



Town Commission

**TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA
NOTICE OF VIRTUAL TOWN COMMISSION MEETING**

**Pursuant to the Town's Local Declaration of Public
Emergency, a VIRTUAL Town Commission meeting will be
held on Tuesday, February 23, 2021, at 6:30 p.m. and
broadcast from Town Hall.**

**The February 23, 2021 Town Commission meeting will be
held as a VIRTUAL MEETING with elected officials and
Town staff participating through video conferencing. This
virtual meeting will be broadcasted live for members of
the public to view on the Town's website ([www.lbts-
fl.gov](http://www.lbts-fl.gov)), Comcast Channel 78, and AT&T U-verse Channel
99.**

The Town of Lauderdale-By-The-Sea Town Commission

welcomes and encourages the public to participate at its virtual meetings and offers two ways for residents to be heard.

WRITTEN PUBLIC COMMENTS

Send an e-mail to public_comments@lbts-fl.gov Your comment will be read into the record during the meeting by the Town Clerk.

ACTIVE PARTICIPATION

Notify the Town Clerk via e-mail at public_comments@lbts-fl.gov by February 23, 2021 5:00 pm of your desire to speak during a live virtual meeting.

Please provide us with your name email address and phone number. We will then send you the Zoom Meeting ID and link. For security reasons, please do not share the Meeting ID with anyone else. If a friend or neighbor also wishes to speak, have them sign-up with the Town Clerk.

When contacting the Town Clerk, please specify if you wish to speak during Public Comments or during a specific agenda item. The Town will enable the Waiting Room function on Zoom and allow public speakers to enter the virtual meeting during Public Comments or for a specific agenda item. You can join the meeting either by calling in or using a laptop, computer webcam or cellphone. Once you are finished commenting, the Town will disconnect you from the meeting.

A copy of the agenda for the virtual Town Commission meeting can be accessed on the Town's website, at <https://www.lauderdalebythesea-fl.gov/341/Agendas-Video>.

Please note that the Town's November 6, 2020 Amended Local Declaration of Public Emergency regarding Virtual Meetings suspended the requirements that a quorum be

present and that Town committees and boards meet at a specific public place, and allows them to utilize communications media technology, such as telephonic and video conferencing.

Should any person desire to appeal any decision of the Town Commission with respect to any matter to be considered at this meeting, that person shall ensure that a verbatim record of the proceedings is made including all testimony and evidence upon which any appeal may be based (Section 286.0105, Fla. Stat).

Jarvis Hall 4505 N. Ocean Drive

Regular Town Commission

Regular Town Commission

Tuesday, February 23, 2021, 6:30 PM
Jarvis Hall 4505 N. Ocean Drive

1. CALL TO ORDER, MAYOR CHRIS VINCENT

2. PLEDGE OF ALLEGIANCE TO THE FLAG

3. INVOCATION – “Moment of Silence”

4. ADDITIONS, DELETIONS, DEFERRALS OF AGENDA ITEMS

5. PRESENTATIONS

- 5.a. The Pedestrian and Bicycle Circulation Enhancement Study. (Jhanelle Campbell, Acting Development Services Director)

[2-23-21 AM Pedestrian Plan-FINAL.pdf](#)

[Ex 1- Bike and Ped Study FINAL 10-5-20.pdf](#)

6. PUBLIC COMMENTS

7. PUBLIC SAFETY DISCUSSION

- 7.a. Broward Sheriff's Office- Monthly Report to Commission- January 2021. (Captain Thomas Palmer)

[TM Report BSO-January 2021.pdf](#)

- 7.b. LBTS Volunteer Fire Department-Monthly Activity Report-January 2021. (Chief Judson Hopping)

[VFD Monthly Activity Report - Jan. 2021.pdf](#)

- 7.c. AMR Report- January 2021. (Brooke Liddle)

[2-23-21 AM AMR January 2021 Report.pdf](#)

[Ex 1-AMR Times January 2021.pdf](#)

8. TOWN MANAGER REPORT

- 8.a. Town Manager Report- February 23, 2021. (Interim Town Manager, Linda Connors)

[2-23-21 AM Town Manager Report.pdf](#)

- 8.b. December 2019 Finance Report. (Finance Director, Lucila Lang)

[Agenda Memo December Finance Report 021721.pdf](#)

[Ex 1-DECEMBER 2020 CASH-INVESTMENT REPORT_DECEMBER 2020-Exhibit 2.pdf](#)

[Ex 2- december, 2020 revenue expense report-Exhibit 1.pdf](#)

- 8.c. Chamber of Commerce Report. (Eva Marissa)

[2-23-21 CoverPage - Chamber.pdf](#)

[Ex 1- 4th Qtr Welcome Center Report.pdf](#)

9. TOWN ATTORNEY REPORT

10. APPROVAL OF MINUTES

11. CONSENT AGENDA

12. OLD BUSINESS

- 12.a. El Mar Drive Project. (Commissioner Sokolow)

[02-23-21 AM El Mar Drive.pdf](#)

- 12.b.** Town Manager Discussion. (Human Resources Manager, Lisa Slagle)
[Cover Page - TM Recruitment agenda item.pdf](#)
[Exhibit 1 - Posted Town Manager Position Opening.pdf](#)

13. NEW BUSINESS

- 13.a.** 2021 Ford Ranger Lease- Buildings and Public Lands Division. (Director of Public Works- Ken Rubach)
[2-23-21AM 2021 Ford Ranger Lease- Buildings and Public Lands Division LC EDITS.pdf](#)
[EX 1-AG 2019-20 - Enterprise Fleet Mgmt.pdf](#)
[EX-2 2021 Ford Ranger Quote.pdf](#)
- 13.b.** Polaris Ranger XP1000 UTV's Leases- Public Works Department . (Director of Public Works, Ken Rubach)
[2-23-21AM 2- 2021 Polaris Ranger XP1000 Leases- Public Works Department LC EDITS.pdf](#)
[EX 1-AG 2019-20 - Enterprise Fleet Mgmt.pdf](#)
[EX 2- 2021 Ranger Polaris XP 1000.pdf](#)
- 13.c.** FY 22 Budget Schedule. (Finance Director, Lucila Lang)
[AM 2-23- 21 Agenda Memo Budget Timeline.pdf](#)
[Ex1 Budget Timeline 021221.pdf](#)
[Ex2. 2021 Tax Roll Calendar.pdf](#)

14. COMMISSIONER COMMENTS

15. ORDINANCES 1st Reading

16. ORDINANCES 2nd Reading

- 16.a.** ORDINANCE 2021-01: AN ORDINANCE OF THE TOWN OF LAUDERDALE-BY-THE-SEA, AMENDING AND RE-NAMING CHAPTER 6.5 "CODE ENFORCEMENT"; AMENDING SECTIONS 6.5-5, ENTITLED "CONDUCT OF HEARING" AND 6.5-13, ENTITLED "CODE CITATION FORM", TO CLARIFY THE PROCEDURES FOR THE ISSUANCE OF CITATIONS, IMPOSITION OF CIVIL PENALTIES AND ADMINISTRATIVE HEARINGS RELATING TO CITATIONS; PROVIDING FOR CODIFICATION, SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE
[2-23-21 AM Code Ticketing Staff Memo \(Second Reading\)-3I69532.pdf](#)
[Ex1 -Civil Citation Ordinance \(Second Reading\)-3I69630.pdf](#)
[Ex2 FS 162.pdf](#)

17. RESOLUTIONS " PUBLIC COMMENTS

- 17.a.** RESOLUTION 2021-11: A RESOLUTION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, APPROVING THE RANKINGS FOR REQUEST FOR QUALIFICATIONS NO. 20-11-01 FOR CONSULTING SERVICES TO CONDUCT A COMPREHENSIVE EVALUATION AND OPERATIONS AUDIT OF THE LBTS VOLUNTEER FIRE DEPARTMENT; AUTHORIZING THE INTERIM TOWN MANAGER TO NEGOTIATE AN AGREEMENT WITH THE NUMBER ONE RANKED FIRM MATRIX CONSULTING GROUP, LTD.; PROVIDING FOR AN EFFECTIVE DATE. (Assistant to the Town Manager, Neysa Herrera)
[02-23-21 AM Resolution VFD RFQ Selection Committee.pdf](#)
[Ex1- Reso 2021-11 VFD Audit RFQ.pdf](#)
[Ex2 -10-23-20 VFD RFQ Memo.pdf](#)

[Ex3- Minutes 2020-10-13 - Regular.pdf](#)

[Ex4- RFQ 20-11-01.pdf](#)

[Ex 5 - VFD RFQ Submittals.pdf](#)

- 17.b.** RESOLUTION 2021-12: A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, AMENDING AND RE-ADOPTING THE BUILDING PERMIT AND INSPECTION FEE SCHEDULE; PROVIDING FOR SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE. (Acting Development Services Director, Jhanelle Campbell)

[2-23-AM Building Permit Fee MEMO lc-3I80638-2021-FINAL.pdf](#)

[Ex 1-Building Permit Fee Study August 2020.pdf](#)

[Ex-2 Reso 2021-12-Building Permit Fees.pdf](#)

- 17.c.** RESOLUTION 2021-13: A RESOLUTION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, ENCOURAGING COMPLIANCE WITH BROWARD COUNTY'S YEAR-ROUND LANDSCAPE IRRIGATION MEASURES AND DIRECTING THE TOWN MANAGER TO IMPLEMENT PROGRAMMING TO EDUCATE THE PUBLIC REGARDING LANDSCAPE IRRIGATION CONSERVATION; PROVIDING FOR CONFLICTS; PROVIDING FOR AN EFFECTIVE DATE. (Acting Development Services Director, Jhanelle Campbell)

[2-23-21 AM -Irrigation Resolution LC Edits.pdf](#)

[Ex 1-Landscape Irrigation Conservation Resolution-3I69301.pdf](#)

[Ex 2 1-26-21 Approved TC Minutes.pdf](#)

- 17.d.** RESOLUTION 2021-14 A RESOLUTION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, URGING THE FLORIDA LEGISLATURE AND THE FLORIDA GOVERNOR TO OPPOSE LEGISLATIVE CHANGES PROHIBITING THE LOCAL REGULATION OF VACATION RENTALS; PROVIDING DIRECTION TO TOWN OFFICIALS; PROVIDING FOR AN EFFECTIVE DATE. (Interim Town Manager, Linda Connors)

[2-23-21 AM Resolution 2021-XX Opposition of Vacation Rental Legislation.pdf](#)

[Ex 1-2021 Resolution Re Vacation Rental Opposition 3I79567.pdf](#)

18. QUASI JUDICIAL PUBLIC HEARINGS

19. ADJOURNMENT

THE TOWN OF LAUDERDALE-BY-THE-SEA WILL FURNISH APPROPRIATE AUXILIARY AIDS AND SERVICES NECESSARY TO AFFORD INDIVIDUALS AN EQUAL OPPORTUNITY TO PARTICIPATE IN MEETINGS OF THE TOWN COMMISSION. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT AND FLORIDA STATUTE 286.26, PERSONS WITH DISABILITIES NEEDING SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE TOWN CLERK NO LATER THAN TWO (2) DAYS PRIOR TO THE MEETING AT (954) 640-4200 FOR ASSISTANCE.

IF ANY PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE TOWN COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING, HE/SHE WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSES MAY NEED TO INSURE THAT A VERBATIM RECORDING OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PROCEDURES FOR PUBLIC COMMENTS:

Public Comments may address issues that are not on this meeting's agenda, but should relate to the business of the Town, and should not contain personal attacks. If your comment requires follow up, the Town Manager will have a staff person respond to your concerns, and will advise us of the outcome.

The Town Clerk will read off the names of those who have signed up to speak. When your name is called, please come to the podium, state your name for the record, and indicate whether you are a Town resident. Do not state your address. You have up to three minutes to make your comments, but there is no requirement to use the entire time. If you wish to address a particular Commissioner or member of Town Administration, please do so by use of their title.

If you wish to approach the Commission dais to hand out a document or for some other reason, please request permission and state your reason for doing so. All documents to be provided to the Commission should be handed to the Town Clerk for distribution.

These procedures have been developed to assure that the Town Commission meeting time is efficiently used, and that meetings are conducted in a polite and respectful manner. More information on the decorum rules for Town Commission meetings is available in Section 2-23 of the Town Code of Ordinances.