

Town of Lauderdale-By-The-Sea
2nd Budget Workshop Town Commission

Agenda

Tuesday, June 11, 2024

5:00 PM



Jarvis Hall 4505 N. Ocean Drive
www.Lauderdalebythesea-fl.gov

LAUDERDALE-BY-THE-SEA TOWN COMMISSION

Mayor Edmund Malkoon
Vice Mayor Randy Strauss
Commissioner Richard DeNapoli
Commissioner John A. Graziano
Commissioner Theo Pouloupoulos

Linda Connors, Town Manager
Susan Trevarthen, Town Attorney
Katrina Adler, Town Clerk

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Tuesday, June 11, 2024, 5:00 PM
Jarvis Hall 4505 N. Ocean Drive

1. **CALL TO ORDER, MAYOR EDMUND MALKOON**

2. **PLEDGE OF ALLEGIANCE TO THE FLAG**

3. **DISCUSSION ITEM**

3.a. FY2024-025 Budget Presentation

4. **ADJOURNMENT**

THE TOWN OF LAUDERDALE-BY-THE-SEA WILL FURNISH APPROPRIATE AUXILIARY AIDS AND SERVICES NECESSARY TO AFFORD INDIVIDUALS AN EQUAL OPPORTUNITY TO PARTICIPATE IN MEETINGS OF THE TOWN COMMISSION. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT AND FLORIDA STATUTE 286.26, PERSONS WITH DISABILITIES NEEDING SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING

SHOULD CONTACT THE TOWN CLERK NO LATER THAN TWO (2) DAYS PRIOR TO THE MEETING AT (954) 640-4200 FOR ASSISTANCE.

IF ANY PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE TOWN COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING, HE/SHE WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSES MAY NEED TO ENSURE THAT A VERBATIM RECORDING OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PROCEDURES FOR PUBLIC COMMENTS:

Public Comments may address issues that are not on this meeting's agenda, but should relate to the business of the Town, and should not contain personal attacks. If your comment requires follow up, the Town Manager will have a staff person respond to your concerns, and will advise us of the outcome.

The Town Clerk will read off the names of those who have signed up to speak. When your name is called, please come to the podium, state your name for the record, and indicate whether you are a Town resident. Do not state your address. You have up to three minutes to make your comments, but there is no requirement to use the entire time. If you wish to address a particular Commissioner or member of Town Administration, please do so by use of their title.

If you wish to approach the Commission dais to hand out a document or for some other reason, please request permission and state your reason for doing so. All documents to be provided to the Commission should be handed to the Town Clerk for distribution.

These procedures have been developed to assure that the Town Commission meeting time is efficiently used, and that meetings are conducted in a polite and respectful manner. More information on the decorum rules for Town Commission meetings is available in Section 2-23 of the Town Code of Ordinances.

INVOCATION:

The Invocation before each Town Commission meeting is a voluntary service of a private citizen, offered to serve the spiritual needs of the members of the Town Commission and solemnize the meeting. It is not intended to be an opportunity to advance or disparage one faith or belief over another. The views expressed in the Invocation have not been previously reviewed by the Town and do not necessarily represent the beliefs of any Town employee or official. No person is required to be present at or participate in the Invocation, and the decision whether to be present or participate in the Invocation will not affect any person's right to actively participate in the official business of the Town or obtain any benefit from the Town. The Town's written Invocation policy is available on its website, and upon written request to the Town Clerk.all static



Agenda Item No: 3.a.

Town Commission Agenda Item Report

Meeting Date: June 11, 2024

Submitted By: Linda Connors, Town Manager

Submitting Department: Finance

Item Type: Action Item

Agenda Section: DISCUSSION ITEM

Subject Title: FY2024-025 Budget Presentation

Explanation: At the first Budget Workshop meeting that took place on May 14, 2024, staff presented the "business as usual" items and a separate list of enhancement items. The intent for that meeting was for the Commission and public to consider the proposed enhancements and provide direction by requesting that staff suggest additional enhancements or remove suggestions from the preliminary list.

From that meeting, the Commission asked staff to consider funding the budget to include the following items:

FY25 BUDGET ENHANCEMENTS				
Department	Item	Included in FY24 Budget	New for FY25 Budget	Fund
Administration	Office Furniture		\$25,000	General
	Digital Budget Workbook		\$25,850	General
	Computer Hardware Replacement		\$30,815	General
	Jarvis Hall-Additional Lighting for Theatre		\$ 1,000	General
	Mobi-Mat*		\$25,000	General
	Lobbying Firm-Leadership at Governor's Level*		\$20,000	General
Tourism & Community Outreach	Friday Night Music through June*	\$45,000	\$10,000	General
	75th Celebration Events-Founder's Day		\$15,000	General
	75th Celebration Events-Closure-Drone Show		\$35,000	General
	Farmer's Market*	\$ 4,000		General
	Dancing-By-The-Sea	\$ 7,300		General

	Yoga-By-The-Sea	\$ 2,000		General
	Movies at the Park/Beach*	\$ 1,800		General
	Easter Egg Hunt		\$ 2,500	General
	Taste of the Beach*		\$12,000	General
	Family Friendly Activities*		\$45,000	General
	Indoor Market @ Jarvis Hall*		\$ 500	General
	Website Improvement		\$20,000	General
Police Department	Enhanced Patrol Services	\$80,000	\$20,000	General
Development Services	Paid Interns		\$7,000	General
	Vacation Rental Monitoring Software*		\$30,000	General
		General Fund Total:	\$324,665	
Building Department	Addition to Staff: Code Compliance Officer		\$96,000	Building
	Scanning Initiative		\$150,000	Building
	Paid Interns		\$10,000	Building
		Building Fund Total:	\$256,000	
Fire	Public Safety Building*	\$300,000		Fire
		Fire Fund Total:	\$	
		GRAND TOTAL-ALL FUNDS:	\$580,665	

*Commission Request

ADDITIONAL ITEMS DISCUSSED		
Administration	Standalone Application*	Part of Tyler Technologies-MyCivic Engagement Module. Cost was included in the original contract.
	Lifeguards/Beach Patrol*	Options will be presented at tonight's Regular Commission Meeting.
	I.T. Infrastructure Upgrades	Servers are being monitored by the Town's I.T. provider. No urgent need in the near future.
Town Attorney	Ethics Training	Weiss Serota Helfman Cole & Bierman, P.L. Attorney will continue to provide this service.
Sewer Fund	Sewer Rates	Rates will be reviewed once City of Pompano Beach rates are received in December.
CIP	Traffic Calming*	CIP will be discussed at the June 25th Commission meeting.
	Storm Drainage*	CIP will be discussed at the June 25th Commission meeting.

The purpose of this meeting is to review the enhancement list and determine if the Commission would like to reduce or delete any of the requests. After this process is

completed, staff requests that the remaining enhancement items be prioritized.

In July, Broward County Property Appraiser's office will provide the new taxable value report for the Town. At this time, the Town will have a clear understanding of what the Town's revenues will be. At the July Commission meeting, staff will present a budget that includes the basic functions of the Town along with the proposed enhancements. The final budget draft will identify multiple funding scenarios based on roll back rate, current millage rate and an increased millage rate and what programs would be funded with the monies generated in each scenario. This exercise will assist the Commission in determining the proper millage rate for FY25.

BUDGET TIMELINE	
Commission Meeting Dates	
June 25, 2024	FY25 Non-Profit Funding Request
	Review FY25 proposed CIP
	Review BSO budget
July 9, 2024	Adopt Proposed Fire Assessment Rates for FY24-25
	Review FY25-FY29 5-Year CIP
July 23, 2024	Adopt Proposed Millage Rate for FY24-25
September 12, 2024	Establish the Proposed Town Ad Valorem Tax Millage Rate
	Adopt the tentative Town budget for FY24-25
	Establish the Final Fire Assessment Rate
September 17, 2024	Adopt the Final Town Budget
	Adopt the Final Town Ad Valorem Tax Millage Rate

Recommendation: Staff recommends the Commission discuss the listed enhancements and prioritize the funding requests.

Exhibits: None