



**Special Town Commission Meeting
Jarvis Hall
4505 N. Ocean Drive,**

Special Town Commission

Special Town Commission
Tuesday, March 22, 2022, 5:30 PM
Jarvis Hall
4505 N. Ocean Drive,

1. CALL TO ORDER, MAYOR CHRIS VINCENT

2. PLEDGE OF ALLEGIANCE

3. NEW BUSINESS

- 3.a. Certification of Election Results
[3-22-22 AM Certification of Results.pdf](#)
[Ex. 1 - Official Election Results.pdf](#)
- 3.b. Personal Code of Conduct for the Town Commission
[3-22-22 AM Code of conduct.pdf](#)
[Ex. 1- Personal Code of Conduct.pdf](#)
- 3.c. Oath of Office
[3-22-22 AM Oath of Office.pdf](#)
[Ex. 1- Oath of Office.pdf](#)

4. ADJOURNMENT

THE TOWN OF LAUDERDALE-BY-THE-SEA WILL FURNISH APPROPRIATE AUXILIARY AIDS AND SERVICES NECESSARY TO AFFORD INDIVIDUALS AN EQUAL OPPORTUNITY TO PARTICIPATE IN MEETINGS OF THE TOWN COMMISSION. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT AND FLORIDA STATUTE 286.26, PERSONS WITH DISABILITIES NEEDING SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE TOWN CLERK NO LATER THAN TWO (2) DAYS PRIOR TO THE MEETING AT (954) 640-4200 FOR ASSISTANCE.

IF ANY PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE TOWN COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING, HE/SHE WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSES MAY NEED TO INSURE THAT A VERBATIM RECORDING OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PROCEDURES FOR PUBLIC COMMENTS:

Public Comments may address issues that are not on this meeting's agenda, but should relate to the business of the Town, and should not contain personal attacks. If your comment requires follow up, the Town Manager will have a staff person respond to your concerns, and will advise us of the outcome.

The Town Clerk will read off the names of those who have signed up to speak. When your name is called, please come to the podium, state your name for the record, and indicate whether you are a Town resident. Do not state your address. You have up to three minutes to make your comments, but there is no requirement to use the entire time. If you wish to address a particular Commissioner or member of Town Administration, please do so by use of their title.

If you wish to approach the Commission dais to hand out a document or for some other reason, please request permission and state your reason for doing so. All documents to be provided to the Commission should be handed to the Town Clerk for distribution.

These procedures have been developed to assure that the Town Commission meeting time is efficiently used, and that meetings are conducted in a polite and respectful manner. More information on the decorum rules for Town Commission meetings is available in Section 2-23 of the Town Code of Ordinances.



Town Commission Agenda Item Report

Meeting Date: March 22, 2022

Submitted by: Neysa Herrera, Assistant to the Town Manager / Acting Town Clerk

Submitting Department: Administration

Item Type: New Business

Agenda Section: NEW BUSINESS

Subject Title: Certification of Election Results

Explanation: Pursuant to the Town Charter, the Town held an election on March 8, 2022 to elect Town Commission District 2 Seat. The results of the Town election have been canvassed by the Broward County Canvassing Board in accordance with Section 102.141, Florida Statutes. The Broward Supervisor of Elections has provided the Certified Election Results for the Election (**Exhibit 1**).

Recommendation: Staff is requesting that the Commission formally accept the Certified Election results of the March 8, 2022 Municipal Election as provided by the Broward County Supervisor of Elections.

Attachments:

1. Broward County Supervisor of Elections Official Elections Results

SUMMARY REPT-GROUP DETAIL
RUN DATE:03/18/22 07:19 AM

2022 SE & ME
MARCH 8, 2022
BROWARD COUNTY, FLORIDA

OFFICIAL RESULTS
REPORT-EL45A PAGE 001

	TOTAL VOTES	%	ED	AV	EV	PV
PRECINCTS COUNTED (OF 2)	2	100.00				
REGISTERED VOTERS - TOTAL	5,699					
BALLOTS CAST - TOTAL	1,051		416	633	2	0
BALLOTS CAST - BLANK	1	.10	0	1	0	0
VOTER TURNOUT - TOTAL		18.44				
VOTER TURNOUT - BLANK		.02				

Town Commissioner Lauderdale-By-The-Sea
District 2 - Seat 2
(VOTE FOR) 1

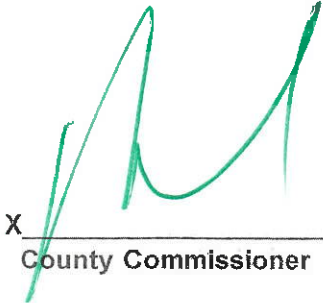
(WITH 2 OF 2 PRECINCTS COUNTED)						
Brian Kuszmar	281	26.76	122	158	1	0
Randy Strauss	769	73.24	294	474	1	0
Over Votes	0		0	0	0	0
Under Votes	1		0	1	0	0

X



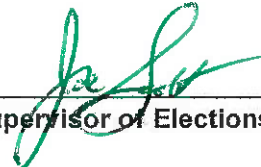
County Judge

X



County Commissioner

X



Supervisor of Elections



Town Commission Agenda Item Report

Meeting Date: March 22, 2022

Submitted by: Neysa Herrera, Assistant to the Town Manager / Acting Town Clerk

Submitting Department: Administration

Agenda Section: NEW BUSINESS

Subject Title: Personal Code of Conduct for the Town Commission

Explanation: In 2010, the Town Commission established a Code of Conduct for themselves. The first signing ceremony was done in July 2010. Since then, each time a new Commission is seated, every Commissioner has signed the Code of Conduct and agreed to abide by it.

Recommendation: Execute the Personal Code of Conduct (**Exhibit 1**).

Attachments:

1. Personal Code of Conduct

Town of Lauderdale-By-The-Sea Personal Code of Conduct For The Town Commission

PREAMBLE

Improving the quality of public administration and governance can be achieved by encouraging high standards of conduct on the part of all government officials. In particular, the public is entitled to expect the highest standards of conduct from the Commissioners that it elects to local government office. In turn, adherence to these standards will protect and maintain the Town of Lauderdale-By-The-Sea's reputation and integrity.

To these ends, the Town Commission of the Town of Lauderdale-By-The-Sea, as one of several initiatives, adopts this *Personal Code of Conduct for The Town Commission*. It covers the Commissioners, the Vice-Mayor and the Mayor (referred to as "Commissioners"). It is intended to supplement and be compatible with the state and local laws governing the conduct of Commissioners, and shall not be interpreted to require conduct that would violate any applicable law.

The key statements of principle that underline the *Code of Conduct* are as follows:

- Commissioners should serve, and be seen to serve, their constituents in a conscientious and diligent manner.
- Commissioners should be committed to performing the functions of their office with integrity.
- Commissioners should avoid the improper use of the influence of their office, and conflicts of interest, both apparent and real.
- Commissioners are expected to perform their duties in office and arrange their private affairs in a manner that promotes public confidence and will bear close public scrutiny.
- Commissioners should seek to serve the public interest by upholding both the letter and the spirit of all applicable laws and policies of the United States of America, of the State of Florida, of Broward County, and of the Town.
- Commissioners are expected to conduct themselves with the utmost professionalism, so that they may be worthy of the respect of others at all times.
- Commissioners are expected to refrain from personal agendas, attacks or intimidation of others.

USE OF TOWN PROPERTY, SERVICES AND OTHER RESOURCES

Commissioners should not use, or permit the use of, Town land, facilities, equipment, supplies, services, staff or other resources for activities other than the business of the Town. Nor should Commissioners obtain personal financial gain from their role as Commissioner.

**Town of Lauderdale-By-The-Sea
Personal Code of Conduct For The Town Commission**

DISCREDITABLE CONDUCT

All Commissioners have a duty to treat members of the public, one another, and staff appropriately and without abuse, bullying or intimidation, and to ensure that their work environment is free from discrimination and harassment.

IMPROPER USE OF INFLUENCE

Commissioners should not use the influence of their office for any purpose other than for the exercise of their official duties.

Examples of prohibited conduct are the use of one's status as a Commissioner to improperly influence the decision of another person, to the private advantage of oneself, or one's parents, children or spouse, staff members, friends, or associates, business or otherwise. This includes attempts to secure preferential treatment, beyond activities in which Commissioners normally engage on behalf of their constituents as part of their official duties. Also prohibited is the holding out of the prospect or promise of future advantage, through a Commissioner's supposed influence over the Commission, in return for present or future action or inaction.

CONDUCT AT COMMISSION, BOARD AND COMMITTEE MEETINGS

Commissioners should conduct themselves with decorum at Commission, Board and Committee meetings, treating others with respect and professionalism. Commissioners should abide by the rules and regulations agreed to during the Organizational Meeting held after each election. There should be no politicking from the dais, using rhetoric that is designed only to improve one's own status or gain political advantage.

REPRISALS AND OBSTRUCTION

Commissioners should respect the integrity of this *Code of Conduct* and matters related to it. Any reprisal or threat of reprisal against a person providing information to the Commission about a potential deviation from this Code is therefore prohibited.

SUNSHINE LAW COMPLIANCE

In order to maintain compliance with the Sunshine Law, Commissioners should not directly or indirectly communicate with one another regarding Town business by any means of communication unless they are at a publicly noticed meeting. If a Commissioner desires to provide factual information to other Commissioners regarding Town business, the Commissioner should provide such information directly to the Town Manager with a request for distribution. Statements of opinion or of preferred policy should be submitted in the form of an agenda item request for consideration on a Town Commission meeting agenda.

**Town of Lauderdale-By-The-Sea
Personal Code of Conduct For The Town Commission**

ENFORCEMENT

The Commission shall be the sole judge of any deviations from the Code of Conduct. The sole remedy for such a deviation shall be a vote of censure by a supermajority of the Commission (4 out of 5 votes), following notice of the alleged deviation and an opportunity for the Commissioner whose conduct is being questioned to be heard by the Commission regarding the alleged deviation.

The undersigned Commissioners hereby agree to follow this Code of Conduct during the term of office from 2022 to 2024, and to be accountable to each other for their compliance.



Town Commission Agenda Item Report

Meeting Date: March 22, 2022

Submitted by: Neysa Herrera, Assistant to the Town Manager / Acting Town Clerk

Submitting Department: Administration

Item Type: New Business

Agenda Section: NEW BUSINESS

Subject Title: Oath of Office

Explanation: The Town Clerk administers the Oath of Office (**Exhibit 1**) to the three newly elected Commissioners as required by Section 2-61 of the Town Charter

1. Chris Vincent
2. Randy Strauss
3. Theo Pouloupoulos

Recommendation:

N/A

Attachments:

1. Oath of Office



OATH OF OFFICE

I _____, do solemnly swear (or affirm) that I am a citizen of the United States of America and a resident of the State of Florida and of the Town of Lauderdale-By-The-Sea, and have all of the qualifications as required by the Charter for the office upon which I am about to enter and for which I will receive public funds; that I will support the Constitution of the United States, the Constitution of the State of Florida, and the laws and ordinances of the Town of Lauderdale-By-The-Sea; and that I will faithfully perform the duties of the office upon which I am now about to enter.

Neysa Herrera
Acting Town Clerk

State of Florida
County of Broward

Sworn and subscribed before me this _____ day of _____ 2022 by

_____, *who is personally known to me.*

Signature of Notary Public

Notary Stamp