



**Special Town Commission Meeting
NOTICE OF VIRTUAL SPECIAL TOWN COMMISSION
MEETING**

**Pursuant to the Town's Local Declaration of Public
Emergency, a VIRTUAL Special Town Commission
meeting will be held on Friday, January 8, 2021, at 4:00
p.m. and broadcast from Town Hall.**

**The January 8, 2021 Special Town Commission meeting
will be held as a VIRTUAL MEETING with elected officials
and Town staff participating through video conferencing.
This virtual meeting will be broadcasted live for members
of the public to view on the Town's website ([www.lbts-
fl.gov](http://www.lbts-fl.gov)), Comcast Channel 78, and AT&T U-verse Channel**

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A copy of the agenda for the virtual Town Commission meeting can be accessed on the Town's website, at <https://www.lauderdalebythesea-fl.gov/341/Agendas-Video>.

Please note that the Town's November 6, 2020 Amended Local Declaration of Public Emergency regarding Virtual Meetings suspended the requirements that a quorum be present and that Town committees and boards meet at a specific public place, and allows them to utilize communications media technology, such as telephonic and video conferencing.

**Jarvis Hall (VIRTUALLY)
4505 N. Ocean Drive,**

Special Town Commission

Special Town Commission

Friday, January 8, 2021, 4:00 PM
Jarvis Hall (VIRTUALLY)
4505 N. Ocean Drive,

1. CALL TO ORDER, MAYOR CHRIS VINCENT

2. DISCUSSION ITEM

- 2.a. Discussion of the Town Manager and Acting Town Manager: Resolution 2021-01 - A RESOLUTION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, APPOINTING AN ACTING TOWN MANAGER TO SERVE IN THE EVENT THE TOWN MANAGER IS ABSENT OR DISABLED; APPOINTING ALTERNATES TO SERVE AS ACTING TOWN MANAGER TO SERVE IN THE EVENT THE ACTING TOWN MANAGER IS ABSENT OR DISABLED; PROVIDING FOR REPEAL OF ANY CONFLICTING RESOLUTION, SEVERABILITY, AND FOR AN EFFECTIVE DATE.

[CoverPage.pdf](#)

[Resolution 2021-01.pdf](#)

3. ADJOURNMENT

THE TOWN OF LAUDERDALE-BY-THE-SEA WILL FURNISH APPROPRIATE AUXILIARY AIDS AND SERVICES NECESSARY TO AFFORD INDIVIDUALS AN EQUAL OPPORTUNITY TO PARTICIPATE IN MEETINGS OF THE TOWN COMMISSION. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT AND FLORIDA STATUTE 286.26, PERSONS WITH DISABILITIES NEEDING SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE TOWN CLERK NO LATER THAN TWO (2) DAYS PRIOR TO THE MEETING AT (954) 640-4200 FOR ASSISTANCE.

IF ANY PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE TOWN COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING, HE/SHE WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSES MAY NEED TO INSURE THAT A VERBATIM RECORDING OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PROCEDURES FOR PUBLIC COMMENTS:

Public Comments may address issues that are not on this meeting's agenda, but should relate to the business of the Town, and should not contain personal attacks. If your comment requires follow up, the Town Manager will have a staff person respond to your concerns, and will advise us of the outcome.

The Town Clerk will read off the names of those who have signed up to speak. When your name is called, please come to the podium, state your name for the record, and indicate whether you are a Town resident. Do not state your address. You have up to three minutes to make your comments, but there is no requirement to use the entire time. If you wish to address a particular Commissioner or member of Town Administration, please do so by use of their title.

If you wish to approach the Commission dais to hand out a document or for some other reason, please request permission and state your reason for doing so. All documents to be provided to the Commission should be handed to the Town Clerk for distribution.

These procedures have been developed to assure that the Town Commission meeting time is efficiently used, and that meetings are conducted in a polite and respectful manner. More information on the decorum rules for Town Commission meetings is available in Section 2-23 of the Town Code of Ordinances.



Special Town Commission Meeting Agenda Item Report

Meeting Date: January 8, 2021

Submitted By: Susan Trevarthen

Submitting Department: Legal

Item Type: Resolutions

Agenda Section: DISCUSSION ITEM

Subject Title:

Discussion of the Town Manager and Acting Town Manager:

Resolution 2021-01 - A RESOLUTION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, APPOINTING AN ACTING TOWN MANAGER TO SERVE IN THE EVENT THE TOWN MANAGER IS ABSENT OR DISABLED; APPOINTING ALTERNATES TO SERVE AS ACTING TOWN MANAGER TO SERVE IN THE EVENT THE ACTING TOWN MANAGER IS ABSENT OR DISABLED; PROVIDING FOR REPEAL OF ANY CONFLICTING RESOLUTION, SEVERABILITY, AND FOR AN EFFECTIVE DATE.

Explanation:

Because the Town Manager and Ken Rubach as Acting Town Manager will both absent from the Town for the week of January 11, 2021, this Resolution establishes alternate Town officials who can serve as Acting Town Manager. This is how the Acting Town Manager resolution was handled prior to 2019.

Attachments:

1. Resolution 2021-01

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1 Manager, the Town Manager is specifically authorized to designate a properly qualified person to
2 temporarily execute the powers and duties of Town Manager. The foregoing appointments include
3 providing to the Acting Town Manager the same powers and duties as Town Manager.

4 **Section 3. Further Actions.** The Town Manager, the Acting Town Managers established
5 above and/or their designees, and the Town Attorney are authorized to take all actions necessary to
6 implement the intentions of this Resolution.

7 **Section 4. Conflicting Resolutions.** All resolutions or parts of resolutions in conflict
8 herewith are hereby repealed to the extent of such conflict.

9 **Section 5. Severability.** If any clause, section or other part of this resolution shall be held
10 by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or
11 invalid part shall be considered as eliminated and in no way affecting the validity of the other
12 provisions of this Resolution.

13 **Section 6. Effective Date.** This Resolution shall become effective immediately upon its
14 passage.

15 **PASSED AND ADOPTED** this 8th day of January, 2021.

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Mayor Chris Vincent

20 Attest:

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24 Town Clerk Tedra Allen, CMC

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26 APPROVED AS TO FORM:

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28 _____
29 Susan L. Trevarthen, Town Attorney