



Town Commission

Jarvis Hall 4505 N. Ocean Drive

Regular Town Commission

REGULAR TOWN COMMISSION

Being held at Tuesday, January 28, 2020
Jarvis Hall 4505 N. Ocean Drive

1. **CALL TO ORDER, MAYOR CHRIS VINCENT**
2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
3. **INVOCATION – Moment of Silence**
4. **ADDITIONS, DELETIONS, DEFERRALS OF AGENDA ITEMS**
5. **PRESENTATIONS**
 - 5.a Proclamation presentation for Armilio Bien-Aime (Steve d' Olivera, Public Information Officer/IT Director)
[CoverPage - Proclamation.pdf](#)
[Ex1.pdf](#)
 - 5.b Citizens Observer Patrol (COP) Annual Awards and Promotions (Captain Thomas Palmer, BSO)
[CoverPage.pdf](#)
6. **PUBLIC COMMENTS**
7. **PUBLIC SAFETY DISCUSSION**
8. **TOWN MANAGER REPORT**
 - 8.a Town Manager Report (Bill Vance, Town Manager)
[CoverPage.pdf](#)
[Ex1 Destination.pdf](#)
[Ex2 Annual Evt Update.pdf](#)
[Ex3 Code Fines Over 75K.pdf](#)
 - 8.b First Quarter FY20 Financial Report (Lucila Lang, Finance Director)
[Cover Page -.pdf](#)
[Ex1 Rev Exp Report.pdf](#)
[Ex2 Budget to Actual Report.pdf](#)
[Ex3 DECEMBER CASH-INVESTMENT REPORT_ DECEMBER 2019.pdf](#)
 - 8.c 4th Qtr Welcome Center Report
[CoverPage - Chamber.pdf](#)
[4th Quarter Welcome Center Reports.pdf](#)

- 8.d Action Plan
[Action Plan Review.pdf](#)

9. **TOWN ATTORNEY REPORT**

- 9.a Town Attorney Report: Update on Florida Development Group (FDG) Lien Foreclosure Litigation (Susan Trevarthen, Town Attorney)
[CoverPage.pdf](#)

10. **APPROVAL OF MINUTES**

11. **CONSENT AGENDA**

- 11.a ADA Sidewalk Compliance Study (Ken Rubach, Development Services Director)
[CoverPage.pdf](#)
[ADA Compliance WA#7 BW 2020-01-21.pdf](#)
- 11.b Stormwater Master Plan Update (Ken Rubach, Municipal Services Director)
[CoverPage.pdf](#)
[Ex 1- B&W Work Authorization.pdf](#)
- 11.c Moffat & Nichol Proposal for Consulting Services Related to LBTS Beach- Dune System (Bill Vance, Town Manager / Ken Rubach, Municipal Services Director /Neysa Herrera, Assistant to the Town Manager)
[CoverPage.pdf](#)
[2020-01-24 PRO Lauderdale-by-the-Sea Coastal Consulting Services-R2 Final.pdf](#)
- 11.d DESMAN Parking Consulting Services (Bill Vance, Town Manager /Ken Rubach, Municipal Services Director/ Neysa Herrera, Assistant to the Town Manager)
[CoverPage.pdf](#)
[DESMAN Parking Study Agreement.pdf](#)
- 11.e Public Safety Facility Study Proposal (Bill Vance, Town Manager /Ken Rubach, Municipal Services Director / Neysa Hererra, Assistant to the Town Manager)
[CoverPage.pdf](#)
[Public Safety Facility Study Proposal.pdf](#)

12. **OLD BUSINESS**

- 12.a Ride Sharing Services – Designated Pick Up Location (Linda Connors, Development Services Director)
[CoverPage.pdf](#)
- 12.b Purchase of Light Fixtures for Bougainvilla/Poinciana Island (Ken Rubach, Municipal Services Director)
[CoverPage.pdf](#)
[EX 1- Graybar Bollard Quote.pdf](#)

13. **NEW BUSINESS**

13.a Town Election 2020 Candidates Night (Tedra Allen, Town Clerk)
[CoverPage Candidate Night.pdf](#)

- 14. COMMISSIONER COMMENTS**
- 15. ORDINANCES 1st Reading**
- 16. ORDINANCES 2nd Reading**
- 17. RESOLUTIONS – PUBLIC COMMENTS**
- 18. QUASI JUDICIAL PUBLIC HEARINGS**
- 19. ADJOURNMENT**

THE TOWN OF LAUDERDALE-BY-THE-SEA WILL FURNISH APPROPRIATE AUXILIARY AIDS AND SERVICES NECESSARY TO AFFORD INDIVIDUALS AN EQUAL OPPORTUNITY TO PARTICIPATE IN MEETINGS OF THE TOWN COMMISSION. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT AND FLORIDA STATUTE 286.26, PERSONS WITH DISABILITIES NEEDING SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE TOWN CLERK NO LATER THAN TWO (2) DAYS PRIOR TO THE MEETING AT (954) 640-4200 FOR ASSISTANCE.

IF ANY PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE TOWN COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING, HE/SHE WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSES MAY NEED TO INSURE THAT A VERBATIM RECORDING OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PROCEDURES FOR PUBLIC COMMENTS:

Public Comments may address issues that are not on this meeting's agenda, but should relate to the business of the Town, and should not contain personal attacks. If your comment requires follow up, the Town Manager will have a staff person respond to your concerns, and will advise us of the outcome.

The Town Clerk will read off the names of those who have signed up to speak. When your name is called, please come to the podium, state your name for the record, and indicate whether you are a Town resident. Do not state your address. You have up to three minutes to make your comments, but there is no requirement to use the entire time. If you wish to address a particular Commissioner or member of Town Administration, please do so by use of their title.

If you wish to approach the Commission dais to hand out a document or for some other reason, please request permission and state your reason for doing so. All documents to be provided to the Commission should be handed to the Town Clerk for distribution.

These procedures have been developed to assure that the Town Commission meeting time is efficiently used, and that meetings are conducted in a polite and respectful manner. More information on the decorum rules for Town Commission meetings is available in Section 2-23 of the Town Code of Ordinances.



Town Commission Agenda Item Report

Meeting Date: January 28, 2020

Submitted by: Steve D'Olivera

Submitting Department: Administration

Item Type: Presentations

Agenda Section: PRESENTATIONS

Subject Title:

Proclamation presentation for Armilio Bien-Aime (Steve d' Olivera, Public Information Officer/IT Director)

Explanation:

Proclamation recognizing Armilio Bien-Aime for 21 years of service.

Recommendation:

N/A

Attachments:

1. Proclamation for Armilio Bien-Aime



PROCLAMATION

*Issued by the Governing Body of the
Town of Lauderdale-By-The-Sea, Florida*

Honoring Armilio Bien-Aime for 21 Years of Service

WHEREAS, Armilio Bien-Aime next month will mark the completion of 21 successful years of working for the Town of Lauderdale-By-The-Sea as the director of the Community Center, and

WHEREAS, Armilio's tireless efforts over the past two decades has seen the center's participation numbers grow from 300 in 1999 to more than 800-plus in 2020, and

WHEREAS, the Community Center provides a variety of programs for Town and other local residents, including classes on language, dance, art and computers just to name a few, and

WHEREAS, the center, under Armilio's continued leadership, also sponsors numerous free and fun events throughout the year as part of the Town's Evening in Jarvis Hall lecture series, and

WHEREAS, Community Center participants return time and again because of the real sense of community that Armilio has fostered with help from his many volunteers and teachers.

NOW, THEREFORE, I, Mayor Chris Vincent, with support of the Town Commission and residents, hereby proclaim:

**January 28, 2020 as
"Armilio Bien-Aime Day"**

in the Town of Lauderdale-By-The-Sea.

*In witness whereof we have hereunto set our
hands and caused this seal to be affixed*

Attest: _____
Tedra Allen, CMC
Town Clerk

Chris Vincent, Mayor
January 28, 2020



Town Commission Agenda Item Report

Meeting Date: January 28, 2020

Submitted by: Thomas Palmer

Submitting Department: Public Safety

Item Type: Presentations

Agenda Section: PRESENTATIONS

Subject Title:

Citizens Observer Patrol (COP) Annual Awards and Promotions (Captain Thomas Palmer, BSO)

Explanation:

The Citizens Observer Patrol is a BSO Program where LBTS citizens volunteer their time to patrol the Town in specially marked vehicles, on bicycles and on a 4 wheel drive utility vehicle to provide increased visibility for public safety. Additionally, C.O.P volunteers assist with traffic control, parking and other duties that assist the Town and BSO during various events. The volunteers wear a uniform that distinguishing them as C.O.P. members and they are organized in a fashion similar to BSO, including ranking insignia.

In 2019; the C.O.P.'s volunteered a total of 1,965 hours, an increase of 12% from 2018. Additionally, they drove 3,525 miles around town, 323 hours of UTV patrol and 31 hours of bicycle patrol. Each year the volunteers are recognized for the efforts put forth on behalf of the program and members are promoted to fill vacant ranks. We appreciated the opportunity to give these selfless volunteers recognition at the Commission meeting.

(4 awards, 3 promotions)

Special Services Award:

Anne Meretsky – 22 years

Sylvester Murano – 20 years

Volunteer Hours Award:

Bill Johansen – 1000 hours (over 10,000 hours volunteered over the last 15 years)

Promotion to the rank of Lieutenant:

Jack Martin

Promotion to the rank of Sergeant

Art Jackson

Seth Perlstein

Top COP (for the 4th consecutive year):

Captain Tom Criqui

Recommendation:

N/A

Attachments:



Town Commission Agenda Item Report

Meeting Date: January 28, 2020

Submitted by: Bill Vance

Submitting Department: Administration

Item Type: Report

Agenda Section: TOWN MANAGER REPORT

Subject Title:

Town Manager Report (Bill Vance, Town Manager)

Explanation:

- Town Manager recommends LBTS pursuing the foreclosure of the properties recently involved with Concord Wilshire's Hotel development owned by the Florida Development Group South. Doing so will include LBTS legal representatives securing \$7.1M in code enforcement liens and the razing and removal of all previous hotel structures still in existence.
- Updated LBTS Pelican Hopper transit routes will be in effect February 8.
- LBTS 2020 Arbor Day Celebration was a success and first step forward with LBTS attaining a National Arbor Day Tree City USA designation.
- Having LBTS Town Commission support moving forward with a professionally created 5-year beach maintenance and re-nourishment plan. This plan would ideally include the creation of a LBTS Beach Preservation Advisory Board.
- Municipal Services Director and Town Manager met with FPL Street Lighting Representatives to initiate what will be a public process to replace every A1A (Ocean Boulevard) streetlight pole and fixture. This project seeks to replace them with new streetlight poles and fixtures, within the corporate limits of LBTS.
- Municipal Services Director has initiated the contracted installation of new electrical services in every LBTS West Commercial Downtown parking lot in support of lighting these downtown parking lots.

Recommendation:

Approve/Accept

Attachments:

1. Destination Brochure Distribution
2. Annual Update of Events in LBTS
3. Code Fines over 75k



Destination Brochure Distribution

Explanation:

Town's participation in the collective partnership (originally discussed last June) with the Chamber and CTM Media Group (CTM) has begun with our creating and having printed an initial run of 30k brochures as proposed to deploy to CTM's full distribution list:

- Fort Lauderdale Hotel Sector (165 locations)
- Fort Lauderdale Recreation/Transportation Sector (60 locations)
- Boca Raton/Delray/Boynton Hotel Sector (70 locations)
- Port Everglade Cruise Terminals, Galleria Mall, Sawgrass Mall, and the Convention Center once renovations are completed
- 1/4-page map ad for LBTS in the 2020 Sport & Outdoor map (100,000 distribution throughout all three counties at 700+ locations)

Distribution of the brochures began the week of December 16, and CTM will continue to restock as needed throughout the year. This is one of Town's only print initiatives and is justified as a perfect reach to visitors already in nearby beach communities.

Strategically located in high-traffic visitor locations including hotels, transportation centers, tourist attractions and malls throughout the South Florida region, CTM's network of visitor information displays reach a revolving market of visitors. CTM distributes collateral to their information displays, as well as other centers upon request on a quarterly basis, while monitoring the restocking of brochures and producing reports to help manage inventory.

CTM Media Group owns the display racks at 800+ locations in the tri-county area, including major hotels, malls, convention centers and transportation centers, henceforth, they have exclusive capability to disseminate our brochures applicably to these locations.

This establishes CTM to suitably distribute our brochures to our target market.

We look forward to this initiative garnering interest from visitors in nearby vacation locations, and to many more successful collective ventures with the Chamber.

Copies of the brochure are available in Town Hall.

The first is the outside of the brochure, and second is the inside:





TOWN OF LAUDERDALE BY THE SEA

Relax...You're Here.

WE TAKE PRIDE IN BEING DIFFERENT!
From our dog city neighbors, around our Florida charm with our distinctive coastline, historic charm, modern architecture and great hotels right on the sand.

WE'RE A "PILGRIM KIND OF TOWN!"
We welcome you, your family and friends to come relax and enjoy our beach life with us!

NO CAR NEEDED
In our very charming Town, from the ocean to the historical waterfront, enjoy our local eateries, boutiques, unique shops and low rise hotels.

BEING SMALL IS BIG TO US
Discover Lauderdale-By-The-Sea and then, "Bible Thru Me!"



LAUDERDALE-BY-THE-SEA

Recognized as "Florida's Best Living Coast!" our shoreline is teeming with marine life less than 600 yards off the beach! The whole family can enjoy swimming, diving, kayaking, and paddle boarding right off our beaches. For more leisurely activities, enjoy our award-winning parks, enjoy our centrally located shopping, walk on the pier at the beach, or relax people.

Being a family about 10 miles from the historic port over the canal is a wonderful experience. We're also a designated "Blue Wave Beach," a distinction given to clean and environmentally responsible beach communities.



LAUDERDALE-BY-THE-SEA

TOWN OF LAUDERDALE-BY-THE-SEA

VISITOR CENTER 954-776-1000





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LAUDERDALE-BY-THE-SEA

TOWN OF LAUDERDALE-BY-THE-SEA

VISITOR CENTER 954-776-1000

NO CAR NEEDED! ■ ENJOY WALKING AROUND OUR TOWN

Public Parking

Hotels & Lodging

Shopping

Stay

SHOP

Whether shopping locally or online, a fine selection of goods, food & services is readily at Florida-made jewelry and artwork is available for purchase. Visit any of the many shops and galleries in downtown to find the perfect gift for the person in your life.

PUBLIC PARKING

Map of walking routes in the center of the city.

HOTELS & LODGING

IN DOWNTOWN

1. The Plaza	11. The Plaza
2. The Plaza	12. The Plaza
3. The Plaza	13. The Plaza
4. The Plaza	14. The Plaza
5. The Plaza	15. The Plaza
6. The Plaza	16. The Plaza
7. The Plaza	17. The Plaza
8. The Plaza	18. The Plaza
9. The Plaza	19. The Plaza
10. The Plaza	20. The Plaza

OUT OF TOWN

21. The Plaza	31. The Plaza
22. The Plaza	32. The Plaza
23. The Plaza	33. The Plaza
24. The Plaza	34. The Plaza
25. The Plaza	35. The Plaza
26. The Plaza	36. The Plaza
27. The Plaza	37. The Plaza
28. The Plaza	38. The Plaza
29. The Plaza	39. The Plaza
30. The Plaza	40. The Plaza

STAY

Enjoy your relaxing beach atmosphere - in our private 2.5 Star Ocean View Lodging, located just 10 minutes north of Fort Lauderdale and the Fort Lauderdale International Airport.

Come for the Shopping Stay for the Day!

Spend the day shopping at the world's largest outlet mall, and stay overnight at the world's largest resort hotel. Enjoy the best of both worlds!

Special Package
 \$199.00 per person, double occupancy, 7 days

www.OutletMall.com

Palm Beach

Broward County

HISTORY from Lapeer

Join us for a day of history and fun. We'll be at the Lapeer County Fair, and we'll be giving away a special prize to the first person to find a hidden treasure.

Special Package
 \$199.00 per person, double occupancy, 7 days

www.LapeerHistory.com

First Tee

Join us for a day of fun and learning. We'll be at the First Tee event, and we'll be giving away a special prize to the first person to find a hidden treasure.

Special Package
 \$199.00 per person, double occupancy, 7 days

www.FirstTee.com

Everglades National Park

Join us for a day of fun and learning. We'll be at the Everglades National Park, and we'll be giving away a special prize to the first person to find a hidden treasure.

Special Package
 \$199.00 per person, double occupancy, 7 days

www.EvergladesNationalPark.com

FLORIDA'S BEACHES & BAYS

Join us for a day of fun and learning. We'll be at the Florida's Beaches & Bays event, and we'll be giving away a special prize to the first person to find a hidden treasure.

Special Package
 \$199.00 per person, double occupancy, 7 days

www.FloridasBeaches.com

HISTORY from Lapeer

Join us for a day of history and fun. We'll be at the Lapeer County Fair, and we'll be giving away a special prize to the first person to find a hidden treasure.

Special Package
 \$199.00 per person, double occupancy, 7 days

www.LapeerHistory.com

First Tee

Join us for a day of fun and learning. We'll be at the First Tee event, and we'll be giving away a special prize to the first person to find a hidden treasure.

Special Package
 \$199.00 per person, double occupancy, 7 days

www.FirstTee.com

Everglades National Park

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Special Package
 \$199.00 per person, double occupancy, 7 days

www.EvergladesNationalPark.com

FLORIDA'S BEACHES & BAYS

Join us for a day of fun and learning. We'll be at the Florida's Beaches & Bays event, and we'll be giving away a special prize to the first person to find a hidden treasure.

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 \$199.00 per person, double occupancy, 7 days

www.FloridasBeaches.com



Annual Update of Events in LBTS

Explanation:

Each year we provide an overview of events held in Town:

2017	2018	2019	
22	22	15	Special Events Permits Issued
2	2	3	Recurring permits (Fri Night, Sat Sta 44, Sun Taco Craft)
5	5	5	Town Events (CBTS, 4 th , Veterans, Bugfest, Boo)
3	3	3	Town Recurring Programs/Events (Dance, Frmr's Market, Yoga)
16	16	21	Park Use Permits (Weddings, birthday parties)
12	4	6	Broward County Film Permits
60	52	53	



Properties with Fines over \$75,000*

In Litigation/Foreclosure			Violation	Accrued	Daily
1)	4521	N Ocean Dr (6 Units, Thunderbird)	Pole Sign, Structural Maintenance	\$946,150	\$300
Florida Development Group Properties			Violation	Accrued	Daily
2)	4108/4110	El Mar Dr (formerly Villa Caprice)	WWOP, Structural, Electric, 40-Year	\$4,703,010	\$0
3)	4116	N Ocean Dr (formerly LBTS Resort)	Structural, Electrical Maintenance	\$2,393,272	\$400
Other Properties			Violation	Accrued	Daily
4)	4326	N Ocean Drive (4 Units, 4326 Ocean Dr LLC)	Structural, Paint, Bees	\$416,850	\$400
5)	226/230	Basin Dr (Marina)	Unsafe Dock, WWOP, Boats	\$369,500	\$0
6)	4648	Bougainvilla Dr (5 Units, Patricia Pereira)	Inoperative Vehicle; Maintenance	\$366,050	\$575
7)	5000	N Ocean Dr #1711 (Condo, BricMayFL)	WWOP (Interior Alterations)	\$292,250	\$200
8)	4132	N Ocean Dr (Sea Lord Construction Site)	WWOP (sign), Delinquent BTR	\$200,275	\$0
9)	1931	Waters Edge (PWL--Gilchrist)	Sewer, Boat, WWOP (Interior)	\$167,690	\$0
10)	4617	El Mar Dr (Dee Jay Beach Resort)	WWOP (Seal and Stripe)	\$154,850	\$100
11)	1800	S Ocean Blvd #1307 (Condo, Sonia Imerti)	WWOP (Kitchen Cabinets/Counters)	\$124,650	\$100
TOTAL.....				\$9,717,698	

Abbreviations Key

OVG	Overgrown Grass
WWOP	Work Without Permits
Lx	Landscape Maintenance
BTR	Business Tax Receipt
PWL	Purchased w/ Knowledge of Lien(s)

*As of Thursday, January 23, 2020



Town Commission Agenda Item Report

Meeting Date: January 28, 2020

Submitted by: Lucila Lang

Submitting Department: Finance

Item Type: Report

Agenda Section: Town Manager Report

Subject Title:

First Quarter FY20 Financial Report (Lucila Lang, Finance Director)

Explanation: Presented is the First Quarter FY 20 financial report, which consisted of the attached Revenue/Expenditure Report (Exhibit 1), Budget to Actual Report (Exhibit 2) and the Cash & Investment Report (Exhibit 3).

The following is a summary of the operating results through : 12/31/2019

Fund	Annual Budget	Budgeted Appropriations	Budgeted Rev Excl Appr	YTD Revenues		YTD Expenditures		Net Amount
				Amount	% of Budget	Amount	% of Budget	
General Fund	\$ 13,345,354.00		\$ 13,345,354.00	\$ 8,401,970.00	63%	\$ 2,826,839.00	21%	\$ 5,575,131.00
Sewer Fund	1,130,896.00		\$ 1,130,896.00	288,777.00	26%	210,609.00	19%	\$ 78,168.00
Fire Fund	1,313,147.00	231,393.00	\$ 1,081,754.00	881,715.00	82%	225,825.00	17%	\$ 655,890.00
Capital Fund	2,303,130.00	2,000,000.00	\$ 303,130.00	6,240.00	2%	44,594.00	2%	\$ (38,354.00)
Parking Fund	2,177,562.00		\$ 2,177,562.00	671,983.00	31%	558,441.00	26%	\$ 113,542.00
Grand Total	\$ 20,270,089.00	\$ 2,231,393.00	\$ 18,038,696.00	\$ 10,250,685.00		\$ 3,866,308.00		\$ 6,384,377.00
Notable items this month are as follows:								

General Fund Revenues

- 1) Revenue collected from Ad Valorem Property Taxes is at \$7,253,572.10 (83.3%), which is normal for end of first quarter. All other revenues are on target for the first 3 months of the fiscal year.
- 2) Building permit revenues were strong during the first quarter as the Town collected \$187,457.54 or 27.5% of what was budgeted.
- 3) Franchise taxes are on target as the Town has collected \$145,182.44 or 20.2% of budget.
- 4) Intergovernmental revenues: the Town has collected \$232,731.29 or 21.4% of budget.

Sewer Fund- 103

- 1) Sewer fund revenue from Fort Lauderdale is in line with budgeted amount. Through December, the Town has collected \$286,794.35 or 25.4% of budget.
- 2) The Town has paid \$184,516.56 in sanitary sewers to the City of Pompano Beach, which is 27.4% of budget.

Fire Fund- 115

- 1) During the first quarter of FY20, the Town collected Fire Assessment Fees in the amount of \$844,676.90 or 81.7% of budget. These are in line with the budget.

Capital Fund- 300

No significant activity for the first quarter.

Parking Fund- 310

- 1) Parking revenues were strong for the first quarter. The Town has collected \$671,983.21 or 30.9% of budget.
- 2) Expenditures are in line with expectations.

Recommendation:

Approve / Accept

Attachments:

1. Revenue / Expenditure Report
2. Budget to Actual Report
3. Cash and Investment Report

REVENUE/EXPENDITURE REPORT

Page: 1

1/23/2020

10:41 am

Town of Lauderdale by the Sea

For the Period: 10/1/2019 to 12/31/2019	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund Type: GOV Governmental							
Fund: 001 - General Fund							
Revenues							
Dept: 301.000 Ad Valorem Property Taxes							
311.100 Ad Valorem Property Taxes	8,710,268.00	8,710,268.00	7,253,572.10	5,833,085.78	0.00	1,456,695.90	83.3
Ad Valorem Property Taxes	8,710,268.00	8,710,268.00	7,253,572.10	5,833,085.78	0.00	1,456,695.90	83.3
Dept: 301.100 Utility Taxes							
311.101 FPL Utility Tax	830,000.00	830,000.00	159,287.30	78,681.61	0.00	670,712.70	19.2
311.440 Gas Utility Tax	16,500.00	16,500.00	1,382.63	738.85	0.00	15,117.37	8.4
314.300 Water Utility Tax	167,000.00	167,000.00	29,208.05	15,487.25	0.00	137,791.95	17.5
Utility Taxes	1,013,500.00	1,013,500.00	189,877.98	94,907.71	0.00	823,622.02	18.7
Dept: 301.600 Franchise Taxes							
313.100 FI Power & Light Franchise	600,000.00	600,000.00	113,948.29	54,685.90	0.00	486,051.71	19.0
313.300 Waste Franchise Collection	93,000.00	93,000.00	30,104.65	16,393.20	0.00	62,895.35	32.4
313.301 Waste Franchise Adm-Fee	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.0
313.400 Gas Franchise	15,000.00	15,000.00	1,129.50	638.48	0.00	13,870.50	7.5
313.600 Towing Franchise Fees	600.00	600.00	0.00	0.00	0.00	600.00	0.0
Franchise Taxes	718,600.00	718,600.00	145,182.44	71,717.58	0.00	573,417.56	20.2
Dept: 302.000 Licenses & Permits							
321.100 Business License Taxes	80,000.00	80,000.00	67,911.77	479.98	0.00	12,088.23	84.9
321.110 Sidewalk Cafe ROW	50,000.00	50,000.00	40,139.90	-3,460.00	0.00	9,860.10	80.3
322.100 Building Permits	681,500.00	681,500.00	187,457.54	65,737.20	0.00	494,042.46	27.5
322.105 Fire Plan Review Fees	21,000.00	21,000.00	6,419.00	2,175.00	0.00	14,581.00	30.6
322.150 Miscellaneous Permits	2,497.00	2,497.00	0.00	0.00	0.00	2,497.00	0.0
322.400 Sign Permits	4,000.00	4,000.00	785.00	0.00	0.00	3,215.00	19.6
Licenses & Permits	838,997.00	838,997.00	302,713.21	64,932.18	0.00	536,283.79	36.1
Dept: 303.000 Intergovernmental Revenues							
311.120 Municipal Revenue Sharing	155,600.00	155,600.00	40,369.30	13,456.43	0.00	115,230.70	25.9
311.150 Alcoholic Beverage License	15,500.00	15,500.00	133.94	85.00	0.00	15,366.06	0.9
311.180 Sales Tax	394,000.00	394,000.00	66,164.55	34,125.83	0.00	327,835.45	16.8
312.405 Local Op Gas Tax 1 - 6 cent	65,651.00	65,651.00	10,485.38	5,471.56	0.00	55,165.62	16.0
312.410 Local Op Gas Tax 1 - 5 cent	46,630.00	46,630.00	7,114.53	3,670.28	0.00	39,515.47	15.3
315.100 Communication Service Tax	320,000.00	320,000.00	53,144.73	27,468.18	0.00	266,855.27	16.6
334.904 Hurricane-Storm/FEMA	0.00	0.00	55,318.86	55,318.86	0.00	-55,318.86	0.0
334.910 BCC-Senior Center Grant	18,507.00	18,507.00	0.00	0.00	0.00	18,507.00	0.0
334.914 BCC-Transportation Grant	51,704.00	51,704.00	0.00	0.00	0.00	51,704.00	0.0
334.915 FDOT-Reimbursable Grant	18,064.00	18,064.00	0.00	0.00	0.00	18,064.00	0.0
Intergovernmental Revenues	1,085,656.00	1,085,656.00	232,731.29	139,596.14	0.00	852,924.71	21.4
Dept: 304.000 Charges for Services							
343.902 Site Plan Application Fees	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
347.500 Tennis - Shuffle Key	9,200.00	9,200.00	7,069.64	1,539.15	0.00	2,130.36	76.8
Charges for Services	11,200.00	11,200.00	7,069.64	1,539.15	0.00	4,130.36	63.1
Dept: 305.000 Fines & Forfeitures							
354.150 Fines,TrafficViolation,Citatio	31,452.00	31,452.00	6,998.25	4,333.72	0.00	24,453.75	22.3
354.160 Code Enforcement Fines	50,000.00	50,000.00	4,200.00	2,025.00	0.00	45,800.00	8.4
359.100 Other Fines & Alarms	2,000.00	2,000.00	50.00	0.00	0.00	1,950.00	2.5
Fines & Forfeitures	83,452.00	83,452.00	11,248.25	6,358.72	0.00	72,203.75	13.5
Dept: 306.000 Miscellaneous Revenues							
361.100 Interest Earnings	26,000.00	26,000.00	27,354.83	6,116.63	0.00	-1,354.83	105.2
362.000 Rent/Lease Royalties	67,620.00	67,620.00	18,412.68	6,137.56	0.00	49,207.32	27.2
365.400 Recycling Revenue	3,041.00	3,041.00	0.00	0.00	0.00	3,041.00	0.0
366.100 Donations	5,000.00	5,000.00	1,840.00	0.00	0.00	3,160.00	36.8
369.100 Miscellaneous Revenues	36,308.00	36,308.00	19,592.09	3,991.67	0.00	16,715.91	54.0
369.200 Miscellaneous Applications	18,975.00	18,975.00	11,273.30	10,238.30	0.00	7,701.70	59.4
369.201 Miscellaneous MerchandiseSales	689.00	689.00	369.50	318.50	0.00	319.50	53.6
369.250 Recreational Activities Fee	1,250.00	1,250.00	503.00	105.00	0.00	747.00	40.2

REVENUE/EXPENDITURE REPORT

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Town of Lauderdale by the Sea

For the Period: 10/1/2019 to 12/31/2019

Fund Type: GOV Governmental

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 001 - General Fund							
Revenues							
Dept: 306.000 Miscellaneous Revenues							
369.500 Miscellaneous Lobbyist	600.00	600.00	0.00	0.00	0.00	600.00	0.0
369.901 Insurance Reimbursement	3,281.00	3,281.00	0.00	0.00	0.00	3,281.00	0.0
Miscellaneous Revenues	162,764.00	162,764.00	79,345.40	26,907.66	0.00	83,418.60	48.7
Dept: 581.100 Interfund Transfers							
380.115 Transfer from Fire - OH Costs	22,000.00	22,000.00	5,500.00	0.00	0.00	16,500.00	25.0
381.106 Transfer from Parking Fund	698,917.00	698,917.00	174,729.25	0.00	0.00	524,187.75	25.0
Interfund Transfers	720,917.00	720,917.00	180,229.25	0.00	0.00	540,687.75	25.0
Revenues	13,345,354.00	13,345,354.00	8,401,969.56	6,239,044.92	0.00	4,943,384.44	63.0
Expenditures							
Dept: 511.000 Commission							
500.110 Commission Salaries	71,826.00	71,826.00	13,532.56	2,506.03	0.00	58,293.44	18.8
500.210 Employer FICA Taxes	5,300.00	5,300.00	969.05	179.47	0.00	4,330.95	18.3
500.220 Retirement	33,400.00	33,400.00	4,893.74	2,446.87	0.00	28,506.26	14.7
500.230 Group Insurance	57,084.00	57,084.00	11,415.98	3,806.21	0.00	45,668.02	20.0
500.345 Contractual Services	3,500.00	3,500.00	702.85	192.50	0.00	2,797.15	20.1
500.510 Office Supplies	650.00	650.00	0.00	0.00	0.00	650.00	0.0
500.512 Elections	2,300.00	2,300.00	0.00	0.00	0.00	2,300.00	0.0
500.540 Dues & Subscriptions	1,912.00	1,912.00	350.00	0.00	0.00	1,562.00	18.3
500.545 Training	4,500.00	4,500.00	0.00	0.00	0.00	4,500.00	0.0
500.550 Operating Expenses	9,500.00	9,500.00	2,113.42	24.98	0.00	7,386.58	22.2
Commission	189,972.00	189,972.00	33,977.60	9,156.06	0.00	155,994.40	17.9
Dept: 511.100 Donation-Non Profits							
500.820 Donations-Aids to Private Org	42,753.00	42,753.00	2,000.00	0.00	0.00	40,753.00	4.7
Donation-Non Profits	42,753.00	42,753.00	2,000.00	0.00	0.00	40,753.00	4.7
Dept: 511.200 Visitor Center							
500.120 Regular Salaries	12,782.00	12,782.00	2,095.84	0.00	0.00	10,686.16	16.4
500.140 Overtime Salaries	1,500.00	1,500.00	128.80	0.00	0.00	1,371.20	8.6
500.210 Employer FICA Taxes	1,044.00	1,044.00	160.33	0.00	0.00	883.67	15.4
500.220 Retirement	1,128.00	1,128.00	228.86	0.00	0.00	899.14	20.3
500.230 Group Insurance	3,454.00	3,454.00	640.85	213.96	0.00	2,813.15	18.6
500.340 Sewer/Wastewater	2,700.00	2,700.00	582.81	202.15	0.00	2,117.19	21.6
500.345 Contractual Services	29,900.00	29,900.00	0.00	0.00	0.00	29,900.00	0.0
500.430 Electric Service	1,600.00	1,600.00	243.08	0.00	0.00	1,356.92	15.2
500.431 Water Service	2,800.00	2,800.00	628.72	218.93	0.00	2,171.28	22.5
500.520 Bldg. Maintenance	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
500.640 Capital Outlay - Equip & Mach	6,000.00	6,000.00	0.00	0.00	0.00	6,000.00	0.0
Visitor Center	65,908.00	65,908.00	4,709.29	635.04	0.00	61,198.71	7.1
Dept: 513.000 Administration							
500.120 Regular Salaries	645,616.00	645,616.00	141,110.31	27,989.48	0.00	504,505.69	21.9
500.140 Overtime Salaries	2,500.00	2,500.00	681.18	118.39	0.00	1,818.82	27.2
500.210 Employer FICA Taxes	49,500.00	49,500.00	10,776.63	2,137.23	0.00	38,723.37	21.8
500.220 Retirement	106,164.00	106,164.00	13,310.70	8,055.35	0.00	92,853.30	12.5
500.230 Group Insurance	129,722.00	129,722.00	26,381.73	8,846.14	0.00	103,340.27	20.3
500.315 Professional Services	50,000.00	50,000.00	4,655.00	0.00	0.00	45,345.00	9.3
500.320 Audit Expense	31,500.00	31,500.00	1,500.00	0.00	0.00	30,000.00	4.8
500.344 HR Expenses	30,000.00	30,000.00	455.68	0.00	0.00	29,544.32	1.5
500.345 Contractual Services	20,000.00	20,000.00	5,354.12	2,338.77	0.00	14,645.88	26.8
500.463 Service Maintenance Contracts	40,000.00	40,000.00	9,081.23	320.41	1,800.00	29,118.77	27.2
500.506 Printing & Binding	5,000.00	5,000.00	1,820.00	0.00	0.00	3,180.00	36.4
500.508 Postage	4,500.00	4,500.00	1,084.70	205.20	0.00	3,415.30	24.1
500.510 Office Supplies	7,500.00	7,500.00	2,649.88	1,029.29	0.00	4,850.12	35.3
500.540 Dues & Subscriptions	8,000.00	8,000.00	1,770.54	250.00	0.00	6,229.46	22.1
500.545 Training	8,000.00	8,000.00	839.28	-98.00	0.00	7,160.72	10.5

REVENUE/EXPENDITURE REPORT

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Town of Lauderdale by the Sea

For the Period: 10/1/2019 to 12/31/2019

Fund Type: GOV Governmental

Fund: 001 - General Fund**Expenditures**

Dept: 513.000 Administration

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
500.550 Operating Expenses	10,000.00	10,000.00	2,548.53	882.55	9,612.32	-2,160.85	121.6

Administration	1,148,002.00	1,148,002.00	224,019.51	52,074.81	11,412.32	912,570.17	20.5
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Dept: 514.000 Town Attorney

500.310 Legal Expense	255,000.00	255,000.00	47,488.45	14,831.90	0.00	207,511.55	18.6
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500.314 Litigation	100,000.00	100,000.00	2,621.60	655.40	0.00	97,378.40	2.6
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500.319 Ethics Research, Training & Op	8,000.00	8,000.00	1,762.80	1,762.80	0.00	6,237.20	22.0
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Town Attorney	363,000.00	363,000.00	51,872.85	17,250.10	0.00	311,127.15	14.3
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Dept: 519.000 General

500.120 Regular Salaries	80,000.00	80,000.00	16,615.42	3,076.93	0.00	63,384.58	20.8
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500.210 Employer FICA Taxes	6,200.00	6,200.00	1,040.83	0.00	0.00	5,159.17	16.8
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500.220 Retirement	6,800.00	6,800.00	1,042.46	521.23	0.00	5,757.54	15.3
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500.230 Group Insurance	14,372.00	14,372.00	2,890.11	1,126.64	0.00	11,481.89	20.1
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500.311 Advertisements	8,000.00	8,000.00	1,386.55	1,236.50	0.00	6,613.45	17.3
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500.313 Legal Exp- Other Issues	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
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500.315 Professional Services	75,000.00	75,000.00	7,500.00	2,500.00	0.00	67,500.00	10.0
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500.345 Contractual Services	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
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500.349 Community Bus	173,488.00	173,488.00	15,063.82	0.00	0.00	158,424.18	8.7
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500.451 Auto, Property & Liability Ins	125,000.00	125,000.00	79,310.75	0.00	0.00	45,689.25	63.4
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500.452 Workers Compensation Insur	45,020.00	45,020.00	17,360.00	8,600.00	0.00	27,660.00	38.6
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500.497 Contingency	46,253.00	46,253.00	0.00	0.00	0.00	46,253.00	0.0
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500.506 Printing & Binding	10,950.00	10,950.00	0.00	0.00	0.00	10,950.00	0.0
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500.508 Postage	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
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500.511 Computer Expense	130,000.00	130,000.00	68,651.26	14,066.32	0.00	61,348.74	52.8
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500.525 Uniform Expense	500.00	500.00	0.00	0.00	0.00	500.00	0.0
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500.540 Dues & Subscriptions	500.00	500.00	0.00	0.00	0.00	500.00	0.0
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500.545 Training	2,600.00	2,600.00	383.00	0.00	0.00	2,217.00	14.7
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500.550 Operating Expenses	37,575.00	37,575.00	17,583.32	0.00	0.00	19,991.68	46.8
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500.552 Recycling and Solid Waste Exp	60,000.00	60,000.00	8,202.39	3,735.30	0.00	51,797.61	13.7
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500.640 Capital Outlay - Equipmt & Mach	13,700.00	13,700.00	2,227.54	854.91	0.00	11,472.46	16.3
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General	848,958.00	848,958.00	239,257.45	35,717.83	0.00	609,700.55	28.2
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Dept: 519.100 Business Dev & Marketing

500.311 Advertisements	77,185.00	77,185.00	1,149.43	395.00	0.00	76,035.57	1.5
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500.315 Professional Services	65,500.00	65,500.00	3,079.50	0.00	0.00	62,420.50	4.7
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500.345 Contractual Services	32,650.00	32,650.00	8,278.34	543.34	0.00	24,371.66	25.4
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500.495 Special Events	36,400.00	36,400.00	1,199.60	0.00	0.00	35,200.40	3.3
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500.506 Printing & Binding	41,442.00	41,442.00	3,027.00	0.00	0.00	38,415.00	7.3
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500.540 Dues & Subscriptions	1,735.00	1,735.00	100.00	0.00	0.00	1,635.00	5.8
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500.550 Operating Expenses	1,500.00	1,500.00	139.10	74.10	0.00	1,360.90	9.3
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Business Dev & Marketing	256,412.00	256,412.00	16,972.97	1,012.44	0.00	239,439.03	6.6
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Dept: 521.000 Police Department

500.345 Contractual Services	4,811,226.00	4,811,226.00	1,192,498.99	400,935.50	0.00	3,618,727.01	24.8
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500.352 Contract Services	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
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500.520 Bldg. Maintenance	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
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500.550 Operating Expenses	5,808.00	5,808.00	0.00	0.00	0.00	5,808.00	0.0
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500.640 Capital Outlay - Equipmt & Mach	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	0.0
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Police Department	4,853,534.00	4,853,534.00	1,192,498.99	400,935.50	0.00	3,661,035.01	24.6
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Dept: 523.000 Emergency Medical Services

500.345 Contractual Services	823,545.00	823,545.00	205,886.16	68,628.72	0.00	617,658.84	25.0
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Emergency Medical Services	823,545.00	823,545.00	205,886.16	68,628.72	0.00	617,658.84	25.0
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Dept: 524.000 Development Services

500.120 Regular Salaries	290,191.00	290,191.00	55,185.26	11,084.94	0.00	235,005.74	19.0
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500.140 Overtime Salaries	4,000.00	4,000.00	749.72	232.27	0.00	3,250.28	18.7
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500.210 Employer FICA Taxes	22,300.00	22,300.00	4,233.00	856.14	0.00	18,067.00	19.0
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REVENUE/EXPENDITURE REPORT

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Town of Lauderdale by the Sea

For the Period: 10/1/2019 to 12/31/2019

Fund Type: GOV Governmental

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 001 - General Fund							
Expenditures							
Dept: 524.000 Development Services							
500.220 Retirement	45,900.00	45,900.00	8,002.63	3,747.04	0.00	37,897.37	17.4
500.230 Group Insurance	65,378.00	65,378.00	11,613.47	2,450.89	0.00	53,764.53	17.8
500.315 Professional Services	104,500.00	104,500.00	6,627.49	3,491.25	15,000.00	82,872.51	20.7
500.345 Contractual Services	331,600.00	331,600.00	57,160.53	10,775.54	0.00	274,439.47	17.2
500.402 Building Permit Services	520,000.00	520,000.00	51,636.86	51,636.86	0.00	468,363.14	9.9
500.461 Vehicle Maintenance	250.00	250.00	0.00	0.00	0.00	250.00	0.0
500.462 Fuel	1,000.00	1,000.00	30.77	0.00	0.00	969.23	3.1
500.463 Service Maintenance Contracts	2,220.00	2,220.00	1,447.92	413.81	0.00	772.08	65.2
500.506 Printing & Binding	800.00	800.00	-120.00	-60.00	0.00	920.00	-15.0
500.508 Postage	6,000.00	6,000.00	642.85	107.50	0.00	5,357.15	10.7
500.510 Office Supplies	3,500.00	3,500.00	364.31	77.75	0.00	3,135.69	10.4
500.525 Uniform Expense	600.00	600.00	0.00	0.00	0.00	600.00	0.0
500.540 Dues & Subscriptions	2,000.00	2,000.00	99.00	99.00	0.00	1,901.00	5.0
500.545 Training	6,000.00	6,000.00	362.96	77.29	0.00	5,637.04	6.0
500.550 Operating Expenses	9,350.00	9,350.00	2,529.40	453.14	0.00	6,820.60	27.1
500.630 Cap Outlay Imp other than bldg	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.0
Development Services	1,435,589.00	1,435,589.00	200,566.17	85,443.42	15,000.00	1,220,022.83	15.0
Dept: 541.100 Mun Svcs - Public Works Div							
500.120 Regular Salaries	845,096.00	845,096.00	186,078.47	35,771.93	0.00	659,017.53	22.0
500.140 Overtime Salaries	35,000.00	35,000.00	17,481.40	5,132.77	0.00	17,518.60	49.9
500.210 Employer FICA Taxes	64,700.00	64,700.00	15,337.66	3,082.19	0.00	49,362.34	23.7
500.220 Retirement	86,521.00	86,521.00	23,210.33	8,699.04	0.00	63,310.67	26.8
500.230 Group Insurance	238,858.00	238,858.00	46,375.22	16,169.28	0.00	192,482.78	19.4
500.315 Professional Services	25,000.00	25,000.00	11,570.00	3,187.50	0.00	13,430.00	46.3
500.340 Sewer/Wastewater	12,500.00	12,500.00	2,268.76	786.64	0.00	10,231.24	18.2
500.345 Contractual Services	134,271.00	134,271.00	13,164.60	0.00	0.00	121,106.40	9.8
500.410 Communications	40,440.00	40,440.00	11,789.43	936.60	0.00	28,650.57	29.2
500.430 Electric Service	42,000.00	42,000.00	6,736.63	0.00	0.00	35,263.37	16.0
500.431 Water Service	120,000.00	120,000.00	25,642.43	8,624.93	0.00	94,357.57	21.4
500.433 Electric Service-Streets	60,000.00	60,000.00	8,786.67	0.00	0.00	51,213.33	14.6
500.445 Equip Rent/Lease	16,500.00	16,500.00	11,124.80	9,124.80	0.00	5,375.20	67.4
500.460 Equipment Maintenance	23,000.00	23,000.00	2,909.47	600.68	0.00	20,090.53	12.6
500.461 Vehicle Maintenance	13,000.00	13,000.00	6,479.01	2,253.47	0.00	6,520.99	49.8
500.462 Fuel	18,000.00	18,000.00	3,238.90	0.00	0.00	14,761.10	18.0
500.463 Service Maintenance Contracts	12,776.00	12,776.00	2,457.70	1,549.02	0.00	10,318.30	19.2
500.470 Radio Maintenance	2,400.00	2,400.00	0.00	0.00	0.00	2,400.00	0.0
500.498 Storm Drain Rehab/Maint	50,000.00	50,000.00	5,490.00	5,490.00	0.00	44,510.00	11.0
500.508 Postage	300.00	300.00	242.86	0.50	0.00	57.14	81.0
500.510 Office Supplies	2,000.00	2,000.00	650.74	0.00	0.00	1,349.26	32.5
500.520 Bldg. Maintenance	60,000.00	60,000.00	22,717.12	8,570.10	0.00	37,282.88	37.9
500.525 Uniform Expense	8,000.00	8,000.00	3,051.93	920.29	0.00	4,948.07	38.1
500.529 Street Light Maintenance	17,538.00	17,538.00	2,807.91	0.00	0.00	14,730.09	16.0
500.530 Street Maint Repair Supply	137,000.00	137,000.00	13,175.07	4,611.06	0.00	123,824.93	9.6
500.531 Grounds Maint/Landscaping	32,500.00	32,500.00	18,721.67	2,453.75	0.00	13,778.33	57.6
500.532 Signs	10,000.00	10,000.00	1,045.60	0.00	0.00	8,954.40	10.5
500.534 Sidewalk Maint Repair	22,000.00	22,000.00	0.00	0.00	0.00	22,000.00	0.0
500.535 Flags	1,200.00	1,200.00	819.00	819.00	0.00	381.00	68.3
500.540 Dues & Subscriptions	1,000.00	1,000.00	1,545.00	1,000.00	0.00	-545.00	154.5
500.545 Training	5,300.00	5,300.00	0.00	0.00	0.00	5,300.00	0.0
500.547 Hurricane Expenditure	25,000.00	25,000.00	287.50	115.00	0.00	24,712.50	1.2
500.550 Operating Expenses	55,000.00	55,000.00	25,415.52	9,192.66	0.00	29,584.48	46.2
500.624 Capital Outlay-Bldg. Improvemt	75,000.00	75,000.00	0.00	0.00	0.00	75,000.00	0.0
500.640 Capital Outlay - Equip & Mach	26,500.00	26,500.00	5,392.50	0.00	0.00	21,107.50	20.3
500.644 Capital Outlay-Vehicles	289,500.00	289,500.00	0.00	0.00	0.00	289,500.00	0.0
Mun Svcs - Public Works Div	2,607,900.00	2,607,900.00	496,013.90	129,091.21	0.00	2,111,886.10	19.0
Dept: 572.000 Recreation							
500.311 Advertisements	3,150.00	3,150.00	1,103.55	0.00	0.00	2,046.45	35.0
500.342 Senior Rec. Ctr. Contract	79,631.00	79,631.00	18,532.74	6,177.58	0.00	61,098.26	23.3

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Town of Lauderdale by the Sea

For the Period: 10/1/2019 to 12/31/2019

Fund Type: GOV Governmental

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 001 - General Fund							
Expenditures							
Dept: 572.000 Recreation							
500.343 Beach Maintenance Contract	264,000.00	264,000.00	52,677.00	17,559.00	0.00	211,323.00	20.0
500.345 Contractual Services	26,500.00	26,500.00	0.00	0.00	0.00	26,500.00	0.0
500.347 Programs	20,000.00	20,000.00	4,200.00	1,550.00	0.00	15,800.00	21.0
500.430 Electric Service	800.00	800.00	83.03	0.00	0.00	716.97	10.4
500.460 Equipment Maintenance	8,000.00	8,000.00	4,721.40	0.00	0.00	3,278.60	59.0
500.469 Buoy Maintenance	9,000.00	9,000.00	0.00	0.00	0.00	9,000.00	0.0
500.495 Special Events	114,100.00	114,100.00	26,978.01	8,550.19	0.00	87,121.99	23.6
500.510 Office Supplies	600.00	600.00	0.00	0.00	0.00	600.00	0.0
500.520 Bldg. Maintenance	44,500.00	44,500.00	6,851.27	0.00	0.00	37,648.73	15.4
500.536 Sea Oats	12,000.00	12,000.00	0.00	0.00	0.00	12,000.00	0.0
500.550 Operating Expenses	82,000.00	82,000.00	35,274.25	15,496.44	0.00	46,725.75	43.0
500.640 Capital Outlay - Equip & Mach	32,500.00	32,500.00	5,392.50	0.00	15,905.05	11,202.45	65.5
Recreation	696,781.00	696,781.00	155,813.75	49,333.21	15,905.05	525,062.20	24.6
Dept: 581.100 Interfund Transfers							
500.997 To Fire Fund - Ocean Patrol	13,000.00	13,000.00	3,250.00	0.00	0.00	9,750.00	25.0
Interfund Transfers	13,000.00	13,000.00	3,250.00	0.00	0.00	9,750.00	25.0
Expenditures	13,345,354.00	13,345,354.00	2,826,838.64	849,278.34	42,317.37	10,476,197.99	21.5

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Town of Lauderdale by the Sea

For the Period: 10/1/2019 to 12/31/2019

Fund Type: GOV Governmental

Fund: 101 - Special Revenue-Police Conf

Revenues

Dept: 306.000 Miscellaneous Revenues

369.100 Miscellaneous Revenues

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Miscellaneous Revenues	0.00	0.00	105.00	0.00	0.00	-105.00	0.0
Revenues	0.00	0.00	105.00	0.00	0.00	-105.00	0.0

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Town of Lauderdale by the Sea

For the Period: 10/1/2019 to 12/31/2019		Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund Type: GOV Governmental								
Fund: 115 - Fire Fund								
Revenues								
Dept: 000.000 Appropriated Fund Balance								
380.203 Appropriation from FireFd/Veh R		231,393.00	231,393.00	0.00	0.00	0.00	231,393.00	0.0
Appropriated Fund Balance		231,393.00	231,393.00	0.00	0.00	0.00	231,393.00	0.0
Dept: 301.050 Fire Assessment								
311.200 Property Tax-Fire Assessment		1,033,754.00	1,033,754.00	844,676.90	664,388.56	0.00	189,077.10	81.7
Fire Assessment		1,033,754.00	1,033,754.00	844,676.90	664,388.56	0.00	189,077.10	81.7
Dept: 304.000 Charges for Services								
342.210 Fire Inspection Fees		33,000.00	33,000.00	31,890.74	506.00	0.00	1,109.26	96.6
Charges for Services		33,000.00	33,000.00	31,890.74	506.00	0.00	1,109.26	96.6
Dept: 306.000 Miscellaneous Revenues								
361.100 Interest Earnings		2,000.00	2,000.00	1,897.36	934.03	0.00	102.64	94.9
Miscellaneous Revenues		2,000.00	2,000.00	1,897.36	934.03	0.00	102.64	94.9
Dept: 581.100 Interfund Transfers								
381.105 Transfer from General Fund		13,000.00	13,000.00	3,250.00	0.00	0.00	9,750.00	25.0
Interfund Transfers		13,000.00	13,000.00	3,250.00	0.00	0.00	9,750.00	25.0
Revenues		1,313,147.00	1,313,147.00	881,715.00	665,828.59	0.00	431,432.00	67.1
Expenditures								
Dept: 522.000 Fire Department								
500.151 Fire Dept Pension		6,000.00	6,000.00	0.00	0.00	0.00	6,000.00	0.0
500.315 Professional Services		10,000.00	10,000.00	3,073.50	0.00	0.00	6,926.50	30.7
500.320 Audit Expense		7,000.00	7,000.00	0.00	0.00	0.00	7,000.00	0.0
500.345 Contractual Services		849,106.00	849,106.00	212,276.49	70,758.83	0.00	636,829.51	25.0
500.624 Capital Outlay-Bldg. Improvemt		369,041.00	369,041.00	4,975.00	0.00	0.00	364,066.00	1.3
500.644 Capital Outlay-Vehicles		50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0.0
500.912 Transfer to General Fund		22,000.00	22,000.00	5,500.00	0.00	0.00	16,500.00	25.0
Fire Department		1,313,147.00	1,313,147.00	225,824.99	70,758.83	0.00	1,087,322.01	17.2
Expenditures		1,313,147.00	1,313,147.00	225,824.99	70,758.83	0.00	1,087,322.01	17.2

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Town of Lauderdale by the Sea

For the Period: 10/1/2019 to 12/31/2019	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund Type: GOV Governmental							
Fund: 300 - Capital Project Fund							
Revenues							
Dept: 000.000 Appropriated Fund Balance							
380.200 Appropriated Fund Balance	1,700,000.00	1,700,000.00	0.00	0.00	0.00	1,700,000.00	0.0
380.204 Appropriated from El Mar Reser	300,000.00	300,000.00	0.00	0.00	0.00	300,000.00	0.0
Appropriated Fund Balance	2,000,000.00	2,000,000.00	0.00	0.00	0.00	2,000,000.00	0.0
Dept: 303.000 Intergovernmental Revenues							
334.928 Broward County-Palm Club Sewer	150,000.00	150,000.00	0.00	0.00	0.00	150,000.00	0.0
Intergovernmental Revenues	150,000.00	150,000.00	0.00	0.00	0.00	150,000.00	0.0
Dept: 306.000 Miscellaneous Revenues							
361.100 Interest Earnings	3,130.00	3,130.00	6,240.08	3,176.49	0.00	-3,110.08	199.4
361.104 Pompano Beach-Palm Club Sewer	150,000.00	150,000.00	0.00	0.00	0.00	150,000.00	0.0
Miscellaneous Revenues	153,130.00	153,130.00	6,240.08	3,176.49	0.00	146,889.92	4.1
Revenues	2,303,130.00	2,303,130.00	6,240.08	3,176.49	0.00	2,296,889.92	0.3
Expenditures							
Dept: 519.000 General							
500.120 Regular Salaries	29,000.00	29,000.00	4,400.00	0.00	0.00	24,600.00	15.2
500.210 Employer FICA Taxes	2,330.00	2,330.00	336.60	0.00	0.00	1,993.40	14.4
500.220 Retirement	7,300.00	7,300.00	2,085.18	424.39	0.00	5,214.82	28.6
500.230 Group Insurance	4,500.00	4,500.00	636.86	0.00	0.00	3,863.14	14.2
500.315 Professional Services	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.0
500.497 Contingency	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.0
General	83,130.00	83,130.00	7,458.64	424.39	0.00	75,671.36	9.0
Dept: 519.153 Hibiscus- Seagrape to A1A							
500.630 Cap Outlay Imp other than bldg	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0.0
Hibiscus- Seagrape to A1A	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0.0
Dept: 519.154 Neighborhood Street Lighting							
500.630 Cap Outlay Imp other than bldg	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00	0.0
Neighborhood Street Lighting	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00	0.0
Dept: 519.162 Town Hall Complex							
500.631 Capital Outlay - ADA	65,000.00	65,000.00	0.00	0.00	0.00	65,000.00	0.0
Town Hall Complex	65,000.00	65,000.00	0.00	0.00	0.00	65,000.00	0.0
Dept: 534.169 A1A Commercial Street Lightin							
500.630 Cap Outlay Imp other than bldg	250,000.00	250,000.00	0.00	0.00	0.00	250,000.00	0.0
A1A Commercial Street Lightin	250,000.00	250,000.00	0.00	0.00	0.00	250,000.00	0.0
Dept: 545.161 Sidewalk Compliance Study							
500.630 Cap Outlay Imp other than bldg	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.0
Sidewalk Compliance Study	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.0
Dept: 559.023 Dredging Study							
500.630 Cap Outlay Imp other than bldg	35,000.00	35,000.00	0.00	0.00	0.00	35,000.00	0.0
Dredging Study	35,000.00	35,000.00	0.00	0.00	0.00	35,000.00	0.0
Dept: 559.024 East Terra Mar Drive							
500.630 Cap Outlay Imp other than bldg	700,000.00	700,000.00	28,504.48	16,414.15	0.00	671,495.52	4.1
East Terra Mar Drive	700,000.00	700,000.00	28,504.48	16,414.15	0.00	671,495.52	4.1
Dept: 559.025 Bel Air -Seawall Repair- East							
500.630 Cap Outlay Imp other than bldg	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00	0.0
Bel Air -Seawall Repair- East	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00	0.0
Dept: 576.115 Datura Portal							

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Town of Lauderdale by the Sea

For the Period: 10/1/2019 to 12/31/2019

Fund Type: GOV Governmental

Fund: 300 - Capital Project Fund

Expenditures

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Dept: 576.115 Datura Portal							
500.630 Cap Outlay Imp other than bldg	200,000.00	200,000.00	0.00	0.00	0.00	200,000.00	0.0
Datura Portal	200,000.00	200,000.00	0.00	0.00	0.00	200,000.00	0.0
Dept: 576.129 Palm Club Sewer							
500.630 Cap Outlay Imp other than bldg	400,000.00	400,000.00	8,631.24	8,631.24	0.00	391,368.76	2.2
Palm Club Sewer	400,000.00	400,000.00	8,631.24	8,631.24	0.00	391,368.76	2.2
Dept: 579.169 Greenway- El Mar Drive							
500.630 Cap Outlay Imp other than bldg	300,000.00	300,000.00	0.00	0.00	0.00	300,000.00	0.0
Greenway- El Mar Drive	300,000.00	300,000.00	0.00	0.00	0.00	300,000.00	0.0
Expenditures	2,303,130.00	2,303,130.00	44,594.36	25,469.78	0.00	2,258,535.64	1.9

REVENUE/EXPENDITURE REPORT

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Town of Lauderdale by the Sea

For the Period: 10/1/2019 to 12/31/2019	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Net Effect for Governmental	0.00	0.00	6,192,771.65	5,962,543.05	42,317.37	-6,150,454.28	
Fund Type: PROP PROPRIETARY							
Fund: 103 - Sewer Fund							
Revenues							
Dept: 304.000 Charges for Services							
343.500 Sewer Fees	1,128,896.00	1,128,896.00	286,794.35	98,586.53	0.00	842,101.65	25.4
Charges for Services	1,128,896.00	1,128,896.00	286,794.35	98,586.53	0.00	842,101.65	25.4
Dept: 306.000 Miscellaneous Revenues							
361.100 Interest Earnings	2,000.00	2,000.00	1,982.42	1,016.13	0.00	17.58	99.1
Miscellaneous Revenues	2,000.00	2,000.00	1,982.42	1,016.13	0.00	17.58	99.1
Revenues	1,130,896.00	1,130,896.00	288,776.77	99,602.66	0.00	842,119.23	25.5
Expenditures							
Dept: 535.000 Sanitary Sewers							
500.120 Regular Salaries	76,200.00	76,200.00	13,599.26	1,336.64	0.00	62,600.74	17.8
500.140 Overtime Salaries	5,000.00	5,000.00	888.36	252.95	0.00	4,111.64	17.8
500.210 Employer FICA Taxes	5,900.00	5,900.00	951.62	120.75	0.00	4,948.38	16.1
500.220 Retirement	13,500.00	13,500.00	1,800.77	0.00	0.00	11,699.23	13.3
500.230 Group Insurance	9,307.00	9,307.00	735.13	0.00	0.00	8,571.87	7.9
500.315 Professional Services	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	0.0
500.340 Sewer/Wastewater	672,500.00	672,500.00	184,515.56	59,829.18	0.00	487,984.44	27.4
500.345 Contractual Services	17,689.00	17,689.00	4,317.03	1,439.01	0.00	13,371.97	24.4
500.430 Electric Service	16,210.00	16,210.00	1,968.68	0.00	0.00	14,241.32	12.1
500.431 Water Service	360.00	360.00	32.90	16.06	0.00	327.10	9.1
500.459 Sewer Line Maintenance	12,500.00	12,500.00	1,800.00	0.00	0.00	10,700.00	14.4
500.465 Pump Station Maintenance	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
500.497 Contingency	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00	0.0
500.550 Operating Expenses	1,750.00	1,750.00	0.00	0.00	0.00	1,750.00	0.0
500.630 Cap Outlay Imp other than bldg	150,180.00	150,180.00	0.00	0.00	0.00	150,180.00	0.0
500.640 Capital Outlay - Equipt & Mach	16,800.00	16,800.00	0.00	0.00	0.00	16,800.00	0.0
Sanitary Sewers	1,130,896.00	1,130,896.00	210,609.31	62,994.59	0.00	920,286.69	18.6
Expenditures	1,130,896.00	1,130,896.00	210,609.31	62,994.59	0.00	920,286.69	18.6

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Town of Lauderdale by the Sea

For the Period: 10/1/2019 to 12/31/2019

Fund Type: PROP PROPRIETARY

Fund: 310 - Parking Fund

Revenues

Dept: 302.000 Licenses & Permits

313.101 PILOP Fee 8,000.00 8,000.00 0.00 0.00 0.00 8,000.00 0.0

Licenses & Permits 8,000.00 8,000.00 0.00 0.00 0.00 8,000.00 0.0

Dept: 304.000 Charges for Services

344.500 Parking Permits 130,000.00 130,000.00 69,532.10 12,843.58 0.00 60,467.90 53.5

344.520 Parking Agreements 62,962.00 62,962.00 62,962.50 0.00 0.00 -0.50 100.0

344.551 South Ocean 150,000.00 150,000.00 33,997.38 12,158.04 0.00 116,002.62 22.7

344.552 Ocean Front Meters 270,000.00 270,000.00 103,334.91 20,375.74 0.00 166,665.09 38.3

344.553 Commercial Blvd. Meters 200,000.00 200,000.00 39,538.94 25,793.82 0.00 160,461.06 19.8

344.554 Parking Meters - Beach 330,000.00 330,000.00 69,387.45 22,133.51 0.00 260,612.55 21.0

344.556 El Prado Parking Lot 301,000.00 301,000.00 79,210.82 30,079.20 0.00 221,789.18 26.3

344.558 Town Hall Parking Lot 15,000.00 15,000.00 1,710.74 883.25 0.00 13,289.26 11.4

344.559 El Mar Parking Lot 195,000.00 195,000.00 59,690.73 19,951.24 0.00 135,309.27 30.6

344.560 A1A Parking Lot 350,000.00 350,000.00 81,968.20 31,723.76 0.00 268,031.80 23.4

344.563 Bougainvillea/ Poinciana 90,000.00 90,000.00 19,089.10 10,176.59 0.00 70,910.90 21.2

344.564 Eastward Strand Parking Spaces 0.00 0.00 14,217.91 4,887.10 0.00 -14,217.91 0.0

Charges for Services 2,093,962.00 2,093,962.00 634,640.78 191,005.83 0.00 1,459,321.22 30.3

Dept: 305.000 Fines & Forfeitures

354.100 Parking Fines 75,000.00 75,000.00 29,890.34 13,980.00 0.00 45,109.66 39.9

Fines & Forfeitures 75,000.00 75,000.00 29,890.34 13,980.00 0.00 45,109.66 39.9

Dept: 306.000 Miscellaneous Revenues

361.100 Interest Earnings 600.00 600.00 7,452.09 3,817.53 0.00 -6,852.09 1242.0

Miscellaneous Revenues 600.00 600.00 7,452.09 3,817.53 0.00 -6,852.09 1,242.0

Revenues 2,177,562.00 2,177,562.00 671,983.21 208,803.36 0.00 1,505,578.79 30.9

Expenditures

Dept: 545.000 Parking Operations

500.120 Regular Salaries 151,670.00 151,670.00 26,592.87 4,036.87 0.00 125,077.13 17.5

500.140 Overtime Salaries 2,000.00 2,000.00 1,349.64 705.97 0.00 650.36 67.5

500.210 Employer FICA Taxes 11,650.00 11,650.00 1,900.53 351.86 0.00 9,749.47 16.3

500.220 Retirement 18,300.00 18,300.00 2,762.60 666.03 0.00 15,537.40 15.1

500.230 Group Insurance 38,298.00 38,298.00 4,075.10 0.00 0.00 34,222.90 10.6

500.345 Contractual Services 356,617.00 356,617.00 63,448.35 27,679.74 0.00 293,168.65 17.8

500.353 Parking Alternatives 201,000.00 201,000.00 39,761.74 15,466.43 0.00 161,238.26 19.8

500.410 Communications 8,316.00 8,316.00 244.24 84.19 0.00 8,071.76 2.9

500.430 Electric Service 4,158.00 4,158.00 850.41 0.00 0.00 3,307.59 20.5

500.431 Water Service 16,500.00 16,500.00 5,770.17 1,875.88 0.00 10,729.83 35.0

500.445 Equip Rent/Lease 21,871.00 21,871.00 0.00 0.00 0.00 21,871.00 0.0

500.461 Vehicle Maintenance 5,000.00 5,000.00 152.07 0.00 0.00 4,847.93 3.0

500.462 Fuel 600.00 600.00 414.18 0.00 0.00 185.82 69.0

500.463 Service Maintenance Contracts 24,750.00 24,750.00 16,020.00 8,100.00 0.00 8,730.00 64.7

500.497 Contingency 25,000.00 25,000.00 0.00 0.00 0.00 25,000.00 0.0

500.506 Printing & Binding 6,000.00 6,000.00 220.00 0.00 0.00 5,780.00 3.7

500.508 Postage 2,000.00 2,000.00 111.11 35.92 0.00 1,888.89 5.6

500.510 Office Supplies 1,000.00 1,000.00 88.07 0.00 0.00 911.93 8.8

500.525 Uniform Expense 1,665.00 1,665.00 410.86 0.00 0.00 1,254.14 24.7

500.532 Signs 8,000.00 8,000.00 5,192.50 4,402.60 0.00 2,807.50 64.9

500.533 Parking Meter Parts-Supplies 65,100.00 65,100.00 29,149.81 29,000.19 0.00 35,950.19 44.8

500.545 Training 2,500.00 2,500.00 0.00 0.00 0.00 2,500.00 0.0

500.550 Operating Expenses 20,000.00 20,000.00 2,576.90 188.83 0.00 17,423.10 12.9

500.630 Cap Outlay Imp other than bldg 393,460.00 393,460.00 151,938.00 47,175.25 0.00 241,522.00 38.6

500.640 Capital Outlay - Equip & Mach 75,190.00 75,190.00 30,683.00 29,808.00 0.00 44,507.00 40.8

500.644 Capital Outlay-Vehicles 18,000.00 18,000.00 0.00 0.00 0.00 18,000.00 0.0

Parking Operations 1,478,645.00 1,478,645.00 383,712.15 169,577.76 0.00 1,094,932.85 26.0

Dept: 581.100 Interfund Transfers

REVENUE/EXPENDITURE REPORT

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1/23/2020
10:41 am

Town of Lauderdale by the Sea

For the Period: 10/1/2019 to 12/31/2019	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund Type: PROP PROPRIETARY							
Fund: 310 - Parking Fund							
Expenditures							
Dept: 581.100 Interfund Transfers							
500.912 Transfer to General Fund	698,917.00	698,917.00	174,729.25	0.00	0.00	524,187.75	25.0
Interfund Transfers	698,917.00	698,917.00	174,729.25	0.00	0.00	524,187.75	25.0
Expenditures	2,177,562.00	2,177,562.00	558,441.40	169,577.76	0.00	1,619,120.60	25.6
Net Effect for PROPRIETARY	0.00	0.00	191,709.27	75,833.67	0.00	-191,709.27	
Grand Total Net Effect:	0.00	0.00	6,384,480.92	6,038,376.72	42,317.37	-6,342,163.55	

Period: 10/1/2019 to 12/31/2019	Original Bud.	Amended Bud.	YTD Actual 1st QUARTER	DECEMBER, 2019	UnencBal	% Bud
Fund: 001 - General Fund						
Revenues						
Ad Valorem Property Taxes	8,710,268.00	8,710,268.00	7,253,572.10	5,833,085.78	1,456,695.90	83.3
Utility Taxes	1,013,500.00	1,013,500.00	189,877.98	94,907.71	823,622.02	18.7
Franchise Taxes	718,600.00	718,600.00	145,182.44	71,717.58	573,417.56	20.2
Licenses & Permits	838,997.00	838,997.00	302,713.21	64,932.18	536,283.79	36.1
Intergovernmental Revenues	1,085,656.00	1,085,656.00	232,731.29	139,596.14	852,924.71	21.4
Charges for Services	11,200.00	11,200.00	7,069.64	1,539.15	4,130.36	63.1
Fines & Forfeitures	83,452.00	83,452.00	11,248.25	6,358.72	72,203.75	13.5
Miscellaneous Revenues	162,764.00	162,764.00	79,345.40	26,907.66	83,418.60	48.7
Interfund Transfers	720,917.00	720,917.00	180,229.25	0.00	540,687.75	25.0
Revenues	\$ 13,345,354.00	\$ 13,345,354.00	\$ 8,401,969.56	\$ 6,239,044.92	\$ 4,943,384.44	63.0%
Expenditures						
Commission	189,972.00	189,972.00	33,977.60	9,156.06	155,944.40	17.9
Donation-Non Profits	42,753.00	42,753.00	2,000.00	0.00	40,753.00	4.7
Visitor Center	65,908.00	65,908.00	4,709.29	635.04	61,198.71	7.1
Administration	1,148,002.00	1,148,002.00	224,019.51	52,074.81	912,570.17	20.5
Town Attorney	363,000.00	363,000.00	51,872.85	17,250.10	311,127.15	14.3
General	848,958.00	848,958.00	239,257.45	35,717.83	609,700.55	28.2
Business Dev & Marketing	256,412.00	256,412.00	16,972.97	1,012.44	239,439.03	6.6
Police Department	4,853,534.00	4,853,534.00	1,192,498.99	400,935.50	3,661,035.01	24.6
Emergency Medical Services	823,545.00	823,545.00	205,886.16	68,628.72	617,658.84	25.0
Development Services	1,435,589.00	1,435,589.00	200,566.17	85,443.42	1,220,022.83	15.0
Mun Srvcs - Public Works Div	2,607,900.00	2,607,900.00	496,013.90	129,091.21	2,111,886.10	19.0
Recreation	696,781.00	696,781.00	155,813.75	49,333.21	525,062.20	24.6
Interfund Transfers	13,000.00	13,000.00	3,250.00	0.00	9,750.00	25.0
Expenditures	\$ 13,345,354.00	\$ 13,345,354.00	\$ 2,826,838.64	\$ 849,278.34	\$ 10,476,147.99	21.2%
Fund 101 Special Revenue	0.00	0.00	\$ 105.00	0.00	-105.00	0.0%
Fund: 103 - Sewer Fund						
Revenues						
Charges for Services	1,128,896.00	1,128,896.00	286,794.35	98,586.53	842,101.65	25.4
Miscellaneous Revenues	2,000.00	2,000.00	1,982.42	1,016.13	17.58	99.1
Revenues	\$ 1,130,896.00	\$ 1,130,896.00	\$ 288,776.77	\$ 99,602.66	\$ 842,119.23	25.5%
Expenditures						
Sanitary Sewers	1,130,896.00	1,130,896.00	210,609.31	62,994.59	920,286.69	18.6
Expenditures	\$ 1,130,896.00	\$ 1,130,896.00	\$ 210,609.31	\$ 62,994.59	\$ 920,286.69	Approve /
Fund: 115 - Fire Fund						
Revenues						
Appropriated Fund Balance	231,393.00	231,393.00	0.00	0.00	231,393.00	0.0
Fire Assessment	1,033,754.00	1,033,754.00	844,676.90	664,388.56	189,077.10	81.7
Charges for Services	33,000.00	33,000.00	31,890.74	506.00	1,109.26	96.6
Miscellaneous Revenues	2,000.00	2,000.00	1,897.36	934.03	102.64	94.9
Interfund Transfers	13,000.00	13,000.00	3,250.00	0.00	9,750.00	25.0

Revenues	\$ 1,313,147.00	\$ 1,313,147.00	\$ 881,715.00	\$ 665,828.59	\$ 431,432.00	67.1%
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Expenditures						
Fire Department	1,313,147.00	1,313,147.00	225,824.99	70,758.83	1,087,322.01	17.2
Expenditures	\$ 1,313,147.00	\$ 1,313,147.00	\$ 225,824.99	\$ 70,758.83	\$ 1,087,322.01	17.2%
Fund: 300 - Capital Project Fund						
Revenues						
Appropriated Fund Balance	2,000,000.00	2,000,000.00	0.00	0.00	2,000,000.00	0.0
Intergovernmental Revenues	150,000.00	150,000.00	0.00	0.00	150,000.00	0.0
Miscellaneous Revenues	153,130.00	153,130.00	6,240.08	3,176.49	146,889.92	4.1
Revenues	\$ 2,303,130.00	\$ 2,303,130.00	\$ 6,240.08	\$ 3,176.49	\$ 2,296,889.92	0.3%
Expenditures						
General	83,130.00	83,130.00	7,458.64	424.39	75,671.36	9.0
Hibiscus- Seagrape to A1A	50,000.00	50,000.00	0.00	0.00	50,000.00	0.0
Neighborhood Street Lighting	100,000.00	100,000.00	0.00	0.00	100,000.00	0.0
Town Hall Complex	65,000.00	65,000.00	0.00	0.00	65,000.00	0.0
A1A Commercial Street Lightin	250,000.00	250,000.00	0.00	0.00	250,000.00	0.0
Sidewalk Compliance Study	20,000.00	20,000.00	0.00	0.00	20,000.00	0.0
Dredging Study	35,000.00	35,000.00	0.00	0.00	35,000.00	0.0
East Terra Mar Drive	700,000.00	700,000.00	28,504.48	16,414.15	671,495.52	4.1
Bel Air- Seawall Repair East	100,000.00	100,000.00	0.00	0.00	100,000.00	0.0
Datura Portal	200,000.00	200,000.00	0.00	0.00	200,000.00	0.0
Palm Club Sewer	400,000.00	400,000.00	8,631.24	8,631.24	391,368.76	2.2
Greenway-El Mar Drive	300,000.00	300,000.00	0.00		300,000.00	0.0
Expenditures	\$ 2,303,130.00	\$ 2,303,130.00	\$ 44,594.36	\$ 25,469.78	\$ 2,258,535.64	1.9%
Fund: 310 - Parking Fund						
Revenues						
Licenses & Permits	8,000.00	8,000.00	0.00	0.00	8,000.00	0.0
Charges for Services	2,093,962.00	2,093,962.00	634,640.78	191,005.83	1,459,321.22	30.3
Fines & Forfeitures	75,000.00	75,000.00	29,890.34	13,980.00	45,109.66	39.9
Miscellaneous Revenues	600.00	600.00	7,452.09	3,817.53	-6,852.09	1,242.0
Revenues	\$ 2,177,562.00	\$ 2,177,562.00	\$ 671,983.21	\$ 208,803.36	\$ 1,505,578.79	30.9%
Expenditures						
Parking Operations	1,478,645.00	1,478,645.00	383,712.15	169,577.76	1,094,932.85	26.0
Interfund Transfers	698,917.00	698,917.00	174,729.25	0.00	524,187.75	25.0
Expenditures	\$ 2,177,562.00	\$ 2,177,562.00	\$ 558,441.40	\$ 169,577.76	\$ 1,619,120.60	25.6%
Grand Total Net Effect:	0.00	0.00	6,384,480.92	6,038,376.72	-6,342,163.55	

Town of Lauderdale-by-the-Sea
Cash and Investment Report
as of December
2019

Bank / Other	GL No.	Bank No.	Account Name	Account Type	Bank/ Pool	Balance 12/31/2019	Interest/ Avg % Yield	Interest/Chg Mkt Value	Interest/ Year to Date
001 General Fund:									
SunTrust	101.000	8015	Master Account	Advantage NOW	SunTrust	11,968,077.29	1.00%	5,671.48	5,671.48
SunTrust	101.009	6876	Emergency Reserve	Advantage NOW	SunTrust	2,500,000.00	1.00%	Included Above	Included Above
GENERAL FUND						14,468,077.29		5,671.48	5,671.48
SBA	101.300	1471-A	General Fund Invest Acct A	SBA Invest Pool	SBA	172,537.16	1.83%	267.54	831.27
SBA	101.400	1472-A	Emergency Reserves Acct A	SBA Invest Pool	SBA	83,708.63	1.83%	129.81	403.31
GENERAL FUND						256,245.79		397.35	1,234.58
GENERAL FUND						14,724,323.08		6,068.83	6,906.06
101 Police Forfeiture & Training									
SunTrust	101.100	9613	Police Forfeiture Fund	Advantage NOW	SunTrust	13,691.47	1.00%	Included Above	Included Above
POLICE FUND						13,691.47		0.00	0.00
103 Sewer Enterprise Fund									
SunTrust	101.105	9999	Cash	Advantage NOW	SunTrust	1,403,607.42	1.00%	1,016.13	1,982.42
SEWER FUND						1,403,607.42		1,016.13	1,982.42
115 Fire Fund:									
SunTrust	101.109	5379	Fire Fund Account	Advantage NOW	SunTrust	1,318,544.10	1.00%	934.03	1,897.36
FIRE FUND						1,318,544.10		934.03	1,897.36
300 Capital Improvement Fund:									
SunTrust	101.115	0010	Cash	Advantage NOW	SunTrust	4,241,716.63	1.00%	3,176.49	6,240.08
CAPITAL IMPROVEMENT FUND						4,241,716.63		3,176.49	6,240.08
310 Parking Improvement Fund									
SunTrust	101.125	0120	Parking Improvement Account	Advantage NOW	SunTrust	4,949,196.03	1.00%	3,809.52	7,435.66
SunTrust	101.128	8554	PILOP Account	Advantage NOW	SunTrust	11,771.00	1.00%	8.01	16.42
PARKING FUND						4,960,967.03		3,817.53	7,452.08
ALL FUNDS						26,662,849.73		15,013.01	24,478.00

Town of Lauderdale-by-the-Sea
Cash and Investment Report
as of December
2019

Summary by Investment Type		Amount	Percent
Interest Bearing Checking		26,406,603.94	99%
Non-interest Bearing Checking		0.00	0%
SBA Trust Fund/Pools		256,245.79	1%
Repurchase Agreements		0.00	0%
Money Market Funds		0.00	0%
U.S. Securities/Treasuries		0.00	0%
U.S. Federal Agencies		0.00	0%
Federal Instrumentalities		0.00	0%
GRAND TOTAL		26,662,849.73	100%

Summary by Fund		Amount	Percent
101.000/101-400	General Fund	14,724,323.08	55%
	Police Fund	13,691.47	0%
	Sewer Fund	1,403,607.42	5%
	Fire Fund	1,318,544.10	5%
	Capital Improvement Fund	4,241,716.63	16%
	Parking Fund	4,960,967.03	19%
GRAND TOTAL		26,662,849.73	100%

Summary by Bank/Pool		Amount	Percent
SunTrust		26,406,603.94	99%
Florida Prime/State Board of Admin.		256,245.79	1%
GRAND TOTAL		26,662,849.73	100%



Town Commission Agenda Item Report

Meeting Date: January 28, 2020

Submitted by: Eva Marissa

Submitting Department: LBTS Welcome Center

Item Type: Report

Agenda Section: TOWN MANAGER REPORT

Subject Title:

4th Qtr Welcome Center Report

Explanation:

4th QTR Welcome Center Report

Recommendation:

Approve/Accept

Attachments:

1. 4th Qtr Welcome Center Report

LBTS Welcome Center
Profit & Loss Statement

Report Prepared By:

Periods: **4th Qtr**



LAUDERDALE-BY-THE-SEA
CHAMBER OF COMMERCE

Income

	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	2019
Town LBTS Contribution	\$ -	\$ -	\$ 13,450.00	\$ -	\$ 13,450.00
CVB Funds	\$ -	\$ -	\$ 20,000.00	\$ -	\$ 20,000.00
TOTAL INCOME	\$ -	\$ -	\$ 33,450.00	\$ -	\$ 33,450.00

Expense

Office Supplies & Expense	\$ 417.07	\$ 1,257.62	\$ 433.08	\$ 290.58	\$ 2,398.35
Welcome Center Bags	\$ -	\$ 469.80	\$ -	\$ -	\$ 469.80
Gross Visitor Center Wages	\$ 12,871.80	\$ 10,528.45	\$ 12,910.78	\$ 10,488.29	\$ 46,799.32
Office Maintenance	\$ 54.79	\$ 48.38	\$ 67.96	\$ 96.34	\$ 267.47
Postage	\$ 404.80	\$ 207.43	\$ 177.97	\$ 43.21	\$ 833.41
Printing	\$ -	\$ -	\$ -	\$ -	\$ -
Telephone Expense	\$ 923.31	\$ 933.68	\$ 917.68	\$ 920.16	\$ 3,694.83
Computer Maintenance	\$ -	\$ 302.99	\$ 60.00	\$ -	\$ 362.99
TOTAL EXPENSES	\$ 14,671.77	\$ 13,748.35	\$ 14,567.47	\$ 11,838.58	\$ 54,826.17
NET INCOME	(\$14,671.77)	(\$13,748.35)	\$18,882.53	\$ (11,838.58)	(\$21,376.17)

LBTS Welcome Center
Wages Report
Periods: **4th Qtr**

Gross Visitor Center Wages	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	2019
	\$ 12,871.80	\$ 10,528.45	\$ 12,910.78	\$ 10,488.29	46,799.32
TOTAL GROSS WAGES	\$ 12,871.80	\$ 10,528.45	\$ 12,910.78	\$ 10,488.29	\$ 46,799.32
TOTAL HOURS FOR MONTH	590	578	574	578	2,320

LBTS Welcome Center

Activity Report
Periods: December



LAUDERDALE-BY-THE-SEA
CHAMBER OF COMMERCE

DATE	MONTH	CATEGORY	2019	2018	2017	# CHANGE
12/31/2019	December	Car Rental Inquiries	10	21	62	-11
12/31/2019	December	Diving Inquires	20	32	22	-12
12/31/2019	December	Hotel Accommodation Inquiries	1,137	1,979	2,015	-842
12/31/2019	December	Website Active Users of LBTS.com	1,615	1,748	2,106	-133
12/31/2019	December	Visitor Guides Mailed	33	35	32	-2
12/31/2019	December	Walk-In Visitors	774	765	720	9

LBTS Welcome Center

Activity Report Summary
Periods: January - December



LAUDERDALE-BY-THE-SEA
CHAMBER OF COMMERCE

Category	2019	2018	Change
Year to Date			
Car Rental Inquiries	170	385	-215
Diving Inquires	694	619	75
Hotel Accommodation Inquiries	22,542	24,571	-2029
Website Active Users of LBTS.com	21,516	26,173	-4657
Visitor Guides Mailed	365	374	-9
Walk-In Visitors	9,331	9,971	-640

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Open			9:00 AM	9:00 AM	9:00 AM	9:00 AM	10:00 AM
Close			5:00 PM	5:00 PM	5:00 PM	5:00 PM	4:00 PM
Total Hours			8.00	8.00	8.00	8.00	6.00
Open		9:00 AM	9:00 AM	9:00 AM	9:00 AM	9:00 AM	10:00 AM
Close		5:00 PM	5:00 PM	5:00 PM	5:00 PM	5:00 PM	4:00 PM
Total Hours		8.00	8.00	8.00	8.00	8.00	6.00
Open		9:00 AM	9:00 AM	9:00 AM	9:00 AM	9:00 AM	10:00 AM
Close		5:00 PM	5:00 PM	5:00 PM	5:00 PM	5:00 PM	4:00 PM
Total Hours		8.00	8.00	8.00	8.00	8.00	6.00
Open		9:00 AM	9:00 AM	9:00 AM	9:00 AM	9:00 AM	10:00 AM
Close		5:00 PM	5:00 PM	5:00 PM	5:00 PM	5:00 PM	4:00 PM
Total Hours		8.00	8.00	8.00	8.00	8.00	6.00
Open		9:00 AM	9:00 AM	9:00 AM	9:00 AM	9:00 AM	10:00 AM
Close		5:00 PM	5:00 PM	5:00 PM	5:00 PM	5:00 PM	4:00 PM
Total Hours		8.00	8.00	8.00	8.00	8.00	6.00
Open		9:00 AM	9:00 AM	9:00 AM	9:00 AM	9:00 AM	10:00 AM
Close		5:00 PM	5:00 PM	5:00 PM	5:00 PM	5:00 PM	4:00 PM
Total Hours		8.00	8.00	8.00	8.00	8.00	6.00

October 2019

Daily Statistics	SUNDAYS	MONDAYS	TUESDAYS	WEDNESDAYS	THURSDAYS	FRIDAYS	SATURDAYS
Daily Total	0	32	40	40	40	32	24
Daily Average	0	8	8	8	8	8	6

Weekly Statistics	Week 1	Week 2	Week 3	Week 4	Week 5
Weekly Total Hours	38	46	46	46	32
Days in Week	5	6	6	6	4

Monthly Statistics	
Total Hours of Operation During Month	208
Total Days of Operating During Month	27



	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Open						9:00 AM	10:00 AM
Close						5:00 PM	4:00 PM
Total Hours						8.00	6.00
Open	9:00 AM	9:00 AM	9:00 AM	9:00 AM	9:00 AM	9:00 AM	10:00 AM
Close	5:00 PM	5:00 PM	5:00 PM	5:00 PM	5:00 PM	5:00 PM	4:00 PM
Total Hours	8.00	8.00	8.00	8.00	8.00	8.00	6.00
Open	9:00 AM	9:00 AM	9:00 AM	9:00 AM	9:00 AM	9:00 AM	10:00 AM
Close	5:00 PM	5:00 PM	5:00 PM	5:00 PM	5:00 PM	5:00 PM	4:00 PM
Total Hours	8.00	8.00	8.00	8.00	8.00	8.00	6.00
Open	9:00 AM	9:00 AM	9:00 AM	9:00 AM	9:00 AM	9:00 AM	10:00 AM
Close	5:00 PM	5:00 PM	5:00 PM	5:00 PM	5:00 PM	5:00 PM	4:00 PM
Total Hours	8.00	8.00	8.00	8.00	8.00	8.00	6.00
Open	9:00 AM	9:00 AM	9:00 AM	9:00 AM	9:00 AM	9:00 AM	10:00 AM
Close	5:00 PM	5:00 PM	5:00 PM	5:00 PM	5:00 PM	5:00 PM	4:00 PM
Total Hours	8.00	8.00	8.00	8.00	8.00	8.00	6.00
Open	9:00 AM	9:00 AM	9:00 AM	9:00 AM	9:00 AM	9:00 AM	10:00 AM
Close	5:00 PM	5:00 PM	5:00 PM	3:00 PM	5:00 PM	5:00 PM	4:00 PM
Total Hours	8.00	8.00	8.00	6.00	8.00	8.00	6.00

November 2019

Daily Statistics	SUNDAYS	MONDAYS	TUESDAYS	WEDNESDAYS	THURSDAYS	FRIDAYS	SATURDAYS
Daily Total	0	32	32	32	30	24	30
Daily Average	0	8	8	8	7.5	8	6

Weekly Statistics	Week 1	Week 2	Week 3	Week 4	Week 5
Weekly Total Hours	14	46	46	46	36
Days in Week	2	6	6	6	5

Monthly Statistics

Total Hours of Operation During Month	188
Total Days of Operating During Month	25
Total Hours Closed	10
Thanksgiving Holiday & Early Release	

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Open		9:00 AM	9:00 AM	9:00 AM	9:00 AM	9:00 AM	10:00 AM
Close		5:00 PM	5:00 PM	5:00 PM	5:00 PM	5:00 PM	4:00 PM
Total Hours		8.00	8.00	8.00	8.00	8.00	6.00
Open		9:00 AM	9:00 AM	9:00 AM	9:00 AM	9:00 AM	10:00 AM
Close		5:00 PM	5:00 PM	5:00 PM	5:00 PM	5:00 PM	4:00 PM
Total Hours		8.00	8.00	8.00	8.00	8.00	6.00
Open		9:00 AM	9:00 AM	9:00 AM	9:00 AM	9:00 AM	10:00 AM
Close		5:00 PM	5:00 PM	5:00 PM	5:00 PM	5:00 PM	4:00 PM
Total Hours		8.00	8.00	8.00	8.00	8.00	6.00
Open		9:00 AM	9:00 AM	9:00 AM	9:00 AM	9:00 AM	10:00 AM
Close		5:00 PM	1:00 PM	5:00 PM	5:00 PM	5:00 PM	4:00 PM
Total Hours		8.00	4.00	8.00	8.00	8.00	6.00
Open		9:00 AM	9:00 AM				
Close		5:00 PM	1:00 PM				
Total Hours		8.00	4.00				

December 2019

Daily Statistics	SUNDAYS	MONDAYS	TUESDAYS	WEDNESDAYS	THURSDAYS	FRIDAYS	SATURDAYS
Daily Total	0	40	32	24	32	32	24
Daily Average	0	8	6.4	8	8	8	6

Weekly Statistics	Week 1	Week 2	Week 3	Week 4	Week 5
Weekly Total Hours	48	48	48	36	12
Days in Week	6	6	6	4.5	1.5

Monthly Statistics

Total Hours of Operation During Month	184
Total Days of Operating During Month	24.0
Total Days Closed	16 Christmas Eve, Christmas & NYE Holiday



Town Commission Agenda Item Report

Meeting Date: January 28, 2020

Submitted by: Bill Vance

Submitting Department: Administration

Item Type: Report

Agenda Section: TOWN MANAGER REPORT

Subject Title:

Action Plan

Explanation:

Action Plan review

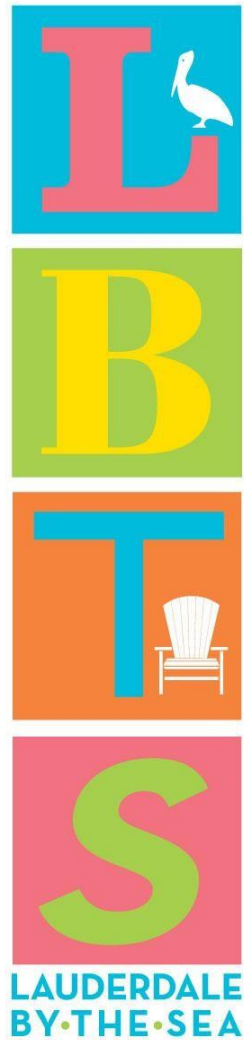
Recommendation:

Commission Review

Attachments:

[Action Plan Review.pdf](#)

FY 20 ACTION PLAN



Town Commission

Mayor Vincent Vice

Mayor Sokolow

Commissioner Strauss

Commissioner Oldaker

Commissioner Malkoon

The Town of Lauderdale-By-The-Sea's Five-Year Strategic Plan is the means by which we measure our progress towards attainment of our vision and goals. The annual Action Plan is the foundation when we develop each year's budget and the five-year capital plan, and during the year when we prioritize resources and staff time.

Vision & Mission Statement

VISION: By 2018 Lauderdale-By-The-Sea will have accomplished something rare. While staying authentic and protecting our small town character, we will have given the Town the facelift it needed to stay economically competitive and fiscally sound. Gorgeous beachside plazas will be the heart of the community's social life. All the features that residents and visitors love – the relaxed, village atmosphere, the easy walkability of the Town, the many dining choices, retail offerings and traditional festivals – will have been improved and expanded. The hospitality industry will have been reinvigorated and the Town widely known as an amazing shore diving destination and for its distinctive MIMO architecture. In a world where one city looks like another, Lauderdale-By-The-Sea will be uniquely different.

MISSION: The Mission of the Town of Lauderdale-By-The-Sea is to deliver local government services efficiently, effectively, transparently, and with integrity; to be responsible and careful stewards of the public's money; to provide leadership for the protection and enhancement of the Town's essential character, natural resources, and economic vitality; and to foster and be respectful of positive public participation in the work of governing this Town we love.

Adopted February 26, 2013 by the Lauderdale-By-The-Sea Town Commission

Commission Policies

1. Keep the Property Tax Rate in the lowest quartile (lowest 25% of all cities). [Town has 3rd Lowest Rate in FY19]
2. Keep the Fire Fee in the lowest quartile (lowest 25% of all cities). [Town has the lowest in FY19]
3. Pay as we go (to the extent possible).
4. Continue the Town staff's tradition of personal attention to residents and businesses.
5. Be an active member of the Broward League of Cities and the Florida League of Cities and monitor legislation that will affect the quality of life of our residents.
6. Preserve/protect LBTS's appearance, visual character and culture (small town, beachy).
 - a. Maintain and expand ocean views;
 - b. Protect the LBTS brand and apply it (in terms of colors, style, and scale) to street furniture, banners, public buildings, parks, plazas, and advertising and marketing materials;
 - c. Ensure that public building projects are appropriately scaled for their surroundings and the Town as a whole;
 - d. Make the compatibility and scale of a project to the surrounding area a crucial consideration of any site plan reviews or architectural reviews;
 - e. Provide restoration or preservation suggestions to property owners who are redeveloping Mid Century Modern (MIMO) properties; and
 - f. Preserve when possible and encourage the restoration the Town's historic mid-century architectural style.

AREA 1: SUSTAINABILITY ● RESILIENCY ● ENVIRONMENT

Goal 1.1: Protect the beach.

- 1.1.1- January 2020- Dune planting has begun at coastal arms and will continue over the next month. Work at Sea Colony will commence the week of 1/27 with planting in February/March. (Ken Rubach)
- 1.1.2- January 2020- Staff has begun working with a consultant on the initial steps to creating a dune management plan, this is expected to continue throughout the rest of 2020 and reaching into 2021.

Goal 1.2: Protect existing coral reefs and develop new ones. Staff: Steve d'Oliveira

- 1.2.1 Update Commission in March/April on latest out-plantings. Explore media coverage for our second 5-year coral restoration project.
- 1.2.2. Coordinate with County on their mitigation reef project stemming from the Segment II beach re-nourishment. The County plans to deploy 9 acres of concrete reef modules in 20 feet of water north and south of the pier. The commission was briefed on this project at a meeting about a year ago. The project will provide substantially more underwater habitat for a variety of Florida marine life.
- 1.2.3 Fund Phase II plantings of the NSU staghorn coral project in LBTS.
9-18-19: The next round of planting is scheduled for January-February 2020
- 1.2.5 Implement a limestone boulder project to create new habitat for tropical fish that can be easily accessed by snorkelers. The proposal calls for placing several tons of limestone boulders in 12 feet of water off El Prado Park close to swim buoys.

Goal 1.4: Proactively Address Local Sea Level Rise Issues

- 1.4.1 Evaluate seawall standards and recommend ordinance (Linda Connors)
9-26-18: Collecting recent seawall ordinances. Waiting for County and Corp of Engineers' study.
10-23-18: Municipal Seawall Workshop on Nov 16, 2018. Staff will attend.
9-26-19: The Planning Council will review language regarding resiliency that includes regulations regarding sea wall height at the September 26, 2019 meeting

1.4.2 January 2020- Stormwater master plan on the agenda for Commission approval on 1/28. The update will take approximately 9 months to complete. A request for a stormwater rate study will be included in the FY Budget.

AREA 2: PARKING & TRANSPORTATION

Goal 2.1: Improve our Parking System Staff: To be assigned

2.1.1 January 2020- Staff has found a location for a charging station in the A1A lot. The location and request to move forward with installation will come before in the Commission in March/April 2020

2.1.2 Implement a system that notifies the driving public of available parking spaces.
 i. Analyze the cost of the technology to identify and display available parking spaces in lots.
 ii. Decide whether to proceed to Requests for Proposals

2.1.3 Evaluate the need for a parking shuttle on Friday evenings, Saturdays (day & night), and Sunday (day & night) during season to determine cost, utilization and impact on parking perceptions and utilization. FY19

2.1.4 January 2020- Installation of Bollards along the path of the new island adjacent to Bougainvillea/Poinciana is scheduled for spring 2020.

<i>Goal 2.2 Evaluate the Town's Transit Services / Bus Shelters</i>	
2.2.1 Evaluate public transportation options and report to Commission: (Debbie Hime and Lucila Lang) i. Identify the current services. (Broward County Transit (BCT), Pelican Hopper) 1-24-20 BCT is testing on demand for a year in three west Broward areas and will advise us of their test next year. ii. Evaluate option to improve the efficiency of the Pelican Hopper (hours, route and frequency) 1-24-20 BCT/Penny Surtax began reimbursing us for our current \$44 hourly rate beginning Oct 1 - DH iii. What alternative services could be offered? (door-to-door, ridesharing or ____?) Town has designated a location for a ride share pickup/drop off and we are researching funding for a shelter. We have begun research for on demand rideshare in Town; first estimates are \$180k per car per year; ADA compliancy is also an important factor.	
<i>Goal 2.3 Reduce cut-through traffic in residential neighborhood through the use of traffic calming initiatives in neighborhoods</i>	
2.3.1 Analyze results and determine whether to continue on a more permanent basis. (Tom Palmer, Ken Rubach, & Traffic Engineer) FY19 2.3.2 January 2020 Portable signs use is ongoing in several areas throughout Town. FDOT is still testing the manufacturers usage of speed signs on their roadways.	
<i>Goal 2.4 Reduce traffic, pedestrian, and bicycle violations through increased traffic enforcement.</i>	
2.4.1 Analyze results and report to the Commission. (Tom Palmer) Semi-annual	

AREA 3: PRESERVE THE LBTS WAY OF LIFE

Goal 3.1: Preserve the Town's history. Staff: Linda Connors

- 3.1.1 Develop historic information markers or boards. FY17 – FY 21 Debbie Hime and Linda Connors ongoing

Goal 3.2: Maintain and improve the walkability of the Town. FY17 Highest Priority / FY18 Highest Priority

- 3.2.1 Develop a Walkability and Bike Master Plan for the main streets in Town. Staff: Linda Connors
The FY19 budget includes \$20,000 to develop the plan.
2-26-19: Staff is drafting RFP for release in March
9-26-19: The RFP was released this summer. One firm responded. We are currently reviewing their submittal and anticipate a contract to be scheduled on the Commission Agenda in November.

AREA 4 - INFRASTRUCTURE IMPROVEMENTS

Goal 4.1: Improve Neighborhoods. Staff: Linda Connors and Ken Rubach

- 4.1.1 **Neighborhoods Plans.** Work with neighbors that want to create a plan to improve their neighborhood. Elements of the plan may include streetscape, swale restoration, sidewalks and streetlights.

Goal 4.2: Address Stormwater Flooding. FY17 Highest Priority / FY18 Highest Priority Staff: Ken Rubach

- 4.2.1 Promote the merits of swale restoration. Ongoing
9-20-19: Staff is examining where swales would have the most impact. This will be apart of the stormwater master plan.

4.2.2 Consider mandating the use of pervious materials in driveway and parking lot construction for new development or substantial redevelopment. FY19	
Goal 4.3: Develop Concepts for a Town Hall/Public Safety Complex. (FY17 Highest Priority)	
4.3.1 Identify possible funding sources (FEMA, MPO, etc.) for portions of the plan for which grants might be obtained and outline grant requirements. FY18	
Goal 4.4: Sewer Restoration	
4.4.1 January 2020- Staff will line several laterals this year to test out the process and request additional funding for next year. January 2020- Staff will incorporate schedule for televising and cleaning of sewer mains.	
AREA 5: ECONOMIC DEVELOPMENT	
Goal 5.1: Promote the Hotel Hospitality Sector. Staff: Linda Connors	
5.1.1 Fast track development reviews for hotels. Ongoing	
5.1.2 The Thunderbird (4521 N Ocean) was cited for property maintenance issues and the case was heard by the Special Magistrate at the April 26, 2018 hearing. Compliance is required by May 22 nd or fines will begin to run. This property already has fines running for the lack of maintenance on its sign. These fines totaled \$730,000 as of May 2 nd .	
Goal 5.2: Assist in making business viable on Commercial Boulevard west of Bougainville Drive.	
5.2.1- January 2020- Wiring of banner poles will take place in Feb/March. Once these are wired new lights will be installed upon receiving them. Additional outlets in the islands adjacent to the businesses in the plazas will also be installed in Spring 2020 to provide additional opportunities for lighting/decorations.	

AREA 6: IT /PIO

6.1.1	Complete Jarvis Hall / Community Center AV upgrades	
6.1.2	Town Computers/Monitors	
6.1.3	Granicus Dais voter encoder – (Town Clerk)	
6.1.4	Proposed cyber-security measures (subscription & 45 minute test)	
6.1.5	Explore possible IT class/course	
6.1.6	Explore AT&T cyber-security options	
6.1.7	Possible network assessment Konica-Minolta	
6.1.8	Lunch & learn seminar in January for all employees with computers	
6.1.9	January town topics	
6.1.10	Website updates (ongoing) / new environmental pages (see debbie)	
6.1.11	Hire vendor for fillable forms / front page back-up (town staff?)	
6.1.12	Explore no index uploads for docs with time-sensitive documents	
6.1.13	Create Town Facebook page	
6.1.14	Promote notify me to Town residents (ongoing)	
6.1.15	Update channel 78 graphics	

Goals

Update

6.1.16 BugFest Set-up February kickoff meeting

Commission Assignments

4-10-18 Commission Malkoon asked that the Town evaluate the condition of the seawall on Bel Air Drive (SE 15th Street), which is owned by the Palm Club, Leisure Gardens and the Town.



9-20-18 Money has been budgeted in FY20 budget to repair Town owned section of the wall. Prior to repairs a survey will be done to ensure all Town owned areas are repaired.

4-10-18 Commissioner Strauss asked that we request FDOT to conduct a safety study of the Commercial Boulevard and West Tradewinds intersection. This would also include the concepts to relocate the west to south turn lane on Commercial at this intersection. (see staff project No. 3)



9-26-18: Commissioner Oldaker requested staff to check street striping throughout Town and replace when appropriate. (Ken Rubach)

9-20-19: Staff reached out to Broward County and striping within their jurisdiction has been done. Several areas throughout town have also been refreshed by staff. Striping has been included within the FY20 budget in order to install thermal striping which lasts much longer than paint or “tape” stripes.

FY19 Budgeted Projects & Staff Projects

Update

1. Evaluate switching from the quarterly Town Topics written format to an e-newsletter. FY18 (Steve D'Oliveira)
2. 9/20/19 We have purchased software and are prepared for e-newsletter deployment Debbie Hime

Goals

Update

3.	Monitor the request to FDOT to move the turn lane at the foot of the Intracoastal Bridge to the east thus closing the Commercial median at West Tradewinds. TBD (Town Engineer) See 6.31 9-20-19 Discussed with FDOT and MPO at 9/17/19 Meeting; FDOT asked Staff to formally recommend the project as they have an upcoming Commercial Blvd plan being developed. Debbie Hime	
4.	Evaluate hardening off-site warehouse for use after a hurricane. FY18 (Ken Rubach)	
5.	9/20/19: Staff has begun the process of reviewing what work needs to be done to improve site.	
6.	Evaluate the feasibility of offering beach concessions. (to be assigned)	



Town Commission Agenda Item Report

Meeting Date: January 28, 2020

Submitted by: Susan Trevarthen

Submitting Department: Administration

Item Type: Report

Agenda Section: TOWN ATTORNEY REPORT

Subject Title:

Town Attorney Report: Update on Florida Development Group (FDG) Lien Foreclosure Litigation (Susan Trevarthen, Town Attorney)

Explanation:

The background of this lawsuit and its relationship to the Concord Wilshire proposal for the FDG South property (old Holiday Inn and Villa Caprice properties) is summarized in the agenda memo from the December 10, 2019 Town Commission meeting and its exhibits.

At the December meeting, Concord Wilshire proposed to present its project at a workshop meeting of the Commission on January 27, 2020. The Town scheduled the workshop and agreed to a further extension of the stay of this litigation through February 7, 2020. That schedule allowed the Town the opportunity to act to extend the stay at tonight's meeting, if desired following the workshop presentation.

Mid-afternoon on January 21, the attorney for Concord Wilshire sent an email informing the Town that their option on the property would expire January 31, and that they would not be presenting the project at the workshop. Therefore, the Town canceled the workshop.

That email and an additional email indicated that Concord Wilshire continued to evaluate whether to seek additional time for their project. On January 23, Concord Wilshire orally informed the Town that it had cancelled its contract with FDG and was withdrawing its applications from the Town. Also on January 23, Concord Wilshire's attorney sent an email officially withdrawing the site plan and lien mitigation applications.

The stay of litigation will expire on February 7, FDG will then have 20 days to respond to the Town's foreclosure complaint, and the litigation will proceed.

Recommendation:

N/A

Attachments:



Town Commission Agenda Item Report

Meeting Date: January 28, 2020

Submitted by: Ken Ruback

Submitting Department: Municipal Services

Item Type: Consent

Agenda Section: CONSENT AGENDA

Subject Title:

ADA Sidewalk Compliance Study (Ken Rubach, Development Services Director)

Explanation:

As part of the Town's continued commitment to improve walkability within the community, sidewalk maintenance is a critical piece in helping to achieve this goal. As part of the budgeting process Staff identified the need to ensure that all sidewalk segments abutting a roadway crossing meet the current ADA standards, accordingly, funds were budgeted to perform this task. The study will be comprised of several components, which will help guide future sidewalk maintenance activities in the upcoming years as well as assist in the efforts to procure penny surtax funds.

The Town and Baxter & Woodman, Inc. ("B&W") entered into a Continuing Contract on March 5, 2017, pursuant to RFQ 16-09-01 ("Continuing Contract"). B&W was requested to submit a Proposal to perform this Study. The scope of services includes the following tasks:

- A field inventory of all of sidewalk connects, which will include a date stamped photographic log of each location, measurements of the sidewalk's width as well as cross slope.
- Documentation of whether a current tactile warning mat is currently installed and if there is currently cross-walk striping present.
- Preparation of an exhibit map indicating ADA compliance or recommendations for the required improvements to bring the sidewalk up to code. Estimated costs for these improvements will also be included to allow for accurate budgeting in FY21.

Commercial Blvd, and A1A are not included in this study due to being in FDOT ROW. In addition, El Mar Drive was not included in the study as any potential ADA sidewalk issues will be addressed during the design phase for the El Mar Drive project.

This Work Authorization is exempt from competitive solicitation requirements as a professional service pursuant to Section IV.D. of the Town's Purchasing Manual. This Work Authorization is subject to the same terms and conditions of the Continuing Contract.

Recommendation:

Approve Work Authorization with Baxter & Woodman to perform an ADA Sidewalk Compliance Study and authorize the Town Manager to execute the Work Authorization.

Attachments: Ex1 – B&W Work Authorization

TOWN OF LAUDERDALE BY-THE-SEA
WORK AUTHORIZATION FOR PROFESSIONAL SERVICES

Contractor: Baxter & Woodman, Inc.

Contractor's Address: 477 S. Rosemary Ave, Suite 330, West Palm Beach, FL 33401

Contract No.

Agreement Description: Continuing Professional Services Contract

Work Authorization No.: 7

Effective Date _____

P.O. # For Work Authorization:

Budget

Brief Task Description: Perform inventory and site inspection of the existing sidewalks at Town-owned street intersections and identify improvements required to bring them into compliance with ADA regulation. This Scope does not include El Mar Drive.

In accordance with the above referenced agreement, you are authorized to perform the tasks detailed in attached Exhibit A (Scope of Services). All required services will be completed on or before: See Exhibit "C"

The total amount or the limiting amount of the compensation will be: \$ 14,980.00 unless additional services are authorized by the Town in writing. See Exhibit "B"

Compensation elements are as follows:

	Method of Compensation (Lump Sum, Hourly NTE)	Amount (\$)	Project Code
Task 1 Inventory & Field Inspection	Lump Sum	\$4,746.00	
Task 2 Recommendations/Technical Memorandum	Lump Sum	\$9,234.00	
Reimbursables	NTE	\$1,000.00	
Total		\$14,980.00	

Other Notes:

This Work Authorization is subject to the same terms and conditions of the Continuing Professional Services Contract dated 3/15/2017.

Please acknowledge receipt of, and agreement with, this Work Authorization by signing and dating and returning three (3) original signed copies to the Town Manager. The Town will send you one fully executed copy.

Town of Lauderdale-By-The-Sea Approval:

Bill Vance, Town Manager

(Signature)

(Date)

Tedra Allen, Town Clerk

(Signature)

(Date)

If over \$15,000, date this work was approved by the Town Commission on: _____

Contractor Acceptance:

Contractor Name: Rebecca Travis, P.E.

Title: Vice President


(Signature)

1/21/2020
(Date)

Approved Form HSK 11-8-11

Exhibit A

Sidewalk ADA Compliance Inventory & Recommendations Scope of Services

A. Background

The Town has requested Baxter & Woodman to perform a Town-wide inventory and review of the sidewalk connections at street intersections and determine whether the connections are ADA compliant. The review will reference the latest edition of the *Florida Accessibility Code for Building Construction* as it relates to the Americans with Disabilities Act (ADA).

An inventory of sidewalk connections will be conducted in the field. The primary focus will be along Bougainville Drive, Seagrape Drive, and Poinciana Street, but will include all Town owned and maintained sidewalk at street intersections within the Town limits. Ocean Dr. (SRA1A) and Commercial Boulevard rights-of-way are not included as these are State roads.

Task 1 will include a field inventory of the sidewalk connections, a date-stamped photographic log will be taken of each location, minimum width measurements will be taken with a measuring tape and sidewalk longitudinal and cross slope will be determined utilizing a smart level. A numbered tabulation will be made for each location to record this information, along with whether there is a tactile warning mat installed and whether cross-walk striping is present.

Task 2 includes the preparation of an exhibit map on an aerial, typical FDOT Standard Indices for installation details and tabular data with an indication if the sidewalk is ADA compliant or recommendations for the required improvements and a photo. An estimated cost will be provided for construction of the recommended improvements.

A Draft exhibit and inventory Technical Memorandum will be provided to the Town (one (1) hard copy and in electronic .pdf format) for review and comment. A review meeting will be held with Town staff to receive the comments. The comments will be addressed and the memorandum finalized. Three (3) copies and electronic copy in .pdf format will be provided of the Final Technical Memorandum.

The following assumptions are made:

1. No survey is included in the scope of work. The locations will be numbered and indicated on a recent aerial map of the Town.
2. The total number of locations is expected to be approximately 58 sites/sidewalk connections. El Mar Drive between Pine Avenue and Imperial Lane is exempted from this scope, to be addressed under another contract.
3. The sidewalk connections include only those locations where a Town sidewalk intersects a street right-of-way. The scope does not include an inventory of areas without sidewalk, identification of areas where there are gaps in the sidewalk, or sidewalk intersections with private, condominium or commercial driveways.
4. The scope does not include the preparation of construction plans, bidding services or construction administration and inspection services.
5. The project does not include review of ADA compliance at Town-owned buildings.

Exhibit B
Town of Lauderdale-By-The-Sea
Work Authorization #7
Sidewalk ADA Compliance Inventory & Recommendations (1/21/20)
Budget Summary

Task	Description	Principal Engineer \$175.78	Sr. Project Engineer \$165.44	Senior Engineer \$139.59	Engineer II \$113.74	Engineering Tech (Inspector) \$103.40	Construction Manager \$129.25	CADD Designer \$98.23	Office Support \$72.38	Total Labor	Sub-Consultant Services
1	Inventory & Field Inspection										
	Perform Field Inventory, Tabulation, Photo Log, Determine dimensions, slope, 58+ locations		2			37		6		\$4,746	
	Task 1 - Subtotal		2			37		6		\$4,746	
2	Recommendations										
	Prepare Exhibit w-Numbered Locations, Details				2			25		\$2,683	
	Improvement Recommendations, Cost Est		3		30					\$3,909	
	Draft & Final Technical Memo, Review Mtg (1)		6		10			3	3	\$2,642	
	Task 2 - Subtotal		9		42			28	3	\$9,234	
	TOTAL		11		42	37		34	3	\$13,980	
	Labor Subtotal Hours		11		42	37		34	3		
	Labor Subtotal Costs		\$1,820		\$4,777	\$3,826		\$3,340	\$217		
	Labor Total Costs	\$13,980									
	Subconsultant Costs Total										
	Subconsultant Multiplier	1.1									
	Subconsultant Total										
	Reimbursable Expenses*	\$1,000									
	Total Project	\$14,980									

*Reimbursables to include mileage, postage, printing.

Exhibit C
Work Authorization Schedule

SCHEDULE

The schedule for the completion of the Work Authorization is as follows:*

<u>Task</u>	<u>Task Duration</u>	<u>Completion Date**</u>
1	Prepare Base Aerial Map	2 weeks
	Inventory & Field Inspection	3 weeks
2	Recommendations & Technical Memo	6 weeks

*Time is of the essence for all timeframes provided herein. The Consultant's failure to comply with the foregoing schedule is a default by Consultant, unless the delay is due to circumstances beyond Consultant's control. Town owns all documents and other evidence of design effort created as a result of this Work Authorization. All documents and other evidence of work effort created by Consultant pursuant to this Work Authorization must be promptly provided to the Town.

**The Completion date for Tasks and the Project as a whole should be expressed in weeks or months as measured from date of the notice to proceed.



Town Commission Agenda Item Report

Meeting Date: January 28, 2020

Submitted by: Ken Rubach

Submitting Department: Municipal Services

Item Type: Consent

Agenda Section: CONSENT AGENDA

Subject Title:

Stormwater Master Plan Update (Ken Rubach, Municipal Services Director)

Explanation:

As part of the Town's continued commitment to improving drainage and reducing flooding within the community, an up-to-date stormwater master plan is the key element in helping to achieve these goals. As part of the budgeting process, Staff identified the need to update the existing plan that was developed by Chen Moore in 2010 and budgeted funds to perform this task. The study will be comprised of several components, which will help guide future stormwater projects in the upcoming years, as well as assist in the efforts to procure penny surtax funds. The work to update the plan will take approximately 9 months to complete.

The Town and Baxter & Woodman, Inc. ("B&W") entered into a Continuing Contract on March 5, 2017, pursuant to RFQ 16-09-01 ("Continuing Contract"). B&W was requested to submit a proposal to update the Town's Stormwater Master Plan ("Services"). The scope of services includes the following tasks:

- Data collection on the existing stormwater system in the Town, including any new work that has been completed since the plan was originally developed in 2010.
- Ensure compliance with existing ordinances and NPDES permit criteria. This will allow for correction of any deficiencies as well as additional recommendations to ensure regulatory compliance of our stormwater system.
- Creation of an Updated Master Plan Document that will summarize the work performed throughout the study as well as make recommendations, both short and long term, for future CIP consideration.

This Work Authorization is excepted from competitive solicitation requirements as a professional service pursuant to Section IV.D. of the Town's Purchasing Manual. This Work Authorization is subject to the same terms and conditions of the Continuing Contract.

Recommendation:

Approve Work Authorization with Baxter & Woodman to perform an update to the Stormwater Master Plan and authorize the Town Manager to execute the Work Authorization

Attachments:

1. B&W Work Authorization

TOWN OF LAUDERDALE BY-THE-SEA
WORK AUTHORIZATION FOR PROFESSIONAL SERVICES

Contractor: Baxter & Woodman, Inc.

Contractor's Address: 477 S. Rosemary Ave, Suite 330, West Palm Beach, FL 33401

Contract No.

Agreement Description: Continuing Professional Services Contract

P.O. # For Work Authorization:

Work Authorization No.: 8

Effective Date _____

Budget

Brief Task Description: Stormwater Master Plan Update.

In accordance with the above referenced agreement, you are authorized to perform the tasks detailed in attached Exhibit A (Scope of Services). All required services will be completed on or before: See Exhibit "C"

The total amount or the limiting amount of the compensation will be: \$ 44,216.00 unless additional services are authorized by the Town in writing. See Exhibit "B"

Compensation elements are as follows:

	Method of Compensation (Lump Sum, Hourly NTE)	Amount (\$)	Project Code
Task 1 Data Acquisition	Lump Sum	\$2,965.00	
Task 2 Determine Current LOS	Lump Sum	\$10,805.00	
Task 3 Stormwater Regulatory Review	Lump Sum	\$1,840.00	
Task 4 Evaluate Future Needs	Lump Sum	\$10,800.00	
Task 5 Master Plan Document Preparation	Lump Sum	\$17,165.00	
Reimbursables	NTE	\$641.00	
Total		\$44,216.00	

Other Notes:

This Work Authorization is subject to the same terms and conditions of the Continuing Professional Services Contract dated 3/15/2017.

Please acknowledge receipt of, and agreement with, this Work Authorization by signing and dating and returning three (3) original signed copies to the Town Manager. The Town will send you one fully executed copy.

Town of Lauderdale-By-The-Sea Approval:

Bill Vance, Town Manager

(Signature)

(Date)

Tedra Allen, Town Clerk

(Signature)

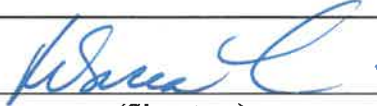
(Date)

If over \$15,000, date this work was approved by the Town Commission on: _____

Contractor Acceptance:

Contractor Name: Rebecca Travis, P.E.

Title: Vice President


(Signature)

1/21/2020
(Date)

Approved Form HSK 11-8-11

Exhibit A
Lauderdale-By-The-Sea
Stormwater Master Plan Update Scope of Services

The Town of Lauderdale-By-The-Sea (Town) has requested the services of Baxter & Woodman (B&W) to update their Stormwater Master Plan that was originally developed by Chen & Associates, Inc. (Chen) in 2010. The goal is to identify and plan for the necessary improvements required to meet current and future growth demands for their stormwater collection and conveyance system. The general scope for the Master Plan Update is to identify the progress of projects recommended in the 2010 Master Plan, update the stormwater inventory in GIS (Geographic Information System), update and evaluate the hydrologic and hydraulic model that was previously developed by Chen, re-assess the existing stormwater system (with focus on the system capacity, areas of localized flooding, water quality and sea level rise) and make recommendations for necessary improvements needed to maintain adequate level of service for both short term (1 to 10 years) and long term (11 to 30 years) planning horizons.

A detailed stormwater system Capital Improvement Plan (CIP) for the initial 10-year planning period (i.e. Year 2020 through 2030) will be developed and included as part of the analysis. The evaluation and recommendations will focus on improvements required to meet increasing system demands resulting from an increase in customer population and/or redevelopment projects, maintain compliance with federal, state and local regulatory requirements, and provide proper renewal and replacement of aging system components.

Task 1 – Stormwater System Data Collection

B&W will collect or Town shall provide (as outlined below) all available background and updates on the Town's existing stormwater system. The Town shall provide the following for the B&W's use:

- All previously completed stormwater system studies and reports.
- As-built drawings for new or changed drainage infrastructure since 2010
- GIS data including:
 - Sub watersheds delineations
 - Drainage inventory of infrastructure including pipes, inlets and manholes with attributes for pipe size, type and invert elevations and inlet grate elevations.
 - Inspection information of condition of stormwater infrastructure.
 - Complaint and repair logs
 - Current and Future Land Use of the Town provided in GIS format.
 - Locations of swale and water conveyance features.
 - Parcel data
- MS4 NPDES permit, SOPs and submittals to Countywide permitting coordinator
- Stormwater ordinances
- Previous Stormwater Master Plan hydrologic and hydraulic model (ICPR3) developed by Chen Moore
- Other relevant studies and flooding reports

B&W will research and obtain the following related to the Town's stormwater system:

- County LiDAR information
- Existing aerial images
- SFWMD and County permit data
- SFWMD/USGS Well and water level data

B&W will be responsible for reviewing all information provided and available data provided by the Town. The data collected will be the basis for the development of the Stormwater Element of the Integrated Master Plan document.

Task 2 – Determine Current Level of Service (LOS)

Task 2.1 – Site Visits

Up to two (2) site visits will be performed to verify conditions in locations where clarification is needed. The completion of field surveying to verify the drainage systems inventory and characteristics are not included as part of the project.

Task 2.2 – Stormwater Questionnaire

B&W will develop Stormwater Questionnaires which will be distributed to homeowner associations and business districts to receive public input on drainage related issues. The questionnaires will ask for locations and dates of observed flooding and information regarding the severity of the flooding in terms of depths, duration and frequency of the events. The respondents will be asked what conditions led to the event – rainfall, tidal or both. The B&W will mail out the questionnaires to a list of homeowner associations and business districts provided by the Town (up to 20) and will be made available for Town distribution at organized public meetings. B&W will obtain and review all questionnaire responses and review with Town. The response shall be compared to the Town's historical complaint, O&M and repair logs.

Task 2.3 – Update Stormwater GIS datasets

B&W will enter new stormwater infrastructure information (constructed after 2010) into the existing GIS datasets for pipes, inlets, manholes and outfalls based on available information obtained in Task 1 including as-built drawings and permits. The database structure of the existing datasets will be retained.

Task 2.4 – Update Hydrologic/Hydraulic Model

B&W will update the ICPR 3 model that was developed by Chen Moore for the 2010 Stormwater Master Plan to incorporate information obtained and reviewed in Task 1. The ICPR 4 Model data input will incorporate updated information for:

- Subbasin areas

- Stage-area relationships
- Times of concentration
- Runoff curve numbers
- Direct connected impervious areas
- Hydraulic nodes and links (stormwater infrastructure)
- Boundary conditions

Various storm events will be run including the 3-year, 1-day; 5-year, 1-day; 10-year, 1-day; 25-year, 3-day; and 100-year, 3-day. The results of the existing conditions model will be assessed with maps showing flooding extent, graphs of flooding durations and tables of peak flood stages and discharge rates per subbasin.

Task 2.4 – Level of Service (LOS)

The LOS will be established using documented procedures and requirements. The existing LOS will be determined for the Town's roadways based on a 3-year storm. The results of the LOS model will be quantified in linear feet of roadway meeting or not meeting LOS. Maps will be produced showing the locations of areas of non-compliance. The results of the existing conditions LOS will be used as a benchmark for comparisons to modeling scenarios of future conditions in subsequent tasks.

Task 3 – Stormwater System Regulatory Review

B&W will complete a comparison of the current system conditions with the most recent regulatory revisions issued for similar systems. The B&W will summarize any noted discrepancies and provide recommendations, where warranted.

Task 3.1 – Stormwater Ordinance and Operations Review

The existing Town stormwater ordinance will be reviewed and recommendations will be made for any changes that are determined to benefit the Town. Rules for new or modified homes and businesses will be reviewed in regard to flood control and water quality to determine appropriate stormwater treatment and storage requirements based on reviews of other Florida municipalities and state requirements. CONSULTANT will identify any changes needed in stormwater ordinances for the Town due to the revised FEMA flood stages and the construction impacts to the surrounding properties due to significantly higher finished floors required for new construction.

Task 3.2 – NPDES Review

CONSULTANT will review the NPDES requirements for the Town, document the current efforts being implemented by the Town and summarize the future requirements.

Task 4 – Evaluate Future Needs of Stormwater System

B&W will evaluate the stormwater system capacity to meet the Town's future stormwater needs. An evaluation shall be performed for both short term (1 to 10 years) and long term (11 to 30 years) planning horizons for this task. B&W will utilize the population projections, anticipated development/re-development and Level of Service to project the future stormwater flows for the Town's service area

Task 4.1 – Future Land Use

A future land use scenario will be modeled based on information and projections provided by the Town for anticipated land use changes, redevelopment and build out of existing areas. The primary characteristics of the land use that affect the hydrologic model include impervious area and above ground storage. Increases in impervious area will increase the volume and flow rate of stormwater runoff that the system will need to handle. Above ground storage usually decreases as a result of development which can displace water and cause flooding impacts elsewhere.

Task 4.2 - Sea Level Rise (SLR)

A SLR scenario will be established based an agreed upon source of anticipated ocean rise estimations. The scenario will reflect a timeframe as directed by the Town such as 30 or 50 years into the future. A version of the model will be created to reflect the changes associated with the higher sea level including the boundary conditions and soil storage. The model will be run to assess the impacts of SLR by comparing the flooding depths and spatial extents to the results of the existing conditions model. Considering the long-term nature of SLR, this scenario will changes associated with the Town's future land use projections.

Task 4.3 – Water Quality Assessment

The extent of existing water quality treatment in the Town will be reviewed based on the existing infrastructure (swales and exfiltration trenches) and SFWMD ERP permits. Areas that currently include Best Management Practices (BMPs) will be identified and recommendations will be made for future water quality improvements where additional water quality is achievable. Water quality features to be considered include swales, bio-swales, exfiltration trenches, ponds and stormwater filters and will depend on the soil characteristics and suitability of each location.

Task 4.4 – CIP Recommendations

B&W will make recommendations and develop alternatives for improvements to the Town's stormwater system to address specific problem areas identified as part of the desktop and field assessment activities. It is assumed that up to six (6) problem areas will be analyzed to determine appropriate stormwater solutions. Regulatory requirements for flood stages and allowable discharge rates will be observed in the development of alternatives. Engineer's estimate of probable construction costs will be prepared based recently completed projects of similar type and scale. Each problem area will be described and mapped to illustrate the extent of the problem. A phasing plan will be developed based on a priority matrix.

Task 5 – Master Plan Document Preparation

B&W will prepare an Updated Master Plan Document (Plan) which summarizes the tasks performed as well as the findings and results of Tasks 2 through 4. The Plan will be a living document which will be developed as the project progresses. The B&W will prepare and submit draft copies of the Plan as follows:

Task 5.1 – Draft Master Plan

B&W will prepare a Draft Plan which includes:

- All relevant items previously included the Chen report will be updated, including geospatial changes effecting stormwater runoff, permitting, assessment of current LOS, and assessment of proposed improvements.
- Specific short and long term CIP recommendations including Engineer's Construction Cost Estimate for the proposed improvements (short term only).
- Project priority list for all recommended projects outlined in the CIP. The priority list shall developed based on the criticality of each project, the cost of each project and the cost/benefit of implementation of each project.
- B&W will meet with Town staff to review the Plan and obtain comments

Task 5.2 – Final Master Plan

B&W will prepare a Final Master Plan which includes:

- All items previously included as part of the Draft Plan, including specific revisions to address Town's comments to the Draft Plan.
- B&W will submit three (3) hard copies and an electronic copy in PDF format of the Final Plan and all associated modeling data and GIS data.
- B&W will present the Final Plan to the Town commission with a PowerPoint presentation.

Exhibit B **Work Authorization Schedule**

SCHEDULE

The schedule for the completion of the Work Authorization is as follows:*

<u>Task</u>	<u>Task Duration</u>	<u>Completion Date**</u>
1	Data Acquisition	4 weeks
2	Determine Current LOS	12 weeks
3	Regulatory Review	18 weeks
4	Evaluate Needs	30 weeks
5	Prepare Master Plan Update Document	36 weeks

*Time is of the essence for all timeframes provided herein. The Consultant's failure to comply with the foregoing schedule is a default by Consultant, unless the delay is due to circumstances beyond Consultant's control. Town owns all documents and other evidence of design effort created as a result of this Work Authorization. All documents and other evidence of work effort created by Consultant pursuant to this Work Authorization must be promptly provided to the Town.

**The Completion date for Tasks and the Project as a whole should be expressed in weeks or months as measured from date of the notice to proceed. Start of work is contingent on receipt of the previous Stormwater Master Plan document and associated GIS and modeling inputs and results.

Exhibit B
TOWN OF LAUDERDALE-BY-THE-SEA
Stormwater Master Plan Update

Fee Estimate

Task	Description	Principal Engineer \$170.00	Project Manager \$160.00	Senior Engineer \$135.00	Engineer III / IV \$110.00	Engineering Tech (Inspector) \$100.00	Construction Manager \$115.00	Senior Prof. Surveyor \$150.00	Survey Crew (2 party) \$130.00	CADD Designer \$95.00	Office Support \$70.00	Total Labor	Sub-Consultant Services
1	Data Acquisition												
1.1	Review Previous Studies and Reports		1	2	6							\$1,090	
1.2	Obtain and Review GIS Datasets from Town		1		3							\$490	
1.3	Obtain other GIS sources (soils, topography, etc.)				3							\$330	
1.4	Review Permits from SFWMD and County		1		3							\$490	
1.5	Obtain and Review As-builts from Town		1	3								\$565	
	Subtotal		4	5	15							\$2,965	
2	Determine Current Level of Service												
2.1	Sites Visits		1	6	6							\$1,630	
2.2	Stormwater Questionnaire		1	2	4							\$870	
2.3	Update Stormwater GIS datasets			4		18						\$2,340	
2.4	Update Existing and Future Land Use GIS datasets			3		12						\$1,605	
2.5	Update Hydrologic/Hydraulic Model		1	8	16							\$3,000	
2.6	Level of Service (LOS)		1	4	6							\$1,360	
	Subtotal		4	27	32	30						\$10,805	
3	Stormwater System Regulatory Review												
3.1	Stormwater Ordinance and Operations Review		1	6								\$970	
3.2	NPDES Review		1	2	4							\$870	
	Subtotal		2	8	4							\$1,840	
4	Evaluate Future Needs of Stormwater System												
4.1	Future Land Use		1	2	6							\$1,090	
4.2	Sea Level Rise		1	2	6							\$1,090	
4.3	Water Quality Assessment		1	2	6							\$1,090	
4.4	CIP Recommendations												
4.4.1	Develop Draft Improvement Projects		2	8	12							\$2,720	
4.4.2	Model Improvements and Assess Benefits		1	6	18							\$2,950	
4.4.3	Revise and Re-assess Improvements			4	12							\$1,860	
	Subtotal		6	24	60							\$10,800	
5	Master Plan Document Preparation												
5.1	Draft Master Plan												
5.1.1	Existing Drainage		1	4	4						3	\$1,350	
5.1.2	Regulatory Requirements			4	3						3	\$1,080	
5.1.3	System Updates and Current LOS		1	6	2						3	\$1,400	
5.1.4	Future Conditions and LOS		1	6	4						3	\$1,620	
5.1.5	Short Term and Long Term Recommendations		1	8	6						3	\$2,110	
5.1.6	Phased CIP with Probable Construction Costs		1	10	20						3	\$3,920	
5.1.7	Meeting with Town		3	5							1	\$1,225	
5.2	Final Master Plan												
5.2.1	Final Revisions and Data Transfer		1	6	12						4	\$2,570	
5.2.2	Presentation to Commission		3	8	3							\$1,890	
	Subtotal		12	57	54						23	\$17,165	
	Labor Subtotal Hours		28	121	165	30					23		
	Labor Subtotal Costs		\$4,480	\$16,335	\$18,150	\$3,000					\$1,610	\$43,575	
	Labor Total Costs	\$43,575											
	Reimbursable Expenses	\$ 641											
	Total Project	\$44,216											

Reimbursables to include printing, postage, mileage, etc.



Town Commission Agenda Item Report

Meeting Date: January 28, 2020

Submitted by: Bill Vance

Submitting Department: Administration

Item Type: Consent

Agenda Section: CONSENT AGENDA

Subject Title:

Moffat & Nichol Proposal for Consulting Services Related to LBTS Beach- Dune System (Bill Vance, Town Manager /Ken Rubach Municipal Services Director/ Neysa Herrera, Assistant to the Town Manager)

Explanation:

The Town of Lauderdale-By-The-Sea is a charming seaside community that welcomes thousands of visitors year-round. With 2.5 miles of beautiful beaches, the Town has become a destination for residents and visitors to enjoy, turning our beaches into one of our greatest assets.

In the FY20 Action Plan, the Town Commission recognized the goals to continue sea oats planting projects and create a beach management plan. In order to meet these objectives, staff requested a proposal for consulting services related to the LBTS beach-dune system from Moffat & Nichol ("M&N"), a multidiscipline professional services firm with specialized expertise in structural, coastal, and civil engineering; environmental sciences; economics analysis; inspection & rehabilitation; and program management solutions.

The scope of this proposal is broken down into two parts:

- Part 1 – Initial Beach Dune Consulting Services. M&N will provide services at the Town's request that are related to the beach-dune system improvements and maintenance initiatives proposed by the Town.
- Part 2 – Beach Related Meetings and Additional Services. M&N will coordinate and participate in conference calls and local meetings related to beach management with the Town, regulatory agency staff, residents, and/or other stakeholders, as requested by the Town. In addition, M&N will conduct site visits to observe and document existing beach dune conditions. This proposal also includes the provision of additional services requested by the Town in support of beach-dune system management initiatives.

The total not to exceed amount under this proposal (based on hourly rates) is \$13,950. This proposal is under the Town Manager's purchasing authority. This proposal is exempt from competitive solicitation requirements as a professional service pursuant to Section IV.D. of the Town's Purchasing Manual

Recommendation:

Support the Town Manager's approval of an agreement with Moffat & Nichol for consulting services related to the LBTS beach- dune system.

Attachments:

Exhibit 1- Moffat & Nichol Proposal for Consulting Services

January 24, 2020

P190926-R2

Town of Lauderdale-by-the-Sea

Attn: Mr. William Vance
4501 North Ocean Drive
Lauderdale-By-The-Sea, Florida 33308

**Subject: CONSULTING SERVICES RELATIVE TO THE TOWN OF LAUDERDALE-BY-THE-SEA
BEACH-DUNE SYSTEM, BROWARD COUNTY, FLORIDA**

Dear Mr. Vance:

Pursuant to our discussions with Town staff, this is to submit a revised proposal for professional environmental consulting services related to beach-dune system improvements and maintenance for the Town of Lauderdale-by-the-Sea (Town). The following work tasks outline the scope of services to be provided by Moffatt & Nichol, Inc. (M&N) for the Town of Lauderdale-by-the-Sea (Town):

EXHIBIT "A" – SCOPE OF SERVICES

Part 1 – Initial Beach Dune Consulting Services

M&N will provide services at the Town's request that are related to the beach-dune system improvements and maintenance initiatives proposed by the Town. These services include:

- Pre-application consultation discussions with Florida Department of Environmental Protection (FDEP) Coastal Construction Control Line (CCCL) permitting staff to discuss dune design/maintenance template, procedural items and the data required for submittal of an Areawide Permit application, such as boundary/topographic survey data, dune vegetation survey data, private property owner authorizations (where dunes are located on private properties), etc. (approx. 3 months)
- Consultation with Broward County (County) staff regarding beach-dune system design/maintenance consistency with County policies and the design/funding conditions of the County-sponsored Segment II Federal Shore Protection Project. (approx. 3 months)
- Initial scoping discussions with the Town relative to the future/separate development of a Dune Management/Master Plan. (approx. 3 months)
- Consulting services/support relative to City processing of FDEP field permit applications. (as needed)
- Initial discussions with the Town relative to flood risk mapping and flood hazard mitigation project matters as they relate to beach-dune system design (grading,

vegetation stabilization, etc.), including flood map revisions initiated by the Federal Emergency Management Agency (FEMA), Broward County, or private property owners. (as needed)

- Initial discussions with Broward County on the Town's behalf relative to beach renourishment project events and storm impact response matters. (as needed)

These services will be provided at the Town's request/direction on an hourly basis pursuant to the attached Rate Sheet up to the authorized budget. If additional services are requested/required, an addendum budget estimate will be provided for Town approval.

Part 2 – Meetings/Additional

M&N will:

- Coordinate and participate in conference calls and local meetings with Town, regulatory agency staff, residents, and/or other stakeholders, as requested by the Town, to discuss local beach-dune projects, flood risk, funding opportunities and related items.
- Conduct site visits to observe and document existing beach-dune conditions.
- Provide additional services requested by the Town in support of beach-dune system management initiatives.

The budget for this task provides for approximately 22 hours (will vary depending on staff rate; see Rate Sheet) of consulting services. Services will be provided up to the authorized budget; if additional meetings or other services are requested/required, an addendum budget estimate will be provided for Town approval.

Professional Fees

Professional Fees are summarized in the below Table 1.

Table 1 Professional Fees

Part	Description	Type	Not-to-Exceed Fee
1	Initial Beach Dune Consulting Services	Hourly	\$9,000
2	Meetings/Additional Services	Hourly	\$4,500
	Reimbursable Expense Estimate		\$450
	TOTAL NOT-TO-EXCEED AMOUNT		\$13,950

General

This proposal is valid to be executed for sixty (60) days. M&N will invoice the Client each month on a percent complete basis for lump sum tasks and on an hourly basis for hourly tasks pursuant to the attached Rate Sheet. Expenses will be invoiced separately at cost plus 10%. An initial expense estimate associated with Part 1 services is \$450.

If you wish for us to provide these services, please provide a work order authorization in your standard format for review and execution, which will serve as our Authorization to Proceed. Should have any questions regarding this proposal, please do not hesitate to contact me at (786) 725-4182 (direct office), (305) 979-4232 (mobile) or cbrush@moffattnichol.com.

Sincerely,
Moffatt & Nichol, Inc.



Christy J. Brush
Environmental Regional Manager

CJB:TKB:ac

Enclosures

2020 Rate Sheet

General Client Classification	Rate (USD)
Principal Engineer	\$ 250
Environmental Manager	\$ 231
Supervisory Engineer	\$ 205
Senior Engineer	\$ 175
Environmental Senior PM	\$ 175
Engineer III	\$ 155
Environmental PM	\$ 155
Engineer II	\$ 139
Environmental Scientist	\$ 125
Engineer I	\$ 110
Staff Engineer II	\$ 95
Staff Engineer I	\$ 85
Senior Technician	\$ 145
Designer	\$ 110
CADD II	\$ 95
CADD I	\$ 85
CADD Apprentice	\$ 50
Word Processor	\$ 65
Admin	\$ 71
General Clerical	\$ 55



Town Commission Agenda Item Report

Meeting Date: January 28, 2020

Submitted by: Bill Vance

Submitting Department: Administration

Item Type: Consent

Agenda Section: CONSENT AGENDA

Subject Title:

DESMAN Parking Consulting Services (Bill Vance, Town Manager / Ken Rubach, Municipal Services Director/ Neysa Herrera, Assistant to the Town Manager)

Explanation:

DESMAN is a national consulting firm specialized in parking planning, design, and restoration. They offer a full range of parking consulting services including Downtown and Master Parking Planning, Economic Feasibility Studies, Site/Size Analysis, Parking Technology, Cost Estimating, Parking Functional Design, Architectural Design, among other services.

In 2014, DESMAN prepared a Draft Parking Strategic Plan ("PSP") for the Town and completed a final report in 2015. The PSP was comprehensive and provided recommendations on a broad array of issues, including how the Town could best meet public parking demands, while preserving and enhancing the Town's character, as well as how to resolve undersupply in parking in a financially feasible manner.

In order to meet the Town Commission's goal to improve our parking system embedded in the Town's FY20 Action Plan, staff met with Christian Luz, DESMAN's Associate Vice President, to discuss current parking issues and seek assistance to address presents needs. DESMAN was requested to submit a proposal to provide parking consulting services. The scope of this agreement, priced at \$8,000, includes the following tasks:

- Create new parking opportunities by investigating the development of estimated revenue generation for four lots offered to the Town for potential parking
- Review the 2015 Parking Strategic Plan and provide recommendations indicating the elements of the Plan that should be updated
- Provide an approach to evaluating the use of technology in improving the parking system conditions in LBTS such as dynamic messaging signs, space count systems, mobile apps, revenue collection, etc.

This agreement is exempt from competitive solicitation requirements as a professional service pursuant to Section IV.D. of the Town's Purchasing Manual. This agreement is under the Town Manager's purchasing authority.

Recommendation:

Support the Town Manager's approval of an agreement with DESMAN for parking consulting services.

Attachments:

1. DESMAN Parking Consulting Services Agreement

Town of Lauderdale-By-The-Sea
PROFESSIONAL SERVICES AGREEMENT

This Agreement for Parking Consulting Services ("Agreement"), made and entered into this ____ day of ____ 2020 ("Effective Date"), by and between the Town of Lauderdale-By-The-Sea, a Florida municipal corporation (the "Town") and DESMAN, Inc. d/b/a DESMAN (the "Consultant").

WHEREAS, the Town desires to contract with Consultant for the provision of parking consulting services, and the Consultant desires to contract with the Town to provide the services.

NOW THEREFORE, in consideration of the mutual covenants set forth in this Agreement, the receipt and sufficiency of which is acknowledged, the parties agree as follows:

1. Services. Consultant, as an independent contractor, at its own cost and expense, shall perform the Services provided below:

1.1 The Consultant shall meet the requirements and perform the services described herein and as described in the Proposal, attached hereto and incorporated herein as **Exhibit A** ("Services").

Consultant shall provide all materials, tools, labor, appliances, machinery and appurtenances necessary to perform the Services. Consultant shall obtain and keep in effect for the term of this Agreement any special licenses and permits necessary for Consultant to provide the Services required hereunder.

1. Term. This Agreement shall commence on the Effective Date and shall continue until the successful completion of the Services outlined herein, unless terminated earlier as provided in Section 6 of this Agreement.

2. Compliance with Applicable Law. All work hereunder shall be performed in a professional manner and form as required by all applicable federal, state, and local rules, regulations, laws, codes, and ordinances and as may be further specified by Town. Consultant shall at all times protect Town's property from all damage and shall repair or replace any damaged property as required by Town.

3. Compensation. Compensation hereunder shall be paid to Consultant as provided in Consultant's Proposal, attached hereto as **Exhibit A**, in a total amount not to exceed \$8,000. Consultant shall invoice the Town at the end of each month based on the percentage of completion of the Services. The Town shall pay the Consultant within 45 days of receipt of an approved invoice.

4. Books and Records. Consultant shall keep, for the statutorily required period, accurate books and records with the supporting documents, statistical records, transactions and any other underlying documents supporting the services provided hereunder, and shall comply with Section 13. The Town shall have the right to audit the books and records of Consultant related to the services authorized herein upon reasonable notice provided to Consultant. Any incomplete or incorrect entry in such books and records shall be a basis for Town's disallowance and recovery of any payment to Consultant based upon such entry.

5. Indemnity. Consultant shall defend, indemnify, and hold harmless the Town, its officers, agents and employees, from and against any and all demands, claims, losses, suits, liabilities, causes of action, judgment or damages, arising out of, related to, whether directly or indirectly, or any way connected with Consultant's performance or non-performance of any provision of this Agreement, including, but not limited to, liabilities arising from contracts between the Consultant and third parties for work or materials required under or related to this Agreement. Consultant shall reimburse the Town for all its expenses including reasonable attorneys' fees and costs incurred in and about the defense of any such claim or investigation and for any judgment or damages arising out of, related to, whether directly or indirectly, or in any way connected with Consultant's performance or non-performance of this Agreement. The provisions of this section

Town of Lauderdale-By-The-Sea
PROFESSIONAL SERVICES AGREEMENT

shall survive termination of this Agreement. Nothing in this Agreement shall be deemed or treated as a waiver by the Town of any immunity to which it is entitled by law, including but not limited to the Town's sovereign immunity as set forth in Section 768.28, Florida Statutes.

6. Termination.

6.1 **Termination for convenience.** The Town may terminate this Agreement for convenience by giving Consultant 30 calendar days' written notice. In the event of such termination, Consultant shall be entitled to receive compensation for any Services provided pursuant to this Agreement and to the satisfaction of the Town, up through the date of termination. Under no circumstances shall the Town make payment for Services nor shall Consultant invoice the Town for Services not yet provided.

6.2 **Termination for cause.** This Agreement may be terminated by either party upon 5 calendar days' written notice to the other should such other party fail substantially to perform in accordance with this Agreement's material terms through no fault of the party initiating the termination. In the event that Consultant abandons this Agreement or causes it to be terminated by the Town, Consultant shall indemnify the Town against losses pertaining to this termination. In the event that this Contract is terminated by the Town for cause and it is subsequently determined by a court of competent jurisdiction that such termination was without cause, such termination shall thereupon be deemed a termination for convenience under Section 6.1 of this Agreement, and the provisions of Section 6.1 shall apply.

7. Notice. Any notices required by this Agreement shall be in writing and shall be deemed to have been properly given if transmitted by hand-delivery, by registered or certified mail with postage prepaid return receipt requested, or by a private postal service, addressed to the parties (or their successors) at the following addresses:

For the Town: Town Manager
Town of Lauderdale-By-The-Sea
4501 Ocean Drive
Lauderdale-By-The-Sea, Florida 33308

With a copy to: Town Attorney
Town of Lauderdale-By-The-Sea
4501 Ocean Drive
Lauderdale-By-The-Sea, FL 33308

For The Consultant: Christian R. Luz
DESMAN, Inc. d/b/a DESMAN
100 SE Third Avenue, 10th Floor
Fort Lauderdale, Florida 33394

8. Assignment and Changes. Consultant may not assign this Agreement. Any changes to this Agreement must be by written amendment, executed by the parties hereto.

9. Insurance. Consultant shall submit certificate(s) of insurance evidencing the required coverage and specifically providing that the Town is a named insured with respect to the required coverage. In the event the insurance certificate provided indicates that the insurance shall terminate and lapse during the term of this Agreement, then Consultant shall furnish, at least thirty (30) calendar days prior to expiration of the date of the insurance, a renewed certificate of insurance as proof that equal and like coverage and extension is in effect.

All insurance policies required of the Consultant shall be written by a company with a Best's rating of B+ or better and duly authorized and licensed to do business in the State of

Town of Lauderdale-By-The-Sea
PROFESSIONAL SERVICES AGREEMENT

Florida and be executed by duly licensed managers upon whom service of process may be made in Broward County, Florida. The Town may accept coverage carriers having lower Best's ratings upon review of financial information concerning Consultant and the insurance carrier.

Consultant shall maintain in full force and effect throughout the contract the following types and limitations of insurance coverage:

1. **Comprehensive General Liability Insurance** - \$1,000,000 combined single limit of insurance per occurrence and \$2,000,000 in the general aggregate for Bodily Injury and Property Damage and \$1,000,000 general aggregate for Products/Completed Operations, Comprehensive General Liability insurance shall include endorsements for property damage; personal injury; contractual liability; completed operations; products liability and independent contractors' coverage.
2. **Workers' Compensation Insurance** – Statutory.
3. **Comprehensive Automobile Liability Insurance** - \$1,000,000 combined single limit of insurance per occurrence for Bodily Injury and Property Damage; \$1,000,000 Hired and Non Owned Auto Liability.
4. **Professional Liability** – \$1,000,000 policy to be written on a claims made basis.

10. Entire Agreement. This writing contains the entire Agreement of the parties and supersedes any prior oral or written representations. No representations were made or relied upon by either party, other than those that are expressly set forth herein.

11. Consultant Representations. Consultant represents the following: Consultant is properly authorized to do business in the State of Florida; the execution, delivery and performance of this Agreement by Consultant have been duly authorized; this Agreement is binding on Consultant and enforceable against Contactor in accordance with its terms; and no consent of any other person or entity to such execution, delivery and performance is required.

12. Independent Contractor. This Agreement does not create an employee/employer or joint venture relationship between the parties. Consultant has been procured and is being engaged to provide Services to the Town as an independent contractor, and not as an agent or employee of the Town. Accordingly, Consultant shall not attain nor be entitled to any rights or benefits of the Town, nor any rights generally afforded to classified or unclassified employees of the Town. Consultant further understands that Florida Workers' Compensation benefits available to employees of the Town are not available to Consultant, and agrees to provide workers' compensation insurance for any employee or agent of Consultant rendering Services to the Town under this Agreement.

13. Chapter 119 (Public Records). The CONSULTANT shall comply with Chapter 119, Florida Statutes, as applicable, and shall comply with the following:

(a) CONSULTANT agrees to keep and maintain public records in CONSULTANT's possession or control in connection with CONSULTANT's performance under this Agreement. CONSULTANT additionally agrees to comply specifically with the provisions of Section 119.0701, Florida Statutes. CONSULTANT shall ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed, except as authorized by law, for the duration of the Agreement, and following completion of the Agreement until the records are transferred to the TOWN.

(b) Upon request from the TOWN's custodian of public records, CONSULTANT shall provide the TOWN with a copy of the requested records or allow the records to be inspected

Town of Lauderdale-By-The-Sea
PROFESSIONAL SERVICES AGREEMENT

or copied within a reasonable time at a cost that does not exceed the cost provided by Chapter 119, Florida Statutes, or as otherwise provided by law.

(c) Unless otherwise provided by law, any and all records, including but not limited to reports, surveys, and other data and documents provided or created in connection with this Agreement are and shall remain the property of the TOWN.

(d) Upon completion of this Agreement or in the event of termination by either party, any and all public records relating to the Agreement in the possession of the CONSULTANT shall be delivered by the CONSULTANT to the Town Manager, at no cost to the TOWN, within seven (7) days. All such records stored electronically by CONSULTANT shall be delivered to the Town in a format that is compatible with the TOWN's information technology systems. Once the public records have been delivered upon completion or termination of this Agreement, the CONSULTANT shall destroy any and all duplicate public records that are exempt or confidential and exempt from public records disclosure requirements.

(e) Any compensation due to CONSULTANT shall be withheld until all records are received as provided herein.

(f) IF THE CONSULTANT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONSULTANT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 954-640-4200, Tedraa@lauderdalebythesea-fl.gov, or by mail: Town Clerk, 4501 N. Ocean Drive, Lauderdale-By-The-Sea, FL 33308.

14. Scrutinized Companies

- a. Consultant certifies that it and its subcontractors are not on the Scrutinized Companies that Boycott Israel List. Pursuant to Section 287.135, F.S., the Town may immediately terminate this Agreement at its sole option if the Consultant or its subcontractors are found to have submitted a false certification; or if the Consultant, or its subcontractors are placed on the Scrutinized Companies that Boycott Israel List or is engaged in the boycott of Israel during the term of the Agreement.
- b. If this Agreement is for more than one million dollars, the Consultant certifies that it and its subcontractors are also not on the Scrutinized Companies with Activities in Sudan, Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or engaged with business operations in Cuba or Syria as identified in Section 287.135, F.S. Pursuant to Section 287.135, F.S., the Town may immediately terminate this Agreement at its sole option if the Consultant, its affiliates, or its subcontractors are found to have submitted a false certification; or if the Consultant, its affiliates, or its subcontractors are placed on the Scrutinized Companies with Activities in Sudan List, or Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or engaged with business operations in Cuba or Syria during the term of the Agreement.
- c. The Consultant agrees to observe the above requirements for applicable subcontracts entered into for the performance of work under this Agreement.
- d. As provided in Subsection 287.135(8), F.S., if federal law ceases to authorize the above-stated contracting prohibitions then they shall become inoperative.

15. Severability. Should any provision, paragraph, sentence, word, or phrase contained in this Agreement be determined by a court of competent jurisdiction to be invalid, illegal, or otherwise unenforceable under the laws of the State of Florida, such provision, paragraph, sentence, word, or phrase shall be deemed modified to the extent necessary in order to conform with such laws, and the remainder shall remain unmodified and in full force and effect.

Town of Lauderdale-By-The-Sea
PROFESSIONAL SERVICES AGREEMENT

16. Waiver of Jury Trial. The Town and Consultant **knowingly, irrevocably, voluntarily and intentionally waive any right either may have to a trial by jury in state and or federal court proceedings** in respect to any action, proceeding, lawsuit or counterclaim based upon this Agreement and/ arising out of, under, or in connection with the services performed hereunder, or any course of conduct, course of dealing, statements or actions or inactions of any party hereto.

17. Venue. This Agreement shall be construed in accordance with and governed by the laws of the State of Florida. Venue for any litigation arising out of this Agreement shall be proper exclusively in Broward County, Florida. If either the Town or Consultant is required to enforce the terms of this Agreement by court proceedings or otherwise, whether or not formal legal action is required, the prevailing party shall be entitled to recover from the other party all such costs and expenses, including, but not limited to, court costs, and reasonable attorneys' fees.

18. No Contingent Fees. Consultant warrants it has not employed or retained any company or person, other than a bona fide employee working solely for Consultant to solicit or secure this Agreement, and that it has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, gift, or other consideration contingent upon or resulting from the award or making of this Agreement.

19. Ethics.

- a. Consultant warrants and represents that its employees shall abide by the Code of Ethics for Public Officers and Employees, Chapter 112, Florida Statutes.
- b. No officer or employee of the Town, during his or her term of employment or for one year thereafter, shall have any interest, direct or indirect, in this contract or the proceeds thereof. Any subcontractors hired by the firm must also adhere to this policy and it must be included in their contracts as well.
- c. No vendor shall give, solicit for, deliver or provide a campaign contribution directly or indirectly to a candidate, or to the campaign committee of a candidate, for the offices of Mayor or Commissioner.
- d. Consultant covenants to promptly comply with all applicable federal, state, county, and municipal laws, ordinances, regulations, and rules relating to the Services to be performed hereunder and in effect at the time of performance. CONSULTANT covenants that it will conduct no activity or provide any service that is unlawful or offensive.

20. Contract Documents; Order of Priority

The Contract Documents referred to in this Agreement shall be comprised of the Agreement and Consultant's Proposal. In the event of a conflict between the Contract Documents, the order of priority shall be: this Agreement and then the Consultant's Proposal.

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Town of Lauderdale-By-The-Sea
PROFESSIONAL SERVICES AGREEMENT

IN WITNESS WHEREOF the parties hereto have executed this Agreement on the day and date first above written.

TOWN:

CONSULTANT:

TOWN OF LAUDERDALE-BY-THE-SEA

By: _____
William Vance, Town Manager

By: _____

By: _____
Lucila Lang, Finance Director

Attest: _____
Tedra Allen, Town Clerk

Approved as to Form and Legal Sufficiency:

Town Attorney Susan L. Trevarthen

EXHIBIT A

January 10, 2020
Revised January 22, 2020
Revised January 23, 2020

Mr. Bill Vance
Town Manager
4501 N. Ocean Drive
Lauderdale-By-The-Sea, FL 33308

**Re: *Proposal to Provide Parking Consulting Services
Lauderdale-By-The-Sea, FL***

Dear Mr. Vance:

DESMAN Inc. (DESMAN), is pleased to submit this proposal to provide Parking Consulting Services relative to the discussions held in your offices on December 11, 2019. This proposal includes a proposed scope of services based on my understanding of your needs, an approximate schedule, and a fee.

DESMAN is a national specialist in parking planning, design, and restoration. We offer a full range of parking consulting services including Downtown and Master Parking Planning, Economic Feasibility Studies, Site/Size Selection Analysis, Parking Technology, Cost Estimating, Parking Functional Design, Architectural Design, Structural Engineering, Revenue/Access Control System Design, Condition Survey/Due Diligence Studies, and Restoration Engineering. We have been in existence since 1973 and currently operate on a national basis out of nine principle offices. We have a total staff of over one hundred people in nine offices, comprised mostly of Parking Planners, Architects, and Structural Engineers. We have a broad range of experience performing parking studies for beachfront/tourist municipalities throughout Florida including the Town of Lauderdale-By-The-Sea, and cities of Naples, Pompano Beach, Hollywood, Miami Beach, Miami, Riviera Beach and St. Augustine.

BACKGROUND

DESMAN prepared a DRAFT Parking Strategic Plan (PSP) for the Town in 2014 and completed a FINAL report in early 2015. The PSP was comprehensive and provided recommendations on a broad array of issues including studying the feasibility of a proposed parking structure. We continued to provide as-needed consulting services primarily on the investigation of new surface lots to add parking capacity and to opine on the ability of the parking system to support the conversion of retail space to restaurant space.

SCOPE OF SERVICES

We met with you on December 11th to discuss current parking issues and determine if, and how, DESMAN may be able to assist the Town. Ultimately, the issues were summarized into three areas of assistance, referred to as Tasks 1 through Task 3 as follows:

Task 1. Develop Estimated Revenue Generation

DESMAN will develop estimates of revenue generation for each of four lots currently being offered to the Town for use as surface parking, including:

1. 4200 N. Ocean Drive, Folio: 494318011470;
2. 4230 – 4240 N. Ocean Drive, Folio: 494318011550;
3. Vacant Lot north of 4230 – 4240 N. Ocean Drive, Folio: 494318011551; and
4. 4412 N. Ocean Drive, Folio: 494318011040.

To develop estimates of revenue for the lots, we must first prepare an approximate site plan where future parking would be located. Unless the Town can provide surveys of the sites, we will approximate the site dimensions based on Google Earth. This step must take into account encroachments, easements or other issues affecting the use of the site (info to be provided by the Town). Secondly, a layout must be developed that most efficiently uses the site (highest number of spaces assuming a safe condition). Next, we must be able to review the historical revenue trend data (including revenue by lot, rates, etc.) associated with other surface lots in the system. Finally, we will develop an estimate of the annual potential revenue generated from each of the four lots if developed independently, or in different combinations. This task does not include the review of proposals and/or additional projections or involvement in on-going negotiations. We are happy to provide that assistance at your request as an additional service.

Task 1. Deliverables

A memorandum will be submitted to the Town Manager summarizing our analysis and findings. This memorandum will provide the methodology used and the results of a revenue stream forecast for each of the proposed sites.

Task 2. Review the 2015 Parking Strategic Plan.

We will review the PSP and associated files to reacquaint ourselves with the most impactful issues facing the Town relative to parking. In addition, we would like to conduct in-person and/or telephone interviews with the person(s) at the Town who have the greatest understanding of the parking system, potentially including Town Managers' staff, planning, public works, finance, and/or REEF Parking.

Task 2. Deliverables

A recommendation will be provided to the Town Manager indicating the elements of the PSP that should be updated in a prioritized manner and indicating the benefit of updating each action. Most likely, this would include, at a minimum, a peer city rate study and could include elements such as policies regarding parking exemptions and a review of best practices in management and operations.

Until we have better direction, this task is limited to review of the PSP, staff interviews and a brief memorandum indicating recommended Action Items.

Task 3. Technology

Provide an approach to evaluating the use of technology in improving the parking system conditions in LBTS such as dynamic messaging signs, space count systems, mobile apps, revenue collection, etc. Once we have been updated on the current status of operations and management and have a complete understanding of the opportunities, we will provide a white paper on parking technology. This task and deliverable does not include providing estimated costs for equipment, technology, implementation or assistance with requests for proposals from vendors.

Task 3. Deliverables

A white paper will be submitted to the Town addressing the appropriate types of technologies that could be implemented in LBTS, along with other pertinent information as available such as approaches to implementation and next steps.

TIME OF PERFORMANCE

The tasks described above can be completed within six to eight weeks after receipt of a signed copy of this letter agreement for our files. Meetings, workshops, and/or hearings will be attended, as arranged through advance requests from you. For formal meetings and for hearings at which presentations may be required, DESMAN requests 7 – 10 days advance notice. Our fee for professional staff time and out-of-pocket expenses in connection with meetings, hearings, and/or workshops will be considered Additional Services and subject to negotiation as to labor and expenses incurred. Payment of all invoices is due within 30 days of the invoice date. Our Standard Terms and Conditions follow.

COST OF SERVICES

The cost of services rendered by DESMAN under this agreement or Tasks 1 through 3 will be based on a lump sum fee of **\$8,000**, which includes expenses such as travel, computer services, reproduction, etc.

ADDITIONAL SERVICES

The fees for Additional Services such as attendance at meetings or expanded scope of services will be based on an agreed-upon labor and expenses fee prior to services being provided (2020 Corporate Hourly Billing Rates table follows).

2020 CORPORATE HOURLY BILLING RATES

The current rates listed herein are subject to adjustment in accordance with the normal salary review practices of DESMAN. Our current hourly rates for 2020 are listed below:

Employee Classification	Hourly Billing Rate
Principal	\$210.00
Project Manager	\$185.00
Senior Engineer/Planner/Architect	\$180.00
Engineer/Planner/Architect	\$165.00
Designer	\$160.00
Draftsperson/CADD Operator	\$135.00
Technician	\$135.00
Data Collector	\$100.00
Clerical	\$100.00

Note: Rates effective through December 31, 2020.

QUALIFICATION OF FEE

The following services are not included as part of our basic scope of services and may be provided as additional services. These assumptions are not meant to limit this proposal, but are provided to clarify our understanding of the Scope of Services required. These are as follows:

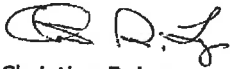
- Parking/traffic surveys and/or data collection.
- Architectural, mechanical, electrical and plumbing engineering design or production.
- Financial or economic studies.

- Work associated with obtaining permits of any kind.
- Work beyond this scope associated with governmental approvals
- Preparation of renderings.
- Any cost, services or expenses not previously specified.

We believe that based on our extensive prior experience with LBTS, DESMAN is uniquely suited to provide Parking Consulting Services. The above serves as our general understanding of DESMAN's role, responsibilities and compensation level for the project. If you have any questions or need clarification about our proposal, please feel free to call us.

Sincerely,

**DESMAN, Inc d/b/a
DESMAN**



Christian R. Luz
Associate Vice President

**Proposal accepted by:
Town-of Lauderdale-By-The-Sea**

Name (Print)

Signature

Title

Date



Timothy Tracy
Chief Operating Officer/Executive Vice President



Town Commission Agenda Item Report

Meeting Date: January 28, 2020

Submitted by: Bill Vance

Submitting Department: Administration

Item Type: Consent

Agenda Section: CONSENT AGENDA

Subject Title:

Public Safety Facility Study Proposal (Bill Vance, Town Manager /Ken Rubach, Municipal Services Director/ Neysa Herrera, Assistant to the Town Manager)

Explanation:

On September 2019, the Town Commission discussed the need to conduct a needs assessment on the Public Safety Facilities, including fire, police, and Emergency Management Services/AMR. As a result of this discussion, the Town Manager along with the Municipal Services Director and Town Engineer, requested Synalovsky Romanik Saye, a Florida-based full-service design firm, to provide professional services to complete the following:

- Identify future square footage needs of these departments.
- Final Presentation

The above services will be provided for a sum not to exceed \$6,000. This proposal is under the Town Manager's purchasing authority. This proposal is exempt from competitive solicitation requirements as a professional service pursuant to Section IV.D. of the Town's Purchasing Manual.

Recommendation:

Support the Town Manager's approval of an agreement with Synalovsky Romanik Saye's for a Public Safety Facility Study.

Attachments:

1. Public Safety Facility Study Proposal



SYNALOVSKI ROMANIK SAYE
Architecture • Planning • Interior Design

Mr. Jay Flynn
Flynn Engineering Services, PA
241 Commercial Boulevard
Lauderdale By-the-Sea, FL 33308

PROPOSAL : M191013
PROJECT : Public Safety Facility Study
LOCATION : Lauderdale-by-the-Sea

PROPOSED DATE : 01/23/20
STARTING DATE : A.S.A.P.
COMPLETION DATE : A.S.A.P.

The undersigned proposes to provide professional services necessary to complete the following work: Due Diligence and Programming for a proposed Public Safety Facility to include Fire, Police and EMS to serve the Town of Lauderdale By the Sea.

For a sum not to exceed:

Six Thousand dollars \$ 6,000.00*

Payments to be made as follows:

Monthly, based on percentage of completion of the following work:

Due Diligence/Programming: \$ 4,500.00

Multiple/Individual Meetings with LBTS Fire Department, BSO and EMS Senior Staff to confirm facility and technology requirements and develop a program defining uses, net areas, adjacencies and desired equipment specifications.

Final Presentation: \$ 1,500.00

Prepare a schematic diagram responsive to the completed due-diligence/programming and present to the Town of Lauderdale by the Sea after review with LBTS Fire Department, BSO and EMS.

Hourly Rates

Principal	\$ 200.00
Sr. Architect	\$ 175.00
Staff Architect	\$ 150.00
Technical Staff	\$ 125.00
CAD Staff	\$ 100.00
Administrative Staff	\$ 75.00

Any alteration or deviation from the aforementioned will be executed only upon written orders. Services not included in the above scope will be invoiced hourly as additional services and are not included in the above fees.



SYNALOVSKI ROMANIK SAYE
Architecture • Planning • Interior Design

*Reimbursable expenses such as construction administration, construction documents, copies, courier, enhanced system(s)/equipment design services, faxes, UPS, interior design services, long distance calls, mileage, permit expediting, permit fees, photography, postage, printing, processing fees, renderings, surveying, testing, threshold/special inspections and traffic studies and any additional services provided by sub-consultants shall be invoiced at 1.15 times the cost and are not included in the above fees.

You are hereby authorized to provide services required to complete the work described in the above proposal, for which the undersigned agrees in representation of Flynn Engineering Services, PA pay the amount stated in said proposal and according to the terms thereof. All collection costs inclusive of attorney's fees shall be the responsibility of the undersigned.

Approved

Date



Town Commission Agenda Item Report

Meeting Date: January 28, 2020

Submitted by: Linda Connors

Submitting Department: Development Services

Item Type: Discussion Item

Agenda Section: OLD BUSINESS

Subject Title:

Ride Sharing Services – Designated Pick Up Location (Linda Connors, Development Services Director)

Explanation:

When the Commission approved the design of the addition to the Bougainvilla parking area, the Commission asked the Town to investigate adding a drop off/pick up location for ride sharing at the parallel parking spaces at that location. Staff worked with Uber and the Broward Sherriff Office to determine the best location for a ride share drop off to be placed. Initially, Staff intended to designate the ride share pick up location as the parallel parking spaces on Bougainvilla Drive. Figure 1 shows the initially proposed location of the ride share parking spaces. However, after additional consideration Staff believes the designated location should be moved because of the propensity for traffic to back up to Commercial Boulevard.



Figure 1- Initially Proposed Location

As a result, Staff is now proposing that the ride share pick up location be placed in the A1A parking lot across from Walgreens. Staff believes this will be safer for rideshare users since they won't have to cross Ocean Drive

and will not result in added congestion either in the downtown area or on Bougainvillea Drive. Figure 2 depicts the new location being proposed for ride share pick up.



Figure 2- New location

It should be noted that Uber will not designate a drop off location. Only pick-up location can be designated.

Recommendation:

Staff recommends approval of a designated ride- share pick up location at the A1A parking lot.



Town Commission Agenda Item Report

Meeting Date: January 28, 2020

Submitted by: Tedra Allen

Submitting Department: Municipal Services

Item Type: Old Business

Agenda Section: OLD BUSINESS

Subject Title:

Purchase of Light Fixtures for Bougainvilla/Poinciana Island (Ken Rubach, Municipal Services Director)

Explanation:

Phase II of the A1A parking lot project ("Project") included the reconfiguration of Bougainvilla & Poinciana to add additional on-street parking spaces, streetscape enhancements, and a turnaround from Southbound Poinciana to Northbound Bougainvilla to improve traffic flow. Once the Project was concluded, the new enhanced island between Bougainvilla and Poinciana was noticeably dark and Staff felt that it necessary to add lighting in order to increase the safety of pedestrians in the area. Funds were identified as part of Phase II of this Project that would allow for the inclusion of lighting along the island.

As the Project is now substantially completed, Staff saw an opportunity to provide lighting that also complimented the new landscaping that has been installed. The proposed fixtures from Structura are made of wood that has been sealed so that they are waterproof and perform well in extreme weather conditions. This lighting will act essentially as "illuminated art," with the clean lines that reflect mid-century modern styling, while providing the benefit of increased visibility to pedestrians and those who are parking. Layout of the bollards has been completed and it was determined that the area would require 12 light fixtures, consisting of 3 Light columns and 9 bollards ("Light Fixtures"), to provide adequate lighting to the area. Below are examples of the larger light columns and the bollards that will be incorporated.

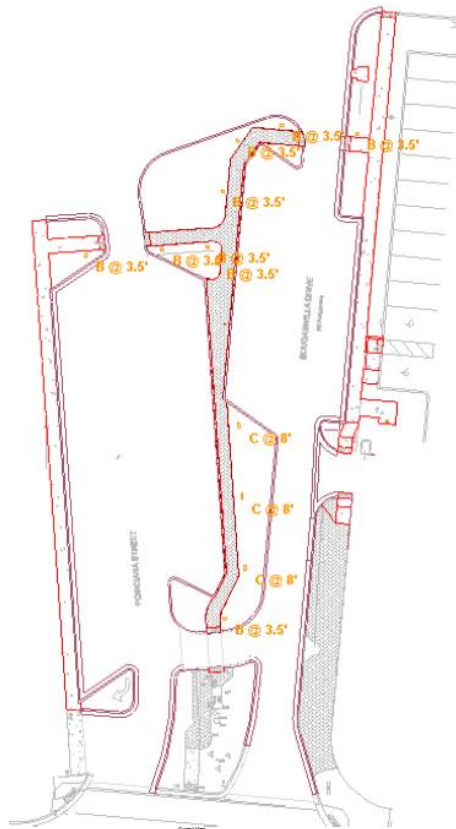




Mac Bollard



Mac Bollard



Location of Bollards

Staff obtained a quote from Graybar for the purchase of the Light Fixtures, subject to the terms and conditions of the approved Cooperative Purchasing Contract through U.S. Communities. This quote is exempt from competitive solicitation requirements pursuant to Section IV.E. of the Town's Purchasing Manual.

Funds for this purchase are available in the Parking Fund from the FY19-20 budget amendment, as there were remaining funds that were not expended on the Project. The cost for the 12 Light Fixtures is \$29,144.61. The Light Fixtures are being purchased directly by the Town in order to save on pass through costs.

Recommendation:

Approve the purchase of the Light Fixtures from Graybar via the U.S. Communities Cooperative Purchasing Contract

Attachments:

1. B&W Work Authorization



1255 NW 21ST ST
 POMPANO BEACH FL 33069-1428
 Phone: 954-633-6300
 Fax: 954-971-7029

To: Town of Lauderdale-By-The-Sea
 4501 Ocean Drive
 LAUDERDALE-BY-THE-SE FL 33308-3610
 Attn: ken
 Phone: 954-776-0576
 Email:
 Fax: 954-776-0094

Date: 01/22/2020
Project Name:
GB Quote #: 0234554212
 Purchase Order Nbr:
 Release Nbr:
 Additional Ref#:
 Revision Nbr:
 Valid From: 01/22/2020
 Valid To: 02/21/2020
 Contact: MICHAEL ANZIANO
 Email: michael.anziano@graybar.com

Proposal

We appreciate your request and take pleasure in responding as follows

Notes:

Item	ItemType	Quantity	Supplier	Catalog Nbr	Description	Price	Unit	Ext.Price
100		9	STRUCTURA	MAC II 42 L30 SO S* C* 120 ST		\$2,167.47	1	\$19,507.23
GB Part#: NOF ST1 STRUCTURA Ship From: Drop Ship-Factory								
200		3	STRUCTURA	MAC II XL 96 L30 SO S* C* 120		\$3,212.46	1	\$9,637.38
GB Part#: NOF ST1 STRUCTURA Ship From: Drop Ship-Factory								

Subtotal: \$29,144.61
Estimated Tax : \$0.00
 (Actual tax value will be calculated at time of order placement)
Total : \$29,144.61

This equipment and associated installation charges may be financed for a low monthly payment through Graybar Financial Services (subject to credit approval). For more information call 1-800-241-7408 to speak with a leasing specialist.

To:Town of Lauderdale-By-The-Sea
4501 Ocean Drive
LAUDERDALE-BY-THE-SE FL 33308-3610
Attn:ken

Date:01/22/2020
Project Name:
GB Quote #:0234554212

Proposal

We appreciate your request and take pleasure in responding as follows

Item	ItemType	Quantity	Supplier	Catalog Nbr	Description	Price	Unit	Ext.Price
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GRAYBAR ELECTRIC COMPANY, INC.

TERMS AND CONDITIONS OF SALE

1.,,ACCEPTANCE OF ORDER; TERMINATION - Acceptance of any order issubject to credit approval and acceptance of order by Graybar ElectricCompany, Inc. ("Graybar") and, when applicable, Graybar's suppliers. Ifcredit of the buyer of the goods or services ("Buyer") becomesunsatisfactory to Graybar, Graybar reserves the right to terminate uponnotice to Buyer and without liability to Graybar.

2.,,PRICES AND SHIPMENTS - Unless otherwise quoted, prices for goodsshall be those in effect at time of shipment, which shall be made F.O.B.shipping point, prepaid and bill. Unless otherwise indicated in theapplicable quotation or statement of work, prices for services shall bethose in effect at the time of completion. The contract price for goodsand or services shall be increased by the amount of any applicletariff, excise, fee, assessment, levy, charge or duty of any kindwhatsoever, imposed, assessed or collected by any governmental body,whether or not reflected in the costs charged to Graybar, and Graybarmay increase its cost for goods and or services appropriately to takeinto account such increases in Graybar's costs.

3.,,RETURN OF GOODS - Credit may be allowed for goods returned withprior approval. A deduction may be made from credits issued to covercost of handling. Returns will not be accepted for services or anymaterial which has been modified at the request of or by Buyer. Inaddition, no custom orders may be returned.

4.,,TAXES - Prices shown do not include sales or other taxes imposed onthe sale of goods or services. Taxes now or hereafter imposed uponsales, shipments or services will be added to the purchase price. Buyeragrees to reimburse Graybar for any such tax or provide Graybar withacceptable tax exemption certificate.

5.,,DELAY IN DELIVERY - Graybar is not to be accountable for delays indelivery of goods or services occasioned by acts of God, failure of itssuppliers to ship or deliver on time, or other circumstances beyondGraybar's reasonable control. Factory shipment or delivery dates arebest estimates, and in no case shall Graybar be liable for anyconsequential or special damages arising from any delay in provision ofservices, shipment or delivery.

6.,,LIMITED WARRANTIES - Graybar warrants that all goods sold are freeof any security interest and will make available to Buyer alltransferable warranties (including without limitation warranties withrespect to intellectual property infringement) made to Graybar by themanufacturer of the goods. Buyer acknowledges that the performance ofany service which alters the manufacturer provided goods as indicated inthe statement of work may void the manufacturer's warranty. Graybarshall use the same care and skill a similarly situated provider of likeservices would exercise following commonly accepted industry practicesin the performance of its duties under this agreement. GRAYBAR MAKES NOOTHER EXPRESS OR IMPLIED WARRANTIES, AND SPECIFICALLY DISCLAIMS ALLIMPLIED WARRANTIES INCLUDING BUT NOT LIMITED TO THE IMPLIED WARRANTIESOF MERCHANTABILITY AND FITNESS FOR PURPOSE. UNLESS OTHERWISE AGREED INWRITING BY AN AUTHORIZED REPRESENTATIVE OF GRAYBAR, PRODUCTS SOLDHEREUNDER ARE NOT INTENDED FOR USE IN OR IN CONNECTION WITH (1) ANYSAFETY APPLICATION OR THE CONTAINMENT AREA OF A NUCLEAR FACILITY, OR (2)IN A HEALTHCARE APPLICATION, WHERE THE GOODS HAVE POTENTIAL FOR DIRECTPATIENT CONTACT OR WHERE A SIX (6) FOOT CLEARANCE FROM A PATIENT CANNOTBE MAINTAINED AT ALL TIMES.

7.,,LIMITATION OF LIABILITY - Buyer's remedies under this agreement aresubject to any limitations contained in manufacturer's terms andconditions to Graybar, a copy of which will be furnished upon writtenrequest. Furthermore, Graybar's liability shall be limited to eitherrepair or replacement of the goods, re-performance of the services, orrefund of the purchase price, all at Graybar's option, and IN NO CASESHALL GRAYBAR BE LIABLE FOR INCIDENTAL, SPECIAL, OR CONSEQUENTIALDAMAGES. In addition, claims for shortages, other than loss in transit,must be made indwiting not more than five (5) days after receipt ofshipment. Unless otherwise agreed in the applicable statement of work,acceptance of services will occur not more than five (5) days aftercompletion of performance.

8.,,WAIVER - The failure of Graybar to insist upon the performance ofany of the terms or conditions of this agreement or to exercise anyright hereunder shall not be deemed to be a waiver of such terms,conditions, or rights in the future, nor shall it be deemed to be awaiver of any other term, condition, or right under this agreement.

9.,,MODIFICATION OF TERMS AND CONDITIONS - These terms and conditions, and any associated statement of work, supersede all othercommunications, negotiations, and prior oral or written statementsregarding the subject matter of these terms and conditions. No change,modification, rescission, discharge, abandonment, or waiver of theseterms and conditions shall be binding upon Graybar unless made inwriting and signed on its behalf by a duly authorized representative ofGraybar. No conditions, usage of trade, course of dealing orperformance, understanding or agreement, purporting to modify, vary,explain, or supplement these terms and conditions shall be bindingunless hereafter made in writing and signed by the party to be bound.Any proposed modifications or additional terms are specifically rejectedand deemed a material alteration hereof. If this document shall bedeemed an acceptance of a prior offer by Buyer, such acceptance isexpressly conditional upon Buyer's assent to any additional or differentterms set forth herein.

10.,,REELS - When Graybar ships returnable reels, a reel deposit may beincluded in the invoice. The Buyer should contact the nearest Graybarservice location to return reels.

11.,,CERTIFICATION - Graybar hereby certifies that these goods wereproduced in compliance with all applicable requirements of Sections 6,7, and 12 of the Fair Labor Standards Act, as amended, and ofregulations and orders of the United States Department of Labor issuedunder Section 14 thereof. This agreement is subject to Executive Order11246, as amended, the Rehabilitation Act of 1973, as amended, theVietnam Veterans' Readjustment Assistance Act of 1974, as amended, E.O.13496, 29 CFR Part 471, Appendix A to Subpart A, and the correspondingregulations, to the extent required by law. 41 CFR 60-1.4, 60-741.5, and60-250.5 are incorporated herein by reference, to the extent legallyrequired.

12.,,FOREIGN CORRUPT PRACTICES ACT - Buyer shall comply with applicablelaws and regulations relating to anti-corruption, including, withoutlimitation, (i) the United States Foreign Corrupt Practices Act (FCPA)(15 U.S.C. §§78dd-1, et. seq.) irrespective of the place of performance, and (ii) laws and regulations implementing the Organization for EconomicCooperation and Development's Convention on Combating Bribery of ForeignPublic Officials in International Business Transactions, the U.N.Convention Against Corruption, and the Inter-American Convention AgainstCorruption in Buyer's country or any country where performance of thisagreement or delivery of goods will occur.

13.,,ASSIGNMENT - Buyer shall not assign its rights or delegate itsduties hereunder or any interest herein without the prior writtenconsent of Graybar, and any such assignment, without such consent, shallbe void.

14.,,GENERAL PROVISIONS - All typographical or clerical errors made byGraybar in any quotation, acknowledgment or publication are subject tocorrection. This agreement shall be governed by the laws of the State ofMissouri applicable to contracts to be formed and fully performed withinthe State of Missouri, without giving effect to the choice or conflictsof law provisions thereof. All suits arising from or concerning thisagreement shall be filed in the Circuit Court of St. Louis County,Missouri, or the United States District Court for the Eastern Districtof Missouri, and no other place unless otherwise determined in Graybar'ssole discretion. Buyer hereby irrevocably consents to the jurisdictionof such court or courts and agrees to appear in any such action uponwritten notice thereof.

15.,,PAYMENT TERMS - Payment terms shall be as stated on Graybar'sinvoice or as otherwise mutually agreed. As a condition of the salesagreement, a monthly service charge of the lesser of 1-1/2% or themaximum permitted by law may be added to all accounts not paid by netdue date. Visa, MasterCard, American Express, and Discover credit cardsare accepted at point of purchase only.

16.,,EXPORTING - Buyer acknowledges that this order and the performancethereof are subject to compliance with any and all applicable UnitedStates laws, regulations, or orders. Buyer agrees to comply with allsuch laws, regulations, and orders, including, if applicable, allrequirements of the International Traffic in Arms Regulations and/or theExport Administration Act, as may be amended. ~~THIS EQUIPMENT AND ASSOCIATED INSTALLATION CHARGES MAY BE FINANCED ON A LOW-MONETARY PAYMENT THROUGH GRAYBAR FINANCIAL SERVICES (SUBJECT TO CREDIT APPROVAL) OR MORE INFORMATION CALL 1-800-241-7400 TO SPEAK WITH A LEASING SPECIALIST.~~ ~~an export license or other supporting documentation at the time of export or transfer, unless Buyer has obtained prior written authorization from the United States Office of Export Control or other authority responsible for such matters.~~

17.,, CANCELLATION; CHANGES FOR SERVICES- Buyer may cancel or makechanges to a statement of work up to five (5) business days prior tocommencement of the work. All changes and cancellations after such dateare subject to Graybar's prior written approval in Graybar's sole andabsolute discretion. Buyer shall pay to Graybar amounts necessary tocover cancellation, restocking fees and other charges applicable to thecancelled goods or services including those incurred or committed to byGraybar.

Subject to the standard terms and conditions set forth in this document. Unless otherwise noted, freight terms are F.O.B. shipping point prepaid and bill. Unless noted the estimated ship date will be determined at the time of order placement.



Town Commission Agenda Item Report

Meeting Date: January 28, 2020

Submitted by: Tedra Allen

Submitting Department: Administration

Item Type: Discussion Item

Agenda Section: NEW BUSINESS

Subject Title:

Town Election 2020 Candidates Night (Tedra Allen, Town Clerk)

Explanation:

The Town usually holds a televised forum for the Town Commission candidates to discuss the issues before every municipal election. The League of Women Voters has informed they are available.

After choosing a forum moderator, the main questions are how many forums (one or two), and what date or dates. The election is March 17th. In the past, voters were allowed to submit questions via e-mail to the forum moderator beforehand. Written questions could also be handed in the night of the event.

Recommendation:

Support asking the League of Women Voters to moderate the Candidates' Night and choose a date.