



Town Commission

Jarvis Hall 4505 N. Ocean Drive

Regular Town Commission

REGULAR TOWN COMMISSION

Being held at Tuesday, October 22, 2019
Jarvis Hall 4505 N. Ocean Drive

1. **CALL TO ORDER, MAYOR CHRIS VINCENT**
2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
3. **INVOCATION – Pauline Brooks McGuiness (Representing the Baha'i Faith)**
4. **ADDITIONS, DELETIONS, DEFERRALS OF AGENDA ITEMS**
5. **PRESENTATIONS**
 - 5.a Fire Prevention Week Proclamation
[Proclamation CoverPage.pdf](#)
[Fire Prevention Week Proclamation.pdf](#)
6. **PUBLIC COMMENTS**
7. **PUBLIC SAFETY DISCUSSION**
 - 7.a VFD September 2019 Report (Chief Judson Hopping, VFD)
[Cover Page.pdf](#)
[VFD Sept Rpt.pdf](#)
 - 7.b BSO September 2019 Report (Captain Tom Palmer)
[CoverPage.pdf](#)
[Report- September 2019.pdf](#)
 - 7.c AMR September 2019 Report (Brooke Liddle, AMR)
[Cover Page.pdf](#)
[AMR Times 9-19.pdf](#)
8. **TOWN MANAGER REPORT**
 - 8.a 3rd Qtr Welcome Center Report
[CoverPage.pdf](#)
[3rd Qtr Welcome Center Reports.pdf](#)
 - 8.b Action Report (Bill Vance, Town Manager)
[Coverpage.pdf](#)
[Ex1 FY19 Action Plan 10-22-19 Update.pdf](#)
 - 8.c Town Manager Report (Bill Vance, Town Manager)
[CoverPage.pdf](#)

[Code Fines Over 75K - October 1, 2019.pdf](#)

- 8.d 10th Annual Dolphin Cancer Challenge February 29, 2020 (Debbie Hime, Special Projects Coordinator)

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[Municipality Letter DCC X.pdf](#)

9. **TOWN ATTORNEY REPORT**

10. **APPROVAL OF MINUTES**

- 10.a September 12, 2019 1st Public Budget Hearing Minutes
September 12, 2019 Town Commission Meeting Minutes
September 26, 2019 2nd Public Hearing Minutes
September 26, 2019 Town Commission Meeting Minutes

[CoverPage.pdf](#)

[091219 LBTS 1st Public Budget Hearing minutes.pdf](#)

[091219 LBTS Commission minutes.pdf](#)

[092619 LBTS 2nd Pubic Budget Hearing minutes.pdf](#)

[092619 LBTS Commission 1st draft minutes.pdf](#)

11. **CONSENT AGENDA**

- 11.a Special Event Application for LBTS Chamber of Commerce's November 16, 2019 "Taste of the Beach" Event (Debbie Hime, Special Project Coordinator)

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[Ex 1 Special Event App Chamber Taste of the Beach 11-15-19.pdf](#)

- 11.b Implementation of Town's Strategic Marketing Plan by Conceptual Communications FY20 (Debbie Hime, Special Projects Coordinator)

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[Ex 1 Conceptual Communication WA3 FY20.pdf](#)

- 11.c Purchase of one 2019 Club Car Carryall 1500 4x4 (Ken Rubach, Municipal Services Director)

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[EX 1 Club Car Authorized Retailer Letter.pdf](#)

[EX 2 VEHICLE SALES PROPOSAL - LAUDERDALE-BY-THE-SEA - CARRYALL 1500 DIESEL 4 X 4.pdf](#)

- 11.d Storm and Sanitary Sewer Maintenance Contract (Ken Rubach, Municipal Services Director)

[CoverPage.pdf](#)

[EX 1 Bid Tab.pdf](#)

- 11.e Purchase of Single Space Parking Meter Mechanisms & Housing (Ken Rubach, Municipal Services Director)

[Coverpage.pdf](#)

[EX 1 Sole Source Letter.pdf](#)

[EX 2 Duncan Parking Technologies, Inc Single Mechanism Quote.pdf](#)

[EX 3 Duncan Parking Technologies, Inc Housing Quote.pdf](#)

- 11.f BONUS GRANTED TO MICHAEL D. WALKER FOR 25 YEARS OF SERVICE IN ACCORDANCE WITH THE PERSONNEL POLICIES MANUAL VII. SALARY ADMINISTRATION F, BONUSES (Bill Vance, Town Manager)

[CoverPage.pdf](#)

[Exhibit 1 - Proclamation Michael D. Walker.pdf](#)

- 11.g HR Consultant (Bill Vance, Town Manager)

[CoverPage.pdf](#)

[Ex 1 Email \(1\).pdf](#)

[Ex2 HRCC Quote.pdf](#)

12. **OLD BUSINESS**

- 12.a Summary of El Mar Meeting with FDOT (Vice Mayor Sokolow, Jay Flynn Town Engineer, Bill Vance Town Manager)

[El Mar Update CoverPage.pdf](#)

13. **NEW BUSINESS**

- 13.a Recycling Reboot – Rethink. Recycle. Reset. (Vicki Eckels, Recycling Coordinator)

[CoverPage.pdf](#)

[Exhibit 1- WM Audit.pdf](#)

[Exhibit 2- WM-Glass_flyer.pdf](#)

[Exhibit 3-Recycling Flier 2019.pdf](#)

[Exhibit 4- Coral Springs- Recycling Tag_rev.pdf](#)

- 13.b Commission Meeting Dates for November and December (Tedra Allen, Town Clerk)

[Meeting CoverPage.pdf](#)

- 13.c Dog Beach in the Town of Lauderdale-By-The-Sea (Commissioner Strauss)

[CoverPage.pdf](#)

[Dog Beach Comparisson Sheet.pdf](#)

- 13.d Town Manager's recommendation to postpone his annual performance review to March 1, 2020. (Bill Vance, Town Manager)

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[Performance Review Subsection in TM's Agreement.pdf](#)

- 13.e Opportunity for Lauderdale-By-The-Sea's Town Commission to establish performance goals for Fiscal Year 2020. (Bill Vance, Town Manager)

[CoverPage.pdf](#)

[Performance Goals Town Manager's Agreement.pdf](#)

14. COMMISSIONER COMMENTS

15. ORDINANCES 1st Reading

- 15.a** Ordinance 2019-09 - AN ORDINANCE OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA AMENDING CHAPTER 9 “FLOOD PREVENTION AND CONTROL” TO UPDATE REGULATIONS IN ORDER TO COMPLY WITH THE CURRENT FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA)-APPROVED, FLOODPLAIN MANAGEMENT ORDINANCE AND CONFORM WITH STATE CITATIONS AND MANDATES; PROVIDING FOR CODIFICATION, SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE. (Linda Connors, Development Services Director)

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[Ex1 Ordinance 2019-09 Chapter 9 Flood Prevention.pdf](#)

16. ORDINANCES 2nd Reading

17. RESOLUTIONS – PUBLIC COMMENTS

- 17.a** Resolution 2019-38 - A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, CREATING A COMPLETE COUNT ADVISORY COMMITTEE FOR THE 2020 DECENNIAL CENSUS; SPECIFYING POWERS AND DUTIES OF THE COMMITTEE; ESTABLISHING THE NUMBER OF MEMBERS OF THE COMMITTEE; ESTABLISHING QUALIFICATIONS OF MEMBERS OF THE COMMITTEE; PROVIDING FOR AUTOMATIC TERMINATION OF THE COMMITTEE; PROVIDING FOR SERVICE WITHOUT COMPENSATION; PROVIDING FOR IMPLEMENTATION; PROVIDING FOR AN EFFECTIVE DATE. (Linda Connors, Development Services Director)

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[Reso 2019-38.pdf](#)

- 17.b** Resolution 2019-39 - A RESOLUTION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, RELATING TO THE MEMORANDUM OF UNDERSTANDING (“MOU”) REGARDING COLLABORATIVE STUDY AND SUBSEQUENT DEVELOPMENT OF AN INTEGRATED SOLID WASTE AND RECYCLING SYSTEM; APPOINTING REPRESENTATIVES TO REPRESENT THE TOWN IN MATTERS RELATING TO THE MOU; PROVIDING FOR AN EFFECTIVE DATE. (Neysa Herrera, Assistant to the Town Manager)

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[Reso 2019-39 Solid Waste MOU working group Reso.v2.pdf](#)

- 17.c** Resolution 2019-40 - A RESOLUTION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, APPROVING AND AUTHORIZING AN AGREEMENT WITH ERICKS CONSULTANTS, INC. FOR LOBBYIST SERVICES; AUTHORIZING THE TOWN MANAGER TO EXECUTE THE AGREEMENT; PROVIDING FOR AN EFFECTIVE DATE. (Bill Vance, Town Manager)

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[Ericks LBTS Lobbyist Agreement.pdf](#)

[Ex2 Reso 2019-40 - Lobbyist.pdf](#)

18. QUASI JUDICIAL PUBLIC HEARINGS

19. ADJOURNMENT

THE TOWN OF LAUDERDALE-BY-THE-SEA WILL FURNISH APPROPRIATE AUXILIARY AIDS AND SERVICES NECESSARY TO AFFORD INDIVIDUALS AN EQUAL OPPORTUNITY TO PARTICIPATE IN MEETINGS OF THE TOWN COMMISSION. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT AND FLORIDA STATUTE 286.26, PERSONS WITH DISABILITIES NEEDING SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE TOWN CLERK NO LATER THAN TWO (2) DAYS PRIOR TO THE MEETING AT (954) 640-4200 FOR ASSISTANCE.

IF ANY PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE TOWN COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING, HE/SHE WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSES MAY NEED TO INSURE THAT A VERBATIM RECORDING OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PROCEDURES FOR PUBLIC COMMENTS:

Public Comments may address issues that are not on this meeting's agenda, but should relate to the business of the Town, and should not contain personal attacks. If your comment requires follow up, the Town Manager will have a staff person respond to your concerns, and will advise us of the outcome.

The Town Clerk will read off the names of those who have signed up to speak. When your name is called, please come to the podium, state your name for the record, and indicate whether you are a Town resident. Do not state your address. You have up to three minutes to make your comments, but there is no requirement to use the entire time. If you wish to address a particular Commissioner or member of Town Administration, please do so by use of their title.

If you wish to approach the Commission dais to hand out a document or for some other reason, please request permission and state your reason for doing so. All documents to be provided to the Commission should be handed to the Town Clerk for distribution.

These procedures have been developed to assure that the Town Commission meeting time is efficiently used, and that meetings are conducted in a polite and respectful manner. More information on the decorum rules for Town Commission meetings is available in Section 2-23 of the Town Code of Ordinances.