



**Town Commission
NOTICE OF VIRTUAL TOWN COMMISSION MEETING**

Pursuant to the Town's Local Declaration of Public Emergency, a VIRTUAL Town Commission meeting will be held on Tuesday, February 9, 2021, at 6:30 p.m. and broadcast from Town Hall.

The February 9, 2021 Town Commission meeting will be held as a VIRTUAL MEETING with elected officials and Town staff participating through video conferencing. This virtual meeting will be broadcasted live for members of the public to view on the Town's website (www.lbts-fl.gov), Comcast Channel 78, and AT&T U-verse Channel 99.

The Town of Lauderdale-By-The-Sea Town Commission welcomes and encourages the public to participate at its virtual meetings and offers two ways for residents to be heard.

WRITTEN PUBLIC COMMENTS

Send an e-mail to public_comments@lbts-fl.gov Your comment will be read into the record during the meeting by the Town Clerk.

ACTIVE PARTICIPATION

Notify the Town Clerk via e-mail at public_comments@lbts-fl.gov by February 9, 2021 5:00 pm of your desire to speak during a live virtual meeting.

Please provide us with your name email address and phone number. We will then send you the Zoom Meeting ID and link. For security reasons, please do not share the Meeting ID with anyone else. If a friend or neighbor also wishes to speak, have them sign-up with the Town Clerk.

When contacting the Town Clerk, please specify if you wish to speak during Public Comments or during a specific agenda item. The Town will enable the Waiting Room function on Zoom and allow public speakers to enter the virtual meeting during Public Comments or for a specific agenda item. You can join the meeting either by calling in or using a laptop, computer webcam or cellphone. Once you are finished commenting, the Town will disconnect you from the meeting.

A copy of the agenda for the virtual Town Commission meeting can be accessed on the Town's website, at <https://www.lauderdalebythesea-fl.gov/341/Agendas-Video>.

Please note that the Town's November 6, 2020 Amended Local Declaration of Public Emergency regarding Virtual Meetings suspended the requirements that a quorum be present and that Town committees and boards meet at a specific public place, and allows them to utilize communications media technology, such as telephonic and video conferencing.

Should any person desire to appeal any decision of the Town Commission with respect to any matter to be considered at this meeting, that person shall ensure that a verbatim record of the proceedings is made including all testimony and evidence upon which any appeal may be based (Section 286.0105, Fla. Stat).

Jarvis Hall 4505 N. Ocean Drive

Virtual Town Commission Meeting

Virtual Town Commission Meeting

Tuesday, February 9, 2021, 6:30 PM

Jarvis Hall 4505 N. Ocean Drive

1. CALL TO ORDER, MAYOR CHRIS VINCENT

2. PLEDGE OF ALLEGIANCE TO THE FLAG

3. INVOCATION - Moment of Silence

4. ADDITIONS, DELETIONS, DEFERRALS OF AGENDA ITEMS

5. PRESENTATIONS

6. PUBLIC COMMENTS

7. PUBLIC SAFETY DISCUSSION

8. TOWN MANAGER REPORT

- 8.a. October 2020 Finance Report (Lucila Lang, Director of Finance & Budget)
[2_09-21 AM October 2020 Finance Report.pdf](#)
[Ex1 revenue /expenditure report-october, 2020.pdf](#)
[Ex2 OCTOBER 2020 CASH-INVESTMENT REPORT](#)
- 8.b. November 2020 Finance Report (Lucila Lang, Director of Finance & Budget)
[02-09-21 AM November 2020 Finance Report.pdf](#)
[EX.1 REVENUE / EXPENDITURE REPORT](#)
[EX.2 CASH-INVESTMENT REPORT](#)
- 8.c. Town Manager's Report for February 9, 2021 (Linda Connors, Interim Town Manager)
[2-9-21 AM Town Manager Report.pdf](#)

9. TOWN ATTORNEY REPORT

10. APPROVAL OF MINUTES

- 10.a. January 26, 2021 Town Commission Meeting Minutes (Tedra Allen, Town Clerk)
[2-9-21 agenda memo.pdf](#)
[Ex1 - Jan 26 Minutes.pdf](#)

11. CONSENT AGENDA

12. OLD BUSINESS

13. NEW BUSINESS

- 13.a. Ranking of Proposals for IT Support Services (Steve d'Oliveira, IT Administrator)
[2-09-21 AM IT RFP Rankings.pdf](#)
[Ex1 Res 2021-09 .pdf](#)
[Exhibit 3 - Flagler Technology Proposal.pdf](#)
[Exhibit 4 - Lane Technology Proposal.pdf](#)
[Exhibit 1 - _GiaSpace_Proposal_redacted.pdf](#)
- 13.b. El Mar Drive Design - EDSA Additional Services Agreement #2 (Jay Flynn, Town Engineer)
[2-9-21 AM El Mar Design EDSA Additional Services Agreement #2 KR EDIT 2-2.pdf](#)
[Exhibit 1 - PR_El Mar Drive_Aditional Services #2_2021.02.01.pdf](#)

- 13.c. Resolution 2021-06 - A RESOLUTION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, APPROVING THE PURCHASE OF STORM SHUTTERS FOR TOWN HALL; APPROVING AND AUTHORIZING EXECUTION OF AN AGREEMENT WITH LEVINSON BUILT, LLC FOR THE PURCHASE AND INSTALLATION OF STORM SHUTTERS FOR TOWN HALL, IN AN AMOUNT NOT TO EXCEED \$16,073.00; PROVIDING FOR AN EFFECTIVE DATE. (Ken Rubach, Director of Public Works)
[2-9-21 AM Town Hall Storm Shutter Replacement](#)
[Exhibit 1 - Reso 2021-06 - Storm Shutters.pdf](#)
[Exhibit 2 - Levinson Contract.pdf](#)
- 13.d. Consider Removing Town Back Out Parking (Mayor Chris Vincent)
[2-9-21 AM Eliminate A1A Backout Parking.pdf](#)
- 13.e. Application for Relief of Code Compliance Liens at 2031 Coco Palm Place (Jhanelle Campbell, Acting Director of Development Services)
[2-09-21 AM Mitigation Staff Report.pdf](#)
[Ex1-Application.pdf](#)
- 13.f. Green Yard Waste Program (Vicki Eckels, Waste and Recycling Coordinator)
[2-9-21 AM Yard Cart PILOT](#)
[Exhibit 1 - Proposal for Yard Waste Carts](#)
- 13.g. Town Manager Selection (Mayor Chris Vincent)
[02-09-21 AM Town Manager Discussion.pdf](#)

14. COMMISSIONER COMMENTS

15. ORDINANCES 1st Reading

16. ORDINANCES 2nd Reading

17. RESOLUTIONS - PUBLIC COMMENTS

- 17.a. Resolution 2021-07 - A RESOLUTION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, APPROVING THE SECOND AMENDMENT AND RESTATEMENT OF THE TRANSPORTATION SYSTEM SURTAX INTERLOCAL AGREEMENT WITH BROWARD COUNTY, THE BROWARD METROPOLITAN PLANNING ORGANIZATION, AND OTHER BROWARD MUNICIPALITIES; AUTHORIZING EXECUTION OF THE SECOND AMENDMENT; AND PROVIDING FOR AN EFFECTIVE DATE (Exhibit 1) (Neysa Herrera, Assistant to the Town Manager)
[2-9-21 AM Second Amendment to Surtax ILA memo.pdf](#)
[Exhibit 1 - Resolution 2021 - 07 Second amendment to the agreement.pdf](#)
- 17.b. Resolution 2021-08 - A RESOLUTION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, APPOINTING A SECOND ALTERNATE BOARD MEMBER TO THE PLANNING AND ZONING BOARD; PROVIDING FOR CONFLICTS; PROVIDING FOR AN EFFECTIVE DATE. (Tedra Allen, Town Clerk)
[2-9-21 agenda memo.pdf](#)
[Ex1 Reso 2021-08 - PZ Member.pdf](#)
[Ex2 Board Applications.pdf](#)
- 17.c. Resolution 2021-10 - A RESOLUTION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, AUTHORIZING EXECUTION OF THE MEMORANDUM OF UNDERSTANDING (MOU) WITH BROWARD SHERIFF'S OFFICE FOR ADDITIONAL SERVICES UPON THE TOWN'S REQUEST, IN AN AMOUNT NOT TO EXCEED \$____; PROVIDING FOR AN EFFECTIVE DATE. (Linda Connors, Interim Town Manager / Tom Palmer, BSO Captain)
[2-09-21 AM BSO MOU.pdf](#)

18. QUASI JUDICIAL PUBLIC HEARING

19. ADJOURNMENT

THE TOWN OF LAUDERDALE-BY-THE-SEA WILL FURNISH APPROPRIATE AUXILIARY AIDS AND SERVICES NECESSARY TO AFFORD INDIVIDUALS AN EQUAL OPPORTUNITY TO PARTICIPATE IN MEETINGS OF THE TOWN COMMISSION. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT AND FLORIDA STATUTE 286.26, PERSONS WITH DISABILITIES NEEDING SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE TOWN CLERK NO LATER THAN TWO (2) DAYS PRIOR TO THE MEETING AT (954) 640-4200 FOR ASSISTANCE.

IF ANY PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE TOWN COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING, HE/SHE WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSES MAY NEED TO INSURE THAT A VERBATIM RECORDING OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PROCEDURES FOR PUBLIC COMMENTS:

Public Comments may address issues that are not on this meeting's agenda, but should relate to the business of the Town, and should not contain personal attacks. If your comment requires follow up, the Town Manager will have a staff person respond to your concerns, and will advise us of the outcome.

The Town Clerk will read off the names of those who have signed up to speak. When your name is called, please come to the podium, state your name for the record, and indicate whether you are a Town resident. Do not state your address. You have up to 3 three minutes to make your comments, but there is no requirement to use the entire time. If you wish to address a particular Commissioner or member of Town Administration, please do so by use of their title.

If you wish to approach the Commission dais to hand out a document or for some other reason, please request permission and state your reason for doing so. All documents to be provided to the Commission should be handed to the Town Clerk for distribution.

These procedures have been developed to assure that the Town Commission meeting time is efficiently used, and that meetings are conducted in a polite and respectful manner. More information on the decorum rules for Town Commission meetings is available in Section 2-23 of the Town Code of Ordinances.



Town Commission Agenda Item Report

Meeting Date: February 9, 2021

Submitted By: Lucila Lang, Director of Finance and Budget

Submitting Department: Administration

Item Type: Report

Agenda Section: TOWN MANAGER REPORT

Subject Title:

October Finance Report

Explanation: Presented is the October 2020 financial report, which consists of the attached Revenue Expenditure Report (**Exhibit 1**) and the Cash & Investment Report (**Exhibit 2**). At the end of October, we were 8.3% through the fiscal year.

The following is a summary of the operating results through October 2020.

The following is a summary of the operating results through : 10/31/2020								
Fund	Annual Budget	Budgeted Appropriations	Budgeted Revenues Excluding Appropriations	YTD Revenues Amount	% of Budget	YTD Expenditures Amount	% of Budget	Net Amount
General Fund	\$ 13,108,247.00	\$ -	\$ 13,108,247.00	\$ 45,321.41	0.35%	\$ 920,231.45	7.02%	\$ (874,910.04)
Building Fund	683,834.00	-	\$ 683,834.00	62,605.52	9.16%	8,439.62	1.23%	\$ 54,165.90
Sewer Fund	1,130,896.00	-	\$ 1,130,896.00	91,647.19	8.10%	101,300.15	8.96%	\$ (9,652.96)
Fire Fund	1,066,146.00	-	\$ 1,066,146.00	5,411.00	0.51%	74,051.58	6.95%	\$ (68,640.58)
Capital Fund	7,670,957.00	7,370,957.00	\$ 300,000.00	-	0.00%	14,912.58	0.19%	\$ (14,912.58)
Parking Fund	5,449,995.00	3,697,960.00	\$ 1,752,035.00	231,408.63	13.21%	49,014.36	0.90%	\$ 182,394.27
Grand Total	\$ 29,110,075.00	\$ 11,068,917.00	\$ 18,041,158.00	\$ 436,393.75		\$ 1,167,949.74		\$ (731,555.99)

Notable items this month are as follows:

001-General Fund Revenues

- As is typically the case, the Town did not collect any ad valorem property taxes in October. Due to the fact that most revenue items are received one month in arrears, most of the revenues that were collected in October were applied to the 2019-2020 fiscal year. Therefore, despite the fact that the summary report presented above shows that General Fund expenditures exceed revenues by approximately \$874K, this is consistent with the Town's expectations.

001-General Fund Expenditures

- Expenditures in the group insurance accounts all exceeded expectations because the Town had to pay for the “Employee Benefit Cards” in October. Each employee card receives \$1,500.00 of credits for the employee to use for covered medical expenses.
- Several service contracts are renewed in October for the full year, but the budget assumes those expenses are equal across the fiscal year, so those accounts appear to be overbudget.
- The same holds true for the Town’s commercial insurance policies, while some are paid in full in October others are paid on a quarterly basis.

102-Building Fund

- CAP’s bill for “building permit services” for the month of October has not been received so the expense has not been recorded.

103-Sewer Fund

- October sewer revenues are within the expected budgeted amount.
- October sewer expenses are within expectation, the bill that the Town receives from the City of Pompano Beach will have a slight decrease in January. For the month of October, there was an increase in sewer flow charge due to heavy rainfall and flooding from 10/21/20-10/31/20.

115-Fire Fund

- As expected, the Town did not receive any fire assessment fee revenue in October. The first fire assessment fee distribution is usually received in late November and should be reflected in the November finance report.

300-Capital Fund

- Besides the general expenditures for the month of October, the Town spent \$9K for the three 30x50 vinyl banners for the “El Mar Streetscape” display.

310-Parking Fund

- Parking revenue came it slightly higher than expected at 13%. Due to COVID-19, the East Commercial and some El Mar Drive spots continue to be closed. As a result, the Bougainvilla/Poinciana spots are having higher usage and therefore are exceeding revenue expectations at 20.4% during the first month of the fiscal year.
- Parking expenditures were in line with expectations for the month of October.

Attachments:

Exhibit 1 – Revenue/Expenditure Report

Exhibit 2 – Cash & Investment Report

REVENUE/EXPENDITURE REPORT

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Town of Lauderdale by the Sea

For the Period: 10/1/2020 to 10/31/2020	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 001 - General Fund							
Revenues							
Dept: 301.000 Ad Valorem Property Taxes							
311.100 Ad Valorem Property Taxes	9,009,684.00	9,009,684.00	0.00	0.00	0.00	9,009,684.00	0.0
Ad Valorem Property Taxes	9,009,684.00	9,009,684.00	0.00	0.00	0.00	9,009,684.00	0.0
Dept: 301.100 Utility Taxes							
311.101 FPL Utility Tax	830,000.00	830,000.00	0.00	0.00	0.00	830,000.00	0.0
311.440 Gas Utility Tax	16,500.00	16,500.00	0.00	0.00	0.00	16,500.00	0.0
314.300 Water Utility Tax	165,000.00	165,000.00	0.00	0.00	0.00	165,000.00	0.0
Utility Taxes	1,011,500.00	1,011,500.00	0.00	0.00	0.00	1,011,500.00	0.0
Dept: 301.600 Franchise Taxes							
313.100 FI Power & Light Franchise	600,000.00	600,000.00	0.00	0.00	0.00	600,000.00	0.0
313.300 Waste Franchise Collection	110,000.00	110,000.00	0.00	0.00	0.00	110,000.00	0.0
313.301 Waste Franchise Adm-Fee	9,000.00	9,000.00	0.00	0.00	0.00	9,000.00	0.0
313.400 Gas Franchise	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.0
313.600 Towing Franchise Fees	600.00	600.00	0.00	0.00	0.00	600.00	0.0
Franchise Taxes	729,600.00	729,600.00	0.00	0.00	0.00	729,600.00	0.0
Dept: 302.000 Licenses & Permits							
321.100 Business License Taxes	75,000.00	75,000.00	20,125.79	20,125.79	0.00	54,874.21	26.8
321.110 Sidewalk Cafe ROW	35,000.00	35,000.00	0.00	0.00	0.00	35,000.00	0.0
322.400 Sign Permits	1,325.00	1,325.00	0.00	0.00	0.00	1,325.00	0.0
Licenses & Permits	111,325.00	111,325.00	20,125.79	20,125.79	0.00	91,199.21	18.1
Dept: 303.000 Intergovernmental Revenues							
311.120 Municipal Revenue Sharing	150,000.00	150,000.00	12,036.81	12,036.81	0.00	137,963.19	8.0
311.150 Alcoholic Beverage License	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	0.0
311.180 Sales Tax	390,000.00	390,000.00	0.00	0.00	0.00	390,000.00	0.0
312.405 Local Op Gas Tax 1 - 6 cent	60,000.00	60,000.00	0.00	0.00	0.00	60,000.00	0.0
312.410 Local Op Gas Tax 1 - 5 cent	46,630.00	46,630.00	0.00	0.00	0.00	46,630.00	0.0
315.100 Communication Service Tax	320,000.00	320,000.00	0.00	0.00	0.00	320,000.00	0.0
334.910 BCC-Senior Center Grant	19,233.00	19,233.00	0.00	0.00	0.00	19,233.00	0.0
334.914 BCC-Transportation Grant	150,000.00	150,000.00	0.00	0.00	0.00	150,000.00	0.0
334.915 FDOT-Reimbursable Grant	18,064.00	18,064.00	0.00	0.00	0.00	18,064.00	0.0
Intergovernmental Revenues	1,168,927.00	1,168,927.00	12,036.81	12,036.81	0.00	1,156,890.19	1.0
Dept: 304.000 Charges for Services							
343.902 Site Plan Application Fees	1,650.00	1,650.00	0.00	0.00	0.00	1,650.00	0.0
347.500 Tennis - Shuffle Key	9,200.00	9,200.00	140.00	140.00	0.00	9,060.00	1.5
Charges for Services	10,850.00	10,850.00	140.00	140.00	0.00	10,710.00	1.3
Dept: 305.000 Fines & Forfeitures							
354.150 Fines,TrafficViolation,Citatio	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	0.0
354.160 Code Enforcement Fines	40,000.00	40,000.00	2,175.00	2,175.00	0.00	37,825.00	5.4
359.100 Other Fines & Alarms	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
Fines & Forfeitures	71,500.00	71,500.00	2,175.00	2,175.00	0.00	69,325.00	3.0
Dept: 306.000 Miscellaneous Revenues							
361.100 Interest Earnings	35,800.00	35,800.00	64.62	64.62	0.00	35,735.38	0.2
362.000 Rent/Lease Royalties	69,820.00	69,820.00	6,321.69	6,321.69	0.00	63,498.31	9.1
366.100 Donations	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
369.100 Miscellaneous Revenues	36,308.00	36,308.00	2,948.50	2,948.50	0.00	33,359.50	8.1
369.200 Miscellaneous Applications	18,975.00	18,975.00	1,500.00	1,500.00	0.00	17,475.00	7.9
369.201 Miscellaneous MerchandiseSales	300.00	300.00	9.00	9.00	0.00	291.00	3.0
369.250 Recreational Activities Fee	1,250.00	1,250.00	0.00	0.00	0.00	1,250.00	0.0
369.500 Miscellaneous Lobbyist	600.00	600.00	0.00	0.00	0.00	600.00	0.0
369.901 Insurance Reimbursement	3,281.00	3,281.00	0.00	0.00	0.00	3,281.00	0.0
Miscellaneous Revenues	171,334.00	171,334.00	10,843.81	10,843.81	0.00	160,490.19	6.3
Dept: 581.100 Interfund Transfers							
380.115 Transfer from Fire - OH Costs	22,000.00	22,000.00	0.00	0.00	0.00	22,000.00	0.0

REVENUE/EXPENDITURE REPORT

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1/29/2021
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Town of Lauderdale by the Sea

For the Period: 10/1/2020 to 10/31/2020	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 001 - General Fund							
Revenues							
Dept: 581.100 Interfund Transfers							
381.106 Transfer from Parking Fund	801,527.00	801,527.00	0.00	0.00	0.00	801,527.00	0.0
Interfund Transfers	823,527.00	823,527.00	0.00	0.00	0.00	823,527.00	0.0
Revenues	13,108,247.00	13,108,247.00	45,321.41	45,321.41	0.00	13,062,925.59	0.3
Expenditures							
Dept: 511.000 Commission							
500.110 Commission Salaries	66,000.00	66,000.00	3,007.24	3,007.24	0.00	62,992.76	4.6
500.210 Employer FICA Taxes	5,000.00	5,000.00	194.70	194.70	0.00	4,805.30	3.9
500.220 Retirement	32,500.00	32,500.00	0.00	0.00	0.00	32,500.00	0.0
500.230 Group Insurance	64,200.00	64,200.00	12,210.66	12,210.66	0.00	51,989.34	19.0
500.345 Contractual Services	4,500.00	4,500.00	0.00	0.00	0.00	4,500.00	0.0
500.510 Office Supplies	175.00	175.00	0.00	0.00	0.00	175.00	0.0
500.540 Dues & Subscriptions	1,725.00	1,725.00	488.10	488.10	0.00	1,236.90	28.3
500.545 Training	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
500.550 Operating Expenses	9,500.00	9,500.00	0.00	0.00	0.00	9,500.00	0.0
Commission	185,600.00	185,600.00	15,900.70	15,900.70	0.00	169,699.30	8.6
Dept: 511.100 Donation-Non Profits							
500.820 Donations-Aids to Private Org	53,259.00	53,259.00	19,500.00	19,500.00	0.00	33,759.00	36.6
Donation-Non Profits	53,259.00	53,259.00	19,500.00	19,500.00	0.00	33,759.00	36.6
Dept: 511.200 Visitor Center							
500.120 Regular Salaries	12,800.00	12,800.00	983.60	983.60	0.00	11,816.40	7.7
500.140 Overtime Salaries	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
500.210 Employer FICA Taxes	1,000.00	1,000.00	75.25	75.25	0.00	924.75	7.5
500.220 Retirement	1,300.00	1,300.00	98.36	98.36	0.00	1,201.64	7.6
500.230 Group Insurance	3,900.00	3,900.00	615.43	615.43	0.00	3,284.57	15.8
500.340 Sewer/Wastewater	2,700.00	2,700.00	300.57	300.57	0.00	2,399.43	11.1
500.345 Contractual Services	29,900.00	29,900.00	0.00	0.00	0.00	29,900.00	0.0
500.430 Electric Service	1,600.00	1,600.00	95.75	95.75	0.00	1,504.25	6.0
500.431 Water Service	2,800.00	2,800.00	297.23	297.23	0.00	2,502.77	10.6
500.520 Bldg. Maintenance	10,000.00	10,000.00	65.00	65.00	0.00	9,935.00	0.7
500.640 Capital Outlay - Equip & Mach	6,000.00	6,000.00	0.00	0.00	0.00	6,000.00	0.0
Visitor Center	73,500.00	73,500.00	2,531.19	2,531.19	0.00	70,968.81	3.4
Dept: 513.000 Administration							
500.120 Regular Salaries	663,400.00	663,400.00	26,136.86	26,136.86	0.00	637,263.14	3.9
500.140 Overtime Salaries	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.0
500.210 Employer FICA Taxes	49,300.00	49,300.00	1,653.95	1,653.95	0.00	47,646.05	3.4
500.220 Retirement	99,000.00	99,000.00	-1,988.79	-1,988.79	0.00	100,988.79	-2.0
500.230 Group Insurance	136,846.00	136,846.00	22,579.79	22,579.79	0.00	114,266.21	16.5
500.315 Professional Services	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0.0
500.320 Audit Expense	34,350.00	34,350.00	0.00	0.00	0.00	34,350.00	0.0
500.344 HR Expenses	9,000.00	9,000.00	0.00	0.00	0.00	9,000.00	0.0
500.345 Contractual Services	20,000.00	20,000.00	1,049.97	1,049.97	0.00	18,950.03	5.2
500.463 Service Maintenance Contracts	43,900.00	43,900.00	13,037.53	13,037.53	0.00	30,862.47	29.7
500.506 Printing & Binding	3,400.00	3,400.00	1,676.00	1,676.00	0.00	1,724.00	49.3
500.508 Postage	4,500.00	4,500.00	692.74	692.74	0.00	3,807.26	15.4
500.510 Office Supplies	7,500.00	7,500.00	129.09	129.09	0.00	7,370.91	1.7
500.540 Dues & Subscriptions	8,000.00	8,000.00	854.00	854.00	0.00	7,146.00	10.7
500.545 Training	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.0
500.550 Operating Expenses	15,045.00	15,045.00	688.51	688.51	0.00	14,356.49	4.6
Administration	1,156,741.00	1,156,741.00	66,509.65	66,509.65	0.00	1,090,231.35	5.7
Dept: 514.000 Town Attorney							
500.310 Legal Expense	300,000.00	300,000.00	0.00	0.00	0.00	300,000.00	0.0
500.314 Litigation	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00	0.0
500.319 Ethics Research, Training & Op	8,000.00	8,000.00	0.00	0.00	0.00	8,000.00	0.0

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Town of Lauderdale by the Sea

For the Period: 10/1/2020 to 10/31/2020

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 001 - General Fund							
Expenditures							
Town Attorney	408,000.00	408,000.00	0.00	0.00	0.00	408,000.00	0.0
Dept: 519.000 General							
500.120 Regular Salaries	80,000.00	80,000.00	3,692.32	3,692.32	0.00	76,307.68	4.6
500.210 Employer FICA Taxes	6,200.00	6,200.00	283.86	283.86	0.00	5,916.14	4.6
500.220 Retirement	8,000.00	8,000.00	0.00	0.00	0.00	8,000.00	0.0
500.230 Group Insurance	15,260.00	15,260.00	2,480.80	2,480.80	0.00	12,779.20	16.3
500.311 Advertisements	7,000.00	7,000.00	0.00	0.00	0.00	7,000.00	0.0
500.313 Legal Exp- Other Issues	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
500.315 Professional Services	50,000.00	50,000.00	2,500.00	2,500.00	0.00	47,500.00	5.0
500.345 Contractual Services	31,000.00	31,000.00	0.00	0.00	0.00	31,000.00	0.0
500.349 Community Bus	190,000.00	190,000.00	4,928.74	4,928.74	0.00	185,071.26	2.6
500.451 Auto, Property & Liability Ins	135,000.00	135,000.00	65,131.50	65,131.50	0.00	69,868.50	48.2
500.452 Workers Compensation Insur	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0.0
500.506 Printing & Binding	14,500.00	14,500.00	0.00	0.00	0.00	14,500.00	0.0
500.508 Postage	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
500.511 Computer Expense	112,000.00	112,000.00	9,837.15	9,837.15	0.00	102,162.85	8.8
500.525 Uniform Expense	200.00	200.00	0.00	0.00	0.00	200.00	0.0
500.540 Dues & Subscriptions	500.00	500.00	0.00	0.00	0.00	500.00	0.0
500.545 Training	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
500.550 Operating Expenses	40,000.00	40,000.00	650.00	650.00	0.00	39,350.00	1.6
500.552 Recycling and Solid Waste Exp	58,600.00	58,600.00	368.92	368.92	0.00	58,231.08	0.6
500.640 Capital Outlay - Equip & Mach	53,700.00	53,700.00	0.00	0.00	0.00	53,700.00	0.0
General	862,960.00	862,960.00	89,873.29	89,873.29	0.00	773,086.71	10.4
Dept: 519.100 Business Dev & Marketing							
500.311 Advertisements	80,000.00	80,000.00	2,495.00	2,495.00	0.00	77,505.00	3.1
500.315 Professional Services	50,000.00	50,000.00	195.49	195.49	0.00	49,804.51	0.4
500.345 Contractual Services	18,058.00	18,058.00	0.00	0.00	0.00	18,058.00	0.0
500.495 Special Events	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	0.0
500.506 Printing & Binding	19,121.00	19,121.00	0.00	0.00	0.00	19,121.00	0.0
500.540 Dues & Subscriptions	2,286.00	2,286.00	375.50	375.50	0.00	1,910.50	16.4
500.550 Operating Expenses	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
Business Dev & Marketing	185,465.00	185,465.00	3,065.99	3,065.99	0.00	182,399.01	1.7
Dept: 521.000 Police Department							
500.345 Contractual Services	5,120,721.00	5,120,721.00	422,676.00	422,676.00	0.00	4,698,045.00	8.3
500.352 Contract Services	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
500.520 Bldg. Maintenance	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
500.550 Operating Expenses	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
500.640 Capital Outlay - Equip & Mach	36,676.00	36,676.00	0.00	0.00	0.00	36,676.00	0.0
Police Department	5,168,897.00	5,168,897.00	422,676.00	422,676.00	0.00	4,746,221.00	8.2
Dept: 523.000 Emergency Medical Services							
500.345 Contractual Services	848,251.00	848,251.00	70,687.58	70,687.58	0.00	777,563.42	8.3
Emergency Medical Services	848,251.00	848,251.00	70,687.58	70,687.58	0.00	777,563.42	8.3
Dept: 524.000 Development Services							
500.120 Regular Salaries	263,000.00	263,000.00	10,952.97	10,952.97	0.00	252,047.03	4.2
500.121 Temporary Salaries/ Interns	7,500.00	7,500.00	0.00	0.00	0.00	7,500.00	0.0
500.140 Overtime Salaries	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
500.210 Employer FICA Taxes	20,200.00	20,200.00	879.48	879.48	0.00	19,320.52	4.4
500.220 Retirement	56,824.00	56,824.00	-148.08	-148.08	0.00	56,972.08	-0.3
500.230 Group Insurance	54,210.00	54,210.00	9,470.26	9,470.26	0.00	44,739.74	17.5
500.315 Professional Services	152,000.00	152,000.00	0.00	0.00	0.00	152,000.00	0.0
500.345 Contractual Services	301,600.00	301,600.00	26,513.45	26,513.45	0.00	275,086.55	8.8
500.461 Vehicle Maintenance	250.00	250.00	0.00	0.00	0.00	250.00	0.0
500.462 Fuel	500.00	500.00	0.00	0.00	0.00	500.00	0.0
500.463 Service Maintenance Contracts	5,200.00	5,200.00	211.21	211.21	0.00	4,988.79	4.1
500.506 Printing & Binding	1,300.00	1,300.00	146.98	146.98	0.00	1,153.02	11.3
500.508 Postage	5,000.00	5,000.00	452.18	452.18	0.00	4,547.82	9.0

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Town of Lauderdale by the Sea

For the Period: 10/1/2020 to 10/31/2020	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 001 - General Fund							
Expenditures							
Dept: 524.000 Development Services							
500.510 Office Supplies	2,500.00	2,500.00	65.17	65.17	0.00	2,434.83	2.6
500.525 Uniform Expense	600.00	600.00	0.00	0.00	0.00	600.00	0.0
500.540 Dues & Subscriptions	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	0.0
500.545 Training	7,000.00	7,000.00	0.00	0.00	0.00	7,000.00	0.0
500.550 Operating Expenses	9,000.00	9,000.00	228.27	228.27	0.00	8,771.73	2.5
Development Services	895,684.00	895,684.00	48,771.89	48,771.89	0.00	846,912.11	5.4
Dept: 541.100 Mun Svcs - Public Works Div							
500.120 Regular Salaries	850,000.00	850,000.00	40,446.27	40,446.27	0.00	809,553.73	4.8
500.140 Overtime Salaries	50,000.00	50,000.00	296.13	296.13	0.00	49,703.87	0.6
500.210 Employer FICA Taxes	64,750.00	64,750.00	3,055.55	3,055.55	0.00	61,694.45	4.7
500.220 Retirement	99,900.00	99,900.00	-732.50	-732.50	0.00	100,632.50	-0.7
500.230 Group Insurance	265,162.00	265,162.00	40,408.42	40,408.42	0.00	224,753.58	15.2
500.315 Professional Services	40,000.00	40,000.00	0.00	0.00	0.00	40,000.00	0.0
500.340 Sewer/Wastewater	13,600.00	13,600.00	1,006.42	1,006.42	0.00	12,593.58	7.4
500.345 Contractual Services	226,878.00	226,878.00	5,133.79	5,133.79	0.00	221,744.21	2.3
500.410 Communications	41,000.00	41,000.00	4,150.46	4,150.46	0.00	36,849.54	10.1
500.430 Electric Service	42,000.00	42,000.00	3,599.81	3,599.81	0.00	38,400.19	8.6
500.431 Water Service	120,000.00	120,000.00	14,309.20	14,309.20	0.00	105,690.80	11.9
500.433 Electric Service-Streets	55,000.00	55,000.00	4,395.07	4,395.07	0.00	50,604.93	8.0
500.445 Equip Rent/Lease	15,000.00	15,000.00	100.00	100.00	0.00	14,900.00	0.7
500.460 Equipment Maintenance	20,000.00	20,000.00	427.20	427.20	0.00	19,572.80	2.1
500.461 Vehicle Maintenance	14,000.00	14,000.00	1,473.36	1,473.36	0.00	12,526.64	10.5
500.462 Fuel	19,000.00	19,000.00	0.00	0.00	0.00	19,000.00	0.0
500.463 Service Maintenance Contracts	12,800.00	12,800.00	4,022.62	4,022.62	0.00	8,777.38	31.4
500.470 Radio Maintenance	2,400.00	2,400.00	0.00	0.00	0.00	2,400.00	0.0
500.498 Storm Drain Rehab/Maint	80,000.00	80,000.00	0.00	0.00	0.00	80,000.00	0.0
500.508 Postage	400.00	400.00	46.54	46.54	0.00	353.46	11.6
500.510 Office Supplies	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
500.520 Bldg. Maintenance	65,000.00	65,000.00	2,760.67	2,760.67	0.00	62,239.33	4.2
500.525 Uniform Expense	8,500.00	8,500.00	1,837.55	1,837.55	0.00	6,662.45	21.6
500.529 Street Light Maintenance	18,065.00	18,065.00	2,085.70	2,085.70	0.00	15,979.30	11.5
500.530 Street Maint Repair Supply	90,000.00	90,000.00	797.29	797.29	0.00	89,202.71	0.9
500.531 Grounds Maint/Landscaping	40,000.00	40,000.00	529.91	529.91	0.00	39,470.09	1.3
500.532 Signs	15,000.00	15,000.00	1,013.50	1,013.50	0.00	13,986.50	6.8
500.534 Sidewalk Maint Repair	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	0.0
500.535 Flags	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
500.540 Dues & Subscriptions	1,500.00	1,500.00	500.00	500.00	0.00	1,000.00	33.3
500.545 Training	6,800.00	6,800.00	0.00	0.00	0.00	6,800.00	0.0
500.547 Hurricane Expenditure	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	0.0
500.550 Operating Expenses	65,000.00	65,000.00	5,880.36	5,880.36	0.00	59,119.64	9.0
500.624 Capital Outlay-Bldg. Improvemt	159,500.00	159,500.00	750.00	750.00	0.00	158,750.00	0.5
500.640 Capital Outlay - Equip't & Mach	20,825.00	20,825.00	0.00	0.00	0.00	20,825.00	0.0
500.644 Capital Outlay-Vehicles	43,710.00	43,710.00	1,966.27	1,966.27	0.00	41,743.73	4.5
Mun Svcs - Public Works Div	2,619,290.00	2,619,290.00	140,259.59	140,259.59	0.00	2,479,030.41	5.4
Dept: 572.000 Recreation							
500.311 Advertisements	1,650.00	1,650.00	0.00	0.00	0.00	1,650.00	0.0
500.342 Senior Rec. Ctr. Contract	90,000.00	90,000.00	6,483.33	6,483.33	0.00	83,516.67	7.2
500.343 Beach Maintenance Contract	264,000.00	264,000.00	20,500.00	20,500.00	0.00	243,500.00	7.8
500.345 Contractual Services	26,500.00	26,500.00	0.00	0.00	0.00	26,500.00	0.0
500.347 Programs	8,500.00	8,500.00	0.00	0.00	0.00	8,500.00	0.0
500.430 Electric Service	800.00	800.00	39.36	39.36	0.00	760.64	4.9
500.460 Equipment Maintenance	8,000.00	8,000.00	0.00	0.00	0.00	8,000.00	0.0
500.469 Buoy Maintenance	9,000.00	9,000.00	0.00	0.00	0.00	9,000.00	0.0
500.495 Special Events	70,000.00	70,000.00	160.00	160.00	0.00	69,840.00	0.2
500.510 Office Supplies	650.00	650.00	0.00	0.00	0.00	650.00	0.0
500.520 Bldg. Maintenance	45,000.00	45,000.00	3,495.46	3,495.46	0.00	41,504.54	7.8
500.536 Sea Oats	12,000.00	12,000.00	250.00	250.00	0.00	11,750.00	2.1
500.550 Operating Expenses	82,000.00	82,000.00	5,342.42	5,342.42	8,089.00	68,568.58	16.4
500.640 Capital Outlay - Equip't & Mach	32,500.00	32,500.00	4,185.00	4,185.00	0.00	28,315.00	12.9

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Town of Lauderdale by the Sea

For the Period: 10/1/2020 to 10/31/2020	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 001 - General Fund							
Expenditures							
Recreation	650,600.00	650,600.00	40,455.57	40,455.57	8,089.00	602,055.43	7.5
Expenditures	13,108,247.00	13,108,247.00	920,231.45	920,231.45	8,089.00	12,179,926.55	7.1
Net Effect for General Fund	0.00	0.00	-874,910.04	-874,910.04	8,089.00	882,999.04	0.0
Change in Fund Balance:			-874,910.04				

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Town of Lauderdale by the Sea

For the Period: 10/1/2020 to 10/31/2020	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 102 - Building Fund							
Revenues							
Dept: 302.100 Building Permit and Inpection							
322.100 Building Permits	673,834.00	673,834.00	61,725.52	61,725.52	0.00	612,108.48	9.2
322.105 Fire Plan Review Fees	10,000.00	10,000.00	880.00	880.00	0.00	9,120.00	8.8
Building Permit and Inpection	683,834.00	683,834.00	62,605.52	62,605.52	0.00	621,228.48	9.2
Revenues	683,834.00	683,834.00	62,605.52	62,605.52	0.00	621,228.48	9.2
Expenditures							
Dept: 524.100 Building							
500.120 Regular Salaries	73,650.00	73,650.00	5,352.30	5,352.30	0.00	68,297.70	7.3
500.210 Employer FICA Taxes	5,700.00	5,700.00	379.65	379.65	0.00	5,320.35	6.7
500.220 Retirement	13,000.00	13,000.00	930.88	930.88	0.00	12,069.12	7.2
500.230 Group Insurance	17,154.00	17,154.00	1,350.00	1,350.00	0.00	15,804.00	7.9
500.310 Legal Expense	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
500.402 Building Permit Services	569,330.00	569,330.00	0.00	0.00	0.00	569,330.00	0.0
500.550 Operating Expenses	0.00	0.00	426.79	426.79	0.00	-426.79	0.0
Building	683,834.00	683,834.00	8,439.62	8,439.62	0.00	675,394.38	1.2
Expenditures	683,834.00	683,834.00	8,439.62	8,439.62	0.00	675,394.38	1.2
Net Effect for Building Fund	0.00	0.00	54,165.90	54,165.90	0.00	-54,165.90	0.0
Change in Fund Balance:			54,165.90				

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Town of Lauderdale by the Sea

For the Period: 10/1/2020 to 10/31/2020	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 103 - Sewer Fund							
Revenues							
Dept: 304.000 Charges for Services							
343.500 Sewer Fees	1,128,896.00	1,128,896.00	91,647.19	91,647.19	0.00	1,037,248.81	8.1
Charges for Services	1,128,896.00	1,128,896.00	91,647.19	91,647.19	0.00	1,037,248.81	8.1
Dept: 306.000 Miscellaneous Revenues							
361.100 Interest Earnings	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
Miscellaneous Revenues	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
Revenues	1,130,896.00	1,130,896.00	91,647.19	91,647.19	0.00	1,039,248.81	8.1
Expenditures							
Dept: 535.000 Sanitary Sewers							
500.120 Regular Salaries	78,000.00	78,000.00	4,871.06	4,871.06	0.00	73,128.94	6.2
500.140 Overtime Salaries	5,250.00	5,250.00	34.48	34.48	0.00	5,215.52	0.7
500.210 Employer FICA Taxes	6,200.00	6,200.00	374.34	374.34	0.00	5,825.66	6.0
500.220 Retirement	15,500.00	15,500.00	986.06	986.06	0.00	14,513.94	6.4
500.230 Group Insurance	11,178.00	11,178.00	2,542.81	2,542.81	0.00	8,635.19	22.7
500.315 Professional Services	12,500.00	12,500.00	0.00	0.00	0.00	12,500.00	0.0
500.340 Sewer/Wastewater	680,340.00	680,340.00	89,170.88	89,170.88	0.00	591,169.12	13.1
500.345 Contractual Services	88,000.00	88,000.00	1,448.30	1,448.30	0.00	86,551.70	1.6
500.430 Electric Service	18,000.00	18,000.00	1,804.98	1,804.98	0.00	16,195.02	10.0
500.431 Water Service	360.00	360.00	16.95	16.95	0.00	343.05	4.7
500.459 Sewer Line Maintenance	17,500.00	17,500.00	0.00	0.00	0.00	17,500.00	0.0
500.465 Pump Station Maintenance	3,000.00	3,000.00	50.29	50.29	0.00	2,949.71	1.7
500.497 Contingency	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00	0.0
500.550 Operating Expenses	2,250.00	2,250.00	0.00	0.00	0.00	2,250.00	0.0
500.630 Cap Outlay Imp other than bldg	71,993.00	71,993.00	0.00	0.00	0.00	71,993.00	0.0
500.640 Capital Outlay - Equip & Mach	20,825.00	20,825.00	0.00	0.00	0.00	20,825.00	0.0
Sanitary Sewers	1,130,896.00	1,130,896.00	101,300.15	101,300.15	0.00	1,029,595.85	9.0
Expenditures	1,130,896.00	1,130,896.00	101,300.15	101,300.15	0.00	1,029,595.85	9.0
Net Effect for Sewer Fund	0.00	0.00	-9,652.96	-9,652.96	0.00	9,652.96	0.0
Change in Fund Balance:			-9,652.96				

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Town of Lauderdale by the Sea

For the Period: 10/1/2020 to 10/31/2020	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 115 - Fire Fund							
Revenues							
Dept: 301.050 Fire Assessment							
311.200 Property Tax-Fire Assessment	1,031,646.00	1,031,646.00	0.00	0.00	0.00	1,031,646.00	0.0
Fire Assessment	1,031,646.00	1,031,646.00	0.00	0.00	0.00	1,031,646.00	0.0
Dept: 304.000 Charges for Services							
342.210 Fire Inspection Fees	33,000.00	33,000.00	5,411.00	5,411.00	0.00	27,589.00	16.4
Charges for Services	33,000.00	33,000.00	5,411.00	5,411.00	0.00	27,589.00	16.4
Dept: 306.000 Miscellaneous Revenues							
361.100 Interest Earnings	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
Miscellaneous Revenues	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
Revenues	1,066,146.00	1,066,146.00	5,411.00	5,411.00	0.00	1,060,735.00	0.5
Expenditures							
Dept: 522.000 Fire Department							
500.151 Fire Dept Pension	6,000.00	6,000.00	0.00	0.00	0.00	6,000.00	0.0
500.315 Professional Services	69,500.00	69,500.00	0.00	0.00	0.00	69,500.00	0.0
500.320 Audit Expense	8,000.00	8,000.00	0.00	0.00	0.00	8,000.00	0.0
500.345 Contractual Services	888,619.00	888,619.00	74,051.58	74,051.58	0.00	814,567.42	8.3
500.520 Bldg. Maintenance	250.00	250.00	0.00	0.00	0.00	250.00	0.0
500.624 Capital Outlay-Bldg. Improvemnt	21,777.00	21,777.00	0.00	0.00	0.00	21,777.00	0.0
500.644 Capital Outlay-Vehicles	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0.0
500.912 Transfer to General Fund	22,000.00	22,000.00	0.00	0.00	0.00	22,000.00	0.0
Fire Department	1,066,146.00	1,066,146.00	74,051.58	74,051.58	0.00	992,094.42	6.9
Expenditures	1,066,146.00	1,066,146.00	74,051.58	74,051.58	0.00	992,094.42	6.9
Net Effect for Fire Fund	0.00	0.00	-68,640.58	-68,640.58	0.00	68,640.58	0.0
Change in Fund Balance:			-68,640.58				

REVENUE/EXPENDITURE REPORT

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Town of Lauderdale by the Sea

For the Period: 10/1/2020 to 10/31/2020	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 300 - Capital Project Fund							
Revenues							
Dept: 000.000 Appropriated Fund Balance							
380.200 Appropriated Fund Balance	3,000,000.00	3,000,000.00	0.00	0.00	0.00	3,000,000.00	0.0
380.204 Appropriated from El Mar Reser	672,997.00	672,997.00	0.00	0.00	0.00	672,997.00	0.0
380.210 Appropriated from Parking Fund	3,697,960.00	3,697,960.00	0.00	0.00	0.00	3,697,960.00	0.0
Appropriated Fund Balance	7,370,957.00	7,370,957.00	0.00	0.00	0.00	7,370,957.00	0.0
Dept: 303.000 Intergovernmental Revenues							
334.928 Broward County-Palm Club Sewer	150,000.00	150,000.00	0.00	0.00	0.00	150,000.00	0.0
Intergovernmental Revenues	150,000.00	150,000.00	0.00	0.00	0.00	150,000.00	0.0
Dept: 306.000 Miscellaneous Revenues							
361.104 Pompano Beach-Palm Club Sewer	150,000.00	150,000.00	0.00	0.00	0.00	150,000.00	0.0
Miscellaneous Revenues	150,000.00	150,000.00	0.00	0.00	0.00	150,000.00	0.0
Revenues	7,670,957.00	7,670,957.00	0.00	0.00	0.00	7,670,957.00	0.0
Expenditures							
Dept: 519.000 General							
500.120 Regular Salaries	29,720.00	29,720.00	2,286.15	2,286.15	0.00	27,433.85	7.7
500.210 Employer FICA Taxes	2,300.00	2,300.00	174.89	174.89	0.00	2,125.11	7.6
500.220 Retirement	8,200.00	8,200.00	692.48	692.48	0.00	7,507.52	8.4
500.230 Group Insurance	5,737.00	5,737.00	792.81	792.81	0.00	4,944.19	13.8
General	45,957.00	45,957.00	3,946.33	3,946.33	0.00	42,010.67	8.6
Dept: 539.157 CIP-VISITOR'S CENTER							
500.624 Capital Outlay-Bldg. Improvemnt	75,000.00	75,000.00	0.00	0.00	0.00	75,000.00	0.0
CIP-VISITOR'S CENTER	75,000.00	75,000.00	0.00	0.00	0.00	75,000.00	0.0
Dept: 559.023 Dredging Study							
500.630 Cap Outlay Imp other than bldg	0.00	0.00	1,441.25	1,441.25	0.00	-1,441.25	0.0
Dredging Study	0.00	0.00	1,441.25	1,441.25	0.00	-1,441.25	0.0
Dept: 559.024 East Terra Mar Drive							
500.630 Cap Outlay Imp other than bldg	1,150,000.00	1,150,000.00	0.00	0.00	1,014,388.00	135,612.00	88.2
East Terra Mar Drive	1,150,000.00	1,150,000.00	0.00	0.00	1,014,388.00	135,612.00	88.2
Dept: 572.200 Beach Renourishment							
500.630 Cap Outlay Imp other than bldg	75,000.00	75,000.00	0.00	0.00	0.00	75,000.00	0.0
Beach Renourishment	75,000.00	75,000.00	0.00	0.00	0.00	75,000.00	0.0
Dept: 576.129 Palm Club Sewer							
500.630 Cap Outlay Imp other than bldg	2,550,000.00	2,550,000.00	0.00	0.00	0.00	2,550,000.00	0.0
Palm Club Sewer	2,550,000.00	2,550,000.00	0.00	0.00	0.00	2,550,000.00	0.0
Dept: 577.100 Friedt Park							
500.630 Cap Outlay Imp other than bldg	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	0.0
Friedt Park	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	0.0
Dept: 579.169 Greenway- El Mar Drive							
500.630 Cap Outlay Imp other than bldg	3,750,000.00	3,750,000.00	9,525.00	9,525.00	0.00	3,740,475.00	0.3
Greenway- El Mar Drive	3,750,000.00	3,750,000.00	9,525.00	9,525.00	0.00	3,740,475.00	0.3
Expenditures	7,670,957.00	7,670,957.00	14,912.58	14,912.58	1,014,388.00	6,641,656.42	13.4
Net Effect for Capital Project Fund	0.00	0.00	-14,912.58	-14,912.58	1,014,388.00	1,029,300.58	0.0
Change in Fund Balance:			-14,912.58				

REVENUE/EXPENDITURE REPORT

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Town of Lauderdale by the Sea

For the Period: 10/1/2020 to 10/31/2020	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 310 - Parking Fund							
Revenues							
Dept: 000.000 Appropriated Fund Balance							
380.200 Appropriated Fund Balance	3,697,960.00	3,697,960.00	0.00	0.00	0.00	3,697,960.00	0.0
Appropriated Fund Balance	3,697,960.00	3,697,960.00	0.00	0.00	0.00	3,697,960.00	0.0
Dept: 302.000 Licenses & Permits							
313.101 PILOP Fee	10,537.00	10,537.00	10,000.00	10,000.00	0.00	537.00	94.9
Licenses & Permits	10,537.00	10,537.00	10,000.00	10,000.00	0.00	537.00	94.9
Dept: 304.000 Charges for Services							
344.500 Parking Permits	100,000.00	100,000.00	32,256.71	32,256.71	0.00	67,743.29	32.3
344.520 Parking Agreements	62,998.00	62,998.00	62,962.50	62,962.50	0.00	35.50	99.9
344.551 South Ocean	108,500.00	108,500.00	6,949.75	6,949.75	0.00	101,550.25	6.4
344.552 Ocean Front Meters	250,000.00	250,000.00	22,452.33	22,452.33	0.00	227,547.67	9.0
344.553 Commercial Blvd. Meters	140,000.00	140,000.00	5,888.66	5,888.66	0.00	134,111.34	4.2
344.554 Parking Meters - Beach	213,000.00	213,000.00	15,626.15	15,626.15	0.00	197,373.85	7.3
344.556 El Prado Parking Lot	260,000.00	260,000.00	21,992.26	21,992.26	0.00	238,007.74	8.5
344.558 Town Hall Parking Lot	10,000.00	10,000.00	310.94	310.94	0.00	9,689.06	3.1
344.559 El Mar Parking Lot	175,000.00	175,000.00	16,086.91	16,086.91	0.00	158,913.09	9.2
344.560 A1A Parking Lot	310,000.00	310,000.00	22,429.63	22,429.63	0.00	287,570.37	7.2
344.563 Bougainvillea/ Poinciana	35,000.00	35,000.00	7,154.01	7,154.01	0.00	27,845.99	20.4
344.564 Eastward Strand Parking Spaces	0.00	0.00	5,693.78	5,693.78	0.00	-5,693.78	0.0
Charges for Services	1,664,498.00	1,664,498.00	219,803.63	219,803.63	0.00	1,444,694.37	13.2
Dept: 305.000 Fines & Forfeitures							
354.100 Parking Fines	75,000.00	75,000.00	1,605.00	1,605.00	0.00	73,395.00	2.1
Fines & Forfeitures	75,000.00	75,000.00	1,605.00	1,605.00	0.00	73,395.00	2.1
Dept: 306.000 Miscellaneous Revenues							
361.100 Interest Earnings	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
Miscellaneous Revenues	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
Revenues	5,449,995.00	5,449,995.00	231,408.63	231,408.63	0.00	5,218,586.37	4.2
Expenditures							
Dept: 545.000 Parking Operations							
500.120 Regular Salaries	154,300.00	154,300.00	8,557.45	8,557.45	0.00	145,742.55	5.5
500.140 Overtime Salaries	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
500.210 Employer FICA Taxes	12,000.00	12,000.00	639.75	639.75	0.00	11,360.25	5.3
500.220 Retirement	22,000.00	22,000.00	901.39	901.39	0.00	21,098.61	4.1
500.230 Group Insurance	44,828.00	44,828.00	7,185.25	7,185.25	0.00	37,642.75	16.0
500.345 Contractual Services	311,974.00	311,974.00	17,400.26	17,400.26	0.00	294,573.74	5.6
500.353 Parking Alternatives	174,000.00	174,000.00	7,512.82	7,512.82	0.00	166,487.18	4.3
500.410 Communications	8,300.00	8,300.00	83.80	83.80	0.00	8,216.20	1.0
500.430 Electric Service	4,800.00	4,800.00	358.60	358.60	0.00	4,441.40	7.5
500.431 Water Service	22,000.00	22,000.00	1,242.96	1,242.96	0.00	20,757.04	5.6
500.445 Equip Rent/Lease	13,646.00	13,646.00	0.00	0.00	0.00	13,646.00	0.0
500.461 Vehicle Maintenance	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
500.462 Fuel	6,000.00	6,000.00	0.00	0.00	0.00	6,000.00	0.0
500.463 Service Maintenance Contracts	28,710.00	28,710.00	0.00	0.00	0.00	28,710.00	0.0
500.497 Contingency	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	0.0
500.506 Printing & Binding	7,900.00	7,900.00	2,858.00	2,858.00	0.00	5,042.00	36.2
500.508 Postage	2,000.00	2,000.00	59.30	59.30	0.00	1,940.70	3.0
500.510 Office Supplies	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
500.525 Uniform Expense	3,000.00	3,000.00	416.27	416.27	0.00	2,583.73	13.9
500.532 Signs	8,000.00	8,000.00	667.00	667.00	0.00	7,333.00	8.3
500.533 Parking Meter Parts-Supplies	30,750.00	30,750.00	131.90	131.90	0.00	30,618.10	0.4
500.545 Training	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
500.550 Operating Expenses	20,000.00	20,000.00	201.25	201.25	0.00	19,798.75	1.0
500.630 Cap Outlay Imp other than bldg	12,000.00	12,000.00	0.00	0.00	0.00	12,000.00	0.0
500.640 Capital Outlay - Equip & Mach	28,300.00	28,300.00	0.00	0.00	0.00	28,300.00	0.0

REVENUE/EXPENDITURE REPORT

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Town of Lauderdale by the Sea

For the Period: 10/1/2020 to 10/31/2020	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 310 - Parking Fund							
Expenditures							
Dept: 545.000 Parking Operations							
500.644 Capital Outlay-Vehicles	0.00	0.00	798.36	798.36	0.00	-798.36	0.0
Parking Operations	950,508.00	950,508.00	49,014.36	49,014.36	0.00	901,493.64	5.2
Dept: 581.100 Interfund Transfers							
500.910 Transfer to CIP Fund	3,697,960.00	3,697,960.00	0.00	0.00	0.00	3,697,960.00	0.0
500.912 Transfer to General Fund	801,527.00	801,527.00	0.00	0.00	0.00	801,527.00	0.0
Interfund Transfers	4,499,487.00	4,499,487.00	0.00	0.00	0.00	4,499,487.00	0.0
Expenditures	5,449,995.00	5,449,995.00	49,014.36	49,014.36	0.00	5,400,980.64	0.9
Net Effect for Parking Fund	0.00	0.00	182,394.27	182,394.27	0.00	-182,394.27	0.0
Change in Fund Balance:			182,394.27				
Grand Total Net Effect:	0.00	0.00	-731,555.99	-731,555.99	1,022,477.00	1,754,032.99	

Town of Lauderdale-by-the-Sea
Cash and Investment Report
as of October
2020

Bank / Other	GL No.	Bank No.	Account Name	Account Type	Bank/ Pool	Balance 10/31/2020	Interest/ Avg % Yield	Interest/Chg Mkt Value	Interest/ Year to Date
001 General Fund:									
SunTrust	101.000	8015	Master Account	Advantage NOW	SunTrust	7,685,384.07	0.02%	105.88	105.88
SunTrust	101.009	6876	Emergency Reserve	Advantage NOW	SunTrust	2,500,000.00	0.02%	Included Above	Included Above
GENERAL FUND						BANK SUBTOTAL		105.88	105.88
SBA	101.300	1471-A	General Fund Invest Acct A	SBA Invest Pool	SBA	173,786.00	0.29%	43.50	43.50
SBA	101.400	1472-A	Emergency Reserves Acct A	SBA Invest Pool	SBA	84,314.53	0.29%	21.12	21.12
GENERAL FUND						SBA SUBTOTAL		64.62	64.62
GENERAL FUND						GRAND TOTAL		170.50	170.50
101 Police Forfeiture & Training									
SunTrust	101.100	9613	Police Forfeiture Fund	Advantage NOW	SunTrust	13,743.03	0.02%	Included Above	Included Above
POLICE FUND						TOTAL		0.00	0.00
103 Sewer Enterprise Fund									
SunTrust	101.105	9999	Cash	Advantage NOW	SunTrust	1,525,398.67	0.02%	14.69	14.69
SEWER FUND						TOTAL		14.69	14.69
115 Fire Fund:									
SunTrust	101.109	5379	Fire Fund Account	Advantage NOW		1,458,436.60	0.02%	15.12	15.12
FIRE FUND						GRAND TOTAL		15.12	15.12
300 Capital Improvement Fund:									
SunTrust	101.115	0010	Cash	Advantage NOW	SunTrust	3,593,655.34	0.02%	36.18	36.18
CAPITAL IMPROVEMENT FUND						TOTAL		36.18	36.18
310 Parking Improvement Fund									
SunTrust	101.125	0120	Parking Improvement Account	Advantage NOW	SunTrust	5,208,539.88	0.02%	51.89	51.89
SunTrust	101.128	8554	PILOP Account	Advantage NOW	SunTrust	32,621.00	0.02%	0.32	0.32
PARKING FUND						TOTAL		52.21	52.21
102 Building Fund									
SunTrust	101.104	8686	Building Account	Advantage NOW	SunTrust	4,272.28	0.02%	0.00	0.00
BUILDING FUND						TOTAL		0.00	0.00
ALL FUNDS						GRAND TOTAL		288.70	288.70

Town of Lauderdale-by-the-Sea
Cash and Investment Report
as of October
2020

Summary by Investment Type		Amount	Percent
Interest Bearing Checking		22,022,050.87	99%
Non-interest Bearing Checking		0.00	0%
SBA Trust Fund/Pools		258,100.53	1%
Repurchase Agreements		0.00	0%
Money Market Funds		0.00	0%
U.S. Securities/Treasuries		0.00	0%
U.S. Federal Agencies		0.00	0%
Federal Instrumentalities		0.00	0%
GRAND TOTAL		22,280,151.40	100%

Summary by Fund		Amount	Percent
101.000/101-400	General Fund	10,443,484.60	47%
	Police Fund	13,743.03	0%
	Sewer Fund	1,525,398.67	7%
	Fire Fund	1,458,436.60	7%
	Building Fund	4,272.28	0%
	Capital Improvement Fund	3,593,655.34	16%
	Parking Fund	5,241,160.88	24%
GRAND TOTAL		22,280,151.40	100%

Summary by Bank/Pool		Amount	Percent
	SunTrust	22,022,050.87	99%
	Florida Prime/State Board of Admin.	258,100.53	1%
GRAND TOTAL		22,280,151.40	100%



Town Commission Agenda Item Report

Meeting Date: February 9, 2021

Submitted By: Lucila Lang, Director of Finance & Budget

Submitting Department: Administration

Item Type: Report

Agenda Section: TOWN MANAGER REPORT

Subject Title:

November 2020 Finance Report

Explanation: Presented is the November 2020 financial report, which consists of the attached Revenue Expenditure Report (Exhibit 1) and the Cash & Investment Report (Exhibit 2). At the end of November, we were 17% through the fiscal year.

The following is a summary of the operating results through November 2020.

Fund	Annual Budget	Budgeted Appropriations	Budgeted Revenues Excluding Appropriations	YTD Revenues		YTD Expenditures		Net Amount
				Amount	% of Budget	Amount	% of Budget	
General Fund	\$ 13,138,247.00	\$ 30,000.00	\$ 13,108,247.00	\$2,559,075.17	19.52%	\$ 1,905,848.27	14.54%	\$ 653,226.90
Building Fund	683,834.00	-	\$ 683,834.00	105,055.01	15.36%	15,959.36	2.33%	\$ 89,095.65
Sewer Fund	1,130,896.00	-	\$ 1,130,896.00	184,942.48	16.35%	198,860.57	17.58%	\$ (13,918.09)
Fire Fund	1,066,146.00	-	\$ 1,066,146.00	274,429.11	25.74%	148,265.66	13.91%	\$ 126,163.45
Capital Fund	7,770,957.00	7,470,957.00	\$ 300,000.00	-	0.00%	30,278.19	0.39%	\$ (30,278.19)
Parking Fund	5,549,995.00	3,797,960.00	\$ 1,752,035.00	378,011.50	21.58%	103,562.47	1.87%	\$ 274,449.03
Grand Total	\$ 29,340,075.00	\$ 11,298,917.00	\$ 18,041,158.00	\$3,501,513.27		\$ 2,402,774.52		\$ 1,098,738.75

Notable items this month are as follows:

General Fund Revenues:

- During November 2020, the Town collected Ad Valorem Property Taxes in the amount of \$2,209,456, which is approximately 24% of the total amount budgeted.
- Franchise taxes collected were a bit lower than anticipated at 9.8%
- Commission voted at the January 26, 2021 meeting to extend the grace period for the collection of Sidewalk Café permit fees through July 15, 2021; therefore, the Town will possibly begin receiving these revenues in August 2021.
- All other revenues are within budgeted amounts.

General Fund Expenditures:

- General Fund expenditures are within budget at 14.6%.
- The Recreation-Operating Expenses were slightly higher than the overall average of 14.6% due to the fact that Fast Dry Courts resurfaced the area for the new Bocce Courts (\$8089.00).

Building Fund-102

- CAP's billing has not been received and will be processed upon receipt.

Sewer Fund-103

- Sewer revenues are within budget at 16.4%.
- As of November, the City of Pompano Beach billing is higher than expected. This was due to a lot of heavy rainfall and flooding associated with Tropical Storm ETA between November 1st and the 15th. The daily flow which averages .51254 per day increased as high as 1.661062 during these two weeks.

Fire Fund-115

- During the month of November, the Town received fire assessment revenue in the amount of \$267,235 which is 25.9% of the amount that was budgeted.

Capital Fund-300

- During the month of November, a project was added to the budget (A1A LFA Pine Avenue to Sunset Lane). Budget was amended by \$100K.

Parking Fund-310

- For the month of November, the parking fund had an amendment approved to increase appropriated funds by \$100K to cover the above-mentioned project.
- Revenues for parking came in at 21% through the month of November; a bit higher than anticipated.

Note: In the month of November (11/10/20 Commission Meeting), a budget amendment in the amount of \$100,000 was approved for the expenditures related to the Locally Funded Agreement with the Florida Department of Transportation for the A1A Pine Avenue to Sunset Lane project.

In addition, an appropriation to fund \$25,000 in salaries for the Visitor's Center and \$5,000 for the Merchant Association promotions was also approved.

Attachments:

Exhibit 1 – Revenue/Expenditure Report

Exhibit 2 – Cash & Investment Report

REVENUE/EXPENDITURE REPORT

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Town of Lauderdale by the Sea

For the Period: 10/1/2020 to 11/30/2020	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 001 - General Fund							
Revenues							
Dept: 000.000 Appropriated Fund Balance							
380.200 Appropriated Fund Balance	0.00	30,000.00	0.00	0.00	0.00	30,000.00	0.0
Appropriated Fund Balance	0.00	30,000.00	0.00	0.00	0.00	30,000.00	0.0
Dept: 301.000 Ad Valorem Property Taxes							
311.100 Ad Valorem Property Taxes	9,009,684.00	9,009,684.00	2,209,456.45	2,209,456.45	0.00	6,800,227.55	24.5
Ad Valorem Property Taxes	9,009,684.00	9,009,684.00	2,209,456.45	2,209,456.45	0.00	6,800,227.55	24.5
Dept: 301.100 Utility Taxes							
311.101 FPL Utility Tax	830,000.00	830,000.00	81,249.10	81,249.10	0.00	748,750.90	9.8
311.440 Gas Utility Tax	16,500.00	16,500.00	700.18	700.18	0.00	15,799.82	4.2
314.300 Water Utility Tax	165,000.00	165,000.00	11,960.97	11,960.97	0.00	153,039.03	7.2
Utility Taxes	1,011,500.00	1,011,500.00	93,910.25	93,910.25	0.00	917,589.75	9.3
Dept: 301.600 Franchise Taxes							
313.100 FI Power & Light Franchise	600,000.00	600,000.00	57,075.76	57,075.76	0.00	542,924.24	9.5
313.300 Waste Franchise Collection	110,000.00	110,000.00	13,774.65	13,774.65	0.00	96,225.35	12.5
313.301 Waste Franchise Adm-Fee	9,000.00	9,000.00	0.00	0.00	0.00	9,000.00	0.0
313.400 Gas Franchise	10,000.00	10,000.00	582.44	582.44	0.00	9,417.56	5.8
313.600 Towing Franchise Fees	600.00	600.00	0.00	0.00	0.00	600.00	0.0
Franchise Taxes	729,600.00	729,600.00	71,432.85	71,432.85	0.00	658,167.15	9.8
Dept: 302.000 Licenses & Permits							
321.100 Business License Taxes	75,000.00	75,000.00	25,612.67	5,486.88	0.00	49,387.33	34.2
321.110 Sidewalk Cafe ROW	35,000.00	35,000.00	0.00	0.00	0.00	35,000.00	0.0
322.400 Sign Permits	1,325.00	1,325.00	0.00	0.00	0.00	1,325.00	0.0
Licenses & Permits	111,325.00	111,325.00	25,612.67	5,486.88	0.00	85,712.33	23.0
Dept: 303.000 Intergovernmental Revenues							
311.120 Municipal Revenue Sharing	150,000.00	150,000.00	24,073.62	12,036.81	0.00	125,926.38	16.0
311.150 Alcoholic Beverage License	15,000.00	15,000.00	832.05	832.05	0.00	14,167.95	5.5
311.180 Sales Tax	390,000.00	390,000.00	32,025.12	32,025.12	0.00	357,974.88	8.2
312.405 Local Op Gas Tax 1 - 6 cent	60,000.00	60,000.00	4,448.96	4,448.96	0.00	55,551.04	7.4
312.410 Local Op Gas Tax 1 - 5 cent	46,630.00	46,630.00	3,012.74	3,012.74	0.00	43,617.26	6.5
315.100 Communication Service Tax	320,000.00	320,000.00	22,835.24	22,835.24	0.00	297,164.76	7.1
334.910 BCC-Senior Center Grant	19,233.00	19,233.00	0.00	0.00	0.00	19,233.00	0.0
334.914 BCC-Transporation Grant	150,000.00	150,000.00	0.00	0.00	0.00	150,000.00	0.0
334.915 FDOT-Reimbursable Grant	18,064.00	18,064.00	0.00	0.00	0.00	18,064.00	0.0
334.929 Emergency Supplemental Funding	0.00	0.00	44,635.56	44,635.56	0.00	-44,635.56	0.0
Intergovernmental Revenues	1,168,927.00	1,168,927.00	131,863.29	119,826.48	0.00	1,037,063.71	11.3
Dept: 304.000 Charges for Services							
343.902 Site Plan Application Fees	1,650.00	1,650.00	0.00	0.00	0.00	1,650.00	0.0
347.500 Tennis - Shuffle Key	9,200.00	9,200.00	280.00	140.00	0.00	8,920.00	3.0
Charges for Services	10,850.00	10,850.00	280.00	140.00	0.00	10,570.00	2.6
Dept: 305.000 Fines & Forfeitures							
354.150 Fines,TrafficViolation,Citatio	30,000.00	30,000.00	677.89	677.89	0.00	29,322.11	2.3
354.160 Code Enforcement Fines	40,000.00	40,000.00	2,800.00	625.00	0.00	37,200.00	7.0
359.100 Other Fines & Alarms	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
Fines & Forfeitures	71,500.00	71,500.00	3,477.89	1,302.89	0.00	68,022.11	4.9
Dept: 306.000 Miscellaneous Revenues							
361.100 Interest Earnings	35,800.00	35,800.00	336.04	271.42	0.00	35,463.96	0.9
362.000 Rent/Lease Royalties	69,820.00	69,820.00	12,643.38	6,321.69	0.00	57,176.62	18.1
366.100 Donations	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
369.100 Miscellaneous Revenues	36,308.00	36,308.00	6,303.35	3,354.85	0.00	30,004.65	17.4
369.200 Miscellaneous Applications	18,975.00	18,975.00	3,750.00	2,250.00	0.00	15,225.00	19.8
369.201 Miscellaneous MerchandiseSales	300.00	300.00	9.00	0.00	0.00	291.00	3.0
369.250 Recreational Activities Fee	1,250.00	1,250.00	0.00	0.00	0.00	1,250.00	0.0
369.500 Miscellaneous Lobbyist	600.00	600.00	0.00	0.00	0.00	600.00	0.0

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Town of Lauderdale by the Sea

For the Period: 10/1/2020 to 11/30/2020	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 001 - General Fund							
Revenues							
Dept: 306.000 Miscellaneous Revenues							
369.901 Insurance Reimbursement	3,281.00	3,281.00	0.00	0.00	0.00	3,281.00	0.0
Miscellaneous Revenues	171,334.00	171,334.00	23,041.77	12,197.96	0.00	148,292.23	13.4
Dept: 581.100 Interfund Transfers							
380.115 Transfer from Fire - OH Costs	22,000.00	22,000.00	0.00	0.00	0.00	22,000.00	0.0
381.106 Transfer from Parking Fund	801,527.00	801,527.00	0.00	0.00	0.00	801,527.00	0.0
Interfund Transfers	823,527.00	823,527.00	0.00	0.00	0.00	823,527.00	0.0
Revenues	13,108,247.00	13,138,247.00	2,559,075.17	2,513,753.76	0.00	10,579,171.83	19.5
Expenditures							
Dept: 511.000 Commission							
500.110 Commission Salaries	66,000.00	66,000.00	8,019.30	5,012.06	0.00	57,980.70	12.2
500.210 Employer FICA Taxes	5,000.00	5,000.00	517.38	322.68	0.00	4,482.62	10.3
500.220 Retirement	32,500.00	32,500.00	2,464.92	2,464.92	0.00	30,035.08	7.6
500.230 Group Insurance	64,200.00	64,200.00	16,921.32	4,710.66	0.00	47,278.68	26.4
500.345 Contractual Services	4,500.00	4,500.00	581.25	581.25	0.00	3,918.75	12.9
500.510 Office Supplies	175.00	175.00	0.00	0.00	0.00	175.00	0.0
500.540 Dues & Subscriptions	1,725.00	1,725.00	488.10	0.00	0.00	1,236.90	28.3
500.545 Training	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
500.550 Operating Expenses	9,500.00	9,500.00	2,166.03	2,166.03	0.00	7,333.97	22.8
Commission	185,600.00	185,600.00	31,158.30	15,257.60	0.00	154,441.70	16.8
Dept: 511.100 Donation-Non Profits							
500.820 Donations-Aids to Private Org	53,259.00	53,259.00	19,500.00	0.00	0.00	33,759.00	36.6
Donation-Non Profits	53,259.00	53,259.00	19,500.00	0.00	0.00	33,759.00	36.6
Dept: 511.200 Visitor Center							
500.120 Regular Salaries	12,800.00	12,800.00	1,967.20	983.60	0.00	10,832.80	15.4
500.140 Overtime Salaries	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
500.210 Employer FICA Taxes	1,000.00	1,000.00	150.50	75.25	0.00	849.50	15.1
500.220 Retirement	1,300.00	1,300.00	196.72	98.36	0.00	1,103.28	15.1
500.230 Group Insurance	3,900.00	3,900.00	855.86	240.43	0.00	3,044.14	21.9
500.340 Sewer/Wastewater	2,700.00	2,700.00	553.81	253.24	0.00	2,146.19	20.5
500.345 Contractual Services	29,900.00	29,900.00	13,450.00	13,450.00	0.00	16,450.00	45.0
500.430 Electric Service	1,600.00	1,600.00	194.73	98.98	0.00	1,405.27	12.2
500.431 Water Service	2,800.00	2,800.00	548.76	251.53	0.00	2,251.24	19.6
500.520 Bldg. Maintenance	10,000.00	10,000.00	65.00	0.00	0.00	9,935.00	0.7
500.550 Operating Expenses	0.00	30,000.00	2,447.44	2,447.44	0.00	27,552.56	8.2
500.640 Capital Outlay - Equip't & Mach	6,000.00	6,000.00	0.00	0.00	0.00	6,000.00	0.0
Visitor Center	73,500.00	103,500.00	20,430.02	17,898.83	0.00	83,069.98	19.7
Dept: 513.000 Administration							
500.120 Regular Salaries	663,400.00	663,400.00	78,155.70	52,018.84	0.00	585,244.30	11.8
500.140 Overtime Salaries	2,500.00	2,500.00	242.50	242.50	0.00	2,257.50	9.7
500.210 Employer FICA Taxes	49,300.00	49,300.00	4,741.88	3,087.93	0.00	44,558.12	9.6
500.220 Retirement	99,000.00	99,000.00	5,225.40	7,214.19	0.00	93,774.60	5.3
500.230 Group Insurance	136,846.00	136,846.00	34,156.71	11,576.92	0.00	102,689.29	25.0
500.315 Professional Services	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0.0
500.320 Audit Expense	34,350.00	34,350.00	0.00	0.00	0.00	34,350.00	0.0
500.344 HR Expenses	9,000.00	9,000.00	0.00	0.00	0.00	9,000.00	0.0
500.345 Contractual Services	20,000.00	20,000.00	3,855.25	2,805.28	0.00	16,144.75	19.3
500.463 Service Maintenance Contracts	43,900.00	43,900.00	13,858.08	820.55	0.00	30,041.92	31.6
500.506 Printing & Binding	3,400.00	3,400.00	1,676.00	0.00	0.00	1,724.00	49.3
500.508 Postage	4,500.00	4,500.00	1,868.06	1,175.32	0.00	2,631.94	41.5
500.510 Office Supplies	7,500.00	7,500.00	414.47	285.38	0.00	7,085.53	5.5
500.540 Dues & Subscriptions	8,000.00	8,000.00	1,304.00	450.00	0.00	6,696.00	16.3
500.545 Training	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.0
500.550 Operating Expenses	15,045.00	15,045.00	1,653.37	964.86	0.00	13,391.63	11.0

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Town of Lauderdale by the Sea

For the Period: 10/1/2020 to 11/30/2020

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 001 - General Fund							
Expenditures							
Administration	1,156,741.00	1,156,741.00	147,151.42	80,641.77	0.00	1,009,589.58	12.7
Dept: 514.000 Town Attorney							
500.310 Legal Expense	300,000.00	300,000.00	17,480.00	17,480.00	0.00	282,520.00	5.8
500.314 Litigation	100,000.00	100,000.00	1,733.65	1,733.65	0.00	98,266.35	1.7
500.319 Ethics Research, Training & Op	8,000.00	8,000.00	3,505.20	3,505.20	0.00	4,494.80	43.8
Town Attorney	408,000.00	408,000.00	22,718.85	22,718.85	0.00	385,281.15	5.6
Dept: 519.000 General							
500.120 Regular Salaries	80,000.00	80,000.00	9,846.18	6,153.86	0.00	70,153.82	12.3
500.210 Employer FICA Taxes	6,200.00	6,200.00	756.96	473.10	0.00	5,443.04	12.2
500.220 Retirement	8,000.00	8,000.00	615.39	615.39	0.00	7,384.61	7.7
500.230 Group Insurance	15,260.00	15,260.00	3,461.60	980.80	0.00	11,798.40	22.7
500.311 Advertisements	7,000.00	7,000.00	951.05	951.05	0.00	6,048.95	13.6
500.313 Legal Exp- Other Issues	5,000.00	5,000.00	3,435.20	3,435.20	0.00	1,564.80	68.7
500.315 Professional Services	50,000.00	50,000.00	5,000.00	2,500.00	0.00	45,000.00	10.0
500.345 Contractual Services	31,000.00	31,000.00	0.00	0.00	0.00	31,000.00	0.0
500.349 Community Bus	190,000.00	190,000.00	9,060.02	4,131.28	0.00	180,939.98	4.8
500.451 Auto, Property & Liability Ins	135,000.00	135,000.00	91,876.25	26,744.75	0.00	43,123.75	68.1
500.452 Workers Compensation Insur	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0.0
500.506 Printing & Binding	14,500.00	14,500.00	0.00	0.00	0.00	14,500.00	0.0
500.508 Postage	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
500.511 Computer Expense	112,000.00	112,000.00	13,519.15	3,682.00	0.00	98,480.85	12.1
500.525 Uniform Expense	200.00	200.00	0.00	0.00	0.00	200.00	0.0
500.540 Dues & Subscriptions	500.00	500.00	0.00	0.00	0.00	500.00	0.0
500.545 Training	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
500.550 Operating Expenses	40,000.00	40,000.00	16,131.54	15,481.54	0.00	23,868.46	40.3
500.552 Recycling and Solid Waste Exp	58,600.00	58,600.00	4,929.67	4,560.75	0.00	53,670.33	8.4
500.640 Capital Outlay - Equipmt & Mach	53,700.00	53,700.00	0.00	0.00	0.00	53,700.00	0.0
General	862,960.00	862,960.00	159,583.01	69,709.72	0.00	703,376.99	18.5
Dept: 519.100 Business Dev & Marketing							
500.311 Advertisements	80,000.00	80,000.00	6,357.82	3,862.82	0.00	73,642.18	7.9
500.315 Professional Services	50,000.00	50,000.00	1,195.49	1,000.00	0.00	48,804.51	2.4
500.345 Contractual Services	18,058.00	18,058.00	6,000.00	6,000.00	0.00	12,058.00	33.2
500.495 Special Events	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	0.0
500.506 Printing & Binding	19,121.00	19,121.00	1,690.00	1,690.00	0.00	17,431.00	8.8
500.540 Dues & Subscriptions	2,286.00	2,286.00	375.50	0.00	0.00	1,910.50	16.4
500.550 Operating Expenses	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
Business Dev & Marketing	185,465.00	185,465.00	15,618.81	12,552.82	0.00	169,846.19	8.4
Dept: 521.000 Police Department							
500.345 Contractual Services	5,120,721.00	5,120,721.00	845,352.00	422,676.00	0.00	4,275,369.00	16.5
500.352 Contract Services	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
500.520 Bldg. Maintenance	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
500.550 Operating Expenses	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
500.640 Capital Outlay - Equipmt & Mach	36,676.00	36,676.00	0.00	0.00	0.00	36,676.00	0.0
Police Department	5,168,897.00	5,168,897.00	845,352.00	422,676.00	0.00	4,323,545.00	16.4
Dept: 523.000 Emergency Medical Services							
500.345 Contractual Services	848,251.00	848,251.00	141,375.16	70,687.58	0.00	706,875.84	16.7
Emergency Medical Services	848,251.00	848,251.00	141,375.16	70,687.58	0.00	706,875.84	16.7
Dept: 524.000 Development Services							
500.120 Regular Salaries	263,000.00	263,000.00	31,416.43	20,463.46	0.00	231,583.57	11.9
500.121 Temporary Salaries/ Interns	7,500.00	7,500.00	0.00	0.00	0.00	7,500.00	0.0
500.140 Overtime Salaries	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
500.210 Employer FICA Taxes	20,200.00	20,200.00	2,470.38	1,590.90	0.00	17,729.62	12.2
500.220 Retirement	56,824.00	56,824.00	4,999.24	5,147.32	0.00	51,824.76	8.8
500.230 Group Insurance	54,210.00	54,210.00	14,321.52	4,851.26	0.00	39,888.48	26.4
500.315 Professional Services	152,000.00	152,000.00	3,425.14	3,425.14	15,000.00	133,574.86	12.1

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Town of Lauderdale by the Sea

For the Period: 10/1/2020 to 11/30/2020

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 001 - General Fund							
Expenditures							
Dept: 524.000 Development Services							
500.345 Contractual Services	301,600.00	301,600.00	48,352.22	21,838.77	0.00	253,247.78	16.0
500.461 Vehicle Maintenance	250.00	250.00	0.00	0.00	0.00	250.00	0.0
500.462 Fuel	500.00	500.00	0.00	0.00	0.00	500.00	0.0
500.463 Service Maintenance Contracts	5,200.00	5,200.00	339.54	128.33	0.00	4,860.46	6.5
500.506 Printing & Binding	1,300.00	1,300.00	161.28	14.30	0.00	1,138.72	12.4
500.508 Postage	5,000.00	5,000.00	755.23	303.05	0.00	4,244.77	15.1
500.510 Office Supplies	2,500.00	2,500.00	65.17	0.00	0.00	2,434.83	2.6
500.525 Uniform Expense	600.00	600.00	0.00	0.00	0.00	600.00	0.0
500.540 Dues & Subscriptions	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	0.0
500.545 Training	7,000.00	7,000.00	105.00	105.00	0.00	6,895.00	1.5
500.550 Operating Expenses	9,000.00	9,000.00	362.39	134.12	0.00	8,637.61	4.0
Development Services	895,684.00	895,684.00	106,773.54	58,001.65	15,000.00	773,910.46	13.6
Dept: 541.100 Mun Svcs - Public Works Div							
500.120 Regular Salaries	850,000.00	850,000.00	107,323.62	66,877.35	0.00	742,676.38	12.6
500.140 Overtime Salaries	50,000.00	50,000.00	2,088.48	1,792.35	0.00	47,911.52	4.2
500.210 Employer FICA Taxes	64,750.00	64,750.00	8,204.99	5,149.44	0.00	56,545.01	12.7
500.220 Retirement	99,900.00	99,900.00	8,096.19	8,828.69	0.00	91,803.81	8.1
500.230 Group Insurance	265,162.00	265,162.00	57,485.90	17,077.48	0.00	207,676.10	21.7
500.315 Professional Services	40,000.00	40,000.00	3,340.75	3,340.75	0.00	36,659.25	8.4
500.340 Sewer/Wastewater	13,600.00	13,600.00	1,760.81	754.39	0.00	11,839.19	12.9
500.345 Contractual Services	226,878.00	226,878.00	16,176.99	11,043.20	0.00	210,701.01	7.1
500.410 Communications	41,000.00	41,000.00	8,319.75	4,169.29	0.00	32,680.25	20.3
500.430 Electric Service	42,000.00	42,000.00	6,921.06	3,321.25	0.00	35,078.94	16.5
500.431 Water Service	120,000.00	120,000.00	25,908.29	11,599.09	0.00	94,091.71	21.6
500.433 Electric Service-Streets	55,000.00	55,000.00	8,823.93	4,428.86	0.00	46,176.07	16.0
500.445 Equip Rent/Lease	15,000.00	15,000.00	200.00	100.00	0.00	14,800.00	1.3
500.460 Equipment Maintenance	20,000.00	20,000.00	3,119.61	2,692.41	0.00	16,880.39	15.6
500.461 Vehicle Maintenance	14,000.00	14,000.00	1,957.62	484.26	0.00	12,042.38	14.0
500.462 Fuel	19,000.00	19,000.00	819.99	819.99	0.00	18,180.01	4.3
500.463 Service Maintenance Contracts	12,800.00	12,800.00	4,440.08	417.46	0.00	8,359.92	34.7
500.470 Radio Maintenance	2,400.00	2,400.00	0.00	0.00	0.00	2,400.00	0.0
500.498 Storm Drain Rehab/Maint	80,000.00	80,000.00	5,315.00	5,315.00	0.00	74,685.00	6.6
500.508 Postage	400.00	400.00	46.54	0.00	0.00	353.46	11.6
500.510 Office Supplies	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
500.520 Bldg. Maintenance	65,000.00	65,000.00	11,185.07	8,424.40	0.00	53,814.93	17.2
500.525 Uniform Expense	8,500.00	8,500.00	2,832.18	994.63	0.00	5,667.82	33.3
500.529 Street Light Maintenance	18,065.00	18,065.00	2,085.70	0.00	0.00	15,979.30	11.5
500.530 Street Maint Repair Supply	90,000.00	90,000.00	1,935.64	1,138.35	0.00	88,064.36	2.2
500.531 Grounds Maint/Landscaping	40,000.00	40,000.00	5,053.40	4,523.49	0.00	34,946.60	12.6
500.532 Signs	15,000.00	15,000.00	1,474.50	461.00	0.00	13,525.50	9.8
500.534 Sidewalk Maint Repair	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	0.0
500.535 Flags	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
500.540 Dues & Subscriptions	1,500.00	1,500.00	575.00	75.00	0.00	925.00	38.3
500.545 Training	6,800.00	6,800.00	0.00	0.00	0.00	6,800.00	0.0
500.547 Hurricane Expenditure	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	0.0
500.550 Operating Expenses	65,000.00	65,000.00	8,235.09	2,354.73	0.00	56,764.91	12.7
500.624 Capital Outlay-Bldg. Improvemnt	159,500.00	159,500.00	5,550.00	4,800.00	0.00	153,950.00	3.5
500.640 Capital Outlay - Equipmt & Mach	20,825.00	20,825.00	0.00	0.00	0.00	20,825.00	0.0
500.644 Capital Outlay-Vehicles	43,710.00	43,710.00	3,932.54	1,966.27	0.00	39,777.46	9.0
Mun Svcs - Public Works Div	2,619,290.00	2,619,290.00	313,208.72	172,949.13	0.00	2,306,081.28	12.0
Dept: 572.000 Recreation							
500.311 Advertisements	1,650.00	1,650.00	0.00	0.00	0.00	1,650.00	0.0
500.342 Senior Rec. Ctr. Contract	90,000.00	90,000.00	12,966.66	6,483.33	0.00	77,033.34	14.4
500.343 Beach Maintenance Contract	264,000.00	264,000.00	41,000.00	20,500.00	0.00	223,000.00	15.5
500.345 Contractual Services	26,500.00	26,500.00	0.00	0.00	0.00	26,500.00	0.0
500.347 Programs	8,500.00	8,500.00	0.00	0.00	0.00	8,500.00	0.0
500.430 Electric Service	800.00	800.00	77.98	38.62	0.00	722.02	9.7
500.460 Equipment Maintenance	8,000.00	8,000.00	660.00	660.00	0.00	7,340.00	8.3
500.469 Buoy Maintenance	9,000.00	9,000.00	0.00	0.00	0.00	9,000.00	0.0

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Town of Lauderdale by the Sea

For the Period: 10/1/2020 to 11/30/2020	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 001 - General Fund							
Expenditures							
Dept: 572.000 Recreation							
500.495 Special Events	70,000.00	70,000.00	760.00	600.00	0.00	69,240.00	1.1
500.510 Office Supplies	650.00	650.00	0.00	0.00	0.00	650.00	0.0
500.520 Bldg. Maintenance	45,000.00	45,000.00	5,820.46	2,325.00	0.00	39,179.54	12.9
500.536 Sea Oats	12,000.00	12,000.00	250.00	0.00	0.00	11,750.00	2.1
500.550 Operating Expenses	82,000.00	82,000.00	17,258.34	11,915.92	0.00	64,741.66	21.0
500.640 Capital Outlay - Equipt & Mach	32,500.00	32,500.00	4,185.00	0.00	0.00	28,315.00	12.9
Recreation	650,600.00	650,600.00	82,978.44	42,522.87	0.00	567,621.56	12.8
Expenditures	13,108,247.00	13,138,247.00	1,905,848.27	985,616.82	15,000.00	11,217,398.73	14.6
Net Effect for General Fund	0.00	0.00	653,226.90	1,528,136.94	15,000.00	-638,226.90	0.0
Change in Fund Balance:			653,226.90				

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Town of Lauderdale by the Sea

For the Period: 10/1/2020 to 11/30/2020	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 102 - Building Fund							
Revenues							
Dept: 302.100 Building Permit and Inpection							
322.100 Building Permits	673,834.00	673,834.00	103,775.01	42,049.49	0.00	570,058.99	15.4
322.105 Fire Plan Review Fees	10,000.00	10,000.00	1,280.00	400.00	0.00	8,720.00	12.8
Building Permit and Inpection	683,834.00	683,834.00	105,055.01	42,449.49	0.00	578,778.99	15.4
Revenues	683,834.00	683,834.00	105,055.01	42,449.49	0.00	578,778.99	15.4
Expenditures							
Dept: 524.100 Building							
500.120 Regular Salaries	73,650.00	73,650.00	11,675.61	6,323.31	0.00	61,974.39	15.9
500.210 Employer FICA Taxes	5,700.00	5,700.00	574.03	194.38	0.00	5,125.97	10.1
500.220 Retirement	13,000.00	13,000.00	1,932.93	1,002.05	0.00	11,067.07	14.9
500.230 Group Insurance	17,154.00	17,154.00	1,350.00	0.00	0.00	15,804.00	7.9
500.310 Legal Expense	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
500.402 Building Permit Services	569,330.00	569,330.00	0.00	0.00	0.00	569,330.00	0.0
500.550 Operating Expenses	0.00	0.00	426.79	0.00	0.00	-426.79	0.0
Building	683,834.00	683,834.00	15,959.36	7,519.74	0.00	667,874.64	2.3
Expenditures	683,834.00	683,834.00	15,959.36	7,519.74	0.00	667,874.64	2.3
Net Effect for Building Fund	0.00	0.00	89,095.65	34,929.75	0.00	-89,095.65	0.0
Change in Fund Balance:			89,095.65				

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Town of Lauderdale by the Sea

For the Period: 10/1/2020 to 11/30/2020	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 103 - Sewer Fund							
Revenues							
Dept: 304.000 Charges for Services							
343.500 Sewer Fees	1,128,896.00	1,128,896.00	184,942.48	93,295.29	0.00	943,953.52	16.4
Charges for Services	1,128,896.00	1,128,896.00	184,942.48	93,295.29	0.00	943,953.52	16.4
Dept: 306.000 Miscellaneous Revenues							
361.100 Interest Earnings	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
Miscellaneous Revenues	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
Revenues	1,130,896.00	1,130,896.00	184,942.48	93,295.29	0.00	945,953.52	16.4
Expenditures							
Dept: 535.000 Sanitary Sewers							
500.120 Regular Salaries	78,000.00	78,000.00	10,819.24	5,948.18	0.00	67,180.76	13.9
500.140 Overtime Salaries	5,250.00	5,250.00	454.81	420.33	0.00	4,795.19	8.7
500.210 Employer FICA Taxes	6,200.00	6,200.00	859.98	485.64	0.00	5,340.02	13.9
500.220 Retirement	15,500.00	15,500.00	1,972.12	986.06	0.00	13,527.88	12.7
500.230 Group Insurance	11,178.00	11,178.00	3,147.23	604.42	0.00	8,030.77	28.2
500.315 Professional Services	12,500.00	12,500.00	0.00	0.00	0.00	12,500.00	0.0
500.340 Sewer/Wastewater	680,340.00	680,340.00	174,704.03	85,533.15	0.00	505,635.97	25.7
500.345 Contractual Services	88,000.00	88,000.00	2,896.60	1,448.30	0.00	85,103.40	3.3
500.430 Electric Service	18,000.00	18,000.00	3,907.26	2,102.28	0.00	14,092.74	21.7
500.431 Water Service	360.00	360.00	49.11	32.16	0.00	310.89	13.6
500.459 Sewer Line Maintenance	17,500.00	17,500.00	0.00	0.00	0.00	17,500.00	0.0
500.465 Pump Station Maintenance	3,000.00	3,000.00	50.29	0.00	0.00	2,949.71	1.7
500.497 Contingency	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00	0.0
500.550 Operating Expenses	2,250.00	2,250.00	0.00	0.00	0.00	2,250.00	0.0
500.630 Cap Outlay Imp other than bldg	71,993.00	71,993.00	0.00	0.00	0.00	71,993.00	0.0
500.640 Capital Outlay - Equip & Mach	20,825.00	20,825.00	0.00	0.00	0.00	20,825.00	0.0
Sanitary Sewers	1,130,896.00	1,130,896.00	198,860.67	97,560.52	0.00	932,035.33	17.6
Expenditures	1,130,896.00	1,130,896.00	198,860.67	97,560.52	0.00	932,035.33	17.6
Net Effect for Sewer Fund	0.00	0.00	-13,918.19	-4,265.23	0.00	13,918.19	0.0
Change in Fund Balance:			-13,918.19				

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Fund: 115 - Fire Fund							
Revenues							
Dept: 301.050 Fire Assessment							
311.200 Property Tax-Fire Assessment	1,031,646.00	1,031,646.00	267,235.11	267,235.11	0.00	764,410.89	25.9
Fire Assessment	1,031,646.00	1,031,646.00	267,235.11	267,235.11	0.00	764,410.89	25.9
Dept: 304.000 Charges for Services							
342.210 Fire Inspection Fees	33,000.00	33,000.00	7,194.00	1,783.00	0.00	25,806.00	21.8
Charges for Services	33,000.00	33,000.00	7,194.00	1,783.00	0.00	25,806.00	21.8
Dept: 306.000 Miscellaneous Revenues							
361.100 Interest Earnings	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
Miscellaneous Revenues	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
Revenues	1,066,146.00	1,066,146.00	274,429.11	269,018.11	0.00	791,716.89	25.7
Expenditures							
Dept: 522.000 Fire Department							
500.151 Fire Dept Pension	6,000.00	6,000.00	0.00	0.00	0.00	6,000.00	0.0
500.315 Professional Services	69,500.00	69,500.00	0.00	0.00	0.00	69,500.00	0.0
500.320 Audit Expense	8,000.00	8,000.00	0.00	0.00	0.00	8,000.00	0.0
500.345 Contractual Services	888,619.00	888,619.00	148,103.16	74,051.58	0.00	740,515.84	16.7
500.520 Bldg. Maintenance	250.00	250.00	162.50	162.50	0.00	87.50	65.0
500.624 Capital Outlay-Bldg. Improvemnt	21,777.00	21,777.00	0.00	0.00	0.00	21,777.00	0.0
500.644 Capital Outlay-Vehicles	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0.0
500.912 Transfer to General Fund	22,000.00	22,000.00	0.00	0.00	0.00	22,000.00	0.0
Fire Department	1,066,146.00	1,066,146.00	148,265.66	74,214.08	0.00	917,880.34	13.9
Expenditures	1,066,146.00	1,066,146.00	148,265.66	74,214.08	0.00	917,880.34	13.9
Net Effect for Fire Fund	0.00	0.00	126,163.45	194,804.03	0.00	-126,163.45	0.0
Change in Fund Balance:			126,163.45				

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Town of Lauderdale by the Sea

For the Period: 10/1/2020 to 11/30/2020	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 300 - Capital Project Fund							
Revenues							
Dept: 000.000 Appropriated Fund Balance							
380.200 Appropriated Fund Balance	3,000,000.00	3,000,000.00	0.00	0.00	0.00	3,000,000.00	0.0
380.204 Appropriated from El Mar Reser	672,997.00	672,997.00	0.00	0.00	0.00	672,997.00	0.0
380.210 Appropriated from Parking Fund	3,697,960.00	3,797,960.00	0.00	0.00	0.00	3,797,960.00	0.0
Appropriated Fund Balance	7,370,957.00	7,470,957.00	0.00	0.00	0.00	7,470,957.00	0.0
Dept: 303.000 Intergovernmental Revenues							
334.928 Broward County-Palm Club Sewer	150,000.00	150,000.00	0.00	0.00	0.00	150,000.00	0.0
Intergovernmental Revenues	150,000.00	150,000.00	0.00	0.00	0.00	150,000.00	0.0
Dept: 306.000 Miscellaneous Revenues							
361.104 Pompano Beach-Palm Club Sewer	150,000.00	150,000.00	0.00	0.00	0.00	150,000.00	0.0
Miscellaneous Revenues	150,000.00	150,000.00	0.00	0.00	0.00	150,000.00	0.0
Revenues	7,670,957.00	7,770,957.00	0.00	0.00	0.00	7,770,957.00	0.0
Expenditures							
Dept: 519.000 General							
500.120 Regular Salaries	29,720.00	29,720.00	4,572.30	2,286.15	0.00	25,147.70	15.4
500.210 Employer FICA Taxes	2,300.00	2,300.00	349.78	174.89	0.00	1,950.22	15.2
500.220 Retirement	8,200.00	8,200.00	1,654.24	961.76	0.00	6,545.76	20.2
500.230 Group Insurance	5,737.00	5,737.00	1,285.62	492.81	0.00	4,451.38	22.4
General	45,957.00	45,957.00	7,861.94	3,915.61	0.00	38,095.06	17.1
Dept: 539.157 CIP-VISITOR'S CENTER							
500.624 Capital Outlay-Bldg. Improvemnt	75,000.00	75,000.00	0.00	0.00	0.00	75,000.00	0.0
CIP-VISITOR'S CENTER	75,000.00	75,000.00	0.00	0.00	0.00	75,000.00	0.0
Dept: 559.023 Dredging Study							
500.630 Cap Outlay Imp other than bldg	0.00	0.00	1,441.25	0.00	0.00	-1,441.25	0.0
Dredging Study	0.00	0.00	1,441.25	0.00	0.00	-1,441.25	0.0
Dept: 559.024 East Terra Mar Drive							
500.630 Cap Outlay Imp other than bldg	1,150,000.00	1,150,000.00	5,297.50	5,297.50	1,014,388.00	130,314.50	88.7
East Terra Mar Drive	1,150,000.00	1,150,000.00	5,297.50	5,297.50	1,014,388.00	130,314.50	88.7
Dept: 572.107 A1A LFA Pine Ave to Terra Mar							
500.630 Cap Outlay Imp other than bldg	0.00	100,000.00	0.00	0.00	0.00	100,000.00	0.0
A1A LFA Pine Ave to Terra Mar	0.00	100,000.00	0.00	0.00	0.00	100,000.00	0.0
Dept: 572.200 Beach Renourishment							
500.630 Cap Outlay Imp other than bldg	75,000.00	75,000.00	0.00	0.00	0.00	75,000.00	0.0
Beach Renourishment	75,000.00	75,000.00	0.00	0.00	0.00	75,000.00	0.0
Dept: 576.129 Palm Club Sewer							
500.630 Cap Outlay Imp other than bldg	2,550,000.00	2,550,000.00	3,373.25	3,373.25	0.00	2,546,626.75	0.1
Palm Club Sewer	2,550,000.00	2,550,000.00	3,373.25	3,373.25	0.00	2,546,626.75	0.1
Dept: 577.100 Friedt Park							
500.630 Cap Outlay Imp other than bldg	25,000.00	25,000.00	60.00	60.00	0.00	24,940.00	0.2
Friedt Park	25,000.00	25,000.00	60.00	60.00	0.00	24,940.00	0.2
Dept: 579.169 Greenway- El Mar Drive							
500.630 Cap Outlay Imp other than bldg	3,750,000.00	3,750,000.00	12,244.25	2,719.25	0.00	3,737,755.75	0.3
Greenway- El Mar Drive	3,750,000.00	3,750,000.00	12,244.25	2,719.25	0.00	3,737,755.75	0.3
Expenditures	7,670,957.00	7,770,957.00	30,278.19	15,365.61	1,014,388.00	6,726,290.81	13.4

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Net Effect for Capital Project Fund	0.00	0.00	-30,278.19	-15,365.61	1,014,388.00	1,044,666.19	0.0
Change in Fund Balance:			-30,278.19				

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Town of Lauderdale by the Sea

For the Period: 10/1/2020 to 11/30/2020	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 310 - Parking Fund							
Revenues							
Dept: 000.000 Appropriated Fund Balance							
380.200 Appropriated Fund Balance	3,697,960.00	3,797,960.00	0.00	0.00	0.00	3,797,960.00	0.0
Appropriated Fund Balance	3,697,960.00	3,797,960.00	0.00	0.00	0.00	3,797,960.00	0.0
Dept: 302.000 Licenses & Permits							
313.101 PILOP Fee	10,537.00	10,537.00	10,000.00	0.00	0.00	537.00	94.9
Licenses & Permits	10,537.00	10,537.00	10,000.00	0.00	0.00	537.00	94.9
Dept: 304.000 Charges for Services							
344.500 Parking Permits	100,000.00	100,000.00	46,712.13	14,455.42	0.00	53,287.87	46.7
344.520 Parking Agreements	62,998.00	62,998.00	62,962.50	0.00	0.00	35.50	99.9
344.551 South Ocean	108,500.00	108,500.00	14,511.69	7,561.94	0.00	93,988.31	13.4
344.552 Ocean Front Meters	250,000.00	250,000.00	42,866.52	20,414.19	0.00	207,133.48	17.1
344.553 Commercial Blvd. Meters	140,000.00	140,000.00	12,159.74	6,271.08	0.00	127,840.26	8.7
344.554 Parking Meters - Beach	213,000.00	213,000.00	30,190.29	14,564.14	0.00	182,809.71	14.2
344.556 El Prado Parking Lot	260,000.00	260,000.00	42,349.92	20,357.66	0.00	217,650.08	16.3
344.558 Town Hall Parking Lot	10,000.00	10,000.00	1,665.98	1,355.04	0.00	8,334.02	16.7
344.559 El Mar Parking Lot	175,000.00	175,000.00	29,905.55	13,818.64	0.00	145,094.45	17.1
344.560 A1A Parking Lot	310,000.00	310,000.00	41,794.33	19,364.70	0.00	268,205.67	13.5
344.563 Bougainvillea/ Poinciana	35,000.00	35,000.00	14,619.34	7,465.33	0.00	20,380.66	41.8
344.564 Eastward Strand Parking Spaces	0.00	0.00	10,317.51	4,623.73	0.00	-10,317.51	0.0
Charges for Services	1,664,498.00	1,664,498.00	350,055.50	130,251.87	0.00	1,314,442.50	21.0
Dept: 305.000 Fines & Forfeitures							
354.100 Parking Fines	75,000.00	75,000.00	17,956.00	16,351.00	0.00	57,044.00	23.9
Fines & Forfeitures	75,000.00	75,000.00	17,956.00	16,351.00	0.00	57,044.00	23.9
Dept: 306.000 Miscellaneous Revenues							
361.100 Interest Earnings	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
Miscellaneous Revenues	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
Revenues	5,449,995.00	5,549,995.00	378,011.50	146,602.87	0.00	5,171,983.50	6.8
Expenditures							
Dept: 545.000 Parking Operations							
500.120 Regular Salaries	154,300.00	154,300.00	20,563.06	12,005.61	0.00	133,736.94	13.3
500.140 Overtime Salaries	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
500.210 Employer FICA Taxes	12,000.00	12,000.00	1,532.69	892.94	0.00	10,467.31	12.8
500.220 Retirement	22,000.00	22,000.00	2,618.14	1,716.75	0.00	19,381.86	11.9
500.230 Group Insurance	44,828.00	44,828.00	10,545.86	3,360.61	0.00	34,282.14	23.5
500.345 Contractual Services	311,974.00	311,974.00	38,575.54	21,175.28	0.00	273,398.46	12.4
500.353 Parking Alternatives	174,000.00	174,000.00	15,320.32	7,807.50	0.00	158,679.68	8.8
500.410 Communications	8,300.00	8,300.00	174.86	91.06	0.00	8,125.14	2.1
500.430 Electric Service	4,800.00	4,800.00	715.12	356.52	0.00	4,084.88	14.9
500.431 Water Service	22,000.00	22,000.00	2,432.32	1,189.36	0.00	19,567.68	11.1
500.445 Equip Rent/Lease	13,646.00	13,646.00	0.00	0.00	0.00	13,646.00	0.0
500.461 Vehicle Maintenance	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
500.462 Fuel	6,000.00	6,000.00	0.00	0.00	0.00	6,000.00	0.0
500.463 Service Maintenance Contracts	28,710.00	28,710.00	3,960.00	3,960.00	0.00	24,750.00	13.8
500.497 Contingency	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	0.0
500.506 Printing & Binding	7,900.00	7,900.00	3,207.58	349.58	0.00	4,692.42	40.6
500.508 Postage	2,000.00	2,000.00	139.40	80.10	0.00	1,860.60	7.0
500.510 Office Supplies	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
500.525 Uniform Expense	3,000.00	3,000.00	416.27	0.00	0.00	2,583.73	13.9
500.532 Signs	8,000.00	8,000.00	1,018.00	351.00	0.00	6,982.00	12.7
500.533 Parking Meter Parts-Supplies	30,750.00	30,750.00	131.90	0.00	0.00	30,618.10	0.4
500.545 Training	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
500.550 Operating Expenses	20,000.00	20,000.00	614.69	413.44	0.00	19,385.31	3.1
500.630 Cap Outlay Imp other than bldg	12,000.00	12,000.00	0.00	0.00	0.00	12,000.00	0.0
500.640 Capital Outlay - Equip & Mach	28,300.00	28,300.00	0.00	0.00	0.00	28,300.00	0.0

REVENUE/EXPENDITURE REPORT

Page: 12

1/29/2021

12:16 pm

Town of Lauderdale by the Sea

For the Period: 10/1/2020 to 11/30/2020	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 310 - Parking Fund							
Expenditures							
Dept: 545.000 Parking Operations							
500.644 Capital Outlay-Vehicles	0.00	0.00	1,596.72	798.36	0.00	-1,596.72	0.0
Parking Operations	950,508.00	950,508.00	103,562.47	54,548.11	0.00	846,945.53	10.9
Dept: 581.100 Interfund Transfers							
500.910 Transfer to CIP Fund	3,697,960.00	3,797,960.00	0.00	0.00	0.00	3,797,960.00	0.0
500.912 Transfer to General Fund	801,527.00	801,527.00	0.00	0.00	0.00	801,527.00	0.0
Interfund Transfers	4,499,487.00	4,599,487.00	0.00	0.00	0.00	4,599,487.00	0.0
Expenditures	5,449,995.00	5,549,995.00	103,562.47	54,548.11	0.00	5,446,432.53	1.9
Net Effect for Parking Fund	0.00	0.00	274,449.03	92,054.76	0.00	-274,449.03	0.0
Change in Fund Balance:			274,449.03				
Grand Total Net Effect:	0.00	0.00	1,098,738.65	1,830,294.64	1,029,388.00	-69,350.65	

Town of Lauderdale-by-the-Sea
Cash and Investment Report
as of NOVEMBER
2020

Bank / Other	GL No.	Bank No.	Account Name	Account Type	Bank/ Pool	Balance 11/31/2020	Interest/ Avg % Yield	Interest/Chg Mkt Value	Interest/ Year to Date
001 General Fund:									
SunTrust	101.000	8015	Master Account	Advantage NOW	SunTrust	9,403,522.62	0.02%	103.32	209.20
SunTrust	101.009	6876	Emergency Reserve	Advantage NOW	SunTrust	2,500,000.00	0.02%	Included Above	Included Above
GENERAL FUND						BANK SUBTOTAL		103.32	209.20
SBA	101.300	1471-A	General Fund Invest Acct A	SBA Invest Pool	SBA	173,817.86	0.22%	31.86	75.36
SBA	101.400	1472-A	Emergency Reserves Acct A	SBA Invest Pool	SBA	84,330.00	0.22%	15.47	36.59
GENERAL FUND						SBA SUBTOTAL		47.33	111.95
GENERAL FUND						GRAND TOTAL		150.65	321.15
101 Police Forfeiture & Training									
SunTrust	101.100	9613	Police Forfeiture Fund	Advantage NOW	SunTrust	13,743.03	0.02%	Included Above	Included Above
POLICE FUND						TOTAL		0.00	0.00
103 Sewer Enterprise Fund									
SunTrust	101.105	9999	Cash	Advantage NOW	SunTrust	1,433,742.63	0.02%	15.21	29.90
SEWER FUND						TOTAL		15.21	29.90
115 Fire Fund:									
SunTrust	101.109	5379	Fire Fund Account	Advantage NOW		1,366,174.10	0.02%	14.60	29.72
FIRE FUND						GRAND TOTAL		14.60	29.72
300 Capital Improvement Fund:									
SunTrust	101.115	0010	Cash	Advantage NOW	SunTrust	3,543,248.01	0.02%	36.02	72.20
CAPITAL IMPROVEMENT FUND						TOTAL		36.02	72.20
310 Parking Improvement Fund									
SunTrust	101.125	0120	Parking Improvement Account	Advantage NOW	SunTrust	5,244,846.00	0.02%	53.17	105.06
SunTrust	101.128	8554	PILOP Account	Advantage NOW	SunTrust	32,621.00	0.02%	0.33	0.65
PARKING FUND						TOTAL		53.50	105.71
102 Building Fund									
SunTrust	101.104	8686	Building Account	Advantage NOW	SunTrust	5,099.23	0.02%	0.04	0.04
BUILDING FUND						TOTAL		0.04	0.04
ALL FUNDS						GRAND TOTAL		270.02	558.72

Town of Lauderdale-by-the-Sea
Cash and Investment Report
as of NOVEMBER
2020

Summary by Investment Type		Amount	Percent
Interest Bearing Checking		23,542,996.62	99%
Non-interest Bearing Checking		0.00	0%
SBA Trust Fund/Pools		258,147.86	1%
Repurchase Agreements		0.00	0%
Money Market Funds		0.00	0%
U.S. Securities/Treasuries		0.00	0%
U.S. Federal Agencies		0.00	0%
Federal Instrumentalities		0.00	0%
GRAND TOTAL		23,801,144.48	100%

Summary by Fund		Amount	Percent
101.000/101-400	General Fund	12,161,670.48	51%
	Police Fund	13,743.03	0%
	Sewer Fund	1,433,742.63	6%
	Fire Fund	1,366,174.10	6%
	Building Fund	5,099.23	0%
	Capital Improvement Fund	3,543,248.01	15%
	Parking Fund	5,277,467.00	22%
GRAND TOTAL		23,801,144.48	100%

Summary by Bank/Pool		Amount	Percent
	SunTrust	23,542,996.62	99%
	Florida Prime/State Board of Admin.	258,147.86	1%
GRAND TOTAL		23,801,144.48	100%



Town Commission Agenda Item Report

Meeting Date: February 9, 2021

Submitted By: Linda Connors, Interim Town Manager

Submitting Department: Administration

Item Type: Report

Agenda Section:

Subject Title: Town Manager's Report for February 9, 2021

1. Bathroom Cleaning and Sanitization

The Town's Purchasing Manual limits Town Manager spending to \$15,000 annually to any single entity. However, the Governor's E.O. #20-52 and the Emergency Order issued by the Mayor on November 6, 2020 relaxes this restriction for COVID related issues. So that we properly maintain bathrooms and minimize staff exposure to COVID-19, the cleaning of public Town bathroom facilities in Friedt Park and at 4445 S. Ocean Drive were contracted out. Staff expects the total expenditure for the year to be approximately \$40,000 which is budgeted in the Municipal Services' contractual services account. The Public Works Director feels that this should continue to be contracted for the ongoing health and safety of our staff.

2. Dune Master Plan Grant Recommendation

The State of Florida Department of Environmental Protection, Florida Coastal Management Program, announced the results of the evaluation of eligible Coastal Partnership Initiative applications. The Town's project (Dune Master Plan) ranked 4th out of a list 18 projects and has been recommended for funding in the amount of \$30,000. Funding of any application is subject to the amount of federal coastal zone management funds awarded to the FCMP and the amount allocated to the CPI by the Office of Resilience and Coastal Protection (RCP). The final decision whether to fund these projects is expected to be made by NOAA by summer of 2021.

3. VFD Audit Update

Town staff has selected the RFQ Committee to review the responses to the VFD Audit. We anticipate their meeting and reviewing the responses in the next week with anticipated date to bring to the Commission on February 23, 2021.

4. Emergency Procurement for Fuel Tank Replacement

Public Works, through the Town Manager's office requested emergency authorization for purchase of new fuel tank (in an amount of \$ 23,306.00) for the generators that power the Emergency Services Buildings. Emergency authorization was necessary due to the long lead time for fabrication and our need to have them prior to the beginning of the hurricane season. These generators power our emergency service buildings in the event of a power loss.

While they are temporarily patched and we are not in any immediate danger of failure, after consultation with the Fire Marshal and out of an abundance of caution we will be pumping down the tanks. We have also secured quotes for portable emergency generators should they be necessary until the new tanks are installed. A quote for the new tanks was requested from Hughes Power who currently maintain our generators and noticed the deterioration of the tanks upon a routine inspection.

Funding for this expense is available in the Capital Outlay – Building Improvement account. This account issued for instances such as this when there is an unexpected failure of equipment.

5. Eastward Strand Parking

Seaside Villas (4329 El Mar Drive – formerly known as Eastward Strand) is getting closer to securing their building permit and they are gearing up to start construction. That is great news for the redevelopment of the property and removal of an eyesore, but that means that as of February 17, 2021, the Town will no longer be able to utilize their parking for the public.

Staff realizes that the public has gotten into the habit of using these spaces, and we are providing signs in the area now so that the public is not surprised when they can no longer park there.

6. Palm Club Update

The Town received the draft version of the RFQ for the Palm Club Project from our consultant and is currently reviewing the document. Staff plans on publishing the documents to solicit responses from vendors later this month. Our goal is for us to bring a recommendation to the Commission for consideration in April.

7. Terra Mar Bridge



The City of Pompano Beach will begin working on the Terra Mar Drive the week of February 8th. Most of the early phase work, will be performed under the Bridge and should have no real foreseeable impact on Island residents. Minimal traffic impact can be mostly be expected toward the mid to the end of the project, but only and occasional single lane closures would likely take place while always maintaining access to all vehicular and pedestrian users. Town staff is working with Pompano staff to distribute information about the project to residents on Terra Mar Island.

8. Online Parking Pass Payment

The Parking Division is continuing to work diligently to provide outstanding customer service while keeping staff and customers safe. One such example is the development of a new initiative to allow customers to purchase their parking passes on-line. We are in the process of testing this system and anticipate that it will be available for our residents and businesses this March.

9. Pedestrian Study to be Presented at the February 23rd Meeting



Last year, the Town hired The Corradino Group, to review the Town and make recommendations to improvements to our pedestrian facilities. The presentation of this plan has been delayed due to COVID, but we are finally able to schedule the brief presentation on next Commission's agenda.



Town Commission Agenda Item Report

Meeting Date: February 9, 2021

Submitted By: Tedra Allen

Submitting Department: Administration

Item Type: Minutes

Agenda Section: APPROVAL OF MINUTES

Subject Title:

January 26, 2021 Town Commission Meeting Minutes (Tedra Allen, Town Clerk)

Explanation: Approval of January 26, 2021 Town Commission Meeting Minutes

Recommendation:

Accept/Approve

Attachments:

Exhibit 1. January 26, 2021 Town Commission Meeting Minutes

**MEETING MINUTES
TOWN OF LAUDERDALE-BY-THE-SEA
TOWN COMMISSION
MEETING MINUTES
Jarvis Hall
4505 Ocean Drive
Tuesday, January 26, 2021
6:30 PM**

1. CALL TO ORDER

Mayor Chris Vincent called the meeting to order at 6:30 p.m. Also present were Vice Mayor Alfred “Buz” Oldaker, Commissioner Edmund Malkoon, Commissioner Elliot Sokolow, Commissioner Randy Strauss, Interim Town Manager Linda Connors, Assistant to the Town Manager Neysa Herrera, Town Attorney Susan Trevarthen, Director of Finance and Budget Lucila Lang, Director of Public Works Ken Rubach, Acting Development Services Director Jhanelle Campbell, Special Projects Coordinator Debbie Hime, Town Engineer Jay Flynn, HR Manager Lisa Slagle, Public Information Officer/IT Administrator Steve d’Oliveira, and Town Clerk Tedra Allen.

2. PLEDGE OF ALLEGIANCE TO THE FLAG

3. INVOCATION

Pauline Brooks McGuinness gave the Invocation.

4. ADDITIONS, DELETIONS, DEFERRALS OF AGENDA ITEMS

None.

5. PRESENTATIONS

**a. South Florida Water Management Request for Irrigation Ordinance
(Jhanelle Campbell, Acting Development Services Director)**

Acting Development Services Director (A/Development Services Director) Jhanelle Campbell recalled that in September 2020, Staff brought forward an item in which the South Florida Water Management District (SFWMD) asked the Town to adopt an irrigation Ordinance. At that meeting, the Town Commission directed Staff to monitor the response of other municipalities and bring back additional information for the Commission’s consideration.

Robert Wanvestraut, representing SFWMD, explained that this initiative was driven by the District's Executive Governing Board. The year-round irrigation Ordinance was last updated in 2010, but was not adopted by all South Florida municipalities. SFWMD has worked with its Office of Counsel to develop model Code language for the Ordinance.

The year-round Ordinance was developed to protect local drinking water and environmental water resources. As SFWMD covers 16 Florida counties, they cannot enforce these regulations without cooperation at the local level. SFWMD feels local adoption of the proposed Ordinance is an important step in solidifying local ownership of the Ordinance. Mr. Wanvestraut emphasized that the proposal is about compliance rather than enforcement. SFWMD believes when a municipality is seen as leading this effort, it will foster compliance from its residents.

Interim Town Manager Linda Connors stated that the Town will work with its marketing team to ensure that residents are aware of rules and regulations regarding year-round watering. She proposed providing information on this issue in *Town Topics*, providing an information booth at the Farmers' Market, and providing other marketing steps that would encourage compliance with the regulations.

Mr. Wanvestraut advised that SFWMD's intent is to encourage seamless adoption of the Ordinance everywhere. Mayor Vincent replied that the Town's preference is to educate residents about the proposed Ordinance rather than taking an enforcement approach. He recommended partnership with SFWMD in this effort, as the Town did not wish to enforce the Ordinance on behalf of the County or SFWMD, but preferred to act in partnership with those entities to educate the public. The Commission agreed by consensus to work toward a goal of increased public awareness.

Mr. Wanvestraut noted that SFWMD has a cooperative funding program for water conservation that may be used by all municipalities and utilities. He proposed that this program may help educate residents on appropriate management of their irrigation systems. Mayor Vincent emphasized again that the Town plans to take a proactive and educational approach on this issue, adding that release of funding should not be contingent upon the adoption of an Ordinance. He pointed out that most residents are already aware of these rules and follow them.

6. PUBLIC COMMENTS

At this time Mayor Vincent opened public comment.

Town Clerk Tedra Allen read the following public comment:

- Barbara Cole, resident, requested that the Commission look at alternative designs for El Mar Drive in advance of further discussion of this project in October 2021, and did not feel existing conditions constitute a significant safety hazard

With no other individuals wishing to speak at this time, Mayor Vincent closed public comment.

7. PUBLIC SAFETY DISCUSSION

a. BSO December 2020 Report (Captain Tom Palmer, BSO)

Captain Tom Palmer of the Broward Sheriff's Office (BSO) recognized Deputy Mark Wendt as Deputy of the Month for December 2020. Deputy Wendt's quick response to an incident of retail theft led to the apprehension of the suspect.

Commissioner Strauss asked if the Citizen Observer Patrol (COP) program would be reinstated in the future. Capt. Palmer advised that this program remains on hold due to COVID-19 safety measures.

Commissioner Strauss made a motion, seconded by Vice Mayor Oldaker, to approve. Motion carried 5-0.

b. VFD December 2020 Report (Chief Judson Hopping, VFD)

Volunteer Fire Department (VFD) Chief Judson Hopping related an incident involving a garbage truck on fire, which resulted in major and minor explosions in Town.

Commissioner Sokolow made a motion, seconded by Commissioner Malkoon, to approve. Motion carried 5-0.

8. TOWN MANAGER REPORT

Interim Town Manager Connors stated that Staff is working to reopen Town Hall. Beginning on Saturday, January 30, 2021, the Public Works Department will resume full-time activity using procedures with which they are safe and comfortable. Jarvis Hall will be used as an additional break room to provide for social distancing. Specific cleaning procedures will be required for Town vehicles.

All Town Departments will be staffed until 4:30 p.m. each afternoon to respond to questions from the public. Staff plans to discuss how to continue moving forward at an upcoming meeting.

Mayor Vincent emphasized the importance of maintaining safety protocols associated with the ongoing COVID-19 pandemic. Commissioner Strauss recommended that the Commission discuss a timeline and necessary procedures for the resumption of meetings in person at Jarvis Hall. Mayor Vincent noted that Interim Town Manager Connors will report back on Staff's comfort level with reopening at a subsequent Commission meeting.

Commissioner Sokolow suggested that the Town work with a larger organization to set up a COVID-19 vaccination site in Lauderdale-By-The-Sea. Interim Town Manager Connors recalled that the Town was invited to use a small amount of vaccines provided by Oakland Park, and reached out to the VFD and Armilio Bien-Aime to review a list of residents with special needs. Mayor Vincent added that the Town may also wish to provide additional vaccination information on local channel 78.

Town Attorney Trevarthen further clarified that the rules of Florida's vaccination for Lauderdale-By-The-Sea. Individuals seeking vaccination must show that they are residents of Florida.

9. TOWN ATTORNEY REPORT

None.

10. APPROVAL OF MINUTES

- a. January 8, 2021 Special Town Commission Meeting Minutes (Tedra Allen, Town Clerk)
- b. January 8, 2021 Town Commission Meeting Minutes (Tedra Allen, Town Clerk)

Commissioner Sokolow made a motion, seconded by Vice Mayor Oldaker, to approve both. Motion carried 5-0.

11. CONSENT AGENDA

a. Contract for Auditing and Financial Analysis Services (Lucila Lang, Director of Finance & Budget)

Director of Finance and Budget Lucila Lang recalled that in September 2020, the Commission authorized the Town Manager to negotiate a contract for auditing and financial analysis services and bring it back to the Commission for approval. The contract was signed before it was brought back to the Commission. The services provided will be for the Town as well as the VFD Pension Plan for five years, in an amount not to exceed \$222,000.

Vice Mayor Oldaker made a motion, seconded by Commissioner Sokolow, to approve. Motion carried 5-0.

b. Parking Fund Transfer (Lucila Lang, Director of Finance & Budget)

Director of Finance and Budget Lang recalled that Vice Mayor Oldaker had brought this Item to the Commission's attention at a previous meeting. She and Interim Town Manager Connors have worked with former Town Manager Connie Hoffman to review the budget and determined that \$698,905 can be transferred back into the Parking Fund.

Interim Town Manager Connors further clarified that the items were reversed as shown on the Commission's backup materials. These funds were transferred into the General Fund from the Parking Fund. This Item would reverse that transfer, as these dollars are not necessary at this time. If the amount is moved back into the Parking Fund, it will remain available for other expenses in the future. Vice Mayor Oldaker thanked Staff for looking into this issue and bringing it forward as an Agenda Item.

Commissioner Sokolow made a motion, seconded by Commissioner Malkoon, to approve. Motion carried 5-0.

12. OLD BUSINESS

a. BSO High Visibility Expenditures FY20/21 (Linda Connors, Interim Town Manager)

Interim Town Manager Connors explained that she and BSO Capt. Palmer have worked together on this issue. Prior to reopening after the first wave of the pandemic, 16 shifts were added in high-visibility Downtown areas. This helped with the added requirements

of enforcement related to the pandemic. The cost of these additional shifts was approximately \$18,000 every two weeks.

From October 1, 2020 to February 9, 2021, this cost will increase to \$162,400. The Town's fiscal year (FY) 2020-2021 budget includes only \$80,000 in overtime for the entire year. Staff requests that half of this overtime budget be used, with the other half remaining in the budget for future needs. This would result in a bill of approximately \$123,000 due to BSO. Staff is seeking the Commission's approval because this amount exceeds the \$15,000 limit within which the Town Manager's authority is sufficient.

Interim Town Manager Connors continued that the date of February 9, 2021 was selected because she and Capt. Palmer will bring forward an Agenda Item at that evening's scheduled Commission meeting. This memorandum will outline the extra services provided, as well as options for reducing their costs. They will also bring forward a memorandum of understanding (MOU) with Broward County, as these services are over and above the services included in the Town's contract as well as over the amount of overtime in the budget. At present, Staff is asking that the Commission authorize the payment of expenditures that have already occurred.

Vice Mayor Oldaker asked where the estimated \$123,000 would come from. Director of Finance and Budget Lang replied that the Unassigned Fund Balance included roughly \$3 million, which can cover this expense. Interim Town Manager Connors advised that they are working together to bring forward other reconciliations and recommendations at upcoming meetings.

Vice Mayor Oldaker also asked if the Commission would see a reconciliation of expenses and reimbursements related to the COVID-19 pandemic from the previous year. Interim Town Manager Connors confirmed that this information will be provided, noting that some of the Coronavirus Aid, Relief, and Economic Security (CARES) Act funds received by the Town were used to pay for these additional expenses.

Mayor Vincent asked if additional CARES funding for reimbursement is anticipated at this time. Interim Town Manager Connors replied that the Town does not anticipate any further funding from this source.

Commissioner Malkoon made a motion, seconded by Vice Mayor Oldaker, to approve. Motion carried 5-0.

13. NEW BUSINESS

a. Payment to Town Manager Upon Separation (Linda Connors, Interim Town Manager)

Director of Finance and Budget Lang advised that as the former Town Manager was terminated effective January 8, 2021, he receives 20 weeks' severance pay. The gross amount due him would be \$65,848. Accrued vacation time would add roughly \$11,400 to this amount. No sick leave, deferred compensation, or other time has accrued.

Director of Finance and Budget Lang noted that the only change to these figures is a medical insurance expense. The total expense to the Town for the separation would be \$85,829.53.

Commissioner Sokolow made a motion, seconded by Vice Mayor Oldaker, to approve. Motion carried 5-0.

14. COMMISSIONER COMMENTS

Commissioner Malkoon reported that Delicacies will hold a benefit for the Community Church on February 1, 2021 at 6:30 p.m. He continued that he is appreciative of Interim Town Manager Connors' leadership and the support she has received from Staff as well as from former Town Manager Connie Hoffman.

Commissioners Sokolow and Strauss also recognized the contributions of Interim Town Manager Connors and all of Town Staff during a difficult time.

Commissioner Strauss encouraged residents to visit the Farmers' Market and thanked the public for the continued wearing of face coverings or masks.

Mayor Vincent and Vice Mayor Oldaker thanked Interim Town Manager Connors for her patience and dedication in this new position during a transitional period.

15. ORDINANCES 1ST READING

- a. Ordinance 2021-01 – AN ORDINANCE OF THE TOWN OF LAUDERDALE-BY-THE-SEA, AMENDING AND RE-NAMING CHAPTER 6.5 “CODE ENFORCEMENT”; AMENDING SECTIONS 6.5-5, ENTITLED “CONDUCT OF HEARING” AND 6.5-13 ENTITLED “CODE CITATION FORM”; TO CLARIFY THE PROCEDURES FOR THE ISSUANCE OF**

CITATIONS, IMPOSITION OF CIVIL PENALTIES AND ADMINISTRATIVE HEARINGS RELATED TO CITATIONS; PROVIDING FOR CODIFICATION, SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE.

At this time Mayor Vincent opened public comment, which he closed upon receiving no input.

Acting Development Services Director Campbell explained that this Ordinance is a means to enhance the established process for Special Magistrate hearings. It also updates and clarifies outdated language. Civil citations are currently a Code Compliance measure that is used in other Broward County municipalities, and Staff feels they can enhance the Town's existing Special Magistrate process. Affected items include transient violations such as those involving bulk trash, commercial vehicles, and recreational vehicle (RV) storage.

The Ordinance was developed in accordance with Florida Statute 162. Warnings would continue to be issued prior to any tickets. The maximum fee for a first violation would be approximately \$250, with repeat violations costing \$500.

Vice Mayor Oldaker requested clarification of the backup services available to Staff in the event of any issues that may arise. A/Development Services Director Campbell stated that she and Interim Town Manager Connors have discussed the possibility of asking BSO personnel to accompany Code Officers in the event that a difficult citation must be issued.

Vice Mayor Oldaker made a motion, seconded by Commissioner Sokolow, to approve. Motion carried 5-0.

16. ORDINANCES 2ND HEARING

None.

17. RESOLUTIONS – PUBLIC COMMENTS

- a. **Resolution 2021-03 – A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, PURSUANT TO TOWN CODE SECTION 2-27, “WAIVER OF CODE REQUIREMENTS,” FINDING THAT THE COVID-19 PANDEMIC CONTINUES TO BE AN**

EXTRAORDINARY CIRCUMSTANCE AND CONTINUING TO WAIVE THOSE CODE REQUIREMENTS FOR PERMITTED SIDEWALK CAFÉS AND FOR BUSINESS TAX RECEIPTS THAT WERE PREVIOUSLY WAIVED BY RESOLUTION 2020-39 FROM JANUARY 15 THROUGH JULY 15, 2021 UNLESS FURTHER EXTENDED BY THE TOWN COMMISSION; PROVIDING FOR EXPIRATION, CONFLICTS, SEVERABILITY, AND FOR AN EFFECTIVE DATE. (Jhanelle Campbell, Acting Development Services Director)

Town Clerk Allen noted a scrivener's error: the correct title is Ordinance 2021-03.

At this time Mayor Vincent opened public comment, which he closed upon receiving no input.

Commissioner Strauss recalled that former Town Manager Bill Vance had stated he would provide backup information on potential revenue losses related to this Item. Interim Town Manager Connors replied that the Town budgeted \$35,000 for sidewalk café fees in FY 2021; this Resolution would waive two-thirds of this amount. Delinquent business tax receipt fees would be negligible. She added that prior to July 15, 2021, Staff will make a recommendation on how and when to resume these fees.

Commissioner Sokolow made a motion, seconded by Commissioner Strauss, to approve. Motion carried 5-0.

- b. Resolution 2021-05 – A RESOLUTION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, ADJUSTING THE SALARY OF INTERIM TOWN MANAGER TO AN AMOUNT REFLECTIVE OF THE ATTENDANT RESPONSIBILITIES; PROVIDING FOR REPEAL OF ANY CONFLICTING RESOLUTION, SEVERABILITY, AND FOR AN EFFECTIVE DATE. (Mayor Chris Vincent)**

At this time Mayor Vincent opened public comment, which he closed upon receiving no input.

Mayor Vincent advised that in consideration of the greatly increased responsibilities assumed by Interim Town Manager Connors, the Commission recommends increasing her salary by 18% during her time in this role, retroactive to January 9, 2021. He felt this increase is well-deserved considering the amount of work taken on during the interim

period. The Interim Town Manager will revert to her current salary upon return to her position as Development Services Director.

Vice Mayor Oldaker made a motion, seconded by Commissioner Sokolow, to approve. Motion carried 5-0.

18. QUASI JUDICIAL PUBLIC HEARINGS

Town Attorney Trevarthen explained the procedures for the hearing of quasi-judicial items, and the Commissioners disclosed any ex parte communications on the Items. Individuals wishing to speak on the Items were sworn in at this time.

a. Administrative Adjustment (2020-L2-AA-02) for 1624 Bel Air Avenue (Jhanelle Campbell, Acting Development Services Director)

A/Development Services Director Campbell stated that the request is for the construction of a new single-family home on an existing foundation which encroaches 5 in. into the 25 ft. front setback, as well as a request for an encroachment of 2 ft. 11 in. into the front setback to construct a new entryway. The property was previously destroyed by fire, which means it may be replaced if an application is received within one year of the date of destruction; however, the Town did not receive the application within that time frame.

The Planning and Zoning Board reviewed the application at its January 6, 2021 meeting and recommended approval. Notice was provided to all property owners within 300 ft. of the property. The Town received one response in opposition to the project. Staff recommends approval of the request.

It was noted that no members of the public had expressed intent to speak on this Item.

Commissioner Strauss made a motion, seconded by Commissioner Sokolow, to approve. Motion carried 5-0.

19. ADJOURNMENT

With no other business to come before the Commission at this time, the meeting was adjourned at 7:50 p.m.

Lauderdale-By-The-Sea
Virtual Town Commission Meeting
January 26, 2021

Mayor Chris Vincent

ATTEST:

Town Clerk Tedra Allen

Date



Town Commission Agenda Item Report

Meeting Date: February 9, 2021

Submitted By: Steve d'Oliveira, IT Administrator

Submitting Department: Administration

Item Type: Discussion Item

Agenda Section: NEW BUSINESS

Subject Title: Resolution 2021-09 (**Exhibit 1**) Ranking of Proposals for IT Support Services

Explanation: The Town issued Request for Proposals No. 20-11-01 (the "RFP") in November 2020 soliciting proposals for IT Support Services (the "Services"). The Town received bids from seven independent vendors. An Evaluation Committee consisting of the IT Administrator, the Assistant Finance Director, and the Special Projects Coordinator met to evaluate, discuss, and rank the proposals. The Committee considered several factors, including overall cost, proximity to the Town and experience. The Committee shortlisted the proposals to the follow top three ranked firms:

Ranking	BIDDERS	MONTHLY	ANNUAL	3-YEAR
1	GIASPACE	\$2,500	\$30,000	\$90,000
2	FLAGLER	\$2,100	\$25,200	\$75,600
3	LANE	\$2,170	\$26,040	\$78,120

1. GiaSpace

GiaSpace has been the Town's IT Support contractor since 2012. Their office is located on Commercial just east of Federal Highway. GiaSpace has offered the same (current) rate of \$2,500 per month for the Services, which includes management of our network devices and unlimited desktop support, plus \$125 per hour for any work not covered by the fixed fee (**Exhibit 2**).

2. Flagler Technologies

Flagler Technologies, a Boca Raton firm, was ranked No. 2 by the Evaluation Committee. The firm's annual proposal was \$25,200 (\$75,600 over three years). Founded in 2018, Flagler has done work for Jupiter, Pembroke Park, and Riviera Beach (after the latter municipality had a major ransomware attack in May 2019). The firm also now provides some IT support and network services for Coral Springs (**Exhibit 3**).

3. Lane Technology Services

Lane Technology Services, a Winter Park firm with extensive experience and municipal clients in Central Florida, was ranked No. 3 by the Evaluation Committee. Established 28 years ago, Lane Technology submitted an annual proposal of \$26,040, which

amounts to \$78,120 over 3 years. Lane Technology also offered an alternative bid for the annual price of \$19,740, but at this price, 24/7 service was not included **(Exhibit 4)**.

Recommendation: The Evaluation Committee recommends award of the RFP to GiaSpace. GiaSpace has provided excellent and timely service to the Town during the past eight years. When the pandemic hit and several employees needed to work from home, GiaSpace assisted Town employees with personal computer issues. And because GiaSpace's office is on Commercial just east of Federal Highway, their on-site response time, when they are needed right away, is often within a matter of minutes. GiaSpace last year was even able to quickly correct a Comcast phone problem in Public Works that Comcast said it could not fix unless the Town first purchased a new piece of phone equipment.

Because of their commitment to service, experience with and knowledge of the Town, and its proximity to the Town, the Committee believes it is in the Town's best interest to remain with GiaSpace. The Evaluation Committee recommends that the Commission approve Resolution 2021-09 that approves the rankings and authorizes the Town Manager to negotiate and execute an agreement with GiaSpace, for a term of three years, in a total amount not to exceed \$90,000.

Attachments:

- Exhibit 1 – Resolution 2021-09
- Exhibit 2 – GiaSpace Proposal
- Exhibit 3 – Flagler Proposal
- Exhibit 4 – Lane Proposal

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RESOLUTION 2021-09

A RESOLUTION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, APPROVING THE RANKINGS FOR REQUEST FOR PROPOSALS NO. 20-11-01 FOR IT SUPPORT SERVICES; AUTHORIZING THE TOWN MANAGER TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH THE NUMBER ONE RANKED FIRM GIASPACE, INC. FOR A THREE YEAR TERM, IN A TOTAL AMOUNT NOT TO EXCEED \$90,000; PROVIDING FOR AN EFFECTIVE DATE.

13 **WHEREAS**, the Town issued Request for Proposal No. 20-11-01 (the “RFP”) seeking a
14 firm to provide IT Support Services (the “Services”); and

15 **WHEREAS**, the Town received proposals from seven firms; and

16 **WHEREAS**, on January 27, 2021, the Evaluation Committee evaluated, ranked, and
17 shortlisted the proposals, ranking GiaSpace, Inc. (“GiaSpace”) as the number one ranked firm;
18 and

19 **WHEREAS**, the Evaluation Committee recommends the Town Commission approve the
20 rankings and authorize the Town Manager to negotiate and execute an agreement with GiaSpace
21 for a three year term, for a total amount not to exceed \$90,000; and

22 **WHEREAS**, the Town Commission deems it to be in the best interests of the Town to
23 approve the rankings and authorize the Town Manager to negotiate and execute an agreement
24 with GiaSpace.

25 **NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF**
26 **THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA:**

27 **Section 1. Recitals.** Each “WHEREAS” clause set forth is true and correct and
28 incorporated herein by this reference.

29 **Section 2. Rankings of RFP Approved.** The rankings of the RFP are hereby
30 approved.

31 **Section 3. Negotiation and Execution Authorized.** The Town Manager is hereby
32 authorized to negotiate and execute an agreement with GiaSpace for the Services, consistent with
33 the terms of the RFP, in an amount not to exceed \$90,000, together with such terms as may be
34 acceptable to the Town Manager and approved as to form and legal sufficiency by the Town
35 Attorney.

Section 4. Effective Date. This resolution shall become effective immediately upon its passage.

PASSED AND ADOPTED this 9th day of Feruary, 2021.

Mayor Chris Vincent

Attest:

APPROVED AS TO FORM:

Town Clerk Tedra Allen, CMC

Susan L. Trevarthen, Town Attorney

(CORPORATE SEAL)



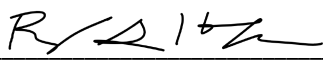
Letter of Transmittal

Flagler Technologies understands that the Town of Lauderdale-By-The-Sea is evaluating proposals for IT Support Services that complies with the set forth requirements within RFP No. 20-11-01 *IT Support Services*. Flagler Technologies understands that the awardee will be responsible maintain the Town's IT network, set up and configure new computers as needed, peripherals, and provide required end user support as needed. Flagler can comply with the terms of the contract and the requirements that Lauderdale-By-The-Sea is seeking from the awardee.

Flagler Technologies is a multi-faceted, skilled, IT Solutions Provider headquartered in Boca Raton, Florida. We are advocates for our clients and partner with the world's most innovative and industry-leading technology companies including Amazon Web Services, HPE, Cisco, Dell EMC, Microsoft and more.

The following Flagler personnel are authorized to negotiate and execute a contract on behalf of the Proposer:

- Shana Clark, Managing Member and Senior Account Manager
 - 5295 Town Center Rd. Suite 201 Boca Raton, FL 33486
 - Cell Phone (561) 207-1047
 - Shana.clark@flagler.io
- Ken Wagner, VP of Sales
 - 5295 Town Center Rd. Suite 201 Boca Raton, FL 33486
 - Cell Phone (561) 676-0707
 - Office Phone (561) 229-1603
 - Ken.wagner@flagler.io
- Ryan Hicks, CTO
 - 5295 Town Center Rd. Suite 201 Boca Raton, FL 33486
 - Cell Phone (561) 275-8735
 - Office Phone (561) 229-1604
 - Ryan.hicks@flagler.io

By: 

Date: 12/15/2020

Name: Ryan G Hicks

Title: CTO - Managing Member



**Town of Lauderdale-By-The-Sea
Attn: Town Clerk
4501 N. Ocean Drive
Lauderdale-By-The-Sea, FL 33308**

**Bid: RFP No. 20-11-01
IT Support Services**

**Response By:
Flagler Technologies, LLC
5295 Town Center Rd. Suite 201
Boca Raton, FL 33486**

**Contact: Shana Clark
(561) 207-1047 (Cell)
Shana.clark@flagler.io**

December 2, 2020

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Organization Profile and Qualifications

Flagler Technologies is a registered Florida Limited Liability Corporation with Sunbiz. (Please find documentation attached)

Flagler Technologies Managed IT Support Services provide affordable proactive IT management and support. Utilizing our unique framework for providing managed IT services, we provide a range of proactive services to keep your information systems up and running and Lauderdale-By-The-Sea employees productive.

Flagler Technologies currently has 23 Managed IT Support Services customers, ranging in size from 10 to 200 users.

Our technical team has multiple years of experience managing IT for various businesses in South Florida. The resumes that include their work experience, trainings, and qualifications are included in this proposal.

The primary Flagler employees that will be responsible for the IT Support Services for Lauderdale-By-The-Sea are as follows and resumes are provided:

1. Elvin Paulette is our Managed Services Director and will contribute 35% of the support services for Lauderdale-By-The Sea. Elvin will be responsible for site readiness, inventory information mapping, quarterly reviews with Lauderdale-By-The-Sea to discuss number of tickets opened, time to resolution, and proactive recommendations. Elvin will be responsible as the Senior Service Desk engineer assigned to the Lauderdale-By-The-Sea account. He will serve as a 2nd Primary engineer. He will be field requests or trouble calls, log the request, and track the issue to resolution.
2. Dan Golden is a Managed Services Engineer and will contribute 35% of the support services for Lauderdale-By-The-Sea. Dan will be responsible as the **Primary** Service Desk engineer assigned to the Lauderdale-By-The-Sea account. He will be the assigned support technician to field requests or trouble calls, log the request, and track the issue to resolution. Dan will maintain the Town's IT network and set up and configure new computers as needed. Dan will be responsible for all of the items listed in section A-R in the Scope Of Work but will call out to other specialty engineers for assistance if needed.
3. Tim Betz is a Network Engineer and will contribute 10% of the support services for Lauderdale-By-The-Sea. Tim will be engaged to assist with any network LAN issues, system security including the Meraki firewalls.
4. Tony Gonzalez is a Software Engineer and will contribute 10% of the support services for Lauderdale-By-The-Sea. Tony will be engaged to assist with any Hyper V or software host issues that Lauderdale-By-The -Sea encounters.
5. Shana Clark is an Account Manager and will contribute 5-10% of the support services for Lauderdale-By-The Sea. Shana will be responsible for overall customer

satisfaction and account management. Shana will also assist in coordinating quarterly reviews and quotes for equipment.

6. Ryan Hicks is our CTO and will contribute 5% of his time in the support services for Lauderdale-By-The-Sea.

Experience

Flagler Technologies incorporated in June of 2018, and our employees that will support this project have numerous years of experience with previous employers. Our experience is best explained with a sampling of the relevant projects that we have recently successfully completed.

1. **Town of Jupiter | Security and Cloud Operations**

Flagler Technologies responded to a security ransomware attack that impacted the Town of Jupiter employees and Police Department in early March 2020. Flagler sent 3 engineers onsite to assess the impact and devise a strategy to get their email servers back online. We quickly migrated their users to O365 to restore email. We also advised on a layered security approach to ensure they are protected in the future. We also just recently migrated their O365 environment to O365 GovCloud to comply with Palm Beach County mandates. We are currently working with the Town of Jupiter to get a Managed Security Operations Center contract in place, which should begin in Jan/Feb 2021.

2. **The Town of Pembroke Park | Ongoing IT Support Services**

Flagler Technologies migrated their email from on premise to O365. We also migrated their on-premises Sharepoint instance to O365 Sharepoint. They have been so pleased with the migration and our engineering capabilities, that they have purchased a block of 100 hours for support services for ongoing IT support projects.

3. **City of Riviera Beach | First Responder post Cyber Attack Services**

Flagler was contacted by Dell Technologies to help the City of Riviera Beach recover from a Ransomware/Cybersecurity attack in of May 2019. In an effort to recover their environment and strengthen their resiliency, we have done the following post attack: Implemented Fortinet firewalls and VPN for Police and Fire Rescue, migrated them from on premise AD to Azure AD, migrated them from on premise email to O365, built a VMware server farm, and assisted them with creating a backup Veeam repository.

4. **South Florida Water Management | District Backup Refresh Project**

Flagler Technologies helped SFWMD set forth a list of requirements for a new backup infrastructure, and then interviewed 7 major backup vendors and scored them based on the needs of SFWMD. We helped SFWMD narrow down the suppliers and then helped moderate a proposal and quoting process. Once a vendor was selected, Flagler Technologies helped oversee the deployment and implementation of the solution. This was a 3-month process, and SFWMD spent over half a million dollars on the selected solution. Backup for Windows, Solaris, SQL, Office 365. Object Storage, Cloud Ransomware detection with AI/ML

5. **Nicklaus Children's Hospital | Enterprise Network Implementation**

Flagler designed and implemented a network refresh for their core data center networking environment with 40GbE and 100GbE. Flagler designed the new equipment based off requirements and helped quote and procure the equipment. Once we deployed the equipment, we scheduled a detailed cutover plan for the new network components with fault tolerance between two data centers and Nicklaus Health's critical medical grade applications.

6. **CHUBB Insurance | Enterprise File Service Redesign**

Flagler implemented 2 replicating Dell EMC Isilon systems and migrated all file server data with security/permissions/Content security for major cyber insurer/applications.

7. **School Board Broward County | Hyperconverged Services**

We have a current contract with SBBC for Cisco, Nutanix, and HP from contract ITB 19-04E Computer Servers & Hyperconverged Systems, awarded May 2019. Since being awarded we have procured and deployed UCS servers for the SBBC Enterprise Infrastructure team.

8. **The Sterling Organization | Network Design Services**

The Sterling Organization has utilized Flagler Technologies networking engineering team on multiple projects to date. Most notably, Flagler Technologies designed and deployed a new network design for their new HQ building in West Palm Beach. The project was successful, and the new network was online by the time employees moved into their new office building space. Switching, Routing, Dynamic Multipoint VPN. Fault tolerant design into Core DC and Rackspace. Clientless VPN with redundant certificate and RADIUS authentication servers.

Approach to Providing Services

Flagler Technologies Managed IT Services provide affordable proactive IT management and support to your business. Utilizing our unique framework for providing managed IT services, we provide a range of proactive services to keep your information systems up and running and business productive.

Features

- Site Assessment and Inventory
- Proactive Service
- Management and Status Reporting
- Best Practice Driven
- Automation and Reliability

Benefits

- Reliability
- Security
- Consistency
- Productivity
- Cost Management and Control
- Performance (Optimization)
- Managed Expansion and Growth

System Administration Based on Your Business Needs

During the initial implementation, our engineers will discuss all steps of the implementation with you prior to beginning. We will have an onboarding period to make sure that our engineers are familiar with the environment. They will then install the software necessary, **ConnectWise (www.connectwise.com)**, for remote administration, performing any reconfiguration required to bring all administered systems to a known state for easier monitoring and management. Configuration changes are documented and provided to you.

Tasks conducted by our Managed Services engineers to enable managed IT support services during the onboarding process include:

Site Assessment

- Review system infrastructure and security policies

Site Database

- Inventory database containing your system hardware and software

Review Managed Service Activities

- Service and support procedures, discretionary on-site time, and the parameters of the service
- Put in place the ticketing and monitoring system Flagler will use for Lauderdale-By-The-Sea, ConnectWise, which has secured remote assistance features.
- Annual technology assessment to identify people, process, technology gaps, make recommendations and remediation plan with key stakeholders

On-going Managed Services include (per A-R in Scope of Work section of RFP):

- A. Desktops: hardware, software, virus software and security.
- B. Software: assist with technical issues.
- C. PC Hardware: install replacements and make upgrades.
- D. Printers: local and network.
- E. Personnel movement – technical equipment (not furniture).
- F. Provide quotes for equipment, desktop software using state contracts.
- G. Active Directory password control.
- H. Active Directory maintenance.
- I. Exchange (e-mail) maintenance.
- J. User account maintenance.
- K. Server maintenance – routine cleanup and monitoring.
- L. Operating System patching.
- M. SQL Server Data Base – routine cleanup, monitoring, virus software, security.
- N. Establish a Management Console.
- O. Maintain backup scripts and provide documentation for backups.
- P. Restore files and folders from back-ups (as required)
- Q. System security and firewalls. R. Network controls and switches

System Administration Service

Remote, Comprehensive System Administration Services

Flagler Technologies will be aligning several resources to the Town of Lauderdale-By-The-Sea

- Service Desk Team and Escalation -First line of support with 24x7x365 Support available if needed (Flagler has an around the clock service desk already in place for current Managed IT Support Services clients)
- Service Repair Engineering
- Configuration/Deployment Engineering Team
- Account Management Specialist
- Inside Sales



Coverage parameters specific to the service(s) covered in this Bid are as follows:

Telephone support: 7:30 A.M. to 5:00 P.M. Monday – Friday. Eastern US Time zone. Needed repairs will be started within 4 business hours.

Telephone Number: (561) 229-1602

Calls received out of office hours will be forwarded to a mobile phone and best efforts will be made to answer / action the call. Emergency escalation options are in place for network down emergencies.

Email support: Monitored 7:30 A.M. to 5:00 P.M. Monday – Friday. Eastern US Time zone.

Email Address for Support: support@flagler.io

Emails received outside of office hours will be collected, however no action can be guaranteed until the next business day.

Onsite assistance during the business week if onsite work planned. 7:30 A.M. to 5:00 P.M. Monday – Friday. Eastern US Time zone. Emergency, on-site break fix can be requested and escalated and every reasonable attempt to arrive onsite will be attempted.

Flagler Technologies Organizational Chart



Flagler Technologies Team

NOV 2020

TRANSFORMATION. DELIVERED.

5295 Town Center Rd | Suite 201 | Boca Raton, FL 33486






SALES

- 1 **Ken Wagner**
Vice President – Sales
ken.wagner@flagler.io
O: (561) 229-1603
M: (561) 676-0707
- 2 **Shana Clark**
Sr. Account Executive
shana.clark@flagler.io
M: (561) 207-1047
- 3 **Julian Rovito**
Sr. Account Executive
julian.rovito@flagler.io
M: (305) 501-0077
- 4 **Haley Minatel**
Account Executive
haley.minatel@flagler.io
M: (574) 360-8023
- 5 **Heather Karzmer**
Sales Operations Manager (Inside Sales)
heather.karzmer@flagler.io
O: (561) 229-1605

FL COVERAGE MAP



Engineering

- 10 **Ryan Hicks**
CTO – Managing Member
ryan.hicks@flagler.io
O: (561) 229-1604
M: (561) 275-8735
- 11 **Dan Golden**
AWS Certified Solutions Architect
MSP Systems Engineer
dan.golden@flagler.io
(561) 229-1602

Engineering

- 12 **Chris Ceus**
MSP Systems Engineer
chris.ceus@flagler.io
(561) 229-1603
- 13 **Elvin Paulette**
Senior Systems Engineer – Pre-Sales
elvin.paulette@flagler.io
M: (561) 568-5243
- 14 **Randall Greer**
Consulting Systems Engineer
CCIE x 3 42839 RS | DC | WIFI
VCP-NV, Splunk Enterprise SE II
AWS SA, AWS Advanced Networking
Azure Solutions Architect Expert
randall.greer@flagler.io
M: (239) 839-5199
- 15 **Jesus "Tony" Gonzalez**
Sr. Systems Engineer
VMware VCAP-DCA, VCAP-DCD, VCP-NV, VCP-Cloud, VCP6-DCV, VCP7-DTM, MCSE, MCP
AWS Certified Solutions Architect
tony.gonzalez@flagler.io
M: (561) 847-0801
- 16 **Dan Alonso**
Senior Systems Engineer – Pre Sales
HPE Master ASE x 2
daniel.alonso@flagler.io
M: (305) 878-8265
- 17 **Ron Hubbard**
Director PMO
AWS Certified Solutions Architect
ron.hubbard@flagler.io
(513) 460-3836
- 18 **Tim Betz**
Consulting Systems Engineer
CCIE x 3 36293 RS | DC | SP
Splunk Power User
Fortinet NSE-4
AWS Certified Solutions Architect
tim.betz@flagler.io
M: (813) 421-4412
- 19 **Anupama Akunuru**
M365 | Cloud Systems Engineer
MCP, MCP-SCCM, ITIL Certified Professional
CCNA
anupama.akunuru@flagler.io
M: (219) 386-1566

Links to Manufacturer's Credentials

Cisco Systems



Certifications

Link:

- Premier Certified Partner

https://locatr.cloudapps.cisco.com/WWChannels/LOCATR/openBasicSearch.do?utm_source=CAM

Specializations

- Advanced Enterprise Networks Architecture Specialization
- Express Specialization

Search by : Partner Name

"Flagler Technologies, USA"

Authorizations

- Cisco Hyperflex Authorization
- Cisco Umbrella for MSSPs
- Cisco Webex Calling Partner
- Collaboration SaaS Authorization
- EA Collab-Flex Plan

Cloud & Managed Service Provider

- Cloud and Managed Services Express



Microsoft

Microsoft
Partner

Silver Cloud Platform
Silver Small and Midmarket Cloud Solutions

Competencies

- Silver Cloud Platform
- Silver Small and Midmarket Cloud Solutions



Microsoft Corporation
One Microsoft Way
Redmond, WA 98052-6399

Tel 425 882 8080
Fax 425 706 7329
www.microsoft.com

12/15/2020
Lauderdale-By-The-Sea
4501 Ocean Drive
Lauderdale-By-The-Sea, FL 33308

To whom it may concern:

I hereby confirm that Flagler Technologies LLC has satisfied the requirements for demonstrating and validating their technical capabilities in the Microsoft Partner Network program.

Flagler Technologies LLC (MPNID: 5328849)
5295 TOWN CENTER RD STE 201
BOCA RATON, FL - 33486
United States

Competencies: Demonstrate technical capabilities in Microsoft products or technologies.

- Silver Cloud Platform (Expires on 7/15/2021)
- Silver Small and Midmarket Cloud Solutions (Expires on 7/15/2021)

Best Regards,

A handwritten signature in black ink, appearing to read "Dan Truax".

Dan Truax
General Manager, Partner Digital Experiences and Programs

Microsoft Corporation

Microsoft Corporation is an equal opportunity employer.

2020 FLORIDA LIMITED LIABILITY COMPANY ANNUAL REPORT

DOCUMENT# L18000132765

Entity Name: FLAGLER TECHNOLOGIES LLC

Current Principal Place of Business:

5295 TOWN CENTER RD,
SUITE 201
BOCA RATON, FL 33486

Current Mailing Address:

5295 TOWN CENTER RD,
SUITE 201
BOCA RATON, FL 33486 US

FEI Number: 83-0686433

Certificate of Status Desired: No

Name and Address of Current Registered Agent:

WAGNER, LAURA
226 MONROE DR
WEST PALM BEACH, FL 33405 US

The above named entity submits this statement for the purpose of changing its registered office or registered agent, or both, in the State of Florida.

SIGNATURE:

Electronic Signature of Registered Agent

Date

Authorized Person(s) Detail :

Title MGR
Name WAGNER, LAURA
Address 226 MONROE DR
City-State-Zip: WEST PALMBEACH FL 33401

Title MGR
Name WAGNER, KEN
Address 226 MONROE DR
City-State-Zip: WEST PALM BEACH FL 33401

I hereby certify that the information indicated on this report or supplemental report is true and accurate and that my electronic signature shall have the same legal effect as if made under oath; that I am a managing member or manager of the limited liability company or the receiver or trustee empowered to execute this report as required by Chapter 605, Florida Statutes; and that my name appears above, or on an attachment with all other like empowered.

SIGNATURE: LAURA WAGNER

CEO

05/06/2020

Electronic Signature of Signing Authorized Person(s) Detail

Date

IT SUPPORT SERVICES
Lauderdale-By-The-Sea RFP No. 20-11-01
RFP Forms

RFP FORM A

Proposer: Flagler Technologies

QUALIFICATIONS STATEMENT

Note: Forms A, B & C are available in WORD format from the Town Clerk upon request.

***THIS FORM MUST BE SUBMITTED WITH PROPOSAL TO BE
DEEMED RESPONSIVE.***

1. State the full and correct name of the partnership, corporation or trade name under which you do business and the address of the place of business. (If a corporation, state the name of the president and secretary. If a partnership, state the names of all partners. If a trade name, state the names of the individuals who do business under the trade name.)
 - 1.1. The correct and full legal name of the Proposer is:
Flagler Technologies, LLC
 - 1.2. The business is a (Sole Proprietorship) (Partnership) (Corporation). **Limited Liability Corporation**
 - 1.3. The names of the corporate officers, or partners, or individuals doing business under a trade name, are as follows: **Officer (CEO) Laura Wagner**
2. Please describe your company in detail. **Flagler Technologies is an innovative IT solutions provider focused on traditional digital infrastructure, hybrid & public cloud and security solutions. Flagler is an outcome-oriented IT solution and managed service provider in Boca Raton, Florida We deliver outcomes through transformational technologies and expertise through professional and managed services. Our full lifecycle methodology includes assessment, strategy, consulting, design, implementation, and optimization.**
3. The address of the principal place of business is: **5295 Town Center Rd. Suite 201 Boca Raton, FL 33486**
4. Company telephone number, fax number and e-mail addresses: (561) 229-1601 (phone); (561) 910-1637 (fax) , support@flagler.io (email)
5. Number of employees: **15**
6. Name of employees to be assigned to this Project: **2 constants, with the 4 others to contribute on as needed basis**
7. Company identification numbers for the Internal Revenue Service: **FEIN: 83-0686433**

IT SUPPORT SERVICES
Lauderdale-By-The-Sea RFP No. 20-11-01

RFP Forms

8. Provide Broward County business tax receipt number, if applicable, and expiration date:
We are a Palm Beach County business, LBTR Number 2019113176
9. How many years has your organization been in business? Does your organization have a specialty? **We have been in business since June of 2018, with a specialty as an IT Solutions Provider and IT Support Services Management.**
10. List the last three projects of this nature that the firm has completed? Please provide project description, reference and contact information and cost of work completed.
1. **Town of Jupiter | Security and Cloud Operations**
Flagler Technologies responded to a security ransomware attack that impacted the Town of Jupiter employees and Police Department in early March 2020. Flagler sent 3 engineers onsite to assess the impact and devise a strategy to get their email servers back online. We quickly migrated their users to O365 to restore email. We also advised on a layered security approach to ensure they are protected in the future. We also just recently migrated their O365 environment to O365 GovCloud to comply with Palm Beach County mandates. We are currently working with the Town of Jupiter to get a Managed Security Operations Center contract in place, which should begin in Jan/Feb 2021. \$10K, Contact Karl Craig, Director Information Systems (561) 214-1832. karlc@jupiter.fl.us
 2. **The Town of Pembroke Park | Ongoing IT Support Services**
Flagler Technologies migrated their email from on premise to O365. We also migrated their on-premises Sharepoint instance to O365 Sharepoint. They have been so pleased with the migration and our engineering capabilities, that they have purchased a block of 100 hours for support services for ongoing IT support projects. \$22K Contact Mark Pakula mpakula@tpfll.gov (954) 701-4345
 3. **City of Coral Springs | Ongoing Network Services**
Flagler Technologies provided firewall deployment services and installed and new Cisco catalyst switches and migrated them off their old switches. They have been so pleased with our Network services, that they are purchasing a block of 40 hours for ongoing IT Support Services. Mo Pierre-Louis- Assistant IT Director <mpierrelouis@coralsprings.org>; Phone 954-344-1107
11. Have you ever failed to complete any work awarded to you? If so, where and why? **No, we have not ever failed to complete work awarded to us.**

IT SUPPORT SERVICES
Lauderdale-By-The-Sea RFP No. 20-11-01
RFP Forms

12. Provide the following information concerning all contracts that are similar in nature or use the same project team proposed for this project that are **in progress** as of the date of submission of this Proposal for your company, division or unit as appropriate.

Name of Project	Contract with:	Contract Amount	Estimated Completion Date	% of Completion to Date
IT Support Services	Town of Pembroke Park	\$12,500	6/30/2021	20%
IT Network Services	City of Coral Springs	\$7,440	5/30/2021	10%
IT Support Services	Lamark Media (~60 users)	\$55,000	2/29/2021	90%

(Continue list as necessary)

13. Provide the following information for any subconsultants you will engage if awarded the contract.

Subcontractor Name	Address	Work to be Performed

The foregoing list of subconsultants may not be amended after award of the contract without the prior written approval of the Town Manager, whose approval shall not be unreasonably withheld.

IT SUPPORT SERVICES
Lauderdale-By-The-Sea RFP No. 20-11-01
RFP Forms

RFP Form B

Proposer: Flagler Technologies

REFERENCE FORM

Forms A, B & C are available in WORD format from the Town Clerk upon request.

***THIS FORM MUST BE SUBMITTED WITH PROPOSAL TO BE
DEEMED RESPONSIVE.***

Give names, addresses and telephone numbers of four individuals, corporations, agencies, or institutions for which you have performed work similar to what is proposed in this RFP:

1.	Name of Contact: Mark Pakula Title of Contact: IT Director Telephone Number: (954) 701-4345 Project: Email Migration and ongoing IT Support Services	Email: mpakula@tppfl.gov
2.	Name of Contact: Karl Craig Title of Contact: Director, Information Services	Email: karlc@jupiter.fl.us
	Telephone Number: (561) 741-2351	
	Project: Recovery from Ransomware attack. Email migration services	
3.	Name of Contact: Keith Hampshire Title of Contact: Interim Systems Manager, IT	Email: khampshire@rivierabeach.org
	Telephone Number: (561) 386- 4339	
	Project: Recovery from Ransomware attack, imaging laptops, backups management	
4.	Name of Contact: Mo Pierre-Louis Title of Contact: Asst. IT Director	Email: mpierrelouis@coralsprings.org
	Telephone Number: (954) 344-1106	

IT SUPPORT SERVICES
Lauderdale-By-The-Sea RFP No. 20-11-01

RFP Forms

	Project: Firewall Deployment professional services, “Flagler Technologies deploys one Fortinet 60F at each location, utilizing site-to-site VPN and Intrusion Prevention Services. Flagler Technologies provides remote design and installation services for the most secure architecture.”	
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IT SUPPORT SERVICES
Lauderdale-By-The-Sea RFP No. 20-11-01
RFP Forms

RFP Form C
PRICE PROPOSAL FORM

Proposer: Flagler Technologies

Note: Forms A, B & C are available in WORD format from the Town Clerk upon request.

***THIS FORM MUST BE SIGNED AND SUBMITTED WITH PROPOSAL
TO BE DEEMED RESPONSIVE.***

Name of Proposer: Flagler Technologies

Name of authorized representative of Proposer: Shana Clark

Project Cost

Instructions: Show the proposed compensation for the activities specified in the scope of work. The compensation may consist of a flat fee, a fixed hourly rate, or any combination thereof. Please explain relevant assumptions used in developing the proposal including the nature and frequency and anticipated duration of planned maintenance activities, estimated time associated with unplanned support activities, etc.

The Total Project Cost SHALL include all fees and reimbursements for out of pocket costs. The Town will not reimburse for any costs not actually incurred and paid for by the Proposer and included in its proposal. Reasonable proof thereof will be required.

\$25,200 annually

Breakdown: \$60 per user per month x 25= \$1500
\$100 per server per month x3= \$300
\$150 per firewall per month x2= \$300

Total \$2,100 per month x12= \$25,200 annually

Additional Services

The Town may have the need for additional services, which may be requested over the initial term of the contract.

Please provide the hourly rate of various staff positions who may do additional work.

IT SUPPORT SERVICES
Lauderdale-By-The-Sea RFP No. 20-11-01
RFP Forms

Hourly Rates for Additional Work	
<u>Title:</u>	<u>Hourly Rate</u>
Level 1 Engineer	\$125
Level 2 Engineer	\$175
Level 3 Engineer	\$225

By: Shana Clark

Date: 12/9/2020

Name: Shana Clark

Title: Account Manager & Managing Member

IT SUPPORT SERVICES
Lauderdale-By-The-Sea RFP No. 20-11-01
RFP Forms

RFP FORM D

Proposer: Flagler Technologies

THIS FORM MUST BE SIGNED AND SUBMITTED WITH PROPOSAL TO BE DEEMED RESPONSIVE.

The undersigned guarantees the truth and accuracy of all statements and the answers contained herein.

PROPOSER'S CERTIFICATION

I have carefully examined the Request for Proposal referenced above ("RFP") and any other documents accompanying or made a part of this RFP.

I hereby propose to furnish the goods or services specified in the RFP. I agree that my proposal will remain firm for a period of 120 days in order to allow the Town adequate time to evaluate the proposals.

I certify that all information contained in this proposal, which includes the TOWN required RFP forms A, B, C and D, is truthful to the best of my knowledge and belief. I further certify that I am duly authorized to submit this proposal on behalf of the firm as its act and deed and that the firm is ready, willing and able to perform if awarded the contract.

The firm and/or Proposer hereby authorizes the Town of Lauderdale-by-the-Sea, its staff or consultants, to contact any of the references provided in the proposal and specifically authorizes such references to release, either orally or in writing, any appropriate data with respect to the firm offering this proposal.

I further certify, under oath, that this proposal is made without prior understanding, agreement, connection, discussion, or collusion with any other person, firm or corporation submitting a proposal for the same product or service; no officer, employee or agent of the Town or any other Proposer is interested in said proposal; and that the undersigned executed this Proposer's Certification with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

If this proposal is selected, I understand that I will be expected to execute the Town's standard professional services contract, in the form approved by the Town Attorney.

A person or affiliate who has been placed on the convicted vendor list following a conviction for public entity crimes may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, sub-contractor, or consultant under a contract with a public entity, and may not transact business with any public entity in excess of the threshold amount provided in Sec. 287.017 Florida Statutes, for CATEGORY TWO for a period

of 36 months from the date of being placed on the convicted vendor list. I further certify, under oath, that neither the entity submitting this sworn statement, not to my knowledge, any of its officers, directors, executives, partners, shareholder, employees, members or agents active in the management of the entity has been convicted of a public entity crime subsequent to July 1, 1989.

Flagler Technologies

Name of Business

By:

Shana Clark

Signature

Shana Clark - Managing Member

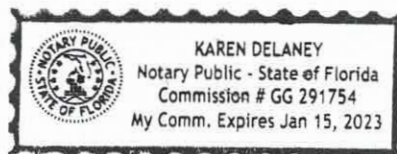
Print Name and Title

5295 Town Center Rd. Ste. 201

Boca Raton, FL 33486

Mailing Address

Karen Delaney
12-8-2020





Flagler Resource Profiles

OBJECTIVE

Highly experienced Information Technology Professional seeking position using proven experience in leadership, problem solving, and implementing cost effective systems.

EDUCATION

Nova Southeastern University | Master of Science | Mgmt. Information Systems | September 2006
Florida State University | Bachelor of Science | Information Systems | Business April 1999

STRENGTHS

- Bi-lingual, Fluent in both English and Spanish.
- Strong verbal, written communication and presentation skills
- Experience coordinating recommendations to Senior Management and staff.
- Strong ability to work with clients/customers to design and recommend IT solution that best fit the business need.
- Known by management, engineers, and customers as being detail-oriented, ability to prioritize tasks to accomplish maximum results, timely completion of projects, and ability to solve organizational problems.
- Experience with SAN, NAS on EMC and Netapp Environments.
- Experience with all flavors of Server Hardware including IBM, Dell, Cisco, and HP.
- Extensive experience with all Windows OS Flavors.
- Strong Red Hat Linux, UNIX Skills.
- Datacenter Design experience.
- Experience with Hyper-Converged Nutanix and Simplivity infrastructure.
- Experience with VMWARE VSphere 5 and above.
- Experience with Cisco UCS Blade and C-series Server Environments.
- Cisco Hyperflex HCI For Engineers Certified

WORK EXPERIENCE**2019 - Present | Flagler Technologies | Consulting Systems Engineer**

- Develop plans and procedures and establish guidelines for overall system performance improvement
- Assist in developing Statements of Work and Bill of Materials
- Oversee the design, development and implementation of clients' specific computer systems needs on the Managed Services Side.
- Oversee Service/Helpdesk on our Managed Services business to ensure smooth customer interaction and problem resolution.
- Hand-on support of all IT Infrastructure for any of our 30+ Managed Services Customer

2018 - 2019 | RoundTower Technologies | Pre-Sales Systems Engineer

- Proactively scoped the technical solutions required to address customer requirements, assesses customers met and unmet needs, and recommend solutions that optimize value for both the customer and the firm.
- Coordinated closely with internal sales, sales support, and service resources to align solution design with customers' business requirements.

- Meets assigned targets for profitable sales growth in assigned product lines, market areas, channel, or teams supported.
- Provides coaching and professional development to team member sales associates in order to enhance their product knowledge, technical acumen, and technical sales skills.
- Opportunistically pursues additional business development opportunities within customer firms. Collaborates with sales to ensure these opportunities are effectively covered and advanced.

2011 - 2018 | NextEra Energy Resources | Domain Architect

- IT Architect Role for Server Lifecycling of all NextEra Energy Resources Sites worldwide.
- Participate in the design and ongoing revision of the infrastructure software solutions to support budgeting, chargeback, billing, service fulfillment, and capacity planning needs
- Drive user requirements sessions and work with software engineering and/or third parties to design the product roadmap based on features requested, mission critical business needs, and business processes
- Measure user community happiness and develop plans/deliver features to address points of concern
- Responsible for working with a wide variety of internal customers, process designers, operations leads, and software engineers to design the best product solutions to solve some of the most challenging and novel problems in infrastructure management.
- Responsible for all Private Cloud Computing initiatives at NextEra Energy Resources including resource allocation, capacity planning and performance management.
- Responsible for managing the entire VMWARE virtualization environment as far as capacity planning, performance management and resource allocation.
- Highly influential on decision-making for all new technology initiatives and proof of concept projects at NextEra Energy Resources.

2008 - 2011 | NextEra Energy Resources | IT Senior Systems Administrator

- Design processes to automate server builds and deployments in the most efficient way possible across the organization.
- Design processes to meet security server baseline standards to comply with SOX requirements.
- Daily troubleshooting in high risk production environment.
- Responsible for tracking and updating project plans throughout the group for project progression status and reporting.
- Responsible for scheduling production server outages for upgrades and migrations to new hardware/software.
- Consistently researching new technologies that can potentially benefit the everyday business.
- Interact with vendors and Senior Management to make decisions on Capital Project Expenditures.
- Responsible for planning, deployment and administration of VMWARE Virtualization in the server environment at FPL.
- Deployment of ESX 4 and VSphere as well as VCenter Server for managing the virtualized environment.
- Have managed to cut about 40% of FPL's data center footprint as a result of virtualizing the environment.
- Responsible for the overall health, configuration and management of the VMWARE Environment.
- Project Lead in the Windows Server 2008 R2 imaging and deployment into the environment.

- Constantly interacting and improving the level the of IT Service that is provided to all the different Business Units at FPL.
- Fully manage EMC Celerra NAS Devices at 5 FPL Sites throughout the organization.

2002 - 2008 | AMD (Advanced Micro Devices) | Senior Systems Engineer

- Manage all aspects of IT at the Orlando, FL. Site for ATI Technologies.
- Fully manage 30 Windows 2003 Servers in a Windows Active Directory domain infrastructure.
- Fully manage a 400 CPU slot Linux compute cluster using LSF for load sharing of resources.
- Monitoring and capacity planning and forecasting of all Windows, UNIX and Linux server resources in the environment.
- Fully designed, implemented, and manage an Exchange 2003/5.5 e-mail environment including account management, performance tuning, and upgrades.
- Fully manage all Windows, Linux and UNIX account management, permissions, access auditing, group creation and security assessments of the environment.
- Backup administration of all Windows, Exchange, Linux, Netapp NAS and UNIX server backups using Netbackup Datacenter Enterprise Software.
- Fully administer a Unix NIS domain environment.
- Fully implemented and manage all network elements in the environment including all LAN, WAN, DNS, DHCP, and WINS issues.
- Responsible for adding and configuring all network hardware including Cisco routers and switches, Foundry Networks edge and core switches, hubs, cabling and network monitoring.
- Responsible for working with vendors, budgeting and purchasing of all IT related hardware and software at the site.
- Administering all telecom equipment including phones, Nortel PBX phone system, adding, moving, and changing phones and phone lines at the site.
- Responsible for imaging, deploying and administering all Windows XP/Vista Desktops and laptops.
- Fully manage four Network Appliance FA960 NAS Server Clusters and a Netapp R200 NearStore Server for online backups and restores.
- Planned, designed, and supervised the building of a new state-of-the-art datacenter at the AMD Orlando regional office.

2001 - 2002 | Universal Orlando, Universal Studios - Information Services | Systems Administrator/Server Support

- Responsible for all Server hardware installation, troubleshooting and maintenance.
- Responsible for all user accounts, security and access permissions
- Disk space usage distribution and cleanup.
- Managed all printing services on servers.
- Managed all server operating systems (Windows NT, 2000 and 2003).
- Shared resources management planning and deployment of new and expansion of systems.
- Managed entire backup environment scheduling and processing.
- Daily troubleshooting of hardware and operating system issues.
- Planning and budgeting for software and hardware purchases.
- Deployment of Norton Antivirus Corporate Edition 7.5 Project.

- Responsible for planning, testing, and Implementing and maintaining the Norton Antivirus Corporate Edition Solution to 120 servers and 1500 desktop computers.

1999 - 2001 | Lockheed Martin - Enterprise Information Systems | Desktop Systems Analyst and Integration/Network Administrator | Orlando, FL

- Project duties included Windows 2000 Server Backup and Storage Mgmt. Using Tivoli TSM
- Involved in Windows 2000 Server Enterprise backup and restore management of Active Directory using the Tivoli Storage Manager tool.
- Responsibilities include testing backups and restores of Windows 2000 domain controllers, testing backups and restores of Windows 2000 Server Active Directory, and making sure the Active Directory database is restored and replicated to other domain controllers.
- ACMS Application Packaging: Packaging duties include extensive registry modifications of applications using the Novadigm EDM software; assigning permissions and rights within each application for a managed desktop environment; performing exhaustive testing on each application under different operating environments; and creating testing documentation and step-by-step instructions on how to package each application.

Daniel Golden
Palm Beach Gardens, FL 33418
(561) 231-5896
Dan.golden@flagler.io

Solutions-oriented, dependable Systems Administrator with over twenty years of experience providing technical assistance, networking, infrastructure and coding to customers and businesses. I have acquired the ability to integrate my technical skills, customer support experience, and related education to exceed technical, business, and customer expectations.

Experience

Flagler Technologies

MSP Systems Engineer	Boca Raton, Florida	Dec 2018 –
Present		

- Manages all day-to-day computer related issues at multiple clients
- Manages project work for clients
- Technical support for Apple and Windows Desktops
- Server support
- Network support – Cisco Meraki
- Application support
- VPN Setup and Support
- New user setups on Windows and Apple computers
- Manages O365

WPTV News channel 5

IT Operations Technician III	West Palm Beach, Florida	June 2018 – Dec
2018		

- Managed all technical issues that involved putting a television show on air

SSI Petroleum

Network/Systems Administrator	West Palm Beach, Florida	June 2017 – June
2018		

At SSI Petroleum I am Responsible for everything to do with the infrastructure and systems. Improving process to keep systems running smoothly managing multiple locations.

A few of my responsibilities are:

- Dell Windows 7 - 10 Desktop, Servers and Laptop Computer Support
- Windows 2008-2016 Servers
- Review all server logs daily

- Active Directory, File/Print services, Group Policy
- DNS, DHCP Management
- PowerShell Scripting Daily Tasks
- Altaro VM Backups
- PRTG Network Monitoring
- Symantec Cloud based Antivirus
- Hyper-V VM Environment
- WSUS Patch Management
- Backup Management – On and Off site, Physical and Virtual Servers
- Networking – Vlans, Subnetting
- SQL 2008/2016 Server Management
- Cisco Meraki and Switches for Lan and Wan
- Ascend, Smart truck, Smart Tank, Rhino GPS Program support
- Documentation of all Systems
- Point person for all technical issues

Cheney Brothers

Corporate Helpdesk Manager
2017

Riviera Beach, Florida

March 2016 – June

As Corporate Helpdesk Manager my expanded responsibilities included managing staff in three locations throughout Florida while maintaining all responsibilities from previous support position.

- Manage 11 employs in 5 Locations
- Hire and train new employees
- All Support responsibilities from previous position

IT Support Specialist
2016

Riviera Beach, Florida

July 2015 – March

At Cheney Brothers, Inc. I work to support the sales staff by managing their laptop computers and our internal systems to ensure up time, worked with IT Staff troubleshooting company apps running on SharePoint and SAP.

- SAP custom application support
- Support Salesman – Dell Laptops, servers and iPhone
- VMware Management
- Create Documentation
- Dell EMC SAN Support
- Active Directory - Create and Make Changes to User's, Computer and Peripherals
- Used WSUS Server for patch management
- Used WDS to create images for laptop and desktop computers
- Troubleshoot and Update company SharePoint site
- Implement more efficient systems
- Networking Infrastructure Support

- Troubleshoot online ordering systems

NextEra Energy Resources

Juno Beach, Florida

April 2013 – July 2015

Systems Administrator

At NextEra Energy I worked to support the energy traders by managing the servers to ensure up time and server integrity, worked with programmers to implement new software both purchased and created in house.

During my tenure, which started as a five-week contract and evolved into over two years, I became the RightFax administrator and took on numerous projects aside from my day to day responsibilities including migrating IIS and Tomcat 6 to IIS 7 and Tomcat 7, Windows 2003 to Windows 2008, Working with SharePoint, PowerShell Scripting and Documenting infrastructure to name a few.

- Manage over 300 server instances running Windows, Linux and AIX in multiple sites
- Manage VMWare
- Implement User Requests
- PowerShell Scripting
- Manage the hardware in Data Center – Repairs and Maintenance
- Install and manage programs
- Work with Programmers to resolve errors
- Linux Administration
- Change Management

Bethesda Memorial Hospital
2013

Boynton Beach, Florida

October 2011 – April

Support Analyst Level II

Evaluate and Resolve technical issues, solve customer concerns, and troubleshoot computer and printer problems in an efficient and courteous manner. Diagnose and repair hardware problems, repair computers, troubleshoot technical issues and install software applications. Communicate with higher level staff as well clients. Document updates and resolutions on all service requests, resolve issues in a timely manner. Work with Technical and Systems staff to implement projects and resolve complex problems.

- Support End Users
- Roll out projects w/ System Analyst Staff
- VMware user support
- Printer Maintenance
- Windows support
- Datacenter Support
- Helpdesk Support
- Network Support
- Hardware Support
- Able to work individually and with the team
- Documentation

Sweet Tech Computers & Consulting

St. Paul, MN

2010 - 2011

Information Technology Support Specialist

Provide comprehensive on-site, remote support and preventive maintenance on computers, servers and related peripherals for residential and business customers. Manage Windows Server Environments for customers along with Active Directory and Exchange. Evaluate technical issues, solve customer concerns, and troubleshoot computer problems in an efficient and courteous manner. Diagnose and repair hardware problems, build computers, troubleshoot technical issues and install software applications. Deliver, set up, and network computer systems.

Key Contributions:

- Incorporated remote support software into website to reduce cost for customers.
- Maintain customer base and provide professional services to expand business.

WD Larson Companies

Bloomington, MN

2008 - 2010

Network Administrator

Concentrated on the overall integrity of the network, server deployment, security, and ensuring that the network connectivity throughout WD Larson's LAN/WAN infrastructure was on par with technical considerations at the network level of the organization's hierarchy.

Responsibilities Included:

- Daily, Weekly and Monthly Backups – DLT, LTO, Disk to Disk – Backup Exec 12.5 – Off site rotations
- Installing and Maintain Windows 2000, 2003 and 2008 Servers
- SQL Server Install, Maintenance and Upgrade – SQL 2000 and 2005
- Active Directory install and maintenance
- DNS
- Exchange Server 2003, 2008 support
- Exchange Server adds, changes and removals
- DHCP
- Monitor and optimize Systems
- Implementing Group Policy, Scripts, Windows 2003 and 2008 Server
- Internet Security – SonicWall and Scan Safe Content Filtering
- Managed AT&T T1 lines
- WSUS - Install and Setup
- Help Desk
- Disaster Recovery Planning
- Switches and Networking
- VPN – Install and Support
- Symantec Ghost
- Anti-Virus – Symantec Corporate 10 and Symantec SEP 11
- Working with Vendors
- Blackberry Server install, maintenance and user setup
- Followed and Created IT policies

Wiseway Transportation Services

Hudson, Wisconsin

1997 - 2008

Systems Administrator

Duties included installing, [supporting](#), and maintaining [servers](#) and other computer systems. Planning for and responding to service outages and other problems. Other duties included [scripting](#) and light

[programming](#), [project management](#) for systems-related projects, supervising and training computer operators, and being the support for computer problems. Also, maintained company online presence.

Other Responsibilities included:

- Backup Solutions and Implementation – Arcserve, Backup Exec 11 and Veritas 9 - Off site rotations
- Planning and Implementing new servers
- Internet Security – Firebox
- Linux E-Mail Administration
- Monitor and optimize Systems
- Active Directory setup and administration
- Website Administration and setup
- Scripting
- Windows 2000 and 2003 Server Administration
- HelpDesk – Printing,
- Windows 95-XP, etc
- AIX Server Administration
- Switches and Networking
- Fiber Setup
- Cognos Impromptu and Informix
- VPN
- Anti-Virus – Symantec Corporate 10
- User/Desktop Setup
- Working with Vendors
- Established and documented IT policies and procedures

Education

- Tech Skills Bloomington, MN MCSE Studies
- CompTIA A+ Certified
- Microsoft Certified Solutions Associate
- MCSA Server 2012
- AWS Solutions Architect – Associate

Ryan G. Hicks

7676 150th Court N
Palm Beach Gardens, FL 33418
ryan.hicks@me.com

Mobile: (561) 275-8735
Contact Preference: Phone

LinkedIn:
www.linkedin.com/in/hicks-ryan/

OBJECTIVE:

To effectively prepare, plan, and execute while consistently developing, collaborating, and growing with a productive team. Win more, learn more. Have fun.

EXPERIENCE:

7/2018 – Present

CTO | - Flagler Technologies

15-person company founded on delivering exceptional services to SMBs and mid-market companies facing disruptive stress from digital transformation in the Florida geo. Developed multiple routes to market with a Managed Services division and Consulting Services. Grew business to \$9m in revenue in our 1st year with a goal of \$22M for our second year. Responsible for vision, management, and execution of primary responsibilities in Managed Services, pre-sales engineers and service delivery. Work with sales, engineering, and services for continued offerings and value articulation of products and solutions. Planned and achieved channel competencies such as Dell Gold, VMware Enterprise, AWS Select Tier Consulting Partner, Microsoft Silver Cloud Partner, Splunk Premier Partner, HPE Silver Partner and Cisco Premier Partner.

2/2017 – 07/2018

Manager – Cloud & Virtualization Practice – Global Technology Office - Dell EMC

Responsible for global team of Advisory System Engineers and Field CTOs. Formulated and enacted high touch engagement model for team into top 500 customers for data protection products. Gathered customer priorities as office acted as a liaison between product management and sales teams. Reviewed monthly software sprints and provided updates to field sales teams with bi-directional and continual improvements. Increased GTO high touch model by 12% via combined actions of analytics/reporting and restructuring geographical coverage model.

4/2016 – 02/2017

Director of Professional Services - ProSys Information Systems

Responsible for Pre-Sales Engineering and Post Sales Delivery Engineers for FL Region. Maintained the highest professional services utilization of any region. Q2 2016, Q3 2016 highest percentage of services billing and sales goal at 143% and 120% respectively.

1/2015 – 4/2016

Vice President Architecture & Consulting - RoundTower Technologies

Guide, motivate, & mentor practice managers to develop and tune market strategies/business plans for the Storage, Virtualization, Network, Compute, Security, and Data Protection practices. Work with peers across marketing, services delivery, and sales to execute business strategies. Plan for faster disruption cycles which include consulting engagement, internal processes. 50% YoY Growth, in Storage, 23%YoY Growth in Data Protection, 175% YoY growth in Networking and Compute practices as a result of process and structure enhancements such as peer review and mentoring.

1/2013 – Jan/2015

Practice Manager, Network & Compute - RoundTower Technologies

Develop and execute business plans for the practice that consist of company goals and practice goals. 150% YoY growth in CY13 and CY14- Shift from 2% to 16% top line revenue for company. Developed and executed plan to move from Cisco standard reseller to 4 technical and sales competencies within 18 months. – Cisco Silver, Cisco Gold.

2/2006 – 1/2013

Systems Engineer III - Cisco Systems

Responsible for customer architectures and solutions across Data Center, Collaboration, and Borderless Networks for commercial healthcare accounts. Build good rapport, consensus with customer account relationships. Work adjacent with Account Executives and partners sales/services to build proposals for business outcomes. AL-NFL 314% of Plan FY08, Cisco Sales Champion FY12. Collaboration Virtual Team Lead Commercial South.

EDUCATION

1993-1995

Appalachian State University

2012

University of Phoenix

ADDITIONAL INFORMATION

Technical Certifications

AWS Certified Cloud Practitioner

Cisco Certified WebEx Calling for VAR Sales Certification

Cisco Certified WebEx Calling Administration – Professional

Veritas VSE+

Previous Technical Certifications

AWS Certified Solutions Architect-Associate #664463

ISC2 **CISSP** – Certified Information Systems Security Professional

Cisco **CCNP-Voice** #CSCO10056339

Cisco **CCNP** #CSCO10056339

Microsoft **MCSE** Certified Systems Engineer # 1078375

Cisco Data Center Network Infrastructure I Certification

CCIE Written - Collaboration

Recognition

RoundTower Technologies, Inc. **Technical Organization MVP 2013**

FY13 SE of the Quarter FL-Select Region Q1

Cisco Sales Champion FY12 – Top 10% Systems Engineers Worldwide

FY12 SE of the Quarter FL-Select Region Q3

FY12 SE of the Quarter FL-Select Region Q1

FY11 SE of the Quarter FL-Select Region Q1

Cisco FY10 Q4 SE Excellence Award: Cisco US Commercial SE of the Quarter

FY10 Graduate: Cisco SE Transitions & Leadership Development Program

An annual program focusing on the top 1 percent of high-potential Cisco SE's worldwide. Participants represent all theatres and must be nominated by Area Directors and Theatre Leads.

Cisco **Territory SE of the Year** – AL-NFL 314% of Plan FY08

Cisco Systems **"Channel SE of the Year"** SC Region 2005

Partner of the Month | April 1999 for NewSouth Communications

INTERNATIONAL SPEAKING

Gartner Workshop Session Presenter: Cisco Systems Gold Coast Australia 2012
(Virtual & Collaborative Teleworkspaces)

HOBBIES:

Electronic music production, percussion, hybrid cloud aficionado.

Interests: Collaborate to Innovate theory, technology curve, disruptive stress/opportunity paradigm, converged/integrated systems. FBLA Judge

NAME: Tony Gonzalez



LINKEDIN: <https://www.linkedin.com/in/jesusgonzalezjr/>

TITLE / ROLE: Virtualization Solutions Engineer
Data Center Systems Architecture / Virtualization Specialist

COMPANY:
Flagler Technologies
5295 Town Center Rd STE 201
Boca Raton, FL 33486

YEARS IN INDUSTRY: 19 YEARS

CERTIFICATIONS:

VMware Certified Advanced Professional 5 – Data Center Design (VCAP5-DCD)
VMware Certified Advanced Professional 5 – Data Center Administration (VCAP5-DCA)
VMware Certified Professional 6 - Data Center Virtualization (VCP6-DCV)
VMware Certified Professional 5 – Data Center Virtualization (VCP5-DCV)
VMware Certified Professional 4 – Data Center Virtualization (VCP4-DCV)
VMware Certified Professional 3 (VCP)
VMware Certified Professional - Network Virtualization 2019 (VCP-NV 2019)
VMware Certified Professional 6 – Network Virtualization (VCP6-NV)
VMware Certified Professional 7 – Desktop and Mobility (VCP7-DTM)
VMware Certified Professional 6 – Desktop and Mobility (VCP6-DTM)
VMware Certified Professional 5 – Desktop (VCP5-DT)



VMware Cloud (VCP-Cloud)

AWS Certified Solutions Architect – Associate (AWS-SAA)

AWS Certified Cloud Practitioner (AWS-CCP)

EMC Implementation Engineer (EMCIE) – Symmetrix Solutions Specialist

PAST EXPERIENCE:

RoundTower Technologies – Managed Services Virtualization/Compute Lead

Express Scripts – Senior LAN Engineer – Virtualization/Compute

Liberty Medical – Senior Systems Administrator – Virtualization/Compute

NOTABLE PROJECTS:

DESIGN, DEPLOYMENT AND MANAGEMENT OF DISASTER RECOVERY/BUSINESS CONTINUITY FOR FORTUNE 100 COMPANY

DESIGN, DEPLOYMENT AND MANAGEMENT OF MULTI-SITE/CROSS CONTINENT VIRTUAL INFRASTRUCTURE

TIM BETZ (3XCCIE™ No. 36293) — CONSULTING SYSTEMS ENGINEER

PROFESSIONAL SUMMARY

Tim Betz has been a part of the IT community for over fifteen years. His background ranges from Principal Operations Engineer/Architect roles to Network Engineering and VIP Solutions Engineer. With background experience in Cisco, Arista, Brocade, HP, Juniper, and Hitachi environments, he has a solid technology foundation which provides the agility required to adapt to changes in a modern, fast pace, IT domain. In addition, he has played a leading architecture and implementation role in large scale ISP and Enterprise network convergence projects. This diverse range in background has been instrumental to his success as a security and enterprise/ISP network consultant. His broad base of knowledge and strong networking foundation makes him a “go to” resource within the Curvature organization.

FOCUS

- Enterprise and ISP MPLS, Routing, and Switching
- Network Convergence and Implementation Strategies
- Enterprise Network Security
- Data Center Routing and Switching

HIGHLIGHTS / AREAS OF EXPERTISE

- Significant experience ranging from Network Architecture and Design to Physical Deployment and Configuration.
- Skilled Implementation and Migration Network Engineer well versed in Core, Distribution, Edge Routing and Switching strategies.
- Advanced Network Security approach with focus on Enterprise Edge and Access Layer hardening.
- Capable of providing delivery lead oversight on multiple projects.

PROJECT EXPERIENCE

- Super Bowl 2020 – Lead design and deployment engineer for Fox Sports
- Republican National Convention: Tim was the lead design engineer who designed and deployed the infrastructure to support the Republican National Convention in Tampa. The network supported all voice, video and data feeds coming to and from the convention. Tim was an integral part of the success of the event which incurred 100% uptime.
- Network Convergence: As a lead participant in a company-wide initiative to converge and standardize regional Network Architecture, Tim’s primary role involved planning, designing, and migrating Enterprise and SMB circuits across multi-State large scale Routing and Switching infrastructure with focus on minimal end user impact. The project successfully migrated away from legacy Layer 2 WAN/LAN topologies in favor of a more robust and flexible Layer 3 + MPLS architecture.
- Managed Network Services: Tim was part of a team that launched a national Managed Network Security, WAN, and LAN product offering. This initiative consisted of developing best practice architecture wrapping Cisco ASA Firewalls, Cisco ASR and ISR routers, and Cisco Catalyst switches. In addition, Tim consulted as a pre-sales Subject Matter Expert (SME), developed test and turn-up scripts for internal engineering departments, provided mentored escalation assistance, and engaged in post-sales engineering and operations for large Enterprise clients.
- Enterprise Transport Circuit Migration: Tim played a lead role in migrating Enterprise clients from CWDM optical transport in favor of Gigabit Ethernet Passive Optical Network (GePON) transport.
- Enterprise Network Design: As a Routing and Switching Subject Matter Expert, Tim led over 300 Enterprise network convergence projects. These consisted of a diverse range of technology, including Routing/Switching,

ASA Firewalls with FirePOWER, Multicast, VPN, QoS, MPLS, L2 and L3VPN, DMVPN, and Circuit Validation. In addition, Tim assisted with Tier 4 escalations with a key focus on mentoring Associate and Staff engineers.

- Operations and Installation: Responsible for rack/stack and powering a large diverse set of Service Provider electronics, to include Cisco Catalyst 6500s, Cisco 7600s, Hitachi GePON, and Cisco ASR9ks. Tim also engaged in templating initial configurations of said devices with focus on translating legacy technologies into modern, best practice, topologies.

CERTIFICATIONS AND TRAINING

- Certified as Cisco CCIE Routing and Switching
- Certified as Cisco CCIE Service Provider
- Certified as Cisco CCIE Data Center
- Certified Meraki CMNA (Firewall)
- Certified CCNA (R&S)
- Certified CCNP (R&S)
- Certified CCDP
- Splunk Core Certified Power User
- Splunk Core Certified User
- AWS Certified Solutions Architect

Shana Clark
Jupiter, Florida 33458
(561) 207-1047
ShanaClark08@gmail.com

Information Technology Sales Leader

Results driven, IT professional with notable success developing and growing technology sales in key territories and accounts. Looking for an opportunity to achieve my maximum potential as an experienced sales leader. 15+ years' experience leading all stages of a sales campaign, including identifying or creating a net new opportunity, building technical and business champions, working with technical engineers to develop solutions, executing quality proposals and delivering presentations to key Executives to win business.

Experience

Flagler Technologies ***Boca Raton, FL*** ***October 2018- Present***

Senior Account Manager- South Florida

Developing strong relationships with key manufacturer reps and clients to identify projects and close sales opportunities. Flagler platform focus includes data center, cloud, data analytics, and security. Executing proposals that include strong justification and return on investment modeling. Produced \$1.25M in sales in the first 18 months in the role.

RoundTower Technologies ***Boca Raton, FL*** ***November 2014- September 2018***

Account Executive- South Florida

Identifying and closing sales opportunities within my territory across all tenants of key IT manufacturers represented. Success in selling networking, collaboration, data storage, business continuity, and data analytics, which maximized my technical acumen and cross platform experience. Achieved Rookie of the Year in January 2016, my first full year in the role producing \$900K in GP for the company, on a \$700K goal. Produced \$1.2M in GP on a \$1M goal in 2017, and \$1.34M in GP in 2018 on a \$1.2M goal.

Pure Storage ***S. FL Territory*** ***February 2014- November 2014***

Account Manager- South Florida

Sales and Account Management for data storage product in a new territory. Participated in extensive technical and sales training programs for the company. Maintained and oftentimes exceeded a weekly goal of meeting with 4-5 net new clients each week, a minimum of 2 demos per week, and successfully ran a minimum of 3 Proof of Concepts per month for the company. During my time at Pure, I honed my presentation and public speaking skills.

EMC Corporation ***Boca Raton, Florida*** ***April 2007- February 2014***

Named Account Executive- Commercial South Florida

Sales and Account Management for specific Named Accounts among the EMC South Florida Commercial District. Cultivated opportunities for multiple products and services into each account as well as building

relationships with key business and technical champions to help close business. Delivered certified proposals that solve business problems with strong justification and return on investment models.

Achieved 2013 yearly quota by 120% with \$7.6M in sales
2012 revenue achievement of \$5.4M in sales with 50% less accounts than 2011
Achieved 2011 yearly quota by 122% with \$7M in sales
Achieved 2010 yearly quota by 5% with \$4.5M in sales
Achieved 2009 yearly quota by 66% with \$5.8M in sales
Achieved 2008 yearly quota, as well as closed \$3.6M of sales from October 2008 to December 2008.
Achieved 2007 yearly quota, as well as opened nine net new accounts from April 2007 to October 2007 as Education Account Manager. Promoted to Named Account Executive in October 2007.

MTI Corporation
Boca Raton, Florida
June 2004 to March 2007

Executive Account Manager
Responsibilities included identifying, developing, and closing new business opportunities within South Florida sales territory. Manage relationships with key partners, technical decision makers, and end users. Responsible for growing sales and presence in South Florida territory, as this was a new market for MTI.

Achieved 2006 yearly quota as well as closed \$2.5 M of net new business.
Grew South Florida territory from 25K to \$3.2 M annually.

CDWG
Reston, Virginia
January 2003 to June 2004

Senior Federal Account Manager
Responsible for all aspects of sales and account management to the Department of Homeland Security and US Navy. Establish key relationships with technical decision makers to understand their business requirements and determine areas where CDWG can provide solutions. Manage relationships with technology manufacturers, prime integrators, government buyers, and end users to maximize short- and long-term sales opportunities.

Achieved 2003 yearly quota by growing sales in territory by 202% (US Navy). Expanded a new territory (DHS) from 30K to \$5M within 7 months.

GTSI Corporation
Chantilly, Virginia
August 2002 to January 2003

Personal Account Representative
Responsible for managing new and established client base which focused on the Department of Interior and Department of Commerce within the US Federal Government. Focused on outbound phone campaigns to increase sales.

Education

East Carolina University, Bachelor of Science
School of Education Scholarship Recipient

References available upon request



LANE TECHNOLOGY SOLUTIONS

We know business technology.

lanetechnologiesolutions.com

12/15/2020

Town Clerk
4501 N. Ocean Drive
Lauderdale-By-The-Sea, FL 33308

Greetings!

I am please to present to you our proposal for managed IT services. I believe this proposal will give you a good sense of the capabilities of my company to address the technical needs of the Town. We look forward to hearing from you for the opportunity to discuss further how we can help Lauderdale-By-The-Sea achieve its organizational and technical goals with our great customer service and consulting advice.

We are proposing managed IT services for workstations, servers, network, firewall and cloud services (Office 365) support. Taking from our 28 years of managed services experience, we believe we are well-suited to meet your current IT demands with our award-winning team and move in partnership with the Town into the future with expert advice and consulting.

Our proposal is priced with two plans, one being more workday oriented, and the other being 24x7 coverage.

I will be your contact to make representations for or on behalf of our company.

Jim Lane, President/CEO
2211 Lee Road, Suite 210
Winter Park FL 32789
407-326-8217

Should we be privileged to make a presentation, I will be sure to include some of my staff so that you or the committee can meet our team and ask questions directly to them. Also, please feel free to contact any references listed in the proposal.



LANE TECHNOLOGY SOLUTIONS

We know business technology.

lanetechnologysolutions.com

Our proposal is based on the IT infrastructure information we received and can be adjusted as needed once we better understand the environment and we physically see the devices installed. Also, please understand, there can be some give and take in our proposal should what we have included need to be refined. This is our best effort to achieve what we believe you are looking for.

Thank you for considering us, and please have a joyous holiday season!

Sincerely,

Jim Lane, President/CEO
Lane Technology Solutions



**Town of Lauderdale-By-The-Sea
Request for Proposal
IT Support Services
RFP: 20-11-01**

AsysTech, Inc dba Lane Technology Solutions

2211 Lee Road, Suite 210
Winter Park FL, 32789
Phone: (407) 647-7787

Prepared by Jim Lane, CEO
jim@lanetechnologiesolutions.com
www.lanetechnologiesolutions.com

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Section A, Organizational Profile and Qualifications

Lane Technology Solutions provides IT infrastructure services and support to business clients in Central Florida and around the country. We model our business as a partnership. We work together with our clients to develop a well thought out structured plan of action to assist you to ensure your business runs smoothly, economically, and safely. We understand that each business has different needs, budgets, compliance requirements or safety measures that it is trying to meet or accomplish. We work together to establish a comprehensive plan to make sure all your needs, and goals are met.

Throughout our 28 years, we have offered managed services and project services and IT products to many municipalities and government entities, including the City of Winter Garden, the US Air Force, the City of DeBary, the City of Deltona, the Winter Park Housing Authority, and others.

Corporate documentation may be found in Section F.

Lane Technology Solutions was voted 'Best IT Services' at the Best of Winter Park 2020 sponsored by the Winter Park Chamber of Commerce. We are listed in the Orlando Business Journal as a top Tech Company in the Orlando metro area.

Some similar clients that we currently provide managed services for, locally in Winter Park, include the Winter Park Housing Authority, the Balmoral Group, Winter Park Publishing, the Steve Goldman Foundation, Forward Law and Beyond Commercial Real Estate.

Other clients in our portfolio include Chicken Salad Chick and Another Broken Egg national restaurant chains. We work with two Disney related companies, Millennium Management (Splitsville, Black Tap and Chef Art's Homecomin in Disney Springs) and Mitsukoshi (Japanese Pavillion EPCOT).

Although we meet the requirements set forth for many compliance regulations, we are currently embarking on a HIPAA audit, training and certification conducted by the Compliancy Group. This rigorous program will ensure to our clients that we meet or exceed those important compliance requirements necessary for them to meet their compliance obligations. The result will be a stamp of approval independently certified.

ASysTech, Inc the corporate holding company of Lane Technology Solutions, made an election to become an S corporation on October 1, 1992 and no events have occurred since that date to terminate the Corporation's election. At its inception the stock were owned by Rick and Lois Hardin, who operated the business as the board of directors.

On July 1, 2019, the stocks were sold, and the board of directors changed to, Jim and Kate Lane. Since that date, the company had been re-branded under the name of: ASysTech, Inc. dba Lane Technology Solutions.

Lane Technology Solutions does not anticipate any changes in ownership or other significant near-term changes. Lane Technology Solutions, (or any predecessor or affiliates) has never filed or declared bankruptcy.

Lane Technology Solutions provides IT infrastructure managed services and support small and medium sized organizations. We are located at 2211 Lee Rd, Suite 210, Winter Park, FL. We have a total staff of 8 full time and 1 part-time employee. Of our staffing team, we have 6 members who are dedicated to technical support and account management. We will be adding another System Engineer to augment our staff after the first of the year as we have added many new managed services contracts to our portfolio.

We are proudly a State of Florida Certified Veteran Owned Business.

Team Roster

Our technicians, architects, administrators, and engineers are highly knowledgeable, certified experts who are skilled in the latest industry innovations in computers, servers, networks, VoIP phone networks and cloud computing technologies, as well as audio/visual, surveillance security and access control. We strive for superior quality and your complete satisfaction with every aspect of our service.

- **Jim Lane, President/CEO, Administrative and Technical Support**

Jim was raised in Winter Park and is a Winter Park High graduate, Class of 1977. He joined the Air Force in 1984 and finished his enlistment in 1991. From there, he spent most of his career working in finance for non-profits, including a medium sized foundation and City government management in New England.

Jim is a former City Manager and understands the inner workings of municipal governments and how departments interact with each other and the public.

Jim, who was hired by ASysTech in 2013, and worked his way up through the company, beginning his tenure as a System Engineer to the level of COO in 2017. When he was offered the opportunity to purchase the company, he along with his wife, Kate, purchased it in July 2019. Since then, Jim oversees the Sales, and Accounts Payable functions of the business, as well as the overall management and well-being of the company.

He is also is a data center, cloud, surveillance, and network architect designing projects for clients. Within the past year, projects include a \$250,000 surveillance system in New York for a medical building, a \$27,000 network and surveillance system for the newly opened Jotoro restaurant in Tampa, a \$34,000 surveillance system for DeBary City Hall and a \$42,000 WIFI, surveillance and network system for a company in Fort Lauderdale. He is

currently designing a WIFI, network and surveillance system for a Marriott Courtyard hotel in Mobile AL.

For this contract, Jim will oversee the work of his technical staff and will be the primary contact to the Town. He will devote approximately 80% of the oversight.

- **Orlando Business Journal** – CEO of the Year 2020
 - **Winter Park Chamber of Commerce** – Patron Trustee Member (2019 – 2021)
 - **Florida Veteran Owned Business (FAVOB)** - Patriotic Trustee Member (2020 – 2021)
 - **Orange Technical College** - Advisory Board Member (2019 – 2021)
 - **Orlando Business Journal** – Veteran of Influence 2020
- **Kate Lane, Vice President/COO, Administrative**
 In September of 2019, Kate joined the company to oversee most administration and marketing functions of the company. She currently manages HR, accounts receivable, advertising and marketing, and social media. Kate met Jim in New Hampshire where the couple owned a bed and breakfast in Exeter, NH.
 - **Winter Park Chamber of Commerce** – Patron Trustee Member (2019 – 2021)
 - **Winter Park Chamber of Commerce** - Professional Women’s Committee (2019 – 2021)
 - **Winter Park Chamber of Commerce** - Winter Park Committee (2019 – 2021)
 - **Winter Park Chamber of Commerce** - Autumn Art Festival Committee (2019 – 2021)
 - **Winter Park Chamber of Commerce** - Winter Park Leadership Program (2020 – 2021)
 - **Florida Veteran Owned Business (FAVOB)** - Patriotic Trustee Member (2020 – 2021)
 - **Orange Technical College** – School Advisory Board Member (2019 – 2021)
- **Brian Hardin, Senior Systems Engineer, Technical Support**
 Brian has been with the company for over 20 years. He manages and executes all the company’s level three work technical work. He has extensive knowledge in networking, cyber security, server, and virtual environments. He has specialized in VMware ecosystems for much of his 20 years in technology. Brian is currently working on two cyber security VMware projects for a medical practice in New York and is the technical lead for a Dynamics 365 project in Miami.
 - NSE 4 Fortinet Network Security Professional Certification - 2020
- **Gabriel Nelson, Systems Engineer II, Technical Support**

Gabriel has been with us since 2017. He specializes in cloud computing including Microsoft Azure, building security including surveillance and access control, networking, and cyber security. He handles the technical aspects of our new installations of network, access control, audio visual and surveillance. He provides excellent customer service and support to our managed clients.

Gabriel recently oversaw the installation of a surveillance system for the City Hall in DeBary. Further this year, he has installed several surveillances and access control systems, audio visual systems, as well as the design and deployment of several Azure cloud servers and services.

- CompTia A+ - 2020

- **Michael Ramos, Cloud Engineer II, Technical Support**

Michael joined the company in 2017 as an intern and was promoted to permanent status in 2018. He has been instrumental in the expansion of cloud business overseeing the company's growth to over 8,000 seats in Microsoft 365. He also has extraordinary skills with VOIP phone systems using the skills he obtained while a technical support specialist with Brighthouse/Spectrum. Thanks to that experience, we have seen immense growth of Microsoft 365 Business Phone deployments with a 270% increase this year alone.

Michael manages our VOIP, cloud, and email migrations as well as general IT assistance. He also conducts customer training. Michael is well organized and a great communicator.

- MS-100 Microsoft 365 Identity & Services – In Progress
- CompTIA A+ - 2018

- **Noel Torres, System Engineer, Technical Support**

Noel arrived in 2018 as an intern from Winter Park Tech (OTC). Through his hard work and dedication, he was hired as a permanent employee in 2019. Noel is a great all-around tech with specialties in Sentinel One cyber security and Office 365 backup. He manages both programs for our clients as well as handling calls on the helpdesk.

Noel also works on special projects as assigned by the CEO. He is bilingual (English and Spanish) which is an asset to the company and many of our clients.

- CompTIA Network+ - 2018
- MS-100 Microsoft 365 Identity & Services – 2019
- CompTIA A+ - 2018 & 2020
- Currently enrolled in Computer Science at Valencia College

- **Jose Diaz Vasquez, System Engineer III, Technical Support**

Jose was hired in May 2020. His focus is project management and high-level technical support. His background is in networking, cloud, and virtual environments. Jose also is called upon to tackle difficult issues that are elevated to level 2 and 3 for remediation. He is bilingual (English and Spanish) which is an asset to the company and many of our clients.

Jose is currently managing a Dynamics 365 deployment to one of our clients in Miami.

Jose will provide secondary assistance to Jim in overseeing the technical work done under this contract. He will devote approximately 20% of the oversight.

- MS-100 Microsoft 365 Identity & Services – In Progress
- NSE 4 Fortinet Network Security Professional Certification - 2020
- CSP-I – 2012
- CSP-II – 2012
- PTCi Technical School Step 1- 2012
- PTCi Technical School Step 2 – 2013
- PTCi Technical School Step 3 - 2014
- CISCO NETWORKING ACADEMY PROGRAM – 2005
- CCNA 1 & 2 -2004

- **Kris Zawalski, Service Desk Network Manager/System Engineer II**

Kris joined the company in 2018 as an intern from Winter Park Tech (OTC). He was hired as a permanent employee in January of 2019. He has excellent customer services skills which is why Jim tapped him to oversee the help desk.

Kris' also manages our client's backups. He has become well-versed in Datto Business Continuity and Disaster Recovery (BCDR), manages all service tickets, and verifies backups weekly for accuracy and recovery. He also oversees administrative tasks preparing all service tickets for billing prior to handing them off to accounts receivable.

- Support Microsoft Azure Administrator – In progress
- CompTIA Network+ - 2018
- CompTIA A+ - 2018

- **Marcos Viera, System Engineer, Technical Support**

Marcos was hired as an intern from Winter Park Tech (OTC) in 2019. He was promoted to permanent status in 2020. When you call Lane Tech, chances are he will be picking up the phone. Marcos handles most of our ticket intake and handles most level one calls. He also installs new workstations and laptops onsite to our customer's networks.

Marcos also oversees the Central Florida Leadership Academy's network with weekly onsite visits.

- MS-100 Microsoft 365 Identity & Services – In Progress
- CompTIA A+ - 2020

Lane Technology Solutions is a Microsoft Gold Partner (Cloud Productivity, Small & Midmarket Cloud Solutions, Cloud Platform), Fortinet Partner, SentinelOne Partner, TrendMicro Partner, Digital Watchdog Partner, Lenovo Partner, Veeam, and VMware Partner.

Our largest distributors include Synnex Corporation, Tech Data, ADI Global, and Scansource.

All techs overlap in services provided. This is a general guideline to how we would distribute the workload for the TOWN OF LAUDERDALE BY THE SEA.

Jim Lane, President/CEO

Jim will serve as your virtual CIO advising and consulting, designing projects, serving as a network architect, working with TOWN OF LAUDERDALE BY THE SEA senior management on budget and strategic planning.

Kate Lane, Vice President/COO

Kate will work as your billing and administrative contact.

Brian Hardin, Senior System Engineer

Brian will work closely with Jim on high level projects and will serve as our lead on all server and virtual server environments, and high-level networking and cloud initiatives.

Jose Diaz Vasquez, System Engineer III

Jose will serve as the project manager on large projects and will handle all escalated tickets as well as general tickets as time allows.

Gabriel Nelson, System Engineer II

Gabe will handle cloud-based tickets in Microsoft 365, WIFI, and lower-level networking issues.

Kris Zawalski, Service Desk Coordinator/System Engineer II

Kris will manage your service desk tickets as well as having overall responsibility over your backups by ensuring they are successful and testing the recovery efforts.

Michael Ramos, Cloud Engineer II

Michael will handle your phone system, Microsoft licensing, and cloud products. He will be your point of contact for your training needs.

Noel Torres, System Engineer I

Noel oversees onboarding clients, deploying our agents, antivirus and ensuring our client's Office 365 is backed up in the cloud. He also handles many incoming tickets. Noel will also handle some project management.

Marcos Viera, Systems Engineer I

Marcos handles many incoming tickets and takes care of 75% of them. He will also be your onsite tech for workstation support.

RFP FORM A

Proposer: Lane Technology Solutions

QUALIFICATIONS STATEMENT

Note: Forms A, B & C are available in WORD format from the Town Clerk upon request.

***THIS FORM MUST BE SUBMITTED WITH PROPOSAL TO BE
DEEMED RESPONSIVE.***

1. State the full and correct name of the partnership, corporation, or trade name under which you do business and the address of the place of business. (If a corporation, state the name of the president and secretary. If a partnership, state the names of all partners. If a trade name, state the names of the individuals who do business under the trade name.)

1.1. The correct and full legal name of the Proposer is:

Asystech Inc dba Lane Technology Solutions

1.2. The business is a (Sole Proprietorship) (Partnership) (Corporation).

Corporation

1.3. The names of the corporate officers, or partners, or individuals doing business under a trade name, are as follows:

James Lane, President/CEO

Kate Lane, Vice President/COO

2. Please describe your company in detail.

Asystech, Inc made an election to become an S corporation on October 1, 1992 and no events have occurred since that date to terminate the Corporation's election. At its inception the stock were owned by Rick and Lois Hardin, who operated the business as the board of directors.

On July 1, 2019, the stocks were sold, and the board of directors changed to, Jim and Kate Lane. Since that date, the company had been re-branded under the name of: Asystech, Inc. dba Lane Technology Solutions.

Lane Technology Solutions does not anticipate any changes in ownership or other significant near-term changes. Lane Technology Solutions, (or any predecessor or affiliates) has never filed or declared bankruptcy.

Lane Technology Solutions provides IT infrastructure managed services and support small and medium sized organizations. We have a total staff of 8 full time and 1 part-time employee. Of our staffing team, we have 6 members who are dedicated to technical support and account management. In January 2021, due to a substantial growth in business, we are hiring another tech to join our team.

Our technicians, architects, administrators, and engineers are highly knowledgeable, certified experts who are skilled in the latest industry innovations in computers, servers, networks, VoIP phone networks and cloud computing technologies, as well as audio/visual, surveillance security and access control. We strive for superior quality and your complete satisfaction with every aspect of our service.

3. The address of the principal place of business is:

2211 Lee Road, Suite 210

Winter Park, FL 32789

4. Company telephone number, fax number and e-mail addresses:

Phone number: 407-647-7787

jim@lanetechnologysolutions.com (Owner)

kate@lanetechnologysolutions.com (Owner)

accounting@lanetechnologysolutions.com (Billing)

sales@lanetechnologysolutions.com (Sales)

service-request@lanetechnologysolutions.com (service/ticketing request)

techs@lanetechnologysolutions.com (for general technical questions)

5. Number of employees:

9

6. Name of employees to be assigned to this Project:

9

7. Company identification numbers for the Internal Revenue Service:

EIN: 59-314-2144

8. Provide Broward County business tax receipt number, if applicable, and expiration date:

Orange County Business Tax Receipt number: 3310-0968819, 9/30/2021

9. How many years has your organization been in business? Does your organization have a specialty?

We have been in business 29 years. Our specialty is managed services. We sell a full array of hardware and Microsoft Cloud products. We are a Microsoft Gold Partner, Lenovo Partner, Fortinet Partner, Veeam Partner, Acronis Partner, VMware Partner, among others.

10. List the last three projects of this nature that the firm has completed? Please provide project description, reference and contact information and cost of work completed.

**The Balmoral Group
Mr Greg Siedel
165 Lincoln Ave
Winter Park, FL 32789
(407) 629-2185 ext.103
gseidel@balmoralgroup.us**

We provide a complete array of managed services, to both their offices in Winter Park and Australia. This company opts not to utilize the cloud, so the work we do for them is completely on-premises. We maintain their workstations, servers which are in a virtual environment, cyber security, and networking. They have 68 users.

**Brambier's Windows and Walls
Mr Lyle Brambier
707 Samms Ave
Suites H & I
Port Orange, FL 32129
(386) 756-0101
lyle@brambiers.com**

We provide a complete array of managed services, to both their offices in Daytona and Fort Lauderdale. We moved their on-premises server environment to the cloud two years ago. We maintain their workstations, cloud environment, network, cyber security, Microsoft 365 Voice, and surveillance systems. They have 36 users.

**Automated Merchant Systems
Mr Dan Sloan
1071 S. Sun Drive
Suite 2001
Lake Mary, FL 32746
(407) 331-5465
dsloan@automatedmerchants.com**

We provide a complete array of managed services, to their office in Winter Springs, and various offsite employees. This company uses a mix of on-premises data collection and storage coupled with cloud storage and cloud apps. As this client processes credit card information, they must remain PCI compliant. This means that their environment must be extraordinarily secure. We maintain their workstations, cloud environment, servers which are in a virtual environment, cyber security, VPN and local network and Microsoft 365 Voice. They have 28 users.

**11. Have you ever failed to complete any work awarded to you? If so, where, and why?
No, we have never failed to complete a project.**

RFP Form B

Proposer: Lane Technology Solutions

REFERENCE FORM

Forms A, B & C are available in WORD format from the Town Clerk upon request.

***THIS FORM MUST BE SUBMITTED WITH PROPOSAL TO BE
DEEMED RESPONSIVE.***

Give names, addresses and telephone numbers of four individuals, corporations, agencies, or institutions for which you have performed work similar to what is proposed in this RFP:

1. Name of Contact: GenCare Resources, Paul Rowe Title of Contact: Director of Operations Telephone Number: (407) 440-2877 Project: Managed Services - We provide a complete array of managed services, to their offices in Orlando. We moved their on-premises server environment to the cloud two years ago. We maintain their workstations, cloud environment,	Email: paul@gencareresources.com Fax Number: None
2. Name of Contact: Southeast Airport Services, Mr Gerald Montgomery Title of Contact: CEO Telephone Number: (407) 420-8633 Project: Managed Services - We provide a complete array of managed services, to their offices in Orlando and at Orlando International Airport. We maintain their workstations, cloud environment,	Email: gerald.montgomery@seairportservices.com Fax Number: None

3.	Name of Contact: Central Florida Leadership Academy, Ms Jody Litchford Title of Contact: Founder Telephone Number: (407) 608-6025 Project: Managed Services – We provide selected managed services to this middle/high charter school. We provide an onsite tech weekly to take care of desktop and laptop issues, provided managed cyber security, and managed networking services.	Email: jody.litchford@cflacademy.org Fax Number: None
4.	Name of Contact: Energized Systems, Travis Lang Title of Contact: CEO Telephone Number: (407) 230-1494 Project: Managed Security and Cloud Services – We provide managed network, cloud, and security services to 36 users.	Email: tlang@energized-systems.com Fax Number: None
5.	Name of Contact: City of Winter Garden, Chad Morrell Title of Contact: IT Director Telephone Number: (407) 656-4111 Project: Provided on-site IT services for 3 years, both data center and desktop support for over 300	Email: cmorrill@cwgdn.com Fax Number: None
6.	Name of Contact: City of DeBary, Eric Frankton Title of Contact: IT Director Telephone Number: (386) 601-0225 Project: Designed and installed a 34-camera enterprise level surveillance system in City Hall.	Email: EFrankton@DeBary.org Fax Number: None

RFP FORM D

Proposer: Lane Technology Solutions

THIS FORM MUST BE SIGNED AND SUBMITTED WITH PROPOSAL TO BE DEEMED RESPONSIVE.

The undersigned guarantees the truth and accuracy of all statements and the answers contained herein.

PROPOSER'S CERTIFICATION

I have carefully examined the Request for Proposal referenced above ("RFP") and any other documents accompanying or made a part of this RFP.

I hereby propose to furnish the goods or services specified in the RFP. I agree that my proposal will remain firm for a period of 120 days in order to allow the Town adequate time to evaluate the proposals.

I certify that all information contained in this proposal, which includes the TOWN required RFP forms A, B, C and D, is truthful to the best of my knowledge and belief. I further certify that I am duly authorized to submit this proposal on behalf of the firm as its act and deed and that the firm is ready, willing and able to perform if awarded the contract.

The firm and/or Proposer hereby authorizes the Town of Lauderdale-by-the-Sea, its staff or consultants, to contact any of the references provided in the proposal and specifically authorizes such references to release, either orally or in writing, any appropriate data with respect to the firm offering this proposal.

I further certify, under oath, that this proposal is made without prior understanding, agreement, connection, discussion, or collusion with any other person, firm or corporation submitting a proposal for the same product or service; no officer, employee or agent of the Town or any other Proposer is interested in said proposal; and that the undersigned executed this Proposer's Certification with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

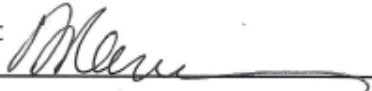
If this proposal is selected, I understand that I will be expected to execute the Town's standard professional services contract, in the form approved by the Town Attorney.

A person or affiliate who has been placed on the convicted vendor list following a conviction for public entity crimes may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, sub-contractor, or consultant under a contract with a public entity, and may not transact business with any public entity in excess of the threshold amount provided in Sec. 287.017 Florida Statutes, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list. I further certify, under oath, that neither the entity submitting this sworn statement, not to my knowledge, any of its officers, directors, executives, partners, shareholder, employees, members, or agents active in the management of the entity has been convicted of a public entity crime subsequent to July 1, 1989.

Name of Business: Lane Technology Solutions

By:

Signature:



Print Name and Title: Jim Lane, President and CEO

Mailing Address:

2211 Lee Road, Suite 210

Winter Park FL 32789

Section B, Experience

Throughout the years, we have offered managed services to many types of clients. Some of the current and the largest nonprofit clients we support are the Central Florida Leadership Academy (3 years) and the Boys and Girls Club of Central Florida (20+ years). Further, we provide managed services to the Winter Park Housing Authority (1 year), and surveillance services to the City of DeBary (2 years).

Currently, nonprofit and government customers make up about 15% of our overall income. The medical market makes up about 15% of our overall income. Our overall client base is made up of small and medium sized businesses (SMBs). Most businesses for which we provide service are professional businesses.

While our client database contains over 600 companies, around 300 are currently active. Many times, companies that have been inactive for some time, will call for specific services.

In 2017, we made a commitment to shift the data center portion of our business model from one that primarily installs and supports on premise servers and data centers, to one that runs and manages platforms in the cloud. As a Microsoft Gold Partner, we use Microsoft Azure exclusively to host our cloud solutions.

Many of our clients have or are currently shifting their technology workloads to the cloud. Currently, we have several projects ongoing doing just that. Examples include moving clients from a local active directory environment to Azure Active Directory which provide customers better security features coupled with a much lower operational cost. We have installed and maintain many Azure platforms for our clients to include SQL databases, accounting systems, and file sharing.

The phone system we market, install, and maintain is cloud-based. Microsoft 365 Business Voice has proven to be our top product in 2020 with a high level of customer satisfaction.

For companies using servers exclusively for file sharing, we have moved their file sharing infrastructure to SharePoint which not only provides file storage and sharing, but also collaboration and integration with Microsoft Teams.

Some clients who might not want the full integration of their data with other Microsoft products opt to use Datto Workplace, which is a file sharing and collaboration cloud-based application that is tightly integrated with Windows 10.

Further, leveraging our Gold partnership with Microsoft, we are moving companies into Dynamics 365 which is a cloud-based platform of enterprise resource planning (ERP) and customer relationship management (CRM) applications, which also includes Finance and Sales modules. Dynamics 365 integrates tightly with the Microsoft 365 ecosystem providing our clients with a totally integrated application backbone.

For many clients, we utilize the cloud for other services including networking, backup, password control, surveillance, web applications, access control, audio visual management etc.

As stated above, our company has worked diligently to move our clients to the cloud. We have a deep level of understanding with regards to cloud-based services and platforms. Since 2017, as a leading IT company in Central Florida, we have not owned a single on-premises server. All our technology is cloud based which illustrates how deeply emersed we are in this technology.

It should be noted, however, that many of our clients will never move their data or technology to the cloud. For those customers, we are still well-versed and well positioned to care for their on-premises infrastructure.

Number of clients gained in the past three years equal 56. Number of clients lost in the last three years equal 3. We are a growing company.

Examples of similar services we provide to other clients:

The Balmoral Group

Mr Greg Siedel
165 Lincoln Ave
Winter Park, FL 32789
(407) 629-2185 ext.103
gseidel@balmoralgroup.us

We provide a complete array of managed services, to both their offices in Winter Park and Australia. This company opts not to utilize the cloud, so the work we do for them is completely on-premises. We maintain their workstations, servers which are in a virtual environment, cyber security, and networking. They have 68 users.

Brambier's Windows and Walls

Mr Lyle Brambier
707 Samms Ave
Suites H & I
Port Orange, FL 32129
lyle@brambiers.com
(386) 756-0101

We provide a complete array of managed services, to both their offices in Daytona and Fort Lauderdale. We moved their on-premises server environment to the cloud two years ago. We maintain their workstations, cloud environment, network, cyber security, Microsoft 365 Voice, and surveillance systems. They have 36 users.

Automated Merchant Systems

Mr Dan Sloan
1071 S. Sun Drive
Suite 2001
Lake Mary, FL 32746
dsloan@automatedmerchant.com
(407) 331-5465

We provide a complete array of managed services, to their office in Winter Springs, and various offsite employees. This company uses a mix of on-premises data collection and storage coupled with cloud storage and cloud apps. As this client processes credit card information, they must remain PCI compliant. This means that their environment must be extraordinarily secure. We maintain their workstations, cloud environment, servers which are in a virtual environment, cyber security, VPN and local network and Microsoft 365 Voice. They have 28 users.

GenCare Resources

Paul Rowe
6100 Lake Ellenor Drive
Suite 258
Orlando, FL 32809
(407) 440-2877
paul@gencareresources.com

We provide a complete array of managed services, to their offices in Orlando. We moved their on-premises server environment to the cloud two years ago. We maintain their workstations, cloud environment, network, cyber security. They have 32 users.

Southeast Airport Services

Mr Randy Johnson
5734 S. Semoran Blvd
Orlando, FL 32822
(407) 420-8633
RJohnson@seairportservices.com

We provide a complete array of managed services, to their offices in Orlando and at Orlando International Airport. We maintain their workstations, cloud environment, network, cyber security. They have 32 workstation users and 72 remote cloud users.

Section C, Approach to Providing Services

Lane Technology Solutions' Commitment to The Town of Lauderdale By The Sea

As your managed services provider, our goal is to provide you with the highest standard of technology service and support so that your business remains secure and you can better leverage technology to give you a competitive edge. Our mission is to provide peace of mind, knowing you can focus on running your business.

Under this agreement, there are no subcontractors or third parties.

We Understand Your Organization

We have analyzed your infrastructure and are confident we understand your business requirements, as well as the technology skills and experience needed to manage it. We are prepared to collaborate with your leadership and internal team to deliver a technology infrastructure that supports your growth goals.

What You Can Expect from Us

- **90-Day "No Questions Asked" Satisfaction Guarantee:** If you are not satisfied anytime during the first 90 days, you may cancel and pay only for services provided up to the cancellation date.
- Top-quality service and every level of support for your entire IT infrastructure, from basic questions to complex issues—including implementation, user training, integration, remote and on-site service, asset management and more.
- Experienced, certified technicians, administrators, and engineers, who have a deep expertise in solutions to improve the security and performance of your environment.
- An assigned CIO Consulting Services familiar with your systems, processes and team who offers advice to help you leverage technology to achieve your organization's objectives.
- System administration, including provisioning, configuring, monitoring, managing, reporting, and supporting your infrastructure at the level you choose.
- Flexible support options that enable you to choose the plan that aligns with your business requirements.
- Detailed Service Level Agreements (SLAs) that define expectations.

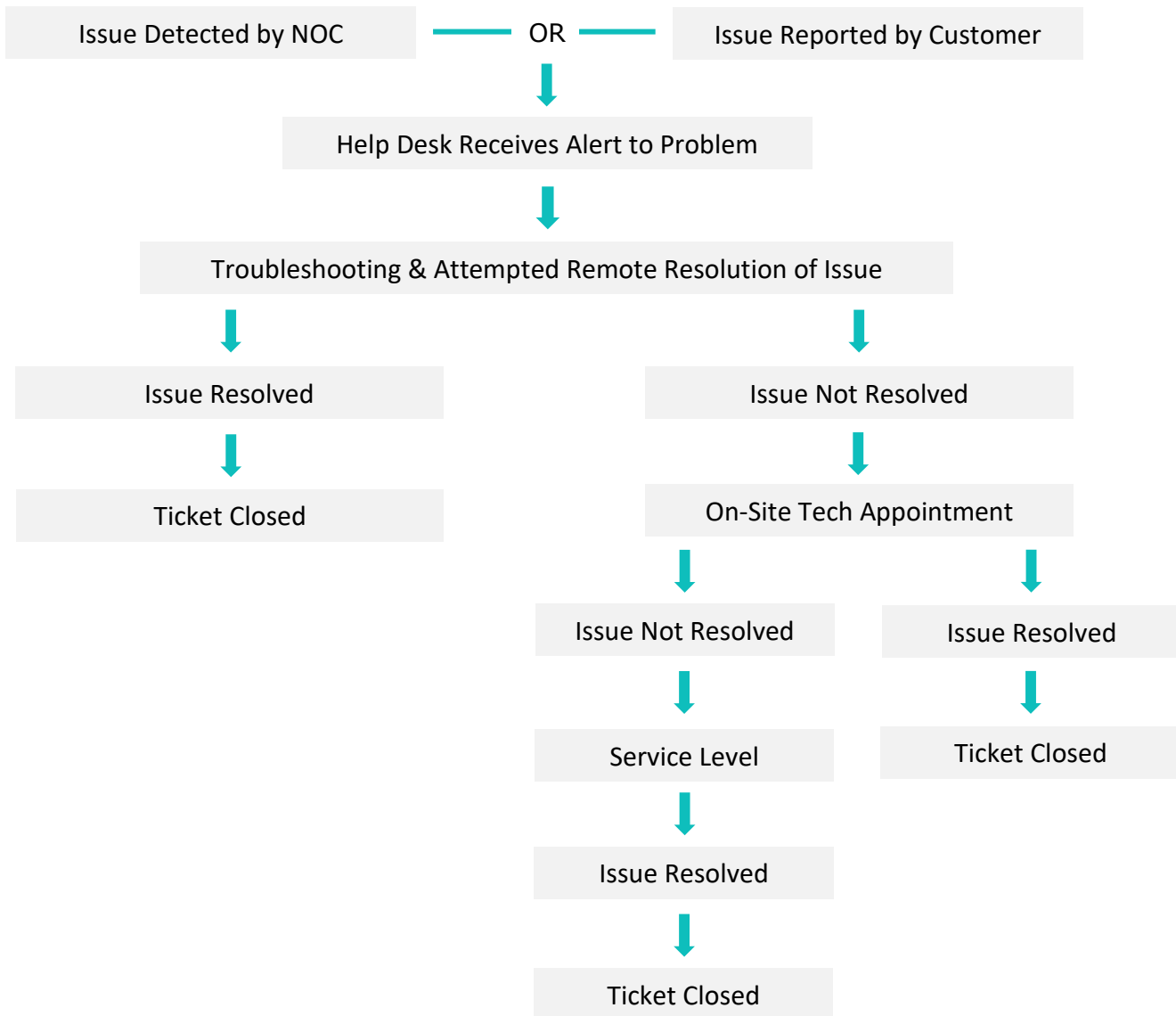
How We Implement Managed Services in Your Organization

Our team follows a proven process to onboard new clients that helps ensure they experience a smooth and efficient welcome into our care.

1. Assignment of Project Manager, CIO Consulting Services Lead Engineer
2. Analysis & Inventory of Your Network
3. Install Monitoring & Management Software
4. Install Antivirus Software
5. Install Local Image-Based Backup Software

6. Security Audit & Remediation
7. Network Documentation
8. User Support Training
9. Engineer Cross Training
10. Report Initial Findings to Improve Performance, Security & Reliability

How We Detect, Prevent & Resolve Issues



CIO Consulting Services

Chief Information Officers, also known as CIOs, provide strategic level guidance designed to help your firm become more profitable, secure, and efficient through proper use of technology. Lane Technology Solutions allows its clients to obtain the services and benefits while effectively sharing the costs with other businesses. Benefit from the capability for a fraction of the cost!

Strategy Development and Management

Lane Technology Solutions assigns a dedicated CIO Consulting Services who will take the time to get to know your business and its current technology needs, and help you make informed decisions about how to leverage technology in the future. Your CIO Consulting Services can even help with budget forecasting, implementing best practice policies, employee training and more.

Technology Vendor Management

Ever called a vendor and spent more time waiting for help than getting help? Would you like to have a tech-savvy member of your leadership team to help ensure you get the right solution at the right price... without financial interest in you buying or paying more than you need? You will never have to overpay again with us as a partner. Lane Technology Solutions will work on your behalf with all your third-party solutions providers—ISPs, cloud services hosts, printer vendors, copier providers and more.

Your Virtual CIO will be Jim Lane, President and CEO of Lane Technology Solutions.



CIO Consulting Services Support Plan

ADVANCED AND PREMIUM	
Assigned CIO Consulting Services	✓
Semi-Annual CIO Consulting Services Meetings	✓
Technology Project Management	✓
Technology Plan Creation & Maintenance	✓
Budgeting and Forecasting	✓
Ongoing support for backup, recovery plans and policies to include an annual review and disaster drill	✓
Security and Risk Analysis	✓
Disaster Recovery Plan Creation & Maintenance	✓
Technical Elements of Employee Manuals	✓
Coordinate and Support Web and Email Hosting	✓
Coordinate and Support Internet and Phone Providers	✓
Review Internet and Phone Invoices	✓
Track and Report on License Compliance	✓
Negotiate with Document Management Vendors	✓
Negotiate with Phone System Implementation and Support Vendors	✓
Interface Hardware and Software Vendors	✓

Workstation Support

Performance

Lane Technology Solutions guarantees our response time to be within the timeframe outlined in your plan. Once we learn of an issue, we determine if the issue can be resolved remotely or if an on-site visit is necessary. Either way, we respond in compliance with our promise to keep you up and running 24 hours a day, 7 days a week and 365 days a year. Should we fail to meet our SLAs, simply notify us within five (5) business days and we will refund 25% of the monthly service for the PC or Mac we failed to respond appropriately on.

Support Coverage

The services included in this document are performed remotely, or on-site. These coverage levels indicate where the client desires coverage such that services required on-site or after hours are included in plans that include that support.

- Premium: 24 hours a day, 7 days a week and 365 days a year emergency on-site and remote support.
- Advanced: On-site support from 8 a.m. to 5 p.m. and remote support from 8 a.m. to 5 p.m.

Monitoring & Security

Lane Technology Solutions constantly and proactively monitors critical desktop events and mission critical applications, antivirus, and software patch alerts.

Lane Technology Solutions monitors your desktops for spyware, adware, and viruses, and removes them before they can cause damage. We inventory and manage your desktop and workstation assets, tracking your warranties and service contracts, and providing security updates and software installations.

User & Device Support

Desktop support is available by phone or live remote control. Our remote access tool allows an engineer to assume control of your desktop and resolve problems remotely more than 90% of the time. On-site support, even after hours, is available whenever it is needed.

Further, we are proposing to schedule a standing monthly appointment of an on-site tech to handle any issues that arise. We find that when a tech is scheduled at a set time each month, most low-level issues are resolved quickly and nagging issues that have not been brought to our attention are dealt with quickly. Our tech will “make rounds” to all offices to ensure that things are running smoothly and meet with the designated IT individual to address any outstanding issues.

Lane Technology Solutions will install, uninstall, and support all issues related to hardware and operating system for any software your company requires. In addition, our engineers provide complete user support for third party software.

Workstation Support Plan Options

SERVICE	ADVANCED	PREMIUM
100% Uptime	✓	✓
8x5 helpdesk to resolve user issues with remote and onsite support	✓	✓
Office 365 Backup	✓	✓
Access to our ticketing system for fast response	✓	✓
Monthly scheduled onsite support	✓	✓
Emergency After-Hours Remote Response SLA	2 HOURS	1 HOUR
Emergency After-Hours On-Site Response SLA	4 HOURS	4 HOURS
On-Site Support During Business Hours – this includes a weekly scheduled onsite tech	✓	✓
Remote patching and patch management of critical O/S and application updates	✓	✓
SentinelOne advanced antivirus and alerting	✓	✓
Software Security Patch Alerts	✓	✓
Secure documentation of software licenses, passwords, and configurations	✓	✓
Periodic reporting on your IT infrastructure	✓	✓
Asset and Warranty/Service Contract Management	✓	✓
Enforce Desktop Policies	✓	✓
Endpoint network connectivity	✓	✓
Network switch patching and optimization	✓	✓
Support for Third Party Software	✓	✓
Support PC & Operating System Related Issues with Line of Business and Proprietary Software	✓	✓
Support Printer, Scanner and Copier Connectivity	✓	✓
Smartphone & Tablet Integration	✓	✓
After-hours/Weekend support	\$\$	✓
Holiday support	\$\$\$	✓

✓ = Included X = Not included \$ = \$110 per hour \$\$ = \$145 per hour \$\$\$ = \$200 per hour

Coverage Policies

The following policies are designed to ensure there are no surprises or misunderstandings between Lane Technology Solutions and your organization.

- PCs and Macintosh computers in the same corporate office are required to be covered by the same plan.
- If one PC or Macintosh is on a managed services plan in a corporate office location, all must be on the same plan.
- To be considered "mission critical," the PC or Macintosh must have an offsite backup service running and functioning. For any device (other than servers) deemed mission critical, an offsite backup service is priced separately under this agreement.
- To ensure the security of our valued clients, Lane Technology Solutions requires all mission critical information to be backed up off-site, or ideally electronically monitored by Lane Technology Solutions.
- Lane Technology Solutions strongly encourages you to place all PCs, Macintoshes, servers, and networks under the same plan to avoid confusion.

Server Support

Performance

Lane Technology Solutions guarantees our response time to be within the timeframe outlined in your plan. Once we learn of an issue, we determine if the issue can be resolved remotely or if an on-site visit is necessary. Either way, we respond in compliance with our promise to keep you up and running 24 hours a day, 7 days a week and 365 days a year. Should we fail to meet our SLAs, simply notify us within five (5) business days and we will refund 25% of the monthly service for the server we failed to respond appropriately on.

Support Coverage

The services included in this document are performed remotely, on-site or not at all. These coverage levels indicate where the client desires coverage such that services required on-site or after hours are included in plans that include that support.

- Premium: 24 hours a day, 7 days a week and 365 days a year emergency on-site and remote support.
- Advanced: On-site support from 8 a.m. to 5 p.m. and remote support from 8 a.m. to 5 p.m.

Monitoring & Security

Lane Technology Solutions constantly monitors critical events and mission critical applications, antivirus, and software patch alerts. Lane Technology Solutions monitors your servers for spyware, adware, and viruses, and removes them before they can cause damage. We inventory and manage your IT assets, tracking your warranties and service contracts, and providing security updates and software installations.

Server Support Features

Server support is available by phone or live remote control. Our remote-control tool allows an engineer to assume control of your server and resolve problems remotely more than 90% of the time. On-site support, even after hours, is available whenever it is needed.

Server maintenance is done after hours and accomplished monthly and as needed. Emergency or critical updates may be performed more frequently. Included in our service is routine maintenance which includes, but is not limited to:

- Your virtual environment including Hyper-V
- Host servers including driver and firmware patches and updates
- Virtual servers including OS and driver patches and updates
- After hours maintenance windows will be scheduled

Lane Technology Solutions will install, uninstall, and support all issues related to hardware and operating system for any server-based software your company requires. In addition, our engineers provide complete user support for the software packages installed on your servers.

Lane Technology Solutions works with all major vendors to obtain replacements and upgrades to your defective and broken devices and hardware components using parts under warranty.

Server Support Plan Options

Service	ADVANCED	PREMIUM
100% Uptime	✓	✓
Monthly Server Health and LTS Performance Report	✓	✓
Emergency Remote Response SLA for Mission Critical Systems	2 HOURS	.5 HOUR
Emergency On-Site Response SLA for Mission Critical Systems	4 HOURS	4 HOURS
Remote Support During Business Hours	✓	✓
On-Site Support During Business Hours	✓	✓
Monitor Server Security & Performance	24/7	24/7
Antivirus and Software Security Patch Alerts	24/7	24/7
Microsoft Operating System Patch Management	✓	✓
Microsoft SQL Server and Exchange Patch Management & Maintenance	✓	✓
Asset and Warranty/Service Contract Management	✓	✓
Offsite Backup Monitoring and Administration	✓	✓
Proprietary Performance Optimization Routine	✓	✓
Monitor and Remove Spyware, Adware and Viruses	✓	✓
Manage File Share Permissions	✓	✓
Manage Application User Security	✓	✓
Labor to Replace Defective and Broken Server Components	✓	✓
Special Projects Priced Individually at Discounted Hourly Rates	✓	✓
After-hours/Weekend support	\$\$	✓
Holiday support	\$\$\$	✓

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Coverage Policies

- Should you elect coverage for any server, the server operating as the domain controller and email server must be on a plan as they are key components to security and network administration.
- All servers are considered “mission critical,” and as such each server must have image-based backup agent installed and functioning.
- To ensure the security of our valued clients, Lane Technology Solutions requires all mission critical information to be backed up off-site by Lane Technology Solutions personnel, or ideally electronically monitored by Lane Technology Solutions.

Wired, Wireless Network

Multiple Levels of Support

The services included in this document are performed remotely or on-site. These coverage levels indicate where the client desires coverage such that services required on-site or after hours are included in plans that include that support.

- Premium: 24 hours a day, 7 days a week and 365 days a year emergency on-site and remote support.
- Advanced: On-site support from 8 a.m. to 5 p.m. and remote support from 8 a.m. to 5 p.m.

Performance Guarantees

Lane Technology Solutions guarantees our response time to be within the timeframe outlined in your plan. Once we learn of an issue, we determine if the issue can be resolved remotely or if an on-site visit is necessary. Either way, we respond in compliance with our promise to keep you up and running 24 hours a day, 7 days a week and 365 days a year.

Should we fail to meet our SLAs, simply notify us within five (5) business days and we will refund 10% of the monthly service for the wired or wireless network we failed to respond appropriately on.

Monitoring & Security

Lane Technology Solutions constantly monitors critical events related to your network. Lane Technology Solutions monitors your wired and wireless network for performance and uptime along with patterns that might show intrusion. We inventory and manage your networking assets, tracking your warranties and service contracts, and providing security updates and software installations when necessary.

User and Device Support

Network support is available by phone or live remote control. Our remote-control tool allows an engineer to assume control of your network controller software and resolve problems remotely more than 90% of the time. On-site support, even after hours, is available whenever it is needed.

Lane Technology Solutions will install, uninstall, and support all issues related to wired and wireless networking, and voice over IP (VOIP) phone systems.

Lane Technology Solutions works with all major vendors to obtain replacements and upgrades to your defective and broken devices and hardware components using parts under warranty.

Network Support Plan Options

SERVICE	ADVANCED	PREMIUM
100% Uptime	✓	✓
Accelerated problem detection and resolution supported devices, including updating configurations and software or making hardware changes.	✓	✓
Proactive problem notification regarding network performance, health, and security.	✓	✓
Monthly Network Health and Lane Technology Solutions Performance Report	✓	✓
Emergency After-Hours Remote Response SLA	2 HOURS	1 HOUR
Emergency After-Hours On-Site Response SLA	4 HOURS	4 HOURS
Remote Support During Business Hours	✓	✓
On-Site Support During Business Hours	✓	✓
Remote Emergency Support Outside Business Hours	\$\$	✓
Monitor Network Security & Performance	✓	✓
Monitor Static Virtual Private Network (VPN) and WAN Connectivity	✓	✓
Monitor and Update Firmware to the Phone System	✓	✓
Back Up Managed Network Element Configuration Files	✓	✓
Asset and Warranty/Service Contract Management	✓	✓
Audit & Remediate Network Vulnerabilities	✓	✓
Dedicated CIO Consulting Services	✓	✓
Monitor and Update Firmware to Wireless Access Points	✓	✓

Labor to replace Defective and Broken Modems, Routers, Firewalls & Switches	✓	✓
After-hours/Weekend support	\$\$	✓
Holiday support	\$\$\$	✓

✓ = Included X = Not included \$ = \$110 per hour \$\$ = \$145 per hour \$\$\$ = \$200 per hour

Coverage Policies

- Lane Technology Solutions strongly encourages you to place all on an Advanced or Premium plan as they are all mission critical. The Premium plan ensures round-the-clock monitoring and support.
- If you do not have an in-house IT group, Lane Technology Solutions strongly encourages you to place all networks on either the Advanced or Premium plan.

Cloud and Security Stack

The following products are included with our overall coverage as essential to providing the TOWN OF LAUDERDALE BY THE SEA with total security coverage. These products are required for all managed clients to provide wall to wall protection, while enjoying the benefits as outlined below.



Microsoft 365

As a Microsoft Gold Partner, we can manage your government licenses directly and provide full support to all products, both cloud and on-premises. License costs are not included with this quote. Billing can be accomplished through us at the same price on the same managed services invoice to simply your accounts payable process.



Endpoint Detection and Recovery

All workstations and servers will have SentinelOne installed for protection of viruses and malware.

SentinelOne Core delivers multi-layered AI-powered endpoint protection, with Static AI pre-execution protection for known and unknown file based malware, and Behavioral AI agent-side behavioral monitoring that covers any attack vector, including unknown exploits and bypass attempts of traditional anti-virus.

The Behavioral AI engine is built to detect and mitigate malicious code and scripts in documents and can detect file-less attacks and exploits. Lateral Movement uses Behavioral AI to discover attempts coming from another device over the network.

SentinelOne Core offers attack remediation, cleaning all artifacts of a malicious attempt, including registry, scheduled tasks and more, while Rollback Revert returns an endpoint its pre-infected state. Upon detection, SentinelOne can immediately stop lateral threat spread cold by disconnecting the infected endpoint from the network while still maintaining the agent's connection to the management console.

SentinelOne Core includes basic Endpoint Detection and Recovery/Threat Hunting, which provides the ability to search for attack indicators, investigate existing incidents, perform file integrity monitoring, and root out hidden threats. It includes an Attack Storyline, a visual diagram representing an execution flow, helping IR teams to quickly evaluate the impact of any threat.

In addition, Device Control enables you to apply policy and control USB and peripheral devices connected to your assets.

Features

- Single, holistic agent for PC, Mac, Linux, VDI
- Multi-layered AI-powered endpoint protection
- Advanced Threat Hunting and device controls
- Policy driven response to threats

Key Benefits

- Enterprise proved and easily scalable
- Certified and recognized as an industry-leading solution
- Helps eliminate notification fatigue



Office 365 Backup

The TOWN OF LAUDERDALE BY THE SEA Microsoft 365 cloud environment will have Microsoft 365 Backup included with the pricing of this proposal. The backup will be installed on the organization's tenancy.

LTS Office 365 backup provides advanced cloud-based storage to protect and preserve Microsoft 365. Currently, we use Datto SaaS protection for this function.

With Business Backup, customer data is kept safe and in compliance with regulatory requirements that include GDPR, HIPAA, SOC, and more, through military-grade encryption that protects data at rest and in transit. Business Backup helps to close the data protection gaps in Office 365 that can see data accidentally deleted, held hostage by ransomware, or corrupted by disgruntled employees.

Business Backup includes:

Exchange Online backup – Exchange Online can be one of the largest data sources of any O365 environment. Emails, attachments, and related data can be massive in terms of file size. Because Dropsuite provides unlimited storage and the option for unlimited restore you will never need to worry about running out of storage. Set up automated backups to occur several times a day, and because only modified files are backed up, speed is maximized.

OneDrive and SharePoint backup – Backup OneDrive and SharePoint files to ensure all your business digital assets are safe from harm. Maintain complete copies of critical business digital assets to ensure protection from hackers, encryption malware, accidental deletion and more.

Teams backup – Microsoft Teams backup is included with Dropsuite Backup for Office 365. Teams has quickly become the go-to chat messaging and file-sharing tool for Microsoft Office 365 users and Dropsuite protects all Teams files.

Groups backup – Office 365 Groups backup is included with Dropsuite Backup for Office 365. Groups is a powerful tool for creating sets of members and shared resources for collaboration and project management, such as people working on a project together who need to share Outlook inboxes, calendars, file libraries, documents, notes, calendars and much more. A Group does not have to have a Team, but every Team has a Group.

Calendars, Tasks, and Attachments backup – Microsoft Calendars, Contacts and Tasks are also included in Office 365 backup by LTS. These Office 365 data sets are

the often forgotten or overlooked and can lead to significant data protection gaps. Because these files contain critical business information they are just as necessary to protect. This is especially true given the ever-increasing regulations regarding privacy and security of contact information. LTS includes all these files as part of the Office 365 backup to ensure your calendar, contact and task data is safe, protected, and secure.

Features

- Exchange Online backup
- Calendars, Tasks, and Attachments backup
- OneDrive, SharePoint, Teams backup
- Gmail backup
- Insights email business intelligence

Key Benefits

- Closes common Office 365 data protection gaps
- Supports compliance efforts
- Scalable to meet the needs of the business
- Protects the whole Office 365 environment
- Provides single-pane visibility

Managed Firewall Service

Keeping your confidential information protected is essential for building credibility, meeting compliance, and securing your business. Your firewall adds a layer to your defenses to keep your business & customer data safe – but only if it is properly deployed, updated, managed, and maintained.

From ransomware and viruses to hackers and phishing scams, your systems are vulnerable to a variety of damaging cyber threats that require diligence paired with multi-layered security solutions. Lane Technology Solutions protects your business from cyber threats by monitoring your systems and upgrading, patching, and maintaining your firewall. We proactively monitor your virtual activity and address issues before they cause havoc to your computers, servers, or network. By pinpointing gaps in your firewall, we will quickly close them, strengthen your defenses to prevent breaches and eliminate the risk of cybercriminals exploiting your weaknesses.

Support Coverage

The services included in this document are performed remotely, or on-site. These coverage levels indicate where the client desires coverage such that services required on-site or after hours are included in plans that include that support.

- Premium: 24 hours a day, 7 days a week and 365 days a year emergency on-site and remote support.

- Advanced: On-site support from 8 a.m. to 5 p.m. and remote support from 8 a.m. to 5 p.m.

We will support any firewall currently in place. We are certified partners with Fortinet but have the knowledge and skills to work on any firewall. The TOWN OF LAUDERDALE BY THE SEA must maintain all current firewall support contracts and those contracts are not included with this proposal.

Managed Firewall Support Plan Options

SERVICE	ADVANCED	PREMIUM
100% Uptime	✓	✓
Unlimited Remote 8X5 Support from LTS	✓	✓
Emergency After-Hours Remote Response SLA	2 HOURS	1 HOUR
Emergency After-Hours On-Site Response SLA	4 HOURS	4 HOURS
Remote Support During Business Hours	✓	✓
On-Site Support During Business Hours	✓	✓
On-Site & Remote Emergency Support Outside Business Hours	\$\$	✓
Continuous Firewall Health & Performance Monitoring	✓	✓
VPN Setup and Maintenance	✓	✓
Continuous OS and Firmware Patching	✓	✓
Configuration & Security Policies	✓	✓
Asset and Warranty/Service Contract Management	✓	✓
Audit & Remediate Network Vulnerabilities	✓	✓
Dedicated CIO Consulting Services	✓	✓
Continuous Rule-Set Validation, Verification	✓	✓
Full Backup & Recovery of Firewall	✓	✓
Continuous OS and Firmware Patching	✓	✓
After-hours/Weekend support	✓	✓
Holiday support	✓	✓

✓ = Included X = Not included \$ = \$110 per hour \$\$ = \$145 per hour \$\$\$ = \$200 per hour

Workload Distribution

All techs overlap in services provided. This is a general guideline to how we would distribute the workload for the TOWN OF LAUDERDALE BY THE SEA.

Jim Lane, President/CEO

Jim will serve as your virtual CIO advising and consulting, designing projects, serving as a network architect, working with TOWN OF LAUDERDALE BY THE SEA senior management on budget and strategic planning.

Kate Lane, Vice President/COO

Kate will work as your billing and administrative contact.

Brian Hardin, Senior System Engineer

Brian will work closely with Jim on high level projects and will serve as our lead on all server and virtual server environments, and high-level networking and cloud initiatives.

Jose Diaz Vasquez, System Engineer III

Jose will serve as the project manager on large projects and will handle all escalated tickets as well as general tickets as time allows.

Gabriel Nelson, System Engineer II

Gabe will handle cloud-based tickets in Microsoft 365, WIFI, and lower level networking issues.

Kris Zawalski, Service Desk Coordinator/System Engineer II

Kris will manage your service desk tickets as well as having overall responsibility over your backups by ensuring they are successful and testing the recovery efforts.

Michael Ramos, Cloud Engineer II

Michael will handle your phone system, Microsoft licensing, and cloud products. He will be your point of contact for your training needs.

Noel Torres, System Engineer I

Noel oversees onboarding clients, deploying our agents, antivirus and ensuring our client's Office 365 is backed up in the cloud. He also handles many incoming tickets. Noel will also handle some project management.

Marcos Viera, Systems Engineer I

Marcos handles many incoming tickets and takes care of 75% of them. He will also be your onsite tech for workstation support.

Section D, Compensation

RFP Form C PRICE PROPOSAL FORM

Proposer: LANE TECHNOLOGY SOLUTIONS

Note: Forms A, B & C are available in WORD format from the Town Clerk upon request.

**THIS FORM MUST BE SIGNED AND SUBMITTED WITH PROPOSAL TO
BE DEEMED RESPONSIVE.**

Name of Proposer: LANE TECHNOLOGY SOLUTIONS

Name of authorized representative of Proposer: Jim Lane, President/CEO

Project Cost

Instructions: Show the proposed compensation for the activities specified in the scope of work. The compensation may consist of a flat fee, a fixed hourly rate, or any combination thereof. Please explain relevant assumptions used in developing the proposal including the nature and frequency and anticipated duration of planned maintenance activities, estimated time associated with unplanned support activities, etc.

The Total Project Cost SHALL include all fees and reimbursements for out-of-pocket costs. The Town will not reimburse for any costs not actually incurred and paid for by the Proposer and included in its proposal. Reasonable proof thereof will be required.

Service	Amt	Advanced	Premium
Managed Hours		8x5	24x7
CIO Consulting Services		Included	Included
Managed Workstation Services	25	\$45	\$63
Server Environment	1	\$350	\$490
Managed Firewall Security	1	\$75	\$105
Network	1	\$95	\$133
Acronis Server Backup	3	Included	Included
Sentinel One	25	Included	Included
Office 365 Backup	25	Included	Included
Total Monthly Cost		\$1,645	\$2,170

Additional Services

The Town may have the need for additional services, which may be requested over the initial term of the contract.

Please provide the hourly rate of various staff positions who may do additional work.

Hourly Rates for Additional Work	
<u>Title:</u>	<u>Hourly Rate</u>
Weekday Rate 8:00 – 6:00	\$110
After Hours – Weekend Rate	\$140
Holiday Rate	\$220

By: 

Date: 12/15/2020

Name: Jim Lane

Title: President/CEO

Section E, Frequently Asked Questions

1. How do you provide customer service and support?

For day-to-day service, we have several ways to access our service.

- a. Users may call us on our support line
- b. Users may email our service-request address and doing so creates a ticket in our system
- c. Users may create a ticket by accessing our portal on their workstation
- d. Users may interact with the weekly onsite tech for service

2. Is customer service and support local or outsourced?

No. Customer service and support is not outsourced. All work is done by our employees. We have no contracted employees, and everyone is covered under our general liability, errors and omission, and workers compensation. None of our service personnel are contracted or 1099 employees. Additionally, our call center is not outsourced.

3. Does you provide monitoring services and support? If so, are the services and support local or outsourced?

Yes, we provide 24/7 monitoring services. Our monitoring services are automated and policies which trigger alerts are customized to each client's needs and requirements.

4. What is your security policy for sensitive information such as passwords, network access, etc.?

We follow the frameworks set out in NIST Publication 800-30, Risk Management Guide for Information Technology Systems. 100% of our systems use multifactor authentication. For password storage and protection, we utilize a cloud-based app: Passportal.

5. Describe external audits completed on the Vendor to enhance security and the frequency of those audits (SSAE 16, etc.).

We are currently amid an audit and training program from The Compliancy Group, Inc. The process, including any remediation should be finished before then end of this year. Once completed, we will furnish the Town validation of completion.

6. Do you have a call center?

Yes. It can be reached at 407-647-7787.

7. Do you use cloud services? If so, explain the services offered and the location of the cloud services.

Yes. Most of our cloud services are from Microsoft and Datto and all our cloud services that we utilize or sell meet or exceed HIPAA, NIST, and PCI compliance requirements.

8. What is your response time policy?

Our goal is to contact our managed clients within one hour. In practice, our average initial response time is 18 minutes.

9. How many technicians are on staff and how many will be provided to support this agreement?

We will currently have 8 technicians on staff who will be providing support to the Town. Upon award of this contract, we will hire a 9th technician as we are on the cusp of adding another due to business growth.

10. Describe your approach to IT strategy for clients.

Our approach is based on customer service first, technology second. Our thought process is this: if techs cannot relate to our customers on a respectful human level,

technology advice, remediation, and training and never take place. Many of our current clients speak highly of our customer service, and it is what we take the most pride in.

11. Who is responsible for IT strategy?

CEO Jim Lane

12. Describe how you screen and select employees.

Depending on the level we are seeking determines the method we use. If we are seeking a level 1 tech, we will hire a student as an intern from Orange Technical College in Winter Park. If this intern meets our standards and there is an opening in our company, we will hire the individual. This works best for lower-level techs. The instructors at the OTC will choose a pool of -candidates from which we will choose one or two to interview. Our level two and up employees are involved in the selection process. Most of our employees are hired this way.

For more experienced techs, we utilize industry bulletin boards from which we subscribe. We will post a job description and choose candidates to interview.

a. What thresholds of skill must they establish?

Interns must have been in school for at least halfway through their program and achieved a CompTia A+ certification which our insurance requires. Higher level employees must have some industry standard certifications, especially from Microsoft.

b. What kinds of checks and verifications do you perform?

We perform criminal and preemployment drug testing. Certifications are verified through the certification authority. All Microsoft certifications must be attached to our Microsoft Partner number.

c. Describe your training program.

Our Training Program for our staff is managed by IT Pro. Feeling the need to formalize our training program, we recently signed a contract with this company. Through cloud-based learning, management can assign certain modules to techs. Also, as techs are studying for certifications videos, labs and practice tests are available to them. Human Resources can track training progress and keep techs focused on improving their skills.

Technician pay is related to the number of certifications they hold. Therefore, our employees have control over what their salaries are based by achieving their educational goals. For each acquired certification which relates to our vendor partnerships, they are paid \$1 more per hour per acquired certification. Further, the company pays for all exams related to the certification they are working towards.

All employees have regular meetings with Jim and Kate Lane to go over their training and exam progress. This is to not only chart their progress, but also hold each employee accountable.

d. Describe how after-hours support is made available.

You can reach our after-hours support by calling our regular number. The number is then forwarded to our lead tech on call.

e. What was your turnover rate over the last 12 months?

We have lost no employees in the last 12 months.

f. Describe your access to a qualified labor pool.

As described above, we use Orange Technical College and industry bulletin boards to tap labor needs.

13. Is staff available 24/7, or if not, what off hours support is available?

We have techs on call after during off hours as described above.

14. Is there an additional cost for off-hours support? If so, what is the cost model?

Yes. As discussed above, the Advanced Plan provides for after-hours coverage for an additional hourly rate. The Premium Plan includes all after hours charges.

15. Provide your guaranteed response time for issues dependent upon severity and time of day.

Support Type	Advanced	Premium
Business Hour Support	1 HOUR	1 HOUR
Emergency After-Hours Remote Response SLA	2 HOURS	1 HOUR
Emergency After-Hours On-Site Response SLA	4 HOURS	4 HOURS
After-hours/Weekend support	\$\$	✓
Holiday support	\$\$\$	✓

✓ = Included x = Not included \$ = \$110 per hour \$\$ = \$145 per hour \$\$\$ = \$200 per hour

16. Provide your average response time for after-hours issues.

18 minutes.

17. Scheduled down times for routine maintenance - how are scheduled down times determined; how are they communicated?

They are based and arranged your needs and are scheduled and communicated with your IT Liaison staff individual.

18. How do you propose the service level agreement be enforced?

Our SLAs are enforced at the ticket level. Each technician's ticket has a graphic letting them know where they are in delivering timely service for that ticket. SLA times are put on hold when the ticket is in "Awaiting Client" status or "Awaiting Parts" status.

In our CRM, (AutoTask) we have automated processes that alerts the tech and the customer service manager (and copied to the CEO) that the SLA is in danger of being missed which automatically upgrades the severity of the ticket.

19. Describe your communication strategy for keeping our organization informed of system conditions and changes.

Your organization will have access to our ticket board which will provide you up to the second detail of your service tickets. Also, depending on the level of detail your organization desires, we can produce daily reports emailed to you with the status of your IT infrastructure.

20. Describe how you would assist our organization's management in its strategic planning to ensure the IT system retains its usefulness, viability, compatibility, and dependability.

Quarterly meetings are extremely important. At those meetings, we will discuss both short-range and long-range goals and the ongoing and future needs of the organization. It is important that Jim, as your virtual CIO and consultant, attend organizational and committee meetings as needed outside our regularly scheduled

quarterly meetings. Our company, being tightly integrated with current and future business processes will enable us to be involved at the ground level for future projects which will ultimately save your organization money by planning resources.

21. Will you assist our organization in developing a disaster recovery plan? Is this included, or at an additional cost?

Yes, this is included in the CIO portion of our proposal.

22. Describe how your on-site support representative would work and describe any special requirements that would need to be filled by our organization.

Our on-site technical staff will visit on a set day once a month. This is over and above our normal day to day on-site visits that are accomplished as needed. Although not required, it would be helpful for the individual to have a space with a table or desk along with a network connection from which to work.

23. Describe how major software upgrades would be applied and what upgrades would require additional fees.

There are no additional charges for software upgrades. For servers, these upgrades must be performed at night or on the weekend during planned maintenance windows.

24. Describe your process for maintaining and managing inventory, including warranty expiration dates, software license agreements, etc.

We track all inventory, including warranty expiration dates, software license agreements, etc. through our CRM (AutoTask).

25. Describe your monitoring tools and strategies to monitor and insure the stability of the computing environment at our organization.

Datto RMM is a fully integrated SaaS (Software as a Service) platform:

- Discovery and Asset management: Real-time visibility of every asset under contract—where it is, status, condition, and compliance.
- Monitoring: Know what is going on with every device with real-time notification of alerts and automated responses to reduce downtime.
- Management: Keeps devices secure, patched, and optimized through proactive, centralized, policy-based device management delivering automation at scale.
- Remote Support: Secure, fast remote access to any device, from anywhere, with an array of powerful remote support and screen share tools.
- Reporting: We can deliver scheduled reporting that provides insight on devices, network health, and activity.

26. Describe how these monitoring results would be communicated to our organization.

Through quarterly meetings or emailed as often as you would like. Further, access will be granted to management into our monitoring system for up to the second status is so desired.

27. Describe how you would document and record maintenance, installation, performance, and changes to the system.

These changes are tracked in our CRM system and are searchable and available to track by many types of instances.

Autotask improves efficiency by providing quick and easy access to standardized documentation, so technicians spend more time resolving issues. It also improves productivity by outlining processes/procedures per client, enabling MSPs to quickly develop standard procedures, and easily reference knowledge base articles and support manuals.

28. Describe the documentation that you would make available to our organization at the end of the contract period.

Current IT infrastructure environment status including all hardware inventory, credentials, reports detailing the service tickets we have worked on during the contract period. We pride ourselves in being completely transparent to our customers and will provide any reporting and information requested.

29. Describe how you would maintain confidentiality in strict conformance with other confidentiality laws and regulations.

All our client's data is protected and hidden behind multifactor authentication protocols.

30. What type of reporting will you provide our organization and what is the frequency of the reporting?

Reporting is based on the needs of each client. We will provide reporting based on feedback we receive from you and what we advise to be helpful for accountability and strategic planning. Reporting must be meaningful, and it does not help our clients to distribute a myriad of reports that does not help them achieve what they need to meet their goals. We work with management to arrive at a set of reporting criteria that makes sense to the organization, whether it be weekly, monthly, or quarterly.

Section F, Company Certifications



State of Florida

Department of State

I certify the attached is a true and correct copy of the Articles of Amendment, filed on August 28, 2019, to Articles of Incorporation for ASYSTECH INC., a Florida corporation, as shown by the records of this office.

The document number of this corporation is V61810.

Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this the
Fourth day of September, 2019



CR2E022 (01-11)



Laurel M. Lee
Secretary of State



FLORIDA DEPARTMENT OF STATE
Division of Corporations

September 4, 2019

JAMES A. LANE
2211 LEE ROAD
STE. 210
WINTER PARK, FL 32789 US

Re: Document Number V61810

The Articles of Amendment to the Articles of Incorporation for ASYSTECH INC., a Florida corporation, were filed on August 28, 2019.

The certification requested is enclosed.

Should you have any question regarding this matter, please telephone (850) 245-6050, the Amendment Filing Section.

Darlene Connell
Regulatory Specialist II Supervisor
Division of Corporations

Letter Number: 619A00018202

www.sunbiz.org

Division of Corporations - P.O. BOX 6327 -Tallahassee, Florida 32314

Detail by Entity Name

Florida Profit Corporation
ASYSTECH INC.

Filing Information

Document Number V61810
FEI/EIN Number 59-3142144
Date Filed 09/03/1992
State FL
Status ACTIVE
Last Event AMENDMENT
Event Date Filed 08/28/2019
Event Effective Date NONE

Principal Address

2211 LEE ROAD
STE 210
WINTER PARK, FL 32789

Changed: 08/28/2019

Mailing Address

2211 LEE ROAD
STE 210
WINTER PARK, FL 32789

Changed: 08/28/2019

Registered Agent Name & Address

LANE, JAMES A
2211 LEE ROAD
STE 210
WINTER PARK, FL 32789

Name Changed: 08/28/2019

Address Changed: 03/11/2015

Officer/Director Detail

Name & Address

Title DPS

LANE, JAMES A
1402 CUMBIE ST.
ORLANDO, FL 32804

Title DVT

LANE, KATE T.
1402 CUMBIE ST.
ORLANDO, FL 32804

State of Florida

Department of State

I certify that the attached is a true and correct copy of the Application For Registration of the Fictitious Name LANE TECHNOLOGY SOLUTIONS, registered with the Department of State on April 22, 2020, as shown by the records of this office.

The Registration Number of this Fictitious Name is G20000044155.

*Given under my hand and the Great Seal of
Florida, at Tallahassee, the Capital, this the
Twenty Third day of April, 2020*



Ronald R. Be...

Secretary of State



Certificate of Registration

DR-11
R. 10/19

Issued Pursuant to Chapter 212, Florida Statutes

58-8012451901-4

01/17/97

Certificate Number

Registration Effective Date

This certifies that

ASYSTECH INC
2211 LEE RD STE 210
WINTER PARK FL 32789-1846

has met the sales and use tax registration requirements for the business location stated above and is authorized to collect and remit tax as required by Florida law. This certificate is non-transferable.



**This is your Sales & Use Tax Certificate of Registration.
Detach and Post in a Conspicuous Place.**



Notify the Department immediately if you change your:

- business name;
- mailing address;
- location address within the same county; or
- close or sell your business.

You can also notify the Department when you temporarily suspend or resume your business operations. The quickest way to notify the Department is by visiting floridarevenue.com/taxes/updateaccount.

Submit a new registration (online or paper) when you:

- move your business location from one Florida county to another;
- add another location;
- purchase or acquire an existing business; or
- change the form of ownership of your business.

**Below is your Florida Annual Resale Certificate for Sales Tax.
New dealers who register after mid-October are issued annual resale
certificates that expire on December 31 of the following year.
These certificates are valid immediately.**

DR-11R, R. 10/19



2020 Florida Annual Resale Certificate for Sales Tax

DR-13
R. 10/19

This Certificate Expires on December 31, 2020

Business Name and Location Address

Certificate Number

ASYSTECH INC
2211 LEE RD STE 210
WINTER PARK FL 32789-1846

58-8012451901-4

By extending this certificate or the certificate number to a selling dealer to make eligible purchases of taxable property or services exempt from sales tax and discretionary sales surtax, the person or business named above certifies that the taxable property or services purchased or rented will be resold or re-rented for one or more of the following purposes:

- Resale as tangible personal property.
- Re-rental as commercial real property.
- Incorporation as a material, ingredient, or component part of tangible personal property that is being produced for sale by manufacturing, compounding, or processing.
- Re-rental as tangible personal property being repaired.
- Re-rental as transient rental property.

Florida law provides for criminal and civil penalties for fraudulent use of a Florida Annual Resale Certificate.

State of Florida

Veteran Business Certification

Asystech, Inc. dba Lane Technology Solutions

Is certified under the provisions of
287 and 295.187, Florida Statutes, for a period from:
09/03/2020 to 09/03/2022

Jonathan R. Satter

Jonathan R. Satter, Secretary
Florida Department of Management Services



Office of Supplier Diversity
4050 Esplanade Way, Suite 380
Tallahassee, FL 32399
850-487-0915
www.dms.myflorida.com/osd

City of Winter Park

401 S Park Ave, Winter Park, FL 32789
407-599-3237

BUSINESS CERTIFICATE

Business Name: ASYTECH, INC

Business Location: 2211 LEE RD 210
WINTER PARK, FL 32789

Owner:

Certificate Number: 2020-034056

Issued Date: 10/5/2020

Expiration Date: 9/30/2021

Mailing Address: 2211 LEE RD 210 ST
WINTER PARK, FL 32789

License Type: Business Certificate

Classification: General

Fees Paid: \$127.50

General Business Classification: General Business Office

TO BE POSTED IN A CONSPICUOUS PLACE

Tax Collector Scott Randolph Local Business Tax Receipt Orange County, Florida

2020 **EXPIRES 9/30/2021**

3110 COMPUTER CONSULTIN \$30.00 7 EMPLOYEES ; 3501 COMPUTER EQUIPMENT \$30.00 3110-0968819
1 EMPLOYEE ;

TOTAL TAX \$60.00 LANE JAMES A
PREVIOUSLY PAID \$60.00
TOTAL DUE \$0.00

2211 LEE RD #210
B - WINTER PARK, 32789

ASYSTECH INC
LANE JAMES A
2211 LEE RD #210
WINTER PARK FL 32789

PAID: \$60.00 0098-00959191 8/25/2020

Tax Collector Scott Randolph Local Business Tax Receipt Orange County, Florida

This local Business Tax Receipt is in addition to and not in lieu of any other tax required by law or municipal ordinance. Businesses are subject to regulation of zoning, health and other lawful authorities. This receipt is valid from October 1 through September 30 of receipt year. **Delinquent penalty is added October 1.**

2020 **EXPIRES 9/30/2021**

3110 COMPUTER CONSULTIN \$30.00 7 EMPLOYEES ; 3501 COMPUTER EQUIPMENT \$30.00 3110-0968819
1 EMPLOYEE ;

TOTAL TAX \$60.00
PREVIOUSLY PAID \$60.00
TOTAL DUE \$0.00

2211 LEE RD #210
B - WINTER PARK, 32789

LANE JAMES A
ASYSTECH INC
LANE JAMES A
2211 LEE RD #210
WINTER PARK FL 32789

PAID: \$60.00 0098-00959191 8/25/2020

This receipt is official when validated by the Tax Collector.

Orange County Code requires this local Business Tax Receipt to be displayed conspicuously at the place of business in public view. It is subject to inspection by all duly authorized officers of the County.

Microsoft Corporation
One Microsoft Way
Redmond, WA 98052-6399

Tel 425 882 8080
Fax 425 706 7329
www.microsoft.com



9/18/2020

To whom it may concern:

I hereby confirm that ASysTech Inc. has satisfied the requirements and attained the following competencies in the Microsoft Partner Network program.

ASysTech Inc. (MPNID: 1023351)
2211 Lee Road Suite 210
Winter Park, FL - 32789
United States

- Gold Cloud Productivity (Expires on 5/1/2021)
- Silver Cloud Platform (Expires on 5/1/2021)
- Gold Small and Midmarket Cloud Solutions (Expires on 5/1/2021)

ASysTech Inc. is currently doing business with Microsoft in the following locations:

- ASysTech Inc., US, Orlando (Winter Park) (MPNID: 54464)

Best Regards,



Dan Truax
General Manager, Partner Digital Experiences and Programs

Microsoft Corporation

Microsoft Corporation is an equal opportunity employer.

FORTINET®

AUTHORIZED PARTNER



vmware®
PARTNER

VEEAM
pro partner

Section G, Insurance Documents

 CERTIFICATE OF LIABILITY INSURANCE		DATE (MM/DD/YYYY) 12/14/2020				
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER. IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).						
PRODUCER techrug Technology Risk Underwriting Group PO Box 660 Worthington, OH 43085	CONTACT NAME: Justin Reinmuth PHONE (A/C, No, Ext): 614-888-6683 FAX (A/C, No): 614-888-2739 E-MAIL: justinr@techrug.com ADDRESS:					
INSURED ASysTech, Inc. dba Lane Technology Solutions 2211 Lee Rd, Ste 210 Winter Park, FL 32789	INSURER(S) AFFORDING COVERAGE INSURER A: RLI Insurance Company NAIC # 13056 INSURER B: Lloyds of London LLO INSURER C: INSURER D: INSURER E: INSURER F:					
COVERAGES						
CERTIFICATE NUMBER:						
REVISION NUMBER:						
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.						
INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ Businessowners GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:	Y	PTB0001405	05/12/2020	05/12/2021	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 2,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000
A	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY		PTA0001184	07/15/2020	07/15/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☒ RETENTION \$ 10,000		PTE0001198	05/12/2020	05/12/2021	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Errors & Omissions Insurance		WG00003363AA	05/12/2020	05/12/2021	Each Claim \$2,000,000 Aggregate \$2,000,000
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Certificate issued as evidence of insurance per policy terms, conditions and exclusions. Town of Lauderdale-By-The-Sea, Lauderdale-By-The-Sea Volunteer Fire Department are an additional insured per the terms of the written contract with respect to the General Liability Policy (Form PPB 304G 04). RLI Cancellation notice per policy provisions. Cancellation per policy contract. The named insured shall provide the client notice within five (5) days of an insurance companies cancellation of the policy.						
CERTIFICATE HOLDER				CANCELLATION		
Town of Lauderdale-By-The-Sea & Lauderdale-By-The-Sea Volunt				SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.		
				AUTHORIZED REPRESENTATIVE 		

ACORD 25 (2016/03)

The ACORD name and logo are registered marks of ACORD

© 1988-2015 ACORD CORPORATION. All rights reserved.

Policy Number:
Named Insured:

RLI Insurance Company

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

RLIPack® FOR PROFESSIONALS BLANKET ADDITIONAL INSURED ENDORSEMENT

This endorsement modifies insurance provided under the following:

BUSINESSOWNERS COVERAGE FORM - SECTION II – LIABILITY

1. **C. WHO IS AN INSURED** is amended to include as an additional insured any person or organization that you agree in a contract or agreement requiring insurance to include as an additional insured on this policy, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused in whole or in part by you or those acting on your behalf:
 - a. In the performance of your ongoing operations;
 - b. In connection with premises owned by or rented to you; or
 - c. In connection with "your work" and included within the "product-completed operations hazard".
2. The insurance provided to the additional insured by this endorsement is limited as follows:
 - a. This insurance does not apply on any basis to any person or organization for which coverage as an additional insured specifically is added by another endorsement to this policy.
 - b. This insurance does not apply to the rendering of or failure to render any professional services.
 - c. This endorsement does not increase any of the limits of insurance stated in **D. Liability And Medical Expenses Limits of Insurance**.
3. The following is added to **SECTION III H.2. Other Insurance – COMMON POLICY CONDITIONS (BUT APPLICABLE ONLY TO SECTION II – LIABILITY)**

However, if you specifically agree in a contract or agreement that the insurance provided to an

additional insured under this policy must apply on a primary basis, or a primary and non-contributory basis, this insurance is primary to other insurance that is available to such additional insured which covers such additional insured as a named insured, and we will not share with that other insurance, provided that:

- a. The "bodily injury" or "property damage" for which coverage is sought occurs after you have entered into that contract or agreement; or
 - b. The "personal and advertising injury" for which coverage is sought arises out of an offense committed after you have entered into that contract or agreement.
4. The following is added to **SECTION III K. 2. Transfer of Rights of Recovery Against Others to Us – COMMON POLICY CONDITIONS (BUT APPLICABLE TO ONLY TO SECTION II – LIABILITY)**

We waive any rights of recovery we may have against any person or organization because of payments we make for "bodily injury", "property damage" or "personal and advertising injury" arising out of "your work" performed by you, or on your behalf, under a contract or agreement with that person or organization. We waive these rights only where you have agreed to do so as part of a contract or agreement with such person or organization entered into by you before the "bodily injury" or "property damage" occurs, or the "personal and advertising injury" offense is committed.

ALL OTHER TERMS AND CONDITIONS OF THIS POLICY REMAIN UNCHANGED.



T3-XUU



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/15/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Commercial Lines - 305-443-4886 USI Insurance Services LLC 2601 South Bayshore Drive, Suite 1600 Coconut Grove, FL 33133	CONTACT NAME: Risk Management Department PHONE (A/C, No, Ext): (866) 443-8489 FAX (A/C, No): (800) 889-0021 E-MAIL ADDRESS: Work.Comp@Trinet.com														
INSURED TriNet HR III, Inc. RE: Asystech Inc. 9000 Town Center Parkway Bradenton, FL 34202	<table border="1"> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A: Indemnity Insurance Company of North America</td> <td>43575</td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Indemnity Insurance Company of North America	43575	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #														
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INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															

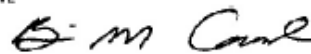
COVERAGES **CERTIFICATE NUMBER:** 15243088 **REVISION NUMBER:** See below

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD. WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY ☐ AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	WLR_C67487291	07/01/2020	07/01/2021	X PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 2,000,000 E.L. DISEASE - EA EMPLOYEE \$ 2,000,000 E.L. DISEASE - POLICY LIMIT \$ 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Workers' Compensation coverage is limited to worksite employees of Asystech Inc. a co-employment agreement with TriNet HR III, Inc. A 30 day notice of cancellation is endorsed to the policy for the Certificate Holder. (Except for 10 days for non-payment of premium)

CERTIFICATE HOLDER Town of Lauderdale-By-The-Sea Lauderdale-By-The-Sea Volunteer Fire Department 4501 Ocean Drive Lauderdale-By-The-Sea, FL 33308	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	--

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ACORD 25 (2016/03)

(This certificate replaces certificate # 15237713 issued on 12/03/20)

CHUBB®

Policy Number: WLR_C67487291

NOTICE TO OTHERS - SPECIFIC PARTIES

- A. If we cancel this Policy prior to its expiration date by notice to you or the first Named insured for any reason other than nonpayment of premium, we will endeavor, as set out below, to send written notice of cancellation, via such electronic or other form of notification as we determine, to the persons or organizations listed in the schedule set out below (the "Schedule"). You or your representative must provide us with both the physical and e-mail address of such persons or organizations, and we will utilize such e-mail address or physical address that you or your representative provided to us on such Schedule.
- B. We will endeavor to send or deliver such notice to the e-mail address or physical address corresponding to each person or organization indicated in the Schedule at least 30 days prior to the cancellation date applicable to the Policy.
- C. The notice of cancellation is intended only to be a courtesy notification to the person(s) or organization(s) named in the Schedule in the event of a pending cancellation of coverage. We have no legal obligation of any kind to any such person(s) or organization(s). Our failure to provide advance notification of cancellation to the person(s) or organization(s) shown in the Schedule shall impose no obligation or liability of any kind upon us, our agents or representatives, will not extend any Policy cancellation date and will not negate any cancellation of the Policy.
- D. We are not responsible for verifying any information provided to us in any Schedule, nor are we responsible for any incorrect information that you or your representative provide to us. If you or your representative does not provide us with the information necessary to complete the Schedule, we have no responsibility for taking any action. In addition, if neither you nor your representative provides us with e-mail and physical address information with respect to a particular person or organization, then we shall have no responsibility for taking action with regard to such person or entity.
- E. We may arrange with your representative to send such notice in the event of any such cancellation.
- F. You will cooperate with us in providing, or in causing your representative to provide, the e-mail address and physical address of the persons or organizations listed in the Schedule.
- G. The provisions of this notice do not apply in the event that you cancel the Policy.

SCHEDULE

Name of Certificate Holder	Physical Address
----------------------------	------------------

Town of Lauderdale-By-The-Sea
 Lauderdale-By-The-Sea Volunteer Fire Department
 4501 Ocean Drive
 Lauderdale-By-The-Sea, FL 33308



Authorized Representative

December 15, 2020

Town Clerk
4501 Ocean Drive
Lauderdale-by-the-Sea, FL 33308

Re: Letter of Transmittal for Lauderdale-by-the-Sea RFP No. 20-11-01

Dear Town Clerk:

GiaSpace is pleased to present its offer in response to RFP # 20-11-01 to provide the Town of Lauderdale-By-The-Sea with IT Services consisting of: Server, Network, Desktop Support, and Virtual CIO services. We appreciate the opportunity to re-bid on these services. The past 8 years have allowed us to become familiar with your IT infrastructure as well as with your staff members. Our hallmarks are outstanding performance and pricing which is fair and equitable to the town.

Should you require clarification or additional information for any component of this proposal, we would be happy to do so.

The following is the name, title and contact information of the individual authorized to negotiate this contract with the town in connection with this requirement:

Robert Giannini, President
GiaSpace
2419 East Commercial Blvd
Suite 200
Fort Lauderdale, FL 33308
954.255.1757

Upon review of the solicitation, we understand that the Town is seeking a provider to manage their three servers comprising of their LAN, their firewall, their backups, as well as general day to day support services which can include software, hardware, account maintenance etc. GiaSpace also understands the Town needs network and desktop support.

Through GiaSpace's proven operations model, we successfully customize and deliver managed services solution that are cost effective. We dedicate a team of IT professionals to monitor, manage and supplement (or replace) internal IT departments. Providing a consistent team ensures you know GiaSpace understands your unique environment and complexities. IT services for any company becomes the backbone of the organization. We take every client and project with the upmost importance. Our operations model demonstrates our commitment. Based on your requirements and desires, our dedicated team can work on site or off site or any combination based on your comfort level.

Our Managed IT Services solution will include Server Management/ Monitoring and Proactive support with Server Antivirus for the following three servers covered:

- LBT-S-HYPERV / Hyper V Host / BDC: Microsoft Windows Server 2016 Std
- FIN-DEV / Finance Server Microsoft Windows Server 2012 Std
- CLERK-SBS: DC: Microsoft Windows Server 2012 Std

In addition to the services required by the RFP, these are the services offered by GiaSpace:

Server Management is defined as: ✓ Microsoft Patch Management ✓ Event Log Monitoring ✓ Log File Maintenance ✓ Drive Space Monitoring ✓ Printer Setting Management ✓ Active Directory Password Control ✓ Active Directory Maintenance ✓ Exchange (email) Maintenance and Administration ✓ User Account Maintenance ✓ File Sharing Permission Administration ✓ Server Maintenance – routine cleanup and monitoring ✓ Security Administration ✓ Virus Definition & Prevention ✓ Backup Monitoring ✓ Restoration of files and folders from back-ups ✓ Recommendation of necessary software and hardware upgrades ✓ Managed onsite Backups - Antivirus & Malware Subscription	Network Management is defined as: ✓ ISP Management ✓ VPN Management ✓ Traffic Monitoring ✓ Firewall Management ✓ Establishment of a Management Console ✓ Changes needed by Vendors	Desktop Support ✓ Operating System Patch Management and Proactive Tasks ✓ Antivirus & Malware Subscription ✓ Hardware and Software technical support including PC Hardware installation ✓ Personnel movement technical support, ✓ Printer local and network support ✓ Managed support has 24/7 monitoring	Additional Services ✓ Provide Quotes for Equipment, various desktop software using state contracts ✓ Cyber security Package services ✓ Vendor Management and Printer Troubleshooting
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Additionally, at no additional cost to Lauderdale-by-the-Sea, GiaSpace will provide our Vendor Management and basic printer troubleshooting as well as our Cybersecurity package which includes User Awareness Training. We hold these prices for this requirement valid for 120 days from the time of submission specified on the RFQ, 2:00 PM EST, 15 December 2020.

We thank you again for the opportunity to participate in the proposal and look forward to your evaluation and comments.

Respectfully,

Robert Giannini
President

Town of Lauderdale-By-The-Sea
Town Clerk
4501 N. Ocean Drive
Lauderdale-by-the-Sea, Florida 33308

IT Support Services

Request for Proposal: 20-11-01

Submitted on December 15, 2020 by:



GiaSpace Inc
Contact: Robert Giannini
2419 E Commercial Blvd, #200
Ft. Lauderdale, FL 33308
Local 954-255-1757
Toll Free 866-GIA-SPCE

GiaSpace Proprietary

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Organization Profile and Qualifications

GiaSpace is a local South Florida Information Technology Solution Provider with over 17 years of experience providing quality IT services. We offer knowledgeable and courteous customer service. When you contact GiaSpace, you will find our service delivery to be seamless, predictable, proactive, and professional.

Size:

We have a staff of 8 full time employees.

Services we offer

- Managed IT Services
- Cloud Services
- Voice over IP (VoIP)
- PC/Servers/Network Installations
- Managed Offsite Backups
- Product Procurement
- Cloud Services
- Cybersecurity Training and Management
- Virtual CIO
- Network Audits and Risk Assessments
- Project Management
- Cybersecurity Maturity Model Certification (CMMC) Compliance Preparation

Here are some of the benefits GiaSpace Managed IT Solution's provides:

- First line IT helpdesk for local and remote users
- Monitoring and alerting on all your major systems
- Full security management
- Server management
- Proactive maintenance
- Manageable budget

GiaSpace's Similar Contract Experience:

Contract	Contract Description
Lauderdale by the Sea – IT Support Services	<u>Provide full MSP services including:</u> Server Management Microsoft Patch Management Event Log Monitoring Log File Maintenance Drive Space Monitoring Printer Setting Management Active Directory Password Control Active Directory Maintenance Exchange (email) Maintenance and Administration User Account Maintenance File Sharing Permission Administration Server Maintenance – routine cleanup and monitoring

IT SUPPORT SERVICES
Lauderdale-By-The-Sea RFP No. 20-11-01

	Security Administration Virus Definition & Prevention Backup Monitoring Restoration of files and folders from back-ups Recommendation of necessary software and hardware upgrades Managed onsite Backups Antivirus & Malware Subscription Network Management is defined as: ISP Management VPN Management Traffic Monitoring Firewall Management Establishment of a Management Console Changes needed by Vendors Desktop Support Operating System Patch Management and Proactive Tasks Antivirus & Malware Subscription Hardware and Software technical support including PC Hardware installation Personnel movement technical support, Printer local and network support Managed support has 24/7 monitoring
Alternative Home Healthcare -	<u>Provide full MSP services including:</u> Server Management Microsoft Patch Management Event Log Monitoring Log File Maintenance Drive Space Monitoring Printer Setting Management Active Directory Password Control Active Directory Maintenance Exchange (email) Maintenance and Administration User Account Maintenance File Sharing Permission Administration Server Maintenance – routine cleanup and monitoring Security Administration Virus Definition & Prevention Backup Monitoring Restoration of files and folders from back-ups Recommendation of necessary software and hardware upgrades Managed onsite Backups Antivirus & Malware Subscription Network Management is defined as: ISP Management VPN Management Traffic Monitoring Firewall Management Establishment of a Management Console Changes needed by Vendors

IT SUPPORT SERVICES
Lauderdale-By-The-Sea RFP No. 20-11-01

	Desktop Support Operating System Patch Management and Proactive Tasks Antivirus & Malware Subscription Hardware and Software technical support including PC Hardware installation Personnel movement technical support, Printer local and network support Managed support has 24/7 monitoring
MedTrust, LLC	<u>Provide full MSP services including:</u> Server Management Microsoft Patch Management Event Log Monitoring Log File Maintenance Drive Space Monitoring Printer Setting Management Active Directory Password Control Active Directory Maintenance Exchange (email) Maintenance and Administration User Account Maintenance File Sharing Permission Administration Server Maintenance – routine cleanup and monitoring Security Administration Virus Definition & Prevention Backup Monitoring Restoration of files and folders from back-ups Recommendation of necessary software and hardware upgrades Managed onsite Backups Antivirus & Malware Subscription Network Management is defined as: ISP Management VPN Management Traffic Monitoring Firewall Management Establishment of a Management Console Changes needed by Vendors Desktop Support Operating System Patch Management and Proactive Tasks Antivirus & Malware Subscription Hardware and Software technical support including PC Hardware installation Personnel movement technical support, Printer local and network support Managed support has 24/7 monitoring

GiaSpace Point of Contacts for the Town of Lauderdale By the Sea:

The team is comprised of experienced engineers:

IT SUPPORT SERVICES
Lauderdale-By-The-Sea RFP No. 20-11-01

Team Member	Role Defined
Robert Giannini, IT Director Supervisor for this Contract (Estimated percentage 10%)	Robert is a highly qualified engineer, with over 15 years of experience. He is result-oriented and an effective leader with depth technical knowledge. Robert has worked with major corporations such as HP, Compaq, Smith Barney, SunTrust, WSVN (Channel 7) to name a few. He specializes on migrations, virtualization solutions, VoIP Solutions and helps assist IT departments achieve technical productivity. As the primary supervisor for this proposal, Robert will assess your infrastructure and provide you with the best practice solutions for your organization.
Serdar Sirin Sr Engineer Main Contact (Estimated percentage 55%)	Serdar has specialized on Server management. He will be assigned to your account to manage and maintain your servers and network infrastructure and will be the main contact for this proposal.
Patrick Bowe Desktop Support Helpdesk (Estimated percentage 35%).	Patrick has extensive experience with helpdesk support, he has worked for companies with over 150 users. He will be responsible for ensuring the service requests are dispatched properly and will assist with day-to-day technical issues from end desktop users. He will work closely with the Sr. Engineer throughout the contract duration.

Documentation Indicating GiaSpace is authorized to do business in Florida

Electronic Articles of Incorporation For

GIASPACE INC

P17000011075
FILED
February 01, 2017
Sec. Of State
ndmccleessam

The undersigned incorporator, for the purpose of forming a Florida profit corporation, hereby adopts the following Articles of Incorporation:

Article I

The name of the corporation is:
GIASPACE INC

Article II

The principal place of business address:
6550 N FEDERAL HWY
STE 300
FT LAUDERDALE, FL. 33308

The mailing address of the corporation is:
6550 N FEDERAL HWY
STE 300
FT LAUDERDALE, FL. 33308

Article III

The purpose for which this corporation is organized is:
ANY AND ALL LAWFUL BUSINESS.

Article IV

The number of shares the corporation is authorized to issue is:
100

Article V

The name and Florida street address of the registered agent is:
ROBERT GIANNINI
6550 N FEDERAL HWY
STE 300
FT LAUDERDALE, FL. 33308

I certify that I am familiar with and accept the responsibilities of registered agent.

Registered Agent Signature: ROBERT GIANNINI

IT SUPPORT SERVICES
Lauderdale-By-The-Sea RFP No. 20-11-01

BROWARD COUNTY LOCAL BUSINESS TAX RECEIPT

115 S. Andrews Ave., Rm. A-100, Ft. Lauderdale, FL 33301-1895 – 954-831-4000

VALID OCTOBER 1, 2020 THROUGH SEPTEMBER 30, 2021

DBA: GIASPACE INC **Receipt #:** 329-285902
Business Name: GIASPACE INC **Business Type:** ALL OTHERS (COMPUTER SERVICES)
Owner Name: GIASPACE INC **Business Opened:** 07/01/2017
Business Location: 2419 E COMMERCIAL BLVD STE 200 **State/County/Cert/Reg:**
FT LAUDERDALE
Business Phone: 9542551757 **Exemption Code:**

Rooms	Seats	Employees	Machines	Professionals		
		7				
	For Vending Business Only					
	Number of Machines:			Vending Type:		
Tax Amount	Transfer Fee	NSF Fee	Penalty	Prior Years	Collection Cost	Total Paid
81.00	0.00	0.00	0.00	0.00	0.00	81.00

THIS RECEIPT MUST BE POSTED CONSPICUOUSLY IN YOUR PLACE OF BUSINESS

THIS BECOMES A TAX RECEIPT

WHEN VALIDATED

This tax is levied for the privilege of doing business within Broward County and is non-regulatory in nature. You must meet all County and/or Municipality planning and zoning requirements. This Business Tax Receipt must be transferred when the business is sold, business name has changed or you have moved the business location. This receipt does not indicate that the business is legal or that it is in compliance with State or local laws and regulations.

Mailing Address:

GIASPACE INC
2419 E COMMERCIAL BLVD STE
200
FORT LAUDERDALE, FL 33308

Receipt # WWW-19-00190920
Paid 07/03/2020 81.00

2020 - 2021

BROWARD COUNTY LOCAL BUSINESS TAX RECEIPT

115 S. Andrews Ave., Rm. A-100, Ft. Lauderdale, FL 33301-1895 – 954-831-4000

VALID OCTOBER 1, 2020 THROUGH SEPTEMBER 30, 2021

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Business Phone: 9542551757 **Exemption Code:**

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		7				
Signature						
For Vending Business Only						
Number of Machines:		Vending Type:				
Tax Amount	Transfer Fee	NSF Fee	Penalty	Prior Years	Collection Cost	Total Paid
81.00	0.00	0.00	0.00	0.00	0.00	81.00

Receipt # WWW-19-00190920
Paid 07/03/2020 81.00

Resumes of Technical Personal Assigned to this Contract

Robert Giannini – Strategic Technology Consultant

Contact

9542551757 (Work)
robert@giaspace.com

www.linkedin.com/in/robertgianninigiaspace (LinkedIn)
www.giaspace.com (Company)
RobertGiannini.com (Personal)

Top Skills

Cloud Computing
Managed Services
Windows Server
Cybersecurity

Honors-Awards

Listed on Inc 5000
MSPmentor 501

Robert Giannini

Strategic Technology Consultant at GiaSpace

Summary

Strategic Technology Consultant who works with the SMB markets to align their IT Systems to their Business requirements. Before starting an MSP Business, Robert spent six years as a Field Engineer with Compaq and HP Enterprise comprising of the fortune 100 companies in the South East Territory. After a successful career supporting all types of companies from Solomon Smith Barney to the Department of Transportation, Robert leveraged that experience and now delivers to the SMB markets for their product procurement and IT Services at GiaSpace Inc, which he established in 2005. GiaSpace offers its core services of Project Management, VCIO, Cybersecurity, and IT Management to companies with in-house IT Depts and MSP clients.

Specialties: MSP, MSSP, Cyber Security Prevention, IT Services, Managed Service Providers, Colocation Services, Outsourced Helpdesk, Cloud Computing, VAR, Hardware procurement, VoIP hosted & On Premise, Network Design, and implementation.

Experience

GiaSpace

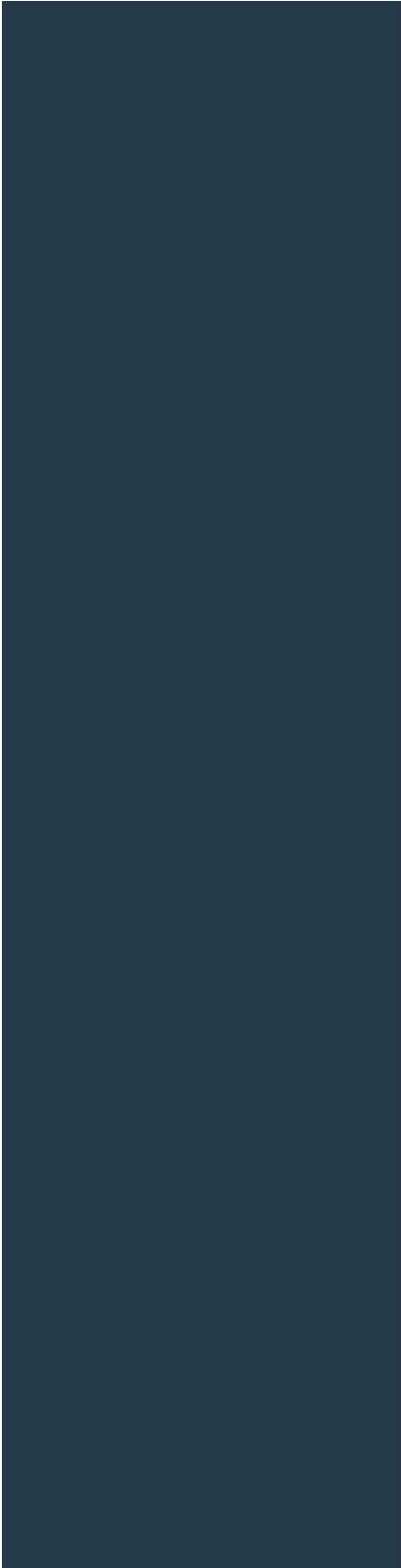
Strategic Technology Consultant – CEO
November 2005 - Present (15 years 2 months) Miami/Fort Lauderdale Area

Strategic Business Consultant with years of experience in IT, and founder of GiaSpace. Advising business owners and CIOs to make technology decisions that are scale for their business.

Compaq

Field Engineer
August 1998 - November 2003 (5 years 4 months)

IT SUPPORT SERVICES
Lauderdale-By-The-Sea RFP No. 20-11-01



HP Solutions

Field Engineer

1999 - 2003 (4 years)

Field Engineer supporting the Miami/Broward/Palm Beaches area.

Education

Pace University-Pleasantville/Briarcliff Campus

BS, Computer Science · (1994 - 1998)

Serdar Sirin – Senior Engineer

SERDAR SIRIN

PROFESSIONAL SUMMARY

Focused Help Desk Analyst with 7 years of experience providing phone, email and chat-based technical support to customers. Accomplished in gathering information from customers and conducting research to resolve complex technical issues. Detail-oriented with support ticket tracking and providing a comprehensive overview of issues and resolution attempts.

SKILLS

- | | |
|------------------------------------|---------------------------|
| • Desktop support | • Technical Support |
| • Technical issues analysis | • Customer service expert |
| • Application support | • Data recovery |
| • Logging support tickets | • TCP/IP |
| • Customer support | • Customer Service |
| • Proficient in Mac and PC systems | • MS Office |

WORK HISTORY

Senior Engineer, 12/2013 to Current

GiaSpace – Fort Lauderdale, FL

- Logged support tickets and closed when issues were resolved.
- Identified and solved technical issues using variety of diagnostic tools and tactics.
- Assisted customers with troubleshooting issues encountered while using hardware or software, providing actionable tips to resolve problems.
- Led server infrastructure development, quality assurance, staging and production systems.
- Implemented, developed and tested installation and update of file servers, print servers and application servers in all departments.
- Performed system maintenance and upgrades, including patches, service packs, hot fixes and new security configurations.
- Installed, configured, and supported local area network (LAN), wide area network (WAN) and Internet system.

EDUCATION

Bachelor of Arts: Digital Media, 05/2010

University Of Central Florida - Orlando, FL

CERTIFICATIONS

- Comptia Network+ Certification
- Comptia Security+ Certification

Patrick Bowe - Desktop Support Specialist III

Patrick Bowe

West Palm Beach, Florida, United States

Summary

I consider myself very knowledgeable in anything IT/Computer related. I stay up to date with all of the latest forms of technology and I consider myself a very fast learner if I need to be taught anything new. I've gained a lot of my knowledge over the last 15 years or so from my current job position and doing freelance IT/Computer work for friends, family and associates. My Bachelor's Degree in Information Security only reinforces my knowledge of computers and technology.

Experience



Desktop Support Specialist III

GiaSpace

May 2018 - Present (2 years 8 months +)

Supporting Small-Mid size companies with services ranging from Cyber Security Prevention, Server and Network Management and installation, Cloud Services, HIPAA Audits, Triaging Helpdesk tickets for our MSP clients and some onsite installs and troubleshooting.



Systems Engineer

Connections for Business

Nov 2015 - May 2018 (2 years 7 months)

Provide fast and friendly remote technical support to our clients

Support Microsoft Windows desktop technologies

Consult with clients and offer guidance on technology use and best practices

Responsible for detailed documentation and follow-up with clients

Communicate the need for escalation promptly



Technical Support Assistant

Drug Abuse Treatment Association, Inc

Oct 2012 - Nov 2015 (3 years 2 months)

I'm responsible for assisting the director of human resources in technical problems involving computer software and hardware.



Technician

Runbeck Election Services

Sep 2012 - Oct 2012 (2 months)

Temporary job that involved the training and operation of the ballot printing systems. During my short time there, I learned how to use and troubleshoot a laser printer.



Web Designer

Jet Connections Corp.

Patrick Bowe - page 1

IT SUPPORT SERVICES

Lauderdale-By-The-Sea RFP No. 20-11-01

Nov 2010 - Dec 2010 (2 months)

I developed Jet Connections a website, but I was no longer needed after it was completed. It was live for 2 years, but they have since moved on to a new site.



Restaurant Employee

Bohemian Garden Seafood and Steakhouse

Dec 2004 - Jul 2010 (5 years 8 months)

I was responsible for the daily "breakouts" and preparation of salads and desserts. I also helped associates of mine and restaurant "regulars" with PC/Tech problems and questions, after they learned I was very knowledgeable with PCs and anything tech related.

Education



Florida Atlantic University

Business Administration, Management Information Systems Security

2006 - 2010



Palm Beach Community College

Associate of Arts, General Education

2002 - 2006

Licenses & Certifications



CompTIA Security+ ce Certification - CompTIA

Issued Oct 2020 - Expires Oct 2023

Skills

Active Directory • Citrix • Voice over IP (VoIP) • IP Cameras • Microsoft Exchange • Troubleshooting
• Printers • Technical Support • Microsoft Office • Windows

RFP FORM A

Proposer: GiaSpace

QUALIFICATIONS STATEMENT

Note: Forms A, B & C are available in WORD format from the Town Clerk upon request.

THIS FORM MUST BE SIGNED AND SUBMITTED WITH PROPOSAL TO BE DEEMED RESPONSIVE.
The undersigned guarantees the truth and accuracy of all statements and the answers contained herein.

1. State the full and correct name of the partnership, corporation, or trade name under which you do business and the address of the place of business. (If a corporation, state the name of the president and secretary. If a partnership, state the names of all partners. If a trade name, state the names of the individuals who do business under the trade name.)

- 1.1. The correct and full legal name of the Proposer is: GiaSpace Inc
- 1.2. The business is a (Sole Proprietorship) (Partnership) (Corporation).
- 1.3. The names of the corporate officers, or partners, or individuals doing business under a trade name, are as follows:

Robert Giannini - Sole Officer of the Corporation

2. Please describe your company in detail.

GiaSpace is a result-oriented company that offers Managed Information Technology Solutions. We provide maintenance, service, and support for all your IT systems. Our solutions simplify the technical experience and removes the complexity and minimize your risk. From hardware to software, both locally and hosted in the cloud, taking responsibility for making it work seamlessly. Our goal is to contain your costs while delivering superior services. We dedicate a team of IT professionals to monitor, manage and supplement (or replace) internal IT departments. Our professionals can work on site or off site based on your needs.

3. The address of the principal place of business is:

**2419 E Commercial Blvd #200
Fort Lauderdale, FL 33308**

4. Company telephone number, fax number and e-mail addresses:

**Phone: 954.255.1757 ext. 201
Email: Robert@Giaspace.com
Website: www.GiaSpace.com**

5. Number of employees: **GiaSpace has 8 full time employees**

6. Name of employees to be assigned to this Project:

**Robert Giannini – Strategic Technology Consultant
Serdar Sirin - Sr Engineer
Patrick Bowe - Desktop Support Specialist III**

IT SUPPORT SERVICES
Lauderdale-By-The-Sea RFP No. 20-11-01

7. Company identification numbers for the Internal Revenue Service:
30-0967574
8. Provide Broward County tax receipt number, if applicable, and expiration date:
Tax Receipt Number: 329-285902
Expiration: September 30, 2021.
For a copy of our Broward County Tax Receipt please see below
9. How many years has your organization been in business? Does your organization have a specialty?
GiaSpace has been in Business since 1998, we specialized in IT Managed Services as well as Cloud hosted Services.

10. List the last three projects of this nature that the firm has completed? Please provide project description, reference and cost of work completed.

Project/Contract	Firm	Duration	Cost	Renewed
Managed IT Support Services		3 years		Yes
Managed IT Support Services		years		Yes
Managed IT Support Services		5 years		Yes

11. Have you ever failed to complete any work awarded to you? If so, where and why?

No, we have always completed successfully all work awarded to us.

12. Provide the following information concerning all contracts **in progress** as of the date of submission of this Proposal for your company, division, or unit as appropriate.

Name of Project	Contract with:	Contract Amount	Estimated Completion Date	% of Completion to Date
FULL MSP & CLOUD			04/30/2021	93%
FULL MSP & CLOUD			11/30/2023	1%
FULL MSP & CLOUD			08/31/2023	8%
FULL MSP & CLOUD			12/30/2021	67%

13. Provide the following information for any subcontractors you will engage if awarded the contract.

Subcontractor Name	Address	Work to be Performed
N/A	N/A	N/A

The foregoing list of subcontractors may not be amended after award of the contract without the prior written approval of the Town Manager, whose approval shall not be unreasonably withheld.

RFP FORM B

Proposer: GiaSpace

REFERENCE FORM

Forms A, B & C are available in WORD format from the Town Clerk upon request.

THIS FORM MUST BE SUBMITTED WITH PROPOSAL TO BE DEEMED RESPONSIVE. The Proposer guarantees the truth and accuracy of all statements and the answers contained herein.

Give names, addresses and telephone numbers of four individuals, corporations, agencies, or institutions for which you have performed work similar to what is proposed in this RFP:

1. Name of Contact: Bob Foster, Fast Forward Accounting
Title of Contact: CEO
Telephone Number: 954-640-4206 Fax Number 954-640-4236
2. Name of Contact: Patrick McNiff, WSVN
Title of Contact: News Operations Manager
Telephone Number: 954-486-8181 X 109 Fax Number 954-357-2292
3. Name of Contact: Ronald Welch, MedTrust, LLC
Title of Contact: CFO
Telephone Number: 405-840-3771
4. Name of Contact Andrea Rivera, Alternative Home Healthcare
Title of Contact Operations Coordinator
Telephone Number: 954-622-0589
5. Name of Contact Bob Franks, ECI Pharmaceuticals
Title of Contact: General Manager
Telephone Number: 727-418-3707

RFP FORM C

Proposer: GiaSpace

PRICE PROPOSAL FORM

Note: Forms A, B & C are available in WORD format from the Town Clerk upon request.

THIS FORM MUST BE SIGNED AND SUBMITTED WITH PROPOSAL TO BE DEEMED RESPONSIVE.
The undersigned guarantees the truth and accuracy of all statements and the answers contained herein.

Name of Proposer: GiaSpace

Name of authorized representative of Proposer: Robert Giannini

PROPOSAL FOR IT SUPPORT

“Technical Support” is defined as technical advice and remote/onsite diagnosing and troubleshooting of computer related issues pertaining to the installation, configuration and troubleshooting of most commonly available applications, operating systems, platforms, and devices (collectively referred to as “Supported Systems”). Support will be provided by a GiaSpace technical (hereafter “Technician”) by telephone, email, remote or onsite.

Technical support from 8:00am-5:00pm

Mon-Fri, with 24X7 Server and Network Monitoring w/ Proactive coverage. Any service needed after hours will require authorization from the customer and will be billed separately.

After reviewing the requirements presented by the Town of Lauderdale-By-The-Sea, we would like to present the following proposal:

Renewal the existing MSP Agreement is offered at the same rate of \$2,500 a month with additional services added at no cost to the Town of Lauderdale by the Sea. Please see below the breakdown.

All-inclusive Managed IT Services

Managed IT Services Bundle

\$2,500.00 a month

Services Included:

Managed IT Services

Server Management

Server Management/ Monitoring and Proactive support with Server Antivirus

Servers covered:

- LBTS-HYPERV / Hyper V Host / BDC: Microsoft Windows Server 2016 Std
- FIN-DEV / Finance Server Microsoft Windows Server 2012 Std
- CLERK-SBS: DC: Microsoft Windows Server 2012 Std

Server Management is defined as:

- Microsoft Patch Management

IT SUPPORT SERVICES
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- Event Log Monitoring
- Log File Maintenance
- Drive Space Monitoring
- Printer Setting Management
- Active Directory Password Control
- Active Directory Maintenance
- Exchange (email) Maintenance and Administration
- User Account Maintenance
- File Sharing Permission Administration
- Server Maintenance – routine cleanup and monitoring
- Security Administration
- Virus Definition & Prevention
- Backup Monitoring
- Restoration of files and folders from back-ups
- Recommendation of necessary software and hardware upgrades
- Managed onsite Backups Antivirus & Malware Subscription

Network Management is defined as:

- ISP Management
- VPN Management
- Traffic Monitoring
- Firewall Management
- Establishment of a Management Console
- Changes needed by Vendors

Desktop Support

- Operating System Patch Management and Proactive Tasks
- Antivirus & Malware Subscription
- Hardware and Software technical support including PC Hardware installation
- Personnel movement technical support,
- Printer local and network support
- Managed support has 24/7 monitoring

Additionally, GiaSpace will provide Lauderdale-by-the-Sea with the following services at no additional cost:

- Vendor Management and Printer Troubleshooting
- Verify disaster recovery and emergency operations related activity
- Cybersecurity Package

Hourly Rates for Additional Work	
<u>Title</u>	<u>Hourly Rate</u>
Non-contract work	125.00
After hours work – Emergency	150.00

By: 
Name: Robert Giannini
Title: CEO

Date: 12/14/2020

RFP FORM D

Proposer: GiaSpace

PROPOSER'S CERTIFICATION

THIS FORM MUST BE SIGNED AND SUBMITTED WITH PROPOSAL TO BE DEEMED RESPONSIVE.
The undersigned guarantees the truth and accuracy of all statements and the answers contained herein.

I have carefully examined the Request for Proposal referenced above ("RFP") and any other documents accompanying or made a part of this RFP.

I hereby propose to furnish the goods or services specified in the RFP. I agree that my proposal will remain firm for a period of 120 days in order to allow the Town adequate time to evaluate the proposals.

I certify that all information contained in this proposal, which includes the TOWN required RFP forms A, B, C and D, is truthful to the best of my knowledge and belief. I further certify that I am duly authorized to submit this proposal on behalf of the firm as its act and deed and that the firm is ready, willing and able to perform if awarded the contract.

The firm and/or Proposer hereby authorizes the Town of Lauderdale-by-the-Sea, its staff or consultants, to contact any of the references provided in the proposal and specifically authorizes such references to release, either orally or in writing, any appropriate data with respect to the firm offering this proposal.

I further certify, under oath, that this proposal is made without prior understanding, agreement, connection, discussion, or collusion with any other person, firm or corporation submitting a proposal for the same product or service; no officer, employee or agent of the Town or any other Proposer is interested in said proposal; and that the undersigned executed this Proposer's Certification with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

If this proposal is selected, I understand that I will be expected to execute the Town's standard professional services contract, in the form approved by the Town Attorney.

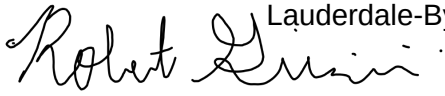
A person or affiliate who has been placed on the convicted vendor list following a conviction for public entity crimes may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, sub-contractor, or consultant under a contract with a public entity, and may not transact business with any public entity in excess of the threshold amount provided in Sec. 287.017 Florida Statutes, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list. I further certify, under oath, that neither the entity submitting this sworn statement, not to my knowledge, any of its officers, directors, executives, partners, shareholder, employees, members or agents active in the management of the entity has been convicted of a public entity crime subsequent to July 1, 1989.

GiaSpace Inc
Name of Business

IT SUPPORT SERVICES

Lauderdale-By-The-Sea RFP No. 20-11-01

By:



Signature

Robert Giannini, CEO

Print Name and Title

2419 E Commercial Blvd. Ste 200

Ft Lauderdale, FL 33308

Mailing Address

1 Experience

GiaSpace has been providing Managed IT services to the local market for over 17 years. Our technical experience in the commercial market has been tailored to the needs of our clients as technology has evolved. We have found that implementing managed services has been cost effective and efficient for our customers than delivering time and material work. We set each customer up within our helpdesk to manage SLA and issue tracking. This allows us to concentrate on customer service. We install software agents on the equipment we manage to perform proactive care rather than firefighting. This has reduced downtime from infected machines to failed hardware considerably. Within our agent we also deploy uniform antivirus and antimalware to each desktop and server. GiaSpace services customers quickly and efficiently via remote support. If remote support cannot resolve an issue, dispatch sends a tech onsite. In some cases, we have contracts with hot spares, where we swap the unit needing service with a spare pc till the defective unit is repaired. This has allowed us to have a fast turnaround on repair and the customer is not down while unit is in for repair. GiaSpace is regularly tapped from existing IT departments to assist on special projects that fall outside their bandwidth. We focus on building relationships and delivering excellent customer service. We measure our results by referrals and completed surveys by our customers.

Towns and Cities Serviced by GiaSpace:

- Lauderdale-by-the-Sea, FL (services provided for 8 years)
- Parkland, FL (Performed IT Services Project)

2 Testimonials from some of our customers:

***Please note that Response rate is the response of our customers to our surveys**

Lauderdale by the sea:

Client Satisfaction Report

01 Jan 2020 to 30 Nov 2020

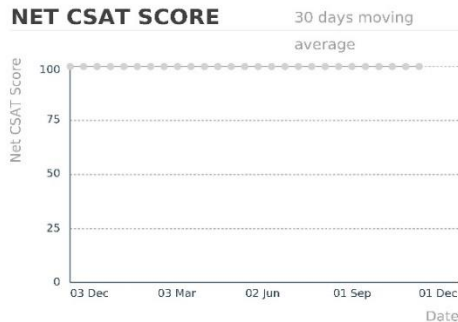
Town of Lauderdale-by-the-Sea



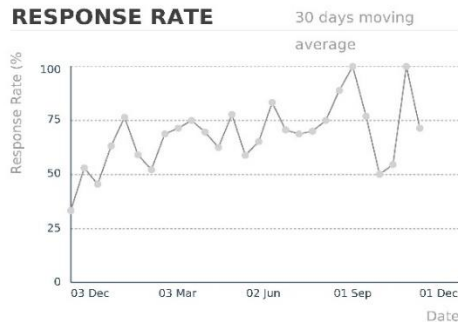
KEY METRICS



NET CSAT SCORE



RESPONSE RATE



REVIEWS WITH COMMENTS

- 😊 25 Nov 2020 on ticket #116190 - SPAM
Susan Leven: Quick service.
- 😊 10 Nov 2020 on ticket #115837 - System for Award Management (SAM) email server TLS 1.2 requirement
Lucila Lang: Great job as always.....
- 😊 16 Oct 2020 on ticket #115108 - citrix files
Lisa Slagle: Patrick!
- 😊 14 Oct 2020 on ticket #115035 - TASK
Lucila Lang: I love this team. They are always on top of it all. Thank you for being so efficient.
- 😊 16 Sep 2020 on ticket #114140 - Spam
Susan Leven: excellent as always
- 😊 04 Sep 2020 on ticket #113638 - Surface Pro
Lucila Lang: GiaSpace is a fabulous company to work with. They are extremely knowledgeable, efficient and responsive. I am very happy to have them as part of our team.



01 Jan 2020 to 30 Nov 2020 Town of Lauderdale-by-the-Sea

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10 Dec 2020

IT SUPPORT SERVICES Lauderdale-By-The-Sea RFP No. 20-11-01

-  **19 Aug 2020** on ticket #113202 - Quick update to discoverlbt
Debbie Hime: You guys can fix ANYTHING! I have a unique problem with one singular client receiving my emails as win.dat and Sedar immediately figured it out. Both my client I thank you!
-  **14 Jul 2020** on ticket #112399 - Second Monitor not Working
Debbie Hime: Patrick's patience is exceptional! lol
-  **29 Jun 2020** on ticket #112018 - E-mail Issues
Susan Leven: Quick and painless.
-  **23 Jun 2020** on ticket #111865 - New Computer
Debbie Hime: thanks for the quick response and updates, it is much appreciated!
-  **15 Jun 2020** on ticket #111699 - LBTS - adobe edit permission
Lisa Slagle: because it was good....
-  **15 Jun 2020** on ticket #111692 - Spam Email
Susan Leven: Quick service, quick resolution.
-  **10 Jun 2020** on ticket #111550 - Account information for new or modified users
Vicki Eckels: Thanks for your help today Patrick.
-  **08 Jun 2020** on ticket #111489 - Sara's P.C.
Lucila Lang: Amazing team....
-  **28 May 2020** on ticket #111197 - Combining Adobe files
Susan Leven: Quick and helpful even during a pandemic.
-  **26 May 2020** on ticket #111102 - Sophos Encryption Message keeps popping up
Ken Rubach: Patrick was great as always!
-  **26 May 2020** on ticket #111101 - Encryption Messaging Popping Up
Lucila Lang: Always a great experience with this team....
-  **04 May 2020** on ticket #110548 - Phishing E-mail
Susan Leven: Quick and efficient response as always!
-  **29 Apr 2020** on ticket #109844 - Surface Pro
Lucila Lang: Amazing!!!!!!!
-  **17 Apr 2020** on ticket #110219 - Finance Department E-mail
Lucila Lang: Amazing as always.....thank you so much.....
-  **09 Apr 2020** on ticket #109952 - Remote Connection Not Working
Steve D'Oliveira: You guys are awesome!
-  **03 Apr 2020** on ticket #109761 - Remote Printing Issue
Lucila Lang: You guys are all truly amazing.....thank you for always exceeding our expectations..... Enjoy your weekend and be safe.....
-  **01 Apr 2020** on ticket #109715 - Assistance with Connecting from Home
Linda Connors: Patrick assisted immediately and was able to correct my issue in a courteous manner.



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10 Dec 2020

IT SUPPORT SERVICES
Lauderdale-By-The-Sea RFP No. 20-11-01

-  **30 Mar 2020** on ticket #109636 - laptop computer for LBTS
Lisa Slagle: always great
-  **27 Mar 2020** on ticket #109565 - Slack invitation
Lucila Lang: You guys are amazing....THANK YOU!!!!!!!!!!
-  **23 Mar 2020** on ticket #109338 - Working from Home
Lucila Lang: Always a great and very positive experience when working with this team. You guys are all amazing. Thank you....
-  **19 Mar 2020** on ticket #109215 - Need Remote Access Setup on Surface Laptop
Susan Leven: You all have really helped to take some of the stress out of what is an extremely stressful situation. Thank you.
-  **19 Mar 2020** on ticket #109088 - Instant Messaging
Lucila Lang: GiaSpace has an amazing team. Thank you for always taking such good care of the Town; I really appreciate it.
-  **17 Mar 2020** on ticket #109107 - ACCESS TO FOLDER UNDER U-DRIVE
Terry-Ann Boyd-Reynolds: My issue was handled with expedience and resolved.
-  **19 Feb 2020** on ticket #108250 - Spam Email
Susan Leven: Problem addressed quickly.
-  **10 Feb 2020** on ticket #108002 - Possible spam
Susan Leven: Quick response and resolution.
-  **03 Feb 2020** on ticket #107820 - Needs calendar assistance
Susan Leven: I can now see my work calendar on my phone. Thank you.
-  **03 Feb 2020** on ticket #107819 - 259 TROPIC DRIVE
Susan Leven: Quick and painless, as always.
-  **21 Jan 2020** on ticket #107471 - Monitor is acting quirky
Susan Leven: Great service, as always.
-  **07 Jan 2020** on ticket #107056 - Conflict between label printer & default printer
Susan Leven: I had an issue, I called, it was fixed. All in less than 15 minutes.
-  **02 Jan 2020** on ticket #106922 - spam
Building Official: Quick and easy



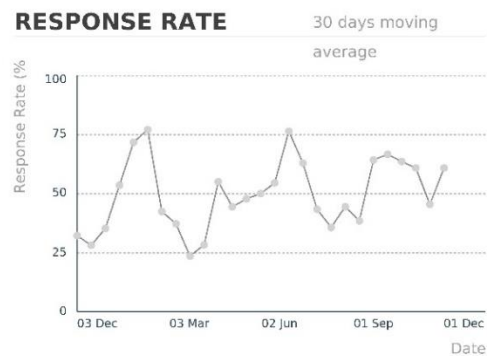
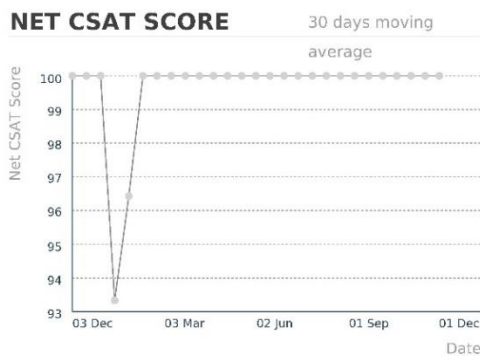
IT SUPPORT SERVICES
Lauderdale-By-The-Sea RFP No. 20-11-01

ECI Pharmaceuticals, LLC

Client Satisfaction Report
01 Jan 2020 to 30 Nov 2020
ECI Pharmaceuticals



KEY METRICS



REVIEWS WITH COMMENTS

- 30 Nov 2020** on ticket #116056 - Optimize Laptop; WiFi Issues
Ira Crawford: Patrick is great, he was proactive and did whatever he could to help with my problem!
- 21 Oct 2020** on ticket #115234 - Setup PC
Miguel Anos: The technical support was satisfactory good.
- 20 Oct 2020** on ticket #115226 - Customer service portal password reset request
Pati Rice: GiaSpace's response rate is awesome!
- 06 Oct 2020** on ticket #114743 - Out of Memory Error when Saving Word Document
Tess Crawford: Excellent and very knowledgeable
- 23 Sep 2020** on ticket #114340 - Digital Signature
Tamara Solomon: Patrick was helpful always.
- 23 Sep 2020** on ticket #114337 - Computer issues
Lew Soars Jr.: Very quick response time. Display problem fixed. Computer is still running very slow (which wasn't the case until yesterday), but getting a replacement computer might be the only solution. Thank you.



01 Jan 2020 to 30 Nov 2020 ECI Pharmaceuticals

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10 Dec 2020

IT SUPPORT SERVICES Lauderdale-By-The-Sea RFP No. 20-11-01

-  **10 Sep 2020** on ticket #113947 - GRM sFTP Credentials
Tess Crawford: Excellent
-  **09 Sep 2020** on ticket #113919 - Need to set up a zoom meeting using someone else account it keeps picking up my account that is limi
Amelia Rocher: It was great.
-  **03 Sep 2020** on ticket #113793 - Paint.Net App Update.
Marcos Gabriel: Immediate response. Thanks!!
-  **27 Aug 2020** on ticket #113524 - My Laptop is running slow
Nirali Bhatt: Thanks excellent
-  **25 Aug 2020** on ticket #113465 - Access to Document Control BioRamo folder
Tess Crawford: Excellent customer service
-  **20 Aug 2020** on ticket #113349 - Need help set up the scanner to my laptop. Working from work computer using my personal printer/scan
Amelia Rocher: Pat did a great job.
-  **03 Aug 2020** on ticket #112818 - VPN Problems
Lew Soars Jr.: Great response time and quick resolution.
-  **30 Jul 2020** on ticket #112751 - Temp profile loading on desktop
Tess Crawford: Excellent job
-  **28 Jul 2020** on ticket #112690 - Setup ECI email on Surface
Ivan Deras: Very satisfied with the quick service Thanks, Ivan Deras
-  **24 Jul 2020** on ticket #112615 - Set Adobe Reader as Default
Tess Crawford: Excellent
-  **21 Jul 2020** on ticket #112564 - iPhone email setup instructions
Marcos Gabriel: Prompt response! thanks
-  **20 Jul 2020** on ticket #112488 - GRM sFTP Credentials
Tess Crawford: Excellent
-  **13 Jul 2020** on ticket #112365 - Unable to Locate Folder
Tess Crawford: Excellent
-  **09 Jul 2020** on ticket #112320 - Email Access
Sherainne Hemmans: Fast response and resolution. Thanks!
-  **08 Jul 2020** on ticket #112297 - VPN Issues
Lew Soars Jr.: Extremely quick response, with an effective solve of the problem!
-  **06 Jul 2020** on ticket #112239 - Admin Credentials Prompt
Michael Wood: great service and fast, even during lunch hour.. thanks...
-  **29 Jun 2020** on ticket #112037 - Can you let us know when SAP is back up and Running?
Amelia Rocher: Thank you.



01 Jan 2020 to 30 Nov 2020 ECI Pharmaceuticals

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10 Dec 2020

IT SUPPORT SERVICES Lauderdale-By-The-Sea RFP No. 20-11-01

-  **23 Jun 2020** on ticket #111855 - Emails
Sherainne Hemmans: Quick and effective resolution.
-  **18 Jun 2020** on ticket #111764 - Can you call
Frank Aguilar: Mr Serin Excellent Thank you
-  **15 Jun 2020** on ticket #111680 - Assistance Recovering File
Raymond Hull: Quick and efficient as always 😊
-  **08 Jun 2020** on ticket #111502 - Update Paint.Net App
Marcos Gabriel: Patrick addressed my request promptly!. Thanks!
-  **28 May 2020** on ticket #111178 - Loss of E-Mails
Lew Soars Jr.: Thank you so much. I'm embarrassed that the problem was one that I created, and I thank you for finding it!
-  **21 May 2020** on ticket #110972 - Outlook prompting for password and mobile.
Lew Soars Jr.: Quick response, and we got the right people on the phone to fix the issue. Thank You!
-  **14 May 2020** on ticket #110770 - Unable to Access P Drive
Dusty Snoeberg: My experience was great because it was resolved very quickly and I was able to access what I needed to.
-  **13 May 2020** on ticket #110732 - File Recovery
Matt Ganey: Very timely response and a great job just like I have experienced EVERY time I have put a service request in with GiaSpace. Thank you again very much -Matt Ganey, ECI Pharmaceuticals
-  **11 May 2020** on ticket #110682 - Error When Opening or Renaming Files
Tess Crawford: knowledgeable
-  **07 May 2020** on ticket #110605 - Total Control
Lew Soars Jr.: Quick reply, and quick solution. Thanks!
-  **14 Apr 2020** on ticket #110118 - ECI Server not accessible - URGENT
Bob Franks: fast and perfect thx
-  **09 Apr 2020** on ticket #109947 - VPN Setup
Raymond Hull: Quick and efficient as always 😊
-  **08 Apr 2020** on ticket #109890 - Update iTunes
Marcos Gabriel: Prompt response! Thanks
-  **06 Apr 2020** on ticket #109819 - Compatibility Mode
Tamara Solomon: Sedar was patient and knowledgeable.
-  **31 Mar 2020** on ticket #109686 - VPN access
Carol Underwood: Patrick can always fix my problems!!!
-  **25 Mar 2020** on ticket #109470 - Help restoring a deleted spreadsheet
Robert Clark: service is always prompt with polite employees
-  **12 Mar 2020** on ticket #108946 - VPN set up
Robert Clark: Service is always prompt and polite.



01 Jan 2020 to 30 Nov 2020 ECI Pharmaceuticals

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IT SUPPORT SERVICES Lauderdale-By-The-Sea RFP No. 20-11-01

-  **10 Sep 2020** on ticket #113947 - GRM sFTP Credentials
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Amelia Rocher: It was great.
-  **03 Sep 2020** on ticket #113793 - Paint.Net App Update.
Marcos Gabriel: Immediate response. Thanks!!
-  **27 Aug 2020** on ticket #113524 - My Laptop is running slow
Nirali Bhatt: Thanks excellent
-  **25 Aug 2020** on ticket #113465 - Access to Document Control BioRamo folder
Tess Crawford: Excellent customer service
-  **20 Aug 2020** on ticket #113349 - Need help set up the scanner to my laptop. Working from work computer using my personal printer/scan
Amelia Rocher: Pat did a great job.
-  **03 Aug 2020** on ticket #112818 - VPN Problems
Lew Soars Jr.: Great response time and quick resolution.
-  **30 Jul 2020** on ticket #112751 - Temp profile loading on desktop
Tess Crawford: Excellent job
-  **28 Jul 2020** on ticket #112690 - Setup ECI email on Surface
Ivan Deras: Very satisfied with the quick service Thanks, Ivan Deras
-  **24 Jul 2020** on ticket #112615 - Set Adobe Reader as Default
Tess Crawford: Excellent
-  **21 Jul 2020** on ticket #112564 - iPhone email setup instructions
Marcos Gabriel: Prompt response! thanks
-  **20 Jul 2020** on ticket #112488 - GRM sFTP Credentials
Tess Crawford: Excellent
-  **13 Jul 2020** on ticket #112365 - Unable to Locate Folder
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Lew Soars Jr.: Extremely quick response, with an effective solve of the problem!
-  **06 Jul 2020** on ticket #112239 - Admin Credentials Prompt
Michael Wood: great service and fast, even during lunch hour.. thanks...
-  **29 Jun 2020** on ticket #112037 - Can you let us know when SAP is back up and Running?
Amelia Rocher: Thank you.



01 Jan 2020 to 30 Nov 2020 ECI Pharmaceuticals

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10 Dec 2020

3 Approach to Providing Services

GiaSpace is uniquely qualified to continue to provide services to the town of Lauderdale-by-the-Sea (LBTS). We strive to provide high quality IT services while minimizing the risk to your IT environment. Our approach to providing quality Managed Service Provider (MSP) IT services is based on providing continuous strategic IT assessments, quality remote and onsite help desk services, continuous network and server maintenance and monitoring, as well as ongoing cybersecurity services.

3.1 Strategic IT Assessment

GiaSpace has a thorough understanding of the current LBTS IT environment. We understand that technology evolves over time. It is extremely valuable to step back periodically and evaluate the environment in light of your current business needs and current technologies. GiaSpace continuously performs a comprehensive IT assessment that examines your complete environment and highlights opportunities to improve your IT infrastructure and operations, arming you with the knowledge and context you need to create an effective remediation plan and move forward with confidence

3.2 Helpdesk

As needed, the town of LBTS can open support requests by email or our web portal. Each ticket is assigned a tracking number. All submitted request to the tracking system are acknowledged via email with the tracking number and a link to the request for the user to view or update information regarding the request.

We align our support hours are aligned to standard business operating hours, usually Monday to Friday 8:00 am to 5:00pm. Final support hours are agreed to during contracting.

GiaSpace uses **Remote agents** monitor and manage routine elements of a user's machine. When an event exceeds a designated threshold, it will automatically create a notification in the support system for action by the support team. As needed, our Agents are able to remotely access the affected computer to resolve the issue. Our support falls into three tiers, defined in table 1 below.

Table 1: Support Tiers

Support Tier	Description
Tier 1 Support	All support incidents begin in Tier 1, where the initial trouble ticket is created. The issue is identified, and clearly documented, and basic hardware/software troubleshooting is initiated.
Tier 2 Support	All support incidents that cannot be resolved with Tier 1 Support are escalated to Tier 2 where more complex support on hardware/software issues can be provided by more experienced Engineers.
Tier 3 Support	Support Incidents that cannot be resolved by Tier 2 Support are escalated to Tier 3, where support is provided by the most qualified and experienced Engineers who can collaborate with 3 rd . Party (Vendor) Support Engineers to resolve the most complex issues.

Support Team. Our support team is based in the Fort Lauderdale, FL. GiaSpace provides on-site support, as necessary.

Warranty, break fixes, and installation: These activities span both the technology strategy and normal IT Operations. Equipment replacement should be part of the normal budgeting cycle to smooth expenditures, and if equipment fails prematurely then working with manufacturers to obtain fixes or replacements is worked into the normal operating tempo. Our staff performs PC repairs if needed and are skilled in using a variety of remote support tools.

Asset Inventory Management: Our Remote Monitoring and Management agents provide asset information which forms the basis for asset inventory. Extensive information from this system is available to manage endpoints. Automated warranty tracking may be available depending on the manufacturer.

3.3 Support Tiers and Escalation

3.3.1 Response and Resolution Times

Depending on the severity of the issue, our follows a prioritization level as found in table 2 below. This itemizes standard Service Level Objectives for response and resolution times for each priority level:

**Depending on the need/contract response time can be adjusted*

Table 2: Response and Resolution Times

Trouble	Priority	Response time (in hours) *	Resolution time (in hours) *	Escalation threshold (in hours)
Service not available (all users and functions unavailable).	1	Within 2 hours	ASAP – Best Effort	2 hours
Significant degradation of service (large number of users or business critical functions affected)	2	Within 4 hours	ASAP – Best Effort	8 hours
Limited degradation of service (limited number of users or functions affected, business process can continue).	3	Within 24 hours	ASAP – Best Effort	48 hours
Small service degradation (business process can continue, one user affected).	4	within 48 hours	ASAP – Best Effort	96 hours

3.3.2 Request Escalation Procedure

1. Support Request is Received
2. Trouble Ticket is Created
3. Issue is Identified and documented in Help Desk system
4. Issue is qualified to determine if it can be resolved through Tier 1 Support
5. Level 1 Resolution - issue is worked to successful resolution
6. Quality Control –Issue is verified to be resolved to Client’s satisfaction
7. Trouble Ticket is closed, after complete problem resolution details have been updated in Help Desk system

If issue cannot be resolved through Tier 1 Support:

8. Issue is escalated to Tier 2 Support or Onsite support if required

IT SUPPORT SERVICES
Lauderdale-By-The-Sea RFP No. 20-11-01

9. Issue is qualified to determine if it can be resolved by Tier 2 Support
10. Level 2 Resolution - issue is worked to successful resolution
11. Quality Control –Issue is verified to be resolved to Client’s satisfaction
12. Trouble Ticket is closed, after complete problem resolution details have been updated in Help Desk system

If issue cannot be resolved through Tier 2 Support:

13. Issue is escalated to Tier 3 Support or Onsite support as required
14. Issue is qualified to determine if it can be resolved through Tier 3 Support
15. Level 3 Resolution - issue is worked to successful resolution
16. Quality Control –Issue is verified to be resolved to Client’s satisfaction
17. Trouble Ticket is closed, after complete problem resolution details have been updated in Help Desk system

If issue cannot be resolved through Tier 3 Support:

18. Issue is escalated to Onsite Support
19. Issue is qualified to determine if it can be resolved through Onsite Support
20. Onsite Resolution - issue is worked to successful resolution
21. Quality Control –Issue is verified to be resolved to Client’s satisfaction
22. Trouble Ticket is closed, after complete problem resolution details have been updated in Help Desk system

If issue cannot be resolved through Onsite Support:

23. IT Manager Decision Point – request is updated with complete details of all activities.

3.4 Network & Server Administration

GiaSpace will manage and maintain all of LBTS’s servers, operating software, and associated hardware such as switches, firewalls, routers, and other security devices. Primary installation and maintenance of printers, network copiers/scanners, etc. Primary maintenance includes regular analysis, routine configuration changes, and installation of patches and upgrades. At a minimum, our Network and Server administration support provides:

Table 3: Network and Server Support Services

Support Area	Service
Server Support	Microsoft Patch Management
Server Support	Event Log Monitoring
Server Support	Log File Maintenance
Server Support	Drive Space Monitoring
Server Support	Printer Setting Management
Server Support	Active Directory Password Control
Server Support	Active Directory Maintenance
Server Support	Exchange (email) Maintenance and Administration
Server Support	User Account Maintenance
Server Support	File Sharing Permission Administration
Server Support	Server Maintenance – routine cleanup and monitoring
Server Support	Security Administration
Server Support	Virus Definition & Prevention
Server Support	Backup Monitoring
Server Support	Restoration of files and folders from back-ups
Server Support	Recommendation of necessary software and hardware upgrades

IT SUPPORT SERVICES
Lauderdale-By-The-Sea RFP No. 20-11-01

Server Support	Managed onsite Backups Antivirus & Malware Subscription
Network Support	ISP Management
Network Support	VPN Management
Network Support	Traffic Monitoring
Network Support	Firewall Management
Network Support	Establishment of a Management Console
Network Support	Changes needed by Vendors

Using our Remote Connect GiaSpace will setup new users and edit or remove existing users in environment, monitor server performance and conduct capacity management with reporting when specified thresholds are reached. Configuration management, including changes, upgrades, patches, etc. Our staff will also provide management of user logins and security, coordinate repair and maintenance work with contracted repair vendors, and ensure repairs are conducted in a timely fashion.

As necessary, our team will escalate alert notifications to designated personnel in the event of failure and provide complete proactive monitoring of network equipment including bandwidth utilization, and other performance indicators, also reporting when specified thresholds are reached. Through our onsite and remote support services, GiaSpace will also provide network performance and capacity management services, and network troubleshooting. Maintain network documentation and procedures.

3.5 Security

GiaSpace is well versed in the existing systems of the town of LBTS. Our team of experts will provide continuous maintenance of virus detection programs on LBTS's servers, email, computers, and laptops. Should a security breach occur, or an audit be requested, our team will perform security audits and notify personnel immediately of suspected breaches of security or intrusion detection.

4 Summary

As the Town of Lauderdale-by-the-Sea's existing MSP IT services experts, GiaSpace will continue to provide the same high level of quality services to all end users. Our experience providing these services to the town of LBTS over the past eight (8) years has allowed us to understand the dynamic between the users and their IT environment. This extensive experience as well as our local presence has enabled us to tailor and perfect our processes for the town of LBTS, which allows for reduced risk of lapse in service and reduces the cost required to transition to a different IT MSP. We believe that our extensive experience, local presence, and cost-effective IT solution that we are the best choice to continue to provide high quality IT support services to the town of Lauderdale-by-the-Sea.

**Electronic Articles of Incorporation
For**

P17000011075
FILED
February 01, 2017
Sec. Of State
ndmccleessam

GIASPACE INC

The undersigned incorporator, for the purpose of forming a Florida profit corporation, hereby adopts the following Articles of Incorporation:

Article I

The name of the corporation is:

GIASPACE INC

Article II

The principal place of business address:

6550 N FEDERAL HWY
STE 300
FT LAUDERDALE, FL. 33308

The mailing address of the corporation is:

6550 N FEDERAL HWY
STE 300
FT LAUDERDALE, FL. 33308

Article III

The purpose for which this corporation is organized is:

ANY AND ALL LAWFUL BUSINESS.

Article IV

The number of shares the corporation is authorized to issue is:

100

Article V

The name and Florida street address of the registered agent is:

ROBERT GIANNINI
6550 N FEDERAL HWY
STE 300
FT LAUDERDALE, FL. 33308

I certify that I am familiar with and accept the responsibilities of registered agent.

Registered Agent Signature: ROBERT GIANNINI

Article VI

The name and address of the incorporator is:

ROBERT GIANNINI
6550 N FEDERAL HWY
STE 300
FT LAUDERDALE, FL 33308

Electronic Signature of Incorporator: ROBERT GIANNINI

I am the incorporator submitting these Articles of Incorporation and affirm that the facts stated herein are true. I am aware that false information submitted in a document to the Department of State constitutes a third degree felony as provided for in s.817.155, F.S. I understand the requirement to file an annual report between January 1st and May 1st in the calendar year following formation of this corporation and every year thereafter to maintain "active" status.

Article VII

The initial officer(s) and/or director(s) of the corporation is/are:

Title: COO
ROBERT GIANNINI
6550 N FEDERAL HWY
FT LAUDERDALE, FL. 33308

BROWARD COUNTY LOCAL BUSINESS TAX RECEIPT

115 S. Andrews Ave., Rm. A-100, Ft. Lauderdale, FL 33301-1895 – 954-831-4000

VALID OCTOBER 1, 2020 THROUGH SEPTEMBER 30, 2021

DBA:
Business Name: GIASPACE INC

Receipt #: 329-285902
Business Type: ALL OTHERS (COMPUTER SERVICES)

Owner Name: GIASPACE INC
Business Location: 2419 E COMMERCIAL BLVD STE 200 FT LAUDERDALE
Business Phone: 9542551757
Business Opened: 07/01/2017
State/County/Cert/Reg:
Exemption Code:

Rooms **Seats** **Employees** **Machines** **Professionals**
7

For Vending Business Only						
Number of Machines:				Vending Type:		
Tax Amount	Transfer Fee	NSF Fee	Penalty	Prior Years	Collection Cost	Total Paid
81.00	0.00	0.00	0.00	0.00	0.00	81.00

THIS RECEIPT MUST BE POSTED CONSPICUOUSLY IN YOUR PLACE OF BUSINESS

THIS BECOMES A TAX RECEIPT

WHEN VALIDATED

This tax is levied for the privilege of doing business within Broward County and is non-regulatory in nature. You must meet all County and/or Municipality planning and zoning requirements. This Business Tax Receipt must be transferred when the business is sold, business name has changed or you have moved the business location. This receipt does not indicate that the business is legal or that it is in compliance with State or local laws and regulations.

Mailing Address:

GIASPACE INC
2419 E COMMERCIAL BLVD STE
200
FORT LAUDERDALE, FL 33308

Receipt # WWW-19-00190920
Paid 07/03/2020 81.00

2020 - 2021

BROWARD COUNTY LOCAL BUSINESS TAX RECEIPT

115 S. Andrews Ave., Rm. A-100, Ft. Lauderdale, FL 33301-1895 – 954-831-4000

VALID OCTOBER 1, 2020 THROUGH SEPTEMBER 30, 2021

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Rooms **Seats** **Employees** **Machines** **Professionals**
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Signature	For Vending Business Only					
	Number of Machines:			Vending Type:		
Tax Amount	Transfer Fee	NSF Fee	Penalty	Prior Years	Collection Cost	Total Paid
81.00	0.00	0.00	0.00	0.00	0.00	81.00

Receipt # WWW-19-00190920
Paid 07/03/2020 81.00



Town Commission Agenda Item Report

Meeting Date: February 9, 2021

Submitted By: Jay Flynn, Town Engineer

Submitting Department: Administration

Item Type: Discussion Item

Agenda Section: NEW BUSINESS

Subject Title:

El Mar Drive Design - EDSA Additional Services Agreement #2

Explanation: The original scope for the El Mar Drive Design Project anticipated four public meetings as part of Phase One of the project with the anticipated time frame to complete Phase One being 45 days. As the Commission knows, Phase One of this project expanded significantly from the 4 proposed meetings to 24 public meetings. The Commission approved an Additional Services Agreement #1 for a portion of that work that occurred through September 25, 2020. On tonight's agenda is the Additional Services Agreement #2 (**Exhibit 1**) which will cover the costs associated with all presentations and work product through January 12, 2021.

Below are the additional tasks provided by EDSA to the Town for Additional Services #2. Staff reviewed the services outlined in the invoice and has verified the completion of these tasks rendered by their firm. It should be noted that EDSA has reduced their invoices and is proposing a lower invoice than that which was expended by only requesting compensation for a total of 9 meetings.

Additional Services:

Tasks A-C

Conceptual Design, Public Outreach, Presentations, and Booklets/Design Packages

- 1) Street Profile Options (Revisions); September 2020
- 2) Commission Presentation (Revisions to package); September 2020
- 3) ROW Options (Banner) Survey Summary; November 2020
- 4) Additional Breakdown of Community Input (Banners)_Excel Logs; 12/01/2020
- 5) Presentation/Update to Commission; January 2021

1 Conceptual Design Presentation was identified in the RFQ and EDSA is requesting compensation for the additional 5 additional packages that were requested by the Town.

Task D

Special Meetings with Commissioners (one-on-one), Town Staff, Stake Holders (Residents, Business Owners, Hoteliers, and Condo Associations) and Public Town Commission Meetings

- 1) ROW Option Review / Banner Layouts with the Community; 2 on-site public outreach events; 11/10/2020 + 11/14/2020
 - i. Additional coordination calls/meetings with Town Staff (4) (01/07/21 – 01/12/2021)
 - ii. Individual Commissioner Reviews (Met with Commissioner Strauss and Vice Mayor Oldaker) – 2 meetings total: 01/08/2021 + 01/11/2021
 - iii. Update to Commission Presentation; 01/12/2021

4 meetings were outlined in the Town RFQ, 24 site meetings have been held and EDSA is requesting compensation for 9 of those meetings.

Task E

Documents/Packages/Exhibits

- 1) ROW Option Review / Banner Layouts with the Community; 9/26/2020 – 2 on-site visits/public outreach.
 - i. Creation of Banners & Coordination
 - ii. Created Survey + Website Updates
 - iii. Survey Results package

These were additional deliverables requested outside the scope of service as outlined in the RFQ. EDSA has requested compensation for time and materials associated with these deliverables.

As you are aware, at the January 12, 2021 meeting, the Commission decided to delay the decision regarding the El Mar Design project typical section and instead asked staff to continue to communicate with and educate the public about the proposed design. Staff will bring forward a recommendation to the Commission in March to discuss what role EDSA will play going forward with this education phase and the costs associated with their continued participation.

Recommendation:

Authorize Town Manager to approve Additional Services Agreement #2 with EDSA in an amount not to exceed \$43,210.00

Attachments:

Ex. 1 – Additional Services #2



ADDITIONAL SERVICES AGREEMENT #2

THIS AGREEMENT entered into this February 01, 2021, by and between:

LINDA CONNORS
Interim Town Manager
Town of Lauderdale-By-The-Sea
4501 North Ocean Drive
Lauderdale-By-The-Sea, FL 33308
LindaC@lbts-fl.gov
P: (954) 640-4213

Hereinafter referred to as “**CLIENT**”, and:

EDSA, Inc.
1512 E. Broward Blvd.
Suite 100
Fort Lauderdale, FL 33301

Hereinafter referred to as “**EDSA**”, in consideration of mutual covenants and agreements herein contained, agree as follows:

1. The **CLIENT** does hereby employ **EDSA** to render professional services as Landscape Architects and Land Planners for the following project, **EL MAR DRIVE DESIGN**.
2. In good faith, **EDSA** assisted the **CLIENT** with additional documents associated with the “*EL MAR DRIVE DESIGN*” project to include:
 - a. Public Outreach and Design efforts exceeding what is outlined in the Scope of Services and Contract Documents as outlined below.
 - b. Extension of the project schedule for Conceptual Design and Public Outreach, beyond the initial 45 days outlined in the Scope of Services and Contract Documents. As of the 01/12/2021 Commission Meeting the conceptual design and public outreach task has extended beyond the initial 45 days by a total of 231 days.
 - c. **Presentations and Booklets/Design Packages** exceeding what is outlined in the Scope of Services and Contract Documents that were revised or completed following the submittal of Additional Services #1, are as follows:
 - i. Street Profile Options (*Revisions*); September 2020
 - ii. Commission Presentation (*Revisions to package*); September 2020
 - iii. ROW Options (*Banner*) Survey Summary; November 2020
 - iv. Additional Breakdown of Community Input (Banners)_Excel Logs; 12/01/2020
 - v. Presentation/Update to Commission; January 2021

One (1) Conceptual Design Presentation as identified in Town RFQ Document 20-01-01 and EDSA Proposal. Additional Service #2 is requesting compensation for efforts on 5 additional packages and efforts at the Town's request.

- d. **Special Meetings with Commissioners** (*one-on-one*), **Town Staff, Stake Holders** (*Residents, Business Owners, Hoteliers, and Condo Associations*) and **Public Town Commission Meetings** exceeding what is outlined in the Scope of Services and Contract Documents that were completed or additional time was spent towards, following the submittal of Additional Services #1, are as follows:

- i. ROW Option Review / Banner Layouts with the Community; **2** on-site public outreach events; 11/10/2020 + 11/14/2020
- i. Additional coordination calls/meetings with Town Staff (4) (01/07/21 – 01/12/2021)
- ii. Individual Commissioner Reviews (*Met with Commissioner Strauss and Vice Mayor Oldaker*) – **2** meetings total: 01/08/2021 + 01/11/2021
- iii. Update to Commission Presentation; 01/12/2021

Quantity of four (4) as Outlined in Town RFQ Document 20-01-01. Additional Service #2 is requesting compensation for time spent for 9 additional meetings / public outreach events.

- e. **Additional Documents/Packages/Exhibits** exceeding what is outlined in the Scope of Services and Contract Documents that were revised or completed following the submittal of Additional Services #1, are as follows:

- i. ROW Option Comparison – Multiple Edits and Iterations
- ii. AutoCAD layout of the ROW Options Banners & Coordination (*to be sent to print*)
- iii. Created Survey + Website Updates
- iv. Banner Survey Results Document
- v. Additional Commission Presentation Documents

All exhibits outlined above are in addition to those deliverables outlined in the Scope of Services or Town RFQ document. Additional Service #2 is requesting compensation for labor and time to create these documents, packages, and exhibits to assist in informing the public. These documents were produced at the Town's request.

3. The compensation for the above outlined services (paragraph 2), as rendered, is requested at **Forty-Three Thousand Two Hundred and Ten Dollars (\$43,210 USD).**

- a. In the event payment is not made within forty-five (45) days, **EDSA** will stop work on the project until payment is received. Stoppage of work by **EDSA** will not be deemed as a default under the terms and conditions of this Agreement. In some cases, an additional fee will be required to restart work due to non-payment.

Town of Lauderdale-By-The-Sea

EDSA, Inc.

BY: _____

BY: _____

Ms. Linda Connors, Interim Town Manager

Jeffrey Suiter, Principal



Town Commission Agenda Item Report

Meeting Date: February 9, 2021

Submitted By: Ken Rubach, Public Works Director

Submitting Department: Public Works

Item Type: Resolutions

Agenda Section: NEW BUSINESS

Subject Title: Resolution 2021-06 - A RESOLUTION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, APPROVING THE PURCHASE OF STORM SHUTTERS FOR TOWN HALL; APPROVING AND AUTHORIZING EXECUTION OF AN AGREEMENT WITH LEVINSON BUILT, LLC FOR THE PURCHASE AND INSTALLATION OF STORM SHUTTERS FOR TOWN HALL, IN AN AMOUNT NOT TO EXCEED \$16,073.00; PROVIDING FOR AN EFFECTIVE DATE.

Explanation: As part of our efforts to continue to harden Town facilities, staff identified the need to replace storm shutters at Town Hall. The current shutters for the administration building have been in place for over 25 years and are in disrepair. The shutters have become hard to close, hardware has fallen off, and many do not secure tightly in place. Given the cost implications, storm shutters are the most economical choice as opposed to impact resistant windows due to the number of windows, as well as the high costs of impact resistant windows. Additionally, storm shutters serve as a visible reminder to residents that a storm is expected in the area. Staff is currently in the process of examining additional hardening options for Jarvis Hall and the Development Services Building and will bring an estimate for these buildings at a later time.

In accordance with the Purchasing Manual, staff solicited quotes from several local vendors per the purchasing manual requirements (Section III, Letter B- Vendor Selection Methods). Levinson Built, LLC provided the lowest quote of \$16,073.00 (Exhibit 2). The work includes removal and disposal of the existing shutters, as well as installation of the new shutters. The shutters come with a 10-year warranty on the materials and a 1-year warranty on the labor. Lead time for the shutters is currently 6 weeks. Replacement of the Town Hall storm shutters has been budgeted for in FY 21 in account 001.541.100-500.624 (Public Works: Capital Outlay-Building Improvement).

Recommendation: Approval of Resolution No. 2021-06, approving, the purchase of storm shutters for Town Hall and approving and authorizing the Town Manager to execute a contract with Levinson Built, LLC for the purchase and installation of storm shutters in an amount not to exceed \$16,073.00.

Attachments:

Exhibit 1. - Resolution 2021-06

Exhibit 2. - Levinson Contract

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**A RESOLUTION OF THE TOWN OF LAUDERDALE-BY-
THE-SEA, FLORIDA, APPROVING THE PURCHASE OF
STORM SHUTTERS FOR TOWN HALL; APPROVING AND
AUTHORIZING EXECUTION OF AN AGREEMENT WITH
LEVINSON BUILT, LLC FOR THE PURCHASE AND
INSTALLATION OF STORM SHUTTERS FOR TOWN
HALL, IN AN AMOUNT NOT TO EXCEED \$16,073.00;
PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, staff identified the need to replace storm shutters at Town Hall; and

WHEREAS, Staff solicited quotes from several local vendors per the purchasing manual requirements; and

WHEREAS, in accordance with the Town Purchasing Manual, staff solicited quotes from several local vendors per the purchasing manual requirements; and

WHEREAS, Levinson Built, LLC (“Levinson”), provided the lowest quote of \$16,073.00; and

WHEREAS, the Town Commission deems it to be in the best interests of the Town to approve purchase of storm shutters, and approve and authorize execution of an agreement with Levinson for the purchase of the storm shutters, in an amount not to exceed \$16,073.00.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF
THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA:**

Section 1. Recitals. Each “WHEREAS” clause set forth is true and correct and incorporated herein by this reference.

Section 2. Purchase Approved. The purchase of storm shutters for Town Hall in an amount not to exceed \$16,073.00, is hereby approved.

Section 3. Agreement Approved. The agreement with Levinson, attached as Exhibit “A,” is hereby approved.

Section 4. Execution Authorized. The Town Manager is hereby authorized to execute the agreement with Levinson, attached as Exhibit “A,” for the purchase of storm shutters in an amount not to exceed \$16,073.00, together with such non-substantial changes as may be acceptable to the Town Manager and approved as to form and legal sufficiency by the Town Attorney.

Section 5. Effective Date. This resolution shall become effective immediately upon its passage.

PASSED AND ADOPTED this 9th day of February, 2021.

Mayor Chris Vincent

Attest:

APPROVED AS TO FORM:

Town Clerk Tedra Allen, CMC

Susan L. Trevarthen, Town Attorney

(CORPORATE SEAL)

PROPOSAL/ CONTRACT

LEVINSON BUILT

1638 Donna Road
West Palm Beach, FL 33409
Tel: 866-712-9882
Fax: 561-478-0222

 **ALL-AMERICAN** STORM|DEFENSE
SHUTTERS & GLASS

DATE: 1/26/2021

CUSTOMER: Lauderdale By The Sea ACCOUNT MANAGER: LENNY ROSENBLUM
ADDRESS: 4501 N. Ocean Drive DEVELOPMENT: TOWN HALL
CITY: Lauderdale By The Sea STATE: FL ZIP: 33308 GATE: ☐ YES ☒ NO
PHONE: [REDACTED] CELL: 954-868-1816 FENCE/SCREEN: ☐ YES ☒ NO
EMAIL ADDRESS: mikew@lts-fl.gov PICKUP PANELS: ☐ YES ☒ NO
ALTERNATE CONTACT: Michael Walker Community Stds Supervisor PHONE: Fax 954-640-4236

METHOD OF PAYMENT: ☐ CHECK # ☐ AMEX ☐ VISA ☐ MASTERCARD ☐ DISCOVER

	WINDOWS	SLIDERS	DOORS
IMPACT	☐	☐	☐
NON-IMPACT	☐	☐	☐
SCREENS	☐	☐	☐
GRIDS	☐	☐	☐
INSULATED	☐	☐	☐
LOW-E	☐	☐	☐

PLEASE SELECT A COLOR (IF APPLICABLE):

X ACCORDION: WHITE IVORY BEIGE BRONZE
ROLLUP BOX: WHITE IVORY BEIGE BRONZE
ALUM SCREEN: _____ MESH SCREEN: _____
BAHAMA: _____ COLONIAL: _____
TRACK/HEADER/ANGLE: _____ WHITE BRONZE
FRAME: _____ WHITE BRONZE
TINT: CLEAR LOW-E OPAGUE GREY BRONZE

UPGRADE	OPENINGS	PRICE
TRACK		
BUILD-OUT		
REMOVE EXISTING		
DRYWALL REPAIR-NO PAINT		
EXT. STUCCO-NO PAINT		
2ND FLOOR OPENINGS		

ADDITIONAL COSTS \$

INSTALLATION: WEEKS (pending HOA & permit approval)

HOA APPROVAL REQUIRED ☐ YES ☒ NO

PRODUCT	OPENINGS	PRICE
Hurricane aluminum		
accordion shutters		
Code approved		
10 year limited		
warranty		
TOTAL OPENINGS	27	
NOTE: Price includes product & installation		
ADDITIONAL COSTS		\$

SUBTOTAL	\$ 15,523.00
PERMIT FEE (Drawings, Engineering, Calculations, Courier, etc.)	\$ 550.00
TOTAL CONTRACT PRICE:	\$ 16,073.00
50 % DEPOSIT (Due upon signed contract)	\$
40 % Due Upon INSTALLATION	\$
10 % Due Upon PASSING INSPECTION	\$

PRICE VALID FOR 30 DAYS

NOTES:

Install 27 hurricane aluminum accordion shutters covering 27 windows.
Remove old shutters and caulk holes.
See attached Drawing.

ACCORDIONS (IF APPLICABLE) WILL RECEIVE:

- 1st FLOOR: KEY LOCKS
- 2nd FLOOR/ SLIDING DOOR/ SOLID GLASS: KNOBS

ALL CREDITS INCLUDED IN PRICE INCLUDING PANEL CREDIT

The undersigned has read this Proposal, understands it, agrees with all materials and labor to be performed under this Proposal (collectively, the "Work"), accepts all Terms and Conditions attached hereto that form a part of this Proposal, and hereby authorizes All American Shutters & Glass ("Contractor") to perform such Work. The signed Proposal and the attached Terms and Conditions represent a contract between Contractor and Customer (collectively, the "Contract"), and Customer has until midnight of the 3rd business day (following the date of signing this Contract) to cancel the Contract. This Contract shall constitute the complete contractual obligations of the parties and all negotiations, representations, either written or oral, have been merged into this Contract. This Contract is subject to field measurement and engineering. In the event of a typographical, mathematical or human error in this Contract, the parties agree to immediately correct such error in this Contract. If Customer pays deposit or delivery installment by credit card, the same card will automatically be charged for the remaining payments unless Contractor is notified by Customer in writing.

Hurricane Screen Customers: Our hurricane screen products are designed, manufactured and installed in accordance with all applicable Miami Dade and FL Building Code standards. They are functionally designed to withstand hurricane force loads and not intended to look like a tight bug or sun screen installation. As such, there may be some inherent wrinkles, creases, uneven stitching, etc. in the final product and the customer acknowledges that their product's final installation may contain these inherent characteristics. We highly recommend that customers visit the original manufacturer's website to view their installed screen photo gallery.

CUSTOMER PRINT NAME: _____

ALL AMERICAN SHUTTERS & GLASS: _____

SIGNATURE

DATE

AUTHORIZED REPRESENTATIVE SIGNATURE

DATE

Revised 12/17/20

Pg. 1 of 2

LEVINSON BUILT, LLC SALES TERMS AND CONDITIONS Rev 2.28.19

Status of Contractor. The relationship of Contractor to Customer shall be that of an independent contractor. Contractor shall have the complete right, obligation and authoritative control over the Work as to the manner, means or details as to how to perform the Work.

Contractor Investigations of the Site and Differing Site Conditions. Contractor has reviewed all information provided by Customer as to the installation location ("Site") conditions. If concealed or unknown conditions are encountered by Contractor in existing structures which are at variance with information, if any, furnished by Customer, or which are of an unusual nature, differing materially from those ordinarily encountered and generally recognized as inherent in work of the character provided for in this Contract, then the Contract Price may be adjusted by Change Order (as herein defined). "Change Order" shall mean materials and/or labor that is added to or deleted from the original Work specified in the Contract.

Access to the Site. Customer shall provide Contractor with reasonable access to the Site on which the Work is to be physically situated, and such access on the Site shall be sufficient to permit Contractor to progress with the Work without substantial interruption or interference.

Site and Property Damage. Contractor will take all reasonable precautions to ensure that the Site and all surrounding areas are protected from damage. However, Contractor shall not be held responsible for any damage caused to any concealed electrical lines and/or water lines during performance of any Work by Contractor. If Contractor does damage any windows, screen enclosures, flooring, roof tiles, sills, landscaping, window coverings, or finished surfaces through Contractor's own negligence while completing the Work, Contractor agrees to repair damage and/or replace the damaged item.

Clean-up. Contractor shall keep the Site free from all waste materials or rubbish caused by the activities of Contractor or any of its Subcontractors.

Safety and Security. Contractor recognizes that safety and physical security are of paramount importance in the performance of the Work, and that Contractor is responsible for performing the Work in a safe and physically secure manner.

Customer's Responsibilities. Customer shall provide, at Customer's cost, electrical power for use by Contractor to complete the Work at the Site. Customer shall provide any approvals required by any homeowner associations or other applicable deed restriction affecting the Site. All risk of loss passes to Customer upon delivery of the materials to the jobsite inherent in the Work and Customer shall be solely responsible for any theft, damages, vandalism, or other loss to such materials.

Payment. Customer shall timely pay the Contract Price in accordance with the payment schedule provided on page 1 of this Contract. All balances due under this Contract that are not paid when due and payable shall bear interest from such due date at the lesser of 18% per annum or the maximum rate allowed by law. In the event payment of this Contract is enforced through attorney or by suit or in bankruptcy or probate proceedings, Contractor shall recover, and Customer hereby agrees to pay all reasonable attorney fees and costs of court incurred by Contractor.

Change Orders Requested by Contractor. Contractor shall have the right to a Change Order in the event of any of the following occurrences: (1) acts or omissions of Customer that constitute a material breach of this Contract by Customer and materially and adversely affect Contractor's actual cost of performance of the Work or ability to perform any material requirement under this Contract and, with respect to delays caused by Customer or any Person acting on behalf or under the control of Customer, compensation and a time extension to the Work to be performed; (2) force majeure; (3) acceleration of the Work ordered by Customer; (4) suspension in Work ordered by Customer; or (5) termination by Contractor for Customer's failure to pay any amounts due under this Contract.

Delay Caused by Customer or Delay Caused by Changes in the Work. Contractor agrees to take reasonable steps to ensure the fulfillment of the Work, Contractor shall not be liable for any and all delays or cancellations caused by the Customer. Should Customer or any person acting on behalf of or under the control of Customer delay the commencement or completion of any Work, and if such delay is not in any way attributable to Contractor or its Subcontractors but is caused by Customer's material breach of an express obligation of Customer under this Contract or for delays caused by Customer's ordering a change in the Work, then Contractor shall be entitled to an adjustment in the Contract Price and an extension to the scheduled completion date. Any adjustment to the Contract Price shall be for reasonable, additional direct costs incurred by Contractor, including overhead and profit, for such delay.

Title. Title to all or any portion of the Work shall pass to Customer upon Contractor's receipt of final payment under the Contract.

Insurance. During the term of this Contract, Contractor shall procure and maintain, and shall require its Subcontractors to procure and maintain, insurance coverage with the minimum coverages, levels, limits and conditions necessary to complete the Work.

Subcontractors. Contractor, in its sole discretion, may delegate any portion of the Work by subcontracting with qualified subcontractors.

Effects of Final Payment. The making of the final payment shall constitute a waiver of all claims by Customer, except those arising from unsettled liens, from failure of the Work to comply with requirements of this Contract, or from faulty or defective workmanship appearing after completion of the Work.

Default. If Customer defaults in any obligation contained herein, including but not limited to rendering payment in full to Contractor when due, Customer will be in default under this Contract. Upon the occurrence of such default, Contractor shall have the right to cease Work immediately, terminate this Contract, and initiate any applicable legal proceeding to collect the full amount due under this Contract. Customer agrees that, upon the occurrence of a Customer default, the unpaid indebtedness shall bear interest at a rate of the lower of (i) eighteen percent (18%) per annum and (ii) the highest amount allowed by law. Customer further agrees to pay Contractor's attorney fees, costs, and disbursements for costs incurred by Contractor to enforce its rights under this Contract.

Dispute; Governing Law. To the maximum extent permitted by law, Contractor and Customer hereby waive any right that they may have to trial by jury of any dispute (whether a claim in tort, contract, equity, or otherwise) arising under or relating to this Contract and agrees that any such dispute shall be tried before a judge sitting without a jury. In the event of any dispute with respect to this Contract, the Work or otherwise, exclusive venue shall be in state court in Palm Beach County, Florida except where the Contractor has recorded a construction lien against the property improved by Contractor, in which event if the Contractor forecloses on its lien, the exclusive venue for any litigation shall be the county where the action has been brought by the Contractor to enforce its lien.

Contractor's Liabilities. In the event of a breach by Contractor, Customer shall not be entitled to recover any special, incidental, or consequential damages. The maximum liability of Contractor under this Contract for any breach by Contractor shall be in the amount paid by Customer to Contractor under this Contract.

Customer's Liabilities and Responsibilities. Customer will not permit anyone to use in any manner any material or equipment utilized in connection with the Work and accepts all responsibility and resulting liability for any personal injury and/or property damage which occurs due to such prohibited activity. Prior to the start of the Work, Customer is responsible for removing or protecting any property from construction damage, including but not limited to furniture, antennas, air conditioning and heating units, pool systems, decorative items, landscaping, vehicles, pets, household items, finished surfaces, and driveways.

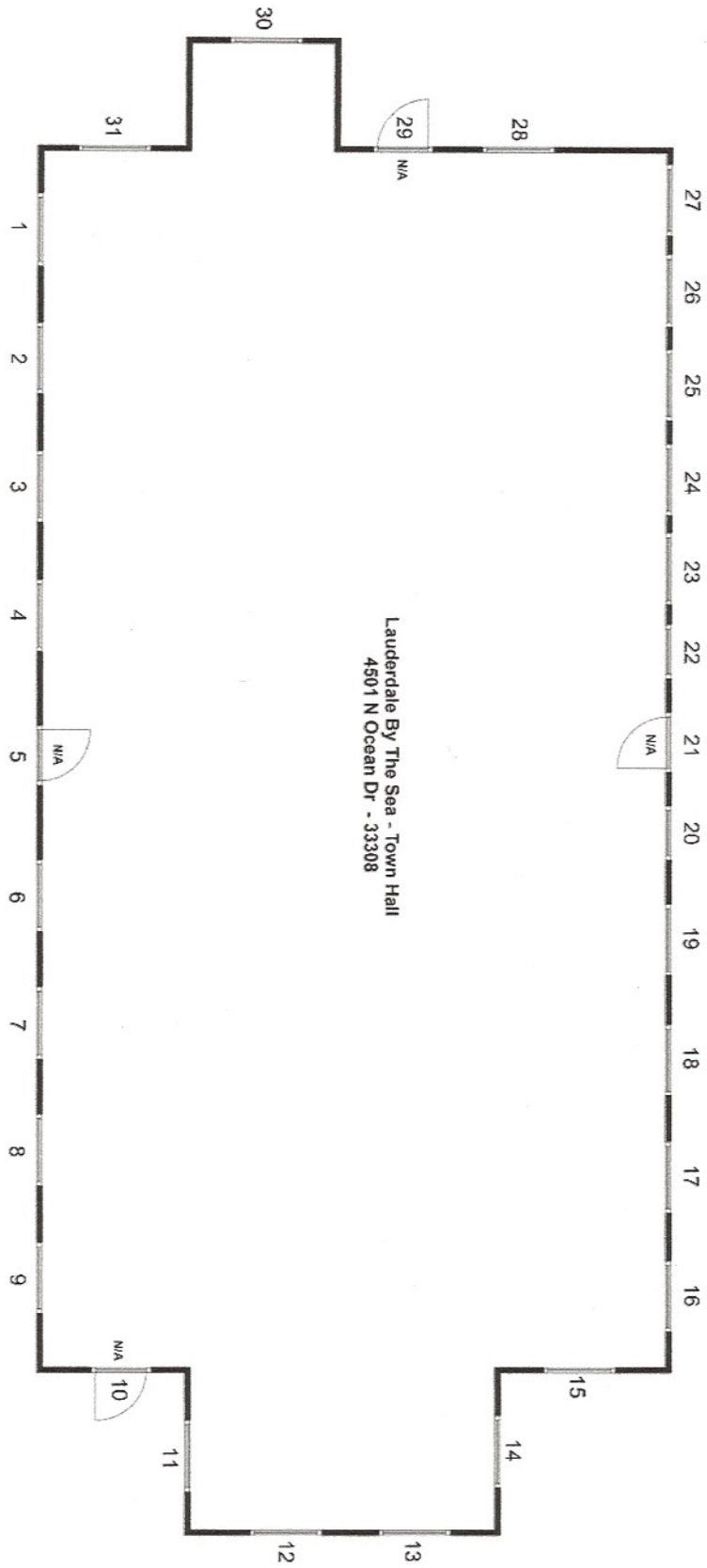
Cancellation. If this Contract is canceled by Customer, all deposits received from Customer by Contractor under this Contract through the date of such cancellation, shall be retained by Contractor with no further obligation owed to Customer. Notwithstanding, in the event Contractor receives a notice of cancellation from Customer based on an alleged breach of Contract by Contractor, Contractor shall have no less than thirty (30) days to cure the alleged breach of Contract.

Modifications. All modifications to this Contract shall be in writing by change order, purchase order, or similar document signed by both Customer and Contractor, and all costs related to such modifications are due in full upon passing inspection.

Limited Warranty. AS TO ANY INHERENT DEFECTS IN THE MATERIALS, LABOR OR SERVICES BEING SUPPLIED PURSUANT TO THIS CONTRACT, THE MATERIALS USED FOR THE PANELS, ACCORDIONS, AND ARMOR SCREEN ARE WARRANTED FOR TEN (10) YEARS; THE MATERIALS USED FOR THE BAHAMAS, COLONIALS AND ROLL-UP SHUTTERS ARE WARRANTED FOR FIVE (5) YEARS; THE ROLL-UP MOTORS, IF ANY, ARE WARRANTED FOR FIVE (5) YEARS, ELECTRICAL COMPONENTS & CONTROLLERS ARE WARRANTED FOR TWO (2) YEARS; AND ALL WORKMANSHIP IS WARRANTED FOR ONE (1) YEAR. THIS WARRANTY AND REMEDIES DESCRIBED IN THIS CONTRACT ARE EXCLUSIVE AND IN LIEU OF ANY AND ALL OTHER WARRANTY OR REMEDIES, EXPRESSED OR IMPLIED, INCLUDING WITHOUT LIMITATION, ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR PARTICULAR PURPOSE. IN NO EVENT SHALL THE CONTRACTOR BE LIABLE FOR ANY CONSEQUENTIAL, INCIDENTAL, OR OTHER SIMILAR TYPES OF DAMAGES, OR INJURY TO PERSON OR PROPERTY. SUCH DAMAGES, IF ANY, SHALL NOT OPERATE IN ANY MANNER TO RELIEVE CUSTOMER FROM ANY FINANCIAL OBLIGATIONS OWED TO CONTRACTOR. NO PERSON HAS ANY AUTHORITY TO BIND CONTRACTOR TO OTHER THAN WHAT IS SET FORTH ABOVE. CONTRACTOR DOES NOT WARRANT AGAINST DETERIORATION AND/OR PEELING OF FINISHED SURFACES AND/OR CAULKING DUE TO EXPOSURE TO SUN, SALT, THE ELEMENTS, OR ABRASIONS INCLUDING MINOR BLEMISHES INCURRED DURING MANUFACTURING, SHIPPING OR INSTALLATION OF THE MATERIALS. THIS LIMITED WARRANTY SHALL BE VOID AND UNENFORCEABLE FOR ANY MATERIALS WHICH HAVE BEEN DAMAGED BY ACCIDENT, MISHANDLING, ABUSE OR HAVE BEEN REPAIRED, MODIFIED, ALTERED, DISASSEMBLED, OR OTHERWISE TAMPERED WITH BY ANYONE OTHER THAN CONTRACTOR OR AN AUTHORIZED AGENT OF CONTRACTOR; OR, IF ANY REPLACEMENT MATERIALS NOT AUTHORIZED BY CONTRACTOR HAVE BEEN USED IN THE WORK SUPPLIED UNDER THIS CONTRACT. ANY BALANCE DUE AND NOT PAID BY CUSTOMER WHEN DUE UNDER THIS CONTRACT WILL IMMEDIATELY RENDER NULL AND VOID ALL WARRANTIES PROVIDED IN THIS CONTRACT.

Force Majeure. Contractor shall not be penalized for delays for any cause or event not reasonably within the control of Contractor, including any act or neglect of Customer or any other person employed by Customer, and including but not limited to acts of God; strikes, lockouts or other industrial disturbances; shortages of materials; acts of public enemies; orders of any kind of the government of the United States of America, the State of Florida, or other controlling jurisdiction; lightning; earthquakes; fires; hurricanes; tornadoes; storms; floods; washouts; droughts; civil disturbances; explosions; breakage or accident to machinery; unusual delay by common carriers, or partial or entire failure of utilities. Customer's payment obligations under this Contract shall not be excused by reason of Force Majeure.

Entire Contract. This Contract, including any estimates attached hereto or subsequent change orders, constitutes the entire Contract between the parties and supersedes all Contracts, representations, statements, promises, and understandings, whether written or oral, not specifically set forth herein in connection with the subject matter hereof. Customer represents and warrants that Customer has not in any way relied upon any oral or written Contracts, representations, warranties, statements, promises, or understandings not specifically set forth in this Contract or in any estimate attached hereto.





Town Commission Agenda Item Report

Meeting Date: February 9, 2021

Submitted By: Mayor Chris Vincent

Submitting Department: Commission

Item Type: Discussion Item

Agenda Section: NEW BUSINESS

Subject Title:

Consider Removing Town Back Out Parking on A1A



Explanation: The intersection of A1A and Commercial Boulevard is one of the busiest in the County. It is also the location in Town with the most traffic issues and pedestrian incidents. The FDOT and the Town prohibit back out parking onto A1A for new construction to eliminate some of the congestion that this type of parking causes. As an example, a vacant property on A1A on the southside of Villas By The Sea was just granted approval for development by FDOT with the understanding that it cannot replace the current back out backout parking as it exists.

Because these spots are grandfathered in, we are not obligated to remove them. However, to reduce some of the congestion in these areas, it would be beneficial to identify and consider removing these conditions.

If the Commission approves this concept, I suggest that Town Staff return to the Commission with a proposal for the costs to remove the parking area and replace it with sidewalk. It is also my thoughts that that lost parking revenue could potentially be offset in part by fees collected for additional sidewalk café use that would be created in some circumstances.

Recommendation: Provide staff direction regarding the removal of the Town's nine (9) back out parking places on A1A.

Attachments: None

Town Attorney Review: ST



Town Commission Agenda Item Report

Meeting Date: February 9, 2021

Submitted By: Jhanelle Campbell

Submitting Department: Development Services

Item Type: Discussion Item

Agenda Section: NEW BUSINESS

Subject Title:

Application for Relief of Code Compliance Liens at 2031 Coco Palm Place

Explanation: The Town received a mitigation application (**Exhibit 1**) from Mr. Alvaro Leal on December 28, 2021 for liens recorded against 2031 Coco Palm Place.



Figure 1-Subject property

The subject property is a single-family residential property purchased on October 23, 2007 by Álvaro Leal. During Mr. Leal's ownership, Code Compliance staff processed 26 code cases on this property. The cases included 11 Courtesy Notices, 5 Notices of Violation, 2 Special Magistrate Orders, and 8 liens. Violations incurred were for landscape maintenance, a delinquent trash account, various zoning issues, a delinquent Business Tax Receipt, as well as a failure to connect to the sewer system. Two additional liens were recorded on the property for Town costs to abate overgrown landscape. Of these 28 code matters, all but 4 have been resolved. Mr. Leal is applying for mitigation of these 4 remaining liens, the histories of which are shown below in **Table 1**.

Table 1: Case History, 10-KM-00028

DATE	NARRATIVE
1/19/2010	Notice of Violation #10-KM-00028 was issued for failure to connect to the Town sewer system.
5/18/2010	At the Special Magistrate Hearing, the respondent was represented by authorized agent Marcelo A. Carrasco and a written authorization is in the file. The Magistrate ordered the respondent to apply for and obtain a sewer connection permit, have the work completed, and close the permit by July 2, 2010 or a fine of \$150 per day would begin to accrue. A Hearing Cost of \$150 was assessed.
7/03/2010	The comply-by date passed without any steps toward compliance and the Hearing Cost remained unpaid.
7/06/2010	The Code Officer contacted the owner, who advised he was waiting to see if the Bank was going to foreclose; advised him the fine began running; he can file for an extension hearing but needs to show progress. The Code Officer then spoke with the bank attorney. A motion to dismiss was filed but bank is not dismissing and is still moving to foreclose.
7/21/2010	At the Special Magistrate Hearing, the Magistrate extended the deadline to September 19, 2010 but if this date is not met, the deadline will revert to July 2 and fines will be imposed.
9/20/2010	The comply-by date passed without any steps toward compliance and the Hearing Cost remained unpaid. The comply-by deadline reverted to July 2, 2010 and the fine of \$150 per day began to accrue.
11/16/2010	Permit application for sewer connection was submitted, LBS10-02267
11/17/2010	At the Special Magistrate Hearing, the Magistrate certified the lien.
11/29/2010	Permit LBS10-02267 for sewer connection was approved.
12/01/2010	The contractor paid for and picked up permit LBS10-02267 for sewer connection.
1/18/2011	Final inspections passed for sewer connection permit #LBS10-02267, code case #10-KM-00028 was complied, and the fines ceased. Fines had accrued for 200 days at \$150 per day. \$30,000 in fines and \$150 in hearing costs were owed to the Town, totaling \$30,150.
2/24/2011	Code Officer noted she attempted to contact the owner several times to offer assistance with a mitigation application, with no response.
4/08/2011	Lien #10-KM-00028 was recorded in the Broward County Public Records.
12/28/2021	An application for mitigation of fines was received and Hearing Costs were paid, leaving \$30,000 in fines.

Table 2: Case History, 11-KW-00684

DATE	NARRATIVE
9/23/2011	Notice of Violation #11-KW-00684 was issued for delinquent trash service.
10/19/2011	At the Special Magistrate Hearing, the Magistrate ordered the respondent to reinstate active trash service by October 29, 2011 or a fine of \$100 per day would begin to accrue. A Hearing Cost of \$125 was assessed.

10/30/2011	The comply-by date passed without any steps toward compliance and the Hearing Cost remained unpaid. The fine of \$100 per day began to accrue.
11/16/2011	At the Special Magistrate Hearing, the Magistrate certified the lien.
11/22/2011	The respondent reinstated the required trash account and case 11-KW-00684 was complied. Fines had accrued for 24 days, totaling \$2,400, with an unpaid hearing cost of \$125, totaling \$2,525.
11/22/2011	Lien 11-KW-00684 was recorded in the Broward County Public Records.
12/28/2021	An application for mitigation of fines was received and Hearing Costs were paid, leaving \$2,4000 in fines.

Table 3: Case History, 11-KW-00566

DATE	NARRATIVE
7/12/2011	Notice of Repeat Violation #11-KW-00566 was issued for violation of Section 6-41 (Overgrown landscape).
8/18/2011	Grass was cut; repeat violation was complied after 37 days of violation.
9/21/2011	At the Special Magistrate Hearing, the Magistrate assessed a flat fine of \$2,000 for the 37 days of repeat violation of overgrown grass and assessed a hearing cost of \$100, totaling \$2,100.
10/19/2011	At the Special Magistrate Hearing, the Magistrate certified the lien.
10/27/2011	Lien 11-KW-00566 was recorded in the Broward County Public Records.
12/28/2021	An application for mitigation of fines was received and Hearing Costs were paid, leaving \$2,000 in fines.

Table 4: Case History, 13080043

DATE	NARRATIVE
7/29/2013	Courtesy Notice was issued for Violation of Section 10-27(a)(a) (Trash service delinquent).
8/29/2013	Notice of Violation #13080043 was issued for Violation of Section 10-27(a)(a) (Trash service delinquent).
9/16/2013	At the Special Magistrate Hearing, the Magistrate ordered the respondent to reinstate active trash service by September 26, 2013 or a fine of \$10 per day would begin to accrue. A Hearing Cost of \$100 was assessed.
9/27/2013	The comply-by date passed without any steps toward compliance and the Hearing Cost remained unpaid. The fine of \$100 per day began to accrue.
10/21/2013	At the Special Magistrate Hearing, the Magistrate certified the lien along with an additional hearing cost of \$100.
11/6/2013	Lien 13080043 was recorded in the Broward County Public Records.
6/12/2015	The respondent reinstated the required trash account and case 13080043 was complied. Fines had accrued for 624 days, totaling \$6,240, with unpaid hearing costs of \$200, totaling \$6,410.

12/28/2021	An application for mitigation of fines was received and Hearing Costs were paid, leaving \$6,240 in fines.
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The Town is required by law to send certain code compliance notices to the mailing address that is listed with the Broward County Property Appraiser's Office at the time of issuance, which was 806 N University Ave, Burbank, CA 91504.

Code Compliance sent each of the initial Notices of Hearing and the Orders of Imposition of Fines to this address by Certified Mail, return receipt requested. For Case 10-KM-00028, a signed and dated Certified Mail receipt ('Green Card') was not returned to the Town. The file does not contain the typical affidavit that would indicate Town Hall and the property were posted with a copy of the Notice of Hearing. However, the respondent did name a representative who attended the initial hearing on his behalf, and a written authorization is in the file. For Cases 11-KW-00684 and 11-KW-00566, signed and dated Certified Mail receipts ('Green Cards') from the original Notices of Violation and Notices of Hearing were returned to the Town at least 10 days prior to the respective meeting dates. For Case 13080043, a signed and dated Certified Mail receipt ('Green Card') was not returned to the Town, so the property and Town Hall were posted with copies of the original Notice of Violation and Notice of Hearing at least 10 days prior to the meeting date, and a notarized affidavit of posting is in the file. Each of the subsequent Orders of Certification of Lien were sent via Certified Mail to the respondent's address of record.

A summary of the fines and the offered settlement is shown in Table 5. The applicant is requesting a 96% reduction in fines.

Table 5: Code Fines Summary

Case Number	Violation	Days in Violation	Daily Fine	Fines Due	Settlement Offered	Reduction Requested
10-KM-00028	Sewer connection	200	\$150	\$30,000	\$2,000.00	96%
11-KW-00684	Delinquent trash account	24	\$100	\$2,400		
11-KW-00566	Overgrown landscape	37	Flat Amt of \$2,000	\$2000		
13080043	Delinquent trash account	624	\$10	\$6,240		
Total Fines Due				\$40,640		

Under the Town's procedures for relief from code enforcement liens (Resolution 2014-22, Policy Section 5) the Commission shall consider all relevant factors to determine what relief, if any, is appropriate, including the following criteria:

A. The nature and gravity of the violation.

Although trash service is required, the Town's contracted waste service provider does not (and did not at the time) suspend service to the property as this could have resulted in potentially hazardous conditions with overflowing trash. Overgrown landscape (grass in this situation) is typically considered to be a violation with a component of hazard to surrounding neighborhood due to the fact that the property may appear to be

vacant/abandoned, creating an “attractive nuisance.” Additionally, overgrown grass is known to be a potential harbor for hazardous rodents and reptiles. The sewer connection violation is considered by the Town to be a serious life safety issue as a failure to connect to sewer can initiate a public health hazard.

B. Any actions taken by the Respondent to correct the violation.

To reach compliance for the sewer system, the respondent hired a contractor to obtain a permit for connection to the Town sewer system, complete the work and close the permit. The owner also paid the delinquent trash account balances. It is unknown by the Town whether the Bank or the respondent cut the grass.

C. The length of time between the previously ordered compliance date and the date the violation was brought into compliance.

The 4 code violations were brought into compliance an average of 221 days after the deadline listed in the Final Order.

D. Any actual costs expended by the Respondent to cure the violation as provided by supporting documentation.

The applicant has already paid hearing costs and abatement costs totaling \$1,782, and the mitigation application fee of \$500. The applicant did not provide any other costs to cure the violation.

E. Any other prior or current violations committed by the Respondent on the subject property or upon any other property owned by the Respondent within the Town.

There are currently no code violations on the property or any other properties owned by the Respondent in the Town. Historically, 7 other Notices of Violation/Notices of Hearing were issued on the property, and 6 other liens were recorded.

Recommendation: Staff recommends the Commission hear from the applicant/representative, determine the appropriate mitigation amount for the lien, and require full payment of that mitigated amount by March 9, 2021.

Attachments:

Exhibit 1. – Mitigation Application

APPLICATION FOR RELIEF FROM CODE FINES OR LIENS

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1. TOWN OF LAUDERDALE-BY-THE-SEA

4501 Ocean Drive
Lauderdale-By-The-Sea, FL 33308
Tel: (954) 640-4210 Fax: (954) 634-4654

Notice: This application is available as a WORD document for your convenience.

The Town accepts applications for code fine relief from owners of properties that have corrected ALL of the violations on the subject property. In certain very limited circumstances, the purchaser of a single family property may apply for a code fine or lien reduction before compliance is complete.

The Town's policy and procedures for code relief is set forth in Resolution 2014-22. You are required to read Resolution 2014-22 prior to submitting your relief application.

CASE #	**Nature of Violation
10-KM-00028 / 18040028	Sewer Connection
10-SG-00067 / 18040029	Overgrown Landscape
11-KW-00099 / 18040030	Overgrown Landscape
11-KW-00684 / 18040033	Trash Service
11-KW-00566 / 18040032	Overgrown Landscape
13080043	Trash Service

TOWN OF LAUDERDALE-BY-THE-SEA vs.

(Name of Respondent(s) as listed)

Property owner: **Alvaro Leal**
Address: **2031 Coco Palm Place, Lauderdale-By-The-Sea, FL 33062**
Phone numbers: **818-515-4398**
Email Address: **k5dude@hotmail.com**

ADDRESS OF PROPERTY: **2031 Coco Palm Place**
(Where violation(s) existed)

NATURE OF VIOLATION: ****See above**

Name of applicant (if not owner): N/A

Contact information: N/A

File: Z:\APPLICATIONS - FORMS- HHA\Mitigation and Release of Lien procedures\Mitigation Application Rev 11-17-15.docx
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APPLICATION FOR RELIEF FROM CODE FINES OR LIENS

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THIS PROPERTY CURRENTLY IS ☐ IS NOT ☒ (check one) INVOLVED IN LITIGATION

All Applications SHALL submit a copy of the following documentation (when applicable):

(Reference any supporting documentation as Exhibit 1, Exhibit 2, and so forth.)

1. Notice of Lis Pendens recorded with Broward County Records with the date, book and page shown;
2. Foreclosure Complaint;
3. Foreclosure Order, with the recording date, book and page shown;
4. Final Summary Judgment of Foreclosure, with the recording date, book and page shown;
5. Certification of Lien Order, with the recording date, book and page shown;
6. New Certificate of Title, with the recording date, book and page shown;
7. Town's Final Order of Imposition of Fine; and
8. Claim of Lien(s) with the recording date, book and page shown.
- 9. Reduced payment offer per case. Justification of the offered amount must be provided for each case.**

FACTORS RELEVANT TO APPLICATIONS FOR RELIEF:

1. The nature and gravity of the violation(s);
- 2. Any actions you have taken to correct the violation(s);**
3. The length of time between the previously ordered compliance date and the date the violation(s) was brought into compliance;
- 4. Any actual costs you expended to cure the violation(s), if supported by documentation;**
5. Any other prior or current violations you committed on the subject property or upon any other property you own within the Town; and
6. Equitable considerations.
 - i. Whether there was any extraordinary hardship which existed or currently exists;**
 - ii. Whether the Applicant was the property owner when the fine or lien was imposed;
 - iii. Whether the property is homestead or non-homestead property;
 - iv. Whether the Town lien is interfering with the sale or restoration of the property or will prevent the property from being conveyed to a new owner.**

APPLICATION FOR RELIEF FROM CODE FINES OR LIENS

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WHY RELIEF SHOULD BE GRANTED:

(When you completed this section, at a minimum, address the above factors.)

ON ALL OF THE ABOVE FINES I COMPLIED ON TIME WITH THE CITY I INSTALLED THE SEWER ON TIME AND DID THE SPRINKLER SYSTEM FOR THE YARD AND WHEN THE TENANTS MOVED AND LEFT TRASH IN THE FRONT YARD THAT WAS REMOVE QUICKLY. I LIVE IN LOS ANGELES AND MY PROPERTY IS BEING MANAGED BY CHARLES RUTENBERG THRU MARLENE KAPLAN WHO IS BEEN TAKEN CARE OF MY PROPERTY FOR YEARS. WHEN THE TRASH FINE CAME ABOUT A YEAR AGO A FIXED IT AND I CALL AND TALKED TO AN INSPECTOR ASKED HER IF I HAD ANY OTHER FINES OR PROBLEMS SHE TOLD ME NO. THEN ABOUT 4 MONTHS AGO I GOT A PHONE CALL FROM MY BANK TELLING ME ABOUT A LIEN ON MY PROPERTY WHICH I HAD NOT CLUE IMMEDIATLY I CALL THE CITY AND THEY FOUND THOSE VIOLATIONS AND LIEN THAT I HAD NO IDEA . MY HOUSE IS BEEN ALWAYS UP TO CODE AND I DON'T HAVE ANY PENDING WORK TO DO.I EVEN REPLACE THE ROOF . ITS COMMOM SENSE I RATHER PAY 200 DOLLARS THAN HAVING A 40,000 DOLLAR LIEN. I WASN'T NOTIFIED ABOUT THIS LIEN.

IM PAYING CLOSE TO 3000 DOLLARS JUST TO TALK TO YOU.

I LOVE THE CITY I AM LOOKING FORWARD FOR MY RETIREMENT IN THAT BEAUTIFUL PLACE. ITS ALWAYS BEEN MY INTENTION TO HAVE GOOD RELATIONSHIP WITH THE CITY . I THINK IT WAS A MISCOMMUNICATION ISSUE.

IM READY TO SOLVE THIS PROBLEM. MAY BE OFFERING 5% OF THE FINE FOR ADMINISTRAVE FEES

KEEP IN MIND I PAID THE FEE JUST TO TALK TO YOU

I APRECIATTE YOUR HELP IN THIS MATTER

IM REPRESENTING MYSELF BECAUSE THE ATTORNEYS I TALKED TO JUST WANT TO SUE THE CITY AND I DON'T WANT TO GO THAT ROUTE

ALVARO LEAL 2031 COCO PALM PL

(Reference any supporting documentation as Exhibit 1, Exhibit 2, and so forth.)

Name of Property Owner or Representative: Alvaro Leal

Address: 2031 Coco Palm Place, Lauderdale By The Sea, FL 33062

Business Phone Number:

Cell Phone Number: 818-515-4398

Email Address: k5dude@hotmail.com

File: Z:\APPLICATIONS - FORMS- HHA\Mitigation and Release of Lien procedures\Mitigation Application Rev 11-17-15.docx

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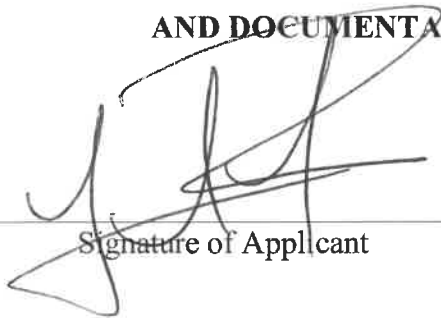
APPLICATION FOR RELIEF FROM CODE FINES OR LIENS

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I CERTIFY THAT I have read Resolution 2014-22 and that I am:

- ☒ X the owner of the subject property;
- ☐ an Attorney representing the owner,
- ☐ the legal representative for the property, or
- ☐ otherwise authorized to act on behalf of the property owner in this matter.

AND DOCUMENTATION OF THIS IS ATTACHED.

 _____ Signature of Applicant	<u>12-10-20</u> _____ Date
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Town Commission Agenda Item Report

Meeting Date: February 9, 2021

Submitted By: Vicki Eckels, Waste and Recycling Coordinator

Submitting Department: Administration

Item Type: Discussion Item

Agenda Section: NEW BUSINESS

Subject Title:

Green Yard Waste Program

Explanation: The Town initiated a Pilot yard waste program in 2013 with the hope that a sufficient volume of yard waste could be collected to allow green waste from the yard carts to be collected on its own route. The plan was for this route to pay for itself through the lower disposal cost of yard waste. As a “pilot” program, 550-yard carts were deployed across the town to train customers to use yard carts. A separate route for the yard waste was not created because we were trying to get enough users to support the route before moving forward with an independent yard waste route. Because yard carts are optional, supplied by the Town and picked up with the trash, they did not contribute significantly to Waste Pro’s collection and disposal costs. For these reasons, Waste Pro agreed yard carts could be serviced at no additional cost to residents.

We have not been able to secure the critical mass that is necessary to support a separate yard waste route and the many of the yard carts are being used as overflow trash containers. The program has not, in staff’s opinion, been successful. Now that the Town has run out of yard waste carts, we are at a point in which we must decide regarding the continuation of the program.

DECISION RAMIFICATIONS:

1. **CONTINUE:** The Town will need to order more 95-gallon green yard waste carts. The cost of 150 more carts is likely to be \$7000-\$8000, based on the 2016 purchase (Exhibit 1). If the Commission moves forward and expands the yard waste program, staff suggests that the Town establish a true yard waste collection and establish a single yard cart pick up day to increase the efficiency of collection and volume of waste. This would cost approximately \$8.00 per home plus disposal.
2. **TERMINATE:** Upon the “pilot” program’s formal termination, a resident who requests a yard cart will be told those are no longer available and when an existing yard cart breaks, it will not be replaced. Waste Pro can offer the resident a 95-gallon black trash cart for yard waste, but per the waste agreement with Waste Pro, the additional cart will

cost \$12/month to service. The monthly bulk pick days would serve to dispose of bulky branches/palm fronds as an alternative to a having a yard waste cart.

Recommendation:

Staff recommends terminating the program.

Attachments:

Exhibit 1 – Sept 15, 2016 Proposal for Yard Waste Carts

Proposal #: LA002A 091516

September 15, 2016

Bill-to: Lauderdale By The Sea 4501 Ocean Drive Lauderdale By The Sea, FL 33308	Ship-to: Lauderdale By The Sea 5421 NE 14TH AVENUE Fort Lauderdale, FL 33334
Billing Contact: Name: Tony Bryan Phone: (954) 640-4206 Email:	Shipping Contact: Name: Vicki Eckels Phone: (954) 328-6347 Email: vicki@greensceneconsulting.com

ITEM DESCRIPTION		QUANTITY	UNIT PRICE	EXTENDED PRICE
95 Gallon Universal Roll Out Cart (RC682) Body: Plano Green (GR61) Catch Bar: Metal Stream Type: Yard Waste Lid: Plano Green (GR61) Wheel: 10" Blow Molded Snap-on with 1.4" spacer (HD167) Link: LA002-5 ***No Vents***		150	\$44.62	\$ 6,693.00
Artwork	Cart Side #2			
	Cart Side #4			
Brand Color:	White (D156628)			
RFID High Frequency Tag (RF001)		150	Included in price	
Tax Rate: Exempt Subtotal = \$ 6,693.00 Is product taxable? No Tax on Product = Is freight taxable? No Truckload Freight Rate = \$ 615.00 Terms: Net 30 Days Tax on Freight = Total = \$ 7,308.00				

ADDITIONAL INFORMATION:	
Billing:	**Piggybacks off of Deerfield Beach LTL pricing of \$44.62 per cart (includes RFID tag)
Shipping:	Shipping from our Orlando, FL Plant
Lead-time:	2-3 weeks after purchase order is received.
Warranty:	10 year unprorated warranty on cart body, lid, wheels, axle, stop bar and all attachments.
Quote Valid:	30 Days
Taxes:	All applicable taxes shall be paid by the Buyer unless a proper exemption is provided and validated.
*** All Credit Card transactions are subject to a 2% processing fee.	

PRESENTED BY:	ACCEPTED BY:
 Heather Best Customer Service Representative Direct: (262) 947-5948 Email: Hbest@Rehrig.com 	Print Name _____ Title _____ Signature _____ Date _____ Please use PO #:

To initiate order, please call or email signed proposal to Heather Best.



Town Commission Agenda Item Report

Meeting Date: February 9, 2021

Submitted By: Chris Vincent , Mayor

Submitting Department: Commission

Item Type: Discussion Item

Agenda Section: NEW BUSINESS

Subject Title:

Town Manager Selection

Explanation:

I think we should discuss our plans for the selection of a permanent Town Manager.

Recommendation:

Commission discussion of the topic.

Attachments: None



Town Commission Agenda Item Report

Meeting Date: February 9, 2021

Submitted By: Neysa Herrera, Assistant to the Town Manager

Submitting Department: Administration

Item Type: Resolutions

Agenda Section: RESOLUTIONS - PUBLIC COMMENTS

Subject Title:

Resolution 2021-07 - A RESOLUTION OF THE TOWN OF LAUDERDALE-BY -THE-SEA, FLORIDA, APPROVING THE SECOND AMENDMENT AND RESTATEMENT OF THE TRANSPORTATION SYSTEM SURTAX INTERLOCAL AGREEMENT WITH BROWARD COUNTY, THE BROWARD METROPOLITAN PLANNING ORGANIZATION, AND OTHER BROWARD MUNICIPALITIES; AUTHORIZING EXECUTION OF THE SECOND AMENDMENT; AND PROVIDING FOR AN EFFECTIVE DATE (Exhibit 1)

Explanation: As part of the Surtax Program, on June 18, 2020, the County Commission approved the allocation of \$240,000 for the Design of the El Mar Drive Streetscape project in Cycle 1 (Fiscal Year 2020). Subsequently, on September 22nd, the County approved the five-year capital plan, which allocates \$1,760,000 for the construction of the El Mar Streetscape Project in FY21.

In order to be eligible to receive Surtax funding, the Town of Lauderdale-By-The-Sea entered into a Transportation System Surtax Interlocal Agreement (the "ILA") with Broward County, the Broward Planning Metropolitan Organization (the "MPO"), and other Broward municipalities. The ILA was amended in 2019 to provide for the MPO's evaluation and ranking of municipal capital projects, and the County's evaluation and ranking of municipal rehabilitation and maintenance projects.

The County and MPO have identified additional revisions to the ILA that warrant a second amendment that the Town must approve to qualify to receive Surtax funding. Given the extent of the amendments identified, the County found it to be beneficial to fully restate the ILA as a Second Amendment and Restatement of the ILA (the "Second Amendment"). Execution of the Second Amendment is required to qualify to receive Surtax funding for eligible surtax transportation projects.

The Second Amendment documents the following:

- Completion of the MPO's first cycle of evaluating and ranking municipal capital projects to be funded with Transportation Surtax proceeds;
- Allocation of FY2019, FY2020, and FY2021 Transportation Surtax proceeds for approved municipal capital projects and municipal rehabilitation and maintenance projects;

- MPO's criteria going forward for evaluating, ranking, and recommending funding for municipal capital projects in future County annual five-year capital improvement plans;
- Broward County's general process for evaluation and ranking of municipal rehabilitation and maintenance projects and document completion of that process for FY2020; and
- An agreed upon process for funding municipal capital projects, including the timing of funding and the process for adjusting County annual five-year capital improvement plans.

As stated previously, for the Town to receive those funds for the El Mar Drive project or any other future eligible Town projects, the Town is required to approve the Second Amendment to the ILA. The Second Amendment becomes effective upon the complete execution by the County, the MPO, and the municipalities that both constitute a majority of the municipalities that are a party to the Second Amendment and cumulatively represent more than 50% of the County's total population, and other Broward cities have already begun to approve it. Once the Second Amendment is effective, the MPO, and the County will start approving Project Funding Agreements.

Recommendation: Town Commission adopt Resolution 2021-07, approving and authorizing execution of the Second Amendment.

Attachments:

Exhibit 1 – Resolution 2021-07

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**A RESOLUTION OF THE TOWN OF LAUDERDALE-BY-
THE-SEA, FLORIDA, APPROVING THE SECOND
AMENDMENT AND RESTATEMENT OF THE
TRANSPORTATION SYSTEM SURTAX INTERLOCAL
AGREEMENT WITH BROWARD COUNTY, THE
BROWARD METROPOLITAN PLANNING
ORGANIZATION, AND OTHER BROWARD
MUNICIPALITIES; AUTHORIZING EXECUTION OF THE
SECOND AMENDMENT; AND PROVIDING FOR AN
EFFECTIVE DATE.**

WHEREAS, on September 12, 2018, the Town Commission approved the Transportation System Surtax Interlocal Agreement (the “ILA”) with Broward County (the “County”), the Broward Metropolitan Planning Organization (the “MPO”), and other Broward municipalities (the “Municipalities”), to provide the process for the Municipalities to submit projects for evaluation and funding with Transportation Surtax proceeds; and

WHEREAS, on September 12, 2019, the Surtax ILA was amended to provide for the MPO's evaluation and ranking of municipal capital projects and the County's evaluation and ranking of municipal rehabilitation and maintenance projects; and

WHEREAS, the County and MPO have identified additional revisions to the ILA that warrant a second amendment in order to proceed with implementation of expenditures of the surtax transportation proceeds; and

WHEREAS, given the extent of the amendments identified, the County found it to be beneficial to fully restate the ILA as a Second Amendment and Restatement of the ILA (the “Second Amendment”), attached as Exhibit “A”; and

WHEREAS, the Town Commission deems it to be in the best interests of the Town to approve the Second Amendment with the County, MPO, and Municipalities.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF
THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA:**

Section 1. Recitals. Each “WHEREAS” clause set forth is true and correct and incorporated herein by this reference.

Section 2. Agreement Approved. The Second Amendment with the County, attached as Exhibit “A,” is hereby approved.

Section 3. Execution Authorized. The Mayor and Town Manager are hereby authorized to execute the Second Amendment with the County, attached as Exhibit “A,” together with such non-substantial changes as may be acceptable to the Town Manager and approved as to form and legal sufficiency by the Town Attorney.

Section 4. Effective Date. This resolution shall become effective immediately upon its passage.

PASSED AND ADOPTED this 9th day of February, 2021.

Mayor Chris Vincent

Attest:

APPROVED AS TO FORM:

Town Clerk Tedra Allen, CMC

Susan L. Trevarthen, Town Attorney

(CORPORATE SEAL)

SECOND AMENDMENT TO AND RESTATEMENT OF THE TRANSPORTATION SYSTEM SURTAX INTERLOCAL AGREEMENT

This Second Amendment to and Restatement of the Transportation System Surtax Interlocal Agreement ("Second Amendment") is made and entered by and among Broward County, a political subdivision of the State of Florida (the "County"), the Broward Metropolitan Planning Organization (the "MPO"), and the municipalities that formally approved and are a party to the Transportation System Surtax Interlocal Agreement that was executed by the County on August 29, 2018 (collectively, the "Municipalities," and each a "Municipality"). The County, the MPO, and the Municipalities are each a "Party," and collectively referred to as the "Parties."

RECITALS

A. Pursuant to Section 31½-71, et seq., of the Broward County Code of Ordinances ("Transportation Surtax Ordinance"), a 30-year 1% transportation surtax was levied after approval by referendum of the general electorate at the General Election on November 6, 2018, to be expended for authorized transportation and transit projects in accordance with applicable law including, specifically, Section 212.055(1), Florida Statutes ("Transportation Surtax").

B. The County and the Municipalities recognized the importance of a collaborative and strategic transportation plan for Broward County and the need for a careful analysis of proposed projects to ensure the efficient expenditure of Transportation Surtax proceeds exclusively on eligible projects. Accordingly, the Parties entered the Transportation System Surtax Interlocal Agreement, which provided for, *inter alia*, a cooperative and organized process for the Municipalities to submit projects for evaluation and funding with Transportation Surtax proceeds.

C. On September 12, 2019, the Transportation System Surtax Interlocal Agreement was amended to provide for the MPO's evaluation and ranking of municipal capital projects and the County's evaluation and ranking of municipal rehabilitation and maintenance projects (the "First Amendment"). The Transportation System Surtax Interlocal Agreement, as amended by the First Amendment, will be referred to herein as the "Interlocal Agreement."

D. The Transportation Surtax Ordinance and the Interlocal Agreement provide for the MPO to annually review, rank, and prioritize municipal projects based on the project's ability to alleviate traffic congestion and enhance connectivity. Accordingly, the County and the MPO entered into a separate agreement to establish, *inter alia*, the terms and conditions for the MPO to provide those services.

E. On February 28, 2020, the MPO completed its review and ranking of municipal capital projects for the first funding cycle and provided its recommendations to prioritize funding for 110 municipal capital projects for the County's fiscal year ("FY") 2020. The MPO did not evaluate the remaining 396 municipal capital projects for funding readiness and those projects will be evaluated for Transportation Surtax funding in future funding application cycles. The

County also completed its evaluation, ranking, and approval of municipal rehabilitation and maintenance projects for FY2020.

F. Consistent with the Transportation Surtax Ordinance, all projects to be funded with Transportation Surtax proceeds are considered by the Independent Transportation Surtax Oversight Board for statutory eligibility under Section 212.055(1), Florida Statutes, before the Broward County Commission makes the final decisions regarding project approval and funding. Accordingly, on June 4, 2020, the Oversight Board considered the proposed municipal capital projects ranked by the MPO and the municipal rehabilitation and maintenance projects ranked by the County for FY2020 and identified 97 municipal capital projects and 61 municipal rehabilitation and maintenance projects as statutorily eligible. Of the 110 municipal capital projects ranked by the MPO, 13 projects were withdrawn from consideration by the applicable Municipality, deferred at the request of the applicable Municipality, or were deemed statutorily ineligible.

G. On June 18, 2020, the County Commission approved Transportation Surtax funding for FY2020 (which included funding carried forward from FY2019) of (i) more than \$60 million for the applicable phases of the 97 statutorily-eligible municipal capital projects recommended by the MPO, and (ii) up to \$50 million for municipal rehabilitation and maintenance projects.

H. In July 2020, in connection with the County's annual budget process and the County's FY2021 five-year capital improvement planning, the MPO provided its recommendations to fund additional phases of the 97 approved municipal capital projects (i.e., planning, design, and/or construction).

I. On September 22, 2020, the County Commission approved more than \$43 million in Transportation Surtax funding for community shuttle service and municipal capital projects for FY2021 and approved the FY2021 five-year capital plan.

J. Given the extent of the amendments outlined herein, the Parties believe it would be beneficial to fully restate the Interlocal Agreement, as amended, including to (i) document the completion of the MPO's first cycle of evaluating and ranking municipal capital projects to be funded with Transportation Surtax proceeds, (ii) document the allocation of FY2019, FY2020, and FY2021 Transportation Surtax proceeds for approved municipal capital projects, (iii) set forth the MPO's criteria going forward for evaluating, ranking, and recommending funding for municipal capital projects in future County annual five-year capital improvement plans, (iv) outline the County's general process for evaluation and ranking of municipal rehabilitation and maintenance projects and document completion of that process for FY2020, (v) document the allocation of FY2019 and FY2020 Transportation Surtax proceeds for approved municipal rehabilitation and maintenance projects, and (vi) document an agreed upon process for funding municipal capital projects, including the timing of funding and the process for adjusting County annual five-year capital improvement plans.

Now, therefore, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree to amend and restate the Interlocal Agreement, in its entirety, as follows:

I. Recitals and Definitions.

A. Recitals. The above-stated Recitals are true and correct and are incorporated herein by this reference.

B. Definitions. The following terms as used herein shall have the following meanings:

1. **CBE** means a County Business Enterprise, as defined in Section 1-81.1, Broward County Code of Ordinances.

2. **Community Shuttle Service** means the capital and operating expenses associated with existing, new, or expanded public transportation services, operated by participating Municipalities within their jurisdictions, that supplement fixed route mass transit service and are available to persons traveling within the Municipality.

3. **County Commission** means the Broward County Board of County Commissioners.

4. **Cycle 1 Ranked Projects** means the 110 Municipal Capital Projects listed in **Exhibit A** that were ranked and recommended by the MPO for funding in FY2020.

5. **FDOT** means the Florida Department of Transportation.

6. **Fiscal Year** means the County's fiscal year, which begins on October 1 of the year prior to the year referenced and ends on September 30 of the year referenced. For example, Fiscal Year 2020 began on October 1, 2019, and ended on September 30, 2020. Each specific Fiscal Year reference is abbreviated using "FY" preceding the year such that "FY2020" means Fiscal Year 2020, FY2021 means Fiscal Year 2021, and so forth.

7. **Five-Year Plan** means the schedule approved annually by the County Commission in connection with the County's annual five-year capital improvement planning, which provides for the timing of all Transportation Surtax funded capital improvement projects over a rolling period of the next five Fiscal Years, subject to the County Commission's decisions regarding budgeting and appropriation of Transportation Surtax Proceeds for each applicable Fiscal Year. A Fiscal Year reference to a Five-Year Plan means the plan for the five years commencing with the stated year, such that "FY2021 Five-Year Plan" means the Five-Year Plan that begins in Fiscal Year 2021.

8. **FY2020 Approved Projects** means the 97 Municipal Capital Projects that are a subset of the 110 Cycle 1 Ranked Projects listed in **Exhibit A**, and that were determined statutorily eligible for Transportation Surtax Proceeds. FY2020 Approved Projects do not include the 13 Municipal Capital Projects that were withdrawn, deferred, or deemed ineligible, which are listed in **Charts 1 and 2** on **Exhibit A-1**.

9. **MAP Administration** means the County's Mobility Advancement Program Administration staff.

10. **Minimum Annual Guarantee** or **MAG** means the County's funding commitment to utilize at least ten percent (10%) of the Transportation Surtax Proceeds received by the County each Fiscal Year to fund, collectively, Community Shuttle Service, Municipal Capital Projects, Municipal R&M Projects, and Municipal Project Contingency, pursuant to the terms and conditions of this Second Amendment.

11. **MPO ILA** means the Interlocal Agreement for Transportation Surtax Services entered into between the MPO and the County on April 25, 2019, to establish and implement an organized process for MPO Surtax Staff to evaluate and rank Municipal Capital Projects and make annual recommendations for Transportation Surtax funding in connection with the County's normal Fiscal Year budgeting process and five-year capital improvement planning.

12. **MPO Surtax Staff** means the staff or contractors hired by the MPO and funded by Transportation Surtax Proceeds.

13. **Municipal Capital Projects** or **MCPs** means municipal capital improvement projects involving primarily new or expanded roads, sidewalks, bike paths, bridges, and similar transportation elements.

14. **Municipal Projects** means collectively Community Shuttle Service, Municipal Capital Projects (including any Municipal Project Contingency), and Municipal R&M Projects.

15. **Municipal Project Contingency** means Transportation Surtax Proceeds allocated by the County Commission for the purpose of covering Municipal Capital Project costs associated with unforeseen conditions during construction.

16. **Municipal R&M Projects** or **MR&MPs** means municipal projects that involve restoring a facility to safe and functional condition and/or preventative maintenance of a currently-operating facility to preserve the facility from failure or decline. Such projects include primarily the maintenance or rehabilitation of roads, sidewalks, bike paths, bridges, or similar transportation elements. Municipal R&M Projects do not include, without limitation, mowing, tree trimming, pressure cleaning,

painting, irrigation repairs, landscaping repairs and maintenance, and cleaning and maintenance of catch basins, storm drains, and pipes.

17. ***New Municipal Capital Projects*** or ***New MCPs*** means all Municipal Capital Projects other than the Cycle 1 Ranked Projects.

18. ***Oversight Board*** means the Independent Transportation Surtax Oversight Board established in Section 31½-75 of the Broward County Code of Ordinances.

19. ***Projected Minimum Annual Guarantee*** or ***Projected MAG*** means the amount of MAG funding forecasted by the County to be available for the then-applicable Fiscal Year budget and/or for each of the applicable Fiscal Years in a Five-Year Plan.

20. ***Surtax Funding Agreement*** means the interlocal agreement executed by the County and the applicable Municipality, pursuant to Section 212.055(1), Florida Statutes, in the form acceptable to the County, and which provides for the remittance of Transportation Surtax funds to the Municipality for a specific Municipal Project.

21. ***Transportation Plan*** means the Regional Mobility & Transportation Enhancements Surtax Initiative considered and approved by the County Commission on September 13, 2018. The Transportation Plan included 709 Municipal Projects (506 MCPs and 203 MR&MPs) with an estimated total cost, inclusive of the Municipal Project Contingency and Community Shuttle Service, of \$2.8 billion.

22. ***Transportation Surtax*** means the 30-year 1% transportation surtax levied pursuant to the Transportation Surtax Ordinance and approved by referendum of the general electorate at the November 6, 2018, General Election, the proceeds of which are to be expended in accordance with applicable law.

23. ***Transportation Surtax Ordinance*** means Section 31½-71, et seq., of the Broward County Code of Ordinances.

24. ***Transportation Surtax Proceeds***, except where the context indicates otherwise, means the net amount of Transportation Surtax funds the County received for the applicable Fiscal Year from the Florida Department of Revenue after deduction of the five percent set-aside amount required by Section 129.01(2)(b), Florida Statutes.

25. ***Transportation Surtax Projects*** means all projects funded in whole or in part with Transportation Surtax Proceeds (including projects submitted by Municipalities, the County, or Tri-Rail).

II. Applications for Funding.

A. Application Process for New Municipal Capital Projects. Unless otherwise expressly provided in this Second Amendment, Municipalities seeking Transportation Surtax funding for New Municipal Capital Projects shall submit applications to the MPO consistent with the MPO's prescribed application process. Such applications must include all supporting documents necessary to evaluate the New MCP, including all documents required by the MPO through its application process, any additional documents as may be requested by the MPO, and an independent cost estimate for each phase of the New MCP. The MPO's annual application period for New MCPs shall begin no later than **April 1** of each year. New MCPs shall be evaluated and ranked by the MPO consistent with Section IV below.

MCPs in the Transportation Plan that are numbered 111 through 510 in **Exhibit A** require additional evaluation and analysis by the MPO, are New MCPs as defined in this Second Amendment, and must be evaluated, ranked, and recommended for funding by the MPO pursuant to the process provided in Section IV.B. of this Second Amendment.

Upon written notice to the County and the MPO, Municipalities may withdraw an MCP (i.e., cancel its application for Transportation Surtax funding for the applicable project) at any time prior to executing a Surtax Funding Agreement.

The unincorporated area of the County shall be eligible to receive Transportation Surtax Proceeds for MCPs, and projects submitted by the County on behalf of the unincorporated area shall be included and reviewed by the MPO on the same basis as any other MCP.

B. Application Process for Municipal R&M Projects. The County will accept applications for new Municipal R&M Projects periodically as Transportation Surtax Proceeds for MR&MPs become available, as determined by the County. New MR&MPs will be evaluated and ranked by the County consistent with Section IV below.

III. Eligibility. To be eligible for funding with Transportation Surtax Proceeds, Municipal Projects must comply with Section 212.055(1), Florida Statutes, as well as the following eligibility criteria as applicable:

A. Street lighting: Improvements to lighting systems along a public road that are ancillary to road improvements and illuminate the right-of-way for vehicles, pedestrians, and bicyclists, are eligible projects. Such lighting improvements may be a component of the design for a road improvement project that included phases which were funded earlier with a different funding source. A lighting justification report consistent with Broward County and FDOT policies and the criteria outlined in the then-current version of the Florida Greenbook is required for these improvements to be eligible.

B. Drainage: Improvements to a public road stormwater system that address drainage deficiencies are eligible, provided the drainage improvements only address stormwater runoff from a public roadway. A drainage analysis is required for drainage projects and may include the width of the road right-of-way plus up to ten feet on each side of the right-of-way to calculate the eligible size of the stormwater system. Increases to the stormwater system to accommodate a drainage area greater than the eligible size are not eligible. Improvements to address runoff from private roads and/or developments are not eligible.

C. Sound Walls: Improvements that are consistent with the then-applicable FDOT noise decibel level criteria and the Broward County criteria for noise abatement projects are only eligible if the improvements meet all of the following criteria:

- Any requested sound wall is due to a road project that adds through lanes to an existing road, alters the road alignment significantly, or constructs a new road;
- The traffic noise study indicates the projected exterior noise level approaches or exceeds 67 decibels (dBA) or increases the existing noise level by 15 dBA or more; and
- FDOT compliant modeling shows the proposed wall will reduce the noise level at least five (5) dBA with a typical design goal of ten (10) dBA reduction.

D. Fiber-optic: Fiber-optic improvements supporting only communications for the County's public transportation system are eligible, provided that the proposed improvements have received approval from the maintaining and operating agency(ies). A shared conduit that includes use for any purpose other than the County's public transportation system is not eligible for funding through Transportation Surtax Proceeds.

E. Landscaping: Only landscaping improvements within the public road right-of-way that are ancillary to a road improvement project and meet the applicable design criteria are eligible. Such landscaping improvements may be a component of the design for a road improvement project that included phases which were funded earlier with a different funding source.

F. Parking: Improvements used for park-and-ride or other transit-oriented development parking that serve the public are eligible. Garages directly related to a public transportation project that serve the public are eligible, provided the parking fees do not exceed costs associated with operating and maintaining the facility.

G. Road Improvements: New roads, widening, resurfacing, and repairs of existing roads, pavement markings, signage, guardrails, ADA accommodations, and traffic calming projects are eligible. High-end decorative lighting, decorative road signage, brick pavers, and similar items are not eligible.

IV. Evaluation and Ranking.

A. The MPO's Cycle 1 Evaluation and Ranking of Municipal Capital Projects. The Parties acknowledge and stipulate that, having conducted all reasonable inquiry and performed all reasonable diligence, they are unaware of any facts that would render any of the following statements inaccurate or false:

1. The County's FY2020 and FY2021 funding of FY2020 Approved Projects and Municipal Capital Projects provided for in the County's FY2021 Five-Year Plan are consistent with all of the County's contractual obligations to the Municipalities and the MPO, and such funding was determined after prudent and proper consideration of the MPO's recommendations set forth in **Exhibit A**. The MPO's prioritization and ranking methodology and recommendations to the County were appropriately and validly informed by (a) each MCP's ability to alleviate traffic congestion and improve connectivity; (b) other factors such as shovel-readiness, level of service, incident delay, proximity to transit, population density, employment density, equity, and resiliency, as reflected in **Exhibit B** attached; and (c) the MPO's analysis and points distribution system illustrated in **Exhibit B**.

2. The MPO's evaluation and ranking process completed in February 2020 (a) properly considered all MCPs submitted by the Municipalities to date; (b) ranked the submitted MCPs in order from 1 to 110 in a fair and equitable manner in accordance with each of the Parties' contractual obligations; and (c) was not unfairly affected or tainted in any way, including, without limitation, by any existing or contemplated contractual obligations or entanglements of the MPO as consultant or service provider to one or more of the Municipalities.

3. The combined cost of funding all phases of each of the FY2020 Approved Projects far exceeds the projected aggregate Minimum Annual Guarantee for FY2019, FY2020, and all five Fiscal Years in the FY2021 Five-Year Plan. As a result, phases of FY2020 Approved Projects not scheduled for funding in FY2020 will be funded in one or more of the Fiscal Years in the FY2021 Five-Year Plan or subsequent Five-Year Plans, based on the MPO's FY2020 ranking and funding recommendations and the availability of MAG funds. In addition, statutorily-eligible Cycle 1 Ranked Projects deferred at the request of the Municipality will receive priority for MAG funding as outlined in Section IV.B.1(b) below based on the MPO's FY2020 rankings and funding recommendations. Therefore, it is anticipated that MAG funding for New MCPs may not be available before FY2027.

B. MPO Evaluation and Ranking Process for New Municipal Capital Projects: The MPO will develop, establish, and utilize an evaluation and ranking process (the "New MPO E&R Process") to prioritize the order of funding Municipal Capital Projects within the Minimum Annual Guarantee, which process may not be implemented by the MPO prior to it being approved in writing by the County Administrator. Beginning in 2021, or as soon thereafter as such process has been developed by the MPO and approved by the County Administrator, the New MPO E&R Process shall be the process utilized for evaluation and

ranking of New MCPs, and shall include: (1) a preliminary assessment of the project's eligibility under Section 212.055, Florida Statutes, and Section III of this Second Amendment, which assessments shall be made in consultation with the Transportation Surtax General Counsel and counsel for the applicable Municipality; (2) an annual evaluation of any new applications from Municipalities for MAG funding of MCPs; (3) an evaluation of New MCPs for funding in the then-current fiscal year and the applicable Five-Year Plan, as applicable; (4) an evaluation of the cost estimate provided by the applicable Municipality for each expected phase of the applicable MCP; (5) individualized meetings with each Municipality to evaluate its funding applications, funding needs, funding sources, and project performance; (6) an evaluation and ranking of all MCPs for funding that utilizes the criteria listed in Section IV.B.2 below; and (7) a scoring distribution system for the evaluation and ranking of MCPs substantially the same as or similar to the system illustrated in **Exhibit B**.

1. *MPO's Rankings and Funding Recommendation.* Beginning in 2021, by **June 1** of each year and consistent with the requirements of the New MPO E&R Process provided for herein, the MPO will annually develop and deliver to the MAP Administration: (i) a ranked list of MCPs the MPO recommends for funding in the upcoming Fiscal Year, subject to Section IV.A.3; (ii) recommended schedule for funding applicable phases of annually ranked MCPs; and (iii) recommended funding allocations for ranked MCPs within the MAG for each Fiscal Year of the applicable Five-Year Plan. The funding recommendations referenced in subsections (ii) and (iii) herein must be consistent with regard to the upcoming Fiscal Year with the ranked list of MCPs submitted pursuant to subsection (i) herein.

(a) *Annual MCP Rankings:* Subject to Section 4.B.1(b) below, the MPO shall annually rank all MCPs, including New MCPs, and recommend funding within the MAG for the applicable phase of MCPs based on the criteria in Section IV.B.2. Each MCP (including their subsequent phases) shall be re-evaluated on an annual basis pursuant to the New MPO E&R Process and the criteria stated in Section IV.B.2. The Parties acknowledge and stipulate that the MPO's annual Fiscal Year ranking and funding recommendations for MCPs may vary each Fiscal Year, including based on the other MCPs being evaluated at the time and each MCP's progress and status at the time of each annual evaluation, such that a MCP or subsequent phases of any MCP may be ranked higher or lower in the ranked list in different Fiscal Years.

(b) *Cycle 1 Ranked Project Rankings.* Notwithstanding Section IV.B.1(a), unless expressly provided for otherwise in this Second Amendment, Cycle 1 Ranked Projects shall retain their ranking as assigned by the MPO in FY2020 for all phases of the project, including for subsequent phases. In addition, the MPO's annual ranking and funding recommendations shall prioritize funding for Cycle 1 Ranked Projects, in the order of their original ranking, before New MCPs and lower-ranked Cycle 1 Ranked Projects. As a result, unless the Cycle 1 Ranked MCP is withdrawn or abandoned by the Municipality, subsequently deemed ineligible for Transportation Surtax Proceeds, or

deemed infeasible by the County pursuant to Section V.D., the MPO will assign Cycle 1 Ranked Projects the highest rankings in the annual ranking and funding recommendations, consistent with their originally assigned FY2020 ranking order, until all phases of Cycle 1 Ranked Projects are funded.

(c) *MPO's Funding Recommendations Not to Exceed MAG.* The MPO's annual ranking and funding recommendations shall never exceed the Projected MAG for that Fiscal Year provided in writing to the MPO by the County Administrator. The MPO may provide a supplemental list of additional MCPs it recommends for funding in excess of the MAG only if and to the extent of a written request from the County Administrator. To avoid exceeding the MAG in any Fiscal Year, the MPO may recommend that the County distribute funding allocations for a single phase (e.g., construction) of a large MCP among several Fiscal Years, in which event the MPO shall include such recommended allocations in the proposed Five-Year Plan recommendations. The County, in its sole discretion, may time the funding of that phase of the MCP among multiple Fiscal Years within the MAG.

2. *MPO Evaluation and Ranking Criteria.* The MPO shall annually evaluate, rank, and recommend funding for timely submitted MCPs based exclusively on the criteria stated in subsections (a) and (b) below:

(a) The project's ability to ***alleviate traffic congestion and enhance connectivity*** shall be the MPO's **primary** criteria for evaluating and ranking MCPs for funding and shall be weighted more than the factors in subsection (b) and any other factor in the MPO's scoring distribution and methodology. Factors relevant to the alleviation of congestion and enhancement of connectivity may include, without limitation, the following:

- i. The project's ability to alleviate traffic congestion and enhance connectivity between and among densely populated and highly concentrated employment zones, existing transit services, and multimodal connections;
- ii. The level of service of the connected roadway network;
- iii. Connections to facilities like the proposed project, existing facilities, and existing public-school zones; and
- iv. The project's ability to reduce incident delays such as vehicular, pedestrian, and bicycle accidents.

(b) The following criteria are secondary to the criteria in subsection (a), and shall be weighted less than the factors in subsection (a) and in such order as the MPO deems appropriate:

- i. The project's ability to improve or address an identified resiliency issue on a moderate to highly-vulnerable corridor including, without limitation, considerations of sea level rise and climate change, as set forth in generally accepted studies or reports such as the study titled "Extreme Weather and Climate Change Risk to the Transportation

System in Broward County," or the report titled "2019 Unified Sea Level Rise Projection for Southeast Florida."

- ii. Regional impact including, but not limited to, whether the project is a collaborative effort among municipalities and crosses municipal boundaries;
- iii. The economic impact in socioeconomically underserved areas as further defined by the MAP Administration;
- iv. Demonstrated outreach and public support for the project;
- v. Construction-readiness of the project;
- vi. Whether the proposed project (including any prior phase of the project) was included in the Transportation Plan, the Cycle 1 Ranked Projects, or a prior evaluation and ranking cycle;
- vii. Whether the Municipality has implemented Land Use Policy 2.16.4 by enacting specific regulations including those referenced in Land Use Policy 2.16.4 (applicable only after the Land Use Policy is 2.16.4 is effective);
- viii. Whether the Municipality deems the proposed project its highest-priority MCP; and
- ix. Project timing, cost, and performance (if any) to date, including but not limited to:
 - The proposed project schedule and estimated completion date;
 - The project budget and the estimated total cost of the project (inclusive of all phases);
 - Whether and the extent to which the project leverages state and/or federal funds; and/or
 - Project implementation performance to date (if any) (e.g., how well the project has met its proposed schedule, delivery goals, budget, and CBE goals).

3. *Duration of the MPO Role.* The MPO ILA is currently scheduled to expire on December 31, 2024. If the MPO ILA expires or is terminated, or if the MPO ILA is modified to remove the MPO from the process of evaluation and ranking of MCPs, the County and the Municipalities will negotiate and execute an amendment to this Second Amendment that identifies the individuals or entities to perform the role of evaluating and ranking MCPs at the conclusion of the MPO's service in that role. Notwithstanding Section VII.D below, the MPO's execution of such an amendment will not be required for it to be effective.

C. County Evaluation and Ranking of Municipal R&M Projects.

1. *Cycle 1 Evaluation and Ranking of Municipal R&M Projects.* The Parties acknowledge and stipulate that all Municipal R&M Projects contained in the Transportation Plan for which documentation was properly submitted in FY2020 were

properly and validly reviewed and ranked by the County based upon the factors listed in Section IV.C.2. below, which resulted in the list of 61 ranked MR&MPs. The Parties agree and stipulate that the total cost of the 61 MR&MPs alone exceeded the MAG for FY2019 and FY2020 combined (exclusive of Community Shuttle Service, all MCPs, and any Municipal Project Contingency). The Parties further agree and stipulate that MR&MPs on the ranked list of 61 MR&MPs that were not funded in FY2020 will be funded in future funding cycles, subject to the availability of MAG funds as determined by the County, until all 61 MR&MPs have been funded. The County may begin accepting applications for new MR&MPs after Surtax Funding Agreements have been fully executed for all 61 MR&MPs reviewed and ranked by the County in FY2020.

2. *Evaluation and Ranking Criteria for Municipal R&M Projects.* The County will evaluate and rank MR&MPs based on its assessment of the following criteria:

- (a) The age and condition of the facilities;
- (b) Multimodal components;
- (c) Sustainability components;
- (d) Socio-economic factors (including, without limitation, gas tax revenues distributed, household income, and miles of roadway under municipal jurisdiction);
- (e) Construction-readiness of the project;
- (f) Geographic and equitable distribution of Transportation Surtax Proceeds countywide; and
- (g) Other transportation-related projects occurring or scheduled to occur in the vicinity, including to avoid unnecessary disruption of traffic and inefficient or duplicative work.

The County may re-evaluate and re-rank MR&MPs, in its sole discretion, including MR&MPs previously approved for funding, at any time based on additional information reasonably related to the criteria stated in this Section IV.C.2. and the availability of MAG funding after Community Shuttle Service and Municipal Capital Projects (including any Municipal Project Contingency) are funded in accordance with this Second Amendment.

V. Surtax Proceeds for Municipal Capital Projects.

A. OPPAGA Performance Audit. In 2018, the amount of Transportation Surtax Proceeds estimated during the 30-year levy was approximately \$15.6 billion. Section 212.055, Florida Statutes, which authorizes the levy of the Transportation Surtax, was amended to require, prior to the conducting of the referendum, completion of an independent "performance audit of the program associated with the surtax adoption proposed by the county." The audit was completed and posted on the County's website as required by the statute.

B. The County's Minimum Annual Guarantee and Project Funding.

1. For each Fiscal Year, the annual amount of Transportation Surtax Proceeds allocated to Community Shuttle Service, MCPs, Municipal Project Contingency, and MR&MPs must be no less than the Minimum Annual Guarantee for the applicable Fiscal Year. Each Fiscal Year, the County will utilize the MAG for that Fiscal Year (after fully funding Community Shuttle Service) to fund MCPs, in the order as ranked and recommended by the MPO, except as stated in Section V.D below. If there are unallocated MAG funds after funding MCPs as ranked and recommended by the MPO for that Fiscal Year, the County, in its sole discretion, may roll over the unallocated MAG funds and increase the MAG for the next Fiscal Year by the amount of the rollover, or allocate the funds for MR&MPs.

2. Subject to Section V.B.1 and notwithstanding anything else stated in this Second Amendment, the Parties acknowledge and stipulate that the County has no obligation to fund Municipal Projects (inclusive of Community Shuttle Service, MCPs, MR&MPs, and Municipal Project Contingency) in any Fiscal Year in excess of the MAG. In addition, except for FY2019, FY2020, and FY2021 funding allocations for FY2020 Approved Projects, the Parties acknowledge and stipulate that the County may, without any further condition and in its sole discretion, utilize Transportation Surtax Proceeds in excess of the MAG to fund any Municipal Project, whether or not the project has ever been ranked by the MPO, and regardless of any ranking priority the MPO may have assigned to the project. Further, and except as provided for in Section V.B.1, the Parties agree that: (i) the MPO's ranking and funding recommendations do not apply to MCPs the County elects to fund in excess of the MAG; and (ii) the County has complete discretion to fund any such MCPs in excess of the MAG if, and on such terms and conditions, it chooses.

3. Upon the applicable Municipality's written request, the County in its sole discretion may apply funding for a designated phase of an MCP previously recommended by the MPO (e.g., planning or design) to another phase of the same MCP (e.g., construction) if the following conditions are met: (i) the previously recommended phase of the MCP is completed or other circumstances render funding of that phase futile (e.g., the phase was funded with other resources); and (ii) the substituted phase to be funded has been considered statutorily-eligible by the Oversight Board. The funding amount previously recommended by the MPO for the designated phase is the maximum amount that the County will apply to the substituted phase. Any MAG funding reallocated pursuant to this paragraph shall be counted in terms of calculating whether the County has met its MAG funding obligation.

4. The timing and process of funding any MCP shall be consistent with applicable law, including Section 129.01, Florida Statutes. Transportation Surtax Proceeds shall not be utilized to fund any Municipal Project unless the County, through the Transportation Surtax General Counsel, after consultation with counsel for the Municipality and after considering the recommendation of the Oversight Board, confirms

the project is legally eligible for funding with Transportation Surtax Proceeds. Notwithstanding anything in this Second Amendment to the contrary, Transportation Surtax Proceeds may not be used to fund: (i) a MCP submitted by a municipality not a party to this Second Amendment; or (ii) any project (or element of a project) legally ineligible for Transportation Surtax Proceeds.

C. The County's Annual Budget and Five-Year Plan.

1. *The County's FY2019, FY2020, and FY2021 Approved Budgets.* The Parties agree and stipulate that: (a) funding allocated by the County for Municipal Projects through the effective date of this Second Amendment exceeds the total MAG for FY2019, FY2020, and FY2021 combined and fully satisfies the County's funding obligation for those Fiscal Years; (b) the County's FY2019, FY2020, and FY2021 funding allocations for the FY2020 Approved Projects were for only the stated phase of the respective FY2020 Approved Project; and (c) funding for phases of FY2020 Approved Projects not budgeted for in the FY2021 Five-Year Plan will be funded by the MAG in subsequent Fiscal Years consistent with the MPO's FY2020 rankings and funding recommendations.

2. *Fiscal Year Budgets and Five-Year Plans After FY2021.* For all Fiscal Years after FY2021, in the normal course of the County's annual budget and capital improvement planning process, the County will, through the County Commission, allocate funding for Transportation Surtax Projects for the then-current Fiscal Year and approve a Five-Year Plan for Transportation Surtax Projects. The County will use a team that will include transportation planning, legal, and other professionals to develop Five-Year Plans and Fiscal Year funding recommendations based on the following considerations:

- (a) The MPO's funding recommendations in FY2020 and for subsequent Fiscal Years up to the MAG;
- (b) The County Administrator's annual budget recommendations published by the County in approximately July of each year;
- (c) The Oversight Board's consideration as to statutory eligibility for funding with Transportation Surtax Proceeds pursuant to Section 212.055(1), Florida Statutes;
- (d) Available Transportation Surtax Proceeds;
- (e) Revenue and economic forecasts and analysis;
- (f) Corridor delivery modeling with an aim to achieve responsible and efficient use of Transportation Surtax Proceeds and the mitigation of potential or actual disruption to residents and businesses;
- (g) Requests from Municipalities to reschedule, modify, or combine projects;
- (h) Construction-readiness of each Transportation Surtax Project;
- (i) The ability to leverage state and/or federal funding; and
- (j) Other factors the MAP Administration or the County Commission deems relevant.

3. *The County Commission's Approval and Allocation of Funding for Municipal Projects.* Annually, the MAP Administration will provide to the County Commission for its consideration and approval: (a) a proposed Five-Year Plan which includes at least the Projected MAG funding allocations (after deducting the cost of Community Shuttle Service) for MCPs, by project and Fiscal Year, consistent with the MPO's rankings and MAG funding recommendations for the applicable Fiscal Years; (b) a Fiscal Year budget which includes at least the MAG allocations for Municipal Projects; and (c) its determination as to statutory eligibility of the proposed Transportation Surtax Projects based on the Oversight Board's evaluation. Prior to or simultaneously with its annual presentation to the County Commission, the MAP Administration will notify the Municipalities of the County's proposed Five-Year Plan and the Projected MAG for each Fiscal Year of the Five-Year Plan. The Five-Year Plan will provide for the timing of funding all capital Transportation Surtax Projects and include funding projections over a rolling five-year period. The County has no obligation to fund any MCP in an amount greater than the least of the following: the amount recommended by the MPO, determined statutorily-eligible by the Oversight Board, or the actual cost of the project. As used in this Second Amendment, a Municipal Project (including, as applicable, the designated phase of an MCP) is "funded" when the County Commission approves the allocation of funding for the Municipal Project (or the designated phase of the MCP as applicable) included in the County's then-current Fiscal Year budget. Municipalities will receive funds allocated for MCPs as outlined in Section V.F.

4. *Adjustments to Five-Year Plans.* In the event of a material change in one or more of the factors in Section V.C.2 above, the MAP Administration will (i) make periodic adjustments to the Five-Year Plan consistent with the factors outlined in Section V.D. and, if applicable, present such adjustments to the Oversight Board for its evaluation as to statutory eligibility for funding with Transportation Surtax Proceeds; (ii) present any proposed adjustments to the County Commission for its approval and appropriation of Transportation Surtax Proceeds as the County Commission deems necessary and appropriate; and (iii) in the event Transportation Surtax Proceeds actually received by County exceed the County's projections for that Fiscal Year, the MAP Administration will request additional rankings and recommendations from the MPO to fund additional MCPs and make any necessary proposed adjustments to the MAG funding allocations for that Fiscal Year for the County Commission's approval consistent with subsections (i) and (ii) of this section.

5. *Reimbursements to Municipalities for Eligible Expenditures.* Municipalities may request reimbursement from the County for eligible expenditures under Section 212.055(1), Florida Statutes, and Section of III of this Second Amendment for MCPs included in the then-current Five-Year Plan approved by the County Commission, provided that: 1) the Municipality obtains written approval from the County Administrator of the specific project; 2) the County Commission allocated Transportation Surtax Proceeds for that MCP for the then-current Fiscal Year; and 3) the Municipality

enters into and complies with all terms and conditions of the Surtax Funding Agreement for the applicable project. To the extent permissible under applicable law, the Surtax Funding Agreement may be executed after the expenditures by the Municipality, but must be executed prior to reimbursement, and the provisions of the Surtax Funding Agreement shall govern the eligibility of such expenditures for reimbursement. Funding shall be limited to the funds budgeted and allocated for that project in the then-current Fiscal Year, as approved by the County Commission.

D. The County's Limited Discretion to Fund Municipal Capital Projects Other Than as Ranked by the MPO within the MAG Funding Recommendations. The Parties agree and stipulate that the County may deviate from the MPO's ranking to accelerate or subordinate funding of an MCP within the MAG for the applicable Fiscal Year only when necessary to ensure Transportation Surtax Proceeds are utilized legally, responsibly, efficiently, and with the least disruption to residents and businesses, in the circumstances set forth herein. The County's deviation from the MPO's ranking order in one Fiscal Year shall not modify the order of priority for funding MCPs in any subsequent Fiscal Year. If the County uses its limited discretion as defined in this section in any Fiscal Year, it shall provide written notice to the impacted Municipality(ies) of such deviation and the reason(s) for such deviation and commit to fund any subordinated MCP within a reasonably prompt time frame once the reason(s) for the deviation as stated in the County's written notice are resolved, subject to the availability of funds within the MAG. The circumstances under which the County may exercise its limited discretion pursuant to this section are limited to the following:

1. Demonstrated need, documented in writing, to coordinate the construction timeline of the applicable MCP(s) and the timing of other projects that affect the same or nearby transportation elements to avoid waste;

2. The MCP is scheduled for construction funding for that Fiscal Year but is not construction-ready for any of the following reasons:

- (a) The Municipality does not have 100% complete, signed, sealed, design plans and required construction documents for the project;
- (b) The Municipality has not obtained the written approval necessary to construct the project from the owner(s) of the impacted road(s);
- (c) Right-of-way required to construct the project has not been acquired;
- (d) The construction cost estimate is ten percent (10%) higher than the construction cost estimate proposed by the Municipality in its application for funding (after factoring in reasonable inflation);
- (e) The permits required to construct the project have not been obtained;

- (f) The utility relocation required for the project to begin construction work has not been completed or a utility relocation plan has not yet been approved by all applicable entities;
- (g) The Municipality's governing body has not adopted a resolution of support confirming its approval for the project to proceed; or
- (h) The Municipality states in writing that it is unable or unwilling to move forward with the project because of opposition from an affected community or inadequate public support for the project.

3. The applicable Municipality(ies) fails to execute or materially breaches a Surtax Funding Agreement or this Second Amendment; and/or

4. When necessary to comply with the laws, rules, court decisions, orders, and regulations of applicable governmental authorities.

In addition, the County may, in its sole discretion, deem a MCP infeasible if it fails to meet the construction-ready requirements listed in Section V.D.2 above within three Fiscal Years after the first day of the Fiscal Year for which the MCP was first scheduled for construction funding. If a project is deemed infeasible, as provided in this Section V.D., the project will be deemed canceled and withdrawn, will lose its ranking, and its allocated funding would then be available to fund other Municipal Projects. A Municipality may elect to submit a new application to the MPO for any MCP deemed infeasible by the County.

E. The County's Discretion to Convert a Municipal Project to a County Project. The County may elect, at any time prior to executing a Surtax Funding Agreement, with the consent of the applicable Municipality(ies), to convert any MCP in the then-current Five-Year Plan to a County project. The County will provide written notice to the Municipality of its intent to convert the MCP to a County project. For any MCP converted to a County project, the funding for the project will not be counted toward the MAG, and the timing of funding the project in the applicable Five-Year Plan will be determined by the County in its sole discretion without regard to the MPO's ranking and funding recommendations.

F. Surtax Funding Agreements. The Municipalities shall receive Transportation Surtax Proceeds from the County for a funded Municipal Project subject to and upon execution of, a Surtax Funding Agreement between the County and the Municipality for each such Municipal Project. Surtax Funding Agreements for MCPs and MR&MPs shall include at least a 30% CBE commitment for the project, unless such requirement is determined inapplicable by the Director of the County's Office of Economic and Small Business Development or is modified or waived by the County Commission.

G. Community Shuttle Service. Subject to the availability of funds, the MAG will be used first to directly and fully fund the reasonable and necessary operating, maintenance, and capital costs of existing Community Shuttle Service and any improved or new Community Shuttle Service, before funding MCPs, Municipal Project Contingency, and

MR&MPs. Funding of Community Shuttle Service is not subject to evaluation or ranking by the MPO. Unless waived by the County, to be eligible for Transportation Surtax Proceeds, the Community Shuttle Service must meet or exceed the standard of 7.1 passengers per revenue service hour per route or such other standard as the County may impose. The County may, in its sole discretion, decrease or increase this standard based on future population and ridership growth. The County's Transportation Department administers the Community Shuttle Service program and allocated Community Shuttle Service funding is included in the Transportation Department's annual Fiscal Year budget. In the event of interruptions due to hurricane or other natural disasters causing Municipality to fail to meet the 7.1 passengers per revenue service hour requirement, County may suspend the ridership criteria. The Community Shuttle Service ridership requirement is suspended until the end of the current declared local state of emergency due to COVID-19.

VI. Additional Requirements. Each Municipality shall: (a) fully comply and otherwise fully cooperate with the auditing, project review, and oversight requirements stated in Section 31½-71, et seq., Broward County Code of Ordinances, as same may be amended by the County; (b) ensure that all of its expenditures of Transportation Surtax Proceeds will be consistent with applicable law and with any conditions recommended by the Oversight Board when such recommendations are expressly and formally approved by the County Commission; and (c) comply with the reporting requirements stated in the applicable Surtax Funding Agreement, which may include requirements to report project performance data, metrics, measures, and deliverables as may be prescribed by the County.

A. Reporting and Accounting. Each Municipality receiving Transportation Surtax Proceeds shall deposit and maintain all Transportation Surtax Proceeds in a segregated fund or account, which shall be subject to audit by the County and the Oversight Board. Any interest earned by a Municipality on any Transportation Surtax Proceeds shall constitute Transportation Surtax Proceeds and may be utilized by the Municipality only in accordance with the terms of the applicable Surtax Funding Agreement. Upon prior written approval by the Contract Administrator, a Municipality may utilize other methods of separate accounting for the Transportation Surtax Proceeds provided the accounting method permits a full and complete audit of the funds.

B. Permitting. To decrease public inconvenience and to facilitate the expeditious and efficient completion of projects funded with Transportation Surtax Proceeds, for any project funded by Transportation Surtax Proceeds that is performed by the County and is in whole or in part within the geographical boundaries of a Municipality, each Municipality shall waive, unless prohibited by applicable state or federal law, all municipal permitting requirements, except to the extent of any portion of the work performed by the County that will be owned, operated, and maintained by the Municipality. The waiver shall include, without limitation, the requirements of permit application, permit issuance, inspections, and permitting fees. The County shall be responsible for ensuring adequate

plan review, inspections, and compliance with State and County standards for work performed by the County. The County shall waive, unless prohibited by applicable state or federal law, all County permitting fees for Municipal Capital Projects and Municipal R&M Projects.

C. Road Closures. Each Municipality shall institute and comply with a cooperative notification program, in a format prescribed by the County, that ensures the County is promptly notified and promptly provided with data reasonably requested by the County regarding all municipal roads in the Municipality that are closed for any reason, including but not limited to construction of Transportation Surtax Projects, other construction, or flooding.

D. Branding and Marketing. Each Municipality shall participate in reasonable branding and marketing in the form and content prescribed by the County, including, but not limited to, signage prominently acknowledging that the applicable projects are funded with Transportation Surtax Proceeds, utilizing County-approved wording, logos, or other imagery, which branding and marketing will acknowledge the project contributions of the County and the applicable Municipality(ies). The County will work cooperatively with the Municipality(ies) regarding the location of branding and marketing. The costs for all branding and marketing requested by the County pursuant to this section shall be included in the Transportation Surtax Proceeds allocated for the applicable Municipal Project.

E. Data Collection and Sharing. To the extent requested by the County, each Municipality shall ensure that each of its projects funded in whole or in part with Transportation Surtax Proceeds includes incorporation and placement of sensors or other devices on municipal roads, rights-of-way, properties, and assets for County-approved applications for mobility-related data collection purposes, provided such placement shall not unreasonably interfere with the aesthetics or the Municipality's use of such roads, rights-of-way, properties, or assets. The County shall fund the costs for any such incorporation and placement requested by the County. To the extent that the Municipality controls data collection, each Municipality shall ensure the collection of data includes and is consistent with the scope, type, frequency, quantity, and format requested by the County in order to facilitate countywide collection and utilization of transportation data. For the useful life of the applicable project, to the extent requested by the County, each Municipality shall provide the County any and all access to such data as may be requested by the County, including recurring or real-time access or periodic download.

VII. General Provisions.

A. Term of Agreement. This Second Amendment shall remain in full force and effect until all Transportation Surtax Proceeds allocated by the County to Municipal Projects

have been fully expended by all the Municipalities and thereafter until 90 days after the Oversight Board has completed its review of each applicable Party's final audit.

B. No Impact to Future Levies. Nothing in this Second Amendment shall impact in any way, whatsoever, any future ballot question seeking to impose, extend, or increase any levy of any surtax, or impact in any way any distribution from any such new, extended, or increased levy.

C. Funding Limited to Transportation Surtax Proceeds. The County's funding obligations under this Second Amendment shall be met solely through the use of Transportation Surtax Proceeds, and all funding provided by the County under this Second Amendment shall be consistent with applicable law including Section 129.01, Florida Statutes.

D. Amendment. This Second Amendment may be amended by a written document formally approved by the County and by such Municipalities that both (i) constitute a majority of the Municipalities that are a party to this Second Amendment, and (ii) cumulatively represent more than 50% of the County's total population. The MPO's written approval of any amendment shall only be required if the amendment purports to modify any express obligation of the MPO hereunder. Any amendment approved in accordance with this section shall be binding on all Parties hereto.

E. Governing Law, Venue, and Waiver of Jury Trial. This Second Amendment shall be interpreted and construed in accordance with, and governed by, the laws of the State of Florida. The Parties agree that the exclusive venue for any lawsuit arising from, related to, on in connection with this Second Amendment shall be in the state courts of the Seventeenth Judicial Circuit in and for Broward County, Florida. **BY ENTERING INTO THIS SECOND AMENDMENT, EACH PARTY HERETO HEREBY EXPRESSLY WAIVES ANY AND ALL RIGHTS THAT PARTY MAY HAVE TO A TRIAL BY JURY OF ANY CAUSE OF ACTION OR CLAIM ARISING FROM, RELATED TO, OR IN CONNECTION WITH THIS SECOND AMENDMENT.**

F. Counterparts. This Second Amendment may be executed in counterparts, each of which shall be deemed an original, but all of which, taken together, shall constitute one and the same agreement.

G. Further Actions. If an audit conducted in connection herewith or in connection with Chapter 31½, Broward County Code of Ordinances, documents any misspent funds or other violation of this Second Amendment, the Party in violation shall promptly take all reasonable and required actions to correct the violation. This provision shall survive the expiration or earlier termination of this Second Amendment.

H. Notices. In order for a notice to a Party to be effective under this Second Amendment, notice must be sent via U.S. first-class mail, hand delivery, or commercial overnight delivery, each with contemporaneous copy via email, to the addresses listed

below and shall be effective upon mailing or hand delivery (provided the contemporaneous email is also sent). The addresses for notices shall remain as set forth in this section unless and until changed by providing notice of such change in accordance with the provisions of this section.

As to the County: Broward County Administrator
115 S. Andrews Avenue, Room 409
Fort Lauderdale, FL 33301
Current email: bhenry@broward.org

With a copy to: Broward County Attorney
115 S. Andrews Avenue, Room 423
Fort Lauderdale, FL 33301
Current email: ameyers@broward.org

As to Municipality: Manager/Administrator
Name, address, and current email provided on signature page

With a copy to: Municipal Attorney
Name, address, and current email provided on signature page

MPO: MPO Executive Director
100 W. Cypress Creek Road, Suite 650
Fort Lauderdale, FL 33309
Current email: stuartg@browardmpo.org

With a copy to: MPO General Counsel
Weiss Serota Helfman Cole & Bierman
200 E. Broward Blvd., Suite 1900
Fort Lauderdale, FL 33301
Current email: agabriel@wsh-law.com

A Party's notice address may be changed at any time by that Party, provided that Party provides notice of such change consistent with the requirements of this section.

I. Entire Agreement. This Second Amendment constitutes the final and complete understanding of the Parties regarding the subject matter of the items addressed herein, and supersedes all prior versions of the Interlocal Agreement, the First Amendment, and all prior and contemporaneous negotiations and discussions regarding that subject matter. There is no commitment, agreement, or understanding concerning the subject matter of this Second Amendment that is not expressly contained in this Second Amendment. To the extent of any conflict between or among this Second Amendment, the Interlocal Agreement, and the First Amendment (and, with regard to any obligation of the MPO or County under the MPO ILA, to the extent of any conflict between or among

this Second Amendment, the Interlocal Agreement, the First Amendment, and/or the MPO ILA), the provisions of this Second Amendment shall prevail.

J. Headings. The section and subsection headings in this Second Amendment are inserted for convenience only and shall not affect in any way the meaning or interpretation of this Second Amendment.

K. Joint Preparation. The preparation of this Second Amendment has been a joint effort of the Parties hereto, and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against any Party.

L. Severability. If any portion of this Second Amendment is found by a court of competent jurisdiction to be invalid, the remaining provisions shall continue to be effective and the Parties agree to negotiate in good faith to modify the invalidated portion of this Second Amendment in a manner designed to effectuate the original intent of the Parties.

M. Advice of Counsel. Each Party acknowledges and agrees that it has had the opportunity to consult with and be represented by counsel of its choice in connection with the negotiation and preparation of this Second Amendment.

N. Individual Liability. Except as provided in Section VII.D., each Party agrees and commits to fully comply with the obligations of this Second Amendment for that Party, with each Party only being responsible for its own compliance; a default by any one Party of any obligation under this Second Amendment shall not constitute a default by any other Party.

O. Waiver and Release. Each Party agrees and stipulates that as of the Effective Date (as defined below) of this Second Amendment, each Party is in full compliance with all terms and conditions of this Second Amendment. To the extent any Party may have a claim for a breach or default of any provision of the Interlocal Agreement, the First Amendment, or this Second Amendment that accrued prior to the Effective Date, each Party fully waives and releases their individual claims.

P. Effective Date. The effective date of this Second Amendment shall be the date of complete execution by the County, the MPO, and by such Municipalities that both (i) constitute a majority of the Municipalities that are a party to this Second Amendment, and (ii) cumulatively represent more than 50% of the County's total population (the "Effective Date").

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IN WITNESS WHEREOF, the Parties hereto have made and executed this Second Amendment to and Restatement of the Transportation Surtax Interlocal Agreement on the respective dates under each signature: BROWARD COUNTY, through its Board of County Commissioners, signing by and through its County Administrator, authorized to execute same by Board action on the 10th day of September, 2020 (Agenda Item 61); the MPO, signing by and through its authorized officer or official, duly authorized to execute same by official action taken on the date identified on its signature page; and each Municipality signing by and through its authorized officer or official, duly authorized to execute same by official action taken on the date identified on its signature page.

COUNTY

WITNESSES:

BROWARD COUNTY, by and through
its County Administrator

Signature

By: _____
Bertha Henry, County Administrator

____ day of _____, 20__

Print Name of Witness above

Signature

Approved as to form by
Andrew J. Meyers
Broward County Attorney
Governmental Center, Suite 423
115 South Andrews Avenue
Fort Lauderdale, Florida 33301
Telephone: (954) 357-7600

Print Name of Witness above

By: _____
Devona A. Reynolds Perez (Date)
Assistant County Attorney

By: _____
Angela J. Wallace (Date)
Transportation Surtax General Counsel

AJW/DRP

Second Amendment to and Restatement Transportation Surtax ILA.doc

01/08/2021

#20-114.00

**SECOND AMENDMENT TO AND RESTATEMENT OF THE
TRANSPORTATION SYSTEM SURTAX INTERLOCAL AGREEMENT**

MPO

By: _____
Gregory Stuart, Executive Director

By: _____
_____, Chair

This _____ day of _____ 2020.

This _____ day of _____ 2020.

APPROVED AS TO FORM AND LEGAL
SUFFICIENCY FOR THE USE OF AND
RELIANCE BY THE MPO ONLY:

By: _____
Alan L. Gabriel, MPO General Counsel
Weiss Serota Helfman Cole & Biermann, P.L.

**SECOND AMENDMENT TO AND RESTATEMENT OF THE
TRANSPORTATION SYSTEM SURTAX INTERLOCAL AGREEMENT**

CITY/TOWN/VILLAGE OF _____ through its governing body, signing by and through its Mayor or Vice-Mayor, authorized to execute the same by Board action on the _____ day of _____, 2020.

MUNICIPALITY

WITNESS:

Signature of Witness

By: _____
_____, Mayor

Print or Type Name of Witness

_____ day of _____, 2020

Signature of Witness

By: _____
_____, Municipal Manager

Print or Type Name of Witness

_____ day of _____, 2020

ATTEST:

Notices:

Municipal Clerk

Approved as to legal form by:

With a copy to:

Municipal Attorney

EXHIBIT A

Cycle 1 Ranked Projects

Project Ranking	Municipality	Project Number	Project Name	Work Mix	Phase	Fiscal Year 2020 Recommendation	Surtax Plan Estimate	Recommended Phase Funding
1	Wilton Manors	WILT-006	Roadway Median landscape improvements	Bicycle Pedestrian Infrastructure	Construction	YEAR 1-Construction	\$6,000,000	\$247,711
2	Sunrise	SUNR-025.1	Various Drainage Improvements	Resiliency Improvements	Construction	YEAR 1-Construction	\$10,000,000	\$5,180,000
3	Pompano Beach	POMP-004	Bay Drive Neighborhood Stormwater Improvements Project	Resiliency Improvements	Construction	YEAR 1-Construction	\$4,290,485	\$1,174,741
4	North Lauderdale	NLAU-007.1	Neighborhood Traffic Calming Program	Traffic Circle, Speed Tables, Intersection Improvement	Construction	YEAR 1-Construction	\$1,998,187	\$1,998,187
5	Weston	WEST-224	Intersection Improvements Royal	Traffic Circle, Speed Tables, Intersection Improvement	Construction	YEAR 1-Construction	\$2,200,000	\$1,612,082
6	West Park	WPRK-004	SW 25 Street Complete Street Improvement	Bicycle Pedestrian Infrastructure	Construction	YEAR 1-Construction	\$2,000,000	\$1,638,987
7	Coral Springs	CORA-115.1	Emergency Traffic Signals	Signal Enhancement	Construction	YEAR 1-Construction	\$900,000	\$496,917
8	Dania Beach	DANI-019	Stormwater Improvements	Resiliency Improvements	Construction	YEAR 1-Construction	\$2,500,000	\$2,191,740
9	Davie	DAVI-003	Davie Rd Improvements Phase 3	Capacity Increase, Widening	Construction	YEAR 1-Construction	\$5,000,000	\$4,859,167
10	Lauderdale Lakes	LLAK-003	Citywide Community Gateway System	Landscaping, Hardscape, Signage, Lighting	Construction	YEAR 1-Construction	\$1,500,000	\$1,378,000
11	Tamarac	TAMA-018	Electric Vehicle Charging Stations	Transit	Construction	YEAR 1-Construction	\$500,000	\$436,546
12	Cooper City	COOP-036	Way Finding Signs	Landscaping, Hardscape, Signage, Lighting	Construction	YEAR 1-Construction	\$75,000	\$30,000
13	Hallandale Beach	HALL-026	City-wide Bus Stops Digital Signage	Landscaping, Hardscape, Signage, Lighting	Construction	YEAR 1-Construction	\$520,000	\$513,600
14	Deerfield Beach	DEER-003	Citywide Pedestrian Street Lighting Improvements	Landscaping, Hardscape, Signage, Lighting	Construction	YEAR 1-Construction	\$800,000	\$800,000
15	Southwest Ranches	SWRA-032	Drainage Project: SW 50 Street and SW 182 Avenue Drainage	Resiliency Improvements	Construction	YEAR 1-Construction	\$124,000	\$124,000
16	Oakland Park	OAKL-099	Landscape Improvement	Landscaping, Hardscape, Signage, Lighting	Construction	YEAR 1-Construction	\$330,000	\$330,000
17	Hollywood	HOLL-064	Industrial Park and Corridor Improvements	Capacity Increase, Widening	Construction	YEAR 1-Construction	\$5,000,000	\$5,000,000
18	Pembroke Park	PPRK-002	S.W. 25th St. Stormwater Impr. (Ph II)	Resiliency Improvements	Construction	YEAR 1-Construction	\$1,075,000	\$1,075,115
19	West Park	WPRK-007	SW 57 Ave & SW 20 Street Traffic Calming Improvement	Traffic Circle, Speed Tables, Intersection Improvement	Construction	YEAR 1-Construction	\$200,000	\$163,519
20	Fort Lauderdale	FORT-122	Safety Improvements: NW 15th Ave Mobility Improvements	Bicycle Pedestrian Infrastructure	Construction	YEAR 1-Construction	\$2,000,000	\$2,000,000
21	Tamarac	TAMA-003	Traffic Calming	Traffic Circle, Speed Tables, Intersection Improvement	Construction	YEAR 1-Construction	\$1,000,000	\$528,902
22	Wilton Manors	WILT-012	Complete Streets	Bicycle Pedestrian Infrastructure	Construction	YEAR 1-Construction	\$1,000,000	\$629,804
23	Pompano Beach	POMP-006	Kendall Lake Neighborhood Stormwater Improvements	Resiliency Improvements	Construction	YEAR 1-Construction	\$3,772,201	\$3,741,868
24	Hallandale Beach	HALL-005	City-Wide Bus Shelter Improvements	Transit	Construction	YEAR 1-Construction	\$3,000,000	\$2,977,563
25	Davie	DAVI-001	College Ave Phase 2 Widening	Capacity Increase, Widening	Construction	YEAR 1-Construction	\$1,000,000	\$1,000,000
26	Hollywood	HOLL-035	Complete Streets - Hollywood Blvd	Capacity Increase, Widening	Construction	YEAR 1-Construction	\$700,000	\$700,000
27	Lauderdale Lakes	LLAK-015	NW 36 Terrace Improvements	Bicycle Pedestrian Infrastructure	Construction	YEAR 1-Construction	\$750,000	\$863,663
28	Weston	WEST-308	Indian Trace Elementary School	Bicycle Pedestrian Infrastructure	Construction	YEAR 1-Construction	\$150,000	\$319,086
29	Wilton Manors	WILT-007.1	Parking	Bicycle Pedestrian Infrastructure	Construction	YEAR 1-Construction	\$15,000,000	\$849,475
30	Weston	WEST-307	City-wide Wayfinding Signage Program	Landscaping, Hardscape, Signage, Lighting	Construction	YEAR 1-Construction	\$1,056,000	\$232,739

Project Ranking	Municipality	Project Number	Project Name	Work Mix	Phase	Fiscal Year 2020 Recommendation	Surtax Plan Estimate	Recommended Phase Funding
31	Tamarac	TAMA-014	Traffic Control Devices	Signal Enhancement	Construction	YEAR 1-Construction	\$500,000	\$445,817
32	Fort Lauderdale	FORT-162	Street Lighting: NW 15Th Avenue	Bicycle Pedestrian Infrastructure	Construction	YEAR 1-Construction	\$1,000,000	\$996,668
33	Wilton Manors	WILT-013	Electronic Message Boards / Wayfinding	Bicycle Pedestrian Infrastructure	Construction	YEAR 1-Construction	\$1,000,000	\$639,650
34	Miramar	MIRA-004	Miramar Parkway Extension to Pembroke Road	Capacity Increase, Widening	Design	YEAR 1-Design Regional Network	\$25,000,000	\$760,000
35	Miramar	MIRA-002	Pembroke Road Expansion from SW 184th Avenue to 200th Avenue	Capacity Increase, Widening	Design	YEAR 1-Design Regional Network	\$31,000,000	\$1,510,000
36	Miramar	MIRA-001	Pembroke Road Expansion from SW 160th Avenue to 184th Avenue	Capacity Increase, Widening	Design	YEAR 1-Design Regional Network	\$28,900,000	\$2,270,000
37	Miramar	MIRA-003	Pembroke Road Expansion from SW 200th Avenue to US-27	Capacity Increase, Widening	Design	YEAR 1-Design Regional Network	\$8,000,000	\$1,390,000
38	Fort Lauderdale	FORT-108	Safety Improvements: Andrews Ave	Capacity Increase, Widening	Planning	YEAR 1-Planning	\$5,000,000	\$150,000
39	Oakland Park	OAKL-023	City-Wide Mast Arm Conversion	Signal Enhancement	Design	YEAR 1-Design	\$7,875,000	\$945,000
40	Coral Springs	CORA-097	New Sidewalk Construction	Bicycle Pedestrian Infrastructure	Planning	YEAR 1-Planning	\$20,000,000	\$600,000
41	Coconut Creek	COCO-024	New Bus Shelters/Replacement Bus Shelters	Transit	Design	YEAR 1-Design	\$3,600,000	\$432,000
42	Pompano Beach	POMP-002	Dixie Hwy/Atlantic Blvd Improvements Project	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$24,860,000	\$2,983,200
43	Hollywood	HOLL-036	Complete Streets - State Rd 7	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$1,000,000	\$120,000
44	Davie	DAVI-016	Orange Dr Corridor Enhancements	Capacity Increase, Widening	Design	YEAR 1-Design	\$3,000,000	\$360,000
45	Miramar	MIRA-021	Pembroke Road Bike Lane	Bicycle Pedestrian Infrastructure	Planning	YEAR 1-Planning	\$3,000,000	\$90,000
46	Pembroke Pines	PPIN-039	City Wide Sidewalk Projects	Bicycle Pedestrian Infrastructure	Planning	YEAR 1-Planning	\$4,431,250	\$132,938
47	West Park	WPRK-002	State Road 7 Pedestrian Lights	Landscaping, Hardscape, Signage, Lighting	Design	YEAR 1-Design	\$750,000	\$90,000
48	Lauderdale Lakes	LLAK-006	Comprehensive Traffic Calming Program	Traffic Circle, Speed Tables, Intersection Improvement	Planning	YEAR 1-Planning	\$850,000	\$25,500
49	Wilton Manors	WILT-009	Bus Benches And Shelters	Transit	Planning	YEAR 1-Planning	\$6,000,000	\$180,000
50	Sunrise	SUNR-055	Pine Island Road Bicycle Lanes	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$4,500,000	\$540,000
51	Pembroke Park	PPRK-010	Bike Lane And Sidewalk Improvements	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$250,000	\$30,000
52	Lauderdale-by-the-Sea	LSEA-005	El Mar Drive Improvements	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$2,000,000	\$240,000
53	Weston	WEST-303	Weston Rd Corridor RRR	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$4,900,000	\$588,000
54	Deerfield Beach	DEER-007	FAU Research Blvd. Roadway Improvements	Capacity Increase, Widening	Design	YEAR 1-Design	\$4,000,000	\$480,000
55	Cooper City	COOP-035	City Entry Signs And Features	Landscaping, Hardscape, Signage, Lighting	Design	YEAR 1-Design	\$175,000	\$21,000
56	Tamarac	TAMA-008	Bike Paths	Bicycle Pedestrian Infrastructure	Planning	YEAR 1-Planning	\$4,500,000	\$135,000
57	Lighthouse Point	LHP-010	Sidewalk/Bike Lane Construction	Bicycle Pedestrian Infrastructure	Planning	YEAR 1-Planning	\$500,000	\$15,000
58	North Lauderdale	NLAU-007.2	Neighborhood Traffic Calming Program	Traffic Circle, Speed Tables, Intersection Improvement	Design	YEAR 1-Design	\$3,001,813	\$360,218
59	Parkland	PARK-008	Construction Of Bike Lanes On Parkside Drive	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$1,500,000	\$180,000
60	Dania Beach	DANI-001	West Dania Beach Blvd Bridge	Capacity Increase, Widening	Design	YEAR 1-Design	\$4,000,000	\$480,000

Project Ranking	Municipality	Project Number	Project Name	Work Mix	Phase	Fiscal Year 2020 Recommendation	Surtax Plan Estimate	Recommended Phase Funding
61	Margate	MARG-002	Winfield Blvd. Improvements	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$174,000	\$20,880
62	Southwest Ranches	SWRA-021	Drainage Project: SW 61st Court	Resiliency Improvements	Design	YEAR 1-Design	\$100,000	\$12,000
63	Fort Lauderdale	FORT-104	Sidewalks: Sidewalk Program - New Construction	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$3,000,000	\$360,000
64	Oakland Park	OAKL-007	CSX And FEC Crossing Study	Bicycle Pedestrian Infrastructure	Planning	YEAR 1-Planning	\$150,000	\$150,000
65	Coral Springs	CORA-098	New Sidewalk Construction	Bicycle Pedestrian Infrastructure	Planning	YEAR 1-Planning	\$20,000,000	\$600,000
66	Hollywood	HOLL-038	Complete Streets - Johnson St	Bicycle Pedestrian Infrastructure	Planning	YEAR 1-Planning	\$5,000,000	\$150,000
67	Miramar	MIRA-020	Bus Shelter Improvement	Transit	Design	YEAR 1-Design	\$1,200,000	\$144,000
68	Lauderdale Lakes	LLAK-016	NW 50th Avenue Improvements Study & Design	Bicycle Pedestrian Infrastructure	Planning	YEAR 1-Planning	\$500,000	\$500,000
69	Sunrise	SUNR-075	Oakland Park Blvd Multi-Use Path	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$3,250,000	\$390,000
70	Pompano Beach	POMP-011	PowerLine Road Improvements Project	Landscaping, Hardscape, Signage, Lighting	Design	YEAR 1-Design	\$2,734,862	\$328,183
71	Davie	DAVI-012	SW 30th Street Improvements	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$2,000,000	\$240,000
72	Coconut Creek	COCO-020	Hillsboro Boulevard Sidewalk Improvements	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$563,305	\$67,597
73	Wilton Manors	WILT-003	Complete Streets	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$2,000,000	\$240,000
74	West Park	WPRK-003	SW 48 Avenue Complete Street	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$3,500,000	\$420,000
75	Weston	WEST-192	Indian Trace Road Roadway Improvements	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$280,000	\$33,600
76	Pembroke Park	WPRK-009	52 Ave Complete Streets	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$1,200,000	\$144,000
77	Deerfield Beach	DEER-005	Pioneer Grove Improvements-Pedestrian Lighting	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$2,000,000	\$240,000
78	Lighthouse Point	LHP-009	Traffic Calming	Bicycle Pedestrian Infrastructure	Planning	YEAR 1-Planning	\$1,000,000	\$30,000
79	Pembroke Pines	PPIN-021	Privacy Wall - Sheridan Street	Landscaping, Hardscape, Signage, Lighting	Design	YEAR 1-Design	\$1,350,000	\$162,000
80	North Lauderdale	NLAU-008	Sound Walls SW 64 Ter Sidewalks, Traffic Calming	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$3,000,000	\$360,000
81	Cooper City	COOP-024	Storm Water Drainage Improvement	Resiliency Improvements	Design	YEAR 1-Design	\$2,400,000	\$288,000
82	Parkland	PARK-002	Lox Road Improvements	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$2,600,000	\$312,000
83	Margate	MARG-047	City Bicycle/Pedestrian Greenway System	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$1,000,000	\$120,000
84	Southwest Ranches	SWRA-022	Drainage Project: Green Meadows	Resiliency Improvements	Design	YEAR 1-Design	\$43,000	\$5,160
85	Tamarac	TAMA-001	Multimodal Connectivity Plan	Bicycle Pedestrian Infrastructure	Planning	YEAR 1-Planning	\$120,000	\$120,000
86	Lauderdale-by-the-Sea	LSEA-035	Bike Lanes	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$3,000,000	\$360,000
87	Dania Beach	DANI-017	SE Stormwater Drainage System	Resiliency Improvements	Design	YEAR 1-Design	\$7,212,000	\$865,440
88	Fort Lauderdale	FORT-113	Safety Improvements: SE 3rd Ave	Bicycle Pedestrian Infrastructure	Planning	YEAR 1-Planning	\$1,500,000	\$45,000
89	Coral Springs	CORA-102	Bus Shelter Repair And Replacement	Transit	Design	YEAR 1-Design	\$375,000	\$45,000
90	Miramar	MIRA-025	Pembroke Road Bike Lane	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$2,100,000	\$252,000

Project Ranking	Municipality	Project Number	Project Name	Work Mix	Phase	Fiscal Year 2020 Recommendation	Surtax Plan Estimate	Recommended Phase Funding
91	Sunrise	SUNR-061	Oakland Park Blvd Bicycle Lanes	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$6,000,000	\$720,000
92	Oakland Park	OAKL-025	Oakland Park Blvd Gateway	Landscaping, Hardscape, Signage, Lighting	Planning	YEAR 1-Planning	\$13,200,000	\$396,000
93	Lauderdale Lakes	LLAK-018	NW 36 St Improvements	Landscaping, Hardscape, Signage, Lighting	Design	YEAR 1-Design	\$1,000,000	\$120,000
94	Hallandale Beach	HALL-019	NW/SW 8th Ave Complete Street Project	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$1,500,000	\$180,000
95	Davie	DAVI-014	Nova Dr Improvements	Capacity Increase, Widening	Design	YEAR 1-Design	\$2,800,000	\$336,000
96	Coconut Creek	COCO-016	Sample Road Multi-Purpose Path	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$2,755,000	\$330,600
97	West Park	WPRK-008	SW 21St Street Complete Street Improvement	Traffic Circle, Speed Tables, Intersection Improvement	Design	YEAR 1-Design	\$2,000,000	\$240,000
98	Weston	WEST-193	Indian Trace Road Roadway Improvements	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$2,800,000	\$336,000
99	Pompano Beach	POMP-013	Riverside Drive Improvements Project	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$5,928,768	\$711,452
100	Wilton Manors	WILT-015	Intersection Improvements (Gateway Design)	Landscaping, Hardscape, Signage, Lighting	Planning	YEAR 1-Planning	\$13,200,000	\$396,000
101	Deerfield Beach	DEER-006	Pioneer Grove Improvements-Complete Streets	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$500,000	\$60,000
102	Pembroke Park	PPRK-008	County Line Road Storm Water Connection	Resiliency Improvements	Design	YEAR 1-Design	\$750,000	\$90,000
103	Cooper City	COOP-042	Storm Water Improvements	Resiliency Improvements	Design	YEAR 1-Design	\$1,600,000	\$192,000
104	Pembroke Pines	PPIN-038	Pines Blvd-Ingress/Egress-Holly Lake	Capacity Increase, Widening	Design	YEAR 1-Design	\$2,300,000	\$276,000
105	Lighthouse Point	LHP-011	Sidewalk Construction	Bicycle Pedestrian Infrastructure	Planning	YEAR 1-Planning	\$750,000	\$22,500
106	Parkland	PARK-007	Traffic Light - Hillsboro Boulevard And University DR	Signal Enhancement	Design	YEAR 1-Design	\$600,000	\$72,000
107	Margate	MARG-033	Firefighters Pk-Winfield Blvd. Bridge	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$200,000	\$24,000
108	Southwest Ranches	SWRA-037	Drainage Project: Dykes Road and SW 51st Manor	Resiliency Improvements	Design	YEAR 1-Design	\$300,000	\$36,000
109	Hollywood	HOLL-056	Transportation/Traffic Calming - Dist. 5	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$833,333	\$100,000
110	Tamarac	TAMA-021	Crosswalks	Bicycle Pedestrian Infrastructure	Planning	YEAR 1-Planning	\$3,000,000	\$90,000
Fiscal Year 2020 Total							\$414,903,204	\$72,016,813
Projects ranked 111 through 510 below have not been evaluated for funding readiness. Additional evaluation and analysis will be required.								
111	Fort Lauderdale	FORT-110	Safety Improvements: Andrews Ave	Bicycle Pedestrian Infrastructure	Planning	RANK	\$3,500,000	
112	Fort Lauderdale	FORT-067	Bike Lanes: Flagler Greenway	Bicycle Pedestrian Infrastructure	Design	RANK	\$12,000,000	
113	Hollywood	HOLL-037	Complete Streets - US 1	Bicycle Pedestrian Infrastructure	Construction	RANK	\$6,000,000	
114	Fort Lauderdale	FORT-188	Roadway Improvements: US 1	Bicycle Pedestrian Infrastructure	Planning	RANK	\$12,000,000	
115	Fort Lauderdale	FORT-107	Safety Improvements: NW 7th Ave	Bicycle Pedestrian Infrastructure	Design	RANK	\$3,800,000	
116	Fort Lauderdale	FORT-139	Safety Improvements: Sistrunk Blvd	Bicycle Pedestrian Infrastructure	Design	RANK	\$12,000,000	
117	Fort Lauderdale	FORT-152	Safety Improvements: Sunrise Blvd	Bicycle Pedestrian Infrastructure	NA	SWAP	\$15,000,000	
118	Fort Lauderdale	FORT-164	Street Lighting: Andrews Avenue	Landscaping, Hardscape, Signage, Lighting	Design	RANK	\$1,000,000	

Project Ranking	Municipality	Project Number	Project Name	Work Mix	Phase	Fiscal Year 2020 Recommendation	Surtax Plan Estimate	Recommended Phase Funding
119	Fort Lauderdale	FORT-189	Roadway Improvements: US 1	Bicycle Pedestrian Infrastructure	Planning	RANK	\$25,000,000	
120	Fort Lauderdale	FORT-168	Street Lighting: Las Olas Boulevard	Landscaping, Hardscape, Signage, Lighting	Design	RANK	\$1,500,000	
121	Fort Lauderdale	FORT-065	Bike Lanes: Laudertrail	Bicycle Pedestrian Infrastructure	Design	RANK	\$4,000,000	
122	Fort Lauderdale	FORT-169	Street Lighting: US 1/Federal Highway	Landscaping, Hardscape, Signage, Lighting	Design	RANK	\$1,000,000	
123	Fort Lauderdale	FORT-166	Street Lighting: SE/NE 3rd Avenue	Landscaping, Hardscape, Signage, Lighting	Design	RANK	\$1,000,000	
124	Oakland Park	OAKL-001	Prospect Road Corridor Enhancement	Bicycle Pedestrian Infrastructure	NA	SWAP	\$5,559,584	
125	Fort Lauderdale	FORT-187	Roadway Improvements: SE 17th St	Bicycle Pedestrian Infrastructure	Planning	RANK	\$15,000,000	
126	Fort Lauderdale	FORT-163	Street Lighting: NW 7th Avenue	Landscaping, Hardscape, Signage, Lighting	Design	RANK	\$1,000,000	
127	Fort Lauderdale	FORT-124	Safety Improvements: Las Olas Blvd	Bicycle Pedestrian Infrastructure	Design	RANK	\$5,000,000	
128	Miramar	MIRA-015	Pembroke Road Expansion From Douglas Road To University Drive	Capacity Increase, Widening	NA	SWAP	\$25,300,000	
129	Lauderdale Lakes	LLAK-017	Pedestrian Safety Assessment/Improvements, SR 7 And Oakland Park Blvd	Bicycle Pedestrian Infrastructure	NA	HOLD	\$2,000,000	
130	Hallandale Beach	HALL-001	Atlantic Shores Blvd. Roadway Improvement	Bicycle Pedestrian Infrastructure	SWAP	SWAP	\$335,000	
131	Fort Lauderdale	FORT-138	Safety Improvements: NE 62Nd St	Bicycle Pedestrian Infrastructure	Planning	RANK	\$4,000,000	
132	Coconut Creek	COCO-017	Sample Road Bike Lane Improvements	Bicycle Pedestrian Infrastructure	NA	SWAP	\$3,100,000	
133	Fort Lauderdale	FORT-182	Roadway Improvements: Bayview Drive Traffic Calming	Bicycle Pedestrian Infrastructure	Construction	RANK	\$920,000	
134	Fort Lauderdale	FORT-148	Safety Improvements: NE 18th Ave	Bicycle Pedestrian Infrastructure	Planning	RANK	\$6,500,000	
135	Fort Lauderdale	FORT-161	Street Lighting : PowerLine Road/NW 9th Avenue	Landscaping, Hardscape, Signage, Lighting	Design	RANK	\$2,000,000	
136	Fort Lauderdale	FORT-128	Safety Improvements: Downtown Walkability Project Phases 6-9	Bicycle Pedestrian Infrastructure	Design	RANK	\$5,000,000	
137	Hallandale Beach	HALL-006	South Old Dixie Highway Conversion Project	Capacity Increase, Widening	HOLD	HOLD	\$5,000,000	
138	Miramar	MIRA-023	SW 68th Avenue Bike Lane	Bicycle Pedestrian Infrastructure	Design	RANK	\$2,400,000	
139	Oakland Park	OAKL-008	PowerLine Road Complete Streets	Bicycle Pedestrian Infrastructure	Construction	HOLD	\$1,220,174	
140	Fort Lauderdale	FORT-155	Safety Improvements: I95	Bicycle Pedestrian Infrastructure	Planning	RANK	\$25,000,000	
141	Fort Lauderdale	FORT-149	Safety Improvements: US 1 Tunnel Top Plaza	Traffic Circle, Speed Tables, Intersection Improvement	Construction	RANK	\$2,500,000	
142	Fort Lauderdale	FORT-134	Safety Improvements: SE/SW 17th St	Bicycle Pedestrian Infrastructure	Design	RANK	\$3,500,000	
143	Fort Lauderdale	FORT-112	Safety Improvements: Andrews Ave	Landscaping, Hardscape, Signage, Lighting	NA	SWAP	\$799,000	
144	Miramar	MIRA-024	Douglas Road Bike Lane	Bicycle Pedestrian Infrastructure	NA	SWAP	\$2,400,000	
145	Hollywood	HOLL-153	Environmental Resiliency - Dist. 2	Resiliency Improvements	Construction	SWAP	\$1,666,667	
146	Fort Lauderdale	FORT-160	Street Lighting : Sistrunk Boulevard	Landscaping, Hardscape, Signage, Lighting	Design	RANK	\$1,500,000	
147	Oakland Park	OAKL-010	Oakland Park Blvd Corridor Improvement	Signal Enhancement	Planning	RANK	\$9,112,500	
148	Fort Lauderdale	FORT-190	Roadway Improvements: A1A	Bicycle Pedestrian Infrastructure	Planning	RANK	\$12,000,000	

Project Ranking	Municipality	Project Number	Project Name	Work Mix	Phase	Fiscal Year 2020 Recommendation	Surtax Plan Estimate	Recommended Phase Funding
149	Fort Lauderdale	FORT-120	Safety Improvements: NW 9th Avenue Mobility Improvements	Bicycle Pedestrian Infrastructure	Design	RANK	\$2,500,000	
150	Miramar	MIRA-037	Miramar Boulevard Bike Lane	Bicycle Pedestrian Infrastructure	Design	RANK	\$3,000,000	
151	Fort Lauderdale	FORT-171	Street Lighting: SE 17th Street	Landscaping, Hardscape, Signage, Lighting	Design	RANK	\$2,000,000	
152	Sunrise	SUNR-057	Nob Hill Road Bicycle Lanes	Bicycle Pedestrian Infrastructure	Design	RANK	\$4,650,000	
153	Sunrise	SUNR-074	Nob Hill Road Multi-Use Path	Bicycle Pedestrian Infrastructure	NA	SWAP	\$2,500,000	
154	Fort Lauderdale	FORT-191	Roadway Improvements: I95	Capacity Increase, Widening	Planning	RANK	\$50,000,000	
155	Fort Lauderdale	FORT-115	Safety Improvements: SE 2Nd St Traffic Calm/Pedestrian Safety	Bicycle Pedestrian Infrastructure	Design	RANK	\$270,000	
156	Fort Lauderdale	FORT-123	Safety Improvements: Las Olas Blvd	Bicycle Pedestrian Infrastructure	Design	RANK	\$2,500,000	
157	Sunrise	SUNR-079	NW 136 Avenue Multi-Use Path	Bicycle Pedestrian Infrastructure	Design	RANK	\$2,550,000	
158	Sunrise	SUNR-066	NW 136 Avenue Bicycle Lanes	Bicycle Pedestrian Infrastructure	Design	RANK	\$3,750,000	
159	Oakland Park	OAKL-020	Dixie Highway Complete Streets	Bicycle Pedestrian Infrastructure	Design	RANK	\$4,687,500	
160	Miramar	MIRA-022	SW 64 Avenue Bike Lane	Bicycle Pedestrian Infrastructure	NA	SWAP	\$1,800,000	
161	Fort Lauderdale	FORT-147	Safety Improvements: NW 62Nd St	Bicycle Pedestrian Infrastructure	Construction	RANK	\$4,500,000	
162	Oakland Park	OAKL-026	Floranada Sidewalk Network	Bicycle Pedestrian Infrastructure	Design	RANK	\$368,365	
163	Fort Lauderdale	FORT-154	Safety Improvements: Broward Blvd	Bicycle Pedestrian Infrastructure	Planning	RANK	\$500,000	
164	Fort Lauderdale	FORT-097	Sidewalks: NW 62nd St	Bicycle Pedestrian Infrastructure	NA	HOLD	\$194,000	
165	Coconut Creek	COCO-022	Hillsboro Boulevard Bike Lane and Transit Improvements	Bicycle Pedestrian Infrastructure	NA	SWAP	\$4,034,384	
166	Coconut Creek	COCO-004	Pedestrian Lights On Lyons Rd	Landscaping, Hardscape, Signage, Lighting	Construction	RANK	\$1,000,000	
167	Sunrise	SUNR-062	University Drive Bicycle Lanes	Bicycle Pedestrian Infrastructure	Design	RANK	\$2,000,000	
168	Fort Lauderdale	FORT-159	Street Lighting: Sunrise Boulevard	Landscaping, Hardscape, Signage, Lighting	Design	RANK	\$1,500,000	
169	Fort Lauderdale	FORT-192	Roadway Improvements: Las Olas Boulevard	Bicycle Pedestrian Infrastructure	Design	RANK	\$37,000,000	
170	Oakland Park	OAKL-005	Oakland Park Elementary School Sidewalk Network	Bicycle Pedestrian Infrastructure	Construction	HOLD	\$2,036,000	
171	Hallandale Beach	HALL-027	NE 1st Ave Lane Elimination And Complete Street	Bicycle Pedestrian Infrastructure	Design	RANK	\$2,700,000	
172	Davie	DAVI-004	Davie Rd Improvements Phase 4	Capacity Increase, Widening	Design	RANK	\$4,000,000	
173	Hallandale Beach	HALL-016	SE/SW 3rd Street	Bicycle Pedestrian Infrastructure	Design	RANK	\$405,000	
174	Fort Lauderdale	FORT-106	Sidewalks: Andrews Ave North	Bicycle Pedestrian Infrastructure	Design	RANK	\$1,100,000	
175	Fort Lauderdale	FORT-117	Safety Improvements: NE 15th Ave	Bicycle Pedestrian Infrastructure	Design	RANK	\$1,500,000	
176	Sunrise	SUNR-077	Flamingo Road Multi-Use Path	Bicycle Pedestrian Infrastructure	Design	RANK	\$2,000,000	
177	Sunrise	SUNR-067	Flamingo Road Bicycle Lanes	Bicycle Pedestrian Infrastructure	Design	RANK	\$3,750,000	
178	Fort Lauderdale	FORT-057	Safe Routes To School: Stranahan High	Bicycle Pedestrian Infrastructure	Design	RANK	\$300,000	

Project Ranking	Municipality	Project Number	Project Name	Work Mix	Phase	Fiscal Year 2020 Recommendation	Surtax Plan Estimate	Recommended Phase Funding
179	Davie	DAVI-020	SW 39 Street Improvements	Capacity Increase, Widening	Design	RANK	\$2,000,000	
180	Miramar	MIRA-006	SW 148th Avenue Expansion From Bass Creek Road To Miramar Parkway	Capacity Increase, Widening	Design	RANK	\$27,300,000	
181	Fort Lauderdale	FORT-165	Street Lighting : Himmarshee Street	Landscaping, Hardscape, Signage, Lighting	Design	RANK	\$1,000,000	
182	Sunrise	SUNR-024	Sunrise Blvd/136 Ave-Improvements	Landscaping, Hardscape, Signage, Lighting	Design	RANK	\$3,000,000	
183	Fort Lauderdale	FORT-150	Safety Improvements: Sunrise Blvd	Capacity Increase, Widening	NA	SWAP	\$12,000,000	
184	Hallandale Beach	HALL-021	Diplomat Parkway	Bicycle Pedestrian Infrastructure	Design	RANK	\$395,000	
185	Oakland Park	OAKL-015	Lloyd Estates Elementary School Safe Routes	Bicycle Pedestrian Infrastructure	Design	RANK	\$1,485,217	
186	Fort Lauderdale	FORT-079	Bike Lanes: NE 13 St	Bicycle Pedestrian Infrastructure	Design	RANK	\$4,500,000	
187	Fort Lauderdale	FORT-186	Roadway Improvements: I95 Interchange	Capacity Increase, Widening	Planning	RANK	\$50,000,000	
188	Miramar	MIRA-029	SW 148 Avenue Bike Lane	Bicycle Pedestrian Infrastructure	NA	SWAP	\$1,800,000	
189	Sunrise	SUNR-076	Sunrise Blvd Multi-Use Path	Bicycle Pedestrian Infrastructure	Design	RANK	\$1,500,000	
190	Sunrise	SUNR-065	Sunrise Blvd Bicycle Lanes	Bicycle Pedestrian Infrastructure	Design	RANK	\$3,000,000	
191	Fort Lauderdale	FORT-078	Bike Lanes: NE 13 St	Bicycle Pedestrian Infrastructure	Design	RANK	\$4,000,000	
192	Sunrise	SUNR-056	Hiatus Road Bicycle Lanes	Bicycle Pedestrian Infrastructure	Design	RANK	\$4,800,000	
193	Fort Lauderdale	FORT-170	Street Lighting : NW 19th Street	Landscaping, Hardscape, Signage, Lighting	Design	RANK	\$2,000,000	
194	Fort Lauderdale	FORT-076	Bike Lanes: A1A Parallel Bike Facility	Bicycle Pedestrian Infrastructure	Planning	RANK	\$2,500,000	
195	Oakland Park	OAKL-011	Micro-Transit Circulator	Transit	Design	RANK	\$2,500,000	
196	Sunrise	SUNR-070	SW 14th Street Bicycle Lanes	Bicycle Pedestrian Infrastructure	Planning	RANK	\$1,500,000	
197	North Lauderdale	NLAU-010	Sound Walls Rock Island rd	Landscaping, Hardscape, Signage, Lighting	NA	SWAP	\$3,000,000	
198	West Park	WPRK-001	County Line Road Extension	Capacity Increase, Widening	NA	SWAP	\$20,000,000	
199	Fort Lauderdale	FORT-114	Safety Improvements: NE 4th Street Improvements	Bicycle Pedestrian Infrastructure	Construction	RANK	\$219,300	
200	Oakland Park	OAKL-009	Dixie Highway Landscape Improvement	Landscaping, Hardscape, Signage, Lighting	Design	RANK	\$275,000	
201	Coconut Creek	COCO-019	Wiles Road Bike Lane And Transit Improvements	Bicycle Pedestrian Infrastructure	Design	RANK	\$2,887,815	
202	Miramar	MIRA-030	SW 172 Avenue Bike Lane	Bicycle Pedestrian Infrastructure	Design	RANK	\$3,000,000	
203	Hallandale Beach	HALL-020	Three Islands Boulevard	Bicycle Pedestrian Infrastructure	NA	RANK	\$215,000	
204	Coconut Creek	COCO-015	Atlantic Boulevard Improvements	Bicycle Pedestrian Infrastructure	NA	SWAP	\$5,111,000	
205	Pompano Beach	POMP-007	NW 3rd Avenue Improvements Project	Capacity Increase, Widening	Design	RANK	\$8,722,110	
206	Fort Lauderdale	FORT-109	Safety Improvements: Andrews Ave	Traffic Circle, Speed Tables, Intersection Improvement	NA	SWAP	\$3,500,000	
207	Parkland	PARK-016	Street Lighting - Hillsboro Boulevard At Holmberg Road	Landscaping, Hardscape, Signage, Lighting	NA	HOLD	\$1,500,000	
208	Davie	DAVI-019	SW 36 St Road Widening	Capacity Increase, Widening	Design	RANK	\$5,000,000	

Project Ranking	Municipality	Project Number	Project Name	Work Mix	Phase	Fiscal Year 2020 Recommendation	Surtax Plan Estimate	Recommended Phase Funding
209	Coconut Creek	COCO-018	Wiles Road Sidewalk Improvements	Bicycle Pedestrian Infrastructure	Planning	RANK	\$480,113	
210	Miramar	MIRA-014	Miramar Boulevard Expansion From Hiatus Road To Flamingo Road	Capacity Increase, Widening	Design	RANK	\$25,000,000	
211	Fort Lauderdale	FORT-173	Street Lighting: East Las Olas Street Lights	Landscaping, Hardscape, Signage, Lighting	Design	RANK	\$500,000	
212	Miramar	MIRA-036	SW 145 Avenue Bike Lane	Bicycle Pedestrian Infrastructure	Design	RANK	\$1,500,000	
213	Sunrise	SUNR-072	Commercial Blvd Multi-Use Path	Bicycle Pedestrian Infrastructure	Design	RANK	\$1,500,000	
214	Sunrise	SUNR-052	Commercial Blvd Bicycle Lanes	Bicycle Pedestrian Infrastructure	Design	RANK	\$2,000,000	
215	Miramar	MIRA-033	Miramar Parkway Bike Lane	Bicycle Pedestrian Infrastructure	Design	RANK	\$2,700,000	
216	Oakland Park	OAKL-021	NE 12 Ave Corridor Improvements	Bicycle Pedestrian Infrastructure	Design	RANK	\$4,096,000	
217	Deerfield Beach	DEER-004	Martin Luther King Jr. Blvd. Complete Streets Lane Elimination	Bicycle Pedestrian Infrastructure	NA	RANK	\$1,500,000	
218	Fort Lauderdale	FORT-167	Street Lighting: NE 15th Avenue	Bicycle Pedestrian Infrastructure	Design	RANK	\$500,000	
219	Sunrise	SUNR-022	Oakland Park/Nob Hill Road-Intersection	Bicycle Pedestrian Infrastructure	Design	RANK	\$5,000,000	
220	Coral Springs	CORA-112	Downtown DRI Improvements	Bicycle Pedestrian Infrastructure	NA	RANK	\$4,000,000	
221	Sunrise	SUNR-064	Sunrise Lakes Blvd Bicycle Lanes	Bicycle Pedestrian Infrastructure	Design	RANK	\$3,300,000	
222	Sunrise	SUNR-020	Oakland Park/University-Intersection	Bicycle Pedestrian Infrastructure	Design	RANK	\$5,000,000	
223	Miramar	MIRA-009	Extension EB Right Turn lane on Miramar PKWY, Dykes Rd. to I-75 SB Ramp	Capacity Increase, Widening	Construction	RANK	\$600,000	
224	Miramar	MIRA-057	Additional North Bound Right Turn Lane-Dykes Road	Capacity Increase, Widening	Design	RANK	\$305,000	
225	Pompano Beach	POMP-001	A1A Undergrounding Overhead And Streetscape Project	Resiliency Improvements	NA	HOLD	\$16,940,366	
226	Miramar	MIRA-034	Pembroke Road Bike Lane	Bicycle Pedestrian Infrastructure	Design	RANK	\$2,400,000	
227	Miramar	MIRA-026	Monarch Lakes Blvd. Bike Lane	Bicycle Pedestrian Infrastructure	Design	RANK	\$2,900,000	
228	Davie	DAVI-002	College Ave Phase 3 Widening	Capacity Increase, Widening	Design	RANK	\$4,000,000	
229	Miramar	MIRA-011	Bass Creek Road Expansion From SW 148th Avenue To SW 172nd Avenue	Capacity Increase, Widening	Design	RANK	\$35,000,000	
230	Miramar	MIRA-005	Miramar Boulevard Expansion From Palm Avenue To Douglas Road	Capacity Increase, Widening	NA	SWAP	\$25,000,000	
231	Hallandale Beach	HALL-007	SE 1st Ave Lane Elimination And Complete Street	Bicycle Pedestrian Infrastructure	Design	RANK	\$395,000	
232	Fort Lauderdale	FORT-029	Intersection Improvements: Sunrise Blvd	Traffic Circle, Speed Tables, Intersection Improvement	Design	RANK	\$1,400,000	
233	Sunrise	SUNR-078	NW 8th Street Multi-Use Path	Bicycle Pedestrian Infrastructure	Design	RANK	\$1,500,000	
234	Hallandale Beach	HALL-018	SE 9th Street Fec Rail Crossing Realignment	Traffic Circle, Speed Tables, Intersection Improvement	Design	RANK	\$1,700,000	
235	West Park	WPRK-010	Neighborhood Traffic Calming Improvement Area	Traffic Circle, Speed Tables, Intersection Improvement	Design	RANK	\$2,500,000	
236	Fort Lauderdale	FORT-056	Safe Routes To School: Walker Elementary	Bicycle Pedestrian Infrastructure	Design	RANK	\$500,000	
237	Miramar	MIRA-028	Bass Creek Road Bike Lane	Bicycle Pedestrian Infrastructure	NA	SWAP	\$3,300,000	
238	Sunrise	SUNR-017	Panther Parkway Improvements	Landscaping, Hardscape, Signage, Lighting	Design	RANK	\$3,000,000	

Project Ranking	Municipality	Project Number	Project Name	Work Mix	Phase	Fiscal Year 2020 Recommendation	Surtax Plan Estimate	Recommended Phase Funding
239	Weston	WEST-304	Royal Palm Blvd RRR	Bicycle Pedestrian Infrastructure	Design	RANK	\$3,730,000	
240	Sunrise	SUNR-033	Commercial Blvd Median Improvements	Landscaping, Hardscape, Signage, Lighting	Design	RANK	\$500,000	
241	Hallandale Beach	HALL-015	Old Federal Highway & SE 3rd Street Safety Project	Capacity Increase, Widening	Design	RANK	\$25,000	
242	Fort Lauderdale	FORT-059	Safe Routes To School: Fort Lauderdale High	Bicycle Pedestrian Infrastructure	Design	RANK	\$400,000	
243	Coconut Creek	COCO-014	Johnson Road Greenway	Bicycle Pedestrian Infrastructure	Design	RANK	\$1,700,000	
244	Fort Lauderdale	FORT-137	Safety Improvements: NE 56th St	Bicycle Pedestrian Infrastructure	Planning	RANK	\$4,000,000	
245	Sunrise	SUNR-018	136 Ave/New River Greenway Intersection	Bicycle Pedestrian Infrastructure	Planning	RANK	\$5,000,000	
246	Hallandale Beach	HALL-023	County Line Road/ SW 11th St	Bicycle Pedestrian Infrastructure	Design	RANK	\$200,000	
247	Pompano Beach	POMP-009	Oceanside Garage Project	Capacity Increase, Widening	Design	RANK	\$28,845,068	
248	Fort Lauderdale	FORT-153	Safety Improvements: Oakland Park Blvd	Capacity Increase, Widening	Planning	RANK	\$1,000,000	
249	Weston	WEST-312	South Post Road - Bike Lane Buffer Lane	Bicycle Pedestrian Infrastructure	Design	RANK	\$1,200,000	
250	Coconut Creek	COCO-028	Fiber Optic On Wiles Road From Station 20 To Coral Springs Fire Station	Fiber	Design	RANK	\$210,000	
251	Pembroke Pines	PPIN-032	Widening Pines Blvd (184th Ave - US 27)	Capacity Increase, Widening	NA	SWAP	\$10,700,000	
252	Weston	WEST-187	Emerald Estates Dr. Roadway Improvements	Bicycle Pedestrian Infrastructure	Design	RANK	\$249,700	
253	Weston	WEST-302	Indian Trace & 160th Ave Intersection Improvements	Traffic Circle, Speed Tables, Intersection Improvement	Design	RANK	\$350,000	
254	West Park	WPRK-005	SW 36 Street Traffic Calming Improvements From SW 32 To SW 48 Avenue	Traffic Circle, Speed Tables, Intersection Improvement	Design	RANK	\$1,500,000	
255	Hallandale Beach	HALL-017	SE 4th Street Facility Extension	Capacity Increase, Widening	Design	RANK	\$260,000	
256	Pompano Beach	POMP-008	NW Roadways Improvements Project	Capacity Increase, Widening	Design	RANK	\$1,822,842	
257	Sunrise	SUNR-014	Bus Stop & Bus Shelter Improvements	Transit	Design	RANK	\$2,500,000	
258	Fort Lauderdale	FORT-177	Street Lighting: N Andrews Ave	Landscaping, Hardscape, Signage, Lighting	Design	RANK	\$177,000	
259	Davie	DAVI-008	SW 130 Avenue Roadway Improvements	Bicycle Pedestrian Infrastructure	Design	RANK	\$500,000	
260	Sunrise	SUNR-073	C13 Greenway From Hiatus To City Limits	Bicycle Pedestrian Infrastructure	Design	RANK	\$3,150,000	
261	Fort Lauderdale	FORT-151	Safety Improvements: Sunrise Blvd	Bicycle Pedestrian Infrastructure	Design	RANK	\$1,000,000	
262	Sunrise	SUNR-059	Springtree Drive Bicycle Lanes	Bicycle Pedestrian Infrastructure	Design	RANK	\$1,400,000	
263	Sunrise	SUNR-023	Oakland Park/Hiatus Road-Improvements	Bicycle Pedestrian Infrastructure	Design	RANK	\$5,000,000	
264	Sunrise	SUNR-019	136 Ave/Sunrise Boulevard-Intersection	Bicycle Pedestrian Infrastructure	Planning	RANK	\$5,000,000	
265	Weston	WEST-184	Bonaventure Blvd Roadway Improvements	Bicycle Pedestrian Infrastructure	Design	RANK	\$3,960,000	
266	Coconut Creek	COCO-021	NW 39th Avenue And Hillsboro Canal Greenway Trail	Bicycle Pedestrian Infrastructure	Design	RANK	\$538,543	
267	Lauderdale Lakes	LLAK-002	NW 31st Avenue Improvements	Bicycle Pedestrian Infrastructure	Planning	RANK	\$2,500,000	
268	Hallandale Beach	HALL-022	Parkview Drive	Bicycle Pedestrian Infrastructure	NA	RANK	\$75,000	

Project Ranking	Municipality	Project Number	Project Name	Work Mix	Phase	Fiscal Year 2020 Recommendation	Surtax Plan Estimate	Recommended Phase Funding
269	Weston	WEST-300	Weston Rd & Griffin Rd Intersection Improvements	Traffic Circle, Speed Tables, Intersection Improvement	NA	SWAP	\$400,000	
270	Fort Lauderdale	FORT-030	Intersection Improvements: Andrew Avenue	Traffic Circle, Speed Tables, Intersection Improvement	Design	RANK	\$700,000	
271	Fort Lauderdale	FORT-127	Safety Improvements: Bayview Drive Traffic Circle At Yacht Club Blvd	Traffic Circle, Speed Tables, Intersection Improvement	Design	RANK	\$775,000	
272	Oakland Park	OAKL-012	NE 11th Avenue Corridor Improvements	Bicycle Pedestrian Infrastructure	Design	RANK	\$1,366,789	
273	Sunrise	SUNR-063	Sunset Strip/Greenway Connector	Bicycle Pedestrian Infrastructure	Design	RANK	\$5,000,000	
274	Fort Lauderdale	FORT-028	Intersection Improvements: Bayview Drive	Traffic Circle, Speed Tables, Intersection Improvement	NA	HOLD	\$700,000	
275	Davie	DAVI-011	SW 136 Ave Widening	Capacity Increase, Widening	Design	RANK	\$2,000,000	
276	Miramar	MIRA-012	SW 184th Avenue Expansion From Miramar Parkway To Bass Creek Road	Capacity Increase, Widening	Design	RANK	\$6,000,000	
277	Miramar	MIRA-017	Bass Creek Road Expansion From SW 148th Avenue To FL Turnpike	Capacity Increase, Widening	Design	RANK	\$8,500,000	
278	Miramar	MIRA-013	SW 184th Avenue Expansion From Miramar Parkway To Pembroke Road	Capacity Increase, Widening	Design	RANK	\$20,000,000	
279	Sunrise	SUNR-060	Josh Lee Blvd Complete Street Project	Bicycle Pedestrian Infrastructure	Design	RANK	\$1,250,000	
280	Fort Lauderdale	FORT-066	Bike Lanes: Bonnet House Trail	Bicycle Pedestrian Infrastructure	Design	RANK	\$1,500,000	
281	Hallandale Beach	HALL-014	NW 3rd Street Expansion Complete Street Project	Capacity Increase, Widening	Design	RANK	\$1,450,000	
282	Davie	DAVI-015	Oakes Rd Realignment	Capacity Increase, Widening	Design	RANK	\$2,000,000	
283	Weston	WEST-190	Indian Trace Road Roadway Improvements	Bicycle Pedestrian Infrastructure	Design	RANK	\$110,000	
284	Weston	WEST-191	Indian Trace Road Roadway Improvements	Bicycle Pedestrian Infrastructure	Design	RANK	\$1,100,000	
285	Weston	WEST-306	Bonaventure Blvd Bike Lanes	Bicycle Pedestrian Infrastructure	Design	RANK	\$2,194,000	
286	Miramar	MIRA-032	SW 184th Avenue Bike Lane	Bicycle Pedestrian Infrastructure	NA	SWAP	\$800,000	
287	Deerfield Beach	DEER-008	Crystal Lake Dr. Complete Streets Improvements	Bicycle Pedestrian Infrastructure	Design	RANK	\$850,000	
288	Sunrise	SUNR-068	Weston Road Bicycle Lanes	Bicycle Pedestrian Infrastructure	NA	HOLD	\$2,000,000	
289	Fort Lauderdale	FORT-027	Intersection Improvements: SE 30 Street	Traffic Circle, Speed Tables, Intersection Improvement	Design	RANK	\$700,000	
290	Miramar	MIRA-027	SW 136 Avenue Bike Lane	Bicycle Pedestrian Infrastructure	Design	RANK	\$1,500,000	
291	Sunrise	SUNR-054	Springtree Lakes Drive Bicycle Lanes	Bicycle Pedestrian Infrastructure	Design	RANK	\$2,000,000	
292	Oakland Park	OAKL-016	NE 13th Avenue Sidewalk Network Improvements	Bicycle Pedestrian Infrastructure	Design	RANK	\$4,590,000	
293	Sunrise	SUNR-021	Oakland Park/Pine Island-Intersection	Bicycle Pedestrian Infrastructure	Design	RANK	\$5,000,000	
294	Miramar	MIRA-007	County Line Road Expansion From Flamingo Road To Red Road	Capacity Increase, Widening	Design	RANK	\$15,000,000	
295	Pembroke Park	PPRK-011	Mast Arm HB Blvd/S.W. 48th Avenue	Resiliency Improvements	Design	RANK	\$300,000	
296	Lauderhill	LHIL-013	Speed Humps	Traffic Circle, Speed Tables, Intersection Improvement	NA	SWAP	\$1,000,000	
297	Tamarac	TAMA-006	Public Transportation Hub (2)	Transit	Planning	HOLD	\$6,000,000	
298	Weston	WEST-305	Saddle Club Road Bike Lanes	Bicycle Pedestrian Infrastructure	Design	RANK	\$1,700,000	

Project Ranking	Municipality	Project Number	Project Name	Work Mix	Phase	Fiscal Year 2020 Recommendation	Surtax Plan Estimate	Recommended Phase Funding
299	Fort Lauderdale	FORT-135	Safety Improvements: SW 9th Ave	Traffic Circle, Speed Tables, Intersection Improvement	Planning	RANK	\$2,500,000	
300	Fort Lauderdale	FORT-136	Safety Improvements: SW 15th Ave	Bicycle Pedestrian Infrastructure	Planning	RANK	\$2,500,000	
301	Parkland	PARK-010	Construction Of Bike Lanes On Holmberg Road	Bicycle Pedestrian Infrastructure	NA	SWAP	\$600,000	
302	Wilton Manors	WILT-008	Transit Connectivity	Bicycle Pedestrian Infrastructure	Planning	RANK	\$8,000,000	
303	Lauderdale Lakes	LLAK-007	The C13 Bridge Connecting The Northgate Community	Capacity Increase, Widening	Design	RANK	\$1,000,000	
304	Miramar	MIRA-016	Bass Creek Road Expansion From SW 172nd Avenue To SW 184th Avenue	Capacity Increase, Widening	Design	RANK	\$20,000,000	
305	Fort Lauderdale	FORT-132	Safety Improvements: Breakers Avenue Pedestrian Priority Street Phase II	Bicycle Pedestrian Infrastructure	Construction	RANK	\$3,000,000	
306	Fort Lauderdale	FORT-133	Safety Improvements: Breakers Avenue Pedestrian Priority Street Phase III	Bicycle Pedestrian Infrastructure	Construction	RANK	\$3,000,000	
307	Fort Lauderdale	FORT-131	Safety Improvements: Breakers Avenue Pedestrian Priority Street Phase I	Bicycle Pedestrian Infrastructure	Construction	RANK	\$3,000,000	
308	Coconut Creek	COCO-025	Traffic Calming Devices	Traffic Circle, Speed Tables, Intersection Improvement	Planning	RANK	\$1,500,000	
309	Lauderdale-by-the-Sea	LSEA-009	Drainage Projects	Resiliency Improvements	NA	HOLD	\$1,000,000	
310	Pembroke Park	PPRK-009	Dale Village Storm Water Connection	Resiliency Improvements	Design	RANK	\$275,000	
311	Pembroke Park	PPRK-003	Park Road Paving Drainage Improvements	Resiliency Improvements	Design	RANK	\$1,875,000	
312	Davie	DAVI-006	Oakes Rd Expansion	Capacity Increase, Widening	NA	SWAP	\$1,000,000	
313	Weston	WEST-188	Glades Parkway Roadway Improvements	Bicycle Pedestrian Infrastructure	Design	RANK	\$180,000	
314	Davie	DAVI-009	SW 136 Ave / SW 14 Street Intersection	Traffic Circle, Speed Tables, Intersection Improvement	Design	RANK	\$350,000	
315	Miramar	MIRA-031	Bass Creek Road Bike Lane	Bicycle Pedestrian Infrastructure	NA	SWAP	\$800,000	
316	Fort Lauderdale	FORT-058	Safe Routes To School: Our Lady Queen Of Martyrs	Bicycle Pedestrian Infrastructure	Design	RANK	\$200,000	
317	Sunrise	SUNR-053	NE 50th Street Bicycle Lanes	Bicycle Pedestrian Infrastructure	Design	RANK	\$1,000,000	
318	Sunrise	SUNR-058	NW 94th Avenue Bicycle Lanes	Bicycle Pedestrian Infrastructure	Design	RANK	\$2,550,000	
319	Deerfield Beach	DEER-009	A1A Complete Streets Improvements	Bicycle Pedestrian Infrastructure	NA	RANK	\$400,000	
320	Oakland Park	OAKL-024	NW 10 Ave Corridor Improvements	Bicycle Pedestrian Infrastructure	NA	SWAP	\$1,650,000	
321	Hallandale Beach	HALL-010	Church Drive Complete Street Project	Bicycle Pedestrian Infrastructure	Design	RANK	\$1,100,000	
322	Fort Lauderdale	FORT-121	Safety Improvements: Birch Rd Mobility Improvements	Bicycle Pedestrian Infrastructure	Design	RANK	\$1,200,000	
323	Oakland Park	OAKL-003	NE 34 Ct Complete Streets	Bicycle Pedestrian Infrastructure	Design	RANK	\$2,605,200	
324	Sunrise	SUNR-016	Sunset Strip Entrance Improvements	Landscaping, Hardscape, Signage, Lighting	Design	RANK	\$3,000,000	
325	Sunrise	SUNR-071	Sawgrass Expressway Greenway	Bicycle Pedestrian Infrastructure	Planning	RANK	\$5,000,000	
326	Hallandale Beach	HALL-009	Diana Drive Extension Project	Bicycle Pedestrian Infrastructure	Design	RANK	\$900,000	
327	Hallandale Beach	HALL-008	Diana Drive Complete Street Project	Bicycle Pedestrian Infrastructure	NA	RANK	\$2,500,000	
328	Coconut Creek	COCO-010	Pedestrian Lighting Throughout City Including Residential Areas	Landscaping, Hardscape, Signage, Lighting	Design	RANK	\$600,000	

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329	Coconut Creek	COCO-009	Pedestrian Sidewalk Lighting For Trails And Greenways Throughout The City	Landscaping, Hardscape, Signage, Lighting	Design	RANK	\$2,000,000	
330	Pompano Beach	POMP-012	Riverside Dr And NE 14th Street Causeway Stormwater Improvements	Resiliency Improvements	Design	RANK	\$2,347,387	
331	Oakland Park	OAKL-019	Central Parking Structure For Downtown Coastal Link Station	Capacity Increase, Widening	Design	RANK	\$6,500,000	
332	Pembroke Pines	PPIN-037	Construction Of 208th Ave Road	Capacity Increase, Widening	Planning	RANK	\$2,100,000	
333	Lauderhill	LHIL-017	Gateway Improvements	Landscaping, Hardscape, Signage, Lighting	NA	SWAP	\$500,000	
334	Margate	MARG-021	Traffic Calming Circle	Traffic Circle, Speed Tables, Intersection Improvement	Design	SWAP	\$500,000	
335	Weston	WEST-311	Vista Park Blvd. RRR	Bicycle Pedestrian Infrastructure	Design	RANK	\$800,000	
336	Weston	WEST-195	Saddle Club Road Roadway Improvements	Bicycle Pedestrian Infrastructure	Design	RANK	\$990,000	
337	Weston	WEST-196	Saddle Club Road Roadway Improvements	Bicycle Pedestrian Infrastructure	Design	RANK	\$1,210,000	
338	Coconut Creek	COCO-012	Cullum Road Expansion	Capacity Increase, Widening	Design	RANK	\$2,399,000	
339	Coconut Creek	COCO-011	Banks Road Construction	Capacity Increase, Widening	Design	RANK	\$3,400,000	
340	Sunrise	SUNR-031	East Sunrise Master Plan Improvements	Landscaping, Hardscape, Signage, Lighting	NA	RANK	\$10,000,000	
341	Pembroke Pines	PPIN-033	Widening Sheridan (196th To Us 27)	Capacity Increase, Widening	Design	RANK	\$6,900,000	
342	Weston	WEST-222	Intersection Improvements Manatee	Traffic Circle, Speed Tables, Intersection Improvement	Design	RANK	\$440,000	
343	Davie	DAVI-005	Hiatus Rd Improvements	Bicycle Pedestrian Infrastructure	Design	RANK	\$500,000	
344	Miramar	MIRA-035	Pembroke Road Bike Lane	Bicycle Pedestrian Infrastructure	NA	SWAP	\$1,500,000	
345	Sunrise	SUNR-069	New River Circle Bicycle Lanes	Bicycle Pedestrian Infrastructure	Design	RANK	\$2,000,000	
346	Pembroke Park	PPRK-007	John P. Lyons Ln Stormwater Improvements	Resiliency Improvements	Design	RANK	\$700,000	
347	Pembroke Pines	PPIN-034	Widening Stirling rd. (196th to US 27)	Capacity Increase, Widening	Design	RANK	\$6,900,000	
348	Pembroke Pines	PPIN-031	Pembroke Road Extension To US 27	Capacity Increase, Widening	Design	RANK	\$12,500,000	
349	Margate	MARG-022	Traffic Calming Circle	Traffic Circle, Speed Tables, Intersection Improvement	Design	SWAP	\$500,000	
350	Sunrise	SUNR-013	NW 29th Manor Traffic Calming	Traffic Circle, Speed Tables, Intersection Improvement	Design	RANK	\$500,000	
351	Cooper City	COOP-031	Traffic Calming And Streetscape	Bicycle Pedestrian Infrastructure	Design	RANK	\$800,000	
352	Sunrise	SUNR-030	Pump Station No. 8 Improvements	Resiliency Improvements	Design	RANK	\$10,000,000	
353	Weston	WEST-290	Bonaventure Stormwater Improvement	Resiliency Improvements	Design	RANK	\$440,000	
354	Pompano Beach	POMP-015	US 1 And NE 14th Street Causeway Stormwater Improvements Project	Resiliency Improvements	Construction	RANK	\$2,344,555	
355	Oakland Park	OAKL-018	Mainstreet Drainage	Resiliency Improvements	Design	RANK	\$300,000	
356	Weston	WEST-194	Manatee Isles Drive (36 St) Cul-De-Sac	Traffic Circle, Speed Tables, Intersection Improvement	Design	RANK	\$275,000	
357	Coconut Creek	COCO-013	Cullum Road Signal	Signal Enhancement	Design	RANK	\$600,000	
358	Davie	DAVI-007	Orange Dr Corridor Enhancements	Capacity Increase, Widening	Design	RANK	\$1,000,000	

Project Ranking	Municipality	Project Number	Project Name	Work Mix	Phase	Fiscal Year 2020 Recommendation	Surtax Plan Estimate	Recommended Phase Funding
359	Parkland	PARK-006	Traffic Light - Parkside Drive And Lox Road	Signal Enhancement	NA	SWAP	\$500,000	
360	Parkland	PARK-004	Street Lighting - Pine Island Road	Landscaping, Hardscape, Signage, Lighting	NA	HOLD	\$500,000	
361	Parkland	PARK-003	Street Lighting - Hillsboro Boulevard	Landscaping, Hardscape, Signage, Lighting	NA	HOLD	\$1,500,000	
362	Weston	WEST-289	Bonaventure Stormwater Improvement	Resiliency Improvements	Design	RANK	\$440,000	
363	Davie	DAVI-013	Flamingo Rd / SW 26 St Intersection	Signal Enhancement	Design	RANK	\$750,000	
364	Weston	WEST-301	Racquet Club Rd & Blatt Blvd Roundabout	Traffic Circle, Speed Tables, Intersection Improvement	Design	RANK	\$400,000	
365	Davie	DAVI-010	SW 136 Ave / SW 26 Street Intersection	Traffic Circle, Speed Tables, Intersection Improvement	Design	RANK	\$500,000	
366	Southwest Ranches	SWRA-024	Drainage Project: SW 62nd Street	Resiliency Improvements	Design	RANK	\$70,000	
367	Southwest Ranches	SWRA-025	Drainage Project: SW 59th Court	Resiliency Improvements	Design	RANK	\$70,000	
368	Parkland	PARK-005	Traffic Light - Hillsboro Boulevard And Nob Hill Road	Signal Enhancement	NA	SWAP	\$600,000	
369	Southwest Ranches	SWRA-031	Drainage Project: SW 54th Street Interconnect	Resiliency Improvements	Design	RANK	\$138,000	
370	Southwest Ranches	SWRA-036	Drainage Project: Frontier Trails	Resiliency Improvements	Design	RANK	\$1,000,000	
371	Southwest Ranches	SWRA-033	Drainage Project: SW 49Th Court and 202 Avenue	Resiliency Improvements	Planning	RANK	\$135,000	
372	Pompano Beach	POMP-010	Palm Aire Lakes Access Roadway Project	Capacity Increase, Widening	Planning	RANK	\$485,244	
373	Wilton Manors	WILT-016	Parking Structure	Capacity Increase, Widening	NA	SWAP	\$0	
374	Pompano Beach	POMP-005	Innovation District Infrastructure Improvements Project	Capacity Increase, Widening	NA	RANK	\$76,272,192	
375	Hallandale Beach	HALL-004	Replacing Existing Damaged Sidewalk	Bicycle Pedestrian Infrastructure	Design	RANK	\$400,000	
376	Wilton Manors	WILT-001	Sidewalk Connectivity	Bicycle Pedestrian Infrastructure	Design	RANK	\$1,200,000	
377	Fort Lauderdale	FORT-118	Safety Improvements: Sailboat Bend Traffic Mitigation	Bicycle Pedestrian Infrastructure	Planning	RANK	\$271,925	
378	Fort Lauderdale	FORT-144	Safety Project: Coral Ridge C.C. Estates Mobility Master Plan Implementation	Bicycle Pedestrian Infrastructure	Planning	RANK	\$500,000	
379	Fort Lauderdale	FORT-146	Safety Project: Palm Aire Village West Mobility Master Plan Implementation	Bicycle Pedestrian Infrastructure	Planning	RANK	\$500,000	
380	Fort Lauderdale	FORT-143	Safety Improvements: Shady Banks Mobility Master Plan Improvements	Bicycle Pedestrian Infrastructure	Planning	RANK	\$500,000	
381	Fort Lauderdale	FORT-145	Safety Improvements: Twin Lakes North Mobility Master Plan Implementation	Bicycle Pedestrian Infrastructure	Planning	RANK	\$500,000	
382	Fort Lauderdale	FORT-140	Safety Improvements: Lake Ridge Mobility Master Plan Implementation	Bicycle Pedestrian Infrastructure	Planning	RANK	\$500,000	
383	Fort Lauderdale	FORT-141	Safety Improvements: Tarpon River Mobility Master Plan Improvements	Bicycle Pedestrian Infrastructure	Planning	RANK	\$500,000	
384	Oakland Park	OAKL-006	Multi-Modal Mobility Plan	Bicycle Pedestrian Infrastructure	Planning	RANK	\$500,000	
385	Hollywood	HOLL-055	Transportation/Traffic Calming - Dist. 4	Bicycle Pedestrian Infrastructure	Planning	RANK	\$833,333	
386	Hollywood	HOLL-057	Transportation/Traffic Calming - Dist. 6	Bicycle Pedestrian Infrastructure	Planning	RANK	\$833,333	
387	Hollywood	HOLL-052	Transportation/Traffic Calming - Dist. 1	Bicycle Pedestrian Infrastructure	Planning	RANK	\$833,333	
388	Hollywood	HOLL-053	Transportation/Traffic Calming - Dist. 2	Bicycle Pedestrian Infrastructure	Planning	RANK	\$833,333	

Project Ranking	Municipality	Project Number	Project Name	Work Mix	Phase	Fiscal Year 2020 Recommendation	Surtax Plan Estimate	Recommended Phase Funding
389	Hollywood	HOLL-054	Transportation/Traffic Calming - Dist. 3	Bicycle Pedestrian Infrastructure	Planning	RANK	\$833,333	
390	Lauderdale Lakes	LLAK-019	Citywide Bike Lanes & Pedestrian Safety Improvements Project	Bicycle Pedestrian Infrastructure	Planning	RANK	\$1,500,000	
391	Fort Lauderdale	FORT-126	Safety Improvements: Beach Traffic Management Plan Execution	Bicycle Pedestrian Infrastructure	Planning	RANK	\$2,300,000	
392	Fort Lauderdale	FORT-125	Safety Improvements: SE 17th Street Mobility plan Improvements	Bicycle Pedestrian Infrastructure	Planning	RANK	\$2,691,000	
393	Tamarac	TAMA-004	Sidewalk Program	Bicycle Pedestrian Infrastructure	Planning	RANK	\$3,750,000	
394	Fort Lauderdale	FORT-103	Sidewalks: Ada Sidewalk Installation & Replacement	Bicycle Pedestrian Infrastructure	Planning	RANK	\$5,000,000	
395	Fort Lauderdale	FORT-102	Sidewalks: American Disability Act (ADA) Improvements	Bicycle Pedestrian Infrastructure	Planning	RANK	\$5,000,000	
396	Oakland Park	OAKL-022	North Andrews Gardens Corridor Improvements	Bicycle Pedestrian Infrastructure	Planning	RANK	\$7,604,532	
397	Lauderdale-by-the-Sea	LSEA-019	Neighborhood Sidewalks	Bicycle Pedestrian Infrastructure	NA	HOLD	\$50,000	
398	Lauderdale-by-the-Sea	LSEA-020	Neighborhood Sidewalks	Bicycle Pedestrian Infrastructure	NA	HOLD	\$50,000	
399	Lauderdale-by-the-Sea	LSEA-021	Neighborhood Sidewalks	Bicycle Pedestrian Infrastructure	NA	HOLD	\$50,000	
400	Lauderdale-by-the-Sea	LSEA-022	Neighborhood Sidewalks	Bicycle Pedestrian Infrastructure	NA	HOLD	\$50,000	
401	Lauderdale-by-the-Sea	LSEA-023	Neighborhood Sidewalks	Bicycle Pedestrian Infrastructure	NA	HOLD	\$50,000	
402	Lauderdale-by-the-Sea	LSEA-024	Neighborhood Sidewalks	Bicycle Pedestrian Infrastructure	NA	HOLD	\$50,000	
403	Lauderdale-by-the-Sea	LSEA-033	A1A Crosswalk	Bicycle Pedestrian Infrastructure	NA	HOLD	\$400,000	
404	Margate	MARG-020	Sidewalk Additions (Various)	Bicycle Pedestrian Infrastructure	NA	SWAP	\$500,000	
405	Miramar	MIRA-059	Miramar Parkway Streetscape (SW 64 To SW 68)	Bicycle Pedestrian Infrastructure	NA	SWAP	\$1,526,870	
406	Tamarac	TAMA-020	School Zones	Bicycle Pedestrian Infrastructure	NA	HOLD	\$4,000,000	
407	Hallandale Beach	HALL-025	Community Bus Fleet Trolley Modernization	Transit	Design	RANK	\$600,000	
408	Miramar	MIRA-082	Bus Stop Improvements	Transit	Design	RANK	\$1,150,400	
409	Wilton Manors	WILT-011	Community Bus	Transit	NA	HOLD	\$0	
410	Lauderdale-by-the-Sea	LSEA-031	Transportation Service	Transit	NA	HOLD	\$200,000	
411	Cooper City	COOP-048	Bus Shelters	Transit	NA	SWAP	\$400,000	
412	Weston	WEST-186	Bus Stop Improvements	Transit	NA	SWAP	\$700,000	
413	Hallandale Beach	HALL-024	Community Bus Service	Transit	NA	SWAP	\$2,200,000	
414	Sunrise	SUNR-015	Transit And Shuttle Bus Infrastructure	Transit	NA	RANK	\$3,000,000	
415	Tamarac	TAMA-007	Bus Shelters/Crosswalks/Traffic Lights	Transit	NA	HOLD	\$5,000,000	
416	Tamarac	TAMA-022	Rapid Bus System On Sawgrass	Transit	NA	HOLD	\$15,000,000	
417	Fort Lauderdale	FORT-142	Safety Improvements: Victoria Park Master Plan Improvements	Traffic Circle, Speed Tables, Intersection Improvement	Design	RANK	\$500,000	
418	Weston	WEST-189	Glades Parkway Roadway Improvements	Traffic Circle, Speed Tables, Intersection Improvement	Design	RANK	\$1,800,000	

Project Ranking	Municipality	Project Number	Project Name	Work Mix	Phase	Fiscal Year 2020 Recommendation	Surtax Plan Estimate	Recommended Phase Funding
419	West Park	WPRK-011	Neighborhood Traffic Calming Improvement Area	Traffic Circle, Speed Tables, Intersection Improvement	Design	RANK	\$2,500,000	
420	West Park	WPRK-012	Neighborhood Traffic Calming Improvement Area	Traffic Circle, Speed Tables, Intersection Improvement	Design	RANK	\$2,500,000	
421	Weston	WEST-183	Bonaventure Local Roadways	Traffic Circle, Speed Tables, Intersection Improvement	Design	RANK	\$2,857,600	
422	Fort Lauderdale	FORT-116	Safety Improvements: Neighborhood Traffic Calming - Qalert Requests	Traffic Circle, Speed Tables, Intersection Improvement	Planning	RANK	\$3,000,000	
423	Margate	MARG-001	Colonial Drive Improvements	Traffic Circle, Speed Tables, Intersection Improvement	NA	SWAP	\$40,000	
424	Fort Lauderdale	FORT-111	Safety Improvements: Andrews Ave	Traffic Circle, Speed Tables, Intersection Improvement	NA	SWAP	\$525,000	
425	Lauderhill	LHIL-012	Roundabout Construction Program	Traffic Circle, Speed Tables, Intersection Improvement	NA	SWAP	\$1,500,000	
426	Tamarac	TAMA-005	Corridor Improvements	Landscaping, Hardscape, Signage, Lighting	Construction	RANK	\$15,000,000	
427	Fort Lauderdale	FORT-105	Sidewalks: Shade Trees	Landscaping, Hardscape, Signage, Lighting	Planning	RANK	\$500,000	
428	Hollywood	HOLL-039	Neighborhood Improvements - Dist. 1	Landscaping, Hardscape, Signage, Lighting	Planning	RANK	\$2,500,000	
429	Hollywood	HOLL-040	Neighborhood Improvements - Dist. 2	Landscaping, Hardscape, Signage, Lighting	Planning	RANK	\$2,500,000	
430	Hollywood	HOLL-043	Neighborhood Improvements - Dist. 5	Landscaping, Hardscape, Signage, Lighting	Planning	RANK	\$2,500,000	
431	Hollywood	HOLL-044	Neighborhood Improvements - Dist. 6	Landscaping, Hardscape, Signage, Lighting	Planning	RANK	\$2,500,000	
432	Hollywood	HOLL-041	Neighborhood Improvements - Dist. 3	Landscaping, Hardscape, Signage, Lighting	Planning	RANK	\$2,500,000	
433	Hollywood	HOLL-042	Neighborhood Improvements - Dist. 4	Landscaping, Hardscape, Signage, Lighting	Planning	RANK	\$2,500,000	
434	Fort Lauderdale	FORT-156	Safety Improvements: Annual NCIP/BCIP	Landscaping, Hardscape, Signage, Lighting	Planning	RANK	\$5,000,000	
435	Lauderdale Lakes	LLAK-014	Citywide Infrastructure Improvements	Landscaping, Hardscape, Signage, Lighting	NA	HOLD	\$3,000,000	
436	Pembroke Pines	PPIN-022	City Wide Streetscape	Landscaping, Hardscape, Signage, Lighting	NA	SWAP	\$4,720,000	
437	Sunrise	SUNR-034	Median Improvements (Citywide)	Landscaping, Hardscape, Signage, Lighting	Design	RANK	\$5,000,000	
438	Miramar	MIRA-041	Historic Miramar Drainage Improvements - Phase IV	Resiliency Improvements	Construction	RANK	\$7,500,000	
439	Hollywood	HOLL-065	Industrial Park And Corridor Improvements	Capacity Increase, Widening	Design	RANK	\$5,000,000	
440	Miramar	MIRA-042	Historic Miramar Drainage Improvements - Phase V	Resiliency Improvements	Design	RANK	\$5,000,000	
441	Miramar	MIRA-043	Historic Miramar Drainage Improvements - Phase VI	Resiliency Improvements	Design	RANK	\$28,500,000	
442	Fort Lauderdale	FORT-193	Roadway Improvements: US 1	Capacity Increase, Widening	NA	SWAP	\$4,000,000	
443	Fort Lauderdale	FORT-054	School Zone Safety Improvements: Pine Crest Private School	Bicycle Pedestrian Infrastructure	NA	SWAP	\$150,000	
444	Coconut Creek	COCO-023	Complete Streets Crosswalks on Lyons Rd	Bicycle Pedestrian Infrastructure	NA	SWAP	\$433,000	
445	Miramar	MIRA-056	Historic Downtown Revitalization	Bicycle Pedestrian Infrastructure	NA	SWAP	\$500,000	
446	West Park	WPRK-013	Purchase of a Trolley For Community Bus Services	Transit	NA	MOVED	\$100,000	
447	Coconut Creek	COCO-005	Mainstreet Circulator	Transit	NA	HOLD	\$200,000	
448	Lauderhill	LHIL-003	Bus Transportation Vehicle Replacements	Transit	NA	SWAP	\$330,000	

Project Ranking	Municipality	Project Number	Project Name	Work Mix	Phase	Fiscal Year 2020 Recommendation	Surtax Plan Estimate	Recommended Phase Funding
449	Hollywood	HOLL-062	Community Shuttle Buses	Transit	NA	MOVED	\$5,000,000	
450	Coral Springs	CORA-116	Expand Community Bus Service	Transit	NA	MOVED	\$9,000,000	
451	Sunrise	SUNR-027	Various Traffic Calming - Zone B	Traffic Circle, Speed Tables, Intersection Improvement	Design	RANK	\$500,000	
452	Sunrise	SUNR-026	Various Traffic Calming - Zone A	Traffic Circle, Speed Tables, Intersection Improvement	Planning	RANK	\$500,000	
453	Sunrise	SUNR-028	Various Traffic Calming - Zone C	Traffic Circle, Speed Tables, Intersection Improvement	Planning	RANK	\$500,000	
454	Sunrise	SUNR-029	Various Traffic Calming - Zone D	Traffic Circle, Speed Tables, Intersection Improvement	Planning	RANK	\$500,000	
455	Fort Lauderdale	FORT-119	Safety Improvements: Neighborhood Traffic Calming	Traffic Circle, Speed Tables, Intersection Improvement	Planning	RANK	\$3,000,000	
456	Fort Lauderdale	FORT-157	Safety Improvements: SW 31 Ave	Traffic Circle, Speed Tables, Intersection Improvement	NA	SWAP	\$45,000	
457	Lauderdale-by-the-Sea	LSEA-030	Traffic Calming	Traffic Circle, Speed Tables, Intersection Improvement	NA	HOLD	\$125,000	
458	Lauderdale-by-the-Sea	LSEA-029	Traffic Calming	Traffic Circle, Speed Tables, Intersection Improvement	NA	HOLD	\$125,000	
459	Lauderdale-by-the-Sea	LSEA-025	Traffic Calming	Traffic Circle, Speed Tables, Intersection Improvement	NA	HOLD	\$125,000	
460	Lauderdale-by-the-Sea	LSEA-026	Traffic Calming	Traffic Circle, Speed Tables, Intersection Improvement	NA	HOLD	\$125,000	
461	Lauderdale-by-the-Sea	LSEA-027	Traffic Calming	Traffic Circle, Speed Tables, Intersection Improvement	NA	HOLD	\$125,000	
462	Lauderdale-by-the-Sea	LSEA-028	Traffic Calming	Traffic Circle, Speed Tables, Intersection Improvement	NA	HOLD	\$125,000	
463	Lauderdale-by-the-Sea	LSEA-034	Traffic Safety Devices	Traffic Circle, Speed Tables, Intersection Improvement	NA	HOLD	\$700,000	
464	Lauderdale-by-the-Sea	LSEA-037	A1A Median Safety	Traffic Circle, Speed Tables, Intersection Improvement	NA	HOLD	\$1,000,000	
465	Fort Lauderdale	FORT-129	Safety Project: SE 17th St - US 1 To SW 4th Ave Mobility Improvements	Traffic Circle, Speed Tables, Intersection Improvement	NA	SWAP	\$2,500,000	
466	Plantation	PLAN-005	Adaptive Signal Coordination with Broward County	Signal Enhancement	NA	SWAP	\$0	
467	Hallandale Beach	HALL-013	Hallandale Beach Blvd, US 1, Pembroke Rd & A1A Adaptive Signalization	Signal Enhancement	NA	SWAP	\$780,000	
468	Plantation	PLAN-003	Adaptive Signal Coordination With Broward County	Signal Enhancement	NA	SWAP	\$1,112,750	
469	Tamarac	TAMA-016	Adaptive Traffic Control Devices And Traffic Signalization	Signal Enhancement	NA	RANK	\$15,000,000	
470	Fort Lauderdale	FORT-130	Safety Improvements: Downtown Wayfinding & Info Signage	Landscaping, Hardscape, Signage, Lighting	Design	RANK	\$280,411	
471	Fort Lauderdale	FORT-176	Street Lighting : Annual New Lighting Infrastructure	Landscaping, Hardscape, Signage, Lighting	Design	RANK	\$10,000,000	
472	Fort Lauderdale	FORT-195	Roadway Improvements: Median Beautification - Entryway Signs	Landscaping, Hardscape, Signage, Lighting	Planning	RANK	\$145,349	
473	Sunrise	SUNR-007	Street & Pedestrian Lighting - Zone C	Landscaping, Hardscape, Signage, Lighting	Planning	RANK	\$500,000	
474	Sunrise	SUNR-008	Street & Pedestrian Lighting - Zone D	Landscaping, Hardscape, Signage, Lighting	Planning	RANK	\$500,000	
475	Sunrise	SUNR-005	Street & Pedestrian Lighting - Zone A	Landscaping, Hardscape, Signage, Lighting	Planning	RANK	\$500,000	
476	Sunrise	SUNR-006	Street & Pedestrian Lighting - Zone B	Landscaping, Hardscape, Signage, Lighting	Planning	RANK	\$500,000	
477	Hollywood	HOLL-063	Industrial Park And Corridor Improvements	Landscaping, Hardscape, Signage, Lighting	Planning	RANK	\$5,000,000	
478	Tamarac	TAMA-011	Median And Street Landscaping	Landscaping, Hardscape, Signage, Lighting	Planning	RANK	\$12,000,000	

Project Ranking	Municipality	Project Number	Project Name	Work Mix	Phase	Fiscal Year 2020 Recommendation	Surtax Plan Estimate	Recommended Phase Funding
479	Fort Lauderdale	FORT-175	Street Lighting : Annual Lighting Retrofit Program	Landscaping, Hardscape, Signage, Lighting	Planning	RANK	\$15,000,000	
480	Tamarac	TAMA-023	Corridor Improvements	Landscaping, Hardscape, Signage, Lighting	Planning	RANK	\$15,000,000	
481	Weston	WEST-310	Indian Trace Street Lighting Improvements	Landscaping, Hardscape, Signage, Lighting	Planning	RANK	\$15,000,000	
482	Lauderdale-by-the-Sea	LSEA-014	Neighborhood Street Lighting	Landscaping, Hardscape, Signage, Lighting	NA	HOLD	\$60,000	
483	Lauderdale-by-the-Sea	LSEA-013	Neighborhood Street Lighting	Landscaping, Hardscape, Signage, Lighting	NA	HOLD	\$60,000	
484	Lauderdale-by-the-Sea	LSEA-015	Neighborhood Street Lighting	Landscaping, Hardscape, Signage, Lighting	NA	HOLD	\$60,000	
485	Lauderdale-by-the-Sea	LSEA-016	Neighborhood Street Lighting	Landscaping, Hardscape, Signage, Lighting	NA	HOLD	\$60,000	
486	Lauderdale-by-the-Sea	LSEA-017	Neighborhood Street Lighting	Landscaping, Hardscape, Signage, Lighting	NA	HOLD	\$60,000	
487	Lauderdale-by-the-Sea	LSEA-018	Neighborhood Street Lighting	Landscaping, Hardscape, Signage, Lighting	NA	HOLD	\$60,000	
488	Lauderdale-by-the-Sea	LSEA-036	Parking Guidance	Landscaping, Hardscape, Signage, Lighting	NA	HOLD	\$1,000,000	
489	Weston	WEST-309	Indian Trace Street Lighting Improvements	Landscaping, Hardscape, Signage, Lighting	NA	SWAP	\$1,500,000	
490	Lauderhill	LHIL-006	Privacy Walls	Landscaping, Hardscape, Signage, Lighting	NA	SWAP	\$1,600,000	
491	Pembroke Pines	PPIN-023	City Wide Landscaping - Medians & Swales	Landscaping, Hardscape, Signage, Lighting	NA	SWAP	\$8,000,000	
492	Weston	WEST-260	Culvert Improvements	Resiliency Improvements	Design	RANK	\$2,000,000	
493	Weston	WEST-261	Culvert Improvements	Resiliency Improvements	Design	RANK	\$2,000,000	
494	Wilton Manors	WILT-010	Storm Sewer Line Infrastructure	Resiliency Improvements	Design	RANK	\$4,300,000	
495	Hollywood	HOLL-152	Environmental Resiliency - Dist. 1	Resiliency Improvements	Planning	RANK	\$1,666,667	
496	Hollywood	HOLL-154	Environmental Resiliency - Dist. 3	Resiliency Improvements	Planning	RANK	\$1,666,667	
497	Hollywood	HOLL-155	Environmental Resiliency - Dist. 4	Resiliency Improvements	Planning	RANK	\$1,666,667	
498	Hollywood	HOLL-156	Environmental Resiliency - Dist. 5	Resiliency Improvements	Planning	RANK	\$1,666,667	
499	Hollywood	HOLL-157	Environmental Resiliency - Dist. 6	Resiliency Improvements	Planning	RANK	\$1,666,667	
500	Fort Lauderdale	FORT-174	Street Lighting: High Mast Lighting System	Resiliency Improvements	NA	RANK	\$150,000	
501	Lauderdale-by-the-Sea	LSEA-008	Drainage Projects	Resiliency Improvements	NA	HOLD	\$1,000,000	
502	Lauderdale-by-the-Sea	LSEA-010	Drainage Projects	Resiliency Improvements	NA	HOLD	\$1,000,000	
503	Lauderdale-by-the-Sea	LSEA-011	Drainage Projects	Resiliency Improvements	NA	HOLD	\$1,000,000	
504	Lauderdale-by-the-Sea	LSEA-012	Drainage Projects	Resiliency Improvements	NA	HOLD	\$1,000,000	
505	Lauderdale-by-the-Sea	LSEA-007	Drainage Projects	Resiliency Improvements	NA	HOLD	\$1,900,000	
506	Pembroke Pines	PPIN-036	City Wide Signal Conversion To Mast Arms	Resiliency Improvements	NA	SWAP	\$18,450,000	
507	Fort Lauderdale	FORT-062	Fiber Optic Cables: North Shoppes District	Fiber	NA	SWAP	\$350,000	
508	Tamarac	TAMA-013	Fiber Optics	Fiber	NA	RANK	\$3,000,000	

Project Ranking	Municipality	Project Number	Project Name	Work Mix	Phase	Fiscal Year 2020 Recommendation	Surtax Plan Estimate	Recommended Phase Funding
509	Tamarac	TAMA-017	Fiber Optics	Fiber	NA	HOLD	\$12,000,000	
510	Wilton Manors	WILT-004	Fiber Optic Installation	Fiber	NA	RANK	\$18,000,000	



RANK Projects requested by municipalities to be ranked for funding.
HOLD Projects requested by municipalities to be put on hold from funding for various reasons.
SWAP Projects requested by municipalities to be swapped out in February 2021.
YEAR 1 Projects that are recommended for funding in Fiscal Year 2020.

Notes:
(1) The Municipal Surtax Capital Projects Priorities (Fiscal Year 2020) was developed by the Broward MPO Surtax Services in partnership with the municipalities in Broward County. All project information was provided by the municipalities.
(2) All projects were provided by Broward County and were contained in the Surtax Plan approved by the voters in November 2018.
(3) The Municipal Surtax Capital Projects Priorities (Fiscal Year 2020), consistent with the Surtax Ordinance, the Tri-Party Interlocal Agreement, and Bi-Party Interlocal Agreement, is the output of the data-driven ranking tool utilizing the evaluation criteria, point distribution, and program readiness approach established in coordination with the municipalities.
(4) Projects with numbers that include “.x” reflect multi-part projects.
(5) As directed by Broward County, the following percentages are used to calculate the recommended phase funding since the projects in the Surtax Plan are assumed to be the total cost of the required phase(s) to complete the project:
• Planning: 3% of the total cost of the project in the Surtax Plan.
• Design: 12% of the total cost of the project in the Surtax Plan.
• Construction (includes CEI): 85% of the total cost of the project in the Surtax Plan.
• Right-of-way phase costs are project specific.
(6) The Broward MPO Surtax Services selected the Cycle 1 (Fiscal Year 2020) funding goal of \$70 - \$80 million of the total \$120 million available (30-Year Surtax Financial Plan) since the County did not provide specific guidance. This goal was selected to allow for adequate funds for Community Shuttle Bus and Rehabilitation and Maintenance projects to be funded by the County.

EXHIBIT A-1

Chart 1 and Chart 2 below list the Cycle 1 Ranked Projects that were withdrawn, deferred, or deemed ineligible and therefore not included in the FY2020 Approved Projects.

Chart 1 – Withdrawn or Deferred MCPs

The Cycle 1 Ranked Projects in the table below were withdrawn or deferred at the request of the respective Municipalities.

Ranking	Project Number	Municipality	Comments
#10	LLAK-003	Lauderdale Lakes	Withdrawn/Deferred at City's request
#18	PPRK-002	Pembroke Park	Withdrawn/Deferred at City's request
#70	POMP-011	Pompano Beach	Withdrawn/Deferred at City's request
#72	COCO-020	Coconut Creek	Withdrawn/Deferred at City's request
#79	PPIN-021	Pembroke Pines	Withdrawn/Deferred at City's request
#86	LSEA-035	Lauderdale by the Sea	Withdrawn at City's request
#92	OAKL-025/WILT-015	Oakland Park/Wilton Manor	Withdrawn/Deferred at City's request
#100	WILT-015	Wilton Manors	Removed/Combined with Oakland Park's project OAKL-025
#104	PPIN-038	Pembroke Pines	Withdrawn/Deferred at City's request
#110	TAMA-021	Tamarac	Withdrawn/Deferred at City's request

Chart 2 – Ineligible MCPs

The Cycle 1 Ranked Projects in the table below were deemed ineligible.

Ranking	Project Number	Municipality	Comments
#11	TAMA-018	Tamarac	Ineligible
#29	WILT-007.1	Wilton Manors	Ineligible
#55	COOP-035	Cooper City	Ineligible

EXHIBIT B

Municipal Surtax Project Ranking Evaluation Criteria & Points Distribution

MUNICIPAL SURTAX PROJECT RANKING EVALUATION CRITERIA & POINTS DISTRIBUTION

2/14/2020

	EMPLOYMENT DENSITY	POPULATION DENSITY	TRANSIT	INCIDENT DELAY	LEVEL OF SERVICE	CONNECTION TO EXISTING FACILITIES	EQUITY	RESILIENCY	PROJECT PERFORMANCE
Explanation	Projects analyzed and awarded points based on connection to or adjacent to one or more Traffic Analysis Zones (TAZs) with employment density areas by percentage, identified by Broward County.	Projects analyzed and awarded points based on connection to or adjacent to one or more Traffic Analysis Zones (TAZs) with population density areas by percentage, identified by Broward County.	Projects analyzed and awarded points based on total number of existing transit services and multimodal connections within the buffer.	Projects analyzed and awarded points based on the total number of vehicular, pedestrian and bicycle crashes occurring within the buffer during a five-year period.	Projects analyzed and awarded points based on Level of Service (LOS) of connected roadway network.	Projects analyzed and awarded points based on connections to an existing, like or supporting facility / *Projects analyzed and awarded points based on the presence of a Public School(s) within the buffer.	Projects analyzed and awarded points based on the average equity indicator score within the buffer.	Projects analyzed and awarded points based on whether the project improves or addresses an identified resiliency issue on a vulnerable corridor.	Projects analyzed and awarded points based on their implementation performance.
Buffer	[¼ mile]	[¼ mile]	[¼ mile]	[200 ft]	[200 ft]	[200 ft. / *½ mile]	[¼ mile]	[200 ft]	
Factor	ALLEVIATE CONGESTION & ENHANCE CONNECTIVITY				ALLEVIATE CONGESTION	ENHANCE CONNECTIVITY	COMMUNITY EMPHASIS		INTERLOCAL AGREEMENT
Scale	IndicatorPoints	IndicatorPoints	IndicatorPoints	IndicatorPoints	IndicatorPoints	IndicatorPoints	IndicatorPoints	IndicatorPoints	IndicatorPoints
	Top 5% Employment Density50	Top 5% Population Density50	BCT Bus Routes- Per Route8pts/per Cap 80pts	Over 60 incidents within 200 ft100	LOS F – Forced or breakdown flow50	Sidewalk project provides new or enhanced connection to an existing sidewalk	Average score >320	Within a regionally identified moderate to high vulnerable corridor (Tier 1-3)20	Project Delivery Project Schedule Budget CBE Goal 30 FOR 30 TBD
	Between 5%-10% Employment Density40	Between 5%-10% Population Density40	Community Shuttles/Microtransit - Within 1/4 mile (Yes)10	Between 40-59 incidents within 200 ft80	LOS E – Unstable flow40	Bike lane project provides new or enhanced connection to an existing bike lane30	Average score of 2-315	Not within a regionally identified moderate to high vulnerable corridor10	
	Between 10%-15% Employment Density30	Between 10%-15% Population Density30	SFRTA Tri-Rail Shuttles - Within 1/4 mile (Yes)10	Between 20-39 incidents within 200 ft60	LOS D – Approaching unstable flow30	Project provides new or enhanced connection to an existing bus stop	Average score of 1-215		
	Between 15%-20% Employment Density20	Between 15%-20% Population Density20		Between 11-19 incidents within 200 ft40	LOS C – Stable flow20	Project provides new or enhanced connection to an existing roadway	Average score of 0-110		
	Less than 20% Employment Density10	Less than 20% Population Density10		Less than 10 incidents within 200 ft20	LOS B – Reasonably free flow10	Within ½ mile of an existing public school20	Average score of 010		
Source	Broward County Planning and Development Management Division	Broward County Planning and Development Management Division	Broward County Transit Routes SFRTA / Tri-Rail	Signal Four Crash Data for all modes (University of Florida)	FDOT D4 LOS Assessment Report / FDOT LOS Map Package	Based on scope and project description and Broward County Public Schools GIS layer	Broward MPO Transportation Planning Equity Assessment methodology	Broward MPO – Map files from the "Extreme Weather and Climate Change Risk to the Transportation System in Broward County" study	Broward County Mobility Advancement Program Administrator

Work Mix Points:	Capacity Increase, Widening, Bridge	Bicycle Pedestrian Infrastructure	Transit	Intersection Improvement	Signal Enhancement	Landscaping, Hardscape, Signage, Lighting	Resiliency Improvements	Fiber
	50 Points	45 Points	40 Points	35 Points	30 Points	25 Points	20 Points	15 Points



Broward MPO
Metropolitan Planning Organization

Note:
The Ranking Criteria and Points Distribution for municipal capital surtax projects was developed by the Broward MPO in partnership with the municipalities in Broward County. The MPO's data-driven ranking tool utilizes the evaluation criteria and point distribution in order to rank the municipal capital projects included in the Broward County Transportation Surtax Plan.



Town Commission Agenda Item Report

Meeting Date: February 9, 2021

Submitted By: Tedra Allen

Submitting Department: Administration

Item Type: Resolutions

Agenda Section: RESOLUTIONS - PUBLIC COMMENTS

Subject Title:

Resolution 2021-08 - A RESOLUTION OF THE TOWN OF LAUDERDALE -BY-THE-SEA, FLORIDA, APPOINTING A SECOND ALTERNATE BOARD MEMBER TO THE PLANNING AND ZONING BOARD; PROVIDING FOR CONFLICTS; PROVIDING FOR AN EFFECTIVE DATE. **(Exhibit 1)**

Explanation: At the July 11, 2017 Town Commission meeting, the Commission decided that the resignation of a board member would result in the first alternate becoming a board member and the second alternate becoming first alternate. This would leave the second alternate position open for reappointment by the respective Commissioner whose appointment resulted in the current board vacancy. The Planning and Zoning Board has a vacancy due to the resignation of Jeffrey White. Mr. White was originally appointed by Commissioner Malkoon.

The board is currently comprised of the following persons:

- Ron Piersante
- David Chanon
- Charles Wayne Dillistin
- Christina Buerosse
- Alan Bluestein – 1st alternate
- Patricia Omana – 2nd alternate

The following individuals have submitted applications **(Exhibit 2)** and would like to be considered for appointment as of Friday, February 5th:

- Arthur Jackson
- Denise Lambert
- Frank Rizzo
- Jillian Studders
- Karen Sylvester
- Sherri Kimbel
- Timothy Foster

Recommendation:

If the Commission chooses to follow its prior procedure for replacement of board members, Commissioner Malkoon would make the appointment for second alternate board member and the Commission would ratify Mr. White's replacement by approval of Resolution 2021-08

Attachments:

Exhibit 1 – Resolution 2021-08

Exhibit 2 – Board Applications

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29 **WHEREAS**, on January 8, 2021, Jeffrey White resigned from the Board; and

30 **WHEREAS**, at Commissioner Malkoon's recommendation, the Town Commission
31 desires to appoint _____ to the position of second alternate, as shown in Exhibit "A,"
32 to the Planning and Zoning Board to fill the vacancy caused by this resignation.

33 **NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF**
34 **THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA THAT:**

35
36 **SECTION 1. Recitals.** The foregoing "WHEREAS" clauses are true and correct and
37 hereby ratified and confirmed by the Town Commission and incorporated herein.

38 **SECTION 2. Appointments.** The Town Commission hereby officially designates the
39 following person as a member of the Planning and Zoning Board:

40 _____ - Second Alternate

41 **SECTION 3. Conflicts.** All Resolutions or parts of Resolutions in conflict herewith, be
42 and the same are repealed to the extent of such conflict.

43 **SECTION 4. Effective Date.** This Resolution shall become effective immediately upon
44 its passage and adoption.

45 **PASSED AND ADOPTED** by the Town Commission of the Town of Lauderdale-By-The-
46 Sea, Florida, this 9th day of February, 2021.

47 _____
48 MAYOR CHRIS VINCENT

49 ATTEST:

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52 _____
53 Town Clerk Tedra Allen, CMC

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55 APPROVED AS TO FORM:

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58 _____
59 Susan L. Trevarthen, Town Attorney
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Exhibit “A”

Planning & Zoning Board Composition

- Ron Piersante
- David Chanon
- Charles Wayne Dillistin
- Christina Buerosse
- Alan Bluestein
- Patrica Omana – 1st alternate
- _____ – 2nd alternate



Working out of the Lauderdale By The Sea BSO station.

Full resume upon request.

Applicant Signature Written signature upon request Please attach additional page, if needed

Name (printed) Arthur Jackson _____ Date: 1/15/2021

- Making false statements herein may be cause for removal by the Town Commission.
- Please return your completed form to the Town Clerk's Office.



TOWN OF LAUDERDALE-BY-THE-SEA APPLICATION FOR BOARDS & COMMITTEES

Name of Board: Planning and Zoning
Applicant Name: Denise Lambert
Street Address: 247 Imperial Lane
City State Zip Code: Lauderdale by the Sea, FL 33308
Home Phone: 954-306-6788 Cell Phone: 954-817-7276
Email Address: Denise@LambertBros.net
Occupation: Legal Assistant for Construction Company
Business Address: 5501 Powerline Road, Fort Lauderdale, FL 33309
Work Phone: 954-491-9380
Fax Number: 954-491-9425

Are you a Town resident? Yes ☒ No ☐ How long? 12 Years 1 Months

Are you a registered voter within the Town? Yes ☒ No ☐

Are you presently serving or have you ever served on any other board/committee? Yes ☐ No ☐

If so, which one(s)? _____

Please list your background experience, education, experiences, interests/hobbies which qualify you to serve on this board/committee:

Experience: I previously served on a condo board in Miami Beach for 5 years before moving to Lauderdale by the Sea. I work in Construction as a Legal Assistant.

Education: Major: Political Science (FIU); Minors: Oceanography and Earth Sciences

Interests/Hobbies: Conservation of Environmental Resources, Beach clean-ups, Scuba Diving, Gardening

Please attach additional page, if needed

Applicant Signature Denise Lambert

Name (printed) Denise Lambert Date: 1/21/21

- ☐ Making false statements herein may be cause for removal by the Town Commission.
- ☐ Please return your completed form to the Town Clerk's Office.

**Denise Lambert
247 Imperial Lane
Lauderdale by the Sea, FL 33308
(954) 817-7276**

- 2005 – Present:** **LAMBERT BROS. INC., 5501 Powerline Road, Fort Lauderdale, FL 33309**
Position: Legal Assistant & Safety Director
Job Duties: Contract Review, HR, Safety Orientation, Weekly Safety Meetings & Inspections, EEO Compliance, DBE Compliance, Contractor Recruitment, OSHA Compliance
- 2015 - Present:** **BROWARD COUNTY SCHOOL BOARD – BAYVIEW ELEMENTARY SCHOOL**
Position: Part Time Substitute Teacher and Volunteer
- 2001 - 2005 **LINK FAMILY LAW, Pine Island Boulevard, Plantation, FL 33322**
Position: Paralegal/Legal Assistant
Duties: Draft/Prepare Pleadings; enter time sheets, reviewing Review of document production; extensive telephone contact with clients, attorney and court personnel; schedule hearings, meeting and depositions; legal research; Attend calendar call hearings before the Court, etc.
- 1997 – 2001 **MAURICE JAY KUTNER & ASSOCIATES, PA, Flagler Street, Miami, Florida 33130**
Position: Legal Assistant
Job Duties: Draft/Prepare Pleadings, enter time sheets, reviewing Review of document production, extensive telephone contact with clients, attorney and court personnel, schedule hearings, meeting and depositions, legal research, etc.
- 1992 – 1996 **JOHN C. MANNA, ESQ., UNITED STATES MAGISTRATE, Ocean, New Jersey**
Position: Family Law Legal Secretary and Part Time Magistrate Secretary
Job Duties: Opening/Closing files; heavy typing, extensive phone contact, Scheduling hearings, etc.; Preparation of Federal Magistrate pleadings, including bench warrants, driver surcharge information and point evaluations for the Dept. of Motor Vehicles; and appointing Federal Public Defenders as needed.

Licenses, Degrees & Certificates

ATSSA Certified Flagger	Sunshine 811 ITE Training, 2015
Qualified Stormwater Management Inspector #34886	OSHA 30
Collaborative Stormwater Management Solutions – 11/2015	First Aid/CPR Certified
Green Infrastructure Solutions for Wet Weather – 11/2015	Political Science Major – FIU
Hazard Communication Training – 2015 – Instructional Designs	A.A. Legal Studies, Miami Dade College
FDOT Security Awareness Course, 2015	Oceanography & Earth Science – Minor - FIU
Creating a Safety Culture – American Society of Safety Engineers	FL Boating Cert - #787679
NHI – Safe and Effective Use of Law Enforcement in Work Zones	FL Notary Public
NHI – Highway Safety Manual Overview	Education of Diverse Populations - MDC
NHI – Intro to Value Engineering	Florida Substitute Teaching Certification
NHI – Maintenance of Traffic for Supervisors	NHI – Basics of Work Zone Traffic Control
NHI – TCCC Flagger Training	NHI – TCCC Safety Orientation
Competent Person Training – Decision Point Safety Training	Supervisor Training - Drug Testing Network
Employee Training 2013 - Drug Testing Network	Drug Training 2013 - Drug Testing Network
Alcohol Training 2013 - Drug Testing Network	Workers Compensation Claim Management



TOWN OF LAUDERDALE-BY-THE-SEA APPLICATION FOR BOARDS & COMMITTEES

Name of Board: Planning & Zoning
Applicant Name: Frank Rizzo
Street Address: 1948 Windward Dr
City State Zip Code: Lauderdale by the Sea, FL 33062
Home Phone: _____ Cell Phone: 954 531-4367
Email Address: frizzo@Att.net
Occupation: Project Manager American Express
Business Address: 1500 NW 136th Ave Sunrise, FL 33323
Work Phone: 954-384-3414

Fax Number: _____

Are you a Town resident? Yes ☒ No _____ How long? 25 Years 3 Months

Are you a registered voter within the Town? Yes ☒ No _____

Are you presently serving or have you ever served on any other board/committee? Yes _____ No ☒

If so, which one(s)? _____

Please list your background experience, education, experiences, interests/hobbies which qualify you to serve on this board/committee:

Experience: Managed American Express facility with over 4,000 employees. Finance Manager for over 15 years. Owner Builder for several project houses including my current address.

Education: Masters in Business Administration, FAU
Bachelor's in Finance, FAU

Interests/Hobbies: Scuba diving off beach in LBTS for over 30 years. Have coordinated and participated in beach and reef cleanups. Classic Car enthusiast

Please attach additional page, if needed

Applicant Signature Frank C. Rizzo

Name (printed) Frank C. Rizzo

Date: 2/2/2021

Please see page 2

- Making false statements herein may be cause for removal by the Town Commission.
- Please return your completed form to the Town Clerk's Office.

- Interests:
- Treasurer for the Antique Automobile Club of America Fort Lauderdale chapter.
 - St. Coleman's Mens club member
 - Active Parishioner at Assumption Church.
 - Maintaining and Improving the Quality of Life in Lauderdale by the Sea.

Rec'd 1/26/21
1:03 pm
ds



TOWN OF LAUDERDALE-BY-THE-SEA APPLICATION FOR BOARDS & COMMITTEES

Name of Board: Zoning & Planning board
Applicant Name: Jillian Studders
Street Address: 3230 Cypress Creek Dr.
City State Zip Code: Lauderhill By The Sea FL 33062
Home Phone: N/A Cell Phone: 954-650-6137
Email Address: jstudders@icloud.com
Occupation: Claims Adjuster
Business Address: 1050 Caribbean Way Miami FL 33132
Work Phone: 305 982-2037
Fax Number: N/A
Are you a Town resident? Yes ☒ No ☐ How long? 14 Years 10 Months

Are you a registered voter within the Town? Yes ☒ No ☐

Are you presently serving or have you ever served on any other board/committee? Yes ☐ No ☒ not w/ Town
If so, which one(s)? _____

Please list your background experience, education, experiences, interests/hobbies which qualify you to serve on this board/committee:

Experience: Former Terra Mar Island Civic Association board member with construction, injury claims & tourism background.

Education: Associates Degree - Oakland Community College ^{Michigan} Liberal Arts
Real Estate Brokers license state of Florida
CAM - Community Association management license - state of Florida
Travel Agent

Interests/Hobbies: Travel, beach time, crafts & loving LBTS!

Applicant Signature Jillian Studders

Please attach additional page, if needed

Name (printed) Jillian Studders

Date: 1/26/21

- Making false statements herein may be cause for removal by the Town Commission.
- Please return your completed form to the Town Clerk's Office.



TOWN OF LAUDERDALE-BY-THE-SEA APPLICATION FOR BOARDS & COMMITTEES

Name of Board: Planning and Zoning Board
Applicant Name: Karen Sylvester
Street Address: 1600 E Terra Mar Drive
City State Zip Code: LBTS, FL 33062
Home Phone: 954-304-0932 **Cell Phone:** 954-304-0932
Email Address: KSylvester954@gmail.com
Occupation: Director Benefits Strategy, JM Family
Business Address: 100 Jim Moran Blvd, Deerfield Beach
Work Phone: 954-304-0932

Are you a Town resident? Yes ☒ No ☐ **How long?** 2 Years 8 Months

Are you a registered voter within the Town? Yes ☒ No ☐

Are you presently serving or have you ever served on any other board/committee? Yes ☒ No ☐

If so, which one(s)? Women in Distress of Broward County Trustee

Please list your background experience, education, experiences, interests/hobbies which qualify you to serve on this board/committee:

Experience: I was a board member of Women in Distress for 6 years (max term), beginning 2000 and served on the executive board. Following my board membership, I continued my involvement through the present time, serving on the Board of Trustees. During my tenure on the board, we voted to purchase our current location and sell several properties. Our new location required refurbishing. Board was responsible for overseeing staff and budget.

Education: BS Business from University Rhode Island

Interests/Hobbies: I am a child advocate, serving as a Guardian Ad Litem in Broward County. The court appoints me to represent the best interests of a child who has been abused or neglected. I love our town, and care about the future as I intend to remain here through my retirement. I believe in preserving what we can of our unique town, while enhancing and keeping up with changes that will bring is comfortably into the future.

Applicant Signature Karen Sylvester

Name (printed) Karen Sylvester **Date:** 1/21/21

- ☐ Making false statements herein may be cause for removal by the Town Commission.
- ☐ Please return your completed form to the Town Clerk's Office.



TOWN OF LAUDERDALE-BY-THE-SEA APPLICATION FOR BOARDS & COMMITTEES

Name of Board: PLANNING + ZONING
Applicant Name: SHERRI KIMBEL
Street Address: 241 N TRADEWINDS AVE
City State Zip Code: LAUDERDALE by the SEA, FL 33308
Home Phone: _____ Cell Phone: 202 489 8179
Email Address: flamingohouse241@gmail.com
Occupation: RETIRED
Business Address: _____
Work Phone: _____
Fax Number: _____

Are you a Town resident? Yes ☒ No _____ How long? _____ Years 4 Months permanently
Are you a registered voter within the Town? Yes _____ No ☒ part-time for 5 years
Are you presently serving or have you ever served on any other board/committee? Yes _____ No ☒ But will be on 2/11 - DMU appt.
If so, which one(s)? _____

Please list your background experience, education, experiences, interests/hobbies which qualify you to serve on this board/committee:

Experience: 12 years as Director of Constituent Services for the City of Washington DC; liaison to neighborhoods, agencies and elected officials
Dir. of proposed aquarium project in Ft. Lauderdale 20 yrs ago. Comm. Adv. Board
member of JFK Kennedy Ctr. for Performing Arts

Education: BS Communications, Ohio University
Leadership Broward Class XIII

Interests/Hobbies: READING, SWIMMING, GOLF, GOVERNMENT, WINE
WALKING/HIKING, TRAVEL

Applicant Signature

Please attach additional page, if needed

Name (printed)

SHERRI KIMBEL

Date: 01/21/21

- Making false statements herein may be cause for removal by the Town Commission.
- Please return your completed form to the Town Clerk's Office.



TOWN OF LAUDERDALE-BY-THE-SEA APPLICATION FOR BOARDS & COMMITTEES

Planning & Zoning Board
Timothy Foster

Name of Board:
Applicant Name:
Street Address: 4520 W Tradewinds Ave
City State Zip Code: Lauderdale By The Sea, FL 33308
Home Phone: 954-462-8434 Cell Phone: 954-604-9524
Email Address: timothybfoster@gmail.com
Occupation: Executive Vice President & CFO - Red Smith Foods, Inc.
Business Address: 4145 SW 47th Ave, Davie, FL 33314
Work Phone: 954-581-4026
Fax Number: 954-581-6775
Are you a Town resident? Yes ☒ No ☐ How long? 7 Years 5 Months
Are you a registered voter within the Town? Yes ☒ No ☐
Are you presently serving or have you ever served on any other board/committee? Yes ☒ No ☐
If so, which one(s)? Red Smith Foods (2006-present), Total Food Distributors (2018-2019)
Please list your background experience, education, experiences, interests/hobbies which qualify you to serve on this board/committee:

Experience: SEI Investments 2000-2005 (product development & business consulting), Total Food Distributors (business consultant), Red Smith Foods (own & operate largest manufacturer of pickled meat and pickled egg snacks in US)

Education:
Gettysburg College - BA 2000
Florida State University College of Business - Executive Education 2016
Harvard Business School Online - CORE 2020

Interests/Hobbies: Spending time with my wife, two boys (11 & 9) & our two dogs. My favorite interests/hobbies include Skiing, golfing, and spending time outdoors. I'm also a backyard BBQ amateur!

Applicant Signature 

Name (printed) Timothy B. Foster Date: 1/15/2021

- ☐ Making false statements herein may be cause for removal by the Town Commission.
- ☐ Please return your completed form to the Town Clerk's Office.



Town Commission Agenda Item Report

Meeting Date: February 9, 2021

Submitted By: Linda Connors, Interim Town Manager/Captain Thomas Palmer

Submitting Department: Administration

Item Type: Agreement

Agenda Section: Resolution

Subject Title: A RESOLUTION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, AUTHORIZING EXECUTION OF THE MEMORANDUM OF UNDERSTANDING (MOU) WITH BROWARD SHERIFF'S OFFICE FOR ADDITIONAL SERVICES UPON THE TOWN'S REQUEST, IN AN AMOUNT NOT TO EXCEED \$____; PROVIDING FOR AN EFFECTIVE DATE.

Background: Under the direction of the former Town Manager, Broward County Sheriff's Office ("BSO") has been providing an enhanced high visibility patrol which is beyond the scope of services of the Town's current contract. At the January 23, 2021 meeting, the Commission authorized the additional spending necessary for these services through February 9, 2021 with the understanding that the topic would be discussed at tonight's Commission meeting.

Also under discussion tonight, is a request from BSO for the Town to enter a Memorandum of Understanding that will authorize BSO to continue to provide this additional level of service and with the Town agreeing to pay for the additional service that we request.

Explanation:

Enhanced High Visibility Patrol

Beginning May 18, 2020, the Broward Sheriff's Office has been providing 16 additional sworn deputies of six hours per shift to enhance the normal staffing complement. To continue this level of service, it would cost the Town \$306,000 for the remaining 17 pay periods of the year. Because these services are outside the coverage included in the Town's BSO contract, these shifts are paid from the General Fund appropriated fund.

Chief Palmer and Interim Town Manager Connors do not believe all the additional shifts are necessary to maintain order and ensure safety in our downtown area. However, we recognize the enhanced presence in the Commercial Boulevard corridor has been beneficial and the businesses are supportive of the additional service provided. The officers are available to assist with any disputes or disorderly conduct, traffic control and are available when crowd control is required. Businesses and residents benefit from the supplemental staffing as it provides a dedicated law enforcement presence to the downtown area and allowing shift members to

continue to focus on neighborhood patrol, neighborhood traffic concerns, and community outreach.

After reviewing the benefits of the Enhanced Patrol and weighing it against the costs associated with this coverage, we both recommend reducing the shifts to four additional shifts a week during the Town's season (Thanksgiving – Easter). These shifts include one (1) deputy from 6p-12a from Thursdays-Sundays. The budgetary impact to the Town for these shifts would be approximately \$70,000. Funds are available in the Town's general fund appropriated fund balance to pay for the costs of this additional service.

Captain Palmer will be prepared to discuss the costs associated with providing year-round staffing at the four additional shifts as well as the 16 shifts should the Commission wish to discuss a higher level of staffing at the Commission meeting.

Memorandum of Understanding

The second portion of this request is to approve the attached Memorandum of Understanding (MOU) so that there is a formal agreement for BSO to provide the requested shifts and for the Town to agree to pay for these shifts. Entering into this MOU will result in agreeing to additional expenditures that are over the current staffing levels included in the current agreement, as requested by the Town.

The MOU would not require the Town to maintain a higher level of presence in the Downtown, but would formalize the understanding between the two entities if the Town requests the additional coverage. If approved, the MOU will provide administrative authority to request additional BSO coverage on an on-going basis or on as needed. A clause in the agreement allows Captain Palmer to have approval authority as to what additional deputies are approved for work in the Town.

The additional benefits of the MOU provide the Town and BSO the opportunity to supplement staffing during holiday weekends and allow businesses to request additional staffing for special events and to reimburse the town for those additional expenditures.

Recommendation:

1. Determine what level, if any, of additional shifts should be maintained for the downtown area under the MOU. A budget amendment will be brought to the Town Commission to implement that direction.
2. Approve the attached Resolution 2021-10 to formalize the agreement between BSO and the Town in providing services that exceed those included in the Town's BSO contract for the remainder of the fiscal year.

Attachments: Ex1 – Resolution 2021-10 Approving MOU(Exhibit "A")

Town Attorney Review: ST

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RESOLUTION 2021-10

A RESOLUTION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, AUTHORIZING EXECUTION OF THE MEMORANDUM OF UNDERSTANDING (MOU) WITH BROWARD SHERIFF'S OFFICE FOR ADDITIONAL SERVICES UPON THE TOWN'S REQUEST, IN AN AMOUNT NOT TO EXCEED \$____; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Broward Sheriff's Office ("BSO") serves as the Town of Lauderdale-By-The Sea's ("Town's") police department by the Agreement for Police Services between the Town and BSO dated September 26, 2016 (the "Police Services Agreement"); and

WHEREAS, the Town has recently found it advantageous to request BSO to provide additional high-visibility patrol services (the "Services") beyond those provided through the Police Services Agreement; and

WHEREAS, the Town and BSO seek to formalize the terms for continued provision of the Services when and as requested by the Town Manager; and

WHEREAS, the Town Commission deems it to be in the best interests of the Town to approve a Memorandum of Understanding by and between BSO and the Town ("MOU") for the Services to be provided upon the Town's request, attached as Exhibit "A," in an amount not to exceed \$_____.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA:

Section 1. Recitals. Each "WHEREAS" clause set forth is true and correct and incorporated herein by this reference.

Section 2. Agreement Approved. The Memorandum of Understanding by and between BSO and the Town, attached as Exhibit "A," is hereby approved.

Section 3. Execution Authorized. The Town Manager is hereby authorized to execute the MOU, attached as Exhibit "A," in an amount not to exceed \$_____, together with such non-substantial changes as may be acceptable to the Town Manager and approved as to form and legal sufficiency by the Town Attorney.

Section 4. Effective Date. This Resolution shall become effective immediately upon its passage.

PASSED AND ADOPTED this _____ day of _____, 2021.

Mayor Chris Vincent

Attest:

APPROVED AS TO FORM:

Town Clerk Tedra Allen, CMC

Susan L. Trevarthen, Town Attorney

(CORPORATE SEAL)

MEMORANDUM OF AGREEMENT
BY AND BETWEEN
BROWARD SHERIFF'S OFFICE
AND
THE TOWN OF LAUDERDALE-BY-THE- SEA

This Agreement is entered into on this ____ day of _____, 2021, by and between the Town of Lauderdale-By-The-Sea, a municipal corporation existing under the laws of the State of Florida (the "TOWN") and Broward Sheriff's Office ("BSO").

WHEREAS, BSO provides law enforcement services to TOWN pursuant to the Agreement for Police Services between the Town and BSO dated September 26, 2016 (the "Police Services Agreement"); and

WHEREAS, the TOWN requested increased law enforcement staffing to provide additional patrol at requested times and locations located in the TOWN (the "Enhanced Patrol Services"); and

WHEREAS, BSO began providing Enhanced Patrol Services in Fiscal Year 2019/2020; and

WHEREAS, the Police Services Agreement provides a budget of \$80,000 for additional services; and

WHEREAS, the TOWN has exhausted half of the \$80,000 for Fiscal Year 2020/2021 for Enhanced Patrol Services; and

WHEREAS, the TOWN wishes to continue, and BSO is willing to continue to provide, the Enhanced Patrol Services as specified herein.

NOW, THEREFORE, the parties hereby agree as follows:

1. **RECITALS.** The recitals above are true and correct and are incorporated herein as if set forth in full.
2. **SERVICES TO BE PROVIDED BY BSO**
 - A. BSO shall provide up to two (2) sworn deputy sheriffs at the Town's request, to provide Enhanced Patrol Services. The deputy sheriffs are to be staffed with first priority given to those assigned to the TOWN's district. Otherwise, the positions will be staffed at the discretion of the District Chief or his/her designee.
 - B. The Enhanced Patrol Services will be in addition to the normal staffing complement assigned to the Town per the Police Services Agreement. The deputies providing the Enhanced Patrol Services will be working in an overtime capacity. BSO shall create a separate budget code for the deputies assigned to perform the Enhanced Patrol Services to allow for resource tracking.
 - C. The parties acknowledge that the Fiscal Year 19/20 Enhanced Patrol Services have been paid in full by the TOWN.

3. COMPENSATION

- A. The TOWN shall compensate BSO for the Enhanced Patrol Services at the hourly overtime rate of the salaries of the assigned deputies (the “Cost”). The TOWN shall not be responsible for any additional costs or expenses. The consideration paid by TOWN to BSO for the Enhanced Patrol Services will be in addition to the annual consideration paid pursuant to the Police Services Agreement.
- B. BSO shall invoice the TOWN monthly for the Cost of the Enhanced Patrol Services. Each invoice must provide the overtime rate of each deputy assigned to the Enhanced Patrol Services for the previous month and the total amount of hours worked.
- C. The TOWN shall compensate BSO for approved Enhanced Patrol Services provided to the TOWN prior to execution of this Agreement within 30 days of the TOWN Commission’s approval of this agreement.
- D. The TOWN shall pay the invoices in accordance with the Local Government Prompt Payment Act in Chapter 218, Florida Statutes.

4. INDEMNIFICATION

BSO and the TOWN do not assume any liability for the acts, omissions, or negligence of the other. To the extent permitted by law, each party shall indemnify and defend the other party, its employees, agents, servants, or representatives from any and all liability, actions, causes of action, suits, trespasses, damages, judgments, executions, claims and demands of any kind whatsoever, in law or in equity, which results from or arises out of the intentional or negligent acts or omissions of the parties’ own employees related to this Agreement. Each party will at all times be entitled to the benefits of sovereign immunity as provided in Florida Statutes, Section 768.28, and common law. Nothing contained in this Agreement shall be construed as a waiver of sovereign immunity.

5. TERM OF AGREEMENT

- A. The term of this Agreement shall commence retroactively as of October 1, 2020 and shall remain in effect until September 30, 2021, unless otherwise terminated as provided herein.
- B. Either party may terminate this Agreement for convenience upon providing the other party with at least thirty (30) days prior written notice.

6. NOTICE

Any notice hereunder by one party to the other party shall be given in writing by personal delivery, facsimile, regular mail, or certified mail with proper postage, to the party at the addresses designated in the Agreement. Any notice shall be effective on the date it is received by the addressee. Either party may change its address for notice purposes by giving

the other party notice of such change in accordance with this paragraph.

Notices shall be addressed as follows:

Sheriff of Broward County
2601 W. Broward Boulevard
Fort Lauderdale, FL 33312

Office of the General Counsel
Broward Sheriff's Office
2601 W. Broward Boulevard
Fort Lauderdale, FL 33312

Town of Lauderdale-By-The-Sea
Attn: Linda Connors, Interim Town Manager
4501 North Ocean Drive
Lauderdale-By-The-Sea, FL 33308

Town of Lauderdale-By-The-Sea
Susan L. Trevarthen, Town Attorney
4501 North Ocean Drive
Lauderdale-By-The-Sea FL 33308

7. MISCELLANEOUS PROVISIONS

- A. No waiver or modification of this Agreement or of any condition or limitation contained herein shall be valid unless it is reduced to written form and duly executed by the parties. No evidence of any waiver or modification of the terms herein shall be offered or received in evidence in any proceeding, arbitration, or litigation between the parties arising, in any manner, out of this Agreement, unless such waiver or modification is in writing and duly executed by the parties.
- B. It is expressed intent of the parties that this Agreement and its performance, as well as all suits and special proceedings relating to it be construed in accordance with and pursuant to the laws of the State of Florida. The laws of the State of Florida shall be applicable and shall govern to the exclusion of the laws of any other forum, without regard to the jurisdiction in which any legal action or special proceeding may be instituted, commenced or initiated.
- C. The preparation of this Agreement has been a joint effort of the parties and the resulting document shall not solely as a matter of judicial construction be construed more severely against one of the parties than the other.
- D. Venue in any proceeding or action among the parties arising out of this Agreement shall be in Broward County, Florida.
- E. In entering into this Agreement, the parties represent that they have had a reasonable opportunity to seek and select legal advice and have relied upon the advice of their

own legal representative, who is an attorney of their own choice, or have voluntarily chosen not to seek the advice of an attorney, and that the terms of this Agreement have been completely read and that those terms are fully understood and voluntarily accepted by them.

(Intentionally Left Blank)

IN WITNESS OF THE FOREGOING, the parties have executed this Agreement on the dates indicated below.

TOWN OF LAUDERDALE-BY-THE-SEA

Linda Connors
Interim Town Manager

Date _____

Approved as to form
and legal sufficiency

By _____
Susan L. Trevarthen
Town Attorney

Date _____

BROWARD SHERIFF'S OFFICE

GREGORY TONY
Sheriff

Date _____

Approved as to form
and legal sufficiency

By _____
Terrence O. Lynch
General Counsel

Date _____