

TOWN OF LAUDERDALE-BY-THE-SEA

TOWN COMMISSION

WORKSHOP MEETING

MINUTES

Jarvis Hall

4505 Ocean Drive

Monday, May 10, 2010

7:00 P.M.

1. CALL TO ORDER, MAYOR ROSEANN MINNET

Mayor Minnet called the meeting to order at 7:00 p.m. Also present were Vice Mayor Stuart Dodd, Commissioner Birute Ann Clotey, Commissioner Scot Sasser, Commissioner Chris Vincent, Town Attorney Susan L. Trevarthen, Interim Town Manager Connie Hoffmann, Town Clerk June White, and Deputy Clerk Nekisha Smith.

2. PLEDGE OF ALLEGIANCE TO THE FLAG

Mayor Minnet stated a Special Event Application for Cerebral Palsy would be added to the May 11, 2010 Commission meeting agenda as an item for consent.

3. ITEMS OF DISCUSSION:

Item 3b was moved out of order for discussion prior to 3a.

b. Stormwater Master Plan

Town Engineers Ben Chen & James Barton from Chen & Associates reviewed the Power Point presentation, previously addressed at the April 27, 2010 Commission meeting.

Town Engineer Barton said the purpose of the study was to come up with the cost to correct town wide flooding issues. He said the plan showed a timeline to fix the problems and implemented a lot of GIS data. Town Engineer Barton explained that the drainage allowed for runoff from surrounding properties. He added that commercial properties were heavily paved, and the residential properties had a more pervious ground such as grass. Town Engineer Barton explained that stormwater issues could be addressed with French drains.

Town Engineer Barton explained that LIDAR data helped collect the information. He explained that an airplane would fly over and take pictures with lasers which were not always 100% accurate.

Town Engineer Barton explained that it would cost approximately \$750,000 to survey the entire Town topographically. He said that Chen & associates completed a drainage atlas a couple of years ago which helped with this project.

Town Engineer Barton said he used information collected in the past and had a good understanding of what was going to work throughout Town. He said that he attempted to locate all the easements and researched all the plats throughout Town. Town Engineer Barton said they researched all of the existing permits and conducted many site visits.

Town Engineer Barton explained that if the drains leading to the Intracoastal became clogged it took longer for them to drain. He said the current problem was that the drains were being covered by growing barnacles. Town Engineer Barton said the pipe inspections would be specific as to where the flood problems were. He explained that it was important to strike a balance between what the Town was willing to live with and how much they wanted to spend. Town Engineer Barton pointed out that there were regulatory requirements in place and the South Florida Water Management District would not allow additional drainage into the Intracoastal.

Town Engineer Barton said the first flush of water was usually polluted so French drains and swales would help limit the amount of pollution going into the water. He explained that regional alternative included a swale restoration program, Inlet maintenance, pipe repair, and outfall maintenance. He said stagnant water could ruin asphalt, and create pot holes. Town Engineer Barton added that this type of ponding could be eliminated by the swale restoration program. He stated that with proper planning the Town could go out for an RFP and obtain competitive bidding compared to emergency situations where the contractors could be more expensive.

Town Engineer Barton said there were 13 areas that were considered the worst and stated it was up to the Commission to determine the order of importance. He added that most of the stormwater ponding could be resolved under local alternative, through a swale restoration program. Town Engineer Barton pointed out that town wide paved swales were one of the issues. He suggested that pervious areas could be added to help with the first flush and some of the drainage problems and that it would reduce the amount of water going into the Intracoastal. Town Engineer Barton said this was an opportunity to tie these projects with existing or upcoming projects such as the El Mar Drive Beautification project. He said the alleys were also a problem because they did not have much drainage and by making them pedestrian friendly the drainage problems could be solved.

Town Engineer Barton said the local alternative would cost about 12 million dollars. He pointed out that because the economy was bad, construction costs were low. He stated that a stormwater utility fee and / or state revolving fund loans and bonds could be funding sources.

Commissioner Vincent questioned whether the projects were in priority order and whether the past 30 to 40 years of study was observed. Town Engineer Barton said they were not in priority order and there was no prior stormwater study done. He said many projects were done on an emergency basis.

Commissioner Vincent was under the impression that the lack of maintenance was the problem for the drainage on the south end. Town Engineer Barton recommended focusing money to video the entire the Town. He said he was not sure whether there were drainage problems in the past.

Commissioner Clotney inquired of the flooding at 16th Street and 21st Avenue. Town Engineer Barton recommended they start with a swale program. He said it may not be entirely sufficient in that area but would minimize the problem and then the problem could be resolved through minor piping. Commissioner Clotney said the problem was created by the reconstruction of the road and requested that area be looked at again more closely.

Commissioner Sasser inquired of the time it would take for the water to dissipate if the proposed project were adopted. Town Engineer Barton said the water should dissipate within an hour. He added that in some places the water went away after about 6 hours and in other places it could take days. Commissioner Sasser believed the local alternative projects were extensive and asked whether the regional alternative would take care of the local alternative as well. Town Engineer Barton explained some of the programs under the regional alternative could not be implemented in certain areas in Town.

Town Engineer Barton stated that Bougainvillea Drive and Poinciana Street were a prime example of flooding; water stayed there for days. He believed they would have to re-do the piping as a swale program would work in those areas.

Vice Mayor Dodd said he was interested in the swale program for pervious areas. He wanted to see some examples of pervious materials that still allowed parking and would help with drainage. Town Engineer Barton said he sent the IATM information regarding pervious materials such as bricks. He said he could get in touch with some companies that could come and do a presentation on the type of material that was available.

Interim Town Manager Hoffman said it may be better to speak with the people who already have it and see how they like it before getting vendors to do a presentation. Town Engineer Barton said he was a little hesitant about having that stuff closer to the beach because the sand clogged things up.

Commissioner Sasser asked where there were drainage videos available. Town Engineer Barton said all the available video had already been reviewed and advised there was not enough money to survey the entire Town. Mayor Minnet asked how much of the town was recorded. Town Engineer Barton believed it was approximately 20%.

Town Engineer Chen explained that before video could be done the company had to clean out the pipe first so that helped some of the situations, sometimes. Commissioner Clotey inquired as to who was responsible for the unauthorized outfalls. Town Engineer Barton said the unauthorized outfalls were recently discovered and therefore, he was not sure whose responsibility it was. He was certain it was not the Town's responsibility.

Commissioner Clotey asked if there was a less expensive way these projects could be completed. Town Engineer Barton explained once they were prioritized and grouped it would be possible that the cost could be reduced. Town Engineer Chen said the only reasonable choice was to implement a stormwater utility fee. He said he had implemented systems that charged less to people with more pervious areas on their personal properties.

Commissioner Vincent asked whether the South Florida Water Management District discouraged the outfall. Town Engineer Chen said they did not discourage current ones; only new ones.

Vice Mayor Dodd said he had difficulty trying to justify the stormwater fee for the people who had to do their own drainage. Town Engineer Ben Chen explained that water in a condominium lot ended up in the right-of-way. He said condominium residents also used the roads within Town, including the roads that were worked on.

Mayor Minnet said the older sewer system needed to be addressed in the south end of town. Town Engineer Chen said that could drive the cost down. Mayor Minnet asked whether the ordinance should reflect the information regarding swales. Town Engineer Barton said it was usually addressed during permitting and was overlooked during final inspection. Mayor Minnet said she would like to see the information on the pervious material and wanted to make sure they lasted a long time.

Mayor Minnet recessed the meeting at 8:25 p.m. and reconvened at 8:40 p.m.

a. Capital Improvement Projects

Interim Assistant Town Manager Bud Bentley explained that projects were collected from the master plan and items identified in the next four years CIP (Capital Improvement Plan). He said over the next four years the projects would be prioritized by the amount of money available. He explained that the Master Plan showed the big picture per project and some projects were already budgeted for future years.

Interim Town Manager Connie Hoffmann stated that she was not able to find any consolidated CIP. She said she would like to gather information and present it to the Commission. Interim Town Manager Hoffmann was afraid there may not be any information and looked for input regarding consolidating or information regarding which projects the Commission did not need to be done anymore.

Mayor Minnet stated that it was her opinion that the Gateway Development (#1) had been accomplished. Commissioner Clotney agreed. She stated that if the Town decided to go forward with grants, the grant money would take care of the rest. Vice Mayor Dodd said a lot of work was done regarding 18" high pelicans but the land was not able to be acquired.

Interim Town Manager Hoffmann asked if the north one could be done if grant funding was available. Commissioner Clotney said that was under LAP.

Interim Assistant Town Manager Bentley clarified that the projects had not been budgeted so deleting any of them would not save the Town any money. Commissioner Sasser suggested that the entryway discussion could be looked at again and discussed with the property owners.

Mayor Minnet said the Neighborhood Waterfront Access Park (#2) could be considered a low priority. Commissioner Clotney said she had not heard anything regarding that but she would inquire. Commissioner Sasser asked for clarification on the direction for (#1). Commissioner Clotney understood that the one on Commercial Boulevard could not go in because FDOT said no. She added that grant money could be used on one and Town money for the other. Mayor Minnet clarified that Commissioner Clotney would get with the Bel Air Association and get back to the Interim Town Manager. Mayor Minnet stated that the residential streetscape improvements (#3), was a low priority until the sewer and drainage problems were addressed.

Interim Assistant Town Manager Bentley thought it would make it easier to blend the CIP and Master Plan list. Vice Mayor Dodd said he wanted to see residential streetscape improvements (#3) referred to the Master Plan Steering Committee. He thought that since the road was so wide, parking could be looked at.

Commissioner Vincent asked whether the Commission was going to tie in the areas identified in the stormwater study. Mayor Minnet confirmed that the Commission would give direction.

Mayor Minnet asked whether beach access improvements (#4) related to the portals. Town Engineer Barton said there was one at the north end of El Mar Drive that was underdeveloped and could be used as a beach access once it was redeveloped. Mayor Minnet clarified that these were the existing portals.

Commissioner Clotney inquired as to the type of improvements that would be done for such a large amount of money for each portal. Interim Assistant Town Manager Bentley clarified those were estimates from the Master Plan. Mayor Minnet said the north portals needed to be separated from the south. Interim Town Manager Hoffmann requested more direction on the maintenance of the portal.

Interim Assistant Town Manager Bentley clarified that the FDOT money could not be spent outside the FDOT right-of-way. He said it would be helpful to prioritize which ones

to work on first. Mayor Minnet believed it was important to break the portals up between the north and south. Commissioner Sasser asked whether the existing portals would be south and others would be north. Mayor Minnet said no because there were portals existing in the north. Mayor Minnet asked if this was something the Commission wanted to see in the budget.

Commissioner Clotley suggested that the Interim Town Manager work some numbers in the budget to see how much money was available to do CIP projects. Interim Town Manager thought it might be a little premature but discussion must happen in the near future because direction would still be needed.

Mayor Minnet clarified that the beach access improvement (#4) was a priority but not a major priority. Mayor Minnet took the beach promenade (#5 & #6) together and believed it was something the Commission did not want to do anymore. Vice Mayor Dodd clarified that it was brought up during the development of Oriana and believed it was a dead issue.

Mayor Minnet believed that parking garages (#7) was not necessary. She thought there were enough parking spaces that needed to be utilized better. Vice Mayor Dodd thought there needed to be better signage especially for the Bougainvillea lot. Mayor Minnet agreed that the town did need better signage for parking assistance.

Commissioner Clotley said residents believed that the small parking area next to Wings was to become an entrance to a garage and they did not feel that was the right way to go.

Mayor Minnet said the El Prado Development (#8) became the El Prado parking lot and therefore, this project was complete.

Mayor Minnet stated that the Town Hall expansion (#9) was not wanted by the previous Commission. She explained that if it was expanded, it would allow for a larger space for the Senior Center. Commissioner Clotley said she did not want to go that route unless grant money was available.

Mayor Minnet said the Barrier Island Interpretative Center (#10) was not a priority at all. Vice Mayor Dodd said he wanted to see the Pedestrian Mall (#11) referred to the Master Plan Steering Committee to possibly try to make it more pedestrian friendly. Mayor Minnet said the pedestrian alleys (#12) needed to be looked at because one was used for valet and one next to the pier was closed that should be opened. She said this needed to be looked at sooner than later. Vice Mayor Dodd gave some background information and requested it be looked at. Commissioner Vincent clarified that it was supposed to be closed temporarily but was closed permanently.

Commissioner Clotley stated that an understanding was previously approved on when and how the alley could be opened. She referenced a verbal agreement that indicated

the entryway would have a chain and be manned to allow vehicles to enter and an exit. Mayor Minnet said she wanted this item brought forward soon to be addressed.

Commissioner Sasser agreed the pier alleyway needed to be addressed immediately and then address the other ways. Mayor Minnet clarified the north alleyway was open and the pier one was not. Commissioner Sasser clarified that the north alley was for valet only and not pedestrian.

Commissioner Clotney said we needed to look into a grant for the west end of Commercial Boulevard as some restaurants may want outdoor dining. Vice Mayor Dodd asked whether Commissioner Clotney was interested in letting the Master Plan Steering Committee look into it. Mayor Minnet thought something could be worked out through ordinances. Commissioner Clotney pointed out that the parking areas were owned by the Town and an ordinance would not be necessary. Commissioner Vincent said he was not looking to do something on a business to business basis. Interim Assistant Town Manager Bentley said it could be done as a streetscape project.

Commissioner Vincent said Commercial Boulevard Enhancements (#13), Pedestrian Linkage (#14), Basin Drive redevelopment (#15), pedestrian walkway (#16) could be put together with the direction of working with the Master Plan Steering Committee. Mayor Minnet said the Water Taxi access (#17) was a private company and El Mar Drive Enhancements (#18) was being worked on through the Master Plan Steering Committee.

It was noted that the item Town Entryway Bel Air (#19) was completed.

Commissioner Sasser thought the \$350,000 budgeted for street resurfacing (#20/21) was a little low. Commissioner Vincent believed that street surfacing should not be done without looking at drainage first. He wanted to see street lighting, resurfacing, and drainage done together. Vice Mayor Dodd thought this should have the same approach as the drainage to do a study of the worst areas. Mayor Minnet said that street resurfacing (#20/21), residential decorative street lighting south (#24), and residential decorative street lighting north (#25) go hand in hand but the drainage needed to be addressed first.

Commissioner Sasser said this could not be taken with the A1A project. Commissioner Clotney confirmed. Commissioner Vincent said we could use town money for that remembering that was where the new bus shelters were going.

Vice Mayor Dodd wanted to see Pine Avenue streetscape (#22), residential decorative street lighting south (#24), residential decorative street lighting north (#25) put as a low priority until sewer and drainage was figured out. Commissioner Vincent disagreed with putting Pine Avenue streetscape (#22) as low priority. He thought it could be done with the drainage.

Mayor Minnet asked if rebuilding beach dunes (#23) was about the beach re-nourishment. Interim Assistant Town Manager Bentley said he would get the information together of what exactly it was.

In reference to the beach re-nourishment (#27) Commissioner Vincent asked what cost sharing was. Interim Assistant Town Manager Bentley explained it meant Federal and County government paid for most of the project and the municipality covered the remainder.

Mayor Minnet stated direction was needed for the A1A Landscape and Streetscape (#26) project. She said a recommendation was supposed to be given from the Master Plan Steering Committee. Interim Assistant Town Manager Bentley said he would be attending the next Master Plan Steering Committee meeting.

Edmund Malkoon said a PowerPoint was to be presented at the May 11, 2010 Commission meeting. He added that the Master Plan Steering Committee was confused on what the elements were supposed to be so it could be incorporated in a presentation. Commissioner Sasser asked if the list of elements were provided to Town staff so that they may ask FDOT if those elements could be used. Interim Assistant Town Manager Bentley said the email went out with questions and they were waiting for a response. Mayor Minnet reiterated this as a priority.

Vice Mayor Dodd asked whether the Fish Habitat project (#28) could be classified as a shovel ready project. Commissioner Clotney thought the money was already approved because a buoy was already built. She added that they were already in the middle of the project. Mayor Minnet asked staff put a status report together.

Commissioner Clotney stated that the Terra Mar bridge repair (#29) had not deteriorated over the past 3 years and therefore, the City of Pompano Beach would not pay their share to repair it. She did not want the Town to have to carry the entire bill. Vice Mayor Dodd thought it could go on the back burner as long as the inspections continued. Commissioner Sasser said he wanted to see the backup material. Mayor Minnet was concerned that deterioration could happen very quickly and that they would need to keep a close eye on the bridge.

Mayor Minnet explained that residents were asking for bus shelters (#30) for quite sometime. Commissioner Clotney reminded the Commission that they were getting 2 bus shelters from Broward County and the A1A project could add some more. She believed this should be considered low priority. Commissioner Vincent believed it would not be cost effective to only do any further beautification. Mayor Minnet thought it was important to implement sufficient shelters for the rainy season.

Mayor Minnet explained that discussion with the Master Plan Steering Committee for the El Mar Streetscape (#31) was taken place. She believed that the sidewalk replacement (#32) could be incorporated with the drainage projects. Interim Assistant Town Manager Bentley said he would like to get with Municipal Services to understand

the Town's policy on repairing broken sidewalks and to get clarification of when it is the residents, commercial business owners, or the Town's responsibility to fix the sidewalk.

Commissioner Clotley suggested placing signage that referenced the Marine Park (#33) so that visitors would be aware that it was there. Vice Mayor Dodd wanted to see every effort made and thought it would bring in more tourists. Mayor Minnet suggested the Chamber of Commerce should work with the business to fund this.

Mayor Minnet explained that several other projects were linked to the Stormwater Master Plan (#34). She said staff needed direction on how to move forward. Interim Town Manager Hoffmann asked if the Commission wanted to implement the swale program and whether the pipes were the main priority. Mayor Minnet said swale project was her highest priority and that she wanted to see the drains cleaned.

Mayor Minnet believed the El Mar Drive project needed to include drainage. Vice Mayor Dodd thought the swale program was the most important, along with the pervious areas for parking and to keeping up with the maintenance. He felt the pavilion should be high on the list and the budget would dictate how deep the Commission could get into each project.

Commissioner Clotley said all of the projects discussed were important and wanted them to be separated so the Town had better chance to apply for grants.

Commissioner Vincent wanted Chen & Associates to put together a grid that would show where the high priorities were. He said everything had to be completed in its entirety.

Commissioner Sasser said he wanted to see where the Town could get the most bang for the buck was and that he wanted to ensure the pavilion was taken care of. Mayor Minnet said the maintenance should be an ongoing process.

Mayor Minnet was under the impression that the Commission already decided that Town Engineer Chen was to conduct a calming study. Town Engineer Barton said he would present it to Interim Assistant Town Manager Bentley and to Interim Town Manager Hoffmann.

Mayor Minnet said there was a cost to create a new master plan. Interim Assistant Town Manager Bentley said the cost was about \$50,000 to update and about \$175,000 for a new Master Plan and was not a decision that needed to be made at this time. Commissioner Sasser said the Master Plan Steering Committee should be asked whether the Town needed a new Master Plan. Interim Assistant Town Manager Bentley pointed out that the Town could do an updated plan.

Mayor Minnet wanted to see the revenue from the tennis courts to see if there was money available for upgrades to the lighting.

Vice Mayor Dodd said Bougainvillea drive was wide enough to allow for parking down the center of the road and that it could bring some traffic calming to the area. Commissioner Clotey said she could not visualize parallel parking on Bougainvillea Drive but the street could use additional landscaping. Interim Assistant Town Manager Bentley said it would be factored in with drainage as well.

Interim Assistant Town Manager Bentley advised that the Town Engineer had previously done some work regarding an Alleyway Study and the he would review the information and present it back to the Commission.

Mayor Minnet stated that the Ocean Front Promenade (#40) was not a priority. She said she had reviewed the completed projects.

Commissioner Sasser said the Commission previously gave direction regarding the Town entryways. Vice Mayor Dodd advised that other pending projects were the Chamber of Commerce roof and low level lighting in the El Prado parking lot.

Commissioner Sasser wanted to see information regarding the pavilion clock and where the money went. He also stated that he wanted the Town to look into providing restrooms on the beach. Mayor Minnet thought that perhaps the Town could partner with building owners to lease property to provide bathrooms.

Commissioner Vincent believed that the restrooms were a priority. He also believed that location was critical. Commissioner Clotey suggested that modular restrooms could also be looked into. Discussion followed regarding restroom locations, and renting store space. Commissioner Clotey believed the cost of renting would be extremely expensive.

4. ADJOURNMENT

Commissioner Sasser made a motion to adjourn. With no further business before the Commission, Mayor Minnet adjourned the meeting at 10:20 p.m.



Mayor Roseann Minnet

ATTEST:



Town Clerk, June White

6-10-10

Date