and approved as to form
32 and legal sufficiency by the Town Attorney.

33 **Section 5.** If any clause, section or other part of this Resolution shall be held by any
34 court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid

1 part shall be considered as eliminated and in no way affecting the validity of the other provisions
2 of this Resolution.

3 **Section 6.** This Resolution shall become effective immediately upon its passage.

4
5 **PASSED AND ADOPTED** this _____ day of July, 2020.

6
7
8 _____
9 Mayor Chris Vincent

10
11
12 Attest:

APPROVED AS TO FORM:

13 _____
14 Tedra Allen, Town Clerk, CMC

15 _____
16 Susan Trevarthen, Town Attorney

17 (CORPORATE SEAL)

Town of Lauderdale-By-The-Sea
PROFESSIONAL SERVICES AGREEMENT

This Agreement for Tree Trimming Services (“Agreement”), made and entered into this ____ day of ____ 2020, by and between the Town of Lauderdale-By-The-Sea, a Florida municipal corporation (the “Town”) and Bien-Aime, Inc. (the “**Contractor**”).

WITNESSETH:

WHEREAS, in June 2020, the Town issued Request for Proposals No. 20-06-01 for Program Development and Delivery for Senior Community Center and Evening General Interest Programs (the “RFP”); and

WHEREAS, on August 11, 2020, the Town Commission approved the award of the RFP to Contractor, the lowest, responsible, responsive bidder whose bid is in the best interest of the City; and

WHEREAS, the Town desires to contract with Contractor for the provision of program development and delivery for the Senior Community Center and evening general interest program (“Services”), and the Contractor desires to contract with the Town to provide the Services.

NOW THEREFORE, in consideration of the mutual covenants set forth in this Agreement, the receipt and sufficiency of which is acknowledged, the parties agree as follows:

1. Services. Contractor, as an independent contractor, at its own cost and expense, shall perform the Services provided below:

- 1.1 The Contractor shall meet the requirements and perform the services described herein and as described in the RFP, attached hereto and incorporated herein as **Exhibit A** and the Contractor’s Proposal, attached hereto and incorporated herein as **Exhibit B**.
- 1.2 Contractor agrees and acknowledges that Contractor did not take any exceptions to the RFP and is prohibited from exempting any provision of the RFP or of this Agreement in any of Contractor’s Services pursuant to this Agreement. The provisions and requirements of the RFP, attached as **Exhibit A**, are hereby ratified and confirmed and are incorporated herein by this reference. Contractor shall comply with each and every provision of the RFP.

Contractor shall provide all materials, tools, labor, appliances, machinery and appurtenances necessary to perform the Services. Contractor shall obtain and keep in effect for the term of this Agreement any special licenses and permits necessary for Contractor to provide the Services required hereunder.

2. Term. This Agreement is for three (3) years from the date of execution by the parties.

3. Compliance with Applicable Law. All work hereunder shall be performed in a professional manner and form as required by all applicable federal, state, and local rules, regulations, laws, codes, and ordinances and as may be further specified by Town. Contractor shall at all times protect Town’s property from all damage and shall repair or replace any damaged property as required by Town.

4. Compensation. Compensation hereunder shall be paid to Contractor as provided in Contractor’s Proposal, attached hereto as **Exhibit B**, in a total amount not to exceed \$258,046.02. The Town shall pay the Contractor within 30 days of receipt of an approved invoice.

5. Books and Records. Contractor shall keep, for the statutorily required period, accurate books and records with the supporting documents, statistical records, transactions and any other underlying documents supporting the services provided hereunder, and shall comply with Section 14. The Town shall have the right to audit the books and records of Contractor related to the services authorized herein upon reasonable notice provided to Contractor. Any incomplete

Town of Lauderdale-By-The-Sea
PROFESSIONAL SERVICES AGREEMENT

or incorrect entry in such books and records shall be a basis for Town's disallowance and recovery of any payment to Contractor based upon such entry.

6. **Indemnity.** Contractor shall defend, indemnify, and hold harmless the Town, its officers, agents and employees, from and against any and all demands, claims, losses, suits, liabilities, causes of action, judgment or damages, arising out of, related to, whether directly or indirectly, or any way connected with Contractor's performance or non-performance of any provision of this Agreement, including, but not limited to, liabilities arising from contracts between the Contractor and third parties for work or materials required under or related to this Agreement. Contractor shall reimburse the Town for all its expenses including reasonable attorneys' fees and costs incurred in and about the defense of any such claim or investigation and for any judgment or damages arising out of, related to, whether directly or indirectly, or in any way connected with Contractor's performance or non-performance of this Agreement. The provisions of this section shall survive termination of this Agreement. Nothing in this Agreement shall be deemed or treated as a waiver by the Town of any immunity to which it is entitled by law, including but not limited to the Town's sovereign immunity as set forth in Section 768.28, Florida Statutes.

7. **Termination.**

7.1 **Termination for convenience.** The Town may terminate this Agreement for convenience by giving Contractor 30 calendar days' written notice. In the event of such termination, Contractor shall be entitled to receive compensation for any Services provided pursuant to this Agreement and to the satisfaction of the Town, up through the date of termination. Under no circumstances shall the Town make payment for Services nor shall Contractor invoice the Town for Services not yet provided.

7.2 **Termination for cause.** This Agreement may be terminated by either party upon 7 calendar days' written notice to the other should such other party fail substantially to perform in accordance with this Agreement's material terms through no fault of the party initiating the termination. In the event that Contractor abandons this Agreement or causes it to be terminated by the Town, Contractor shall indemnify the Town against losses pertaining to this termination. In the event that this Contract is terminated by the Town for cause and it is subsequently determined by a court of competent jurisdiction that such termination was without cause, such termination shall thereupon be deemed a termination for convenience under Section 6.1 of this Agreement, and the provisions of Section 7.1 shall apply.

8.

9. **Notice.** Any notices required by this Agreement shall be in writing and shall be deemed to have been properly given if transmitted by hand-delivery, by registered or certified mail with postage prepaid return receipt requested, or by a private postal service, addressed to the parties (or their successors) at the following addresses:

For the Town: Town Manager
 Town of Lauderdale-By-The-Sea
 4501 Ocean Drive
 Lauderdale-By-The-Sea, Florida 33308

With a copy to: Town Attorney
 Town of Lauderdale-By-The-Sea
 4501 Ocean Drive
 Lauderdale-By-The-Sea, FL 33308

For The Contractor: Armilio Bien-Aime
 Bien-Aime, Inc.
 2851-2 E. Aragon Blvd.

Town of Lauderdale-By-The-Sea
PROFESSIONAL SERVICES AGREEMENT

Sunrise, FL 33313

10. Assignment and Changes. Contractor may not assign this Agreement. Any changes to this Agreement must be by written amendment, executed by the parties hereto.

11. Insurance. Contractor shall submit certificate(s) of insurance evidencing the required coverage and specifically providing that the Town and the Town Volunteer Fire Department are named as additional insureds with respect to the required coverage. In the event the insurance certificate provided indicates that the insurance shall terminate and lapse during the term of this Agreement, then Contractor shall furnish, at least thirty (30) calendar days prior to expiration of the date of the insurance, a renewed certificate of insurance as proof that equal and like coverage and extension is in effect.

All insurance policies required of the Contractor shall be written by a company with a Best's rating of B+ or better and duly authorized and licensed to do business in the State of Florida and be executed by duly licensed managers upon whom service of process may be made in Broward County, Florida. The Town may accept coverage carriers having lower Best's ratings upon review of financial information concerning Contractor and the insurance carrier.

Contractor shall maintain in full force and effect throughout the contract the following types and limitations of insurance coverage:

1. **Comprehensive General Liability Insurance** - \$1,000,000 combined single limit of insurance per occurrence and \$2,000,000 in the general aggregate for Bodily Injury and Property Damage and \$2,000,000 general aggregate for Products/Completed Operations, Comprehensive General Liability insurance shall include endorsements for property damage; personal injury; contractual liability; completed operations; products liability and independent contractors coverage.
2. **Workers' Compensation Insurance** – Statutory.
3. **Comprehensive Automobile Liability Insurance** - \$1,000,000 combined single limit of insurance per occurrence for Bodily Injury and Property Damage; \$1,000,000 Hired & Non Owned Auto Liability.

12. Entire Agreement. This writing contains the entire Agreement of the parties and supersedes any prior oral or written representations. No representations were made or relied upon by either party, other than those that are expressly set forth herein.

13. Contractor Representations. Contractor represents the following: Contractor is properly authorized to do business in the State of Florida; the execution, delivery and performance of this Agreement by Contractor have been duly authorized; this Agreement is binding on Contractor and enforceable against Contractor in accordance with its terms; and no consent of any other person or entity to such execution, delivery and performance is required. Contractor represents that it has the ability, skill and resources to complete its responsibilities as required by this Agreement.

14. Independent Contractor. This Agreement does not create an employee/employer or joint venture relationship between the parties. Contractor has been procured and is being engaged to provide Services to the City as an independent contractor, and not as an agent or employee of the City. Accordingly, Contractor shall not attain nor be entitled to any rights or benefits of the City, nor any rights generally afforded to classified or unclassified employees of the City. Contractor further understands that Florida Workers' Compensation benefits available to employees of the City are not available to Contractor, and agrees to provide workers' compensation insurance for any employee or agent of Contractor rendering Services to the City under this Agreement.

Town of Lauderdale-By-The-Sea
PROFESSIONAL SERVICES AGREEMENT

15. Chapter 119 (Public Records). The CONTRACTOR shall comply with Chapter 119, Florida Statutes, as applicable, and shall comply with the following:

(a) CONTRACTOR agrees to keep and maintain public records in CONTRACTOR's possession or control in connection with CONTRACTOR's performance under this Agreement. CONTRACTOR additionally agrees to comply specifically with the provisions of Section 119.0701, Florida Statutes. CONTRACTOR shall ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed, except as authorized by law, for the duration of the Agreement, and following completion of the Agreement until the records are transferred to the TOWN.

(b) Upon request from the TOWN's custodian of public records, CONTRACTOR shall provide the TOWN with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided by Chapter 119, Florida Statutes, or as otherwise provided by law.

(c) Unless otherwise provided by law, any and all records, including but not limited to reports, surveys, and other data and documents provided or created in connection with this Agreement are and shall remain the property of the TOWN.

(d) Upon completion of this Agreement or in the event of termination by either party, any and all public records relating to the Agreement in the possession of the CONTRACTOR shall be delivered by the CONTRACTOR to the Town Manager, at no cost to the TOWN, within seven (7) days. All such records stored electronically by CONTRACTOR shall be delivered to the Town in a format that is compatible with the TOWN's information technology systems. Once the public records have been delivered upon completion or termination of this Agreement, the CONTRACTOR shall destroy any and all duplicate public records that are exempt or confidential and exempt from public records disclosure requirements.

(e) Any compensation due to CONTRACTOR shall be withheld until all records are received as provided herein.

(f) IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 954-640-4200, Tedraa@lauderdalebythesea-fl.gov, or by mail: Town Clerk, 4501 N. Ocean Drive, Lauderdale-By-The-Sea, FL 33308.

16. Scrutinized Companies

- a. Contractor certifies that it and its subcontractors are not on the Scrutinized Companies that Boycott Israel List. Pursuant to Section 287.135, F.S., the City may immediately terminate this Agreement at its sole option if the Contractor or its subcontractors are found to have submitted a false certification; or if the Contractor, or its subcontractors are placed on the Scrutinized Companies that Boycott Israel List or is engaged in the boycott of Israel during the term of the Agreement.
- b. If this Agreement is for more than one million dollars, the Contractor certifies that it and its subcontractors are also not on the Scrutinized Companies with Activities in Sudan, Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or engaged with business operations in Cuba or Syria as identified in Section 287.135, F.S. Pursuant to Section 287.135, F.S., the City may immediately terminate this Agreement at its sole option if the Contractor , its affiliates, or its

Town of Lauderdale-By-The-Sea
PROFESSIONAL SERVICES AGREEMENT

subcontractors are found to have submitted a false certification; or if the Contractor, its affiliates, or its subcontractors are placed on the Scrutinized Companies with Activities in Sudan List, or Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or engaged with business operations in Cuba or Syria during the term of the Agreement.

- c. The Contractor agrees to observe the above requirements for applicable subcontracts entered into for the performance of work under this Agreement.
- d. As provided in Subsection 287.135(8), F.S., if federal law ceases to authorize the above-stated contracting prohibitions then they shall become inoperative.

17. Severability. Should any provision, paragraph, sentence, word, or phrase contained in this Agreement be determined by a court of competent jurisdiction to be invalid, illegal, or otherwise unenforceable under the laws of the State of Florida, such provision, paragraph, sentence, word, or phrase shall be deemed modified to the extent necessary in order to conform with such laws, and the remainder shall remain unmodified and in full force and effect.

18. Waiver of Jury Trial. The Town and Contractor **knowingly, irrevocably, voluntarily and intentionally waive any right either may have to a trial by jury in state and or federal court proceedings** in respect to any action, proceeding, lawsuit or counterclaim based upon this Agreement and/ arising out of, under, or in connection with the services performed hereunder, or any course of conduct, course of dealing, statements or actions or inactions of any party hereto.

19. Venue. This Agreement shall be construed in accordance with and governed by the laws of the State of Florida. Venue for any litigation arising out of this Agreement shall be proper exclusively in Broward County, Florida. If either the Town or Contractor is required to enforce the terms of this Agreement by court proceedings or otherwise, whether or not formal legal action is required, the prevailing party shall be entitled to recover from the other party all such costs and expenses, including, but not limited to, court costs, and reasonable attorneys' fees.

20. No Contingent Fees. Contractor warrants it has not employed or retained any company or person, other than a bona fide employee working solely for Contractor to solicit or secure this Agreement, and that it has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for Contractor, any fee, commission, percentage, gift, or other consideration contingent upon or resulting from the award or making of this Agreement.

21. Ethics.

- a. Contractor warrants and represents that its employees shall abide by the Code of Ethics for Public Officers and Employees, Chapter 112, Florida Statutes.
- b. No officer or employee of the Town, during his or her term of employment or for one year thereafter, shall have any interest, direct or indirect, in this contract or the proceeds thereof. Any subcontractors hired by the firm must also adhere to this policy and it must be included in their contracts as well.
- c. No vendor shall give, solicit for, deliver or provide a campaign contribution directly or indirectly to a candidate, or to the campaign committee of a candidate, for the offices of Mayor or Commissioner.
- d. Contractor covenants to promptly comply with all applicable federal, state, county, and municipal laws, ordinances, regulations, and rules relating to the Services to be performed hereunder and in effect at the time of performance. CONTRACTOR covenants that it will conduct no activity or provide any service that is unlawful or offensive.

Town of Lauderdale-By-The-Sea
PROFESSIONAL SERVICES AGREEMENT

IN WITNESS WHEREOF the parties hereto have executed this Agreement on the day and date first above written.

TOWN:	CONTRACTOR:
TOWN OF LAUDERDALE-BY-THE-SEA	
By: _____ William Vance, Town Manager	By: _____

By: _____
Lucila Lang, Finance Director

Attest: _____
Tedra Allen, Town Clerk

Approved as to Form and Legal Sufficiency:

Town Attorney Susan L. Trevarthen



Town Commission Agenda Item Report

Meeting Date: August 11, 2020

Submitted by: Lucila Lang

Submitting Department: Administration

Item Type: Resolutions

Agenda Section: RESOLUTIONS - PUBLIC COMMENTS

Subject Title: RESOLUTION 2020-32 - A RESOLUTION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, ESTABLISHING AN AUDITOR SELECTION COMMITTEE, FOR THE PURPOSE OF ASSISTING THE TOWN COMMISSION IN SELECTING AN AUDITOR TO CONDUCT THE ANNUAL FINANCIAL AUDIT REQUIRED IN SECTION 218.39, FLORIDA STATUTES; PROVIDING FOR CONFLICTS, SEVERABILITY, AND FOR AN EFFECTIVE DATE. (Lucila Lang, Finance Director)

Explanation: Resolution 2020-32 – Establishing an Auditor Selection Committee for the purpose of assisting the Town Commission in selecting an auditor to conduct the Annual Financial Audit , comprised of the Audit Committee and one member of the Town Commission, to evaluate and recommend to the Town Commission an auditor

Recommendation:

Adopt Resolution 2020-32 establishing an Auditor Selection Committee, comprising of the Audit Committee, and appointing a member of the Town Commission as Chair.

Attachments:

1. Resolution 2020-32

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**A RESOLUTION OF THE TOWN OF LAUDERDALE-BY-
THE-SEA, FLORIDA, ESTABLISHING AN AUDITOR
SELECTION COMMITTEE, FOR THE PURPOSE OF
ASSISTING THE TOWN COMMISSION IN SELECTING AN
AUDITOR TO CONDUCT THE ANNUAL FINANCIAL
AUDIT REQUIRED IN SECTION 218.39, FLORIDA
STATUTES; PROVIDING FOR CONFLICTS,
SEVERABILITY, AND FOR AN EFFECTIVE DATE.**

WHEREAS, Section 218.39, Florida Statutes requires an annual financial audit of Town accounts and records by an independent certified public accountant retained by the Town Commission; and

WHEREAS, the Town's agreement with its current auditor has expired and cannot be further renewed; and

WHEREAS, pursuant to Town Charter Section 7.3, the Town Commission at any time may by resolution appoint advisory boards, comprised of Town residents, to serve without compensation at the pleasure of the Town Commission; and

WHEREAS, Resolution 2020-18, adopted by the Town Commission on April 28, 2020 appointed an Audit Committee comprised of three members (and one alternate member) from the community with experience and knowledge relevant to municipal accounting and financial matters; and

WHEREAS, the primary purpose of the Audit Committee is to meet with the auditor to review the Comprehensive Annual Financial Report and review the auditor's findings; however, the Town Commission may choose to assign other responsibilities to the Audit Committee from time to time; and

WHEREAS, Section 218.391, Florida Statutes requires the use of an Auditor Selection Committee when selecting an auditor to conduct the financial audit required in Section 218.39; and

WHEREAS, Section 218.391 requires the Auditor Selection Committee to consist of at least three members, and furthermore requires one member of the Auditor Selection Committee be a member of the Town Commission who serves as the chair of the Committee; and

WHEREAS, Section 218.391 prohibits Town employees, the Town Manager, or the Chief Financial Officer from serving on the Auditor Selection Committee, but allows them to serve in an advisory capacity; and

WHEREAS, the Town Commission desires to establish an Auditor Selection Committee, comprised of the Audit Committee and one member of the Town Commission, to evaluate and recommend to the Town Commission an auditor to conduct the annual financial audit required in Section 218.39, Florida Statutes, and such Committee shall terminate upon execution of an agreement between the Town and the auditor.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE
TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA:**

Section 1. Recitals. Each "WHEREAS" clause set forth is true and correct and herein incorporated by this reference.

Section 2. Appointments. The Town Commission hereby officially designates the following persons as members of the Auditor Selection Committee:

Commissioner_____ **(Chair)** Howard Goldberg

Jill Bonin Jeff Yocom Ken Brenner

Section 3. Purpose. The purpose of the Auditor Selection Committee is to establish factors to use for the evaluation of audit services to be provided by a certified public accounting firm, publicly announce requests for proposals, evaluate the proposals, and rank and recommend firms in order of preference to the Town Commission for an auditor to conduct the annual financial audit in accordance with Section 218.39, Florida Statutes.

Section 4. Termination. The Auditor Selection Committee shall terminate upon execution of an agreement between the Town and the auditor.

Section 5. Conflict. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 6. Severability. If any clause, section or other part of this Resolution shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part shall be considered as eliminated and in no way affecting the validity of the other provisions of this Resolution.

Section 7. Effective Date. This Resolution shall become effective immediately upon its passage.

PASSED AND ADOPTED this ____ day of _____, 2020.

Mayor Chris Vincent

ATTEST:

Town Clerk Tedra Allen, CMC

(CORPORATE SEAL)

APPROVED AS TO FORM:

Susan L. Trevarthen, Town Attorney