

Town of Lauderdale-By-The-Sea

Special Town Commission

Agenda

Tuesday, July 23, 2024

5:30 PM



Jarvis Hall 4505 N. Ocean Drive
www.Lauderdalebythesea-fl.gov

LAUDERDALE-BY-THE-SEA TOWN COMMISSION

Mayor Edmund Malkoon
Commissioner Richard DeNapoli
Commissioner John A. Graziano
Commissioner Theo Pouloupoulos
Commissioner Randy Strauss

Linda Connors, Town Manager
Susan Trevarthen, Town Attorney
Katrina Adler, Town Clerk

Special Town Commission

Tuesday, July 23, 2024, 5:30 PM
Jarvis Hall 4505 N. Ocean Drive

1. **CALL TO ORDER, MAYOR EDMUND MALKOON**

2. **PLEDGE OF ALLEGIANCE TO THE FLAG**

3. **RESOLUTIONS – PUBLIC COMMENTS**

- 3.a. RESOLUTION 2024-26: A RESOLUTION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, ESTABLISHING A PROPOSED MILLAGE RATE FOR THE 2024/2025 FISCAL YEAR; PROVIDING FOR THE DATE, TIME, AND PLACE OF THE PUBLIC HEARING TO CONSIDER THE PROPOSED MILLAGE RATE AND TENTATIVE BUDGET; DIRECTING THE TOWN CLERK TO FILE SAID RESOLUTION WITH THE PROPERTY APPRAISER OF BROWARD COUNTY; AND PROVIDING AN EFFECTIVE DATE.

4. **ADJOURNMENT**

THE TOWN OF LAUDERDALE-BY-THE-SEA WILL FURNISH APPROPRIATE AUXILIARY AIDS AND SERVICES NECESSARY TO AFFORD INDIVIDUALS AN EQUAL OPPORTUNITY TO PARTICIPATE IN MEETINGS OF THE TOWN COMMISSION. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT AND FLORIDA STATUTE 286.26, PERSONS WITH DISABILITIES NEEDING SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING

SHOULD CONTACT THE TOWN CLERK NO LATER THAN TWO (2) DAYS PRIOR TO THE MEETING AT (954) 640-4200 FOR ASSISTANCE.

IF ANY PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE TOWN COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING, HE/SHE WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSES MAY NEED TO ENSURE THAT A VERBATIM RECORDING OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PROCEDURES FOR PUBLIC COMMENTS:

Public Comments may address issues that are not on this meeting's agenda, but should relate to the business of the Town, and should not contain personal attacks. If your comment requires follow up, the Town Manager will have a staff person respond to your concerns, and will advise us of the outcome.

The Town Clerk will read off the names of those who have signed up to speak. When your name is called, please come to the podium, state your name for the record, and indicate whether you are a Town resident. Do not state your address. You have up to three minutes to make your comments, but there is no requirement to use the entire time. If you wish to address a particular Commissioner or member of Town Administration, please do so by use of their title.

If you wish to approach the Commission dais to hand out a document or for some other reason, please request permission and state your reason for doing so. All documents to be provided to the Commission should be handed to the Town Clerk for distribution.

These procedures have been developed to assure that the Town Commission meeting time is efficiently used, and that meetings are conducted in a polite and respectful manner. More information on the decorum rules for Town Commission meetings is available in Section 2-23 of the Town Code of Ordinances.

INVOCATION:

The Invocation before each Town Commission meeting is a voluntary service of a private citizen, offered to serve the spiritual needs of the members of the Town Commission and solemnize the meeting. It is not intended to be an opportunity to advance or disparage one faith or belief over another. The views expressed in the Invocation have not been previously reviewed by the Town and do not necessarily represent the beliefs of any Town employee or official. No person is required to be present at or participate in the Invocation, and the decision whether to be present or participate in the Invocation will not affect any person's right to actively participate in the official business of the Town or obtain any benefit from the Town. The Town's written Invocation policy is available on its website, and upon written request to the Town Clerk.all static



Agenda Item No: 3.a.

Town Commission Agenda Item Report

Meeting Date: July 23, 2024

Submitted By: Lucila Lang, Finance Director

Submitting Department: Finance

Item Type: Resolution

Agenda Section: RESOLUTIONS – PUBLIC COMMENTS

Subject Title: RESOLUTION 2024-26: A RESOLUTION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, ESTABLISHING A PROPOSED MILLAGE RATE FOR THE 2024/2025 FISCAL YEAR; PROVIDING FOR THE DATE, TIME, AND PLACE OF THE PUBLIC HEARING TO CONSIDER THE PROPOSED MILLAGE RATE AND TENTATIVE BUDGET; DIRECTING THE TOWN CLERK TO FILE SAID RESOLUTION WITH THE PROPERTY APPRAISER OF BROWARD COUNTY; AND PROVIDING AN EFFECTIVE DATE.

Explanation: Resolution 2024-26 (Exhibit 1) establishes a proposed millage rate for the fiscal year beginning October 1, 2024, and announces the date, time, and place for the first Public Budget Hearing to consider the proposed millage rate. (State law requires that we cannot conflict with the dates for the Broward County or the School Board budget hearings so that taxpayers have the option to engage in all of these processes if desired.)

This year, staff held two additional public hearings to review the General Fund budget and discuss any enhancements that the Commission and community would like to add. These items were then presented to the Commission with cost estimates. The Commission reviewed the item and suggested changes to the list so that the Town had a final list of proposed FY25 budget expenditures. The Capital Improvement Plan (CIP) was separately addressed but, since it impacts the General Fund through a required transfer, it is also included in the General Fund's analysis. Table 1 identifies the FY25 budget expenditures that were the result of these meetings.

Table 1

Expenditures	
General Fund	16,351,512
Transfer to CIP	1,255,000
Total	17,606,512

After the expenditures were established, staff waited for the property appraiser to provide the

taxable value (property assessment) for 2024. Property assessments for the Town had a net percentage increase of 8.07% over 2023.

The proposed FY25 budget includes funds from the proposed millage rate, additional income to be collected from utility taxes, franchise fees, licenses, permits, etc. and transfers from both the building and fire funds. Because the Town cannot operate at a deficit, it is standard municipal financing procedure to anticipate income at 95% of gross taxes to be levied. Table 2 below lists the amount to be collected between the current millage rate and the roll-back rate.

Table 2

Millage Rate		Gross taxes to be levied	Net taxes to be collected at 95%	Additional Income	Expenses	Transfer to CIP Fund	Needed Funding
Current Rate	3.9235	14,261,705	13,548,619	4,057,893	16,351,512	1,255,000	0
Roll Back Rate	3.6304	13,196,302	12,536,487	4,057,893	16,351,512	1,255,000	- 1,012,132

The first rate listed in Table 2 is the current millage rate. The proposed net taxes collected along with the additional income that the Town receives would be sufficient to cover the General Fund expenses. The second rate listed above is the roll-back rate, which is the rate at which the Ad Valorem collection is equal to the amount collected for FY24. At this rate, the Town's income would be \$1M less than what is required to meet the proposed FY25 budget.

At tonight's meeting, staff is requesting that the Commission review the information provided and propose the millage rate for FY25. The decision made at this meeting will be the highest millage rate that the Commission can establish. This number will be sent to the property appraiser and will be the rate utilized in the TRIM notices that are sent to the public for their information. At the budget hearings in September, the Commission can lower the millage rate established tonight, but they cannot increase the rate.

Recommendation: Staff recommends that the Commission approve the proposed 3.9235 millage rate for FY25.

Exhibits:

1. Resolution Establishing Tentative Millage Rate
2. Enhancements and CIP

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A RESOLUTION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, ESTABLISHING A PROPOSED MILLAGE RATE FOR THE 2024/2025 FISCAL YEAR; PROVIDING FOR THE DATE, TIME, AND PLACE OF THE PUBLIC HEARING TO CONSIDER THE PROPOSED MILLAGE RATE AND TENTATIVE BUDGET; DIRECTING THE TOWN CLERK TO FILE SAID RESOLUTION WITH THE PROPERTY APPRAISER OF BROWARD COUNTY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Chapter 200, Florida Statutes, Determination of Millage, sets forth the procedures that must be followed in establishing a millage rate and adopting an annual budget; and

WHEREAS, the Broward County Property Appraiser has certified the taxable value of property within the Town of Lauderdale-By-The-Sea, as required by Sections 200.065(1) and 193.023, Florida Statutes; and

WHEREAS, pursuant to Section 200.065(2)(b), the Town is required to establish its proposed millage rate and the date, time and place that the public hearing will be held to consider the proposed millage rate and tentative budget.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE
TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA:**

Section 1. Each “WHEREAS” clause set forth is true and correct and herein incorporated by this reference.

Section 2. The Town Commission hereby establishes as the proposed millage rate for the 2024/2025 Fiscal Year: 3.9235, which is \$3.92 per \$1,000.00 of assessed property value.

Section 3. The Town Commission hereby establishes the date for a public hearing on the tentative budget and proposed millage rate to be held as September 12, 2024, at 5:30 p.m. at Jarvis Hall, 4505 N. Ocean Drive, Lauderdale-By-The-Sea, FL 33308. In the event that the Board of County Commissioners of Broward County, Florida or the School Board of Broward County schedules any County or School Board Budget Hearing on a date set for a Town Budget Hearing, the Town Manager is authorized to change the date of the Town Budget Hearing.

Section. 4. The Town Clerk is directed to send the original Certification of Taxable Value and a certified copy of this Resolution to the Property Appraiser on or before August 4, 2024.

Section 5. This Resolution shall become effective immediately upon its passage.

PASSED AND ADOPTED this 23rd day of July, 2024.

Mayor Edmund Malkoon

Attest:

APPROVED AS TO FORM:

Katrina Adler, Town Clerk, CMC

Susan Trevarthen, Town Attorney

(CORPORATE SEAL)

<u>Department</u>	<u>Item</u>	<u>FY25</u>	<u>Fund</u>
Tourism & Community Outreach	Friday Night Music through June*	\$ 55,000.00	General
Tourism & Community Outreach	75th Celebration Events-Founder's Day	\$ 15,000.00	General
Tourism & Community Outreach	75th Celebration Events-Closure-Drone Show	\$ 35,000.00	General
Tourism & Community Outreach	Farmer's Market*	\$ 4,000.00	General
Tourism & Community Outreach	Dancing-By-The-Sea	\$ 7,300.00	General
Tourism & Community Outreach	Yoga-By-The-Sea	\$ 2,000.00	General
Tourism & Community Outreach	Movies at the Park/Beach*	\$ 1,800.00	General
Tourism & Community Outreach	Easter Egg Hunt	\$ 2,500.00	General
Tourism & Community Outreach	Taste of the Beach*	\$ 12,000.00	General
Tourism & Community Outreach	Family Friendly Activities*	\$ 30,000.00	General
Tourism & Community Outreach	Indoor market @ Jarvis Hall*	\$ 500.00	General
Development Services	Vacation Rental Monitoring Software*	\$ 30,000.00	General
Administration	Computer Hardware Replacement	\$ 30,815.00	General
Development Services	Paid Interns	\$ 7,000.00	General
Administration	Office Furniture	\$ 25,000.00	General

APPROVED-GENERAL FUND			
Police Department	Enhanced Patrol Services	\$ 100,000.00	General

APPROVED-BUILDING FUND			
Building Department	Addition to Staff: Code Compliance Officer	\$ 96,000.00	Building
Building Department	Scanning Initiative	\$ 150,000.00	Building
Building Department	Paid Interns	\$ 10,000.00	Building

APPROVED-FIRE FUND			
Fire	Public Safety Building*	\$ 300,000.00	Fire

CIP	
Public Safety Building Design-20% CIP/80% Fire Fund	\$ 500,000.00
El Prado Park Refurbishment	\$ 775,000.00
Storm Water Rate Study & Stormwater Master Plan Update	\$ 125,000.00
Beach Portal Design	\$ 50,000.00
Camera Upgrades-Phase II	\$ 90,000.00
FDOT A1A-Paving Improvement: Pine Avenue to Palm Avenue	\$ 465,000.00
Tennis Court Lighting	\$ 45,000.00
Beach Renourishment: Payment 2 of 3	\$ 116,667.00
Traffic Calming Projects & Neighborhood Beautifications/Improvements & Calming	\$ 150,000.00
Pedestrian/ADA Improvements-Crosswalks	\$ 75,000.00
Complete Street Project Design: Bougainvillea/Poinciana	\$ 225,000.00
Roadway Paving & Refurbishment	\$ 300,000.00
Friedt Park Playground Improvements	\$ 200,000.00
	\$ 3,116,667.00