

APPROVED
TOWN OF LAUDERDALE-BY-THE SEA
PLANNING AND ZONING BOARD
MEETING MINUTES
Jarvis Hall - 4505 Ocean Drive
Tuesday, January 7, 2020

1. CALL TO ORDER

Chair Ferrante called the Planning and Zoning (P&Z) Board meeting for the Town of Lauderdale-By-The-Sea (L-B-T-S) to order at 6:03 PM.

2. PLEDGE OF ALLEGIANCE TO THE FLAG

The Pledge of Allegiance was recited.

ROLL CALL

Members present were Chair William Ferrante, 2nd Alternate Wayne Dillistin, and Jeffrey Whyte. Members absent were Alan Bluestein, Howard Goldberg, 1st Alternate Emeline Savidge, and Bernard Petreccia. Also present were Town Attorney James White, Development Services Director Linda Connors, Planner Jhanelle Campbell and Planning Technician Sydney Ramirez.

3. APPROVAL OF MINUTES

a. Previous Meeting Minutes – December 5, 2019

Mr. Dillistin made a motion to approve the minutes of December 5, 2019 as presented. The motion was seconded by Mr. Whyte. The motion carried 3-0.

4. PUBLIC COMMENTS

Chair Ferrante called for general public comments now which were not specific to the items on the agenda but no one wished to speak. The Chair closed public comments at this time.

5. TOWN PLANNER REPORT

6. NEW BUSINESS

a. Review of Sidewalk Café Regulations

Development Services Director Linda Connors explained about the proposed ordinance (2020-02) being presented tonight regarding sidewalk café regulations. She said that the Town Commission held a workshop in May 2019 to discuss downtown issues such as noise, signs, and sidewalk café regulations. The Town Commission requested Staff to bring forward ordinances to amend the current sidewalk café and sign code regulations. The proposed sidewalk café ordinance and the proposed outdoor dining ordinance were on tonight's agenda. Ms. Connors gave a brief history of the sidewalk cafés starting when the Town completed a revitalization of the Commercial Boulevard corridor in 2014. She said that the proposed ordinance addressed the increase of sidewalk cafés and recurring issues associated with them by amending and adding current regulations. In order to be user friendly, Staff reorganized the entire code for ease of reference, added standards that were previously regulated as policies, deleted previous code provisions that were no longer imposed, added or amended some definitions, added new concepts to update and improve the sidewalk café program, and

amended the existing language to clarify and update the code. Ms. Connors went over the main concepts with the board. As the presentation was over and there were no board questions at this time, the public was invited to speak.

Mayor Chris Vincent thanked the Planning and Zoning Board and Town Staff for the hard work they did on the proposed ordinance. He wanted to clarify one item. Umbrellas should be eight to nine feet in diameter and not eight and one-half feet in diameter due to the ambiguity in styles and manufacturers. The 8.5 feet would be too much like micromanaging. The board made comments or asked questions focusing on but not limited to sidewalk cafés not impacting parking, there would no longer be live music for sidewalk cafés but music was allowed internal to the building, and a change in name would cause a change in sidewalk café licenses. Ms. Connors informed the board that restrooms were regulated by the Building Department. She explained that sidewalk cafés were on public right-of-way and outdoor dining was on private property and there were parking regulations for outdoor dining. Code Compliance worked with restaurants to ensure regulations were enforced for tables and chairs not going outside the allowable perimeter. After the Planning and Zoning Board meets, Staff would send to the Chamber of Commerce what would be going before the Town Commission and they also would notify the sidewalk cafés. The legal ramifications between “shall” and “may” were discussed. No one else wished to speak or ask questions.

Mr. Whyte made a motion to recommend approval of this agenda item to the Town Commission as presented with Staff’s recommendations. The motion was seconded by Mr. Dillistin. The motion carried 3-0.

b Review of Outdoor Dining Regulations

Development Services Director Linda Connors said that the outdoor dining regulations were very similar to the sidewalk dining regulations. The proposed ordinance (2020-01) made amendments to the outside seating for restaurants on private property. The proposed ordinance accomplished clarifying and updating the Town code by amending existing language, establishing a timeframe for permit review, adding a distance requirement for tables and chairs from bus stops, taxi stands, etc. and adding standards for the size of shade structures, density of outdoor seating, and location of the greeting podium, furniture, and fixtures. Music speakers must be turned toward the building and not toward the outdoor dining. The board asked questions focused on but not limited to the umbrella diameter and alcohol. No one from the public spoke and public comments were closed.

Mr. Whyte made a motion to recommend approval of this agenda item to the Town Commission as presented with Staff’s recommendations. The motion was seconded by Mr. Dillistin. The motion carried 3-0.

7. OLD BUSINESS

8. UPDATES/BOARD MEMBER COMMENT

Development Services Director Linda Connors reminded that the next meeting was February 5, 2020 regarding sign code amendments.

9. ADJOURNMENT

Mr. Whyte made a motion to adjourn at approximately 6:36PM. The motion was seconded by Mr. Dillistin. The motion carried 3-0.


Chair William Ferrante

ATTEST:

Date Accepted: 2-5-20

Development Services Director Linda Connors


