



Town Commission

Jarvis Hall 4505 N. Ocean Drive

Regular Town Commission

REGULAR TOWN COMMISSION

Being held at Tuesday, February 25, 2020
Jarvis Hall 4505 N. Ocean Drive

1. **CALL TO ORDER, MAYOR CHRIS VINCENT**
2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
3. **INVOCATION – Pastor Fred Powell III**
4. **ADDITIONS, DELETIONS, DEFERRALS OF AGENDA ITEMS**
5. **PRESENTATIONS**
 - 5.a Adopt-a-dune Program (Lee Gottlieb, Youth Environmental Alliance (YEA)/Ken Rubach, Municipal Services Director)
[CoverPage - adopt a dune.pdf](#)
6. **PUBLIC COMMENTS**
7. **PUBLIC SAFETY DISCUSSION**
8. **TOWN MANAGER REPORT**
 - 8.a Town Manager Report (Bill Vance, Town Manager)
[CoverPage - TM Report.pdf](#)
 - 8.b Action Plan
[coverpage.pdf](#)
[ACTION PLAN.pdf](#)
 - 8.c New LBTS Brochure Distributed to Key Tourist Locations (Debbie Hime, Special Projects Coordinator)
[DH TM Report CTM Brochure Distribution FY20.pdf](#)
 - 8.d First Year Overview of Town's New Government Website
[DH TM Report Govt Website First Year Stats.pdf](#)
 - 8.e Special Events Update (Debbie Hime, Special Event Coordinator)
[DH TM Report Special Events Update.pdf](#)
9. **TOWN ATTORNEY REPORT**
10. **APPROVAL OF MINUTES**
 - 10.a February 11, 2020 Town Commission Meeting Minutes (Tedra Allen, Town Clerk)
[Coverpage - minutes.pdf](#)

11. CONSENT AGENDA

- 11.a** Special Event Application from the Community Church for Easter Sunrise Service Sunday, April 12, 2020 (Debbie Hime, Special Projects Coordinator)
[CoverPage.pdf](#)
[Community Church SEA and Letter Easter Sunday 4-12-20.pdf](#)
- 11.b** Special Event Application for Community Christian Church Beach Baptism on May 30, 2020 (Debbie Hime, Special Projects Coordinator)
[CoverPage.pdf](#)
[Community Christian Church Spring Beach Baptism Special Event Application 5-30-20.pdf](#)
- 11.c** Meeting Schedule (Tedra Allen, Town Clerk)
[Meeting schedule.pdf](#)
- 11.d** Town Seat on LBTS Chamber of Commerce (Tedra Allen, Town Clerk)
[CoverPage - Seat on Chamber Board.pdf](#)
- 11.e** Canal Dredging Study (Ken Rubach, Municipal Services Director)
[2-11-20AM Canal Dredging Study.pdf](#)
[EX 1- Dredging Study Proposal.pdf](#)
[EX 2- Exhibit B Salary Costs.pdf](#)
[EX 3- Fee Schedule.pdf](#)
[EX 4- Chappell Group Agreement PSA.pdf](#)

12. OLD BUSINESS

- 12.a** Town Manager's Performance Evaluation (Tedra Allen, Town Clerk)
[TM Eval CoverPage.pdf](#)
[LBTS Team Accomplishments.pdf](#)
[Overall Evaluation Score.pdf](#)
[Evaluation Thank You.pdf](#)
[Vincent.pdf](#)
[Sokolow.pdf](#)
[Malkoon.pdf](#)
[Oldaker.pdf](#)
[Strauss.pdf](#)
- 12.b** Condition of Florida Development Group (FDG) Property (Susan Trevarthen, Town Attorney)
[FDG update.pdf](#)

13. NEW BUSINESS

- 13.a** El Mar Drive RFQ (Jay Flynn, Town Engineer/Ken Rubach, Municipal Services Director)
[CoverPage - El Mar.pdf](#)

[CCNA RFQ 20-01-01 El Mar Drive Design Services KR Edits12.17.19.pdf](#)
[EDSA, Inc.pdf](#)
[KEITH.pdf](#)
[Miller Legg.pdf](#)
[AECOM.pdf](#)
[Craven Thompson & Associates.pdf](#)
[Kimley-Horn.pdf](#)

14. COMMISSIONER COMMENTS

15. ORDINANCES 1st Reading

16. ORDINANCES 2nd Reading

- 16.a** Ordinance 2020-03 - AN ORDINANCE OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, AMENDING CHAPTER 20, "UTILITIES," OF THE TOWN'S CODE OF ORDINANCES BY AMENDING ARTICLE II, "SANITARY SEWER SYSTEM," SECTION 20-19 "RATES AND CHARGES"; AND PROVIDING FOR SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE. (Lucila Lang, Finance Director)

[CoverPage.pdf](#)

[2nd Reading LBTS 2020 Sewer Rate Ordinance.pdf](#)

[Annual Rate Adjustment Letter to Lauderdale-by-the-Sea.pdf](#)

17. RESOLUTIONS – PUBLIC COMMENTS

- 17.a** Resolution 2020-06 - A RESOLUTION OF THE TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA, APPROVING AND AUTHORIZING THE REMOVAL OF MIXED PAPER FROM THE LIST OF MATERIALS THAT CAN BE COLLECTED IN THE CURBSIDE RECYCLING PROGRAMS; PROVIDING FOR AN EFFECTIVE DATE.

[Mixed Paper Resolution Cover Memo_.pdf](#)

[Mixed Paper Reso 2.20.2020-revised \(002\).pdf](#)

[Jan 2020 LBTS Recycling Mixed Paper Notification.pdf](#)

18. QUASI JUDICIAL PUBLIC HEARINGS

19. ADJOURNMENT

THE TOWN OF LAUDERDALE-BY-THE-SEA WILL FURNISH APPROPRIATE AUXILIARY AIDS AND SERVICES NECESSARY TO AFFORD INDIVIDUALS AN EQUAL OPPORTUNITY TO PARTICIPATE IN MEETINGS OF THE TOWN COMMISSION. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT AND FLORIDA STATUTE 286.26, PERSONS WITH DISABILITIES NEEDING SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE TOWN CLERK NO LATER THAN TWO (2) DAYS PRIOR TO THE MEETING AT (954) 640-4200 FOR ASSISTANCE.

IF ANY PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE TOWN COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING, HE/SHE WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH

PURPOSES MAY NEED TO INSURE THAT A VERBATIM RECORDING OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PROCEDURES FOR PUBLIC COMMENTS:

Public Comments may address issues that are not on this meeting's agenda, but should relate to the business of the Town, and should not contain personal attacks. If your comment requires follow up, the Town Manager will have a staff person respond to your concerns, and will advise us of the outcome.

The Town Clerk will read off the names of those who have signed up to speak. When your name is called, please come to the podium, state your name for the record, and indicate whether you are a Town resident. Do not state your address. You have up to three minutes to make your comments, but there is no requirement to use the entire time. If you wish to address a particular Commissioner or member of Town Administration, please do so by use of their title.

If you wish to approach the Commission dais to hand out a document or for some other reason, please request permission and state your reason for doing so. All documents to be provided to the Commission should be handed to the Town Clerk for distribution.

These procedures have been developed to assure that the Town Commission meeting time is efficiently used, and that meetings are conducted in a polite and respectful manner. More information on the decorum rules for Town Commission meetings is available in Section 2-23 of the Town Code of Ordinances.